



## SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

**THURSDAY, MARCH 23, 2017**

### **AGENDA**

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**CALL TO ORDER 1:30 p.m.**

#### **AGENDA**

1. Adoption of agenda

#### **PRESENTATION**

2. Federation of Canadian Municipalities (FCM) International Award of Excellence

#### **MINUTES**

3. Regular Board meeting minutes of March 9, 2017

Annex A  
Pages 1-6

#### **BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS**

#### **PETITIONS AND DELEGATIONS**

#### **COMMUNICATIONS**

#### **REPORTS**

- |  |                     |
|--|---------------------|
| 4. Directors' Reports  | Verbal              |
| 5. Chief Administrative Officer's Report   | Annex B<br>pp 7-8   |
| 6. Special Infrastructure Services Committee minutes of March 2, 2017  | Annex C<br>pp 9-13  |
| 7. Special Corporate and Administrative Services Committee (Round 2 Budget) recommendation Nos. 1-46 of March 7, 2017  | Annex D<br>pp 14-26 |
| 8. Planning and Community Development Committee recommendation Nos. 1, 3-4 and 6-15 of March 9, 2017 ( <i>recommendation Nos. 2 and 5 previously adopted</i> ) | Annex E<br>pp 27-33 |
| 9. Parcel Tax Roll Review Panel minutes of March 7, 2017 ( <i>for receipt only</i> )   | Annex F<br>p 34     |

- |     |   |                     |
|-----|---|---------------------|
| 10. | Chief Building Official – Notice on Title   | Annex G<br>pp 35-37 |
| 11. | Senior Manager, Administration and Legislative Services – Square Bay<br>Sewage Treatment Service and Loan Authorization Alternative<br>Approval Process Results | To come<br>forward  |

## MOTIONS

## BYLAWS

- |     |   |  |
|-----|---|--|
| 12. | <i>Sunshine Coast Regional District Financial Plan Bylaw No. 709, 2017</i><br>– <b>first, second, third reading and adoption</b><br>(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2,<br>Sechelt -5, Gibsons-3, SIGD-1)   | Annex H<br>p 38<br>(Schedule A<br>to follow) |
| 13. | <i>Egmont / Pender Harbour Official Community Plan Amendment Bylaw<br/>No. 432.33, 2017 – first reading</i><br>(Voting – Electoral Area Directors – 1 vote each)  | Annex I<br>pp 39-41                          |
| 14. | <i>Sunshine Coast Regional District Electoral Area A Zoning Amendment<br/>Bylaw No. 337.114, 2017 – first reading</i><br>(Voting – Electoral Area Directors – 1 vote each)  | Annex J<br>pp 42-44                          |
| 15. | <i>Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171,<br/>2017 – first and second reading</i><br><b>AND THAT a public hearing concerning Bylaw 310.171 be scheduled<br/>for April 20, 2017 at 7:00 p.m. in the SCRD Board Room at 1975 Field<br/>Road, Sechelt, BC</b><br>(Voting – Electoral Area Directors – 1 vote each) | Annex K<br>pp 45-46                          |

## NEW BUSINESS

## IN CAMERA

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (b), (c) and (k) of the *Community Charter* – “personal information about an identifiable individual who is being considered for a municipal award or honour...”, “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

## ADJOURNMENT

## UPCOMING MEETING DATES (TO APRIL 15, 2017)

### SCRD Board, Committee, and Advisory Committee Meetings

Area D Advisory Planning Commission (APC)	March 20 at 7:00 p.m.
Area E Advisory Planning Commission (APC)	March 22 at 7:00 p.m.
Corporate and Administrative Services Committee	March 23 at 9:30 a.m.
Regional Hospital District	March 23 at 1:00 p.m.
Regular Board	March 23 at 1:30 p.m.
Area A Advisory Planning Commission (APC)	March 28 at 7:00 p.m.
Area B Advisory Planning Commission (APC)	March 28 at 7:00 p.m.
Area F Advisory Planning Commission (APC)	March 28 at 7:00 p.m.
Planning and Community Development Committee	April 13 at 9:30 a.m.
Regular Board	April 13 at 1:30 p.m.

### Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Centre for Civic Governance – High Ground Forum	March 31-April 1
Association of Vancouver Island Coastal Communities Convention	April 7-9

**Please note:** Meeting dates are current as of print date (March 17, 2017).



## SUNSHINE COAST REGIONAL DISTRICT

March 9, 2017

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT:</b>	Chair	G. Nohr
	Directors	M. Lebbell L. Lewis F. Mauro J. Valeriote I. Winn D. Wright
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	Sr Mgr, Administration and Legislative Services	A. Legault
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	Deputy Corporate Officer / Recorder	S. Reid
	Media	1
	Public	0

**CALL TO ORDER** 1:30 p.m.

**AGENDA** It was moved and seconded

093/17 THAT the agenda for the meeting be adopted as presented.

**CARRIED**

### MINUTES

Minutes It was moved and seconded

094/17 THAT the Regular Board meeting minutes of February 23, 2017 be adopted as presented.

**CARRIED**

### REPORTS

#### Directors' Reports

*Directors provided a verbal report of their activities.*

Special CAS                    **It was moved and seconded**

095/17                    THAT Special Corporate and Administrative Services Committee recommendation No. 1 of January 19, 2017 be received, adopted and acted upon as follows:

**Recommendation No. 1**                    *Strategic Plan Presentation*

THAT the presentation titled Sunshine Coast Regional District Strategic Plan Review dated January 19, 2017 be received.

**CARRIED**

Corporate                    **It was moved and seconded**

096/17                    THAT Corporate and Administrative Services Committee recommendation Nos. 1-4 and 6-12 of February 23, 2017 be received, adopted and acted upon as follows:

**Recommendation No. 1**                    *2015-2018 Strategic Plan*

THAT the report titled 2015-2018 Strategic Plan – Accomplishments and Goals be received for information.

**Recommendation No. 2**                    *2015-2018 Strategic Plan Updates*

THAT the January 19, 2017 Special Corporate and Administrative Services Committee meeting minutes be amended to update the third bullet under “Embed Environmental Leadership” 2017-2018 Goals to ‘Environmental Leadership for activities in, but not limited to, areas such as the Howe Sound region, Sechelt Inlet and sub-inlets, Jervis Inlet, Hotham Sound, the Islands and Chapman Lake.

**Recommendation No. 3**                    *2015-2018 Strategic Plan – Directors’ Compensation*

THAT staff report on a potential process for a Directors’ compensation review, including but not limited to working groups, qualified individuals, or citizen committees;

AND THAT the process timeline allow implementation of any changes for the new Sunshine Coast Regional District (SCRD) Board elected in 2018.

**Recommendation No. 4**                    *2015-2018 Strategic Plan Updates*

THAT the January 19, 2017 Special Corporate and Administrative Services Committee meeting minutes be amended to update the first bullet under “Support Sustainable Economic Development” 2017-2018 Goals to ‘Support the structure of the Sunshine Coast Regional Economic Development Organization (SCREDO) initiative’.

**Recommendation No. 6**                    *Transit Services*

THAT the report titled Transit Services Follow-Up Report be received;

096/17 cont.

AND THAT the Public Transit [310] and Fleet [312] budgets and 2017 budget proposals be forwarded to 2017 Round 2 Budget for consideration.

**Recommendation No. 7**      *Youth Programs, Recreation Programs and Youth Centres*

THAT the report titled Youth Programs, Recreation Programs and Youth Centres be received.

**Recommendation No. 8**      *Community School Youth Programs*

THAT staff report to a future Corporate and Administrative Services Committee meeting as to how youth programs and restorative justice funding is being used by the community schools, specifically whether funds have been used for salaries to allow teachers to attend restorative justice programs.

**Recommendation No. 9**      *Egmont / Pender Harbour Library Service*

THAT the report titled Egmont / Pender Harbour Library Service be received;

AND THAT the service area be defined as the boundaries of Electoral Area A – Egmont / Pender Harbour excluding that part of the Sechelt Indian Government District within the geographic boundaries of Electoral Area A;

AND THAT funding for the Pender Harbour Reading Room and Sechelt Public Library be included as part of the proposed Egmont / Pender Harbour Library Service;

AND THAT the cost of the proposed Egmont / Pender Harbour Library Service be recovered by a property value tax based on land and improvements, with provisions included for the use of fees and charges, revenues raised by other means authorized, or received by way of agreement, enterprises, gift, grant or otherwise;

AND FURTHER THAT the requisition limit for the Egmont / Pender Harbour Library Service be set at \$0.04/\$1,000 applied to the net taxable value of land and improvements in the service area.

**Recommendation No. 10**      *Contracts between \$20,000 and \$100,000*

THAT the report titled Contracts between \$20,000 and \$100,000 – to February 5, 2017 be received for information.

**Recommendation No. 11**      *Parcel Tax Roll Review Panel*

THAT the report titled Parcel Tax Roll Review Panel be received;

AND THAT Directors Lewis, Wright and Mauro be appointed to the Parcel Tax Roll Review Panel and Director Winn be appointed as Chair;

096/17 cont.

AND THAT the Parcel Tax Roll Review Panel sitting be scheduled for March 7, 2017 at 9:00 a.m. in the Sunshine Coast Regional District (SCRD) Field Road Office Boardroom;

AND FURTHER THAT the Chief Financial Officer be appointed Collector for the SCRD.

**Recommendation No. 12**    *2017 Centre for Civic Governance Forum*

THAT the correspondence from the Columbia Institute regarding the 2017 Centre for Civic Governance Forum be received;

AND THAT Directors Mauro, Winn, Valeriotte, Lewis, Lebbell and Nohr be authorized to attend the forum.

**CARRIED**

Corporate

**It was moved and seconded**

097/17

THAT Corporate and Administrative Services Committee recommendation No. 5 of February 23, 2017 be received, adopted and acted upon as amended, as follows:

**Recommendation No. 5**    *2015-2018 Strategic Plan – Community Development Workshop*

THAT the upcoming Community Development workshop include opportunities for the Sunshine Coast Regional District (SCRD) Board to hear from other organizations;

AND THAT the workshop should include an opportunity for participants to learn of the SCRD's scope and provide opportunity for participants to interact with the SCRD Board and staff members, and each other.

**CARRIED**

Planning

**It was moved and seconded**

098/17

THAT Planning and Community Development Committee recommendation Nos. 2 and 5 of March 9, 2017 be received, adopted and acted upon as follows:

**Recommendation No. 2**    *Narrows Inlet Hydro Project – Amendment to EA Certificate and Crown Tenure Application 2411853*

THAT the report titled Narrows Inlet Hydro Project – Amendment to Environmental Assessment Certificate and Crown Tenure Application 2411853 be received;

098/17 cont.

AND THAT the SCRCD send a letter and a copy of the staff report to the BC Environmental Assessment Office (EAO), Ministry of Forests, Lands and Natural Resource Operations and Narrows Inlet Hydro Holding Corp. noting that the amendments to the Environmental Assessment Certificate and Crown Tenure Applications should be issued subject to the following considerations:

a) (Environmental Assessment Certificate only) Compensation for the loss of 0.21 hectares of riparian area in the Chickwat component should return the area to higher standard than pre-hydro project level;

b) The re-routing of the transmission line will follow existing forest service roads in some places; however it may have a greater visual impact and therefore opportunities to work with the local property owner to improve revegetation of the area should take place;

c) The proposed boundaries for the Crown Tenure and the Environmental Assessment Certificate should be the same.

**Recommendation No. 5**      *Crown Referrals 2411859 and 2411860 (Sechelt Creek Hydro)*

THAT the report titled Crown Referrals 2411859 (Transportation) and 2411860 (Utilities), Sechelt Creek Hydro (Regional Power Inc.) – Electoral Area B be received;

AND THAT the SCRCD send a letter with the staff report titled Crown Referrals 2411859 (Transportation) and 2411860 (Utilities), Sechelt Creek Hydro (Regional Power Inc.) – Electoral Area B to the Ministry of Forests, Lands and Natural Resource Operations noting no objection to approval of Crown Files 2411859 (Transportation) and 2411860 (Utilities).

**CARRIED**

**BYLAWS**

Bylaw 1086

**It was moved and seconded**

099/17

THAT *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017* be read a first time.

**CARRIED**

Bylaw 1086

**It was moved and seconded**

100/17

THAT *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017* be read a second time.

**CARRIED**



Bylaw 1086                    **It was moved and seconded**

101/17                    THAT *Egmont / Pender Harbour Library Service Establishing Bylaw No. 1086, 2017* be read a third time.

**CARRIED**

Bylaw 640.1                    **It was moved and seconded**

102/17                    THAT *West Howe Sound Official Community Plan Amendment Bylaw No. 640.1, 2015* be adopted.

**CARRIED**

Bylaw 600.6                    **It was moved and seconded**

103/17                    THAT *Elphinstone Official Community Plan Bylaw No. 600.6, 2015* be adopted.

**CARRIED**

Bylaw 641.4                    **It was moved and seconded**

104/17                    THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.4, 2015* be adopted.

**CARRIED**

**ADJOURNMENT**                    **It was moved and seconded**

105/17                    THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 2:12 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Board – March 23, 2017

**AUTHOR:** Janette Loveys, Chief Administrative Officer

**SUBJECT:** CHIEF ADMINISTRATIVE OFFICER'S REPORT

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### RECOMMENDATION(S)

**THAT the report titled Chief Administrative Officer's Report be received for information.**

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### BACKGROUND

This report provides information on the activities of the Chief Administrative Officer (CAO).

### DISCUSSION

#### ***Administration:***

Planning staff and the CAO met with BC Timber Sales staff on Friday, March 10 at SCRD offices to review their 2017-2021 Operating Plan as per the Communication Protocol. It was a good discussion and staff are preparing a report for the April 13<sup>th</sup> Planning and Community Development Committee. There was a significant amount of discussion with respect to the need and opportunity to enhance public information and community engagement.

Infrastructure Services staff and the CAO have spent time working with BC Parks and the Ministry of Forest, Lands, and Natural Resource Operations (FLNRO) on the Chapman Lake Expansion Project and creek flow analysis. AECOM will be presenting at the April 20<sup>th</sup> Infrastructure Services Committee meeting and will provide the Board with an update on the environmental assessment work. Staff continue to work respectfully with our First Nations partners.

The CAO continues to work through the Service Agreement edits and comments from the Sunshine Coast Regional Economic Development Organization (SCREDO) and plans to report back as soon as possible.

The Senior Leadership Team (SLT) and CAO are working collaboratively on internal processes which improves and better aligns work plans and resource allocations at all levels in the SCRD. This work continues to evolve and is focused on shifting the organizational culture from reactive to managed, efficient and productive for the delivery of services and to help build public trust.

Staff are working on the planning details for the SCRD Community Dialogues in May and more information will be forthcoming. Opportunities are also being explored on how to celebrate and link the SCRD 50<sup>th</sup> Anniversary.

The CAO continues to meet and work collaboratively with SCRD Volunteer Fire Departments on various issues both regional and individual service based. More information on the various initiatives will be forthcoming over the coming months.

***SCRD Staff Development and Engagement:***

- The 2017 internal staff training calendar has been evolving and includes new training opportunities for SCRD staff. Human Resources staff continue to provide leadership and work with staff across the corporation to provide training opportunities which meet organizational and staff needs. Some examples of sessions included in the calendar are Health and Safety in the Workplace, Public Participation – Part 2, Facilitation, Procurement 101, Myers Briggs, report writing and boardroom etiquette. The calendar is intended to compliment individual work divisions' training requirements.
- A fourth round of "*On the Go with the CAO*" has been scheduled for early April. This is a good opportunity to meet staff in their workplaces and share corporate information and key initiatives.

***External Engagements:***

- Regional District CEO/CAO and Municipal Finance Authority (MFA) Conference on Monday, March 27 to March 31, 2017 in Victoria.
- Columbia Institute High Ground Conference on Friday, March 31 and Saturday, April 1, 2017 in Vancouver.
- Association of Vancouver Island Coastal Communities (AVICC) Convention in Campbell River on April 7 to Sunday, April 9, 2017.

**STRATEGIC PLAN AND RELATED POLICIES**

The Strategic Plan is a key document for the CAO's office and provides the overall administrative guidance for the business of the SCRD.

Strategic Priority: Ensure Fiscal Sustainability

Strategic Priority: Embed Environmental Leadership

Strategic Priority: Support Sustainable Economic Development

Strategic Priority: Enhance Collaboration with the shíshálh and Skwxwú7mesh Nations

Strategic Priority: Facilitate Community Development

Strategic Priority: Enhance Board Structures and Processes

Strategic Priority: Recruit, Retain and Acknowledge Staff and Volunteers

Strategic Priority: Enhance Board Structures and Processes

**CONCLUSION**

The CAO provides a written report summarizing key initiatives which align to the priorities of the Strategic Plan and Board's direction.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X- JL	Other	

**SUNSHINE COAST REGIONAL DISTRICT  
SPECIAL INFRASTRUCTURE SERVICES COMMITTEE  
SOLID WASTE WORKSHOP**

**March 2, 2017**

RECOMMENDATIONS FROM THE MEETING OF THE SPECIAL INFRASTRUCTURE SERVICES COMMITTEE HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, BC.

<b>PRESENT:</b>	Chair	J. Valeriotte
	Directors	M. Lebbell L. Lewis F. Mauro G. Nohr I. Winn D. Wright
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	Manager, Solid Waste Services	R. Cooper
	Waste Reduction Coordinator	K. McDougall
	Administrative Assistant / Recorder	T. Hincks
	Media	0
	Public	0

**CALL TO ORDER**      9:30 a.m.

**AGENDA**      The agenda was adopted as presented.

**SOLID WASTE WORKSHOP**

*Janette Loveys, CAO, facilitated the interactive Solid Waste Workshop. Robyn Cooper, Manager, Solid Waste Services gave a presentation titled Solid Waste Workshop. Tina Perreault, General Manager, Corporate Services / Chief Financial Officer presented financial information on the Solid Waste Programs.*

**Workshop Objective Statement:** to engage in an open dialogue on the future of solid waste management on the Sunshine Coast.

**Key Objectives of the Workshop:**

- For the Board to look forward and engage in a strategic discussion on the future of solid waste management on the Coast.
- To be proactive in our planning and ensure a cost effective, environmentally sensitive service delivery model is well thought out and implemented.

- For staff to seek direction, which would then be turned into recommendations in a future report, to move forward and implement the decisions of the Board.

### **Warm Up Exercise**

Highlights from the warm up exercise:

1. When you think of the whole solid waste program and the future, what is your one primary concern or unanswered question? 5 years
  - Green waste recycling
  - When the landfill closes what will be the consequences
  - Future of the landfill
  - Overall landfill, new location
  - Escalating cost of solid waste particularly green waste
  - What happens when the landfill is full? 15 years or beyond?
  - What can we do to foster a repair and reuse culture?
2. When you think of the whole solid waste program, what is your one immediate concern or unanswered question? 2 years
  - Curbside recycling
  - Public community
  - Future of landfill
  - Organics recycling
  - Green waste handling and monitoring
  - Organics and recycling are in flux
  - What will Provincial and Federal governments do to implement a strategy
3. What do you see as the SCRD's most significant opportunity?
  - Landfill costs and opportunity to have waste to energy
  - Organics diversion and strive for zero waste
  - Concern over south coast recycling
  - Green waste efficiencies
  - Reuse of recycled material
  - Reduction of waste to the landfill and reuse of the recycled materials
  - Big picture thinking and significant shifts as a result
  - Community request for mulch and composted product while reducing costs
  - Landfill capacity is graphic and motivating to reduce waste

### **Understanding Today's Context for Service Delivery**

The Committee discussed the unique landscape and market on the Sunshine Coast such as:

- Few contractors, minimal competition
- Influenced by seasonal residents and visitors
- Increase in residents from lower mainland
- Landfill & Transfer Station subject to market conditions
  - Many materials require delivery off-coast for processing
  - Good economy equals an increased tonnage received (both recycling and garbage)
  - Commodity prices for revenue of recyclables such as metal fluctuate

**Local Issues**

- Drywall – handling – dumped – sharing copy of asbestos test report
- Invasive species disposal
- Solid waste management plan has goals - how to achieve them
- Illegal dumping - unsupervised roads – consequences are minimal – costly to enforce
- Diversity of understanding solid waste / behaviours
- Residents still unclear that electronics accepted at Gibsons Recycling
- Gibsons Recycling no longer accepts garbage
- Independent spirit – comes with cost and opportunity
- Renegotiate contract with MMBC – November 2018

*The Committee recessed at 10:30 a.m. and resumed at 10:35 a.m.*

**Current Service Delivery**

The current service delivery for the following Functions was discussed:

- [350] Illegal Dumping / Garbage / Education and Outreach
- [351] Pender Harbour Transfer Station
- [352] Sechelt Solid Waste
- [351-352] Green Waste – funded from taxation
- [353] Regional Recycling
- [355] Refuse Collection

**Funding and Expenditures – Past and Present**

*Tina Perreault, General Manager Corporate Services / Chief Financial Officer presented budget and expenditure information from 2013-2017.*

The following comments were made:

- Decrease in material accepted with MMBC program
- Costs increase as more material goes into Sechelt Landfill – economies of scale?
- Are our fees in line with our revenue streams?
- Type of materials and what it costs from start to finish
- Review of fees is needed

**Available Tools**

Discussion ensued about the tools available that included the following:

- Advocacy: AVICC, UBCM
- Bylaws: new, update
- Eco-fee reserves
- Education and outreach
- Service level and types: change service delivery model, change hours of operation, add or remove services,
- Site regulations
- Tipping Fees

## Developing a Plan

The Committee participated in a brainstorming exercise to develop immediate (2 year) and short-term (5 year) plans.

VISION TOPICS	DISCUSSION
<b>Short-Term</b> Now-2019	<ul style="list-style-type: none"> <li>• Future of Landfill in terms of policies and bylaws including consequences closing/timelines               <ul style="list-style-type: none"> <li>○ Public education</li> <li>○ Options – new landfill, expand, off-coast</li> <li>○ Legislation</li> <li>○ Costs / reserve levels, closure and post closure costs as well as costs of a new landfill</li> <li>○ What are the trends</li> <li>○ Other options (waste to energy)</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>• Solid Waste Management Plan review</li> </ul>
	<ul style="list-style-type: none"> <li>• MMBC               <ul style="list-style-type: none"> <li>○ funding stream</li> <li>○ impact</li> <li>○ meet expectations and meet community needs</li> <li>○ program review, materials (contract expires November 2018)</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>• Green Waste               <ul style="list-style-type: none"> <li>○ other products that could be used</li> <li>○ more cost effective program</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>• South Coast Recycling               <ul style="list-style-type: none"> <li>○ fresh look</li> <li>○ environmental scan</li> <li>○ alternatives, ten year issues</li> <li>○ service, costs</li> <li>○ options / eco-depot / resource recovery / disposal</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>• Organics diversion strategy               <ul style="list-style-type: none"> <li>○ Options for property owners / personal</li> <li>○ Business case for each option</li> <li>○ Organics “ban”</li> <li>○ Ministry of Environment legislation</li> <li>○ Neighbourhood level, community curbside backyard composting</li> <li>○ Community Outreach / change behaviours for any option / engagement</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>• Curbside Recycling               <ul style="list-style-type: none"> <li>○ Garbage every other week</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>• Illegal Dumping</li> </ul>

	<ul style="list-style-type: none"> <li>○ Proactive</li> <li>○ Links to SCRD program and services</li> </ul>
	<ul style="list-style-type: none"> <li>• Strategic Advocacy – AVICC, UBCM, EPR</li> </ul>
<b>VISION TOPICS</b>	<b>DISCUSSION</b>
<b>Long-Term</b> 2019-2024	<ul style="list-style-type: none"> <li>• What happens when the Sechelt Landfill closes?               <ul style="list-style-type: none"> <li>○ 5 years action on next steps</li> <li>○ Implementation under way from 2-year planning process</li> </ul> </li> </ul>
	<ul style="list-style-type: none"> <li>• Green Waste – opportunities meet the needs of the community for mulching and composting materials.</li> </ul>
	<ul style="list-style-type: none"> <li>• Regional Recycling               <ul style="list-style-type: none"> <li>○ Provincial roles</li> <li>○ Reduce – reuse</li> <li>○ What will they do to support system</li> </ul> </li> </ul>

*Director's Winn and Mauro left the meeting at 11:32 a.m. and returned at 11:36 a.m.*

### **Workshop Summary and Next Steps**

The Committee had a roundtable discussion to summarize and conclude the Solid Waste Workshop.

Staff will bring back a report for the Committee's further consideration.

**ADJOURNMENT 12:15 p.m.**

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Committee Chair



**SUNSHINE COAST REGIONAL DISTRICT  
SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE  
2017-2021 Financial Plan  
March 7, 2017**

RECOMMENDATIONS FROM THE SPECIAL ROUND 2 BUDGET CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

<b>PRESENT:</b>	Chair	I. Winn
	Directors	F. Mauro M. Lebbell G. Nohr J. Valeriotte L. Lewis D. Wright
<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	G.M., Corporate Services / Chief Financial Officer	T. Perreault
	Sr. Mgr., Administration and Legislative Services	A. Legault (part)
	G.M., Planning and Community Development	I. Hall
	Manager, Transit and Fleet	G. Dykstra (part)
	Senior Manager, Human Resources	G. Parker (part)
	Administrative Assistant / Recorder	T. Crosby
	Media	2
	Public	0

**CALL TO ORDER** 9:30 a.m.

**AGENDA** The agenda was adopted as presented.

**REPORTS**

*The Chief Administrative provided a verbal introduction to the 2017 Round 2 Budget process.*

**Recommendation No. 1** *Introduction to 2017 Round 2 Budget*

The Corporate and Administrative Services Committee recommended that the presentation titled Sunshine Coast Regional District Round 2 Budget Deliberations be received.

**Recommendation No. 2** *Final 2016 Project Carry-Forwards*

The Corporate and Administrative Services Committee recommended that the report titled Final 2016 Project Carry-Forwards be received;

AND THAT any remaining incomplete 2016 projects and associated funding be included in the 2017-2021 Financial Plan as presented.

**Recommendation No. 3**      *2016 Final Surplus / Deficits*

The Corporate and Administrative Services Committee recommended that the report titled 2016 Final Surplus / Deficits be received;

AND THAT the 2016 surpluses be allocated per the Board's Financial Sustainability Policy as detailed in Attachment A of the report titled 2016 Final Surplus / Deficits;

AND THAT the 2016 Community Parks [650] deficit of \$8,431 be funded from operating reserves;

AND FURTHER THAT the 2016 Finance [113] deficit of \$28,637 be funded from operating reserves.

**Recommendation No. 4**      *2016 Final Transit Deficit*

The Corporate and Administrative Services Committee recommended that the 2016 Public Transit [310] deficit of \$62,060 be funded through 2017 taxation.

*Director Wright opposed.*

**Recommendation No. 5**      *Administrative Services [112] and Building Inspection Services [520] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [112] Administrative Services and [520] Building Inspection Services be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 –Scanning / Transferring Building Permit Microfiche to Portable Document Format (PDF) total project estimation over three years \$140,000 be allocated as follows:
  - 2017 - \$25,000 funded from [112] operating reserves and \$25,000 funded from [520] operating reserves;
  - 2018 –\$25,000 [112] funded from operating reserves and \$25,000 [520] operating reserves;
  - 2019 –\$20,000 [112] funded from operating reserves and \$20,000 [520] operating reserves;

AND FURTHER THAT the budgets for General Government, Legislative Services and Administrative Services [110-112] and Building Inspection Services [520] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 6**      *Administrative Offices - Building Maintenance [114] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [114] Administrative Offices – Building Maintenance be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 3 - Corporate Space and Site Planning (Field Road, Mason Works Yard and South Pender Harbour Water Office), \$75,000 funded \$50,000 from support services and \$25,000 from capital reserves;

AND FURTHER THAT the budget for Administrative Offices - Building Maintenance [114] be moved to adoption in the 2017 Budget as amended.

*Director Mauro left the meeting at 10:26 a.m. and returned at 10:28 a.m.*

**Recommendation No. 7**      *Gibsons and District Public Library [640] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [640] Gibsons and District Public Library be received;

AND THAT the following budget proposals be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – HVAC Unit Replacement (Controls) – 8 units, \$125,000 funded \$50,000 from capital reserves and \$75,000 Short Term Capital Financing;
- Budget Proposal 2 – Preventative Maintenance Increases, \$30,000 funded through taxation and included in the base budget.

*The Committee recessed at 10:29 a.m. and reconvened at 10:37 a.m.*

**Recommendation No. 8**      *Public Transit [310] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [310] Public Transit and the additional information titled Impacts of Transit Expansion be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – Increase Transit Base Budget for Transit Expansion, \$832,295 funded \$465,029 through taxation and \$367,266 by BC Transit inclusive of a 4.5 fte increase to the HR Plan effective September 1, 2017.

AND FURTHER THAT the 2017 budget values for transit expansion be pro-rated, \$275,000 funded \$155,000 through taxation and \$120,000 by BC Transit including 1.5 fte.

*Directors Winn and Wright opposed.*

**Recommendation No. 9**      *Public Transit [310] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended the following budget proposals be approved and incorporated into the 2017 Budget:

- Budget Proposal 2 – Purchase VHF Radios for Expansion Buses, \$4,500 funded through taxation;
- Budget Proposal 3 – Gas Line Lowering and Yard Grading at Mason Road Facility, \$5,000 funded through taxation;

AND THAT the budget for Public Transit [310] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 10**     *Maintenance Facility (Fleet) [312] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [312] Maintenance Facility (Fleet) be received;

AND THAT the following budget proposals be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – Heavy Duty Hoist Refurbishment, \$18,000 funded from capital reserves;
- Budget Proposal 2 – Engine Diagnostic Testing Instrument, \$4,000 funded from capital reserves;
- Budget Proposal 3 – Rear Overhead Door on Fleet Wash Bay, \$20,000 funded from capital reserves and \$500 included in the base budget for door maintenance;

AND FURTHER THAT the budget for Maintenance Facility (Fleet) [312] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 11**     *North Pender Harbour Water Service [365] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [365] North Pender Harbour Water Service be received;

AND THAT the following budget proposal be deferred pending response regarding the Clean Water and Wastewater Fund (CWWF) Grant application;

- Budget Proposal 1 – Water Main Upgrades (Garden Bay Road and Claydon Road/Lane), \$1,650,000 funded \$1,369,500 from the CWWF and \$280,500 from capital reserves;

AND THAT if the application is successful, staff provide an update requesting Financial Plan amendments;

AND FURTHER THAT the budget for North Pender Harbour Water Service [365] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 12**     *South Pender Harbour Water Service [366] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [366] South Pender Harbour Water Service be received;

AND THAT the following budget proposal be deferred pending response regarding the Clean Water and Wastewater Fund (CWWF) Grant application;

- Budget Proposal 1 – Water Main Upgrades (Francis Road Peninsula), \$1,650,000 funded \$1,369,500 from the CWWF and \$280,500 from capital reserves;

AND THAT if the application is successful, staff provide an update requesting Financial Plan amendments;

AND FURTHER THAT the budget for South Pender Harbour Water Service [366] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 13**     *Waste Water Treatment Plants [381-394] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [381-394] Waste Water Treatment Plants be received;

AND THAT the following budget proposals be deferred pending response regarding the Clean Water and Wastewater Fund (CWWF) Grant application;

- Budget Proposal 1 – [389] Canoe Road – Replacement of Septic Field System, \$75,000 funded \$62,250 from the CWWF and \$12,750 through Short Term Loan;
- Budget Proposal 2 – [390] Merrill Crescent – Replacement of Septic Field System, \$65,000 funded \$53,950 from the CWWF and \$11,050 through Short Term Loan;

AND THAT if the application is successful, staff provide an update requesting Financial Plan amendments;

AND FURTHER THAT the budgets for Waste Water Treatment Plants [381-394] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 14**     *Corporate Building Maintenance [313] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [313] Corporate Building Maintenance be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 2 – Replacement Shop Van, \$53,000 through Municipal Finance Authority (MFA) Equipment Financing 5-year Loan;

AND THAT a loan of up to \$53,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403 of the *Local Government Act* (Liabilities Under Agreement) to fund the purchase of a new Replacement Shop Van;

AND THAT the budget for Corporate Building Maintenance [313] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 15**     *Pender Harbour Aquatic and Fitness Centre [625] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [625] Pender Harbour Aquatic and Fitness Centre be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – Acoustic Remediation – Sound Absorption Panels / Acoustics, \$10,000 funded from capital reserves;

AND FURTHER THAT the budget for Pender Harbour Aquatic and Fitness Centre [625] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 16**     *Community Parks [650] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for [650] Community Parks be received;

AND THAT the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 4 – Frank West Hall / Cliff Mahlman Fire Station Roof Replacement, \$75,000 funded from capital reserves.

**Recommendation No. 17**     *Community Parks [650] – 2017 R2 Budget Proposal*

The Corporate and Administrative Services Committee recommended that the following budget proposal be approved and incorporated into the 2017 Budget:

- Budget Proposal 6 – Operations Workflow Efficiency, \$3,900 funded through taxation and included in the base budget.

**IN CAMERA**

*The Committee moved In-Camera at 12:11 p.m.*

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (c) and (k) of the *Community Charter* – “labour relations or other employee relations” and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

*The Committee moved out of In Camera at 12:43 p.m.*

*The Committee recessed at 12:43 p.m. and reconvened at 1:15 p.m.*

*The Committee moved In-Camera at 1:15 p.m.*

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (c) and (k) of the *Community Charter* – “labour relations or other employee relations” and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

*The Committee moved out of In Camera at 1:28 p.m.*

**Recommendation No. 18**    *Staffing Priorities [115, 212-218, 220, 650]*

The Corporate and Administrative Services Committee recommended that the report titled 2017 R2 Budget Proposal for Staffing Priorities [115, 212-218, 220, 650] be received;

AND THAT the following budget proposals be approved and incorporated into the 2017 Budget:

- Budget Proposal 1 – [115] Human Resources Officer / Occupational Health and Safety (OHS) \$15,118 be funded from operating reserves and increase to fte of 0.20;
- Budget Proposal 2 – One year funded to support and assist the 4 volunteer fire departments and 911 program \$42,500 funded through taxation as follows including increase to fte of 0.40:

Function	% Allocation	Amount
210	5%	\$2,125
212	15%	\$6,375
216	15%	\$6,375
218	5%	\$2,125
220	60%	\$25,500
<b>TOTAL</b>	<b>100%</b>	<b>\$42,500</b>

- Budget Proposal 3 – [650] Seasonal Student Labour \$10,000 funded through taxation with increase to fte of 0.25 and included in base budget;

AND THAT the budget for Human Resources [115] be moved to adoption in the 2017 Budget as amended;

AND THAT the budgets for Gibsons and District Fire Protection [210], Roberts Creek Fire Protection [212], Halfmoon Bay Fire Protection [216], Egmont Fire Protection [218] and Emergency Telephone – 911 [220] be moved to adoption in the 2017 Budget as amended;

AND FURTHER THAT the budget for Community Parks [650] be moved to adoption in the 2017 Budget as amended.

*Staff provided a verbal update on taxation by area.*

**Recommendation No. 19**     *Roberts Creek Library Service [646]*

The Corporate and Administrative Services Committee recommended that the total 2017 funding for the Gibsons and District Public Library from Roberts Creek Library Service [646] be increased to equate to the 2016 operational grant provided to the Sechelt Public Library in the amount of \$65,505.

**Recommendation No. 20**     *Partners and Stakeholders – 2017 Budget Requests*

The Corporate and Administrative Services Committee recommended that the report titled Partners and Stakeholders – Status of 2017 Budget Requests be received.

**Recommendation No. 21**     *Partners and Stakeholders – 2017 Budget Requests – Gibsons and District Public Library*

The Corporate and Administrative Services Committee recommended that the budget request, in the amount of \$583,636, from the Gibsons and District Public Library be approved;

AND THAT the budget for Gibsons and District Public Library [640] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 22**     *Partners and Stakeholders – 2017 Budget Requests – Roberts Creek Community Library*

The Corporate and Administrative Services Committee recommended that the budget request, in the amount of \$12,600, from the Roberts Creek Community Library be approved;

AND THAT the budget for Roberts Creek Library Service [646] be moved to adoption in the 2017 Budget as amended.

**Recommendation No. 23**     *Partners and Stakeholders – 2017 Budget Requests – Pender Harbour Reading Centre*

The Corporate and Administrative Services Committee recommended that the budget request, in the amount of \$1,200, from the Pender Harbour Reading Centre be approved.

**Recommendation No. 24**     *Sunshine Coast Museum and Archives*

The Corporate and Administrative Services Committee recommended that the budget request from the Sunshine Coast Museum and Archives be approved and amended in the 2017 Budget Museum Service [648] in the amount of \$85,000.

**Recommendation No. 25**     *Museum Service [648]*

The Corporate and Administrative Services Committee recommended that the budget for Museum Service [648] be moved to adoption in the 2017 Budget as amended.



**Recommendation No. 26**     *Pender Harbour Health Centre [410]*

The Corporate and Administrative Services Committee recommended that the budget request of \$118,040.39 from the Pender Harbour Health Centre be approved as incorporated in the 2017 Budget;

AND THAT the budget for Pender Harbour Health Care Clinic [410] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 27**     *Gibsons and District Chamber of Commerce*

The Corporate and Administrative Services Committee recommended that the budget request from the Gibsons and District Chamber of Commerce be approved and allocated from Rural Areas' Economic Development functions as follows:

- Visitor Information Centre (Gibsons and Electoral Areas E and F) - Electoral Area E [534] \$2,000 and Electoral Area F [535] \$4,100;
- Mobile Visitor Services Centre - Electoral Area E [534] \$600 and Electoral Area F [535] \$1,000.

**Recommendation No. 28**     *Coast Cultural Alliance*

The Corporate and Administrative Services Committee recommended that the budget request from the Coast Cultural Alliance be approved as incorporated in the 2017 Budget (allocated evenly between Rural Areas Economic Development services [531-535]).

*Director Winn declared a conflict of interest, passed the Chair to Director Mauro and left the meeting at 2:20 p.m.*

**Recommendation No. 29**     *Sunshine Coast Tourism*

The Corporate and Administrative Services Committee recommended that the budget request from Sunshine Coast Tourism of \$20,000 be approved as incorporated in the 2017 Budget as follows:

- Electoral Area A Economic Development [531]     \$5,044
- Electoral Area B Economic Development [532]     \$4,430
- Electoral Area D Economic Development [533]     \$3,239
- Electoral Area E Economic Development [534]     \$2,490
- Electoral Area F Economic Development [535]     \$4,797.

**Recommendation No. 30**     *Sunshine Coast Tourism*

The Corporate and Administrative Services Committee recommended that staff provide information to a future committee meeting regarding the options and obligations the Sunshine Coast Regional District (SCRD) may have to consider when reviewing ongoing funding requests from Sunshine Coast Tourism as they are supported by the Municipal Regional District Tax (MRDT).

*Director Winn returned to the meeting and resumed the Chair at 2:24 p.m.*

**Recommendation No. 31**     *Economic Development [531]*

The Corporate and Administrative Services Committee recommended that for [531] Economic Development Area A, the remaining discretionary amount be decreased to \$15,000 and the remainder of \$38,075 be used to offset taxation.

**Recommendation No. 32**     *Economic Development [532]*

The Corporate and Administrative Services Committee recommended that for [532] Economic Development Area B, the remaining discretionary amount be increased to \$10,000 and the remainder of \$27,677 be used to offset taxation.

**Recommendation No. 33**     *Economic Development [533]*

The Corporate and Administrative Services Committee recommended that for [533] Economic Development Area D, the remaining discretionary amount be decreased to \$5,000 and the remainder of \$33,178 be used to offset taxation.

**Recommendation No. 34**     *Economic Development [534]*

The Corporate and Administrative Services Committee recommended that for [534] Economic Development Area E, the remaining discretionary amount be decreased to \$18,000 and the remainder of \$24,931 be used to offset taxation.

**Recommendation No. 35**     *Economic Development [535]*

The Corporate and Administrative Services Committee recommended that for [535] Economic Development Area F, the remaining discretionary amount be decreased to \$10,000 and the remainder of \$40,215 be used to offset taxation.

*The Committee recessed at 2:49 p.m. and reconvened at 2:58 p.m.*

**Recommendation No. 36**     *Sunshine Coast Community Services – Youth Outreach Worker Program*

The Corporate and Administrative Services Committee recommended that the budget request from Sunshine Coast Community Services for the Youth Outreach Worker Program be approved and amended in the 2017 Budget Rural Areas' Grant-in-Aid [121, 122, 127, 128, 129] to \$36,006 reflecting a 2.5% cost of living increase, allocated based on 50% assessed value and 50% population as follows:

- Rural Areas' Grant-in-Aid A [121] \$7,803
- Rural Areas' Grant-in-Aid B [122] \$7,377
- Rural Areas' Grant-in-Aid D [127] \$7,169
- Rural Areas' Grant-in-Aid E [128] \$6,799
- Rural Areas' Grant-in-Aid F [129] \$6,858.

**Recommendation No. 37**     *Pender Harbour Community School Society – Youth and Recreation Programs*

The Corporate and Administrative Services Committee recommended that the budget requests from the Pender Harbour Community School Society for Youth Programs \$10,000 and Recreation Programming \$40,000 be approved as incorporated:

- Rural Areas' Grant-in-Aid [121] \$8,000
- Regional Recreation Programs [670] \$42,000.

**Recommendation No. 38**     *Halfmoon Bay-Chatelech Community School – Youth Programs (Restorative Justice)*

The Corporate and Administrative Services Committee recommended that the budget request from the Halfmoon Bay-Chatelech Community School for Youth Programs (Restorative Justice) in the amount of \$10,000 be approved as incorporated into Rural Areas' Grant-in-Aid [125].

**Recommendation No. 39**     *Sechelt Community Schools – Youth Programs and Sechelt Youth Centre*

The Corporate and Administrative Services Committee recommended that the budget request from the Sechelt Community Schools be approved at the 2016 grant of \$10,000 for Youth Programs and \$30,000 for Sechelt Youth Centre as incorporated into Regional Recreation [670].

*Director Lebbell opposed.*

**Recommendation No. 40**     *Gibsons Landing Community Society – Youth Programs*

The Corporate and Administrative Services Committee recommended that the budget request from the Gibsons Landing Community Society for Youth Programs in the amount of \$10,000 be approved as incorporated into Regional Recreation [670].

**Recommendation No. 41**     *Roberts Creek Community School Society – Youth Programs*

The Corporate and Administrative Services Committee recommended that the budget request from the Roberts Creek Community School Society for Youth Programs in the amount of \$10,000 be approved as incorporated into Regional Recreation [670].

**Recommendation No.42**     *Community Resource Centre – Seniors Planning Table*

The Corporate and Administrative Services Committee recommended that the funding request from the Community Resource Centre for the Seniors Planning Table community consultation process be denied.

*Director Lebbell opposed.*

**Recommendation No. 43**    *Rural Areas' Grant-In-Aid [121-129] – 2017 Summary*

The Corporate and Administrative Services Committee recommended that for Area A Egmont / Pender Harbour [121], \$2,594 of the 2016 surplus be added to discretionary funding for a total of \$22,594 and \$2,000 of the 2016 surplus be used to offset taxation and the budget for Area A Grant-in-Aid [121] be moved to adoption in the 2017 Budget as amended;

AND THAT Area B Halfmoon Bay [122] 2016 surplus be added to discretionary funding for a total of \$19,143 and the budget for Area B Grant-in-Aid [122] be moved to adoption in the 2017 Budget as amended;

AND THAT for Area E and F Elphinstone / West Howe Sound Grant-in-Aid [123], 2016 surplus be added to discretionary funding for a total of \$9,957 and the budget for Area E and F Grant-in-Aid [123] be moved to adoption in the 2017 Budget as amended;

AND THAT the Community Schools Grant-in-Aid [125] deficit of \$443 be recovered through taxation and the budget for Community Schools Grant-in-Aid [125] be moved to adoption in the 2017 Budget as amended;

AND THAT the Greater Gibsons Community Participation (GGCP) [126] 2016 surplus of \$15,123 be used to offset taxation, the discretionary funding remain at \$25,000 and the budget for GGCP Grant-in-Aid [126] be moved to adoption in the 2017 Budget as amended;

AND THAT for Area D Roberts Creek [127], \$3,000 of the 2016 surplus be added to discretionary funding for a total of \$27,000 and \$2,912 of the 2016 surplus be used to offset taxation and the budget for Area D Grant-in-Aid [127] be moved to adoption in the 2017 Budget as amended;

AND THAT for Area E Elphinstone [128], \$2,009 of the 2016 surplus be added to discretionary funding for a total of \$11,009 and \$1,000 of the 2016 surplus be used to offset taxation and the budget for Area E Grant-in-Aid [128] be moved to adoption in the 2017 Budget as amended;

AND FURTHER THAT for Area F West Howe Sound [129], the 2016 surplus of \$359 be added to discretionary funding for a total of \$15,359 and the budget for Area F Grant-in-Aid [129] be moved to adoption in the 2017 Budget as amended;

**Recommendation No. 44**    *Economic Development [531-535]*

The Corporate and Administrative Services Committee recommended that the following budgets be moved to adoption as amended in the 2017 Budget:

- [531] Economic Development Area A;
- [532] Economic Development Area B;
- [533] Economic Development Area D;
- [534] Economic Development Area E;
- [535] Economic Development Area F.

**Recommendation No. 45**    *Halfmoon Bay Library Service [645]*

The Corporate and Administrative Services Committee recommended that the budget for Halfmoon Bay Library Service [645] be moved to adoption in the 2017 Budget as presented.

**Recommendation No. 46**    *Regional Recreation Programs [670]*

The Corporate and Administrative Services Committee recommended that the budget for Regional Recreation Programs [670] be moved to adoption in the 2017 Budget as amended.

**ADJOURNMENT**                      4:06 p.m.

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Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT  
PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE**

**March 9, 2017**

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RECOMMENDATIONS FROM THE PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

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<b>PRESENT:</b>	Chair	F. Mauro
	Directors	G. Nohr I. Winn M. Lebbell L. Lewis D. Wright J. Valeriotte

<b>ALSO PRESENT:</b>	Chief Administrative Officer	J. Loveys
	GM, Planning and Community Development	I. Hall
	Manager, Planning and Development	A. Allen
	Senior Planner	D. Rafael (part)
	Senior Planner	Y. Siao (part)
	Planner	L. Staats (part)
	Administrative Assistant / Recording Secretary	A. Ruinat
	Public	5 (part)
	Media	1

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**CALL TO ORDER**                      9:30 a.m.

**AGENDA**                              The agenda was adopted as presented.

**REPORTS**

**Recommendation No. 1**      *BURNCO Environmental Assessment Responses to SCRD Input*

The Planning and Community Development Committee recommended that the report titled BURNCO Environmental Assessment Responses to SCRD Input be received;

AND THAT the SCRD send a letter and a copy of the staff report to the BC Environmental Assessment Office (EAO) and BURNCO noting that:

- a) The SCRD must have opportunities to consider subsequent plans, such as Marine Transport Management and Noise, and provide input to the approval agency before the plans are approved;
- b) The SCRD requests that the results of all monitoring by the proponent and any other agency be made publically available through a common independent website;

c) Reference Numbers BURNCO 618-7 & SCRD A-vi regarding Sea Level Rise: The response is unclear about longer term impact of sea-level rise beyond the closure of the mine thus BURNCO should comment on potential impact beyond 2035;

d) Reference Numbers BURNCO 618-30 & SCRD F-iv regarding Community Benefit: The SCRD will contact BURNCO to discuss the McNab Community Enhancement Fund (CEF), project identification and SCRD's Community Contribution for Independent Power and Resource Projects Policy;

e) Reference Numbers BURNCO 618-31 & SCRD G-i regarding Recreational Anchorages: The SCRD requests further clarification with respects to impacts on the existing anchorages in the area and if they will be maintained or not.

**Recommendation No. 2**      *Narrows Inlet Hydro Project – Amendment to EA Certificate and Crown Tenure Application 2411853*

The Planning and Community Development Committee recommended that the report titled Narrows Inlet Hydro Project – Amendment to Environmental Assessment Certificate and Crown Tenure Application 2411853 be received;

AND THAT the SCRD send a letter and a copy of the staff report to the BC Environmental Assessment Office (EAO), Ministry of Forests, Lands and Natural Resource Operations and Narrows Inlet Hydro Holding Corp. noting that the amendments to the Environmental Assessment Certificate and Crown Tenure Applications should be issued subject to the following considerations:

a) (Environmental Assessment Certificate only) Compensation for the loss of 0.21 hectares of riparian area in the Chickwat component should return the area to higher standard than pre-hydro project level;

b) The re-routing of the transmission line will follow existing forest service roads in some places; however it may have a greater visual impact and therefore opportunities to work with the local property owner to improve revegetation of the area should take place;

c) The proposed boundaries for the Crown Tenure and the Environmental Assessment Certificate should be the same;

AND FURTHER THAT this recommendation be forwarded to the March 9, 2017 Regular Board meeting for adoption.

**Recommendation No. 3**      *Invasive Plant Management*

The Planning and Community Development Committee recommended that the report titled Invasive Plant Management be received;

AND THAT a corporate strategy for Invasive Plant Management on SCRD-owned property be prepared and reported to the Planning and Community Development Committee in Q4 2017;

AND THAT the SCRD maintain its current levels of involvement and collaboration efforts with the Invasive Species Technical Working Group;

AND THAT staff seek an extension on the grant funding from the Ministry of Forests, Lands, and Natural Resource Operations awarded for the purpose of Invasive Plant Management;

AND FURTHER THAT the SCRД send a letter to the Sea to Sky Invasive Species Council requesting to join its partnership.

**Recommendation No. 4**      *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017*

The Planning and Community Development Committee recommended that the report titled Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017 (1312 Lands) Amendment to Rezone a Portion of District Lot 1312 from Rural Four (Rural Forest) to AG (Agriculture) be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be forwarded to the Board for First and Second Readings;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017* be referred to the following agencies and local residents for the opportunity of early and on-going consultation:

- a) Skwxwú7mesh First Nation;
- b) Notify owners/occupiers within 100 metres of the parcel boundary of the date of the public hearing;
- c) Roberts Creek Advisory Planning Commission;
- d) Roberts Creek Official Community Plan Committee;
- e) Ministry of Transportation and Infrastructure; and
- f) Agricultural Land Commission;

AND THAT a Public Hearing be scheduled at the SCRД Boardroom located at 1975 Field Road, Sechelt, BC;

AND FURTHER THAT Director Lewis be delegated as the Chair and Director Lebbell be delegated as the Alternate Chair for the public hearing.

**Recommendation No. 5**      *Crown Referrals 2411859 and 2411860 (Sechelt Creek Hydro)*

The Planning and Community Development Committee recommended that the report titled Crown Referrals 2411859 (Transportation) and 2411860 (Utilities), Sechelt Creek Hydro (Regional Power Inc.) – Electoral Area B be received;

AND THAT the SCRД send a letter with the staff report titled Crown Referrals 2411859 (Transportation) and 2411860 (Utilities), Sechelt Creek Hydro (Regional Power Inc.) – Electoral Area B to the Ministry of Forests, Lands and Natural Resource Operations noting no objection to approval of Crown Files 2411859 (Transportation) and 2411860 (Utilities);

AND FURTHER THAT this recommendation be forwarded to the March 9, 2017 Regular Board meeting for adoption.

**Recommendation No. 6**      *Tour of Sechelt Creek Hydro Project Area*

The Planning and Community Development Committee recommended that staff contact the *shíshálh* Nation and the proponent to organize a tour of the Sechelt Creek Hydro project area for the SCRД Board Directors and Halfmoon Bay Advisory Planning Commission members at the convenience of the *shíshálh* Nation and with consideration of fish spawning ceremonies.



**Recommendation No. 7**     *Egmont / Pender Harbour Official Community Plan Amendment 432.33 and Electoral Area A Zoning Bylaw Amendment 337.114 (West Coast Wilderness Lodge)*

The Planning and Community Development Committee recommended that the report titled Egmont / Pender Harbour Official Community Plan Amendment 432.33 and Electoral Area A Zoning Bylaw Amendment 337.114 (West Coast Wilderness Lodge) for a Health and Wellness Spa with Tourist Accommodations be received;

AND THAT *Sunshine Coast Regional District Egmont / Pender Harbour OCP Amendment Bylaw 432.33, 2017* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw 337.114, 2017* be forwarded to the Board for First Reading;

AND THAT *Sunshine Coast Regional District Egmont / Pender Harbour OCP Amendment Bylaw 432.33, 2017* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw 337.114, 2017* be referred to the *shíshálh* Nation, Ministry of Transportation and Infrastructure, and Vancouver Coastal Health Authority for comment;

AND FURTHER THAT after referral comments have been received, *Sunshine Coast Regional District Egmont / Pender Harbour OCP Amendment Bylaw 432.33, 2017* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw 337.114, 2017* be referred back to the Planning and Community Development Committee for consideration of scheduling a Public Hearing.

*The Committee recessed at 10:41 a.m. and reconvened at 10:57 a.m.*

**Recommendation No. 8**     *Crown Referral 2411819 (McAskill)*

The Planning and Community Development Committee recommended that the report titled Crown Referral 2411819 (McAskill) Private Moorage on Nelson Island - Electoral Area A be received;

AND THAT the SCRD send a letter with the report titled Crown Referral 2411819 (McAskill) Private Moorage on Nelson Island – Electoral Area A to the Ministry of Forests, Lands and Natural Resources Operations noting no objection to the approval of Crown File 2411819 subject to the conditions outlined below, which are to be considered as an addition to, or supplement to the Ministry's requirements and Best Management Practices for dock and boat launch design:

1. Eelgrass beds in or near the tenure area should be identified and protected;
2. Water quality should not be impacted by construction activities, materials, or fuel storage;
3. There is a history of strong community interest in maintaining public access for shellfish harvesting in this area, as well as for recreational boating and emergency refuge. Docks and associated tenure areas should be designed to ensure public access along the foreshore and adequate open water for navigation is maintained;
4. The Regional District will require a building permit and/or a development variance permit if any structures are constructed to access the moorage facility;
5. The proponent should implement the *shíshálh* Nation's Best Management Practices for Moorage Facilities;

AND FURTHER THAT *shíshálh* Nation's Best Management Practices for Moorage Facilities be forwarded to the Ministry of Forests, Lands and Natural Resource Operations.

**Recommendation No. 9**      *Crown Referral 2411776 (Russell)*

The Planning and Community Development Committee recommended that the report titled Crown Referral 2411776 (Russell) for a Private Moorage on Georges Island – Electoral Area A be received;

AND THAT the SCRD send a letter with the report titled Crown Referral 2411776 (Russell) for a Private Moorage on Georges Island – Electoral Area A to the Ministry of Forests, Lands and Natural Resource Operations noting no objection to approval of Crown File 2411776 subject to the conditions outlined below, which are to be considered as an addition to, or supplement to the Ministry's requirements and Best Management Practices for dock and boat launch design:

1. One moorage facility is permitted for the subject lot. There is an existing moorage facility in place. The new dock will only be permitted after the existing dock is removed;
2. Eelgrass beds in or near the tenure area should be identified and protected;
3. Water quality should not be impacted by construction activities, materials, or fuel storage;
4. There is a history of strong community interest in maintaining public access for shellfish harvesting in this area, as well as for recreational boating and emergency refuge. Docks and associated tenure areas should be designed to ensure public access along the foreshore and adequate open water for navigation is maintained;
5. The Regional District will require a building permit and/or a development variance permit if any structures are constructed to access the moorage facility;
6. The proponent should implement *shíshálh* Nation's Best Management Practices for Moorage Facilities;

AND FURTHER THAT *shíshálh* Nation's Best Management Practices for Moorage Facilities be sent to The Ministry of Forests, Lands and Natural Resource Operations.

**Recommendation No. 10**      *Crown Referral 2411826 (Mactier)*

The Planning and Community Development Committee recommended that the report titled Crown Referral 2411826 (Mactier) for a Private Moorage in Quarry Bay – Electoral Area A be received;

AND THAT the SCRD send a letter with the report titled Crown Referral 2411826 (Mactier) for a Private Moorage in Quarry Bay – Electoral Area A to the Ministry of Forests, Lands and Natural Resource Operations noting no objection to approval of Crown File 2411776 subject to the conditions outlined below, which are to be considered as an addition to, or supplement to the Ministry's requirements and Best Management Practices for dock and boat launch design:

1. One moorage facility is permitted for the subject lot. There is an existing moorage facility in place. The new dock will only be permitted after the existing dock is removed;
2. Eelgrass beds in or near the tenure area should be identified and protected;
3. Water quality should not be impacted by construction activities, materials, or fuel storage;

4. There is a history of strong community interest in maintaining public access for shellfish harvesting in this area, as well as for recreational boating and emergency refuge. Docks and associated tenure areas should be designed to ensure public access along the foreshore and adequate open water for navigation is maintained;
5. The Regional District will require a building permit and/or a development variance permit if any structures are constructed to access the moorage facility;
6. The proponent should implement *shíshálh* Nation's Best Management Practices for Moorage Facilities;

AND FURTHER THAT *shíshálh* Nation's Best Management Practices for Moorage Facilities be sent to The Ministry of Forests, Lands and Natural Resource Operations.

**Recommendation No. 11**    *Crown Referral 2411587 (A & A Trading)*

The Planning and Community Development Committee recommended that the report titled Crown Referral 2411587 (A & A Trading) for Six Helicopter Logging and Boom Sites (A & A Trading Ltd.) – Electoral Area B be received;

AND THAT the SCRD send a letter along with a copy of the staff report to A & A Trading Ltd. and the Ministry of Forests, Lands and Natural Resource Operations noting no objection to approval of Crown File 2411857 subject to the following conditions:

1. Ensure *shíshálh* Nation comments are addressed.
2. Ensure measures to protect recreational activity in the area are implemented.
3. A plan for the collection of escaped logs/wood debris should be developed to address potential navigational concerns. The plan should include a daily inspection of the log bundle/sort and a daily collection of drifted wood.
4. Eelgrass beds are mapped in the vicinity. An eelgrass assessment should be completed at each heli-drop and boom site and measures to protect the eelgrass beds should be implemented.
5. Complete a marine assessment by a qualified professional to ensure impacts to the seabed as a result of the log dump are addressed and remediation measures are implemented. An environmental monitoring plan should also be implemented during the construction, operation and decommissioning phases of the site.
6. Complete restoration of the tenure area should be undertaken upon closure of the log booming sites, sites, including the removal of all industrial equipment and potential contaminants.
7. Ensure public safety measures are implemented including signage posted on site to communicate heli-logging activity to recreational users.

**Recommendation No. 12**     *Management Strategies for the Park on North Thormanby Island*

The Planning and Community Development Committee recommended that the report titled Management Strategies for the Park on North Thormanby Island be received;

AND THAT staff work with the Vaucroft Improvement District to prepare a draft stewardship agreement and other related agreements in accordance with the recommended park management strategies as described in the report titled Management Strategies for the Park on North Thormanby and report back to a future Committee meeting.

**Recommendation No. 13**     *Egmont/Pender Harbour (Area A) APC Meeting Minutes of February 28, 2017*

The Planning and Community Development Committee recommended that the Egmont/Pender Harbour (Area A) Advisory Planning Commission (APC) meeting minutes of February 28, 2017 be received.

**Recommendation No. 14**     *Roberts Creek (Area D) APC Meeting Minutes of February 20, 2017*

The Planning and Community Development Committee recommended that the Roberts Creek (Area D) Advisory Planning Commission (APC) meeting minutes of February 20, 2017 be received.

**COMMUNICATIONS****Recommendation No. 15**     *SD46 Correspondence regarding Trustee Electoral Area Variance*

The Planning and Community Development Committee recommended that the correspondence from Nicholas Weswick, Secretary-Treasurer, School District No. 46 (Sunshine Coast) dated February 20, 2017 regarding Trustee Electoral Area Variance be received.

**ADJOURNMENT**     11:22 p.m.

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Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT  
PARCEL TAX ROLL REVIEW PANEL  
March 7, 2017**

PARCEL TAX ROLL REVIEW MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES, 1975 FIELD ROAD, SECHELT, BC

<b>PRESENT:</b>	Panel Chair	I. Winn M. Lebbell L. Lewis G. Nohr F. Mauro
<b>ALSO PRESENT:</b>	G.M., Corporate Services / Chief Financial Officer Manager, Financial Services Administrative Assistant / Recorder Public Media	T. Perreault S. Zacharias T. Crosby 0 0

**CALL TO ORDER**                      9:00 a.m.

**AGENDA**                              The agenda was adopted as presented.

**REPORT**

**It was moved and seconded**

THAT the Manager of Financial Services' report regarding the Parcel Tax Roll Review be received for information;

AND THAT the Parcel Tax Roll Review Panel confirm and authenticate the Parcel Tax Roll by certificate, signed by the majority of its members.

**CARRIED**

**ADJOURNED**                      9:04 a.m.

Chair

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** SCRD Board – March 23, 2017

**AUTHOR:** Paul Preston, Chief Building Official

**SUBJECT:** PLACEMENT OF NOTICE ON TITLE

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### RECOMMENDATION(S)

**THAT** the report titled **Placement of Notice on Title** be received;

**AND THAT** the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 61, District Lot 3923, Plan LMP41658, Group 1, NWD PID 024-492-906;

**AND THAT** the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot F, Block U, District Lot 1638, Plan 19922, Group 1, NWD PID 006-937-900;

**AND THAT** the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot A (Reference Plan 1825), District Lot 1298, Group 1, NWD PID 015-932-133.

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### BACKGROUND

Section 57(1) of the *Community Charter* allows a building official to recommend that a notice be registered against the land title where a building official observes a condition with respect to land, building or other structure that is considered to contravene a Regional District Bylaw, Provincial regulation or any other enactment that relates to the construction or safety of buildings or other structures.

This report lists a property(s) where a building or other structure is considered to be unsafe or is unlikely to be usable for its expected purpose, or where something was constructed that required a permit(s) or an inspection(s) under a bylaw, regulation or enactment which have not been obtained or completed to the satisfaction of the building division.

Letters have been sent advising the registered owner(s) that certain specific conditions exist regarding their property and requesting that building permits be obtained and completed in an effort to achieve voluntary compliance.

The *Community Charter* requires that the Regional District Board must pass a resolution to place a Notice on Title. The Corporate Officer has sent registered letters to all of the registered owners of the properties listed in this report. The owners have been advised of the date and time of the Board meeting at which the decision to register a Notice on Title will be made, and that at this meeting they will be afforded the opportunity to speak to the issues being registered.

## DISCUSSION

Report of properties with permits applied for or issued but no inspections called or construction has taken place without a valid permit:

1. 4218 Packalen Blvd, **Lot 61, District Lot 3923, Plan LMP41658, Group 1, NWD**  
**PID 024-492-906**  
**Electoral Area A**

On the 17<sup>th</sup> December 2010 a building permit was issued for the construction of a single family dwelling. The permit was renewed twice, but has now expired incomplete. Inspections have been carried out throughout the course of construction, but final approval has not been issued by the SCRD building division. The SCRD building division are not aware of any life safety issues at this time and recommend notice be placed on title.

2. 5671 Rutherford Road, **Lot F, Block U, District Lot 1638, Plan 19922, Group 1, NWD**  
**PID 006-937-900**  
**Electoral Area B**

A building permit was issued for a single storey wood frame auxiliary building on 13<sup>th</sup> December 2012. The permit was renewed in 2014, but has now expired incomplete. Inspections have been carried out throughout the course of construction, but final approval has not been issued by the SCRD building division. The SCRD building division are not aware of any life safety issues at this time and recommend notice be placed on title.

3. Gambier Island, **Lot A (Reference Plan 1825), District Lot 1298, Group 1, NWD**  
**PID 015-932-133**  
**Electoral Area F**

On 6<sup>th</sup> April 2011 a permit application 12006 was received for the repairs to an existing boat house. Two additional permit applications were also received on the 13<sup>th</sup> July 2011. Permit application 12123 to repair and relocate an existing building and 12124 to construct an incinerator shed.

Construction has taken place without the benefit of a building permit or any inspections being carried out by the SCRD building division. The SCRD building division are not aware of any life safety issues at this time and recommend notice be placed on title.

## STRATEGIC PLAN AND RELATED POLICIES

N/A

## CONCLUSION

Section 57(1) of the *Community Charter* allows for a notice to be registered against the land title where a building official considers a condition with respect to land, building or other structure contravenes a Regional District Bylaw, Provincial regulation or any other enactment. Information on record with the building division that is summarized above show that these properties are in contravention. Staff recommend that Notice is registered on Title at the Land Title Office against the above noted property(s).

Reviewed by:			
Manager	X-PP	Finance	
GM		Legislative	X-AL
CAO	X-JL	Other	



# SUNSHINE COAST REGIONAL DISTRICT

## BYLAW NO. 709

A bylaw to adopt the Five Year Financial Plan for the years 2017 - 2021

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The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as the *Sunshine Coast Regional District Financial Plan Bylaw No. 709, 2017*.
2. Schedule A, attached hereto, and forming part of this bylaw, is hereby adopted pursuant to Section 374 of the *Local Government Act* and is the Sunshine Coast Regional District 2017 – 2021 Financial Plan.

READ A FIRST TIME                      this    23<sup>rd</sup>    day of                      March, 2017

READ A SECOND TIME                      this    23<sup>rd</sup>    day of                      March, 2017

READ A THIRD TIME                      this    23<sup>rd</sup>    day of                      March, 2017

ADOPTED                                      this    23<sup>rd</sup>    day of                      March, 2017

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CORPORATE OFFICER

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CHAIR

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 432.33

A bylaw to amend *Egmont / Pender Harbour Official Community Plan Bylaw No. 432, 1996*.

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The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as the *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 432.33, 2017*.

#### PART B – AMENDMENT

2. *Egmont / Pender Harbour Official Community Plan Bylaw No. 432, 1996* is hereby amended as follows:
  - a) Schedule A4 is amended by re-designating District Lot 6690 Group 1 New Westminster District from “Aquaculture Industrial” to “Tourist Commercial”, as depicted on Appendix ‘A’, attached to and forming part of this bylaw.

#### PART C – ADOPTION

READ A FIRST TIME this	DAY OF	MONTH	YEAR
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PURSUANT TO SECTION 475 OF THE <i>LOCAL GOVERNMENT ACT</i> CONSULTATION REQUIREMENTS CONSIDERED this	DAY OF	MONTH	YEAR
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READ A SECOND TIME this	DAY OF	MONTH	YEAR
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CONSIDERED IN CONJUNCTION WITH THE SUNSHINE COAST REGIONAL DISTRICT FINANCIAL PLAN AND ANY APPLICABLE WASTE MANAGEMENT PLANS PURSUANT TO THE <i>LOCAL GOVERNMENT ACT</i> this	DAY OF	MONTH	YEAR
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PUBLIC HEARING HELD PURSUANT TO  
THE *LOCAL GOVERNMENT ACT* this

DAY OF          MONTH          YEAR

READ A THIRD TIME this

DAY OF          MONTH          YEAR

ADOPTED this

DAY OF          MONTH          YEAR

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Corporate Officer

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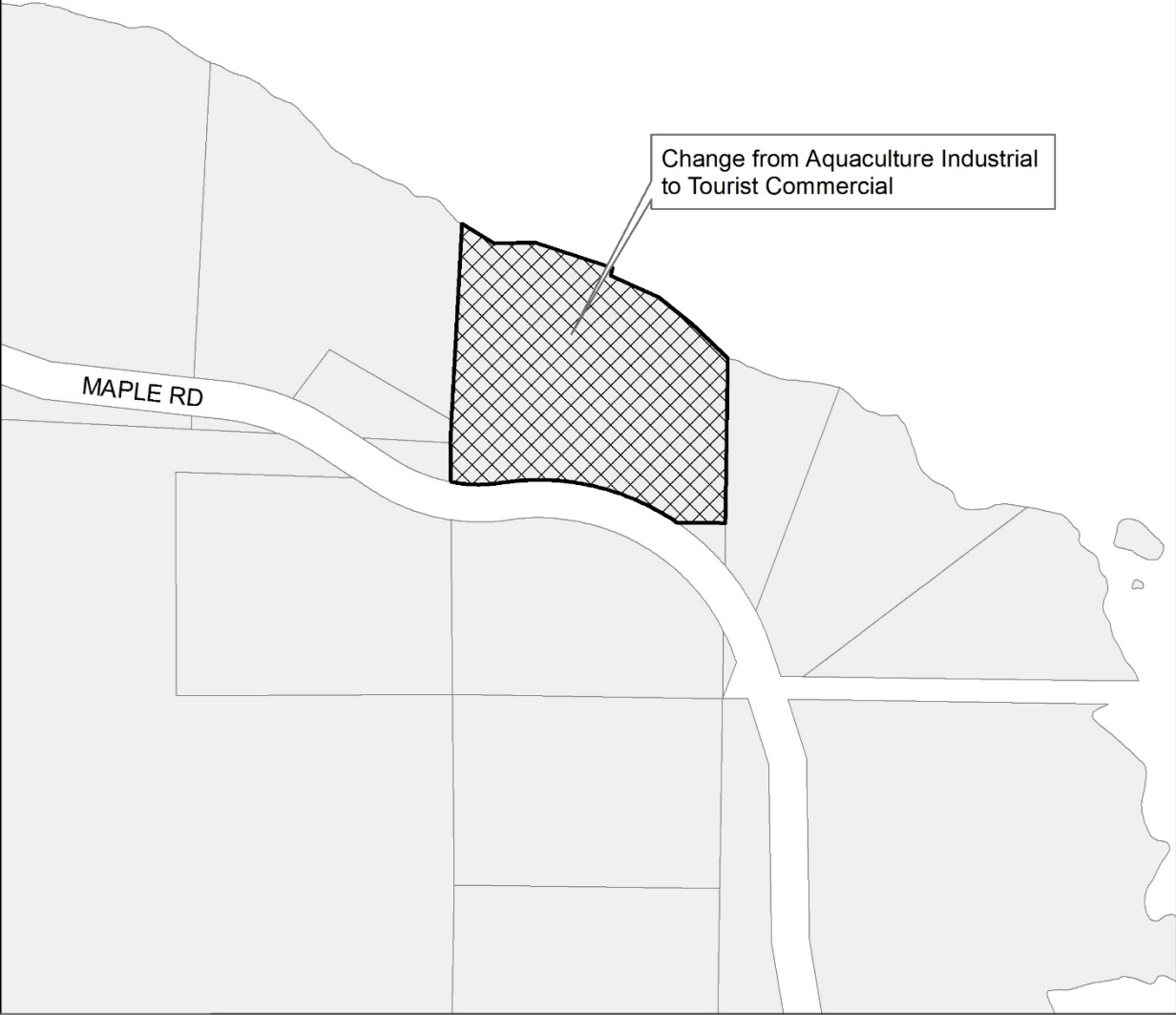
Chair

Appendix A to Amendment Bylaw No. 432.33, 2017

Amending the Land Use Designation on District Lot 6990 Group 1 New Westminster District from Aquaculture Industrial to Tourist Commercial



 Subject Property



\_\_\_\_\_  
Chair

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Corporate Officer

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 337.114

A bylaw to amend *Sunshine Coast Regional District Electoral Area A Zoning Bylaw No. 337, 1990*

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as the *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.114, 2017*.

#### PART B – AMENDMENT

2. *Sunshine Coast Regional District Electoral Area A Zoning Bylaw No. 337, 1990* is hereby amended as follows:
  - a) Part II is amended by modifying the definition of “lodge” by inserting “and lodge staff” immediately after “transient persons” so that it reads:
 

“lodge” means an establishment consisting of three or more attached or detached sleeping units for temporary occupancy by transient persons and lodge staff and which may include a restaurant and recreation facilities for the use of tourists.
  - b) Schedule A is amended by rezoning District Lot 6690 Group 1 New Westminster District from “I2” (Aquaculture Industrial) to “C2” (Tourist Commercial), as depicted on Appendix ‘A’, attached to and forming part of this bylaw.
  - c) Part VIII (Commercial Zones), Section 811 C2 Zone (Commercial Two) is amended by inserting 811.1B in numerical order as follows:

#### Site Specific Uses

811.1B In addition to the uses permitted in Section 811.1, the following uses are permitted on District Lot 6690 Group 1 New Westminster District:

- (a) spa facilities;
- (b) auxiliary assembly.

**PART C – ADOPTION**

READ A FIRST TIME this	DAY OF	MONTH	YEAR
READ A SECOND TIME this	DAY OF	MONTH	YEAR
PUBLIC HEARING HELD PURSUANT TO THE <i>LOCAL GOVERNMENT ACT</i> this	DAY OF	MONTH	YEAR
READ A THIRD TIME this	DAY OF	MONTH	YEAR
ADOPTED this	DAY OF	MONTH	YEAR

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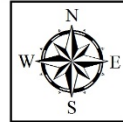
Corporate Officer


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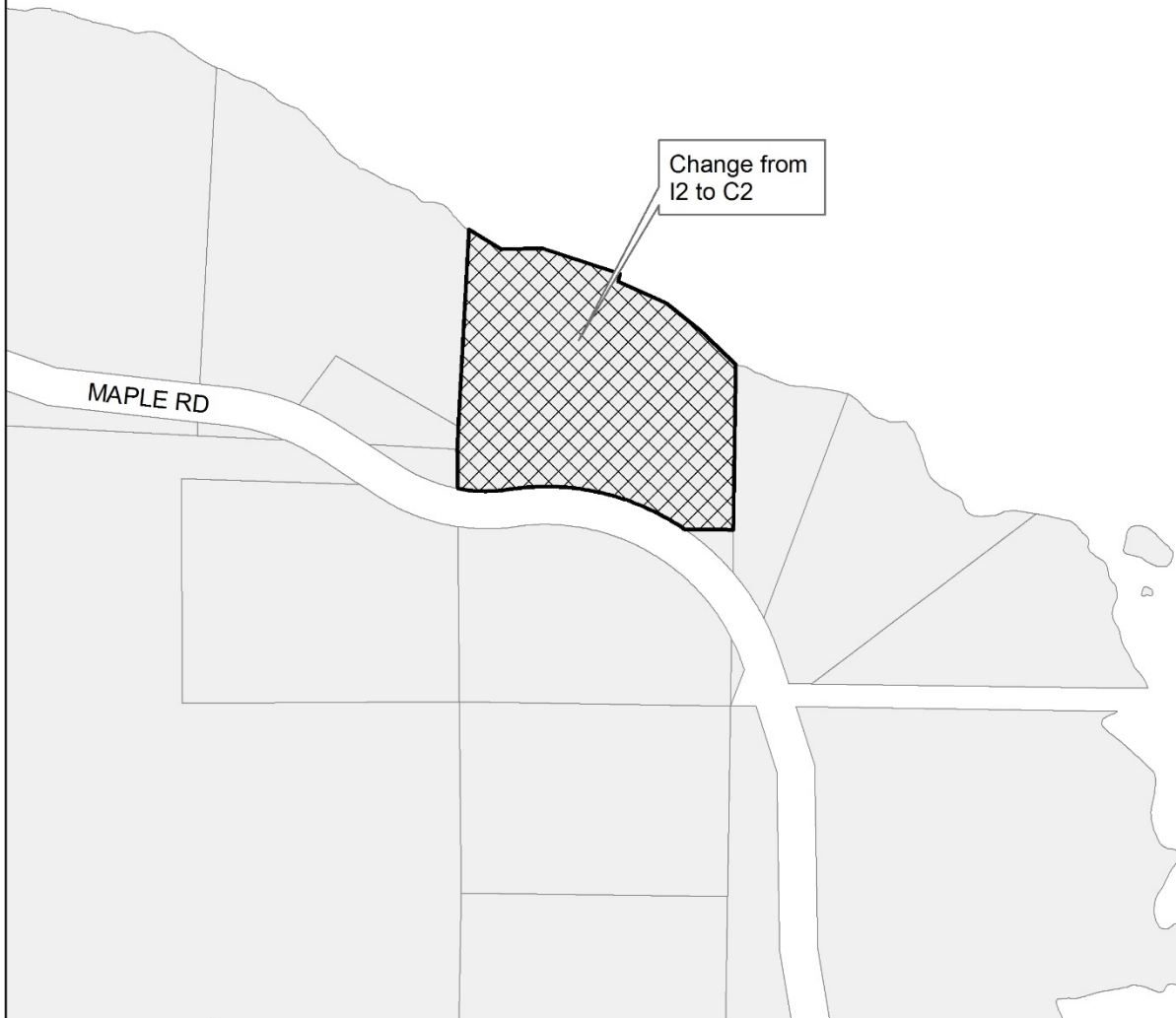
Chair

## Appendix A to Zoning Amendment Bylaw No. 337.114, 2017

Rezoning District Lot 6990 Group 1 New Westminster District  
from I2 (Aquaculture Industrial) to C2 (Tourist Commercial)



 Subject Property



\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW 310.171

A bylaw to amend *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987*.

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as the *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.171, 2017*.

#### PART B – AMENDMENT

2. *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987* is hereby amended as follows:

Schedule A is hereby amended by rezoning part of District Lot 1312 from RU4 (Rural Forest) to AG (Agriculture), as depicted on Appendix 'A' to this Bylaw.

#### PART C – ADOPTION

READ A FIRST TIME this	DAY OF	MONTH	YEAR
READ A SECOND TIME this	DAY OF	MONTH	YEAR
PUBLIC HEARING HELD PURSUANT TO THE <i>LOCAL GOVERNMENT ACT</i> this	DAY OF	MONTH	YEAR
READ A THIRD TIME this	DAY OF	MONTH	YEAR
APPROVED PURSUANT TO SECTION 52 OF THE <i>TRANSPORTATION ACT</i> this	DAY OF	MONTH	YEAR
ADOPTED this	DAY OF	MONTH	YEAR

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Corporate Officer

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Chair



APPENDIX A

