



SUNSHINE COAST REGIONAL DISTRICT

September 11, 2014

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	G. Nohr
	Directors	L. Lewis F. Mauro D. Shugar D. Siegers G. Tretick L. Turnbull

ALSO PRESENT:	Chief Administrative Officer	J. France
	Manager, Legislative Services	A. Legault
	GM, Planning and Development	S. Olmstead
	GM, Infrastructure Services	B. Shoji
	Acting GM, Community Services	B. Bauman
	Deputy Corp. Officer/Recorder	S. Reid
	Media	1
	Public	3

CALL TO ORDER 7:30 p.m.

AGENDA It was moved and seconded

447/14 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

448/14 THAT the Regular Board meeting minutes of July 24, 2014 be adopted as presented.

CARRIED

BUSINESS ARISING FROM MINUTES

Liquor License **It was moved and seconded**

449/14 THAT Board resolution 420/14 recommendation No. 3 of July 24, 2014 regarding a Special Occasion License be referred to the Planning and Development Committee for further discussion.

CARRIED

PETITIONS AND DELEGATIONS

Dr. Corrie Belgraver and Eleonora Molnar, of the Sunshine Coast Division of Family Practice, presented information on the "A G.P. for Me" initiative and community health survey taking place September 9th to October 11th. The survey goals are to help patients find a family doctor, increase capacity in the primary health care system, and strengthen doctor-patient relationships.

Health Survey **It was moved and seconded**

450/14 THAT SCRD recreation staff work with the Sunshine Coast Division of Family Practice to identify opportunities within the recreation facilities that would assist with survey promotion efforts.

CARRIED

COMMUNICATIONS

B.C. Green Party **It was moved and seconded**

451/14 THAT the correspondence from Adam Olsen, Leader of the B.C. Green Party, regarding an invitation to meet with the B.C. Green Party at the 2014 Union of British Columbia Municipalities (UBCM) Conference be received;

AND THAT a meeting with Adam Olsen, Leader of the B.C. Green Party be requested at the 2014 UBCM Conference.

CARRIED

Grant in Aid **It was moved and seconded**

452/14 THAT the correspondence from Sandra Cunningham, Executive Director, Sunshine Coast Community Foundation regarding Grant-in-Aid application for the 2014 Vital Signs project be received;

AND THAT a grant for \$1,100 be provided to the Community Foundation for the Vital Signs project from Rural Areas Grant-in-Aid as follows:

452/14 cont.

- Area A - \$220
- Area B - \$220
- Area D - \$220
- Area E - \$220
- Area F - \$220

AND FURTHER THAT a letter be sent to the Sunshine Coast Community Foundation stating that future requests for funding will not be considered unless they have also applied for grants-of-assistance from the municipalities, noting that this is a requirement applicable to all projects where there is a regional benefit.

CARRIED

REPORTS

Administrator's Report

CAO Report **It was moved and seconded**

453/14 THAT the Chief Administrative Officer's report be received.

CARRIED

Director's Reports

Directors provided a verbal report of their activities.

The Board moved In Camera at 8:19 p.m.

IN CAMERA It was moved and seconded

454/14 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (2) (b) of the *Community Charter* "the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government....".

CARRIED

The Board moved out of In Camera at 8:31 p.m.

Infrastructure **It was moved and seconded**

455/14 THAT Infrastructure Services Committee recommendation Nos. 1, 3, 4, and 6-23 of September 4, 2014 be received, adopted and acted upon as follows:

455/14 cont.

Recommendation No. 1 *Chapman Lake Drawn Down Alternatives*

THAT the submission by Messrs. Smith and Herz titled “Chapman Lake Water Storage Management” dated August 15, 2014 be received;

AND THAT the correspondence circulated at the meeting titled “Figures” and “Impact on Chapman Lake by Lowering the Water Level” be received.

Recommendation No. 3 *Transit*

THAT the Manager of Transit and Fleet’s report dated August 18, 2014 titled “Free Monthly Transit Passes for Sunshine Coast Students” be received;

AND THAT the SCRD not proceed with free student bus passes at this time;

AND THAT the subject of fare reduction for students be considered during the 2015 Transit Fare Review;

AND FURTHER THAT this staff report be forwarded to the Progress Plan and School District #46 for information.

Recommendation No. 4 *Transit Marketing*

THAT a report be provided with options for marketing the SCRD transit system as outlined in the BC Transit “Free Monthly Transit Passes for Sunshine Coast Students” report for 2015 R1 budget.

Recommendation No. 6 *Log Bus Shelter Project at St. Mary’s Hospital*

THAT the Manager of Transit and Fleet’s report dated August 18, 2014 titled “Log Bus Shelter Project at St. Mary’s Hospital” be received;

AND THAT staff investigate the possibility of proportionate gas tax funds being used to fund the remaining \$7,000 for this project and approach municipalities with a request for proportionate contribution;

AND THAT staff explore whether service clubs will provide funding for this project with a deadline at the end of the month.

Recommendation No. 7 *Water Taxi User Fees*

THAT the Manager of Transit and Fleet’s report dated August 7, 2014 titled “Water Taxi User Fees for Use of Langdale Dock” be received;

AND THAT the SCRD submit a formal proposal to BC Ferries to charge commercial water taxis that provide a scheduled service from Horseshoe Bay to Langdale Dock an appropriate user fee for use of Langdale Dock.

455/14 cont.

Recommendation No. 8 *Landfill Costs and Funding – Preliminary Review*

THAT the Manager of Waste Reduction and Recovery and Treasurer's report dated August 20, 2014 titled "Landfill Costs and Funding – Preliminary Review" be received;

AND THAT the "Landfill Costs and Funding – Preliminary Review" report be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 9 *Gardening Mulch*

THAT the Zero Waste Coordinator's report dated August 15, 2014 titled "Availability of Gardening Mulch" be received;

AND THAT the "Availability of Gardening Mulch" report be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 10 *MMBC Program Implementation*

THAT the Zero Waste Coordinator's report dated August 18, 2014 titled "Operational Hurdles of MMBC Program Implementation" be received;

AND THAT the "Operational Hurdles of MMBC Program Implementation" report be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 11 *Drought Management Plan – AAC Comments*

THAT the staff report dated August 22, 2014 titled "Drought Management Plan – AAC Comments" be received;

AND THAT the "Drought Management Plan – AAC Comments" report be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 12 *XCG Consultants Ltd. Contract Extension*

THAT the Manager of Waste Reduction and Recovery's report dated August 18, 2014 titled "Contract Extension: Comprehensive Landfill Engineering Consulting Services" be received;

AND THAT the Chair and Corporate Officer be authorized to execute a 2-year contract with XCG Consultants Ltd. for consulting services to a maximum value of \$460,000.

455/14 cont.

Recommendation No. 13 *Lake Restrictions – Vessel Operation Restriction Regulations*

THAT the General Manager Infrastructure Services' report dated August 5, 2014 titled "Lake Restrictions – Vessel Operation Restriction Regulations" be received;

AND THAT Chapman and Edwards Lakes be excluded from the Vessel Operation Restriction Regulation process as vessels are already restricted within the Class A Provincial Park;

AND THAT the process to add McNeill and Harris Lakes to the Vessel Operation Restriction Regulations be considered for the 2015 workplan.

Recommendation No. 14 *Gibsons Landfill Material Surfacing at Sprockids*

THAT the Parks Planning Coordinator's report dated August 6, 2014 titled "Gibsons Landfill Material Surfacing at Sprockids" be received for information.

Recommendation No. 15 *Ruffum Road Project Function [665]*

THAT the Manager, Parks Services' report dated August 20, 2014 titled "Ruffum Road Project Function 665" be received;

AND THAT funds be reallocated to Ruffum Road within the 2014 Budget Work Plan towards improvements at Ruffum Road and Marine Drive;

AND THAT the remaining unused gas tax funds from this project be allocated to the 2014 Marine Drive bikeway/walkway project as necessary.

Recommendation No. 16 *Marine Drive Bikeway / Walkway Update*

THAT the Manager, Parks Services' report dated August 20, 2014 titled "Marine Drive Bikeway / Walkway Update" be received for information.

Recommendation No. 17 *Telus Tower – Gibsons*

THAT the CAO's report dated August 28, 2014 titled "Telus Tower – Gibsons" be received;

AND THAT the "Telus Tower – Gibsons" report be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 18 *Monthly Report for July & August 2014*

THAT the Administrative Assistant's report titled "Monthly Report for July and August 2014" be received;

455/14 cont.

AND THAT the monthly report for July & August 2014 be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 19 *Public Wharves Advisory Committee (PWAC)*

THAT the Public Wharves Advisory Committee minutes of June 2, 2014 be received;

AND THAT the PWAC minutes of June 2, 2014 be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 20 *Changes to Provincial Recycling Regulations*

THAT the correspondence from Regional District of Fraser-Fort George, dated July 23, 2014 regarding changes to provincial Recycling Regulations request for support be received;

AND THAT the correspondence from Regional District of Fraser-Fort George be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 21 *Pro-voc-a-talks Sponsorship Request*

THAT the correspondence from Coast Community Builders Association, dated August 6, 2014 regarding pro-voc-a-talks sponsorship request be received for information.

Recommendation No. 22 *Green Communities Committee (GCC)*

THAT the correspondence from Green Communities Committee, dated August 9, 2014 regarding Corporate Greenhouse Gas Emissions be received;

AND THAT the correspondence from Green Communities Committee be referred to the October Infrastructure Services Committee meeting.

Recommendation No. 23 *Sunshine Coast Vital Signs Report 2014 Grant-in-Aid*

THAT the correspondence from Sunshine Coast Community Foundation regarding Sunshine Coast Vital Signs Report 2014 Grant-in-Aid request be received;

AND THAT the Rural Areas Grant-in-Aid to Sunshine Coast Community Foundation for the 2014 Sunshine Coast Vital Sign Report be approved for \$1,100 subject to receipt and approval of a formal application.

CARRIED

Infrastructure

It was moved and seconded

456/14

THAT Infrastructure Services Committee recommendation No. 2 of September 4, 2014 be referred back to the Infrastructure Services Committee for discussion, as follows:

THAT the forthcoming report presenting options for Chapman Lake drawdown address concerns communicated in the presentation/submissions from George Smith, Tetrahedron Alliance, and Jason Herz, Sunshine Coast Conservation Association.

CARRIED

Infrastructure

It was moved and seconded

457/14

THAT Infrastructure Services Committee recommendation No. 5 of September 4, 2014 be received, adopted and acted upon as amended, as follows:

Recommendation No. 5 *Bus Stop Accessibility*

THAT the Manager of Transit and Fleet's report dated August 18, 2014 titled "Bus Stop Accessibility Project" be received;

AND THAT the Sunshine Coast: DRAFT Bus Stop Accessibility Assessment be forwarded to the Transportation Advisory Committee for discussion/comments;

AND THAT the bus stop in front of the Gumboot Restaurant be reviewed for active use (Figure 10: SB Roberts Creek Rd. & Lower Rd. in the Sunshine Coast: DRAFT Bus Stop Accessibility Assessment);

AND THAT the Crowe Road bus stop be reviewed as it is most likely not as high a priority as currently proposed (31/37);

AND THAT the bus stops in Lower Gibsons be reviewed for accessibility issues;

AND THAT staff highlight the project information specific to each municipality and forward the material to the planning departments of the Sechelt Indian Government District, Town of Gibsons and the District of Sechelt;

AND FURTHER THAT the Granthams bus stop north to the ferry be added to the prioritization list for consideration (shed has been removed and not replaced).

CARRIED

Special Community It was moved and seconded

458/14

THAT Special Community Services Committee recommendation No. 2 of September 11, 2014 be received, adopted and acted upon as follows:

Recommendation No. 2 *Funding of Youth Services*

THAT staff draft a vision and policy statement governing the provision of youth services and funding levels through function 670 in keeping with recommendations in the Parks and Recreation Master Plan and the current design for youth services;

AND THAT staff begin the process of adjusting the taxation limit to reflect a minimum of \$200,000 with a tax rate of 3.2 cents per thousand in assessment to a maximum of \$250,000;

AND THAT youth programs and services continue to be funded at 2014 levels for 2015, allowing for a possible adjustment of funding for Sechelt Youth Centre;

AND FURTHER THAT no adjustment to programs and services funded through 670 be undertaken without prior SCRD Board approval.

CARRIED**Community It was moved and seconded**

459/14

THAT Community Services Committee recommendation No. 11 of September 11, 2014 be received, adopted and acted upon as amended, as follows:

Recommendation No. 11 *Sir Thomas Lipton Park Bridge Update*

THAT the Sir Thomas Lipton Park Bridge Update Report from the Parks Services Manager be received;

AND THAT staff write a letter to BC Hydro and Telus advising them of the weight restrictions for the bridges in Sir Thomas Lipton Park, as well as noting SCRD concerns regarding potential risks from oversized vehicles and the cost for upgrading and repair of the bridges, and advising them of the opportunity to speak with the SCRD Chair at the UBCM conference;

AND FURTHER THAT staff report back on this situation at the next Community Services Committee meeting, *including options for controlling traffic on the bridges, such as installing bollards at either end of the bridges.*

CARRIED

UBCM Resolutions It was moved and seconded

460/14 THAT the Deputy Corporate Officer's report regarding 2014 Resolutions to UBCM be received;

AND THAT the Directors speak to resolutions at UBCM as follows:

1. Environmental Assessments for Coal Transport – Director Shugar
2. Parking Enforcement in Rural Areas – Director Mauro
3. Library Funding as a Dedicated Line Item – Director Lewis
4. Japanese Knotweed Management Plan – Chair Nohr
5. Environmental Assessment Review Process – Director Turnbull
6. Water Pricing Principles – Chair Nohr

CARRIED

Notice on Title It was moved and seconded

461/14 THAT the Building Inspector's report regarding Building Division files requiring placement of a Notice on Title be received;

AND THAT the Manager of Legislative Services be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of District Lot 6171, Group 1, NWD PID 015-791-751 Electoral Area A.

CARRIED

MOTIONS**Remuneration It was moved and seconded**

462/14 THAT the Howe Sound Pulp and Paper meeting of July 29, 2014 be declared an extraordinary meeting for the purposes of Director remuneration;

AND THAT the Earthquake Preparedness Consultation meeting of July 29, 2014 be declared an extraordinary meeting for the purposes of Director remuneration.

AND THAT Directors be paid a stipend and expenses for attendance at the meeting with Colin Carrie, Parliamentary Secretary to the Environment Minister on August 25, 2014 in West Vancouver;

462/14 cont. AND FURTHER THAT Directors be paid a stipend for attendance at the Coal Transfer and Tanker safety meeting with the federal Minister of Transport on July 23, 2014.

CARRIED

APC Resignation **It was moved and seconded**

463/14 THAT the resignation of Elizabeth Nordlund from the Area E APC be received.

CARRIED

APC Appointment **It was moved and seconded**

464/14 THAT Bruce Thorpe be appointed to the Area B APC for the remainder of the 2-year term expiring January 2016.

CARRIED

BYLAWS

Bylaw 1084 **It was moved and seconded**

465/14 THAT the report concerning "Keats Island Dog Control Service Establishing Bylaw No. 1084, 2014" be received.

CARRIED

Bylaw 1084 **It was moved and seconded**

466/14 THAT "Keats Island Dog Control Service Establishing Bylaw No. 1084, 2014" be adopted.

CARRIED

Bylaw 691 **It was moved and seconded**

467/14 THAT "Keats Island Dog Regulation and Impounding Bylaw No. 691, 2014" be read a third time.

CARRIED

Bylaw 691 **It was moved and seconded**

468/14 THAT "Keats Island Dog Regulation and Impounding Bylaw No. 691, 2014" be adopted.

CARRIED

The Board moved In Camera at 8:59 p.m.

IN CAMERA

It was moved and seconded

469/14

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (e) and (k) of the *Community Charter* “the acquisition, disposition or expropriation of land or improvements...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board moved out of In Camera at 9:17 p.m.

ADJOURNMENT

It was moved and seconded

470/14

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 9:17 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair