



CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE

**Thursday, January 25, 2018
SCRD Boardroom, 1975 Field Road, Sechelt, B.C.**

AMENDED AGENDA

CALL TO ORDER: 9:30 a.m.

AGENDA

1. Adoption of Agenda

PETITIONS AND DELEGATIONS

REPORTS

- | | |
|--|----------------------|
| 2. Manager, Financial Services – Parcel Tax Roll Review Panel
(Voting – All Directors) | Annex A
Pages 1-2 |
| 3. Financial Analyst – Long Term Debt as at December 31, 2017
(Voting – All Directors) | Annex B
pp. 3-6 |
| 4. Manager, Financial Services – Directors' Constituency and
Travel Expenses for October, November and December 2017
(Voting – All Directors) | Annex C
pp. 7-8 |
| 5. Manager, Purchasing and Risk Management – Contracts
Between \$50,000 and \$100,000
(Voting – All Directors) | Annex D
pp. 9-10 |
| 6. Emergency Program Coordinator – Grant Application for
Community Emergency Preparedness Fund – Emergency
Operation Centres and Training
(Voting – All Directors) | Annex E
pp. 11-12 |
| 7. Joint Report – Corporate and Administrative Services – Semi-
Annual Report for 2017
(Voting – All Directors) | Annex F
pp. 13-20 |
| 8. Deputy Corporate Officer – Association of Vancouver Island and
Coastal Communities Resolutions
(Voting – All Directors) | Annex G
pp. 21-22 |

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| 9. General Manager, Corporate Services / Chief Financial Officer – Transit Apportionment
(Voting – B, D, E, F, DoS, SIGD, ToG) | Annex H
pp. 23-28 |
| 10. Senior Planner – Canadian Environmental Assessment Agency Comprehensive Study Report for BURNCO Aggregate Project – Electoral Area F
(Voting – All Directors) | Annex I
pp. 29-50 |

COMMUNICATIONS

- | | |
|---|----------------------|
| 11. <u>Association of Vancouver Island and Coastal Communities (AVICC)</u>
Regarding 2018 Annual General Meeting and Convention – Call for Nominations for AVICC Executive
(Voting – All Directors) | Annex J
pp. 51-54 |
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NEW BUSINESS

IN CAMERA

⇒ **ADD** THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (i) and (k) of the *Community Charter* – “the receipt of advice that is subject to solicitor-client privilege...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT