



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, JULY 11, 2019

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of June 27, 2019

Annex A
Pages 1-13

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

3. Robin Merriott, Sunshine Coast Highway Society
regarding support for new Sunshine Coast Highway

Annex B
pp 14-15

REPORTS

4. Corporate and Administrative Services Committee recommendation Nos. 1, 2, 6-10, 12-14 and 16 of June 27, 2019 (*recommendation Nos. 3, 4, 5, 11, 15 and 17 previously adopted*)

Annex C
pp 16-21

5. General Manager, Corporate Services / Chief Financial Officer – Rural Areas' Grant-in-Aid for Roberts Creek Mandala Society

Annex D
pp 22-23

COMMUNICATIONS

MOTIONS

BYLAWS

DIRECTORS' REPORTS

Verbal

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (e), (i), and (k) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations or other employee relations”, “the acquisition, disposition or expropriation of land or improvements...”, “the receipt of advice that is subject to solicitor-client privilege...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT

UPCOMING MEETING DATES

SCRD Board, Committee, and Advisory Committee Meetings (to August 31, 2019)

Planning and Community Development Committee	July 11 at 9:30 am
Regular Board	July 11 at 1:30 pm
Roberts Creek (Area D) Advisory Planning Commission	July 15 at 7:00 pm
Infrastructure Services Committee	July 18 at 9:30 am
Policing Committee	July 18 at 1:30 pm
Transportation Advisory Committee	July 18 at 2:45 pm
Ports Monitoring Committee	July 19 at 10:00 am
Agricultural Advisory Committee (AAC)	July 23 at 3:30 pm
Halfmoon Bay (Area B) Advisory Planning Commission	July 23 at 7:00 pm
West Howe Sound (Area F) Advisory Planning Commission	July 23 at 7:00 pm
Corporate and Administrative Services Committee	July 25 at 9:30 am
Regular Board	July 25 at 1:30 pm
Regional Hospital District	July 25 to follow Board meeting
Egmont/Pender Harbour (Area A) Advisory Planning Commission	July 31 at 7:00 pm

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Public Hearing – Roberts Creek Official Community Plan Bylaw No. 641.10 and Zoning Amendment Bylaw No. 310.179 (Topping Subdivision)	July 9
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Please note: Meeting dates are current as of print date (July 5, 2019). Please note there are no scheduled meetings in the month of August.



SUNSHINE COAST REGIONAL DISTRICT

June 27, 2019

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	L. Pratt
	Directors	L. Lee A. Tize D. McMahon M. Hiltz D. Siegers B. Beamish T. Lamb
ALSO PRESENT:	Interim Chief Administrative Officer	A. Legault
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom
	Executive Assistant / Recorder	T. Hincks
	Media	2
	Public	6

CALL TO ORDER 1:30 p.m.

AGENDA **It was moved and seconded**

178/19 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

179/19 THAT the Regular Board meeting minutes of June 13, 2019 be adopted.

CARRIED

REPORTS

Planning

It was moved and seconded

180/19

THAT Planning and Community Development Committee recommendation Nos. 1 and 3-13 of June 13, 2019 be received, adopted and acted upon as follows:

Recommendation No. 1 *Sunshine Coast Disc Golf Association Delegation*

THAT the delegation materials received from the Sunshine Coast Disc Golf Association regarding Disc Golf Course Proposal in Halfmoon Bay be received;

AND THAT staff work with the Sunshine Coast Disc Golf Association regarding the disc golf course proposal in Halfmoon Bay and report to a future Committee with options and next steps.

Recommendation No. 3 *Zoning Amendment Bylaw No. 310.180, 2018 (Toma Subdivision)*

THAT the report titled Zoning Amendment Bylaw No. 310.180, 2018 Consideration for Third Reading and Adoption - Toma Subdivision be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.180, 2018* be forwarded to the Board for consideration of Third Reading;

AND FURTHER THAT prior to consideration of adoption of *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.180, 2018* the following condition be met:

1. The applicant registers on title of the subject parcel to designate an additional area south of the community septic field to contain potential effluent breakout.

Recommendation No. 4 *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.1, 2019 and Electoral Area A Zoning Amendment Bylaw No. 337.116, 2019 – Pender Harbour Ocean Discovery Station (PODS)*

THAT the report titled Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.1, 2019 and Electoral Area A Zoning Amendment Bylaw No. 337.116, 2019 - Consideration for Third Reading and Adoption – Pender Harbour Ocean Discovery Station (PODS) be received;

AND THAT *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.1, 2019 and Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.116, 2019* be forwarded to the Board for consideration of Third Reading;

180/19 cont.

AND FURTHER THAT prior to consideration of adoption of *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.1, 2019* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.116, 2019* the following conditions be met:

1. The applicant enters into a covenant with the SCRD and registers it on title of the subject parcel stating that:

- a) At all times when the auditorium is operational, a minimum of 39 off-street parking spaces shall be provided in suitably-zoned locations other than the subject parcel, and shuttle services shall be available between these locations and the subject parcel;
- b) Prior to the issuance of a building permit for the auditorium, the owner must provide SCRD with evidence that lands have been acquired or permission has been obtained to use lands in locations permitted by the zoning bylaw for the purpose of providing a minimum of 39 off-street parking spaces.

2. The SCRD has received confirmation from the Ministry of Environment and Climate Change Strategy that the proposed development can proceed pursuant to the Environmental Management Act.

Recommendation No. 5 *Development Variance Permit DVP00046 (Maynard)*

THAT the report titled Development Variance Permit DVP00046 (Maynard) - Electoral Area F be received;

AND THAT Development Variance Permit DVP00046 to vary Zoning Bylaw No. 310 Section 502.8(b) for the maximum floor area of a freestanding auxiliary dwelling, from 55 m² to 61 m², be issued subject to:

1. Comments received from Skwxwú7mesh Nation within the 60-day referral period.

Recommendation No. 6 *Development Permit Application DP000075 (Gibsons Ready-Mix)*

THAT the report titled Development Permit Application DP000075 (Gibsons Ready-Mix) be received;

AND THAT the Development Permit DP000075 (Gibsons Ready-Mix) located within Form and Character Development Permit Area 7 (Rural Industry) be issued, subject to the following conditions:

1. The applicant submit a sign and lighting plan acceptable to the Manager, Planning and Development, that addresses the Form and Character Development Permit Area 7 (Rural Industry) signage and site lighting design guidelines.

180/19 cont.

2. The applicant must provide a cash security deposit based on the estimated amount of the landscape works (softscape and hardscape) plus 10%. The security deposit will be refunded upon request and confirmation that the landscape works have been completed in a manner acceptable to the Manager, Planning and Development.

Recommendation No. 7 *Public Participation Phase 2 Zoning Bylaw 310 Update*

THAT the report titled Public Participation Phase 2 Zoning Bylaw 310 Update be received;

AND THAT the Public Participation Phase 2 report be shared with *shíshálh* Nation, *Skwxwú7mesh* Nation, Town of Gibsons, District of Sechelt and Advisory Committees for their information.

Recommendation No. 8 *Secret Cove Falls Recreation Site Update*

THAT the report titled Secret Cove Falls Recreation Site Update be received;

AND THAT SCRD seek a supporting Memorandum of Understanding with a community volunteer group for shared stewardship of Secret Cove Falls Recreation Site;

AND THAT pending confirmation of a Memorandum of Understanding with a community volunteer group, the delegated authorities be authorized to enter into a new Partnership Agreement with Recreation Sites and Trails BC for Secret Cove Falls Recreation Site (REC0383);

AND FURTHER THAT resources associated with managing Secret Cove Falls Recreation Site be monitored and an update be provided as part of the 2020 budget process.

Recommendation No. 9 *Recreation Sites and Trails BC*

THAT staff investigate UBCM resolutions regarding the shifting of responsibility of recreation sites and trails to local governments;

AND THAT staff schedule a meeting for the SCRD Board with the Ministry of Forests, Lands and Natural Resource Operations and Rural Development regarding Recreation Sites and Trails BC on the Sunshine Coast at the UBCM Conference.

Recommendation No. 10 *Gibsons & District Fire Protection Commission Minutes of May 3, 2019*

THAT the Gibsons & District Fire Protection Commission Minutes of May 3, 2019 be received.

180/19 cont.

Recommendation No. 11 *Gibsons and District Fire Protection Commission Terms of Reference*

THAT the report titled Gibsons and District Fire Protection Commission Terms of Reference be received;

AND THAT the Terms of Reference be referred to staff for further edits as follows:

- replace all instances of “Committee” with “Commission”.
- edit section 1.1 (b) to add: “and make recommendations on policy direction for fire protection services in the area”.
- strike out section 4.6 (e) “preserves and enhances the unique mix of natural ecosystems and green spaces in the SCRD.”
- strike out section 4.5 (c) “report back to the appropriate Standing Committee and Regional District staff.”

AND FURTHER THAT the amended Terms of Reference be circulated to Fire Commission members and brought back to the next Planning and Community Development Committee before being forwarded to the Town of Gibsons.

Recommendation No. 12 *Area A APC Minutes of May 29 2019*

THAT the Egmont/ Pender Harbour Advisory Planning Commission minutes of May 29, 2019 be received.

Recommendation No. 13 *Area D APC Minutes of May 13, 2019*

THAT the Roberts Creek Advisory Planning Commission minutes of May 13, 2019 be received.

CARRIED

Infrastructure

It was moved and seconded

181/19

THAT Infrastructure Services Committee recommendation Nos. 1 and 4 - 13 of June 20, 2019 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Supply Update*

THAT the Board Chair, staff and consultants be authorized to meet with the Ministry of Forests, Lands and Natural Resource Operations and Rural Development in Victoria to advocate for necessary approvals related to measures to address the water supply situation on the Sunshine Coast;

AND THAT should a meeting be scheduled with the appropriate individuals in Victoria, the heads of all local governments on the Sunshine Coast and the MLA, Nicholas Simons be invited to attend that meeting.

181/19 cont.

Recommendation No. 4 *Managing Growth to Address Water Supply Deficit*

THAT the report titled Managing Growth to Address Water Supply Deficit be received;

AND THAT staff report to a future Committee on the scope of influence on water conservation measures that the SCRD can implement in its bylaws related to subdivision servicing and zoning.

Recommendation No. 5 *Green Waste Program - Overview*

THAT the report titled Green Waste Program – Overview be received;

AND THAT the required procurement processes to continue the current Green Waste program be initiated.

Recommendation No. 6 *SCRD Recycling Depots - Overview*

THAT the report titled SCRD Recycling Depots – Overview be received for information;

AND THAT staff provide a report to Committee on the process and implications of creating a new service for rural area curbside recycling for Electoral Areas B and D.

Recommendation No. 7 *Commercial Recycling - Update*

THAT the report titled Commercial Recycling – Update be received;

AND THAT the SCRD send a letter to the Minister of Environment and Climate Change Strategy to request that the BC Recycling Regulation be amended to expand the scope for Packaging and Paper Products to include the Industrial, Commercial and Institutional sector.

Recommendation No. 8 *Single-Use Plastics Ban Considerations*

THAT the report titled Single-Use Plastics Ban Considerations be received for information;

AND THAT a letter be sent to the Minister of Environment and Climate Change Strategy to request province-wide regulations to reduce single-use plastics and disposable plastic packaging;

AND FURTHER THAT staff bring forward a report with timelines and implications for a consultation program for commercial, industrial and retail sectors with ways to reduce or eliminate use of single-use plastics and align the program with the timelines of municipal government bans.

Recommendation No. 9 *South Pender Harbour Watermain Replacement Project Update and Budget Increase*

THAT the report titled South Pender Harbour Watermain Replacement Project Update and Budget Increase be received;

181/19 cont. AND THAT the contract to BA Blacktop Ltd. for the South Pender Harbour Watermain Replacement work be increased up to \$1,849,732;

AND THAT the contract to Onsite Engineering Ltd. for the North and South Pender Harbour Watermain Replacement – Engineering Design be increased up to \$242,940;

AND THAT the delegated authorities be authorized to execute the increases to both the overall contract prices;

AND THAT the South Pender Harbour watermain replacement project budget be increased by \$188,680 to \$2,038,412 with the additional increase of \$188,680 funded from operating reserves;

AND THAT the 2019-2023 Financial Plan be amended accordingly;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Board Meeting for consideration of adoption.

Recommendation No. 10 *Sunshine Coast Rotary Club Offer of Donation – AED and Flotation Devices*

THAT the report titled Sunshine Coast Rotary Club Offer of Donation – AED and Flotation Devices be received;

AND THAT the SCRD work with the Sunshine Coast Rotary Club toward the donation of up to seven AEDs and up to six rescue tubes for priority locations identified in this report;

AND THAT staff accept the donation and deploy equipment as recommended;

AND THAT staff seek to offset staff time with an ongoing partnership with the Sunshine Coast Rotary Club;

AND THAT the [650] Community Parks base budget funding from taxation be increased by \$4,300 annually and staff report annually as to the costs and operation of the program;

AND FURTHER THAT the 2020-2024 Financial Plan and Human Resources Plan be amended accordingly.

Recommendation No. 11 *Correspondence*

THAT the correspondence from the Southern Sunshine Coast Farmers Institute regarding the water needs on the Sunshine Coast be received;

AND THAT the letter from the Southern Sunshine Coast Farmers Institute be referred to staff and that staff report back to Committee in Q4 2019 on the water saving measures requested in the letter, the feasibility of implementation and the financial implications.

181/19 cont. **Recommendation No. 12** *Correspondence*

THAT a letter be sent to the Southern Sunshine Coast Farmers Institute to acknowledge their concerns and advise them of the actions being taken by the SCRD.

Recommendation No. 13 *Correspondence*

THAT staff investigate the impact of food growers to continue to water crops during Stage 4 and report back to Committee in Q4 2019.

CARRIED

Infrastructure **It was moved and seconded**

182/19 THAT Infrastructure Services Committee recommendation No. 3 of June 20, 2019 be received, adopted and acted upon as amended as follows:

Recommendation No. 3 *Water Crisis Declaration*

THAT:

WHEREAS the SCRD has insufficient water supply available in the Chapman System to get through a dry summer without going past Stage 2 water regulations;

AND there is no prospect of bringing additional water supplies online in 2019;

AND going to Stage 4 water regulations in three of the four past summers has caused hardship to the community;

AND the 2019 spring was drier than normal and the weather forecast for the summer of 2019 is warmer and drier than normal;

AND the Tetrahedron snow pack level at the end of the winter was well below average;

THEREFORE BE IT RESOLVED that the SCRD declare an immediate Water Crisis;

AND BE IT FURTHER RESOLVED THAT the SCRD take strong measures to reduce our own water usage this summer, proactively work with large water users to implement conservation measures, and step up enforcement of water restriction violations, including mandatory fines for residents who have previously received a warning;

182/19 cont.

AND BE IT FURTHER RESOLVED THAT to address our long-term water supply situation a Water Summit of community stakeholders be convened *early 2020* to make recommendations on revisions to the Drought Management Plan and Comprehensive Regional Water Plan.

CARRIED

Corporate

It was moved and seconded

183/19

THAT Corporate and Administrative Services Committee recommendation Nos. 3, 4, 5, 11, 15 and 17 of June 27, 2019 be received, adopted and acted upon as follows:

Recommendation No. 3 *Statement of Financial Information, Year Ended December 31, 2018*

THAT the report titled Financial Reporting Requirements – Statement of Financial Information, Year Ended December 31, 2018 be received;

AND THAT the Statement of Financial Information for the year ended December 31, 2018 be approved as presented.

Recommendation No. 4 *Cityworks Software Licence Agreement*

THAT the report titled Cityworks Software Licence Agreement – 3 Year Extension be received;

AND THAT a 3 year extension of the Cityworks software licence in the amount of \$37,450 per year (inclusive of PST) for a total of \$112,350 be approved;

AND THAT the 2020-2024 Financial Plan be updated accordingly.

Recommendation No. 5 *Award Report for Request for Proposal 19 387 Multi-Function Printers*

THAT the report titled Award Report for Request for Proposal (RFP) 19 387 Multi-Function Printers (MFPs) be received;

AND THAT a 5 year contract for MFPs be awarded to Xerox Canada, DBA West X Business Solutions for total contract value of \$215,700 (plus applicable taxes).

Recommendation No. 11 *BC Timber Sales (BCTS) Operations 2019-2023*

THAT the report titled BC Timber Sales (BCTS) Operations 2019-2023 be received;

AND THAT the Sunshine Coast Regional District (SCRD) respond to the BCTS referral with the following comments:

183/19 cont.

1. Before completion of cutblock design: BCTS work with SCRD to develop a strategy for Suncoaster Trail protection for TA0334-EGG 17, 18, 22, 23 and GO51B4DG and with BC Parks for protection of Skookumchuk Trail for EGG 10, 11, 12;
2. BCTS continue to work collaboratively with Sunshine Coast Trails Society to inform plans for community trail restoration and safety work;
3. BCTS engage in Community consultation with the Egmont Community before completion of cutblock design;
4. Public safety measures be implemented to communicate forestry activity to recreational users, including signage posted on Suncoaster Trail and all community trails near or through cut blocks;
5. In support of Species At Risk protection, if not already completed, SCRD recommends BCTS:
 - a. Conduct a survey of wetlands, ponds near or within proposed cut blocks on the North Lake Map Sheet. Survey to be conducted in both fall and spring;
 - b. Conduct a Bio-Inventory of the proposed blocks that indicate Critical Habitat values. The inventory should be conducted by a Registered Professional Biologist with Species at Risk experience during active time for local species. Bio-Inventory data should be used to update block design to mitigate impacts to Species at Risk;
 - c. And share spatial data regarding Bio-Inventory and wetland survey data with the SCRD in ESRI Shapefile or Geodatabase format;
6. In support of monitoring and protection for marine life near logging activity, SCRD recommends that BCTS commission eelgrass mapping in coastal and estuary areas near proposed logging activity in Jervis Inlet - Hotham Sound, Deserted Creek, Brittain River, as well as coastal and estuary areas of Howe Sound near proposed logging activity - Rainy River, McNair, McNab and Potlatch Creeks, and that the spatial data be shared with the SCRD;
7. Ensure that both *shíshálh* Nation and Skwxwú7mesh Nation are consulted and that all harvesting-related activities undertaken comply with the *Heritage Conservation Act*;

AND THAT SCRD's referral response be shared with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD), with an invitation to dialogue about:

183/19 cont.

8.
 - a. Integrated planning approaches for ecological integrity, conservation efforts and resource activity;
 - b. Tools to track the cumulative effects of forestry and other resource operations on the Sunshine Coast;
 - c. Protecting community water supply – such as a review of Community Watershed designations to include the protection of community and individual surface and groundwater supply;
 - d. Accountability for the natural capital of a standing forest by undertaking natural capital valuations in all aspects of its forests and land resources management, starting with the Coast Forest Sector Revitalization Initiative, and demonstrably use these valuations in all related decision-making and asset management;
 - e. In support of protecting drinking water quality and supply, reinforce the SCRD's position on logging in Community (drinking) Watersheds; that clear limits of zero risk to drinking water quality and supply be established for logging Community (drinking) Watersheds;
 - f. In view of the rapidly changing climate which is causing widespread die-off of species that are not drought tolerant, environmental stress on our watersheds, increased stormwater run-off in winter, and a dramatically increased fire hazard in summer, that BCTS and FLNRORD review forest management processes in the Sunshine Coast Forest District;

AND THAT SCRD refers this report to *shíshálh* Nation Rights and Title Department, *Sḵw̓xwú7mesh* Nation and to BC Parks for information.

Recommendation No. 15 *Water Sustainability Fund Request for Support*

THAT the report titled Water Sustainability Fund Request for Support be received;

AND THAT the Sunshine Coast Regional District (SCRD) submit comments supporting the Water Sustainability Fund by June 28, 2019 deadline.

Recommendation No. 17 *Royal Canadian Marine Search and Rescue – Letter of Support*

THAT the communication dated June 12, 2019 from the Royal Canadian Marine Search and Rescue, Station 12, Halfmoon Bay requesting a letter of support for operating grant applications to the Provincial Government be received;

183/19 cont. AND THAT a letter of support for the grant applications be sent.

CARRIED

UBCM Resolution **It was moved and seconded**

184/19 THAT the report titled UBCM Resolutions – Recreation Sites and Trails be received;

AND THAT the draft resolution be approved and submitted to UBCM prior to the June 30 deadline as follows:

WHEREAS provincial recreation sites and trails are highly valued community assets which are important to the provincial tourism economy and require dedicated, coordinated and ongoing management;

AND WHEREAS provincial funding provided through recreation sites and trails agreements has been significantly decreasing over the years, while local governments and non-profit community partners are becoming increasingly challenged to adequately manage the ongoing maintenance, operation and service demands required due to a lack of resources:

THEREFORE BE IT RESOLVED that the provincial government be urged to increase funding provided through recreation sites and trails partner agreements to ensure local governments and community partners are properly resourced and have the necessary support required to be effective in their role as managers, caretakers and stewards of BC's provincial recreation assets.

CARRIED

CAO Report **It was moved and seconded**

185/19 THAT the report titled Chief Administrative Officer's Report be received for information.

CARRIED

BYLAWS

Bylaw 708.1 **It was moved and seconded**

186/19 THAT *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.1, 2019* be read a third time.

CARRIED

Bylaw 337.116 **It was moved and seconded**

187/19 THAT *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.116, 2019* be read a third time.

CARRIED

Bylaw 310.180 **It was moved and seconded**

188/19 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.180, 2018* be read a third time.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 2:34 p.m.

IN CAMERA It was moved and seconded

189/19 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (e), (i), and (k) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations or other employee relations”, “the acquisition, disposition or expropriation of land or improvements...”, “the receipt of advice that is subject to solicitor-client privilege...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board moved out of In Camera at 3:13 p.m.

ADJOURNMENT It was moved and seconded

190/19 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:13 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair

Sunshine Coast Highway Society

Southern Sunshine Coast, BC

July 4, 2019

Chair & Directors
Sunshine Coast Regional District

Re: Delegation to the SCRD Board on July 11, 2019

The Sunshine Coast Highway Society (formerly SC101 Committee) is seeking the formal support from the SCRD for our efforts to convince the Provincial Government that "*The Sunshine Coast Needs A Highway!*"

Our mission has support from the public (over 6,500 names on our petition), the District of Sechelt, the Town of Gibsons, our MP, the Sechelt & District Chamber of Commerce, the Sechelt Downtown Business Association, BC Ferries, many other community groups, including the Davis Bay Community Association, and many shíshálh members (we have submitted a request for the support of the Chief and Council and hope to meet with them in the coming weeks.)

Since presenting the petition to the Legislature in March (where we note that our MLA, Nicholas Simons was very helpful), the Society has continued to meet with the public and various interested parties, as recently as Canada Day when we joined the great parade and had an information booth in Hackett Park.

It is an understatement to say that we have strong community support. Nevertheless, we have continued our outreach to hear any concerns and to ensure the broader community (including visitors) understands the opportunity and benefits that a true Highway will provide.

We appreciate that some residents have concerns about the impact that this project. We believe that, properly designed, such concerns can be moderated and that the benefit to the overall Coast will be extremely beneficial to all.

We have incorporated as a Society to facilitate our future activities which we expect to include more analysis of the options for creating a truly spectacular, scenic and sustainable transportation option to benefit all on the Coast and to facilitate fund raising to enable this work to be completed on a timely basis.

Attached is a copy of our original letter of request to you. We look forward to answering your questions and, hopefully, to receiving your formal support.

Sincerely
Robin Merriott
For SUNSHINE COAST HIGHWAY SOCIETY

SSC101 COMMITTEE

Southern Sunshine Coast, BC

BY EMAIL

February 22, 2019

SCRD Directors

We are writing to seek your full support of our efforts to convince the Government of British Columbia to construct a highway here on the Southern Sunshine Coast in place of the current route which is essentially a local road and parkway. Your support would be of great value as we pursue our objectives.

The SC101 Committee is comprised of a group of citizens living, working and travelling on the Southern Sunshine Coast. Along with over 6,000 signees on a petition with more coming every day we have fundamental concerns about the transportation infrastructure on the Coast. Simply put, it is inadequate for the rapid growth in residential, commercial and visitor traffic volumes of the last several years which will only continue to rise in the future.

Our Committee has adopted the following Mission Statement:

1. To achieve construction of a new, state of the art, spectacular scenic highway from Langdale to Sechelt that meets the needs of residents, visitors, businesses, transit and first responders, now and in the years to come.
2. To upgrade the existing thoroughfare to make it a safe parkway route for local traffic as well as cyclists, pedestrians and transit.
3. To increase safety, convenience and reliability for all.

Yours sincerely

Robin Merriott
On behalf of the SC101 Committee

www.SushineCoast101.ca

Coast101Project@gmail.com

 .SC101

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

Thursday, June 27, 2019

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC

PRESENT:	Chair	D. Siegers
	Directors	A. Tize B. Beamish M. Hiltz T. Lamb L. Lee D. McMahon L. Pratt
ALSO PRESENT:	Interim Chief Administrative Officer	A. Legault
	G. M., Corporate Services / Chief Financial Officer	T. Perreault
	G. M., Planning and Community Development	I. Hall (Part)
	G. M., Infrastructure Services	R. Rosenboom (Part)
	Planner	J. Clark (Part)
	Administrative Assistant / Recording Secretary	T Crosby
	Media	2
	Public	1

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

REPORTS

Recommendation No. 1 *Budget Project Status Report – June 2019*

The Corporate and Administrative Services Committee recommended that the report titled Budget Project Status Report – June 2019 be received.

Recommendation No. 2 *2018 Sunshine Coast Regional District Corporate Annual Report*

The Corporate and Administrative Services Committee recommended that the report titled 2018 Sunshine Coast Regional District (SCRD) Corporate Annual Report be received;

AND THAT the 2018 Annual Report be approved for distribution.

Recommendation No. 3 *Statement of Financial Information, Year Ended December 31, 2018*

The Corporate and Administrative Services Committee recommended that the report titled Financial Reporting Requirements – Statement of Financial Information, Year Ended December 31, 2018 be received;

AND THAT the Statement of Financial Information for the year ended December 31, 2018 be approved as presented;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Regular Board Meeting.

Recommendation No. 4 *Cityworks Software Licence Agreement*

The Corporate and Administrative Services Committee recommended that the report titled Cityworks Software Licence Agreement – 3 Year Extension be received;

AND THAT a 3 year extension of the Cityworks software licence in the amount of \$37,450 per year (inclusive of PST) for a total of \$112,350 be approved;

AND THAT the 2020-2024 Financial Plan be updated accordingly;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Board Meeting.

Recommendation No. 5 *Award Report for Request for Proposal 19 387 Multi-Function Printers*

The Corporate and Administrative Services Committee recommended that the report titled Award Report for Request for Proposal (RFP) 19 387 Multi-Function Printers (MFPs) be received;

AND THAT a 5 year contract for MFPs be awarded to Xerox Canada, DBA West X Business Solutions for total contract value of \$215,700 (plus applicable taxes);

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Regular Board meeting.

Recommendation No. 6 *Rural Areas' Grant-in-Aid Debrief*

The Corporate and Administrative Services Committee recommended that the report titled 2019 Rural Areas' Grant-in-Aid Debrief be received.

Recommendation No. 7 *Rural Areas' Grant-in-Aid Bursaries*

The Corporate and Administrative Services Committee recommended that the bursary contribution provided to each of the four secondary schools be reviewed in the 2020 budget;

AND THAT the process for offering bursaries to each of the Secondary Schools be reviewed to provide options regarding criteria and include past Board motions which established the framework for the process.

Recommendation No. 8 *Rural Areas' Grant-in-Aid Policy*

The Corporate and Administrative Services Committee recommended that the Rural Areas' Grant-in-Aid Policy be amended to update Section 3 to *Local Government Act* 263(1)(c) and consider wording in Section 2 related to "unacceptable liability".

Recommendation No. 9 *Rural Areas' Grant-in-Aid – Elphinstone Community Association*

The Corporate and Administrative Services Committee recommended that the Elphinstone Community Association approved 2019 grant-in-aid for \$5,000 be paid prior to the Rural Areas' Grant-in-Aid Policy payment date of August 1, 2019.

Recommendation No. 10 *Rural Areas' Grant-in-Aid Request for Roberts Creek Daze*

The Corporate and Administrative Services Committee recommended that the report titled Roberts Creek Community Association Rural Areas' Grant-in-Aid Request for Roberts Creek Daze be received;

AND THAT the Roberts Creek Community Association be funded \$1,200 from Rural Areas' Grant-in-Aid functions as follows:

- \$750 from Electoral Area D [127]
- \$200 from Electoral Area E and F [123]
- \$100 from Electoral Area A [121]
- \$150 from Electoral Area B [122].

The Committee recessed at 10:53 a.m. and reconvened at 11:00 a.m.

The Committee recessed at 11:47 a.m. and reconvened at 11:55 a.m.

Recommendation No. 11 *BC Timber Sales (BCTS) Operations 2019-2023*

The Corporate and Administrative Services Committee recommended that the report titled BC Timber Sales (BCTS) Operations 2019-2023 be received;

AND THAT the Sunshine Coast Regional District (SCRD) respond to the BCTS referral with the following comments:

1. Before completion of cutblock design: BCTS work with SCRD to develop a strategy for Suncoaster Trail protection for TA0334-EGG 17, 18, 22, 23 and GO51B4DG and with BC Parks for protection of Skookumchuk Trail for EGG 10, 11, 12;
2. BCTS continue to work collaboratively with Sunshine Coast Trails Society to inform plans for community trail restoration and safety work;
3. BCTS engage in Community consultation with the Egmont Community before completion of cutblock design;
4. Public safety measures be implemented to communicate forestry activity to recreational users, including signage posted on Suncoaster Trail and all community trails near or through cut blocks;

5. In support of Species At Risk protection, if not already completed, SCRD recommends BCTS:
 - a. Conduct a survey of wetlands, ponds near or within proposed cut blocks on the North Lake Map Sheet. Survey to be conducted in both fall and spring;
 - b. Conduct a Bio-Inventory of the proposed blocks that indicate Critical Habitat values. The inventory should be conducted by a Registered Professional Biologist with Species at Risk experience during active time for local species. Bio-Inventory data should be used to update block design to mitigate impacts to Species at Risk;
 - c. And share spatial data regarding Bio-Inventory and wetland survey data with the SCRD in ESRI Shapefile or Geodatabase format;
6. In support of monitoring and protection for marine life near logging activity, SCRD recommends that BCTS commission eelgrass mapping in coastal and estuary areas near proposed logging activity in Jervis Inlet - Hotham Sound, Deserted Creek, Brittain River, as well as coastal and estuary areas of Howe Sound near proposed logging activity - Rainy River, McNair, McNab and Potlatch Creeks, and that the spatial data be shared with the SCRD;
7. Ensure that both *shíshálh* Nation and Skwxwú7mesh Nation are consulted and that all harvesting-related activities undertaken comply with the *Heritage Conservation Act*;

AND THAT SCRD's referral response be shared with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD), with an invitation to dialogue about:

8.
 - a. Integrated planning approaches for ecological integrity, conservation efforts and resource activity;
 - b. Tools to track the cumulative effects of forestry and other resource operations on the Sunshine Coast;
 - c. Protecting community water supply – such as a review of Community Watershed designations to include the protection of community and individual surface and groundwater supply;
 - d. Accountability for the natural capital of a standing forest by undertaking natural capital valuations in all aspects of its forests and land resources management, starting with the Coast Forest Sector Revitalization Initiative, and demonstrably use these valuations in all related decision-making and asset management;
 - e. In support of protecting drinking water quality and supply, reinforce the SCRD's position on logging in Community (drinking) Watersheds; that clear limits of zero risk to drinking water quality and supply be established for logging Community (drinking) Watersheds;
 - f. In view of the rapidly changing climate which is causing widespread die-off of species that are not drought tolerant, environmental stress on our watersheds,

increased stormwater run-off in winter, and a dramatically increased fire hazard in summer, that BCTS and FLNRORD review forest management processes in the Sunshine Coast Forest District;

AND THAT SCRD refers this report to *shíshálh* Nation Rights and Title Department, *Skwxwú7mesh* Nation and to BC Parks for information;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Regular Board meeting.

Recommendation No. 12 *Pender Harbour Ranger Station Lease Renewals*

The Corporate and Administrative Services Committee recommended that the report titled Pender Harbour Ranger Station Lease Renewals be received;

AND THAT leases for the Serendipity Child Development Society, Harbour Gallery, and Pender Harbour Reading Centre be renewed for a three year term;

AND FURTHER THAT the Sunshine Coast Regional District's delegated authorities be authorized to execute the lease renewals.

Recommendation No. 13 *Water Dialogues 2019*

The Corporate and Administrative Services Committee recommended that the report titled Water Dialogues 2019 be received;

AND THAT staff report to the July 2019 Infrastructure Services Committee meeting with a proposal and the resource implications of providing 2019 drought management debriefs to Community Associations in the fall of 2019.

Recommendation No. 14 *Water Dialogues 2019*

The Corporate and Administrative Services Committee recommended that staff review the options presented in the Impact Resolutions "A New, Integrated Approach: Sunshine Coast Regional District Water Public Participation Events" and report back with the results of the analysis to a future Infrastructure Services Committee.

AND THAT the Impact Resolutions report be forwarded to the Municipal councils.

Recommendation No. 15 *Water Sustainability Fund Request for Support*

The Corporate and Administrative Services Committee recommended that the report titled Water Sustainability Fund Request for Support be received;

AND THAT the Sunshine Coast Regional District (SCRD) submit comments supporting the Water Sustainability Fund by June 28, 2019 deadline;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Regular Board meeting.

Recommendation No. 16 *Resolution to Restore Provincial Support for Libraries*

The Corporate and Administrative Services Committee recommended that the report titled Resolution to Restore Provincial Support for Libraries be received;

AND THAT a letter be sent to the Minister of Education, UBCM and the Premier in support of the City of Victoria's resolution to Restore Provincial Library Support

COMMUNICATIONS**Recommendation No. 17** *Royal Canadian Marine Search and Rescue – Letter of Support*

The Corporate and Administrative Services Committee recommended that the communication dated June 12, 2019 from the Royal Canadian Marine Search and Rescue, Station 12, Halfmoon Bay requesting a letter of support for operating grant applications to the Provincial Government be received;

AND THAT a letter of support for the grant applications be sent;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Regular Board meeting.

ADJOURNMENT

12:30 p.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Regular Board- July 11, 2019

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

SUBJECT: 2019 RURAL AREAS' GRANT-IN-AID FOR ROBERTS CREEK MANDALA SOCIETY

RECOMMENDATION(S)

THAT the report titled 2019 Rural Areas' Grant-in-Aid for Roberts Creek Mandala Society be received;

AND THAT the Roberts Creek Mandala Society grant of \$3,700 be issued upon approval.

BACKGROUND

The Regional District has the authority under Section 263(1)(c) of the *Local Government Act* "to provide assistance for the purposes of benefitting the community or any aspect of the community". The Rural Areas Grant-in-Aid Policy 5-1850-1 states "The funding of Rural Areas' Grant-in-Aid is provided by the Sunshine Coast Regional District's (SCRD) five (5) unincorporated Electoral Areas being Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound and Islands (Area F).

DISCUSSION

Due to the Roberts Creek Community Mandala Project occurring in July 2019 the Roberts Creek Mandala Society has requested payment of an approved grant of \$3,700 prior to the Rural Areas' Grant-in-Aid Policy payment date. This grant was approved from Electoral Areas A, B, D, E and F Rural Areas' Grant-in-Aid.

Financial Implications

As funding applications relies on 2019 tax requisitions being received, the payment date for approved RAGIA applications is August 1, 2019 per the RAGIA Policy. Per Roberts Creek Mandala Society a request was made for early payment of an approved grant as the event takes place prior to August 1, 2019.

STRATEGIC PLAN AND RELATED POLICIES

The Rural Areas Grant-in-Aid process is administered by the Rural Areas Grant-in-Aid Policy 5-1850-1.

CONCLUSION

The Regional District has the authority under Section 263(1)(c) of the *Local Government Act* “to provide assistance for the purposes of benefitting the community or any aspect of the community”. The Roberts Creek Mandala Society has requested payment of an approved grant of \$3,700 prior to the Rural Areas' Grant-in-Aid Policy payment date due to the event taking place in July 2019.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X – A. Legault	Other	