



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, JANUARY 12, 2017

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of December 8, 2016

Annex A
Pages 1-9

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PETITIONS AND DELEGATIONS

3. Birgitta von Krosigk, The Future of Howe Sound Society
Regarding Howe Sound UNESCO Biosphere Region Initiative

Annex B
pp 10-14

COMMUNICATIONS

4. Chris Plagnol, Corporate Officer, Metro Vancouver
Regarding 2017 Appointment to Metro Vancouver Aboriginal
Relations Committee

Annex C
pp 15-16

REPORTS

5. Directors' Reports
6. Special Corporate and Administrative Services Committee
recommendation Nos. 1-6 of December 1, 2016
7. Special Corporate and Administrative Services Committee
recommendation Nos. 1-21 of December 2, 2016
8. Planning and Community Development Committee recommendation
Nos. 1 and 4-6 of December 8, 2016 (*recommendation Nos. 2 and 3
previously adopted*)
9. Infrastructure Services Committee recommendation Nos. 1-15 of
December 15, 2016

Verbal

Annex D
pp 17-20

Annex E
pp 21-29

Annex F
pp 30-33

Annex G
pp 34-37

- | | | |
|-----|--|---------------------|
| 10. | Senior Manager, Administration and Legislative Services – 2017 Board Appointments | Annex H
pp 38-39 |
| 11. | Deputy Corporate Officer – 2017 Resolutions to Association of Vancouver Island Coastal Communities (AVICC) | Annex I
pp 40-41 |

MOTIONS

BYLAWS

- | | | |
|-----|--|---------------------|
| 12. | <i>Sunshine Coast Regional District Sewage Treatment Facilities Service Amendment Bylaw No. 1026.9, 2017 – first, second and third reading</i>
(Voting – All Directors – 1 vote each) | Annex J
pp 42-43 |
| 13. | <i>Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016 – first reading</i>
(Voting – Electoral Area Directors – 1 vote each) | Annex K
pp 44-46 |
| 14. | <i>Sunshine Coast Regional District Revised Water Rates and Regulations Amendment Bylaw No. 422.28, 2017</i>
– first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-5) | Annex L
pp 47-54 |
| 15. | <i>Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.19, 2017 – first, second, third reading and adoption</i>
(Voting – Participants – weighted vote: B-2, D-2, E-2, F-2) | Annex M
pp 55-57 |
| 16. | <i>Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.17, 2017</i>
– first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2) | Annex N
pp 58-59 |
| 17. | <i>Painted Boat Sewage Treatment Facility Fees and Charges Amendment Bylaw No. 644.2, 2017 – first, second, third reading and adoption</i>
(Voting – All Directors – 1 vote each) | Annex O
pp 60-61 |
| 18. | <i>Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.9, 2017</i>
– first, second, third reading and adoption
(Voting – All Directors – 1 vote each) | Annex P
pp 62-63 |

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a), (c), (k) and 2 (b) of the *Community Charter* - – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent..”; “labour relations or other employee relations”; “negotiations and related discussions respecting the proposed provision of a municipal service...”; and, “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both...”.

ADJOURNMENT

UPCOMING MEETING DATES (TO JANUARY 31, 2017)

SCRD Board, Committee, and Advisory Committee Meetings

Planning and Community Development Committee	January 12, 2017 at 9:30 a.m.
Regular Board	January 12, 2017 at 1:30 p.m.
Regional Hospital District	January 12, 2017 at 3:00 p.m.
Infrastructure Services Committee	January 19, 2017 at 9:30 a.m.
Policing Committee	January 19, 2017 at 1:30 p.m.
Transportation Advisory Committee	January 19, 2017 at 2:45 p.m.
Special Corporate and Administrative Services Committee (Round 1 Budget)	January 23, 2017 at 9:30 a.m.
Special Corporate and Administrative Services Committee (Round 1 Budget)	January 24, 2017 at 9:30 a.m.
Area B Advisory Planning Commission (APC)	January 24, 2017 at 7:00 p.m.
Area F Advisory Planning Commission (APC)	January 24, 2017 at 7:00 p.m.
Special Corporate and Administrative Services Committee (Round 1 Budget)	January 25, 2017 at 9:30 a.m.
Area A Advisory Planning Commission (APC)	January 25, 2017 at 7:00 p.m.
Area E Advisory Planning Commission (APC)	January 25, 2017 at 7:00 p.m.
Corporate and Administrative Services Committee	January 26, 2017 at 9:30 a.m.
Regular Board	January 26, 2017 at 1:30 p.m.
Special Corporate and Administrative Services Committee (Round 1 Budget) - Tentative	January 27, 2017 at 9:30 a.m.
Area D Advisory Planning Commission (APC)	January 30, 2017 at 7:00 p.m.

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Rural Regional Water Metering Project Open House – Area D	January 17, 2017
Electoral Area Directors Forum – Vancouver	January 31 to February 1, 2017

Please note: Meeting dates are current as of print date (January 6, 2017).



SUNSHINE COAST REGIONAL DISTRICT

December 8, 2016

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	G. Nohr
	Directors	M. Lebbell L. Lewis F. Mauro D. Wright S. White I. Winn
ALSO PRESENT:	Chief Administrative Officer	J. Loveys
	Sr Mgr, Administration and Legislative Services	A. Legault
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	Deputy Corporate Officer / Recorder	S. Reid
	Media	2
	Public	3

CALL TO ORDER 1:30 p.m.

AGENDA **It was moved and seconded**

448/16 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

449/16 THAT the Regular Board meeting minutes of November 24, 2016 be adopted as presented.

CARRIED

PETITIONS AND DELEGATIONS

Residential
Care

It was moved and seconded

450/16

THAT the correspondence from Gloria Lifton and Anne Titcomb, Co-Chairs, Community Resource Centre Society regarding long term planning for residential care on the Sunshine Coast be received.

CARRIED

Anne Titcomb, Co-Chair, Community Resource Society, and Gloria Lifton, Chair, Seniors Planning Table, addressed the Board regarding funding for a community consultation process for long term planning for residential care on the Sunshine Coast.

Funding Request

It was moved and seconded

451/16

THAT staff report to the January 23, 2017 Special Corporate and Administrative Services Committee on the current status of Grants-in-Aid and whether the funding request for the community consultation process for long term planning for residential care on the Sunshine Coast could be considered as an exceptional circumstance under Grants-in-Aid;

AND THAT other funding options for the community consultation process be identified within the report if applicable.

Director Mauro opposed.

CARRIED

REPORTS**Directors' Reports**

Directors provided a verbal report of their activities.

Corporate

It was moved and seconded

452/16

THAT Corporate and Administrative Services Committee recommendation Nos. 1-14 of November 24, 2016 be received, adopted and acted upon as amended, as follows:

Recommendation No. 1 *Budget Project Status Report*

THAT the report titled Budget Project Status Report – November 2016 be received.

Recommendation No. 2 *Strategic Plan – Community Development Update*

THAT the report titled Sunshine Coast Regional District (SCRD) Strategic Plan – Community Development Update be received for information.

452/16 cont.

Recommendation No. 3 *Support Services Allocation – Review and Amendments*

THAT the report titled Support Services Allocation – Review and Amendments be received;

AND THAT the 2017 Support Services Allocation Policy be amended to reflect the change to Property Information and Mapping Section (PIMS) / Geographical Information Systems (GIS) recovery model and the inclusion of Purchasing and Risk Management, as well as to add a description of how the Tempest-Land Management system is allocated and to delete the section titled “Support Service Costs Fixed After Round 2 Budgets”;

AND FURTHER THAT the Support Services Allocation Policy be approved as amended.

Recommendation No. 4 *Granthams Community Hall Update*

THAT the report titled Granthams Community Hall Update be received;

AND THAT the Sunshine Coast Regional District (SCRD) apply for a Canada Cultural Spaces Fund grant through the Department of Canadian Heritage;

AND THAT the Board commits to undertake the project and manage grant funding should the proposal be funded by the Department of Canadian Heritage;

AND THAT staff report back on the results of the application including any associated financial implications;

AND FURTHER THAT the Board approve the consolidation survey and authorize the Corporate Officer and Board Chair to sign the application for registration with Land Titles Office.

Recommendation No. 5 *Gas Tax Community Works Funding*

THAT the report titled Gas Tax Community Works Funding be received for information.

Recommendation No. 6 *Regional Recreation Facilities Capital Renewal Funding*

THAT the report titled Regional Recreation Facilities Capital Renewal Funding be received;

AND THAT the current funding for debt servicing of the Recreation Loan Under Agreement (LUA) be transferred to increase the annual contribution to capital maintenance for critical asset renewal by \$48,856 in 2017 and \$225,000 in 2018;

452/16 cont.

AND THAT the 2018-2021 Financial Plan be amended accordingly to add the \$225,000 funding to the Capital Maintenance Plan;

AND FURTHER THAT staff report on the Capital Maintenance Plan annually at Round 1 Budget for Board approval.

Recommendation No. 7 *Animal Licence Revenues*

THAT the report titled Animal Licence Revenues be received for information.

Recommendation No. 8 *Square Bay Sewage Treatment Service*

THAT the report titled Square Bay Sewage Treatment Service be received;

AND THAT staff prepare the necessary bylaws to create a new service for the Square Bay Sewage Treatment Plant.

Recommendation No. 9 *Contracts Between \$20,000 and \$100,000*

THAT the report titled Contracts Between \$20,000 and \$100,000 – to November 6, 2016 be received for information.

Recommendation No. 10 *Skate Canada - Request*

THAT the report titled Skate Canada - Request be received;

AND THAT staff contact Skate Canada and report to the next Planning and Community Development Committee meeting with options to provide funding for the “Elvis Rocks The Coast” event through Rural Areas’ Grant-in-Aid;

AND FURTHER THAT Skate Canada be requested to contact the Municipalities for support.

Recommendation No. 11 *Skate Canada – Rural Areas’ Grant-in-Aid Support*

THAT Skate Canada be granted \$500 from Electoral Area E Rural Areas’ Grant-in-Aid [128] to defray the cost of Elvis Stojko’s performance fees.

Recommendation No. 12 *Broadband and Cellular Phone Communications*

THAT letters of support be provided, for two current organizations to provide Broadband and Cellular Phone Communication services on the Sunshine Coast, to the Ministry of Technology, Innovation and Citizens Services - Network BC.

AND THAT a meeting be requested *in the new year* with the Minister of Technology, Innovation and Citizens’ Services to discuss Broadband and Cellular Phone Communication Improvements on the Sunshine Coast.

452/16 cont.

Recommendation No. 13 *Sunshine Coast Regional Economic Development Organization*

THAT the following documents from the Sunshine Coast Regional Economic Development Organization (SCREDO), be received:

- Code of Conduct for Directors, Officers, Employees and Volunteers;
- SCREDO Strategic Plan;
- Initial Directors; and
- Constitution and Bylaws.

Recommendation No. 14 *Association of Vancouver Island and Coastal Community (AVICC) Resolutions Notice / Request for Submissions*

THAT the correspondence from the Association of Vancouver Island and Coastal Community (AVICC) regarding Resolutions Notice / Request for Submissions and Call for AVICC Executive Nominations be received.

CARRIED

Planning

It was moved and seconded

453/16

THAT Planning and Community Development Committee recommendation Nos. 2 and 3 of December 8, 2016 be received, adopted and acted upon as follows:

Recommendation No. 2 *BURNCO Aggregate Environmental Assessment – Proponent's Responses to SCRD Board Resolution*

THAT the report titled BURNCO Aggregate Environmental Assessment – Proponent's Responses to SCRD Board Resolution 367/16 Recommendation No. 4 - Electoral Area F be received;

AND THAT the SCRD send a letter and a copy of the staff report to the BC Environmental Assessment Office (EAO) and BURNCO noting that:

1. BURNCO has responded to issues raised by the SCRD in Board Resolution 367/16 Recommendation No. 4;
2. SCRD will review BURNCO's responses to the complete set of issues raised in Board Resolution 382/16 Recommendation No. 11 when made available by the EAO;
3. SCRD requests opportunities to consider subsequent plans and provide input to the approval agency before the plans are approved;
4. SCRD staff will contact representatives of the McNab Creek Strata and provide an update;

453/16 cont.

5. SCR D will continue to review the mines permitting process;
6. SCR D requests that the proponent considers spillage along the route in particular to locations of known glass sponge reefs;
7. SCR D requests clarification regarding the legislative criteria for acoustic injury or disturbance to marine mammals or marine birds being applicable either “during the life of the project” or “during construction phase of the project”;
8. The proponent reconsider air quality monitoring stations to be located on Gambier Island and along the Sea to Sky corridor;
9. Clarification if there will be a loss of recreational access to existing anchorages.

Recommendation No. 3 *Crown Referrals 2409428 (SS Creek) and 2409550 (CC Creek)*

THAT the report titled Crown Referrals 2409428 (SS Creek) and 2409550 (CC Creek) for Investigative Use Permits for Power Projects in Tzoonie River Area – Electoral Area B be received;

AND THAT the SCR D send a letter and a copy of the staff report to the Ministry of Forests, Lands and Natural Resource Operations and the applicant (Narrows Inlet Hydro Holding Corp.) noting no objections to the issuance of investigative use permits subject to the following being conditions of the permit:

- i. remediation of any disturbed land;
- ii. removal of any unnecessary equipment or material used for the investigation;

AND THAT should the project move forward, the proponent apply to rezone each powerhouse site and temporary use areas.

CARRIED

Chair Nohr passed the Chair to Director Mauro

Notice on Title **It was moved and seconded**

454/16

THAT the report titled Placement of Notice on Title be received.

CARRIED

Notice on Title **It was moved and seconded**

455/16 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* by the Sunshine Coast Regional District Board against title of Lot 11, Block 9, District Lots 1326 & 1327, Plan 7403, NWD, PID 010-639-829.

CARRIED

Director Nohr resumed the Chair

BYLAWS

Bylaw 705 **It was moved and seconded**

456/16 THAT *Sunshine Coast Regional District 2017 Revenue Anticipation Borrowing Bylaw No. 705, 2016* be read a first time.

CARRIED

Bylaw 705 **It was moved and seconded**

457/16 THAT *Sunshine Coast Regional District 2017 Revenue Anticipation Borrowing Bylaw No. 705, 2016* be read a second time.

CARRIED

Bylaw 705 **It was moved and seconded**

458/16 THAT *Sunshine Coast Regional District 2017 Revenue Anticipation Borrowing Bylaw No. 705, 2016* be read a third time.

CARRIED

Bylaw 705 **It was moved and seconded**

459/16 THAT *Sunshine Coast Regional District 2017 Revenue Anticipation Borrowing Bylaw No. 705, 2016* be adopted.

CARRIED

Bylaw 1085 **It was moved and seconded**

460/16 THAT *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016* be read a first time.

CARRIED

Bylaw 1085 **It was moved and seconded**

461/16 THAT *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016* be read a second time.

CARRIED

Bylaw 1085 **It was moved and seconded**

462/16 THAT *Square Bay Community Sewage Treatment System Service Establishing Bylaw No. 1085, 2016* be read a third time.

CARRIED

Bylaw 707 **It was moved and seconded**

463/16 THAT *Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016* be read a first time.

CARRIED

Bylaw 707 **It was moved and seconded**

464/16 THAT *Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016* be read a second time.

CARRIED

Bylaw 707 **It was moved and seconded**

465/16 THAT *Square Bay Sewage Treatment Facility Loan Authorization Bylaw No. 707, 2016* be read a third time.

CARRIED

Bylaw 1070.4 **It was moved and seconded**

466/16 THAT *Sunshine Coast Regional District – North Pender Harbour Water Service Amendment Bylaw No. 1070.4, 2016* be adopted.

CARRIED

Bylaw 627.2 **It was moved and seconded**

467/16 THAT the staff report titled Bylaw 627 Administrative Fees and Charges be received.

CARRIED

Bylaw 627.2 **It was moved and seconded**

468/16 THAT *Sunshine Coast Regional District Administrative Fees and Charges Bylaw No. 627.2, 2016* be read a first time.

CARRIED

Bylaw 627.2 **It was moved and seconded**

469/16 THAT *Sunshine Coast Regional District Administrative Fees and Charges Bylaw No. 627.2, 2016* be read a second time.

CARRIED

Bylaw 627.2 **It was moved and seconded**

470/16 THAT *Sunshine Coast Regional District Administrative Fees and Charges Bylaw No. 627.2, 2016* be read a third time.

CARRIED

Bylaw 627.2 **It was moved and seconded**

471/16 THAT *Sunshine Coast Regional District Administrative Fees and Charges Bylaw No. 627.2, 2016* be adopted.

CARRIED

ADJOURNMENT **It was moved and seconded**

472/16 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:24 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair



December 14, 2016

Sunshine Coast Regional District
1975 Field Road
Sechelt BC V0N 3A1

Dear Chair Nohr and Board Members,

Re: Indication of support for the Howe Sound UNESCO Biosphere Region Initiative

On Friday October 14th, many of the SCRD board members attended the Howe Sound Community Forum. At the Forum I introduced the Howe Sound UNESCO Biosphere Region initiative. Stan Boychuk, Chair of the UNESCO Canadian Council of Man and the Biosphere presented and together with the exploratory team members we answered a number of questions posed by the members present.

MP Goldsmith-Jones invited me to put forward an "ask" of the Forum members. The ask is in the form of a resolution of Council in support of the initiative for Howe Sound to be nominated by the United Nations Educational, Scientific and Cultural Organization as a Biosphere Region.

SCRD's indication of support would provide evidence for our Member of Parliament, the UNESCO Canadian Commission of Man and the Biosphere, MLA Study and Simons, and the Squamish Nation Council of the Howe Sound community's interest in this initiative that furthers the common vision and shared values as described in the Principles for Cooperation.

We have received very positive feedback from community members around Howe Sound and attendees of the Forum and I hope the Sunshine Coast Regional District will join others in support of this initiative. The nomination process is long and requires a substantial amount of work, thus the board's indication of support at this time would be most helpful.

The following is a list of communities that have supported this resolution to-date. I welcome your questions about this initiative and the UNESCO Biosphere Region status.

Yours truly,

Ruth Simons,
Executive Director,
Future of Howe Sound Society,
2900-550 Burrard Street
Vancouver, BC V6C 0A3

What is a United Nations World Biosphere Reserve?

The United Nations and UNESCO

The United Nations Educational, Scientific and Cultural Organization (UNESCO) was established in 1945. UNESCO's mission is to build networks among global nations based on humanity's moral and intellectual solidarity, in order to achieve lasting peace. UNESCO's Man and the Biosphere Programme (MAB) is an internationally acclaimed program focused on improving relationships between people and their environments. The World Network of Biosphere Reserves now includes 669 sites in 120 countries across the globe, and 18 in Canada. Two Biosphere Reserves in B.C. are Clayoquot Sound and Mt. Arrowsmith.

What is a World Biosphere Reserve?

UN World Biosphere Reserves are areas of terrestrial and coastal/marine ecosystems that are internationally recognized within UNESCO's Man and the Biosphere (MAB) program. The goal of the Biosphere program is to ensure human health and welfare in an enduring and livable environment, while cultivating opportunities for sustainable development.

Biospheres encompass three zones: **Core area(s)** comprise strictly protected ecosystems. **A buffer zone** adjoining the core areas is used for activities that reinforce ecological practices; scientific research, training, and education. **A transition area**, supports the greatest use. Activities within it should foster socio-culturally and ecologically sustainable development.

Each Biosphere is unique to its specific location and social conditions. However, all Biospheres are intended to fulfill three basic complementary and mutually reinforcing functions:

1. a **conservation** function - to contribute to the conservation of landscapes, ecosystems, species and genetic variation;
2. a **development** function - to foster economic and human development which is socio- culturally and ecologically sustainable;
3. a **logistic** function - to provide support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development.

GOVERNANCE

What a Biosphere is/does:

1. Require support from federal, provincial and First Nations (FN) governments in order to be designated by the United Nations MAB committee.
2. Create its own unique system of governance to ensure it meets its functions and objectives.
3. Governed by the UN's Statutory Framework for Biosphere Reserves.

What Biosphere is not/does not:

1. Require special legislation. It utilizes existing legal frameworks for protection and land/water management.
2. Legally enforceable or subject to any binding international convention.
3. Infringe on First Nations rights and Title or use of land.

Why a Howe Sound World Biosphere?

The Howe Sound Biosphere Project **demonstrates leadership and innovation** by presenting a timely and adaptable global innovation to meet Howe Sound Communities' urgent need for ecological conservation and collaborative sustainable land-use planning.

Howe Sound UN World Biosphere Region Initiative

What are the benefits for Howe Sound?

- ✓ Fosters region's environmental, economic , and social sustainability
- ✓ Attracts research activity that addresses local & global issues
- ✓ Expands capacity of residents and communities to direct their future
- ✓ Increases national & International recognition
- ✓ Brands Howe Sound to improve and diversify the local economy.
- ✓ Gains access to information and support through national and international networks

Is a UNESCO Biosphere Region right for Howe Sound?

Through their land use plans and Wild Spirit Places Land-Use plan, Squamish Nation and Howe Sound communities already embrace the principles of stewardship, ecological preservation, sustainable development, natural capital and quality of life.

Faced with multiple applications for large-scale development projects, local governments recognized the lack of and the need to develop, a coordinated strategy to ensure responsible land use planning that ensures ongoing ecological recovery. In 2013, unanimous support for comprehensive land and marine use planning for Howe Sound was achieved from the Union of BC Municipalities. The BC government responded to the UBMC resolution by initiating a "Cumulative Effects Assessment" process in 2015.

Does a UNESCO Biosphere Region create duplication?

The Howe Sound Community Forum is not a decision making body. The logistical support created for UNESCO Biosphere Region would carry forward the shared values expressed in the Principles for Cooperation by building capacity and supporting the aspirational goals of the community.

How would a Biosphere designation support Howe Sound communities?

The Howe Sound World Biosphere Project would be a **region-wide coalition, across all sectors** through which to collectively plan and implement long-term strategies.

The designation of Howe Sound as a United Nations World Biosphere region will **raise awareness** among local people, citizens and government authorities about environmental and sustainable development issues. It will **enable and inspire leaders to raise the bar on development** and develop leading edge policies and practices, while considering cumulative impacts of development on ecological systems.

At the community level, the Project would **build on and strengthen existing and emerging relationships**. It would **tap into local human resources** and skill sets, first nations generational knowledge, committed community volunteers and professionals, dedicated business supporters and energetic grassroots groups and **provide a link** between these groups and scientific and educational institutions, economic development bodies and other Biosphere initiatives.

At the provincial, national and global level, the Howe Sound World Biosphere Project will **educate and celebrate** Howe Sound's remarkable ecological resurgence, **ensure ongoing recovery** of ecosystems, and serve as a pilot site to **explore and demonstrate innovative approaches which could be applied elsewhere through the global World Biosphere network**.

<u>November 1, 2016</u>	<u>Village of Lions Bay</u>	<p>Whereas the Village of Lions Bay is a signatory to the Howe Sound Community Forum's Principles for Cooperation, which discuss the following values:</p> <ul style="list-style-type: none"> •Sustainability: maintaining and managing the balance between development and protection of Howe Sound •Cooperation: governments, First Nations and organizations working together. •Stewardship: actions of individuals and organizations to achieve results. •Jurisdiction: encouraging communities to work together beyond boundaries on the map for the greater good. •Diversity: acknowledge Forum members' differing interests, but a shared interest in the future of Howe Sound; <p>And whereas in Council's judgment the Howe Sound Community Forum's Principles for Cooperation align with the objectives of United Nations Educational Scientific Cultural Organization (UNESCO) Biosphere Regions, which provide an effective tool for furthering United Nations conventions, including its Declaration on the Rights of Indigenous Peoples, to provide for conservation of landscapes, ecosystems, species and genetic variation; fostering economic and human development that is socially, culturally and ecologically sustainable; and providing support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development;</p> <p>Now therefore, Council supports nomination of Howe Sound as a UNESCO Biosphere Region.</p>
<u>November 14</u>	<u>Bowen Island Municipality</u>	<p>RES#16-320 It was Moved and Seconded</p> <p>Whereas Bowen Island Municipality is a signatory to the Howe Sound Community Forum Principles for Cooperation; and</p> <p>Whereas the following values stated in the Principles for Cooperation align with the objectives of a United Nations Educational Scientific Cultural Organization Biosphere Region:</p> <ul style="list-style-type: none"> • "Value...Efforts towards Sustainability Objective - The Howe Sound Community Forum members recognize the need to effectively manage and maintain a balanced relationship between community development and the protection of unique biophysical and cultural qualities of the region. • Value.. The need for Cooperation Objective –Governments, First Nations and organizations will be encouraged to work together. • Value...Stewardship Objective – Voluntary action of individuals and organizations as a powerful and effective tool for achieving positive results is an objective of the Forum. • Value... Transcending Jurisdictions Objective – The Forum will encourage communities to work together for the greater good because territorial lines on a map mean nothing in terms of sustainability. • Value... Respect for Diversity Objective – It is recognized that while every member of the Howe Sound Community Forum may have a different focus or interest, they are encouraged to acknowledge a shared

		<p>interest in the sustainability of Howe Sound; and</p> <p>Whereas, UNESCO Biosphere Regions are effective tools for implementing United Nations Conventions including the United Nations Declaration on the Rights of Indigenous Peoples, contribute to the conservation of landscapes, ecosystems, species and genetic variation; provide a development function - to foster economic and human development which is socio culturally and ecologically sustainable; and a logistic function - to provide support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development;</p> <p>Therefore be it resolved that Council support in principle the ongoing initiative to nominate Howe Sound as a UNESCO Biosphere.</p> <p>CARRIED UNANIMOUSLY</p>
November 23	Squamish Lillooet Regional District	<p>Whereas the Squamish Lillooet Regional District is a signatory to the Howe Sound Community Forum Principles for Cooperation, and</p> <p>Whereas the following values stated in the Principles for Cooperation align with the objectives of a United Nations Educational Scientific Cultural Organization Biosphere Region:</p> <ul style="list-style-type: none"> •“Value...Efforts towards Sustainability Objective - The Howe Sound Community Forum members recognize the need to effectively manage and maintain a balanced relationship between community development and the protection of unique biophysical and cultural qualities of the region.” •Value.. The need for Cooperation Objective –Governments, First Nations and organizations will be encouraged to work together. •Value...Stewardship Objective – Voluntary action of individuals and organizations as a powerful and effective tool for achieving positive results is an objective of the Forum. •Value... Transcending Jurisdictions Objective – The Forum will encourage communities to work together for the greater good because territorial lines on a map mean nothing in terms of sustainability. •Value... Respect for Diversity Objective – It is recognized that while every member of the Howe Sound Community Forum may have a different focus or interest, they are encouraged to acknowledge a shared interest in the sustainability of Howe Sound.” <p>Whereas, UNESCO Biosphere Regions are effective tools for implementing United Nations Conventions including the United Nations Declaration on the Rights of Indigenous Peoples, contribute to the conservation of landscapes, ecosystems, species and genetic variation; provide a development function - to foster economic and human development which is socio culturally and ecologically sustainable; and a logistic function - to provide support for research, monitoring, education and information exchange related to local, national and global issues of conservation and development.</p>



metrovanancouver

SERVICES AND SOLUTIONS FOR A LIVABLE REGION

SCRDC
RECEIVED

DEC 20 2016

CHIEF ADMINISTRATIVE
OFFICE

Phone: 604.432.6250 Fax: 604.451.6686

DEC 19 2016

Board and Information Services, Legal and Legislative Services

File: CR-12-02-CAP

Angie Legault
Manager of Legislative Services
Sunshine Coast Regional District
1975 Field Road
Sechelt, BC V0N 3A1

Dear Ms. Legault:

Re: 2017 Appointment of Non-Voting Members to the Metro Vancouver Aboriginal Relations Committee

Metro Vancouver's 2017 committee structure has been established by the Chair of the Greater Vancouver Regional District which includes the Aboriginal Relations Committee.

Your regional district is invited to participate on Aboriginal Relations Committee as a non-voting member. The voluntary participation of your regional district will not be associated with any fees payable to Metro Vancouver, nor will Metro Vancouver be in a position to pay any fees or expenses associated with your voluntary participation.

The first meeting of the 2017 Aboriginal Relations Committee will take place on Thursday, February 2, 2017 at 1:00 pm at Metro Vancouver offices, 2nd Floor Boardroom, 4330 Kingsway, Burnaby, BC. The public agenda will be available in advance of the meeting. Attached are a meeting schedule for 2017 and a list of Committee members.

Please notify me in writing, at your earliest convenience, of who you have designated as a non-member (i.e. a director currently sitting on your regional district board) to Metro Vancouver's Aboriginal Relations Committee, and if your representative will attend the above-noted meeting.

The information may be faxed to 604-451-6686 or emailed to chris.plagnol@metrovanancouver.org, or send by mail to my attention at 4330 Kingsway, Burnaby, BC, V5H 4G8,

If you have any questions, please contact me.

Sincerely,

Chris Plagnol
Corporate Officer



Aboriginal Relations

Steele, Barbara (C) – Surrey

Williams, Bryce (VC) – Tsawwassen

Becker, John – Pitt Meadows

Booth, Mary-Ann – West Vancouver

Dhaliwal, Sav – Burnaby

Drew, Ralph – Belcarra

Fox, Charlie – Langley Township

Hanson, Jim – North Vancouver District

Jackson, Lois – Delta

Martin, Gayle – Langley City

Meggs, Geoff – Vancouver

Stevenson, Tim – Vancouver

Zarrillo, Bonita – Coquitlam

Non-Voting Members: (to be invited)

TBD – Sunshine Coast Regional District

TBD – Squamish Lillooet Regional District

TBD – Fraser Valley Regional District

Aboriginal Relations

Thursday, February 2 1:00 pm

Thursday, May 4 1:00 pm

Thursday, July 6 1:00 pm

Thursday, October 5 1:00 pm

SUNSHINE COAST REGIONAL DISTRICT
CORPORATE and ADMINISTRATIVE SERVICES COMMITTEE

December 1, 2016

RECOMMENDATIONS FROM THE SPECIAL (PRE-BUDGET) CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE REGIONAL DISTRICT OFFICE AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	F. Mauro
	Directors	I. Winn S. White D. Wright G. Nohr M. Lebbell L. Lewis
ALSO PRESENT:	Chief Administrative Officer	J. Loveys
	General Manager, Corporate Services /	
	Chief Financial Officer	T. Perreault
	Senior Manager, Administration and	
	Legislative Services	A. Legault
	General Manager, Planning and	
	Community Development	I. Hall
	Senior Manager, Human Resources	G. Parker
	Alternate Director and Councillor,	
	Town of Gibsons	J. Valeriote
	Recording Secretary	T. Crosby
	Staff	0
	Media	0
	Public	0

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

REPORTS

The Chief Administrative Officer provided a verbal report regarding the 2017 Budget Update.

Recommendation No. 1 2017 Budget Presentation

The Corporate and Administrative Services Committee recommended that the presentation titled 'Sunshine Coast Regional District's Financial Overview 2017' and the Proposed Initiatives Project List be received.

Recommendation No. 2 *2017-2021 Financial Plan Overview*

The Corporate and Administrative Services Committee recommended that the report titled 2017-2021 Financial Plan Overview be received.

Recommendation No. 3 *2016 Carry-Forward List*

The Corporate and Administrative Services Committee recommended that report titled 2016 Project Carry-Forward Requests be received;

AND THAT the following projects be removed from the 2016 Carry-Forward List:

- Dakota Ridge Alternate Power Source;
- Gibsons and District Fire Protection Training Facility;
- Shirley Macey Park Volleyball Court, Outdoor Shower and Footwash;
- Community Consultation only for property located behind Roberts Creek Hall;

AND THAT the remaining projects on the 2016 Carry-Forward List and associated funding, as appropriate, be included in the 2017-2021 Financial Plan;

AND FURTHER THAT staff be authorized to proceed with these projects prior to adoption of the 2017-2021 Financial Plan.

Recommendation No. 4 *Corporate and Administrative Services Projects*

The Corporate and Administrative Services Committee recommended that for 2017 Round 1 Budget discussions, staff present budget proposals for the following Corporate and Administrative Services projects:

- [112] – Scanning existing building permit microfiche to improve access and move forward with a uniform format;
- [112] – Sunshine Coast Regional District (SCRD) 50th Anniversary Celebration;
- [114] – Fire Safety Plan;
- [114] – Preventative Maintenance for Field Road Building;
- [114] – SCRD Corporate Space Facility Planning;
- [115] – Volunteer Recognition Day – annual event;
- [117] – Increase to Capital Hardware budget to replace aging equipment;
- [117] – Increase to software – both capital and maintenance;
- [290] – Increase to training budget;
- [506] – Ortho Photo Acquisition;
- [510] – Ortho Photo Acquisition;
- [640] – HVAC unit replacement – 8 units;
- [640] – Preventative Maintenance increases.

Recommendation No. 5 *Infrastructure Services Projects*

The Corporate and Administrative Services Committee recommended that for 2017 Round 1 Budget discussions, staff present budget proposals for the following Infrastructure Services projects:

- [135] – 2017 Energy Management Program;
- [310] – Transit expansion;
- [310] – VHF radios for expansion buses;
- [310] – Mason Road: Gas line lowering, yard grading and sloping;

- [312] – 2019 fuel tank replacement – annual contribution;
- [312] – Heavy-duty hoist refurbishment;
- [312] – Testing instrument for engine diagnostic;
- [312] – Install overhead door on rear washbay;
- [350] – Consultant services to complete a 5 year effectiveness review of the Solid Waste Management Plan – Ministry of Environment mandate for 2017;
- [350] – 2017 Waste Reduction Initiatives Program;
- [350] – 2017 WildSafe BC Program;
- [350] – Funds for zero waste planning;
- [351] – Funds required for increased costs to contracts operating budget for processing and / or transporting materials that are diverted from the landfill;
- [352] – Funds required for increased costs to contracts operating budget for processing and / or transporting materials that are diverted from the landfill;
- [352] – Consultant services to update the Sechelt Landfill design and operation plan;
- [352] – Consultant services to prepare the annual Ministry of Environment report – increase to the existing budget is due to new criteria;
- [351/352] – Funds required for increased program costs due to increased green waste tonnage;
- [351/352] – Contractor and consultant services for replacement of 5 groundwater monitoring wells (2 for Sechelt Landfill and 3 for Pender Harbour Landfill) – installation of 2 new surface waste monitoring wells for Pender Harbour Landfill and installation of 3 gas probes for Sechelt Landfill;
- [365] – Watermain upgrades – fireflow upsizing and AC watermain replacements on Clayton Road / Lane and Garden Bay Road;
- [366] – Watermain upgrades – replace AC watermain on Francis Peninsula Road;
- [378] – Chapman Water Treatment Plant chlorination system upgrade – study analysing alternative solutions to existing chlorine gas injection system;
- [387] – Square Bay Waste Water Treatment Plant – engineering and construction to replace the waste water treatment plan;
- [389] – Canoe Road Waste Water Plant – replacement to septic field system;
- [390] – Merrill Crescent Waste Water Plant – replacement to septic field system.

Recommendation No. 6 *Planning and Community Development Projects*

The Corporate and Administrative Services Committee recommended that for 2017 Round 1 Budget discussions, staff present budget proposals for the following Planning and Community Development projects:

- [210] – Turnout gear (last of a 3 year replacement program);
- [210] – Gibsons Fire Hall roof replacement;
- [210] – Preventative Maintenance plans and implementation;
- [212] – Preventative Maintenance plans and implementation;
- [216] – Preventative Maintenance plans and implementation;
- [218] – Preventative Maintenance plans and implementation;
- [222] – Hazard, Risk, Vulnerability Analysis (HRVA);
- [313] – Workshop conversion at Sunshine Coast Arena to support efficient internal building maintenance services and one-time tool purchase for building maintenance;
- [313] – Replace building maintenance van with mobile workshop cube van;
- [345] – Ports repairs (2017) – Keats Landing, Gambier Harbour, Halfmoon Bay, Vaucroft, West Bay, Port Graves, Halkett Bay Wharf, Eastbourne Wharf;
- [504] – Contract to renew Zoning Bylaw 310;
- [520] – Convert existing microfiche building files to electronic format;

- [616] – Fall protection audit / hazardous materials audit;
- [617] – Fall protection audit / hazardous materials audit;
- [620] – Fall protection audit / hazardous materials audit and plan;
- [621] – Fall protection audit / hazardous materials audit;
- [625] – Acoustic remediation;
- [650] – Park bridge capital maintenance;
- [650] – Engineering assessments for bridge inspections and developing capital plans;
- [650] – Hazard tree – plan development and implementation;
- [650] – Eric Cardinal Hall – replace hot water tank;
- [650] – Replace roof at Frank West Hall and Cliff Mahlmann Fire Station;
- [650] – New small riding mower;
- [650] – Workflow efficiency initiative – smartphones with camera and GPS.

The Committee recessed at 10:51 a.m. and reconvened at 11:01 a.m.

The Committee moved In Camera at 11:11 a.m.

IN CAMERA

That the public be excluded from attendance at the meeting in accordance with Sections 90 (1) (c) and (k) of the *Community Charter* – “labour relations or other employee relations” and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”;

AND THAT Alternate Director Valeriote be authorized to be in attendance for the In Camera meeting.

The Committee moved out of In Camera at 11:38 a.m.

ADJOURNMENT

11:38 p.m.

**SUNSHINE COAST REGIONAL DISTRICT
SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE
December 2, 2016**

RECOMMENDATIONS FROM THE SPECIAL (PRE-BUDGET) CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	F. Mauro
	Directors	I. Winn G. Nohr L. Lewis M. Lebbell S. White D. Wright
ALSO PRESENT:	Chief Administrative Officer	J. Loveys
	General Manager, Corporate Services /	
	Chief Administrative Officer	T. Perreault
	General Manager, Planning and	
	Community Development	I. Hall (partial)
	Financial Officer, Sechelt Indian	
	Government District	D. Hill (partial)
	Councillor – District of Sechelt	D. Siegers (partial)
	Alternate Director / Councillor –	
	Town of Gibsons	J. Valeriotte
	Recording Secretary	T. Crosby
	Media	1
	Public	21

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as amended.

Chief Administrative Officer Loveys provided an introduction to the 2017 Budget Process.

PETITIONS AND DELEGATIONS

Manjit Kang, Board Chair and Tracey Therrien, Library Director from the Gibsons and District Public Library addressed the Committee regarding 2017 Budget Request.

The Chair thanked Mr. Kang and Ms. Therrien for their presentation.

Recommendation No. 1 *Gibsons and District Public Library – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Gibsons and District Public Library regarding 2017 Budget Request be received:

- Correspondence dated November 18, 2016;
- Notes to 2017 Budget;
- 2017-2021 Financial Plan with 2016 Budget vs. Actuals;
- 2015 Annual Report;

AND THAT the Gibsons and District Public Library budget request be forwarded to 2017 Round 1 Budget for consideration.

Ann Hopkins, Board Chair and Margaret Hodgins, Chief Librarian from the Sechelt Public Library addressed the Committee regarding 2017 Budget Request.

The Chair thanked Ms. Hopkins and Ms. Hodgins for their presentation.

Recommendation No. 2 *Sechelt Public Library – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Sechelt Public Library regarding 2017 Budget Request be received:

- Correspondence dated November 20, 2016;
- 2017 Budget with 2016 Budget vs. Actuals;
- 2017-2021 Proposed Financial Plan;
- Summary of 2016 Programs and Services;

AND THAT the Sechelt Public Library budget request be forwarded to 2017 Round 1 Budget for consideration.

Recommendation No. 3 *Roberts Creek Community Library – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following document from the Roberts Creek Community Library regarding 2017 Budget Request be received:

- 2017 Budget with 2016 Budget vs. Actuals;

AND THAT the Roberts Creek Community Library budget request be forwarded to the 2017 Round 1 Budget for consideration.

Recommendation No. 4 *Pender Harbour Reading Centre – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Pender Harbour Reading Centre regarding 2017 Budget Request be received:

- Report on 2016 grant for 50th Anniversary Celebration including event budget;
- 2017 Budget with 2013-2017 budget comparison data;

AND THAT the Pender Harbour Reading Centre budget request be forwarded to the 2017 Round 1 Budget for consideration.

Lorraine Goddard, President from the Sunshine Coast Museum and Archives addressed the Committee regarding 2017 Budget Request.

The Chair thanked Ms. Goddard for her presentation.

Recommendation No. 5 *Sunshine Coast Museum and Archives – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Sunshine Coast Museum and Archives regarding 2017 Budget Request be received:

- Correspondence dated November 10, 2016;
- 2017 Budget with 2016 Budget vs. Actuals;
- Museum Newsletter;

AND THAT the Sunshine Coast Museum and Archives be requested to review the expenses for bookkeeping and accounting and resubmit a budget request to 2017 Round 1 Budget for consideration.

Billy Griffiths, President from the Skookumchuck Heritage Society / Egmont Heritage Centre addressed the Committee regarding 2017 Budget Request.

The Chair thanked Mr. Griffiths for his presentation.

Recommendation No. 6 *Skookumchuck Heritage Society / Egmont Heritage Centre – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Skookumchuck Heritage Society / Egmont Heritage Centre regarding 2017 Budget Request be received:

- 2017 Budget with 2016 Budget vs. Actuals;
- Photo of the changes to the Heritage Centre;

AND THAT the Skookumchuck Heritage Society / Egmont Heritage Centre budget request be forwarded to 2017 Round 1 Budget for consideration.

Ann Watson, Archivist and Margaret Hodgins, Chief Librarian from the Sechelt Archives addressed the Committee regarding 2017 Budget Request.

The Chair thanked Ms. Watson and Ms. Hodgins for their presentation.

Recommendation No. 7 *Sechelt Archives – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following document from the Sechelt Archives regarding 2017 Budget Request be received:

- 2017 Budget with 2016 Budget vs. Actuals;

AND THAT the Sechelt Archives be requested to clarify revenue sources and resubmit a budget request to the 2017 Round 1 Budget for consideration.

Recommendation No. 8 *Pender Harbour Health Centre – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Pender Harbour Health Centre regarding 2017 Budget Request be received:

- Correspondence dated November 24, 2016;
- Current fiscal year 2016-2017;
- Proposal for 2017 fiscal year;
- Historical funding;
- Patient Geographic Breakdown;
- Five Year Operational Funding Projection;

AND THAT the Pender Harbour Health Centre be requested provide the following information and resubmit a budget request to the 2017 Round 1 Budget for consideration:

- complete financial statements detailing how deficits are recovered by the Health Centre; and,
- based on the patient geographic breakdown for Halfmoon Bay, suggest a reasonable contribution for services provided to Halfmoon Bay citizens using the Pender Harbour Health Centre.

The Committee recessed at 10:44 a.m. and reconvened at 10:57 a.m.

Chris Nicholls, Executive Director from the Gibsons and District Chamber of Commerce addressed the Committee regarding 2017 Budget Request.

The Chair thanked Mr. Nicholls for his presentation.

Recommendation No. 9 *Gibsons and District Chamber of Commerce – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Gibsons and District Chamber of Commerce regarding 2017 Budget Request be received:

- Correspondence dated November 18, 2016 including 2017 Budget request;
- 2016 Business Development Report;
- 2016 Budget vs. Actuals;

AND THAT the Gibsons and District Chamber of Commerce be requested to resubmit a budget request to 2017 Round 1 Budget with any possible amendments pending the Chamber's discussions with the Sunshine Coast Regional Economic Development Organization (SCREDO).

Recommendation No. 10 *Pender Harbour and District Chamber of Commerce – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Pender Harbour and District Chamber of Commerce regarding 2017 Budget Request be received:

- Correspondence dated November 19, 2016;
- Pender Harbour and District Chamber of Commerce Report dated November 20, 2016;
- 2017 Budget with 2016 Budget vs. Actuals;
- 2015-2016 Profit and Loss Comparative;

AND THAT the Pender Harbour and District Chamber of Commerce be requested to resubmit a budget request to 2017 Round 1 Budget with any possible amendments pending the Chamber's discussions with the Sunshine Coast Regional Economic Development Organization (SCREDO) and removing any program requests which should be applied for through community grants.

Martin Prestage, President from Sunshine Coast Tourism addressed the Committee regarding 2017 Budget Request.

The Chair thanked Mr. Prestage for his presentation.

Recommendation No. 11 *Sunshine Coast Tourism – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from Sunshine Coast Tourism regarding 2017 Budget Request be received:

- Correspondence dated November 16, 2016;
- Overview of Programs and Goals for 2017;
- 2017 Budget with 2016 Budget vs. Actuals;

AND THAT Sunshine Coast Tourism be requested to resubmit a budget request to 2017 Round 1 Budget with any possible amendments pending the Chamber's discussions with the Sunshine Coast Regional Economic Development Organization (SCREDO) and include more information regarding the other sources of revenues and the matched funding opportunities;

AND FURTHER THAT staff investigate the tourism funding from the Municipal and Regional District Tax (MRDT) and requirements for ongoing funding commitments from local government.

Linda Williams, Director and Carol Stewart, Director from the Coast Cultural Alliance addressed the Committee regarding 2017 Budget Request.

The Chair thanked Ms. Williams and Ms. Stewart for their presentation.

Recommendation No. 12 *Coast Cultural Alliance - 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from Coast Cultural Alliance regarding 2017 Budget Request be received:

- Correspondence dated November 17, 2016;
- Profit and Loss Statement 2016;

- Projected 2017 Budget;
- Summary of Programs for 2017;
- Sechelt Art Crawl Newsletter;
- Art Crawl advertising;
- Arts and Culture Calendar August and September 2016;
- Arts and Culture Calendar December 2016 and January 2017;

AND THAT Coast Cultural Alliance be requested to resubmit a budget request to 2017 Round 1 Budget with any possible amendments pending the Chamber's discussions with the Sunshine Coast Regional Economic Development Organization (SCREDO).

Director Lewis opposed.

Tonya Ste. Marie, Pan Willson and Petra Haas from the Sunshine Coast Community Services Society addressed the Committee regarding 2017 Budget Request.

The Chair thanked Ms. St. Marie and the delegation for their presentation.

Recommendation No. 13 *Sunshine Coast Community Services Society - 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Sunshine Coast Community Services Society regarding 2017 Budget Request for Youth Outreach Worker Program be received:

- 2017-2021 Financial Plan;
- 2016 Budget vs. Actuals;
- Letters of Support for the Youth Outreach Worker Program from various organizations;

AND THAT the Sunshine Coast Community Services Society be requested to provide details on program inclusions and changes for the requested funding increase over three years and resubmit a budget request to the 2017 Round 1 Budget for consideration.

Recommendation No. 14 *Sunshine Coast Community Services Society Youth Outreach Worker Program*

The Corporate and Administrative Services Committee recommended that staff work with the Sunshine Community Services Society and report back to a future Corporate and Administrative Services Committee with a process and options for a Memorandum of Understanding for services offered through the Youth Outreach Worker Program and the feasibility of the Sechelt Indian Government District providing funding toward the program.

The Committee recessed at 12:31 p.m. and reconvened at 1:01 p.m.

Francine Clohosey, Manager from the Pender Harbour Community School Society addressed the Committee regarding 2017 Budget Request.

The Chair thanked Ms. Clohosey for her presentation.

Recommendation No. 15 *Pender Harbour Community School Society - 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Pender Harbour Community School Society regarding 2017 Budget Request be received:

- Correspondence dated November 18, 2016;
- Program Activity and Summary: An overview of all activities;
- Annual Organizational Budgets for 2016 and 2017;
- Program Plan and Financials for the “Youth Restitution Program”;
- Program Plan and Financials for the “Community Recreation Program”;

AND THAT the Pender Harbour Community School Society budget request be forwarded to 2017 Round 1 Budget for consideration.

Sue Lamb, Restorative Practices Coordinator and Abbie Corman, Coordinator from the Halfmoon Bay – Chatelech Community School Association addressed the Committee regarding 2017 Budget Request.

The Chair thanked Ms. Lamb and Ms. Corman for their presentation.

Recommendation No. 16 *Halfmoon Bay – Chatelech Community School Association - 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Halfmoon Bay – Chatelech Community School Association regarding 2017 Budget Request be received:

- Correspondence dated November 15, 2016;
- Profit and Loss Statement showing 2016 Actuals and 2016/2017 Budget;
- Circle Forward – Building a Restorative School Community – Manual;

AND THAT the Halfmoon Bay – Chatelech Community School Association budget request be forwarded to 2017 Round 1 Budget for consideration.

Ted Chisholm, Coordinator from the Sechelt Community Schools addressed the Committee regarding 2017 Budget Request.

The Chair thanked Mr. Chisholm for his presentation.

Recommendation No. 17 *Sechelt Community Schools - 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Sechelt Community Schools regarding 2017 Budget Request be received:

- Correspondence dated November 18, 2016;
- 2016-2017 Current Actual Budget;
- 2017-2018 Budget Projection;
- 2015-2016 Annual Report of Programs and Services;

AND THAT the Sechelt Community Schools be requested to provide a breakdown of Sechelt Youth Centre current use of grant funding and proposed use of the requested increase and resubmit a budget request to 2017 Round 1 Budget for consideration.

Recommendation No. 18 *Gibsons Landing Community Society - 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Gibsons Landing Community Society (Gibsons Area Community Schools) regarding 2017 Budget Request be received:

- 2015-2016 Budget vs. Actuals;
- 2016-2017 Budget vs. Actuals;
- 2015-2016 Annual Report;

AND THAT the Gibsons Landing Community School budget request be forwarded to 2017 Round 1 Budget for consideration.

Stacia Leech, Coordinator from the Roberts Creek Community School addressed the Committee regarding 2017 Budget Request.

The Chair thanked Ms. Leech for her presentation.

Recommendation No. 19 *Roberts Creek Community School - 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Roberts Creek Community School regarding 2017 Budget Request be received:

- NIGHTS ALIVE youth drop in program – goals and performance criteria 2016-2017;
- 2017-2021 Financial Plan and 2015-2016 Budget vs. Actuals;
- Statement of Operations for year ended June 30, 2016;
- Budget to year ended June 30, 2017;
- 2016 Annual Report;

AND THAT the Roberts Creek Community School budget request be forwarded to 2017 Round 1 Budget for consideration.

Recommendation No. 20 *Sechelt and District Chamber of Commerce – 2017 Budget Request*

The Corporate and Administrative Services Committee recommended that the following documents from the Sechelt and District Chamber of Commerce regarding 2017 Budget Request be received:

- Correspondence titled Funding Request;
- 2016 Budget vs. Actuals;
- Buy Local / Invest in Community Program 2017 – budget and timeline;

AND THAT the Sechelt and District Chamber of Commerce 2017 budget request be denied for 2017 Budget.

COMMUNICATIONS

Recommendation No. 21 *Seniors Planning Table Request*

The Corporate and Administrative Services Committee recommended that the correspondence from the Community Resource Centre Society regarding the Seniors Planning Table request for support for the Friends of Residential Care be received.

ADJOURNMENT 2:14 p.m.

**SUNSHINE COAST REGIONAL DISTRICT
PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE**

December 8, 2016

RECOMMENDATIONS FROM THE PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair Directors	I. Winn F. Mauro G. Nohr M. Lebbell L. Lewis D. Wright S. White
ALSO PRESENT:	Chief Administrative Officer GM, Planning and Community Development Manager, Planning and Development Senior Planner Recording Secretary Public Media	J. Loveys I. Hall A. Allen D. Rafael (part) A. Ruinat 3 (part) 2

CALL TO ORDER 9:30 a.m.

AGENDA The amended agenda was adopted.

PETITIONS AND DELEGATIONS

Larry Penonzek, Applicant for Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016 presented the development proposal to the Committee. Mr. Penonzek noted that the application is for a minor change to the original rezoning approval. The letter of credit for the construction of a pedestrian bridge has lapsed and Mr. Penonzek objects to this requirement as it adds unnecessary costs to the project. Mr. Penonzek commented that changes to the Development Cost Charge Bylaw now include mobile home parks, which add significant expense to the project, which is designed to provide affordable housing to the community. He believes that the mobile home pad will not have the same impact on the [water] system as a typical subdivision on acreage.

The Chair thanked Mr. Penonzek for his delegation.

REPORTS

Recommendation No. 1 *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016*

The Planning and Community Development Committee recommended that the report titled Sunshine Coast Regional District Zoning Amendment Bylaw 310.168, 2016 (BYL00001) – Electoral Area E be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016* be forwarded to the Board for First Reading;

AND THAT the SCRD accept the proposed park dedication and work with the applicant to amend the existing covenant to remove the requirement for the pedestrian bridge and use the money in lieu of the bridge for future on-site park development;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016* be referred to the Ministry of Transportation and Infrastructure, Vancouver Coastal Health Authority, and the Squamish Nation for comment;

AND FURTHER THAT after referral comments have been received, *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016* be considered for the scheduling of a Public Hearing.

Director Winn passed the Chair to Director Mauro at 9:57 a.m.

Recommendation No. 2 *BURNCO Aggregate Environmental Assessment – Proponent's Responses to SCRD Board Resolution*

The Planning and Community Development Committee recommended that the report titled BURNCO Aggregate Environmental Assessment – Proponent's Responses to SCRD Board Resolution 367/16 Recommendation No. 4 - Electoral Area F be received;

AND THAT the SCRD send a letter and a copy of the staff report to the BC Environmental Assessment Office (EAO) and BURNCO noting that:

1. BURNCO has responded to issues raised by the SCRD in Board Resolution 367/16 Recommendation No. 4;
2. SCRD will review BURNCO's responses to the complete set of issues raised in Board Resolution 382/16 Recommendation No. 11 when made available by the EAO;
3. SCRD requests opportunities to consider subsequent plans and provide input to the approval agency before the plans are approved;
4. SCRD staff will contact representatives of the McNab Creek Strata and provide an update;
5. SCRD will continue to review the mines permitting process;
6. SCRD requests that the proponent considers spillage along the route in particular to locations of known glass sponge reefs;
7. SCRD requests clarification regarding the legislative criteria for acoustic injury or disturbance to marine mammals or marine birds being applicable either "during the life of the project" or "during construction phase of the project";
8. The proponent reconsider air quality monitoring stations to be located on Gambier Island and along the Sea to Sky corridor;
9. Clarification if there will be a loss of recreational access to existing anchorages.

AND FURTHER THAT this recommendation be forwarded to the December 8, 2016 Regular Board meeting for adoption.

Director White and Director Wright opposed.

Director Winn resumed the Chair at 10:47 a.m.

Recommendation No. 3 *Crown Referrals 2409428 (SS Creek) and 2409550 (CC Creek)*

The Planning and Community Development Committee recommended that the report titled Crown Referrals 2409428 (SS Creek) and 2409550 (CC Creek) for Investigative Use Permits for Power Projects in Tzoonie River Area – Electoral Area B be received;

AND THAT the SCRД send a letter and a copy of the staff report to the Ministry of Forests, Lands and Natural Resource Operations and the applicant (Narrows Inlet Hydro Holding Corp.) noting no objections to the issuance of investigative use permits subject to the following being conditions of the permit:

- i. remediation of any disturbed land;
- ii. removal of any unnecessary equipment or material used for the investigation;

AND THAT should the project move forward, the proponent apply to rezone each powerhouse site and temporary use areas;

AND FURTHER THAT this recommendation be forwarded to the December 8, 2016 Regular Board meeting for adoption.

The Committee recessed at 10:55 a.m. and reconvened at 11:04 a.m.

Recommendation No. 4 *Amend Agenda and Refer Items to Infrastructure Services Committee Meeting of December 15, 2016*

The Planning and Community Development Committee recommended that the meeting agenda be amended as follows:

- Revise the order of business to consider Agenda Item Nos. 7 and 11 prior to the In Camera portion of the meeting starting at 11:00 a.m.
- Agenda Item Nos. 6, 8 - 10 be considered at the December 15, 2016 Infrastructure Services Committee Meeting.

Recommendation No. 5 *Boat Ramp at Wood Bay, 10605 Sunshine Coast Highway*

The Planning and Community Development Committee recommended that the report titled Update Boat Ramp at Wood Bay, 10605 Sunshine Coast Highway be received;

AND THAT a letter be sent to the Ministry of Forests, Lands and Natural Resources Operations indicating that the property owner at 10605 Sunshine Coast Highway may keep the upland portion of the boat ramp for the sole purpose of removal of the residential moorage structure in the winter, enabling the Ministry to amend the license of occupation to require the removal of the ramp structure on the public beach.

COMMUNICATIONS**Recommendation No. 6** *Islands Trust Council Feedback on Sunshine Coast Fixed Link Feasibility Study*

The Planning and Community Development Committee recommended that the correspondence from Peter Luckham, Chair, Islands Trust Council, dated November 18, 2016 regarding Island Trust Council Feedback on Sunshine Coast Fixed Link Feasibility Study be received for information.

IN CAMERA

The Committee moved In Camera at 11:11 a.m.

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1)(a) and (k) and (2)(b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent..”, “negotiations and related discussions regarding a municipal service..” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.”

The Committee moved out of In Camera at 12:20 p.m.

ADJOURNMENT 12:20 p.m.

**SUNSHINE COAST REGIONAL DISTRICT
INFRASTRUCTURE SERVICES COMMITTEE**

December 15, 2016

RECOMMENDATIONS FROM THE MEETING OF THE INFRASTRUCTURE SERVICES COMMITTEE HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHLT, BC.

PRESENT:	Chair	M. Lebbell
	Directors	L. Lewis F. Mauro B. Smith (Alt.) S. White I. Winn D. Wright
ALSO PRESENT:	Chief Administrative Officer	J. Loveys
	Manager, Financial Services	S. Zacharias (part)
	GM, Planning and Community Development	I. Hall (part)
	Manager, Solid Waste Services	R. Cooper (part)
	Manager, Planning and Development	A. Allen (part)
	Recording Secretary	T. Hincks
	Media	1
	Public	3

CALL TO ORDER 9:33 a.m.

AGENDA The amended agenda was adopted with the order of business revised.

PETITION AND DELEGATION

REPORTS

Recommendation No. 1 *Regional Water Service Area 2017 Rate Bylaw Amendment*

The Infrastructure Services Committee recommended that the report titled Regional Water Service Area 2017 Rate Bylaw Amendment be received;

AND THAT the Water Rates Bylaw 422, Schedule 'B' be amended to increase the Regional Water Service Area User Fees by 4% and Metered Usage Fees by 4% in 2017.

Recommendation No. 2 *North Pender Harbour Water 2017 Rate Bylaw Amendment*

The Infrastructure Services Committee recommended that the report titled North Pender Harbour Water Rate Bylaw Amendment be received;

AND THAT the Water Rates Bylaw 422, Schedule 'D' be amended to increase North Pender Harbour Water Service Area User Fees and Meter Rates by 4% for 2017.

Recommendation No. 3 *South Pender Harbour Water 2017 Rate Bylaw Amendment*

The Infrastructure Services Committee recommended that the report titled South Pender Harbour Water Rate Bylaw Amendment be received;

AND THAT the Water Rates Bylaw 422, Schedule 'E' be amended to increase South Pender Harbour Water Service Area User Fees and Meter Rates by 4% for 2017.

Recommendation No. 4 *Development Variance Permit Application DVP00005 (Wright)*

The Infrastructure Services Committee recommended that the report titled Development Variance Permit Application DVP00005 (Wright) – Electoral Area F be received;

AND THAT Development Variance Permit DVP00005 to vary the front parcel line setback from 5.0 metres to 3.0 metres, as per Bylaw 310 Section 601.4(1), and to vary the side parcel line setback contiguous to a highway from 4.5 metres to 1.5 metres, as per Bylaw 310 Section 601.4(3), be issued.

Recommendation No. 5 *Utility Bill Penalties and Refuse Waiver Bylaw Amendments*

The Infrastructure Services Committee recommended that the report titled Update to the Application of Utility Bill Penalties and Refuse Waiver be received;

AND THAT the following Rate Bylaws be amended:

- Water Rates & Regulations Bylaw No. 422 – Section 24.3
- Refuse Collection Bylaw No. 431 – Section 5.1 (f)
- Sewage Treatment Facilities Bylaw No. 428 – Section 5.3
- Painted Boat Sewage Treatment Facility Bylaw No. 644 – Section 4.2
- Woodcreek Park Sewage Treatment Facility Bylaw No. 430 – Section 3

To include:

- Non-receipt of the utility bill will not be recognized as a valid reason for failure to pay the fees when due;
- Postmarks will not be considered as date of payment;
- All payments received will be applied firstly against arrears, then to current balances; and
- Interest is imposed on outstanding account balances in excess of \$10.00;

AND FURTHER THAT the Refuse Collection Bylaw No. 431 Schedule A - Section 2 be amended to include that an “eligible customer must apply for the refuse waiver each year prior to the utility bill due date. Failure to apply for the waiver prior to this date results in forfeiture of the waiver.”

Recommendation No. 6 *2017 Refuse Collection [355] Fee Review*

The Infrastructure Services Committee recommended that the report titled 2017 Refuse Collection [355] Fee Review be received;

AND THAT Schedule A of Bylaw 431 be amended to increase annual refuse collection fees by 1% for 2017.

Recommendation No. 7 *Skate Canada – Grant-in-Aid*

The Infrastructure Services Committee recommended that the report titled Sunshine Coast Skating Club – Rural Areas' Grant-In-Aid Request Update be received;

AND THAT the Sunshine Coast Regional District (SCRD) approve support of \$2,368 through the Rural Areas' Grant-in-Aid program for the '*Elvis Rocks the Coast*' event planned for March 2017 apportioned as follows:

Area A GIA (121): \$300
Area B GIA (122): \$634
Area D GIA (127) \$300
Area E GIA (128): \$500 (previous commitment)
Area F GIA (129): \$634

Recommendation No. 8 *Board of Variance: Review of Opportunities*

The Infrastructure Services Committee recommended that the report titled Board of Variance: Review of Opportunities be received for information.

Recommendation No. 9 *Development Variance Permit DVP00002 (Rupesinghe)*

The Infrastructure Services Committee recommended that the report titled Development Variance Permit DVP00002 (Rupesinghe) – Electoral Area A be received;

AND THAT Development Variance Permit DVP00002 to vary the setback to the natural boundary of the ocean from 7.5 metres to 6.4 metres, as per Section 516.1(a) in Bylaw 337, be issued subject to:

- a) addressing shíshálh Nation comments received prior to final inspection by the Building Department.

Recommendation No. 10 *Development Variance Permit Application DVP00003 (Lapointe)*

The Infrastructure Services Committee recommended that the report titled Development Variance Permit Application DVP00003 (Lapointe) – Electoral Area A be received;

AND THAT DVP00003 be issued subject to the applicant:

- a) amending Covenant BB747244 per Option 1 in this report; and
- b) addressing shíshálh Nation comments.

The Infrastructure Services Committee recessed at 10:30 a.m. and resumed at 10:35 a.m.

Recommendation No. 11 *AVICC Solid Waste Special Committee – Cost Sharing Formula*

The Infrastructure Services Committee recommended that the report titled Association of Vancouver Island and Coastal Communities (AVICC) Special Committee on Solid Waste – Cost Sharing Formula be received;

AND THAT the SCRCD approves the cost sharing formula of \$984.21 for 2017 as presented;

AND FURTHER THAT staff be authorized to provide a response to AVICC prior to Board adoption.

Recommendation No. 12 *Egmont/Pender Harbour (Area A) APC Meeting Minutes of November 30, 2016*

The Infrastructure Services Committee recommended that the Egmont/Pender Harbour (Area A) Advisory Planning Commission meeting minutes of November 30, 2016 be received.

Recommendation No. 13 *Halfmoon Bay (Area B) APC Meeting Minutes of November 22, 2016*

The Infrastructure Services Committee recommended that the Halfmoon Bay (Area B) Advisory Planning Commission meeting minutes of November 22, 2016 be received.

Recommendation No. 14 *Elphinstone (Area E) APC Meeting Minutes of November 23, 2016*

The Infrastructure Services Committee recommended that the Elphinstone (Area E) Advisory Planning Commission meeting minutes of November 23, 2016 be received.

Recommendation No. 15 *West Howe Sound (Area F) APC Meeting Minutes of November 22, 2016*

The Infrastructure Services Committee recommended that the West Howe Sound (Area F) Advisory Planning Commission meeting minutes of November 30, 2016 be received.

COMMUNICATIONS**NEW BUSINESS****IN CAMERA**

The Infrastructure Services Committee moved In-Camera at 10:43 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* – “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public” and 90 (2) (b) “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.”

The Infrastructure Services Committee moved out of In-Camera at 11:10 a.m.

ADJOURNMENT 11:10 a.m.

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – January 12, 2017

AUTHOR: Angie Legault, Senior Manager, Administration and Legislative Services

SUBJECT: 2017 BOARD APPOINTMENTS

RECOMMENDATION(S)

THAT the report titled 2017 Board Appointments be received;

AND THAT the following list of Chair appointments be affirmed;

AND FURTHER THAT the following list of Board appointments be reviewed, amended if necessary and adopted by the Board.

BACKGROUND

Each January, the SCRD Board appoints Directors to various committees and organizations.

DISCUSSION

A draft list of appointments is attached for the Board's consideration (Attachment A). The list has been divided into two categories, Chair and Board appointments.

The Board appointments presented for approval are those required as specified by the applicable legislation, terms of reference or invitation. For example:

- The *Municipal Finance Authority Act* requires that “the regional board of each regional district must appoint from among its directors the required number of persons as members of the authority for that year or until a successor is appointed.”

STRATEGIC PLAN AND RELATED POLICIES

Chair and Board appointments align with SCRD's key strategic priority to Enhance Board Structure and Processes.

CONCLUSION

Staff are seeking direction regarding the proposed Board appointments appended in Attachment A.

Reviewed by:			
Manager		Finance	
GM		Legislative	X-AL
CAO	X-JL	Other	

Attachment A

CHAIR'S APPOINTMENTS

Corporate Services Committee	Chair	Ian Winn
	Vice Chair	Frank Mauro
Planning & Development Committee	Chair	Frank Mauro
	Vice Chair	Doug Wright
Infrastructure Services Committee	Chair	Mark Lebbell
	Vice Chair	Jeremy Valeriote
Transportation Advisory Committee	Chair	Lorne Lewis
	Vice Chair	Garry Nohr
Sunshine Coast Policing Committee	Chair	Lorne Lewis
	Vice Chair	Garry Nohr

BOARD APPOINTMENTS

Gibsons & District Library <i>Library Act – Director from one of the participating areas</i>	SCRD Appointee	Lorne Lewis
	Alternate	Ian Winn
Sechelt Public Library <i>Library Act</i>	SCRD Appointee	Garry Nohr
	Alternate	Mark Lebbell
Sunshine Coast Museum & Archives		Lorne Lewis
Municipal Finance Authority <i>Municipal Finance Authority Act</i>	SCRD Appointee	Garry Nohr
	Alternate	Frank Mauro
Municipal Insurance Authority	SCRD Appointee	Garry Nohr
	Alternate	Frank Mauro
Metro Vancouver Aboriginal Relations Committee	SCRD Appointee	Lorne Lewis
Island Coastal Economic Trust (ICET)	Board Chair	Garry Nohr
Sunshine Coast Youth Awareness Committee	SCRD Alternate	Mark Lebbell Ian Winn
Affordable Housing Committee	SCRD Appointee	Mark Lebbell
	Alternate	Ian Winn
AVICC Special Committee on Solid Waste Management	SCRD Appointee	Ian Winn
	Alternate	Garry Nohr

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – January 12, 2017

AUTHOR: Sherry Reid, Deputy Corporate Officer

SUBJECT: 2017 RESOLUTIONS TO ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES (AVICC)

RECOMMENDATIONS

THAT the report titled “2017 Resolutions to Association of Vancouver Island and Coastal Communities (AVICC)” be received;

AND THAT the Board identify resolutions for staff to draft and present to the January 26th Corporate and Administrative Committee meeting for consideration.

BACKGROUND

The Association of Vancouver Island and Coastal Communities (AVICC) annual convention will be held on April 7th, 8th and 9th in Campbell River. The convention provides members with the opportunity to bring forward issues and concerns from their communities through resolutions and debate.

AVICC is one of five area associations of local governments operating under the umbrella of the Union of BC Municipalities. AVICC represents the interests of the various local governments of Vancouver Island, Sunshine Coast, Powell River and the Central Coast.

DISCUSSION

Options and Analysis

The Union of BC Municipalities (UBCM) urges members to submit resolutions through their Area Associations for consideration. Resolutions endorsed at AVICC will be automatically submitted to UBCM for consideration at the 2017 Fall Convention. Issues that arise after the AVICC annual meeting may be submitted directly to UBCM.

AVICC strongly encourages members to focus resolutions on new issues of provincial or AVICC-wide interest.

Timeline for next steps or estimated completion date

The deadline for submission of resolutions for consideration at the AVICC Annual General Meeting is February 21, 2017. Resolutions must be adopted by the Board no later than the February 9th Board meeting in order to meet AVICC's submission deadline.

AVICC will consider late resolution submissions up to noon on April 5, 2017. Late resolutions will only be considered when the discussion topic arises, or was not known, before the February 21st regular deadline date.

STRATEGIC PLAN AND RELATED POLICIES

Submission of resolutions to AVICC is in alignment with SCRD's strategic value of Collaboration and also supports SCRD's mission to provide leadership and quality services to our community through effective and responsive government.

CONCLUSION

Staff are seeking direction on potential AVICC resolutions.

Reviewed by:			
Manager		Finance	
GM		Legislative	X-AL
CAO	X-JL	Other	

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 1026.9

A bylaw to amend *Sunshine Coast Regional District Sewage Treatment Facilities Local Service Bylaw No. 1026*

WHEREAS the Board of the Sunshine Coast Regional District established a local service for the function of sewage collection, treatment and disposal within the Electoral Areas of A, B, E and F by adoption of *Sunshine Coast Regional District Sewage Treatment Facilities Local Service Bylaw No. 1026, 1996* and amended such service to include Electoral Area D by adoption of *Sunshine Coast Regional District Sewage Treatment Facilities Service Amendment Bylaw No. 1026.3, 2004*;

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to amend said bylaw to remove the Square Bay Sewage Treatment Facility as shown in Schedule B-9 from the service area;

AND WHEREAS the Directors of Electoral Areas A – Egmont / Pender Harbour, B – Halfmoon Bay, D – Roberts Creek, E - Elphinstone and F – West Howe Sound have consented to the adoption of this bylaw in accordance with Section 349(1)(b) of the *Local Government Act*;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as the *Sunshine Coast Regional District Sewage Treatment Facilities Service Amendment Bylaw No. 1026.9, 2017*.
2. *Sunshine Coast Regional District Sewage Treatment Facilities Local Service Bylaw No. 1026, 1996*, is hereby amended as follows:
 - a) Delete section 2 in its entirety and replace with the following:
 2. The boundaries of the Service Area are as shown in Schedules B1, B2, B4, B5, B6, B7, B8, B10, B11, and B12 attached to and forming part of this bylaw.
 - b) Delete section 3 in its entirety and replace with the following:
 3. In accordance with Section 339(1)(e) of the *Local Government Act*, the maximum annual amount that may be requisitioned for the cost of the service shall not exceed \$150,000.
 - c) Delete section 4 in its entirety and replace with the following:
 4. As provided for in Section 378 of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:
 - (a) property value tax imposed in accordance with Division 3 of the *Local Government Act*;

- | | | | | |
|---|------|------------------|--------|---------------|
| READ A FIRST TIME | this | 12 th | day of | January, 2017 |
| READ A SECOND TIME | this | 12 th | day of | January, 2017 |
| READ A THIRD TIME | this | 12 th | day of | January, 2017 |
| APPROVED BY THE INSPECTOR OF MUNICIPALITIES | this | | day of | |
| ADOPTED | this | | day of | |

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT
ZONING AMENDMENT BYLAW No. 310.168, 2016**

A bylaw to amend *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987*

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A – CITATION

1. This bylaw may be cited as the *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.168, 2016*.

PART B – AMENDMENT

2. *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987* is hereby amended as follows:
 - a) Amend Schedule 'A' by rezoning two parts of The South ½ of District Lot 908, Group 1 New Westminster District, Except Part in Plan 15254 from R2 to R2A and RM3 to RU1 as shown on Appendix A to this bylaw;
 - b) Amend Schedule 'B' by rezoning two parts of The South ½ of District Lot 908, Group 1 New Westminster District, Except Part in Plan 15254 from Subdivision District C to Subdivision District A and RM3 to Subdivision District A as shown on Appendix B to this bylaw;

PART C – ADOPTION

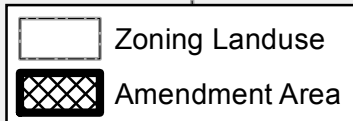
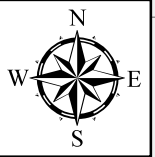
READ A FIRST TIME this	DAY OF	MONTH	YEAR
READ A SECOND TIME this	DAY OF	MONTH	YEAR
PUBLIC HEARING HELD PURSUANT TO THE <i>LOCAL GOVERNMENT ACT</i> this	DAY OF	MONTH	YEAR
READ A THIRD TIME this	DAY OF	MONTH	YEAR
APPROVED PURSUANT TO SECTION 52 OF <i>THE TRANSPORTATION ACT</i> this	DAY OF	MONTH	YEAR
ADOPTED this	DAY OF	MONTH	YEAR

Corporate Officer

Chair

Appendix A to Zoning Amendment Bylaw 310.168, 2016

Rezoning the northwest part of subject property from R2 to R2A and the southeast part RM3 to RU1, as shown on hatched portions below



Chair

Corporate Officer

Appendix B to Zoning Amendment Bylaw No. 310.168, 2016

Rezoning the northwest part of subject property from Subdivision District C to A and the southeast part from RM3 to A, as shown on hatched portions below



- Subdivision District Boundary
- Amendment Area



Chair

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Corporate Officer

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422.28

A bylaw to amend *Sunshine Coast Regional District
Revised Water Rates and Regulations Bylaw No. 422, 1995*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.28, 2017*.
2. *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* is hereby amended as follows:
 - a) Delete section 24.3 in its entirety and replace with the revised section 24.3 as follows:

24.3 GENERAL RATES OR CHARGES

The general rates or charges payable annually under Schedule “B”, “D” or “E” as applicable hereunto annexed shall be due and payable on June 15th of the billing year. If June 15th falls on a Saturday, Sunday or Statutory Holiday the due date shall become the 1st business day immediately following June 15th for that year. If not paid by the due date a non-compounding 2% monthly interest charge shall be imposed upon the unpaid balance.

The general rates or charges other than annual charges payable under Schedule “B”, “D” or “E” as applicable hereunto annexed shall be due and payable within thirty (30) days of the date of billing. If the thirtieth (30th) day falls on a Saturday, Sunday or Statutory Holiday the due date shall become the 1st business day immediately following the thirtieth (30th) day for that billing cycle. If not paid by the due date a non-compounding 2% monthly interest charge shall be imposed upon the unpaid balance.

The following conditions apply to the general rates or charges payable:

- (a) non-receipt of the utility bill will not be recognized as a valid reason for failure to pay the fees when due;
- (b) postmarks will not be considered as date of payment;

- (c) all payments received will be applied firstly against arrears, then to current balances;
 - (d) interest is imposed on outstanding account balances in excess of \$10.00.
- b) Delete Schedule “B” in its entirety and replace with the revised Schedule “B” attached hereto.
- c) Delete Schedule “D” in its entirety and replace with the revised Schedule “D” attached hereto.
- d) Delete Schedule “E” in its entirety and replace with the revised Schedule “E” attached hereto.

READ A FIRST TIME this 12th day of January, 2017

READ A SECOND TIME this 12th day of January, 2017

READ A THIRD TIME this 12th day of January, 2017

ADOPTED this 12th day of January, 2017

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422

SCHEDULE "B"

***This Schedule does not apply to the North Pender Harbour Water Service Area
as established under Bylaw No. 1070 (see Schedule "D")***

OR

***The South Pender Harbour Water Service Area
as established under Bylaw No. 1074 (see Schedule "E")***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
(1)	Up to and including one acre in area	\$ 255.41
(2)	Greater than one acre, up to and including two acres	\$ 271.87
(3)	Greater than two acres, up to and including three acres	\$ 306.55
(4)	Greater than three acres, up to and including four acres	\$ 347.54
(5)	Greater than four acres, up to and including five acres	\$ 365.89
(6)	Greater than five acres, \$18.02 for each additional acre or part of an acre, up to and including ten acres	
(7)	Greater than ten acres, \$10.12 for each additional acre or part of an acre, up to and including twenty acres	
(8)	Greater than twenty acres, \$6.86 for each additional acre or part of an acre	
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
(1)	For each dwelling unit (a dwelling unit being a single suite in a dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)	\$ 266.00
(2)	Motels – per unit	\$ 140.56
(3)	Apartments	\$ 214.14
(4)	Mobile Homes - per occupied pad	\$ 214.14
(5)	Hospital and Intermediate Care Facilities - per bed	\$ 140.56
(6)	All other users not herein provided for - per user	\$ 266.00
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	Per cubic metre	\$ 0.78
	Minimum charge per quarter (meter rental extra)	\$ 66.50

Sunshine Coast Regional District

Bylaw No. 422

Schedule "B" continued

4.	<u>Meter Rentals – billed quarterly</u>	<u>Per Quarter</u>	<u>Annual</u>
(1)	Up to and including 3/4"	\$ 9.00	\$ 36.00
(2)	Over 3/4", up to and including 1"	\$ 12.00	\$ 48.00
(3)	Over 1", up to and including 1 ½"	\$ 30.00	\$ 120.00
(4)	Over 1 ½", up to and including 2"	\$ 36.00	\$ 144.00
(5)	Over 2", up to and including 4"	\$ 45.00	\$ 180.00
(6)	Over 4", up to and including 6"	\$ 60.00	\$ 240.00
5.	<u>Connection Charges</u>		
(1)	3/4" Connection		\$ 1,200.00
(2)	1" Connection		\$ 1,800.00
(3)	Over 1" (minimum)		\$ 2,000.00
	(Plus additional costs incurred for fittings and installation)		
6.	<u>Turning Off/On Fees</u>		
	Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.		
7.	<u>Hydrant Rental</u>		
	An annual charge of TWENTY DOLLARS (\$20.00) shall be levied for each hydrant operating from the Utility. The charge will be payable by the Fire Improvement Districts and Fire Protection Districts served by the Regional District Water Authority.		
8.	<u>Temporary Lawn Watering Permit</u>		
	The fee for a Temporary Lawn Watering Permit shall be \$35.00 payable at the time of application.		

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422

SCHEDULE "D"

***This Schedule applies only to the North Pender Harbour Water
Service Area as established under Bylaw No. 1070***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>		<u>Annual</u>
(1)	Residential	\$	320.23
(2)	Institutional	\$	320.23
(3)	Commercial	\$	727.00
2.	<u>User Fees – billed annually</u>		<u>Annual</u>
(1)	For each parcel containing 1 dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)	\$	235.93
(2)	Multiple Family Dwellings (where more than One dwelling exists on a parcel)	\$	424.44
(3)	Institutional Building	\$	216.69
(4)	All other users not herein provided for - per user	\$	235.93
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>	<u>Annual</u>
	First 50,000 gallons used per quarter		\$ 354.62
	Per 1000 gal (or part thereof) used over 50,000 gallons/quarter	\$ 4.54	
4.	<u>Manual Water Meter Readings</u>		
	Per reading	\$25.00 (up to a maximum of \$300 per annum)	
5.	<u>Connection Charges</u>		
(1)	3/4" Connection		\$ 1,200.00
(2)	1" Connection		\$ 1,800.00
(3)	Over 1" (minimum)		\$ 2,000.00
	(Plus additional costs incurred for fittings and installation)		
6.	<u>Turning Off/On Fees</u>		
	Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.		

Sunshine Coast Regional District

Bylaw No. 422

Schedule “D” continued

7. Temporary Lawn Watering Permit

The fee for a Temporary Lawn Watering Permit shall be \$35.00 payable at the time of application.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422

SCHEDULE "E"

***This Schedule applies only to the South Pender Harbour Water
Service Area as established under Bylaw No. 1074***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
(1)	Up to and including two acres in area	\$ 324.38
(2)	Greater than two acres, up to and including ten acres	\$ 443.87
(3)	Greater than ten acres	\$ 563.38
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
(1)	For each dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self contained living unit)	\$ 372.86
(2)	For each dwelling unit of a multiple family unit including apartments, suites, duplexes, cottages etc.	\$ 372.86
(3)	For each office or place of business wherein is employed not more than one person	\$ 372.86
(4)	For each office or place of business wherein is employed more than one person	\$ 532.64
(5)	All other users not herein provided for - per user	\$ 372.86
(6)	For each clubhouse or hall	\$ 532.64
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	First 10,000 gallons used per quarter	\$ 133.16
	Per 1000 gal (or part thereof) used over 10,000 gallons/quarter	\$ 6.23

Sunshine Coast Regional District

Bylaw No. 422

Schedule "E" continued

4. Manual Water Meter Readings

Per reading \$25.00 (up to a maximum of \$300 per annum)

5. Connection Charges

(1)	3/4" Connection	\$ 1,200.00
(2)	1" Connection	\$ 1,800.00
(3)	Over 1" (minimum)	\$ 2,000.00
(Plus additional costs incurred for fittings and installation)		

6. Turning Off/On Fees

Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.

7. Temporary Lawn Watering Permit

The fee for a Temporary Lawn Watering Permit shall be \$35.00 payable at the time of application.

SUNSHINE COAST REGIONAL DISTRICT**BYLAW NO. 431.19**

*A bylaw to amend Sunshine Coast Regional District
Waste Collection Bylaw No. 431, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.19, 2017*.
2. *Sunshine Coast Regional District Waste Collection Bylaw No. 431, 1996* is hereby amended as follows:
 - a) Delete section 5.1 (f) in its entirety and replace with the revised section 5.1 (f) as follows:

5.1 (f) The fees and charges levied under Section 5.1 (a) shall be subject to a non-compounding 2% monthly interest charge if they remain unpaid after the close of business on the due date set out in the billing form. The following conditions shall also apply with respect to fees and charges payable:

 - i) non-receipt of the bill will not be recognized as a valid reason for failure to pay the fees when due;
 - ii) postmarks will not be considered as date of payment;
 - iii) all payments received will be applied firstly against arrears, then to current balances;
 - iv) interest is imposed on outstanding account balances in excess of \$10.00.
 - b) Delete Schedule "A" in its entirety and replace with the revised Schedule "A" attached hereto.

READ A FIRST TIME this 12th day of January, 2017

READ A SECOND TIME this 12th day of January, 2017

READ A THIRD TIME this 12th day of January, 2017

ADOPTED this 12th day of January, 2017

CORPORATE OFFICER

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 431**

“SCHEDULE A”

1.0 Fees

- | | | | |
|-----|--|-----------|-----------------|
| 1.1 | Residential Premises Owners
Rate for Garbage Collection:
allows for setting out one 77 litre
garbage can on any collection day | \$ 145.45 | per annum |
| | | | |
| 1.2 | Mobile Home in Mobile Home
Park - per occupied pad
allows for setting out one 77 litre
garbage can on any collection day | \$ 122.62 | per annum |
| | | | |
| 1.3 | Tags for disposal of extra garbage:
allows for setting out additional 77 litre
garbage cans over and above those
permitted under items 1 and 2. | \$ 2.50 | per garbage can |

2.0 Fee Reduction for Eligible Properties

2.1 For the purpose of this section

- a) “eligible property” means property that is:
 - i) liable to property taxation; and
 - ii) owned by a person entitled to receive the Additional Homeowner's Grant in respect of that property.

- b) “eligible property reduction” means an amount equal to the portion of the Additional Homeowner's Grant that an owner of an eligible property was unable to claim during the year for which the charge under section 1.0 is payable to a maximum of \$145.45 in respect of any property.

2.2 Despite section 1.0 of this Schedule, the level of fee for a person who owns and occupies an eligible property shall be the fee set out in section 1.1 or 1.2, as applicable, less the amount of the eligible property reduction.

2.3 A person who owns and occupies an eligible property must apply for the refuse fee reduction each year prior to the bill due date. Failure to apply prior to this date results in forfeiture of the eligible property reduction for the current year.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 428.17

A bylaw to amend *Sunshine Coast Regional District
Sewage Treatment Facilities Service Unit Bylaw No. 428, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.17, 2017*.
2. *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Bylaw No. 428, 1996* is hereby amended as follows:

- a) Delete section 5.3 in its entirety and replace with the revised section 5.3 as follows:

5.3 The general rates or charges payable under Schedule “B” and “C” as applicable hereunto annexed shall be due and payable on June 15th of the billing year. If June 15th falls on a Saturday, Sunday or Statutory Holiday the due date shall become the 1st business day immediately following June 15th for that year. If not paid by the due date, a non-compounding 2% monthly interest charge shall be imposed upon the unpaid balance.

The following conditions apply to the general rates or charges payable:

- (a) non-receipt of the utility bill will not be recognized as a valid reason for failure to pay the fees when due;
- (b) postmarks will not be considered as date of payment;
- (c) all payments received will be applied firstly against arrears, then to current balances;
- (d) interest is imposed on outstanding account balances in excess of \$10.00.

READ A FIRST TIME this 12th day of January, 2017

READ A SECOND TIME this 12th day of January, 2017

READ A THIRD TIME this 12th day of January, 2017

ADOPTED this 12th day of January, 2017

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 644.2

A bylaw to amend *Painted Boat Community Sewage Treatment Fees and Charges Bylaw No. 644, 2012*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.2, 2017*.
2. *Painted Boat Sewage Treatment Facilities Fees and Charges Bylaw No. 644, 2012* is hereby amended as follows:
 - a) Delete section 4.2 in its entirety and replace with the revised section 4.2 as follows:

4.2 The general rates or charges payable under Schedule "A" as applicable shall be due and payable on June 15th of the billing year. If June 15th falls on a Saturday, Sunday or Statutory Holiday the due date shall become the first business day immediately following June 15th for that year. If not paid by the due date a non-compounding 2% monthly interest charge shall be imposed upon the unpaid balance.

The following conditions apply to the general rates or charges payable:

- (a) non-receipt of the utility bill will not be recognized as a valid reason for failure to pay the fees when due;
- (b) postmarks will not be considered as date of payment;
- (c) all payments received will be applied firstly against arrears, then to current balances;
- (d) interest is imposed on outstanding account balances in excess of \$10.00.

READ A FIRST TIME this 12th day of January, 2017

READ A SECOND TIME this 12th day of January, 2017

READ A THIRD TIME this 12th day of January, 2017

ADOPTED this 12th day of January, 2017

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT**BYLAW NO. 430.9**

A bylaw to amend *Woodcreek Park Sewer User Rates Bylaw No. 430, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.9, 2017*.
2. “*Woodcreek Park Sewer User Rates Bylaw No. 430, 1996*” is hereby amended as follows:
 - a) Delete section 3 in its entirety and replace with the revised section 3 as follows:
 3. The general rates or charges payable under Schedule “A” as applicable hereunto annexed shall be due and payable on June 15th of the billing year. If June 15th falls on a Saturday, Sunday or Statutory Holiday the due date shall become the 1st business day immediately following June 15th for that year. If not paid by the due date a non-compounding 2% monthly interest charge shall be imposed upon any unpaid balance.

The following conditions apply to the general rates or charges payable:

- (a) non-receipt of the utility bill will not be recognized as a valid reason for failure to pay the fees when due;
- (b) postmarks will not be considered as date of payment;
- (c) all payments received will be applied firstly against arrears, then to current balances;
- (d) interest is imposed on outstanding account balances in excess of \$10.00.

READ A FIRST TIME	this	12 th	day of	January, 2017
READ A SECOND TIME	this	12 th	day of	January, 2017
READ A THIRD TIME	this	12 th	day of	January, 2017
ADOPTED	this	12 th	day of	January, 2017

CORPORATE OFFICER

CHAIR