



CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE

Thursday, June 27, 2019
SCRD Boardroom, 1975 Field Road

AGENDA

CALL TO ORDER: 9:30 a.m.

AGENDA

1. Adoption of Agenda

PRESENTATIONS AND DELEGATIONS

REPORTS

2. Senior Leadership Team – Budget Project Status Report – June 2019
(Voting – All Directors) Annex A
Pages 1-7
3. General Manager, Corporate Services / Chief Financial Officer – 2018 Sunshine Coast Regional District (SCRD) Corporate Annual Report available on the web at [Annual Reports](#)
(Voting – All Directors) Annex B
p. 8
4. General Manager, Corporate Services / Chief Financial Officer – Financial Reporting Requirements and Statement of Financial Information, Year-Ended December 31, 2018
(Voting – All Directors) Annex C
pp. 9-74
5. Manager, Information Technology and GIS
Cityworks Software License Agreement – 3 Year Extension
(Voting – All Directors) Annex D
pp. 75-76
6. Manager, Information Technology and GIS
Award Report for Request for Proposal 19 387 Multi-Function Printers
(Voting – All Directors) Annex E
pp. 77-78
7. General Manager, Corporate Services / Chief Financial Officer – 2019 Rural Areas' Grant-in-Aid Debrief
(Voting – A, B, D, E, F) Annex F
pp. 79-99
8. General Manager, Corporate Services / Chief Financial Officer
Roberts Creek Community Association Rural Areas' Grant-in-Aid Request for Roberts Creek Daze
(Voting - A, B, D, E, F) Annex G
pp. 100-113

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| 9. | General Manager, Planning and Community Development
BC Timber Sales (BCTS) Operations 2019-2023
(Voting – All Directors) | Annex H
pp. 114-153 |
| 10. | Parks Superintendent
Pender Harbour Ranger Station Agreement Renewals
(Voting – A, B, D, E, F) | Annex I
pp. 154-157 |
| 11. | General Manager, Infrastructure Services
Water Dialogues 2019 Report
(Voting - A, B, D, E, F, DoS) | Annex J
pp. 158-207 |
| 12. | Interim Chief Administrative Officer
Water Sustainability Fund Request for Support
(Voting – All Directors) | Annex K
pp. 208-210 |
| 13. | General Manager, Corporate Services / Chief Financial Officer
Resolution to Restore Provincial Support for Libraries
(Voting – All Directors) | Annex L
pp. 211-217 |

COMMUNICATIONS

- | | | |
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| 14. | <u>Royal Canadian Marine Search and Rescue, Station 12, Halfmoon Bay</u>
Regarding: Letter of Support Request for Provincial
Operating Grant applications
(Voting – All Directors) | Annex M
pp. 218-219 |
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NEW BUSINESS

IN CAMERA

ADJOURNMENT

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: SCRD Senior Leadership Team

RE: BUDGET PROJECT STATUS REPORT – JUNE 2019

RECOMMENDATION(S)

THAT the report titled Budget Project Status Report – June 2019 be received.

BACKGROUND

The Budget Project Status Report (BPSR) provides the Sunshine Coast Regional District (SCRD) Board updates on projects as approved through the 2019 Budget process and other major projects added throughout the year. The focus of the BPSR is to report on the status of the various projects and to ensure the projects are on time and on budget.

DISCUSSION

Staff have updated the report and welcome comments / questions on the progress being made on the listed projects.

New information on this edition of the BPSR includes a tally of the open projects by the year that they were approved. The 2019 budget projects are included in this report.

STRATEGIC PLAN AND RELATED POLICIES

The BPSR is a metric for reporting on projects that move the Strategic Plan and various other core documents forward. It also meets the Value of “*Transparency*” and supports our Mission of being an “*effective and responsive government*”.

CONCLUSION

The goal of the BPSR is to provide project status in a concise manner to the Board. The Administration is working to improve this process as we continue to use this tool.

Reviewed by:			
Manager		Finance	X - T. Perreault
GM	X - I. Hall X - R. Rosenboom	Legislative	
Interim CAO	X - A. Legault	Human Resources	X - G. Parker

Attachment – Budget Project Status Report – June 2019

Jun-19

2019 BUDGET PROJECT STATUS REPORT

Line No.	Dept.	Function	Mgr.	Budget \$	Budget Expended (to date)	Funding Source	Budget Year	Proposed Completion Date	Function Participants	Work Location	Description	Current Status	Category	% Complete
1	CA	110	Legault	\$25,000	\$12,360	Reserves	2018	Sep-19	Regional	Regional	Consulting Services - 2019-2022 Strategic Plan Development	Consulting services to assist with development of new strategic plan. Consultant has been retained and work will continue in to 2019. Workshop held and an early draft reviewed. Staff input on tactics and targets provided. Awaiting next draft. Revised draft provided for Board review. Follow-up session scheduled with consultant.	Carryforward	In Progress 75%
2	CA	114	Perreault	\$75,000	\$43,128	Reserves / SS	2017	Jul-19	All	Regional	SCRD Corporate Space and Site Planning (including Field Road, Mason Works Yard and South Pender Water Office)	Project Charter/Plan completed and RFP in Sept/Oct 2018. RFP released mid-November 2018. Project meetings underway and project scheduled to be completed in Q2 2019. Contract awarded and kick-off and site meetings occurred in February. Staff engagement and detailed site info gathered week of April 8th. Draft report to be completed in Q2 with presentations to occur in Q3. First Draft received by Cornerstone and to be finalized in July.	Carryforward	In Progress 75%
3	PCD	504	Allen	\$75,000	\$31,010	Reserves	2017	Oct-19	A-F	B-F	Zoning Bylaw 310	Consultant selected August 2017 with initial meeting in August 2018. Background report identifying areas of interest with preliminary set of recommendations. White paper and questionnaire presented to PCDC February 2018. SCRD advisory committee engagement March 2018. Advisory Committee Summit 1 took place on June 4, 2018 and meeting 2 on June 20, 2018. Advisory committee members assist in setting the scope for and context for engagement with stakeholders and general public. Advisory summits completed and feedback summary provided to committees. Focus group consultation currently underway. Two public meetings are scheduled for early December. An online questionnaire was released on March 25. A strong response has been received to date from the questionnaire. The results will be utilized in the on-going creation of the draft of the new zoning bylaw. Questionnaire results and draft bylaw under review.	Carryforward	In Progress 50%
4	CA	113	Perreault	\$412,000	\$316,400	Reserves / Grant	2016	Jun-19	All	Corporate	Asset Management / Maintenance Management System project	Total project \$412,000 - First phase of Asset Management System-Cityworks implementation went live January 2017. Grant funds still available and extension from UBCM granted to December 31, 2019. Next phase focuses on enhancing the system for Asset Management and extending condition assessments. Asset Management Coordinator (temp), hired late March 2018, is scoping final phase of the project to satisfy grant conditions and will comprise the key remaining initiatives for Q2 to Q4 2018 to complete. Grant scope/agreement amended with UBCM (Board approved) to include facility condition assessments. Project scope being developed for ports as well as wastewater facilities to assist with asset management planning for these facilities and scheduled completion by Q4 2018. Some projects s completed by year-end 2018, others scheduled for Q1 and Q2 2019. Projects planned for remainder of funds came well under Budget, so staff are scoping additional Asset Management Projects within workplans for funds, such as software improvements and additional condition assessments. Project nearing completion which is scheduled for June 30, 2019.	Carryforward	In Progress 75%
5	PCD	210	Michael	\$75,000	\$61,560	Reserves	2018	Q2 2019	E, F and ToG	E, F and ToG	Fire Prevention Officer Vehicle	Replacement vehicle for 2002 Ford Ranger. Purchase order issued. Delivery Q1 2019. Vehicle delivered, awaiting light and siren package installation in Q2. Vehicle in service with light and siren package installed. Project is 95+% complete, small final touches remain.	Carryforward	In Progress 75%
6	CA	110	Legault	\$10,000	\$0	Reserves	2019		All	Regional	Website (Phase 1) - Consulting Services	Consulting services to review and make recommendations on the SCRD website, as well as develop a scope of work for an RFP to re-design the site. The last major update to the website was completed in 2011.	Other	Not Started
7	CA	110	Legault	\$25,000	\$0	Taxation	2019		All	Regional	Video Streaming Meetings	Allow for recording and streaming Standing Committee and Board meetings to YouTube. Scope of work being finalized.	Other	Started
8	CA	113	Cropp	\$25,000	\$0	Reserves	2019		All	Regional	Insurance Asset Approval	Determine Statement of Values required for Insurance coverage (last done in 2014)	Mandatory / BC	Not Started
9	CA	115	Parker	\$20,000	\$0	Reserves	2019		All	Regional	Collective Agreement Negotiations Support	The Collective Agreement expires December 31, 2019 and will need to be renegotiated between September – December, 2019. Additional assistance for consultant and/or legal services is anticipated.	Mandatory / BC	Not Started
10	CA	135	Hall	\$60,000	\$0	CARIP / SS	2017		All	Regional	Corporate Energy Management Program	Scope of work for energy audits coordinated with Asset Management Plan completed. Tendering for energy audits planned for Q2 2019.	Carryforward	Started
11	PCD	210	Legault	\$50,000	\$0	Reserves	2019		E, F and ToG	ToG	Replace Auto Extrication Equipment	Replacement of auto extrication equipment for the GDVFD.	Imminent Asset Failure	Not Started

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12	PCD	210	Legault	\$20,000	\$0	Taxation	2019		E, F and ToG	ToG	Hazardous Material Response Equipment - GDVFD	Hazardous material response equipment required for ammonia response at the Gibsons and Area Community Centre (GACC).	Regulatory Compliance	Not Started
13	PCD	212	Legault	\$150,000	\$0	Reserves	2018		D	D	Roberts Creek VFD Roof Replacement	Scoping being prepared.	Carryforward	In Progress 25%
14	PCD	212	Legault	\$5,000	\$0	Reserves	2018		D	D	Roberts Creek VFD Site Design	Scoping being prepared.	Carryforward	In Progress 25%
15	PCD	220	Legault	\$97,500	\$0	Capital Reserves	2014		All	All	Replace Gibsons Tower	Assessment of radio channels ongoing. Emergency Services staff are completing a full evaluation of the project. Q1 update delayed due to staff transition. Negotiating co-location agreement with RCMP.	Carryforward	In Progress 50%
16	PCD	220	Legault	\$180,000	\$0	Taxation / Capital Reserves	2015		All including Islands	All	Chapman Creek Tower	Assessment of radio channels ongoing. Emergency Services staff are completing a full evaluation of the project. Q1 update delayed due to staff transition. Review of tower siting in progress.	Carryforward	In Progress 50%
17	PCD	220	Legault	\$25,000	\$0	Taxation	2018		All	All	911 Tower and Spectrum Upgrading	To be completed by Q2 2019. Applications for new repeater frequencies submitted (to improve communications)	Carryforward	Started
18	PCD	222	Legault	\$23,487	\$11,710	Grant	2018		Regional	All	Community Emergency Preparedness Fund - Emergency Operations Centre and Training	Training secured and will be completed March 29, 2019. Awaiting final invoicing.	Carryforward	In Progress 75%
19	PCD	222	Legault	\$0	\$0	n/a	2019		All	Regional	Sunshine Coast Emergency Planning	Changes to SCEP resources as outlined in the service review conducted by Dave Mitchell and Associates. Corporate Safety Officer/Deputy Coordinator in place. Mgr of Protective Services recruited for August start.	Mandatory / BC	In Progress 75%
20	PCD	222	Legault	\$20,000	\$0	Reserves	2019		All	Regional	Contracted Services for Statutory, Regulatory and Bylaw Review	Resources are required to implement the recommendations outlined in Section 5 of the Emergency Plan Review which were prioritized for action. The scope of work would include assisting member municipalities in addressing the legislative and bylaw revisions, while ensuring alignment and communication between the parties.	Low Cost / High Value	Not Started
21	IS	312	Dykstra	\$15,000	\$0	Reserves	2019		All	DoS	Fleet - exhaust vending system	Expansion of the current vehicle exhaust system in fleet shop to accommodate larger number of buses and trucks being repaired simultaneously .	Safety	In Progress 25%
22	PCD	345	Hall	\$450,000	\$18,383	Short Term Debt	2018		B, D, E, F and Islands	B	Ports - Vaucroft Capital Works	Consulting engineer reviewing condition reports in preparation for design review. Early Q4 outreach to community planned. Construction tendering Q2 2019. Project tendered.	Carryforward	In Progress 25%
23	PCD	345	Hall	\$130,000	\$2,740	Taxation	2018		B, D, E, F and Islands	B, D, E, F and Islands	Ports 5 Year Capital Plan Repairs (Halkett Bay approach, West Bay float)	Design work complete and consulting engineer recruited. Reviewed condition reports in preparation for design review. Early Q4 outreach to community planned. Construction tendering Q2 2019.	Carryforward	In Progress 25%
24	IS	350	Rosenboom	\$10,000	\$0	Eco-Fee	2017		All	Regional	Solid Waste Management Plan (SWMP) 5-Year Effectiveness Review	Scope of work being considered with cross reference to legislation changes.	Carryforward	Deferred
25	IS	350	Kumar	\$15,000	\$0	Taxation	2019		Regional	Regional	Regional Solid Waste (Sechelt Landfill [352]) - Upgrade to Infiltration Pond	Permitting, design and construction of overflow of the infiltration pond at the Sechelt Landfill.	Regulatory Compliance	In Progress 25%
26	IS	365	Walkey	\$20,000	\$18,350	Capital Reserves	2016		A and SIGD	A	Pool Road Waterline Replacement	Waterline installation completed May 25, 2017. Right-of-Way survey and acquisition of same yet to be completed.	Carryforward	In Progress 75%
27	IS	365	Walkey	\$10,000	\$0	Reserves	2019		A and SIGD	A	Pool Road Right of Way Acquisition	Survey and legal services required as part of the water main installation project completed in 2017.	Regulatory Compliance	Not Started
28	IS	365	Rosenboom	\$145,000	\$0	Reserves	2019		A and SIGD	A	Garden Bay UV Reactor Purchase	Drinking Water Regulations require that treatment facilities have redundancy in major treatment steps. The SCRD currently only has one UV reactor at the Garden Bay treatment facility and therefore does not meet this requirement and putting the SCRD at risk of not being able to provide adequately treated water if this UV-treatment system fails.	Regulatory Compliance	Not Started
29	IS	365	Rosenboom	\$7,500	\$0	Reserves	2019		A and SIGD	A	Daniel Point Reservoir Water Quality Monitoring Improvement	Daniel Point Reservoir requires a chlorine analyzer to increase regulatory compliance for chlorine residual levels while reducing operational costs.	Mandatory / BC	Not Started
30	IS	365	Rosenboom	\$7,000	\$0	User Fees	2019		A and SIGD	A	Katherine Creek Flow Summary Report	Environmental assessment to support amendment request for our current Water License on Katherine Creek to Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD). The requested amendment would reduce the annual operating cost for flow monitoring while maintaining the current level of environmental protection.	Low Cost / High Value	Not Started
31	IS	366	Walkey	\$1,849,732	\$1,134,292	Grant	2017		A	A	South Pender Harbour Water Main Upgrades	Paving and final cleanup required.	Carryforward	In Progress 75%
32	IS	366	Walkey	\$240,000	\$0	Reserves	2019		A and SIGD	A	Mark Way / Chris Way / Bargain Harbour Road Water Main Replacements	Replacement of 50mm PVC water main in the South Pender Harbour water service area that required a significant amount of emergency repairs in 2017 and 2018.	Imminent Asset Failure	Started
33	IS	366	Rosenboom	\$18,000	\$0	Reserves	2019		A and SIGD	A	South Pender Harbour Water Treatment Plant Streaming Current Monitor	The streaming current meter required to ensure compliance with water quality potability at all times is failing frequently and places the SCRD out of compliance during these events and therefore needs to be replaced urgently.	Imminent Asset Failure	Not Started

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34	IS	366	Rosenboom	\$5,000	\$0	User Fees	2019		A	A	South Pender Harbour Water Treatment Plant - Building Maintenance	Preventative Maintenance for South Pender Water Treatment Plant	Mandatory / BC	Not Started
35	IS	370	Misiurak	\$100,000	\$5,761	Reserves	2018		Regional	F	Langdale Well - Pump Station Upgrade	Design and planning underway. Preliminary design of pump station upgrading is 100% complete and tendering progress will be initiated shortly	Carryforward	In Progress 25%
36	IS	370	Misiurak	\$50,000	\$0	Reserves	2018		Regional	E	Regional Water - Well Protection Planning - Phase 2	Design contract awarded - construction 2019.	Carryforward	In Progress 25%
37	IS	370	Misiurak	\$112,500	\$0	Reserves	2018		Regional	B, D and Dos	Regional Water - Exposed Water Main Rehabilitation	Tendering process has not resulted in any bids within budget. Staff are considering options for next steps.	Carryforward	In Progress 25%
38	IS	370	Misiurak	\$692,000	\$0	Reserves	2018		Regional	B, D, E, F and DoS	Chapman Water Treatment Plan Chlorination System Upgrade	Engineering tendering and design is in progress. Construction tender scheduled for Q2 2019 and anticipated completion in early 2020.	Carryforward	Started
39	IS	370	Rosenboom	\$120,000	\$0	Reserves	2019		Regional	D	Regional Water - Chapman Water Treatment Plant Water Quality Monitoring System Upgrades	Replacement water quality instrumentation equipment at the Chapman Water Treatment Plant required for the SCRD to remain compliant with Drinking Water Regulations. Equipment is at end of lifespan and increasingly prone to failing.	Imminent Asset Failure	Not Started
40	IS	370	Misiurak	\$15,000	\$0	User Fees	2019		Regional	D	Regional Water - Edwards Lake Dam Safety Audit	Technical assessment of the weir structure at Edwards Lake as required under the Dam Safety regulation.	Regulatory Compliance	Not Started
41	IS	370	Rosenboom	\$25,000	\$0	User Fees	2019		Regional	Regional	Water Sourcing Policy	Technical engineering support for the development of the Water Sourcing Policy	Mandatory / BC	Not Started
42	IS	370	Walkey	\$25,000	\$0	User Fees	2019		Regional	Regional	Regional Water - Building Maintenance	Preventative Maintenance for Chapman Creek Water Treatment Plant and the building at Mason Road.	Mandatory / BC	Not Started
43	IS	370	Misiurak	\$300,000	\$0	Reserves	2019		Regional	Regional	Groundwater Investigation Phase 3	Phase 3 of the development of a well field at the Church Road site.	Mandatory / BC	In Progress 25%
44	IS	370	Misiurak	\$350,000	\$0	DCC	2019		Regional	Regional	Raw Water Reservoir - Phase 3	Feasibility Study Phase 3 would include several field based assessments to provide more detailed information on the four selected sites. These assessments would focus on aspects such as: - Suitability of the ground conditions (type and landslide risk) - Presence and mitigation options for ecological values - Hydrological impacts - First Nation interest - Confirmation of preliminary Dam Safety Classification - Detailed assessments of the operations benefits and, - Refinement of conceptual designs and cost estimates.	Mandatory / BC	Started
45	IS	382	Misiurak	\$40,000	\$0	Reserves	2019		E	E	Woodcreek Wastewater Treatment Plant - Sand Filter Remediation - Engineering Design	Filter is not functioning properly and requires a replacement system - engineering review and detailed design for a remediation solution.	Mandatory / BC	Not Started
46	IS	387	Walkey	\$25,000	\$0	Reserves	2019		B	B	Square Bay Wastewater Treatment Plan - Infiltration Reduction	It is recommended the openings of manholes in the collection system be raised and other components be repaired to reduce the infiltration of drainage and groundwater.	Mandatory / BC	In Progress 50%
47	IS	391	Rosenboom	\$40,000	\$0	Reserves	2019		A, B, D, E, F	B	Curran Road - Marine Outfall Anchor Weights Replacement	Replace all existing marine outfall anchors. 2018 underwater inspection and condition assessment revealed 80% of piping ballasts (anchors) are failing or have already failed.	Imminent Asset Failure	Not Started
48	PCD	400	Hall	\$25,000	\$0	Reserves	2018		All	D and E with Regional Impact	Cemetery Business Plan	Planned for initiation of project in Q4 2019.	Carryforward	Not Started
49	PCD	540	Hall	\$60,000	\$0	Grant / Operating Reserves	2018		Regional	F	Hillside Development Project Investment Attraction Analysis	Economic Development Readiness Program - Grant Application pending. Scope of work developed.	Carryforward	In Progress 25%
50	PCD	613	Robinson	\$19,150	\$0	Taxation	2017		B, D, E, F (except F Islands)	ToG	Fall Protection Audit and Hazardous Materials Audit for Recreation Facilities	Scoping complete. Project brief complete. Fall 2018 tender. Scope of work completed. RFP released in Q2 2019. Closes June 24, 2019.	Carryforward	In Progress 25%
51	PCD	615	Hall	\$251,650	\$182,942	Reserves	2018		All excluding A and F Islands	DoS and ToG	Recreation Fitness Equipment Replacement	Project brief and plan developed. Tender documents prepared for Q3. Tender scheduled for release, with installation planned for near year end. Supply contract awarded Q1 2019. Installation in Q2 2019. Most equipment installed June 2019.	Carryforward	In Progress 75%
52	PCD	615	Hall	\$25,000	\$0	Reserves	2018		All excluding A and F Islands	DoS	Water Efficiency Plan Sunshine Coast Arena (SCA)	Scoping underway. Project report at May PCDC. Proceeding with engineering for higher efficiency condenser. Condenser project scheduled completed. Final phase of project to be coordinated with sports field water efficiency project/grant (received Q4 2018). Balance of work completed early 2019.	Carryforward	In Progress 50%
53	PCD	615	Hall	\$270,000	\$142,124	Reserves	2018		B, D, E, F DoS, ToG and SIGD	All	Arena Regulatory Projects	Addressing regulatory orders from WorkSafeBC and Technical Safety BC with the SCRD Arena Facilities. Q1 2019 - all GACC WorkSafeBC orders addressed. Continued progress on Technical Safety BC orders and remaining WorkSafeBC orders at SCA. New SCA exhaust fan to be installed Q3.	Carryforward	In Progress 75%

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54	PCD	650	Hall	\$592,843	\$44,945	Capital Reserves, Gas tax, short term debt, IPP CBA	2015		All EA's including Islands	F	Granthams Hall Restoration Design and Engineering	Grant opportunities and fundraising initiatives ongoing. Architect and staff working on design. Drawings of existing structure received. Site survey completed. Hazardous material testing complete. Open house for renovation option selection on September 22, 2016. Design and engineering complete; implementation funding plan in place pending grant application results. Report provided to January 2018 ISC. Grant resubmitted and report to September CAS Committee. Funding confirmed, planned for January 2019 tender. Tender evaluation underway, award report Q2 2019. Tender awarded and construction proceeding (June 2019).	Carryforward	In Progress 50%
55	PCD	650	Allen	\$60,000	\$50,644	Taxation	2015, 2016, 2017		All EA including Islands	All EA including Islands	Signage Upgrade	Ongoing installation of Phase 1 and 2. Phase 3 \$20,000 taxed in 2017. Collaboration with First Nations on names/translation in progress. Local woodworker currently preparing sign post for large signs. Sign mockups being confirmed with shishálh Nation. Production anticipated in Q3, 2018. Confirming timing of final phase of work. Sign templates with shishálh nation language are under design. Entrance signs and parks within shishálh nation territory to be placed in May/June 2019.	Carryforward	In Progress 75%
56	PCD	650	Hall	\$127,000	\$69,357	Gas Tax	2016		All EA's including Islands	B	Coopers Green Park - Hall and Parking Design Plans	Approval from MoTI for parking on road right of way received. Application approved by Board of Variance (2016-Sep-30). Consulting with shishálh Nation re archaeological review. Engagement activities completed. RFP released May 19. Archaeology permit application confirmed. Task Force applications being collated for Board appointment. Architect hired; Task Force underway. Report to community on progress and open house March 2018. Design revised following open house. Project update included in Q2 departmental report. Schematic design completed. Design development and project update report to CAS Committee in Q3. Design to be completed Q1 2019. Balance of work will be a carryforward item. Application to Investing in Canada Infrastructure Program completed Q1 2019, aligned with capital funding plan.	Carryforward	In Progress 50%
57	PCD	650	Robinson	\$14,479	\$9,287	Taxation	2017		A, B, D, E, F	A-F including Islands	Parks Bridge Capital Maintenance	Project brief for Cliff Gilker Purple Bridge complete. Selection of new area for bridge and trees to use for bridge has been confirmed. New Cliff Gilker Purple Trail Bridge completed, open for use November 10. Work on additional bridges moving forward based on engineering assessments completed Q4 2017. Lions Park bridge deck improvement planned, to be completed in Q4, 2018. Lions Park bridge deck improvement planned, other projects in development for delivery late 2018/early 2019. Lions bridge work complete April 04, 2019. Final projects planned for completion Q2/Q3 2019.	Carryforward	In Progress 75%
58	PCD	650	Allen	\$60,500	\$ 45,037	Taxation	2016		All EA's including Islands	B, D, E, F	Suncoaster Trail Planning	Public open houses held for February 27 and March 1 2017. Proposed Route has been linked to Google Earth. SCRD has approval for a grant from VCH Healthy Communities for \$57,500 for detailed trail planning. Grant funding has been received and drafting scope of work for RFP for detailed planning work in 2018. Tendering underway. Call for public participation planned in Q1/early Q2 2018. Procurement phase complete and Diamond Head Consulting is selected. Consultant confirmed; project proceeding. Invitations to First Nations, local governments, technical advisory group and stakeholders extended. Community engagement to commence in November. Open house/dialogues Q4 2018. Project planned for completion very early 2019. The public participation report was presented in March and the route concept report will be presented in April 2019. Route concept endorsed by Board. On the ground trail refinement and further discussion with land managers to commence in Q2.	Carryforward	In Progress 75%
59	PCD	650	Robinson	\$30,000	\$0	Reserves	2018		A, B, D, E, F	B, D, F	Sports Field Potable Water Use Reduction	Grant successful in second round (September 2018). Project plan to be confirmed Q4 of 2018. Work will carryforward into 2019. Scope of work being confirmed. Scope of work confirmed. Tender documents being prepared for Q3.	Carryforward	In Progress 25%
60	PCD	650	Robinson	\$68,000	\$0	Reserves	2019		A, B, D, E, F	All	Vehicle Replacement - Parks	2008 model/150,000 km diesel truck with irreparable emissions problem. Scope of work/specification developed. Scope of work / specifications complete. Bundled tender for fleet vehicles Q3.	Mandatory / BC	In Progress 25%
61	PCD	650	Allen	\$20,000	\$0	Gas Tax	2019		A, B, D, E, F	D and E	Ocean Beach Esplanade Connector Trail	Adding to existing SCRD infrastructure including trails in Whispering Firs Park and Ocean Park. The Oak Street trail has winding stairs with moderate grades.	Other	Not Started

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62	PCD	210 / 650	Michael / Robinson	\$150,000	\$32,927	Capital Reserves	2017		A, B, D, E, F and ToG	E	Frank West Hall / Cliff Mahlman Fire Station Roof Replacement	Project brief and Contractor quotes for project scope in progress. Scope of work being reviewed and project being carried forward to 2018 due to the seasonality. The RFP released in August for fall construction. No bids received. Staff are preparing to retender for spring construction. Maintenance to be completed on roof for winter. Carryforward item. RFP re-issued and awarded. Substantial completion in July 2019. Construction has commenced and project is on schedule for substantial completion July 2019.	Carryforward	In Progress 50%
63	PCD	210-218	Legault	\$10,000	\$0	Reserves	2018		A, B, D, E, F and ToG	A, B, D, E, F and ToG	VFD Document System - Fire Pro 2 Software Package	Awaiting Manager of Protective Services for project coordination.	Carryforward	Not Started
64	PCD	210-218	Legault	\$82,000	\$0	Reserves	2019		Various	Various	Portable and Mobile Radio Replacements	Portable and mobile radio replacement for all SCRD Fire Departments. Preliminary discussion scheduled for Q2 Chief's meeting	Imminent Asset Failure	Not Started
65	IS	312 / 370	Dykstra	\$10,000	\$0	Reserves	2019		All	All	Mason Road Forklift Replacement	The SCRD currently owns a forklift to load and unload trucks as the Mason Road facility. The forklift does not meet safety requirements and is at the end of its useful life. This forklift with be shared by Fleet Maintenance, Regional Water Service and Community Parks.	Other	Not Started
66	IS	381-395	Walkey	\$45,000	\$0	Debt	2019		All	All	Vehicle Replacement - Wastewater	Replace Unit 435 - 2008 Ford Ranger with Service Body (mileage: 144,067 kms)	Other	Not Started

Line No.	Dept.	Function	Mgr.	Budget \$		Funding Source	Budget Year	Completion Date	Function Participants	Work Location	Description	Current Status	Category	% Complete
1	IS	370	Rosenboom	\$200,000		DDC's	2018	Feb-19	Regional	Regional	Regional Water Storage Capacity	Project has started and results presented at the February 21, 2019 ISC Meeting.	Carryforward	Completed
2	PCD	210	Michael	\$15,000		Taxation	2018	Mar-19	E, F and ToG	ToG	Gibsons and District Volunteer Fire Department - Paint Exterior of the North Road Fire Hall	Obtaining quotes. Purchase order issued/scheduling work. Painting completed. Project complete.	Low Cost / High Value	Completed
3	IS	350	Rosenboom	\$10,000		Taxation	2019	Mar-19	All	Regional	2019 WildSafeBC Program	SCRD application was approved and WildSafeBC Program Coordinator for 2019 will start in May 2019	Mandatory / BC	Completed
4	IS	352	Kumar	\$25,000		Reserves	2018	Mar-19	Regional	Regional	Sechelt Landfill 4 x 4 Truck Replacement	Purchase of the to-be-replaced truck scheduled for March 2019.	Carryforward	Completed
5	IS	370	Rosenboom	\$200,000		Existing User Fees	2015	Mar-19	Regional	F	Soames Well Chlorination Project	New chlorination station has been commissioned and is now online. Project completed in early 2019.	Carryforward	Completed
6	IS	370	Rosenboom	\$5,545,000		Grant / Capital Reserves	2016	Mar-19	A, B, D, E, F, F Islands and DoS	A, B, D, E, F	Universal Metering Phase 2 - Rural Areas	Meter installations are continuing and the project is complete.	Carryforward	Completed
7	IS	370	Rosenboom	\$325,000		Reserves	2018	Mar-19	Regional	E, F and DoS	Regional Water - Groundwater Investigation - Stage 2	Project completed.	Carryforward	Completed
8	IS	389	Walkey	\$75,000		Grant/Loan	2017	Mar-19	A	A	Canoe Road Septic Field System Replacement	Construction completed by the end of March 2019	Carryforward	Completed
9	IS	390	Walkey	\$65,000		Grant/Loan	2017	Mar-19	A	A	Merrill Crescent Septic Field Replacement	Construction completed by the end of March 2019	Carryforward	Completed
10	PCD	650	Robinson	\$3,349		Taxation	2017	Mar-19	A, B, D, E, F	A-F including Islands	Hazard Tree Assessment Plan / Phase 1 Assessment	Training conducted in hazard tree assessments and chain saw safety to aid in implementation. Additional training completed. Remaining hazard assessment training to take place in Q4 2018. Project completed.	Carryforward	Completed
11	PCD	670	Hall	\$4,000		Taxation	2019	Mar-19	All (except F Islands)	D	Recreation Partnership with School District 46 - Roberts Creek School	Formalizing funding for SD46 Community space program offered Saturdays at Roberts Creek School. Budget amendment completed, funds committed and to be invoiced per agreement with SD46.	Mandatory / BC	Completed
12	CA	506 / 510	Nelson	\$80,000		Reserves / SS	2017	Mar-19	All	All	Ortho-Photo Acquisition	RPF issued, vendor selected. New aerial photographs taken in May 2018. Project completion will be Fall 2018 to allow for image consistency QA work. Image release to SCRD webmap scheduled for December 2018.	Carryforward	Completed
13	IS	365	Walkey	\$1,546,908		Grant	2017	May-19	A and SIGD	A	North Pender Harbour Water Main Upgrades	Waterline and paving complete	Carryforward	Completed
14	IS	381-394	Walkey	\$977,303		Operating Reserve	2016	May-19	B	B	Square Bay Waste Water Treatment Plant [387] Replacement - Detailed Engineering Design	Minor Landscaping required	Carryforward	Completed
15	CA	110	Legault	\$50,000		Reserves	2018	Jun-19	Regional	Regional	Update Electronic Document Management System to a new version of Content Server 16	Scoping complete and RFP issued September 2018. RFP to close Oct 17. Contract awarded. Go Live - March 11.	Mandatory / BC	Completed
16	IS	312	Dykstra	\$20,000		Capital Reserve	2017	Jun-19	All	Regional	Rear Overhead Door on Fleet Wash Bay	all construction completed	Carryforward	Completed
17	IS	370	Walkey	\$75,000		Existing User Fees	2015	Jun-19	Regional	All	Zone 2 Reservoir Repairs	Repairs completed	Carryforward	Completed
18	IS	370	Walkey	\$200,000		5 Year Loan	2018	Jun-19	Regional	All	Regional Water (Utility Services) - Vehicle Replacements	One vehicle delivered second vehicle to be delivered in May 2019	Carryforward	Completed

Line No.	Dept.	Function	Mgr.	Budget \$	Budget Expended (to date)	Funding Source	Budget Year	Proposed Completion Date	Function Participants	Work Location	Description	Current Status	Category	% Complete
19	PCD	540	Hall	\$10,000		Taxation	2018	Jun-19	Regional	F	Dike Maintenance (Dakota Creek)	Planning ongoing. Project brief developed. Tender prepared for fall work. RFP October 2018. Schedule for work to be confirmed in October. Work completed Q1 2019. Final invoicing to come. Project complete.	Carryforward	Completed
20	PCD	625	Cole	\$8,000		Reserves	2018	Jun-19	A	A	Fitness Equipment Replacement	Replace one piece of gym equipment. Purchase coordinated with other facilities for install Q2 2019. Equipment has been received and installed. Invoicing is in progress.	Carryforward	Completed
21	PCD	345	Hall	\$20,000		Reserves	2018	Oct-19	B, D, E, F and Islands	B, D, E, F and Islands	Ports Approach Load Rating and Ports Safety Audit	Scope developed. Tendering in Q3 2018. Draft deliverables received in Q1 2019. Review and final invoicing in Q2 2019. Project balance funded using asset management grant support. Project complete. Internal analysis of products continues.	Carryforward	Completed
22	IS	370	Rosenboom	\$4,853,915		Debt / DCCs	2016		Regional	D	Chapman Lake Supply Expansion - Construction, Engineering, Environmental Assessment	BC Parks' Public Consultation process on amending the Management Plan for the Tetrahedron Park concluded June 8, 2018. On February 7, 2019 the SCRD received a decision letter from Minster Heyman (MOE) indicating a refusal of the required amendment of the Management Plan for the Tetrahedron Park. Staff will bring forward a report to a future committee with the implications of this decision, including the financial ones.	Carryforward	Cancelled

Open Projects by Year	
Prior to 2015	2
2015	2
2016	4
2017	8
2018	19
2019	31
TOTAL	66

% Complete Summary		DEFINITION	
Not Started	24	29.6%	Work has not been started for project.
Started	6	7.4%	Work is in preliminary stages.
In Progress 25%	14	17.3%	Up to 25% progress
In Progress 50%	8	9.9%	Up to 50% progress
In Progress 75%	13	16.0%	Up to 75% progress
Completed	15	18.5%	100% Finished
Deferred	1	1.2%	Project was deferred by motion.
Cancelled	0	0.0%	The project listed as cancelled was determined as a) not required by Board or b) the project evolved into a new project and is referred to in status column (line number)
TOTAL	81	100%	

Policy Codes Key
SP - Strategic Plan
WE - We Envision
ITSP - Integrated Transportation Study Plan
CRWP - Comprehensive Regional Water Plan
PRM - Parks and Rec Master Plan
SARP - Chapman Creek Watershed Source Assessment Response Plan
EVDF, HMBF, RCF, GF - Fire Departments (strategic plans)
PDTNP - Parks Division Trail Network Plan
TFP - Transit Future Plan
AAP - Agricultural Area Plan
AMP - Asset Management Plan
ZW/S - Zero Waste / Sustainability

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

SUBJECT: 2018 SUNSHINE COAST REGIONAL DISTRICT (SCRD) CORPORATE ANNUAL REPORT

RECOMMENDATION(S)

THAT the report titled 2018 Sunshine Coast Regional District (SCRD) Corporate Annual Report be received;

AND THAT the 2018 Annual Report be approved for distribution.

BACKGROUND

Each year, the Corporate and Administrative Services Department prepares a comprehensive Annual Report. It provides a general overview of the Sunshine Coast Regional District's (SCRD) strategic goals and objectives, progress and accomplishments of the various services, audited financial statements, and other related financial information of the past year.

Although not a statutory requirement for a Regional District to prepare an Annual Report it is considered a best practice. The Regional District must however prepare and approve the financial statements prior to May 15 of each year, which are contained in the Annual Report.

DISCUSSION

The SCRD Annual Report, for year ending December 31, 2018, is made available on our website to view or print (www.scrd.ca/Annual-Reports). It is distributed to various stakeholders, such as government bodies, and the local libraries. The Annual Report is also the basis for the Government Finance Officers Associations (GFOA) Canadian Award for Financial Reporting, which the SCRD has been successful in receiving for thirteen consecutive years. The 2018 Annual Report will be submitted to GFOA for consideration.

STRATEGIC PLAN AND RELATED POLICIES

The Annual Report is one tool to report on all aspects of the SCRD's Strategic goals and objectives. It also enforces the corporate value of "Transparency".

CONCLUSION

Staff recommend the 2018 SCRD Corporate Annual Report be approved and distributed.

Reviewed by:			
Manager		Finance	
GM		Legislative	
Interim CAO	X – A. Legault	Other	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

SUBJECT: FINANCIAL REPORTING REQUIREMENTS
STATEMENT OF FINANCIAL INFORMATION, YEAR ENDED DECEMBER 31, 2018

RECOMMENDATIONS

THAT the report titled Financial Reporting Requirements – Statement of Financial information, Year Ended December 31, 2018 be received;

AND THAT the Statement of Financial Information for the year ended December 31, 2018 be approved as presented;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Regular Board Meeting for adoption.

BACKGROUND

The purpose of this report is to meet the legislative requirements for reporting of the Sunshine Coast Regional District's financial information.

Pursuant to Section 376 of the *Local Government Act*, by June 30 in each year, a regional district must hold a public meeting for the purpose of presenting the financial information for the preceding year. This information includes:

- (a) the audited financial statements;
- (b) the reporting of remuneration and expenses.

Under the *Financial Information Act*, the information presented must also include:

- (c) a schedule of guarantee and indemnity agreements;
- (d) a statement of severance agreements;
- (e) a schedule of suppliers of goods and services.

DISCUSSION

In accordance with the above, the attached Statement of Financial Information package includes the following:

1. **Attachment #1 – Financial Section** of the 2018 Annual Report provides the audited financial statements for the fiscal year ended December 31, 2018 in accordance with Section 376 of the *Local Government Act*, Section 167 of the *Community Charter* and Schedule 1 Sections 1 to 4 of the *Financial Information Regulations*. Please note the complete 2018 Annual Report will be available on our website. Only the financial Section presented by our auditors in April and approved by the Board on April 25, 2019 is attached to this document.
2. **Attachment #2 – 2018 Schedule of Guarantee and Indemnity Agreements** – Schedule 1 Section 5 of the *Financial Information Regulations* requires that a list of guarantee and indemnity agreements be provided. The SCRD had no such agreements in 2018; however, a “NIL” Statement has been provided as required.
3. **Attachment #3 – 2018 Schedule of Remuneration and Expenses** – Schedule 1 Section 6 of the *Financial Information Regulations* provides:
 - Total remuneration and expenses for each elected official and member of the Board of Directors.
 - Each employee whose total remuneration exceeds \$75,000 and the total expenses for each employee.
 - A consolidated total for employees whose remuneration is \$75,000 or less.
4. **Attachment #4 – 2018 Statement of Severance Agreements** – Schedule 1 Section 6 (7) of the *Financial Information Regulations* requires that a list of severance agreements be provided. The SCRD had no such agreements in 2018; however a “Nil” Statement has been provided as required.
5. **Attachment #5 – 2018 Schedule of Payments to Suppliers of Goods and Services** – Schedule 1 Section 7 of the *Financial Information Regulations* provides:
 - All suppliers of goods and services who received aggregate payments exceeding \$25,000.
 - A consolidation total of all payments to suppliers who received \$25,000 or less.
6. **Attachment #6 – 2017 Statement of Financial Information Approval** – Schedule 1 Section 9 of the *Financial Information Regulations* provides approval for the Statement of Financial Information as required.

STRATEGIC PLAN AND RELATED POLICIES

The Financial Reporting Requirement is a statutory requirement and aligns with the Board's Strategic Value of “Transparency”.

CONCLUSION

As per the legislation, this package will also be available for public inspection at the SCRD office during regular office hours until June 30, 2019.

Staff recommend that this report be received and approved by the Corporate and Administrative Services Committee, and that the recommendation be forwarded to the June 27, 2019 Regular Board meeting for adoption.

Reviewed by:			
Manager		CFO/Finance	
GM		Legislative	
Interim CAO	X – A. Legault	Other	

Attachment: Statement of Financial Information Year Ended December 31, 2018

Sunshine Coast Regional District

Statement of Financial Information Year Ended December 31, 2018

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Description	Page
2018 Financial Section	
Independent Auditor's Report	
Financial Statements and Notes	Page 1-55
Supplemental Financial Information Schedules	Page 56-73
Schedule of Guarantee and Indemnity Agreements	
Nil Report - 1 page	Fir Schedule 1 Section (5)
Schedule of Remuneration and Expenses	
Director and Employee - 3 pages	Fir Schedule 1 Section (6)
Statement of Severance Agreements	
Nil Report - 1 page	Fir Schedule 1 Section 6 (7)
Schedule of Payments to Suppliers of Goods and Services	
Individual Accounts Over \$25,000 & Summary - 3 pages	Fir Schedule 1 Section (7)
Statement of Financial Information Approval	
Report - 1 page	Fir Schedule 1 Section (9)

FINANCIAL SECTION

Audited Financial Statements of

SUNSHINE COAST REGIONAL DISTRICT

For the Years Ended December 31, 2018 and 2017



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Independent Auditor's Report

To the Chairperson and Directors of the Sunshine Coast Regional District

Opinion

We have audited the accompanying financial statements of the Sunshine Coast Regional District (the "District"), which comprise the Statement of Financial Position as at December 31, 2018, the Statements of Operations, Change in Net Financial Assets and Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2018, and the results of its operations, change in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally-accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of this report. We are independent of the District in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Restated Comparative Information

We draw attention to Note 2 to the financial statements, which explains that certain comparative information presented for the year ended December 31, 2017 has been restated. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the District's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the District or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the District's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



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Independent Auditor's Report

Auditor's Responsibilities for the Audit of the Financial Statements (Continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the District's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the District to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants

Vancouver, British Columbia
April 25, 2019

Sunshine Coast Regional District

Statement Of Financial Position
December 31, 2018 and 2017

	2018	2017 Restated (Note 2)
Financial Assets		
Cash and equivalents	\$ 3,399,193	\$ 2,713,295
Portfolio investments (Note 4)	28,962,730	25,244,318
Accounts receivable (Note 5)	3,492,353	3,376,896
Debt recoverable from member municipalities	13,961,870	13,812,149
Restricted cash: MFA debt reserve fund (Note 13)	453,118	443,469
Total Financial Assets	50,269,264	45,590,127
Liabilities		
Accounts payable and accrued liabilities (Note 6)	3,798,223	3,754,223
Employee future benefits (Note 18)	223,700	240,100
Deferred revenue:		
Development cost charges (Note 7)	2,062,705	1,762,337
Future parks acquisition (Note 8)	473,101	434,301
Other (Note 9)	1,199,456	1,416,257
Provision for landfill closure and post-closure (Note 10)	6,268,701	6,205,157
Long-term debt (Note 11)	29,178,053	30,729,711
Total Liabilities	43,203,939	44,542,086
Net Financial Assets	7,065,325	1,048,041
Non-Financial Assets		
Inventory and prepaids	981,205	897,831
Land held for resale (Note 14)	1,959,902	1,980,479
Tangible capital assets (Note 12)	132,165,925	130,234,819
Total Non-Financial Assets	135,107,032	133,113,129
Accumulated Surplus (Note 16)	\$142,172,357	\$134,161,170



Tina Perreault
Chief Financial Officer



Lori Pratt
Chair

The accompanying section "Notes to Financial Statements" form an integral part of these financial statements.

Sunshine Coast Regional District

Statement Of Change In Net Financial Assets (Net Debt) For the Years Ended December 31, 2018 and 2017

	Fiscal Plan 2018 (Note 22)	Actual 2018	Actual 2017 Restated (Note 2)
Annual operating surplus	\$ 5,791,653	\$ 8,011,187	\$ 7,547,762
Acquisition of tangible capital assets	(23,896,866)	(6,407,972)	(7,669,268)
Amortization of tangible capital assets	4,103,885	4,437,915	4,314,285
Loss (gain) on disposal of tangible capital assets	-	38,951	(485)
Proceeds from sale of tangible capital assets	-	-	11,775
Gain from sale of land held for resale	-	-	(792,867)
Proceeds from sale of land held for resale	-	-	900,000
Change in inventory and prepaids	-	(83,374)	(206,428)
Development of land held for resale	-	20,577	26,477
	(14,001,328)	6,017,284	4,131,251
Net financial assets (net debt), beginning of year	1,048,041	1,048,041	(3,083,210)
Net financial assets (net debt), end of year	\$(12,953,287)	\$ 7,065,325	\$ 1,048,041

The accompanying section "Notes to Financial Statements" form an integral part of these financial statements.

Sunshine Coast Regional District

Statement Of Operations

For the Years Ended December 31, 2018 and 2017

	Fiscal Plan 2018 (Note 22)	Actual 2018	Actual 2017 Restated (Note 2)
Revenue			
Grants in lieu of taxes	\$ 61,881	\$ 87,626	\$ 68,612
Tax requisitions	18,990,745	18,990,745	18,199,440
Frontage and parcel taxes	5,273,215	5,315,525	5,253,217
Government transfers (Note 15)	6,802,463	4,575,356	5,184,897
User fees and service charges	11,112,720	11,974,699	11,348,009
Member municipality debt	1,913,035	1,914,354	1,858,966
Investment income	58,000	573,302	273,612
Contributed tangible capital assets	200,000	749,472	372,413
Gain on sale of land	-	-	792,867
Other revenue	521,834	1,846,911	1,321,184
Total Revenue	44,933,893	46,027,990	44,673,217
Expenses (Note 21)			
General government	1,973,283	1,729,901	1,697,381
Protective services	2,737,910	2,686,336	2,549,208
Transportation services	5,568,513	5,451,050	4,666,684
Environmental services	4,854,025	5,081,697	5,877,478
Public health services	327,018	243,251	244,075
Planning and development services	2,298,601	2,103,041	1,913,550
Recreation and cultural services	11,843,591	11,634,256	11,212,665
Water utilities	7,338,154	6,874,202	6,868,603
Sewer utilities	288,110	316,323	248,687
Debt charges member municipalities	1,913,035	1,914,354	1,858,966
Unfunded post-employment benefits	-	(17,608)	(11,842)
Total Expenses	39,142,240	38,016,803	37,125,455
Annual Operating Surplus	5,791,653	8,011,187	7,547,762
Accumulated Surplus, beginning of year	133,806,412	134,161,170	126,613,408
Accumulated Surplus, end of year	\$139,598,065	\$142,172,357	\$134,161,170

The accompanying section "Notes to Financial Statements" form an integral part of these financial statements.

Sunshine Coast Regional District

Statement Of Cash Flows

For the Years Ended December 31, 2018 and 2017

	2018	2017 Restated (Note 2)
Operating Transactions:		
Annual operating surplus	\$ 8,011,187	\$ 7,547,762
Items not involving cash included in annual surplus:		
Amortization of tangible capital assets	4,437,915	4,314,285
Loss (gain) on disposal of tangible capital assets	38,951	(485)
Gain from sale of land held for resale	-	(792,867)
Contributed tangible capital assets	(749,472)	(372,413)
Employee future benefits	(16,400)	13,800
Provision for landfill closure and post-closure costs	63,544	959,452
Change in financial assets and liabilities involving cash:		
Increase in accounts receivable	(115,457)	(190,814)
Increase in accounts payable and accrued liabilities	44,000	661,768
(Decrease) increase in other deferred revenue	(216,801)	761,989
Change in inventory and prepaids	(83,374)	(206,428)
Net Change in Cash from Operating Transactions	11,414,093	12,696,049
Investing Transaction:		
Net increase in portfolio investments	(3,718,412)	(2,656,598)
Financing Transactions:		
Debt proceeds	140,500	382,458
Repayment of long-term debt	(1,841,879)	(2,002,751)
Restricted cash: MFA debt reserve fund	(9,649)	494
Collection of DCC and parkland aquisition (deferred revenue)	339,168	518,340
Net Change in Cash from Financing Transactions	(1,371,860)	(1,101,459)
Capital Transactions:		
Cash used to acquire tangible capital assets	(5,658,500)	(7,296,855)
Proceeds from sale of tangible capital assets	-	11,775
Proceeds from sale of land held for resale	-	900,000
Development of land held for resale	20,577	26,477
Net Change in Cash from Capital Transactions	(5,637,923)	(6,358,603)
Net increase in cash and cash equivalents	685,898	2,579,389
Cash and equivalents, beginning of year	2,713,295	133,906
Cash and equivalents, end of year	\$ 3,399,193	\$ 2,713,295

The accompanying section "Notes to Financial Statements" form an integral part of these financial statements.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

1. Significant Accounting Policies

The preparation of the Financial Statements is the responsibility of the management of the Sunshine Coast Regional District. The accounting policies used within these statements conform to Canadian Public Sector Accounting Standards ("PSAS"). They have been prepared in accordance with current recommendations issued by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

(a) Reporting entity and consolidation:

The Financial Statements combine the activities of the various funds of the reporting entity - Sunshine Coast Regional District. Interfund transactions and fund balances have been eliminated for reporting purposes. There are no other organizations under the control of the Regional District Board that meet the criteria for inclusion and consolidation in these statements.

(b) Fiscal plan:

The fiscal plan is part of the statutory five-year financial plan adopted by the regional district Board and reflects the anticipated revenues and expenditures for a given year. The fiscal plan is prepared on a basis consistent with that used to report the actual results achieved. See Note 22.

(c) Government transfers:

Government transfers are recognized as revenue when authorized and eligibility criteria have been met unless the transfer contains stipulations that create a liability. If the transfer contains stipulations that create a liability, the related revenue is recognized over the period that the liability is extinguished. See Note 15.

(d) Revenue recognition:

Sources of revenue are recorded on an accrual basis and recognized in the period in which they are earned. Unearned revenue in the current period is reported on the Statement of Financial Position as deferred revenue.

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. The Regional District requisitions each Municipality and Electoral Area for their portion of each service in which they participate. Taxes are collected on behalf of the Regional District by the Municipalities and the Province (for Electoral Areas) and are paid to the Regional District by August 1 of each year.

(e) Expense recognition:

Operating expenses are recognized on an accrual basis in the period in which they are incurred.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

1. Significant Accounting Policies (Continued)

(f) Use of estimates:

Estimates are required to determine the accrued liabilities for employee future benefit, landfill closure and post-closure costs, and useful lives of tangible capital assets. Actual results could differ from these estimates. Adjustments, if any, will be reflected in the operations in the period of settlement.

(g) Cash and equivalents:

Cash consists of cash on hand, cash in transit, and cash on deposit. Cash equivalents are short-term investments with an original maturity of three months or less, made to obtain a return on a temporary basis, and are carried at cost.

(h) Portfolio investments:

Investments include both Municipal Finance Authority of British Columbia (MFA) pooled investments, by which market-based unit values are allocated amongst the participants in the investment pool, and other long-term investments in securities, including money market investments, which are carried at cost, but written down when there has been a permanent decline in value.

(i) Deferred revenues:

Deferred revenues are those which are received in advance of the expenses to which they are associated and those which are received in advance of the service being provided. They will be recognized as revenue in future years when they can be matched against expenses for the related service or capital projects.

(j) Hillside Development Project land costs:

The cost of Hillside Development Project Land Held for Resale (Note 14) is comprised of acquisition costs and development costs, including interest on borrowing and other direct costs. The cost of land sold, excluding development costs, is prorated to each parcel of land on an acreage basis. Development costs are allocated as incurred evenly across remaining saleable parcels of land as they are incurred. Undeveloped land and water space leases owned by the Regional District are recorded at historical cost.

(k) Service severance pay:

Service severance pay to full-time employees hired prior to 1994 with over 20 years of continuous municipal service in British Columbia is payable upon retirement from their employment with the Regional District. The liability for such payments has been accrued and included in employee future benefits liability as set out in (Note 18).

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

1. Significant Accounting Policies (Continued)

(l) Trusts under administration:

Public Sector Accounting Standards require that trusts administered by a government should be excluded from the government reporting entity. The Regional District does not have any accounts that meet the definition of a trust.

(m) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of business.

(n) Inventory:

Inventories are valued at the lower of cost and net realizable value and are classified as non-financial assets.

(o) Tangible capital assets:

Tangible capital assets are a special class of non-financial assets and are recorded at cost less accumulated amortization and classified based on their functional use. Cost includes the capital expenditures, excluding interest, directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Contributed tangible capital assets are recorded at fair market value at the time of the donation, with the corresponding amount recorded as revenue. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is put into service. Amortization is unfunded.

Estimated useful lives of tangible capital assets are as follows:

Land Improvements	15 to 50 years
Buildings	10 to 50 years
Furniture, Fixtures & Equipment	4 to 40 years
Technology Equipment	4 to 5 years
Machinery & Equipment	4 to 20 years
Vehicles	6 to 15 years
Sewer Treatment Infrastructure	20 to 50 years
Water Supply Infrastructure	5 to 100 years
Water Distribution Infrastructure	20 to 100 years
Leasehold Improvements	10 to 40 years
Work in Progress	not amortized until the assets are in use

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

1. Significant Accounting Policies (Continued)

(p) Liability for Contaminated Sites:

The regional district recognizes a liability for the costs to remediate a contaminated site when an environmental standard exists, contamination exceeds the standard, the government has responsibility for remediation, future economic benefits will be given up and a reasonable estimate can be made. There were no such sites that had contamination in excess of environmental standards as at December 31, 2018.

2. Prior Period Restatement:

During the year, additional information became available about the Regional District's inventory of tangible capital assets and the financial statements have been retroactively adjusted. The change is specific to water infrastructure assets for the North Pender Harbour Water Service and represents less than 1% of tangible capital assets.

The impact of these changes in the prior period was an increase in opening accumulated surplus by \$359,637 and closing accumulated surplus by \$354,758 and a decrease in the annual operating surplus by \$4,879 as follows:

Statement of Financial Position:

	2017 (restated)	2017 (as reported)
Net Financial Assets	\$ 1,048,041	\$ 1,048,041
Tangible capital assets	130,234,819	129,880,061
Other non-financial assets	2,878,310	2,878,310
Accumulated Surplus	\$ 134,161,170	\$ 133,806,412

Statement of Operations:

	2017 (restated)	2017 (as reported)
Water utilities expenses	\$ 6,868,603	\$ 6,863,724
Annual Operating Surplus	\$ 7,547,762	\$ 7,552,641

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

2. Prior Period Restatement (Continued)

Statement Of Cash Flows:

	2017	2017
	(restated)	(as reported)
Annual operating surplus	\$ 7,547,762	\$ 7,552,641
Amortization of tangible capital assets	4,314,285	4,309,406
Net Change in Cash from Operating Transactions	\$ 12,696,049	\$ 12,696,049

Statement of Change in Net Financial Assets (Net Debt):

	2017	2017
	(restated)	(as reported)
Annual operating surplus	\$ 7,547,762	\$ 7,552,641
Amortization of tangible capital assets	4,314,285	4,309,406
Net financial assets (net debt), end of year	\$ 1,048,041	\$ 1,048,041

3. Related Party Transactions:

The Sunshine Coast Regional Hospital District is related to the Sunshine Coast Regional District since the same individuals are members of the Board of Directors of both organizations. As legislated by the Hospital District Act, the officers and employees of the Sunshine Coast Regional District are the corresponding officers and employees of the Hospital District. Each of the Regional District and the Hospital District are separate legal entities as defined by separate Letters Patent and authorized by separate legislation. During the year the Hospital District purchased, at cost, \$51,989 (2017 - \$54,153) of administrative support services from the Sunshine Coast Regional District. These transactions are recorded at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

4. Portfolio Investments:

	2018	2017
Municipal Finance Authority ¹	\$ 9,348,328	\$ 12,996,672
Raymond James ²	6,005,400	2,011,560
Blue Shore Financial ³	8,072,878	2,038,322
Sunshine Coast Credit Union ⁴	5,536,124	8,197,764
	\$ 28,962,730	\$ 25,244,318

¹ Municipal Finance Authority investments are pooled investment funds by which municipalities in B.C. can access high-quality investments, while maintaining a high degree of security and liquidity. Interest rates are variable. The average yield in 2018 was 1.75% (2017 - 0.27%). These investments are for restricted funds, including reserves and development cost charges.

² Investments with Raymond James consist of money market securities at interest rates ranging from 2.70% to 3.07% to maturity in 2019 and 2021, recorded at cost.

³ Investments with Blue Shore Financial consist of money market securities at interest rates ranging from 2.35% to 3.00% to maturity in 2019 and 2020, recorded at cost.

⁴ Investments with Sunshine Coast Credit Union consist of money market securities at interest rates ranging from 2.05% to 3.10% to maturity in 2019, 2020 and 2021, recorded at cost.

The Regional District does not hold any asset-backed commercial paper or hedge funds, either directly or through its pooled-fund holdings.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

5. Accounts Receivable:

	2018	2017
Trade accounts receivable	\$ 2,725,790	\$ 2,773,847
Taxes receivable	486,798	474,720
Interest receivable	255,300	114,073
Other accounts receivable	24,465	14,256
	\$ 3,492,353	\$ 3,376,896

6. Accounts Payable and Accrued Liabilities:

	2018	2017
Trade accounts payable	\$ 1,503,044	\$ 1,664,820
Holdbacks payable	174,479	88,807
Other	231,383	396,740
Accrued trade payables	1,086,806	1,120,915
Accrued wages and benefits	755,356	441,709
Taxes payable	47,155	41,232
	\$ 3,798,223	\$ 3,754,223

7. Development Cost Charges:

Development cost charges represent funds received from developers for the sole purpose of funding the capital cost of providing, altering or expanding water facilities in order to serve directly or indirectly, to the development with respect to the charges are imposed. The development cost charges are restricted for the purpose of capital improvements to the water system and will be recognized as revenue in future periods when qualifying capital projects are undertaken.

	December 31, 2017	Restricted Inflows	Revenue Earned	December 31, 2018
Development Cost Charges	\$ 1,762,337	\$ 380,438	\$ (80,070)	\$ 2,062,705

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

8. Future Parks Acquisition:

Under Section 510 of the Local Government Act, developers are required to provide parkland or pay an amount equivalent to the market value of the parkland when subdividing. The payments received are recorded as deferred revenue and the use of these funds is restricted to the acquisition of park lands. The revenue will be recognized in future periods when additional parkland is acquired.

	December 31, 2017	Restricted Inflows	Revenue Earned	December 31, 2018
Future Parks Acquisition	\$ 434,301	\$ 38,800	\$ -	\$ 473,101

9. Deferred Revenue - Other:

The Cemetery Care Fund is restricted based on the provisions of the Cremation, Interment and Funeral Services Act. The Halfmoon Bay Community Association is restricted based on the provisions of a Memorandum of Understanding. The Grant Funding is restricted based on the provisions of the Federal or Provincial funding agreement. The Other amounts have been designated by the Regional District at the time of collection to be used for the provision of a specific service or capital project in future periods.

	December 31, 2017	Restricted Inflows	Revenue Earned	December 31, 2018
Cemetery Care Fund	\$ 157,450	\$ 15,675	\$ -	\$ 173,125
Halfmoon Bay Community Association	197,901	13,620	-	211,521
Grant Funding	846,225	8,055	(238,694)	615,586
Other	214,681	583,180	(598,637)	199,224
	\$ 1,416,257	\$ 620,530	\$ (837,331)	\$ 1,199,456

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

10. Provision for Landfill Future Closure and Post-Closure Care Costs:

The regional district is responsible for the closure and post-closure care costs related to two landfill sites - one in Sechelt and the other in Pender Harbour. The regional district's estimated liability for these costs is recognized as the landfill site's capacity is used. The recorded liability of \$6,268,701 (2017 - \$6,205,157) represents the portion of the estimated total future costs recognized as at December 31, 2018. The regional district has set aside funding for future landfill closure and post-closure care costs. The balance of this funding as at December 31, 2018 is \$1,275,982 (2017 - \$810,445) resulting in a current funding shortfall of \$4,992,719 (2017 - \$5,394,712).

The Sechelt landfill site is expected to reach its capacity in 2025 and the Pender Harbour landfill site reached its capacity and was converted to a transfer station in 2015. The remaining liability to be recognized for the Sechelt landfill site is estimated to be \$1,140,844 (2017 - \$1,260,938) based on the remaining capacity of 143,800 cubic meters, which is 16.36% (2017 - 18.01%) of the total capacity. As the Pender Harbour landfill site reached its capacity in 2015, there is no remaining liability to be recognized.

The reported liability is based on estimates and assumptions with respect to events extending over the remaining life of the landfill. The liability and annual expense is calculated based on the ratio of usage to total capacity and the discounted estimated future cash flows associated with closure and post-closure activities.

In 2016, the BC Ministry of Environment issued updated landfill criteria increasing the minimum post closure care period from 25 years to 30 years. As such, post closure care costs are now expected to continue for 30 years following the year of closure at both the Pender Harbour and Sechelt Landfill sites.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

11. Long-Term Debt:

Loan Authorization Bylaw	Purpose	Maturing	Interest Rate	2018	2017
MFA Loan Debt					
584	Parks Master Plan	2022	2.25 %	398,759	489,051
550	Comm. Recreation Facilities	2025	4.77 %	7,592,299	8,535,244
544	Water Treatment Plant	2025	1.80 %	1,402,373	1,576,545
557	Field Rd. Admin Building	2026	4.88 %	1,462,442	1,615,053
550	Comm. Recreation Facilities	2026	4.88 %	1,008,253	1,113,467
556	Fleet Maint. Bldg. Expansion	2026	4.88 %	201,631	222,672
547	Egmont VFD	2026	4.88 %	49,540	54,711
594	Pender Harbour Pool	2029	4.90 %	557,679	597,440
676	S. Pender Water Treatment	2034	3.00 %	1,112,221	1,161,223
617	N. Pender Water Initiatives	2035	3.00 %	340,000	360,000
619	S. Pender Water Initiatives	2035	3.00 %	510,000	540,000
			1.75%		
Various	Debt issued for member municipalities	2019 to 2038	to 4.85%	13,961,870	13,812,149
				28,597,067	30,077,555
Liability Under Agreement					
MFA	Equipment Financing Loans	2019 to 2023	2.72 %	580,986	652,156
				\$ 29,178,053	\$ 30,729,711

Future principal repayments on existing long-term debt:

2019	\$ 3,587,198
2020	3,552,897
2021	3,604,453
2022	3,679,413
2023	3,036,371
Thereafter	11,717,721
	\$ 29,178,053

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

11. Long-Term Debt: (Continued)

Interest paid on long-term debt:

During the year, gross interest paid or payable on long-term debt was \$1,916,010 (2017 - \$1,948,818). Of this, \$616,875 (2017 - \$595,683) was recovered from member municipalities and \$1,299,135 (2017 - \$1,353,135) was charged to Regional District operations.

Approved debt:

The Regional District has the following authorized, but un-issued debt as at December 31, 2018. The bylaws expire five years from the date of adoption.

Bylaw #704 - Chapman Lake Water Supply Expansion	\$5,000,000
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2018 budgeted portion to be used is \$4,486,334 for Chapman Lake Water Supply Expansion. The bylaw expires July 2021.

Bylaw #707 - Square Bay Sewage Treatment Facility	\$280,000
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2018 budgeted portion to be used is \$264,257 for Square Bay Sewage Treatment Facility. The bylaw expires April 2022.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

12. Tangible Capital Assets:

During the year, tangible capital assets contributed to the regional district, totaled \$749,472 (2017 - \$372,413) consisting of Water Distribution Infrastructure and Sewer Treatment Infrastructure. Revenue was recognized and the assets capitalized at their fair market value at the time of receipt.

	Land	Land Improvements	Buildings	Furniture, Fixtures & Equipment	Technology Equipment	Machinery & Equipment
Cost, beginning of year	\$21,967,604	\$ 1,483,110	\$32,496,036	\$2,736,190	\$3,172,241	\$7,079,863
Additions	99,991	48,187	390,175	133,148	373,300	692,274
Disposals	-	-	-	(23,463)	(346,823)	(48,200)
Cost, end of year	22,067,595	1,531,297	32,886,211	2,845,875	3,198,718	7,723,937
Accumulated amortization, beginning of year	-	943,147	9,073,348	1,974,432	1,768,549	3,615,916
Amortization	-	46,207	833,741	119,578	456,555	437,319
Disposals	-	-	-	(23,463)	(344,817)	(48,089)
Accumulated amortization, end of year	-	989,354	9,907,089	2,070,547	1,880,287	4,005,146
Net carrying amount, end of year	\$22,067,595	\$ 541,943	\$22,979,122	\$ 775,328	\$1,318,431	\$3,718,791

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

						2018	2017 Restated (Note 2)
Vehicles	Sewer Treatment Infrastructure	Water Supply Infrastructure	Water Distribution Infrastructure	Leasehold Improvements	Work in Progress		
\$5,775,585	\$1,686,088	\$26,121,063	\$64,361,900	\$10,095,493	\$ 7,750,588	\$184,725,761	\$177,002,281
995,121	661,222	231,126	6,834,743	515,100	2,266,713	13,241,100	9,704,826
-	-	(138,814)	(77,849)	-	(6,833,128)	(7,468,277)	(2,013,929)
3,770,706	2,347,310	26,213,375	71,118,794	10,610,593	3,184,173	190,498,584	184,693,178
4,358,016	611,269	9,561,669	18,754,538	3,830,058	-	54,490,942	50,470,792
283,306	55,064	750,370	945,578	510,197	-	4,437,915	4,314,285
-	-	(109,153)	(70,676)	-	-	(596,198)	(326,718)
4,641,322	666,333	10,202,886	19,629,440	4,340,255	-	58,332,659	54,458,359
\$2,129,384	\$1,680,977	\$16,010,489	\$51,489,354	\$ 6,270,338	\$ 3,184,173	\$132,165,925	\$130,234,819

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

13. Debt Reserve Fund:

The Municipal Finance Authority (MFA) provides long term capital financing for Regional Districts and their Member Municipalities. As protection against loan default, the MFA is required to establish a debt reserve fund into which Regional Districts and Member Municipalities contribute amounts set out in each respective loan agreement. Cash deposits (including investment earnings) are an obligation of the MFA to the Regional District. Demand notes are contingent on the MFA calling the outstanding notes in the event of a loan default. Cash deposits of Member Municipalities are not recorded in these financial statements.

	2018	2017
Cash Deposits:		
Restricted cash: MFA debt reserve fund	\$ 453,118	\$ 443,469
Cash deposits - Member Municipalities	331,491	305,948
Demand Notes:		
Demand notes - Regional District	912,888	912,888
Demand notes - Member Municipalities	852,032	822,581
	\$ 2,549,529	\$ 2,484,886

14. Land Held for Resale:

Included in the Capital Fund portion of Accumulated Surplus (Note 16) is an accumulated surplus of \$Nil for 2018 (2017 - (\$706,121)) which represents the surplus (shortfall) of funding for the development of the Hillside Industrial Park. The net proceeds from the sale of lots in the Hillside Development Park have been used to eliminate the capital fund deficit. In 2018, a Reserve Fund was established (Schedule 14). In 2018, the Regional District did not sell any of the Hillside lots and in 2017, the Regional District completed the sale of Hillside Lot B for proceeds of \$900,000.

The assets of the Hillside Development Project are as follows:

	2018	2017
Land held for resale	\$ 1,959,902	\$ 1,980,479
Protected lands-not for sale ¹	1,109,877	1,109,877
	\$ 3,069,779	\$ 3,090,356

¹ Includes demonstration forest, interpretation area, parklands and protected habitat areas. These assets are included as tangible capital assets (Note 12).

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

15. Government Transfers:

	2018	2018	2017
	Fiscal Plan	Actual	Actual
Operating transfers			
Federal	\$ -	\$ 763,595	\$ 4,952
Provincial	2,752,435	2,082,984	1,597,006
	2,752,435	2,846,589	1,601,958
Capital transfers			
Federal	339,321	106,297	920,910
Provincial	3,710,707	1,622,470	2,662,029
	4,050,028	1,728,767	3,582,939
	\$ 6,802,463	\$ 4,575,356	\$ 5,184,897

16. Accumulated Surplus:

	2018	2017 Restated (Note 2)
Fund Balances:		
Current Fund ¹	\$ (5,584,604)	\$ (6,164,871)
Capital Fund ²	4,202,165	4,259,632
Reserve funds	23,210,829	19,427,373
Debt reserve funds	453,118	443,469
Financial Equity	22,281,508	17,965,603
Investment in Non-Financial Assets (Note 17)	119,890,849	116,195,567
Accumulated Surplus, end of year	\$ 142,172,357	\$ 134,161,170

¹ Current fund includes future liabilities such as employee future benefits (Note 18) and unfunded post-closure landfill liabilities (Note 10) contributing to the negative position.

² Includes \$4,462,705 (2017 - \$3,753,080) advanced from the Gas Tax Community Works Fund.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

17. Investment in Non-financial Assets:

The investment in Non-financial Assets represents the Regional District's equity in the non-financial assets it holds. The value is calculated as the book value of all non-financial assets minus the outstanding long-term debt associated with purchasing those assets. Member municipality debt is excluded from the calculation.

	2018	2017 Restated (Note 2)
Investment in Non-Financial Assets, beginning of year	\$ 116,195,567	\$ 111,158,763
Add:		
Acquisition of tangible capital assets	6,407,972	7,669,268
Change in inventory and prepaids	83,374	206,428
Development of land held for resale	(20,577)	(26,477)
Debt repayments	1,841,879	2,002,751
Accumulated amortization removed on sale of tangible capital assets	596,198	326,718
	8,908,846	10,178,688
Deduct:		
Debt issued and other obligations to finance capital additions	140,500	382,458
Cost of land held for resale sold	-	107,133
Costs of tangible capital assets sold or written off	635,149	338,008
Amortization of tangible capital assets	4,437,915	4,314,285
	5,213,564	5,141,884
Investment in Non-financial Assets, end of year	\$ 119,890,849	\$ 116,195,567

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

18. Employee Future Benefits:

Sick Pay

The Regional District provides paid sick leave to qualifying employees. This benefit of one day of sick leave per month accrues to a maximum of 18 days, but is not vested. When the maximum accumulated sick leave was introduced, employees with more than 18 days in their sick-leave bank were grandfathered. These employees maintained their existing sick-leave bank balance at the time this change was introduced. However, their sick-leave bank will not accrue any additional sick leave days until the bank drops below the 18-day maximum. The amount recorded for this benefit is based on an actuarial evaluation prepared by an independent firm and will be reviewed on a periodic basis. The date of the last actuarial evaluation was as of December 31, 2016.

Retirement Pay

Regular employees who were hired before 1994 and retires under the provisions of the Municipal Pension Plan is entitled to two weeks pay for each full year of service over 20 years as a retirement benefit. In all instances, the rate of pay used in the calculation of the retirement benefit shall be the rate of pay applicable on the last day worked. The amount recorded for this benefit in 2018 is based on an actuarial evaluation prepared by an independent firm and will be reviewed on a periodic basis. The date of the last actuarial evaluation was as of December 31, 2016.

As of December 31, 2018, \$216,464 (2017 - \$215,256) of the accrued benefit liability has been charged to operations. The remaining \$7,236 (2017 - \$24,844) has not yet been charged to operations. The significant actuarial assumptions adopted in measuring the regional district's accrued benefit liability are as follows:

	2018	2017
Discount rates	3.10 %	2.70 %
Expected future inflation rates	2.50 %	2.50 %
Expected wage and salary increases	2.50 %	2.50 %

Accrued Benefit Obligation as at December 31

	2018	2017
Beginning benefit obligation	\$ 235,500	\$ 252,000
Current service cost	11,300	11,100
Interest on accrued benefit obligation	6,300	7,100
Actuarial loss (gain)	7,500	(25,300)
Benefits paid during the year	(36,500)	(9,400)
Ending benefit obligation	224,100	235,500
Less: Unamortized net actuarial (loss) gain	(400)	4,600
Accrued Benefit Liability	\$ 223,700	\$ 240,100

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

19. Contingent Liabilities:

(a) Pension Plan:

The regional district and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trusteesd pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the Plan, including investment of assets and administration of benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits provided are based on a formula. As at December 31, 2018, the Plan has about 197,000 active members and approximately 95,000 retired members. Active members include approximately 39,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2015 indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis. As a result of the 2015 basic account actuarial valuation surplus and pursuant to the joint trustee agreement, \$1,927 million was transferred to the rate stabilization account and \$297 million of the surplus ensured the required contribution rates remained unchanged.

The Sunshine Coast Regional District paid \$1,089,642 (2017 - \$1,063,614) for employer contributions while employees contributed \$952,626 (2017 - \$923,170) to the plan in fiscal 2018.

The next valuation will be as at December 31, 2018 with results available later in 2019.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the plan.

(b) Reciprocal insurance exchange agreement:

The regional district is a subscribed member of the Municipal Insurance Association of British Columbia (the "Exchange") as provided by Section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the regional district is assessed a premium and a specific deductible for its claims, based on population. The obligation of the regional district with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several, and not joint-and-several. The regional district irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

19. Contingent Liabilities: (Continued)

(c) Third party claims:

Various lawsuits and claims are pending by and against the regional district. It is the opinion of management that the amount of settlement from these claims cannot be reasonably estimated, nor can the likelihood of their outcomes be known at this time. The final determination of these claims is not expected to materially affect the financial position of the regional district. Any ultimate settlements will be recorded in the year the settlement occurs.

(d) Rainwater Harvesting Rebate Program

The regional district is contingently liable to issue rebates of up to \$500 for approved applications as part of the Rainwater Harvesting Rebate Program. The estimated liability is \$17,000 and is based on the number of pre-approval applications received and processed by December 31, 2018. This amount has been accrued as at December 31, 2018.

20. Contractual Obligations:

The regional district has entered into various agreements and contracts for the provision of services and the construction of assets that extend beyond the current year. Substantive obligations include contracts for the Sechelt Landfill maintenance, garbage collection, port facility reparations, provision of recycling depot collection services, and landfill engineering services, including services relating to landfill closure.

These contractual obligations will become liabilities in the future when the terms of the contract are met. The following disclosure relates to the unperformed portion of the contracts.

2019	\$1,334,344
2020	\$1,080,565
2021	\$ 496,974
2022	\$ 388,616
2023	\$ 22,623

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

21. Expense and Expenditure by Object:

	2018 Fiscal Plan	2018 Actual	2017 Actual
Operating Expenses:			
Salaries, wages and benefits	\$17,614,402	\$16,355,368	\$15,825,224
Operating goods and services	14,211,935	13,971,080	13,774,330
Debt charges - interest	1,298,983	1,299,135	1,353,135
Debt charges member municipalities	1,913,035	1,914,354	1,858,966
Amortization of tangible capital assets	4,103,885	4,437,915	4,314,285
Loss (gain) on disposal of tangible capital assets	-	38,951	(485)
Total Operating Expenses	39,142,240	38,016,803	37,125,455
Capital Expenditures:			
Capital salaries, wages and benefits	-	399,195	382,173
Capital expenditures	23,896,866	6,008,777	7,287,095
Total Capital Expenditures	23,896,866	6,407,972	7,669,268
Total Expenses and Expenditures	\$63,039,106	\$44,424,775	\$44,794,723

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

22. Fiscal Plan:

Fiscal plan amounts represent the Financial Plan Bylaw No. 716 adopted by the Regional District Board on March 22, 2018 with estimates for amortization of tangible capital assets. The Financial Plan anticipated use of surpluses accumulated in previous years to balance against current year expenditures in excess of current revenues. The reconciliation between the operating surplus and overall surplus/deficit per the fiscal plan is as follows:

	2018
	Fiscal Plan
Budgeted surplus for the year:	\$ -
Addback:	
Capital expenditures	23,896,866
Less:	
Amortization	4,103,885
Proceeds from long-term debt	11,633,179
Debt principal repayment	(1,347,068)
Transfer (to)/from reserves	3,757,216
Transfer (to)/from appropriated surplus	108,742
Transfer (to)/from other funds	(26,842)
Prior year surplus/(deficit)	(123,899)
Operating Surplus	\$ 5,791,653

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

23. Segmented Reporting:

A segment is a distinguishable activity or group of activities for which financial information is separately reported on. For the purpose of preparing these PSAS compliant financial statements, the basis for segment disclosures is the major regional district funding categories. The segments are as follows:

Current Fund Services

Includes services responsible for the overall direction, monitoring and support to all functions of the Regional District. Additional services provided include Protective Services, Transportation Services, Environmental Services, Public Health Services, Planning and Development Services, and Recreation and Cultural Services.

Water Utilities Fund Services

Provide water services to residents in the Electoral Areas and member municipalities throughout the Sunshine Coast, including North Pender Harbour Water Service, South Pender Harbour Water Service and Regional Water Service. Water is also provided for fire protection, industrial use and irrigation purposes.

Sewer Utilities Fund Services

Provide 15 specific community package treatment plant and septic disposal systems.

	Current Fund Services	Water Utilities Fund Services	Sewer Utilities Fund Services	Actual 2018
Total Revenue	\$ 34,722,774	\$ 9,662,558	\$ 1,622,658	\$ 46,027,990
Total Expenses	30,826,278	6,874,202	316,323	38,016,803
Annual Operating Surplus	\$ 3,896,496	\$ 2,808,356	\$ 1,306,335	\$ 8,011,187

Under the *Local Government Act* [of British Columbia] (the "Act"), all regional district services are separate and distinct, and must be funded as such. The major funding categories which are disclosed as segments above are comprised of numerous individual services. In order to satisfy the requirements of the Act, management tracks revenues, expenditures and fund balances for each service. Financial reporting on each individual service is included in the Regional District's annual report as supplementary schedules, but is not part of these audited financial statements. Readers are cautioned that these supplementary schedules are unaudited.

Sunshine Coast Regional District

Notes To The Financial Statements

For the Years Ended December 31, 2018 and 2017

24. Contractual Rights

The Regional District is expecting to receive approximately \$200,000 in development cost charges, as described in Note 7, collected over the next year.

25. Subsequent Event

On February 7, 2019, the Minister of Environment and Climate Change Strategy denied the Regional District's request to amend the boundaries of a provincial park, which had been made for the purpose of the Chapman Lake Water Supply Expansion Project. As at December 31, 2018, \$392,119 is included in Work In Progress in relation to this project.

Management is currently analyzing the implications and options remaining to the Regional District. The Board will make a decision on the status of the project. If the project does not move forward, there will be an impact on approved debt, tangible capital assets and the fund balances.

Sunshine Coast Regional District

Statement of Current Fund (unaudited)

Schedule 1

For the Years Ended December 31, 2018 and 2017

	2018	2017
General Fund		
General Government Services:		
Administration	\$ -	\$ -
Finance	-	-
General Office Building Maintenance	457	(35,328)
Human Resources	-	(20,185)
Information Services	-	-
Feasibility Studies	-	1,087
SCRHD Administration	20,856	28,902
Grants in Aid	25,635	52,599
UBCM	-	(450)
Protective Services:		
Bylaw Enforcement	-	-
Smoke Control	1,820	-
Fire Protection:		
Gibsons and District Fire Protection	-	(3,724)
Roberts Creek Fire Protection	-	-
Halfmoon Bay Fire Protection	-	-
Egmont Fire Department	-	-
Emergency Telephone - 911	-	-
Sunshine Coast Emergency Planning	-	-
Animal Control	2,274	2,296
Transportation Services:		
Public Transit	-	(40,067)
Maintenance Facility	-	(12,044)
Regional Street Lighting	(1,271)	(1,314)
Local Street Lighting	409	189
Ports Services	368	(97)
Environmental Services:		
Regional Solid Waste	-	(91,552)
Refuse Collection	-	-
Public Health Services:		
Cemetery	-	-
Pender Harbour Health Clinic	-	-
Planning and Development Services:		
Regional Planning	-	-
Rural Planning	(23,282)	(34,921)
Geographic Information Services	-	-
House numbering	-	-
Heritage	597	3,365
Building Inspection Services	-	-
Economic Development	26,508	53,578
Sub-total Carried Forward (next page)	54,371	(97,666)

Sunshine Coast Regional District

Statement of Current Fund

Schedule 1

For the Years Ended December 31, 2018 and 2017

	2018	2017
General Fund (Continued)		
Sub-total Brought Forward (previous page)	54,371	(97,666)
Recreation and Cultural Services:		
Pender Harbour Pool	-	-
School facilities - Joint Use	(8,992)	(1,258)
Gibsons and Area Library	-	-
Museum Service	-	-
Halfmoon Bay & Roberts Creek Library Service	5	5
Community Recreation Facilities Service	-	-
Community Parks	-	-
Bicycle and Walking Paths	-	-
Regional Recreation Programs	-	(8,187)
Dakota Ridge Recreation Service	-	-
Total General Fund	45,384	(107,106)
Water Fund		
Regional Water Services	-	-
Sewer Fund		
Local Sewer Plants	1,524	(43,639)
Total Surplus (Deficit)	46,908	(150,745)
Current Fund		
General Fund Surplus (Deficit)	46,908	(150,745)
Inventory and prepaids	(981,205)	(897,831)
Other	87,737	87,737
Appropriated surplus	261,911	215,524
Unfunded Post Employment Future Benefits	(7,236)	(24,844)
Unfunded Landfill Closure	(4,992,719)	(5,394,712)
General Current Fund	(5,584,604)	(6,164,871)
Water Fund Surplus	-	-
Sewer Fund Surplus	-	-
Total Current Fund	\$ (5,584,604)	\$ (6,164,871)

Sunshine Coast Regional District

General Revenue, Water Utility and Sewer Funds

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 2

For the Years Ended December 31, 2018 and 2017

	General Revenue Fund	Water utilities	Sewer utilities
Revenue			
Grants in lieu of taxes	\$ 87,626	\$ -	\$ -
Tax requisitions	18,990,745	-	-
Frontage and parcel taxes	1,699,954	3,532,871	82,700
Government transfers	2,946,703	985,543	643,110
User fees and service charges	7,418,261	4,344,475	211,963
Member municipality debt	1,914,354	-	-
Investment income	358,608	191,031	23,663
Contributed assets	-	88,250	661,222
Gain on sale of land	-	-	-
Other revenue	1,306,523	540,388	-
Total Revenue	34,722,774	9,682,558	1,622,658
Expenses			
Administration	3,475,583	842,507	24,782
Wages and benefits	13,952,830	2,314,659	105,487
Operating	14,044,796	1,782,857	129,926
Debt charges - interest	1,175,095	124,040	-
Internal recoveries	(6,322,926)	(6,445)	-
Debt charges member municipalities	1,914,354	-	-
Amortization of tangible capital assets	2,602,036	1,779,751	56,128
Loss (gain) on disposal of tangible capital assets	2,118	36,833	-
Total Expenses	30,843,886	6,874,202	316,323
Annual Operating Surplus (Deficit)	3,878,888	2,808,356	1,306,335
Add: Proceeds from sale of assets	-	-	-
Add: Proceeds from long term debt	110,500	30,000	-
Less: Debt principle repayment	(1,555,493)	(286,386)	-
Less: Acquisition of tangible capital assets	(1,611,899)	(3,278,874)	(1,517,199)
Less: Change in Inventory and prepaids	-	-	-
Less: Change in Land held for resale	20,577	-	-
Increase (Decrease) in Financial Equity	842,573	(726,904)	(210,864)
Transfer (to)/from reserves	(2,710,843)	(1,083,441)	10,828
Transfer (to)/from appropriated surplus	(206,230)	-	-
Transfer (to)/from unfunded liability	(401,993)	-	-
Transfer (to)/from unfunded amortization	2,602,036	1,779,751	56,128
Transfer (to)/from unfunded loss on asset	2,118	36,833	-
Transfer (to)/from other funds	20,175	(1,585)	189,071
Interfund transfers	4,654	(4,654)	-
Surplus (deficit) from prior year	(107,106)	-	(43,639)
Total Surplus (Deficit) for the year	\$ 45,384	\$ -	\$ 1,524

Other	Actual 2018	Budget 2018	Actual 2017
\$ -	\$ 87,626	\$ 61,881	\$ 68,612
-	18,990,745	18,990,745	18,199,440
-	5,315,525	5,273,215	5,253,217
-	4,575,356	6,802,463	5,184,897
-	11,974,699	11,112,720	11,348,009
-	1,914,354	1,913,035	1,858,966
-	573,302	58,000	273,612
-	749,472	200,000	372,413
-	-	-	792,867
-	1,846,911	521,834	1,321,184
-	46,027,990	44,933,893	44,673,217
-	4,342,872	4,351,555	4,201,953
(17,608)	16,355,368	17,614,402	15,825,224
-	15,957,579	16,074,873	15,384,222
-	1,299,135	1,298,983	1,353,135
-	(6,329,371)	(6,214,493)	(5,811,845)
-	1,914,354	1,913,035	1,858,966
-	4,437,915	4,103,885	4,314,285
-	38,951	-	(485)
(17,608)	38,016,803	39,142,240	37,125,455
17,608	8,011,187	5,791,653	7,552,641
-	-	-	11,775
-	140,500	11,633,179	382,458
-	(1,841,879)	(1,347,068)	(2,002,751)
-	(6,407,972)	(23,896,866)	(7,669,268)
(83,374)	(83,374)	-	(206,428)
-	20,577	-	133,610
(65,766)	(160,961)	(7,819,102)	(1,797,963)
-	(3,783,456)	3,757,216	(1,899,166)
-	(206,230)	108,742	(768,030)
65,766	(336,227)	-	796,197
-	4,437,915	4,103,885	4,314,285
-	38,951	-	(485)
-	207,681	(26,842)	(1,009,525)
-	-	-	-
-	(150,745)	(123,899)	218,821
\$ -	\$ 46,908	\$ -	\$ (150,745)

Sunshine Coast Regional District

General Revenue Fund

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 3

For the Years Ended December 31, 2018 and 2017

	General government Schedule 4	Protective services Schedule 5	Transportation services Schedule 6
Revenue			
Grants in lieu of taxes	\$ 86,131	\$ 161	\$ -
Tax requisitions	1,465,374	2,787,308	2,999,309
Frontage and parcel taxes	-	-	-
Government transfers	1,003,320	34,086	1,862,881
User fees and service charges	2,867	32,304	824,385
Member municipality debt	1,914,354	-	-
Investment income	168,766	41,141	12,149
Gain on sale of land	-	-	-
Other revenue	267,125	330,442	80,833
Total Revenue	4,907,937	3,225,442	5,779,557
Expenses			
Administration	561,779	338,331	478,640
Wages and benefits	3,547,989	745,385	2,978,581
Operating	1,299,219	1,216,346	3,471,215
Debt charges - interest	147,311	11,959	19,862
Internal recoveries	(4,345,729)	-	(1,643,675)
Debt charges member municipalities	1,914,354	-	-
Amortization of tangible capital assets	517,325	374,315	146,427
Loss (gain) on disposal of tangible capital assets	2,007	-	-
Total Expenses	3,644,255	2,686,336	5,451,050
Annual Operating Surplus (Deficit)	1,263,682	539,106	328,507
Add: Proceeds from sale of assets	-	-	-
Add: Proceeds from long term debt	70,000	-	-
Less: Debt principle repayment	(240,267)	(78,097)	(21,041)
Less: Acquisition of tangible capital assets	(184,241)	(339,158)	(394,049)
Less: Change in Land held for resale	-	-	-
Increase (Decrease) in Financial Equity	909,174	121,851	(86,583)
Transfer (to)/from reserves	(484,482)	(490,643)	(6,874)
Transfer (to)/from appropriated surplus	(246,834)	-	-
Transfer (to)/from unfunded liability	-	-	-
Transfer (to)/from unfunded amortization	517,325	374,315	146,427
Transfer (to)/from unfunded loss on asset	2,007	-	-
Transfer (to)/from other funds	(678,828)	(32)	(131)
Interfund transfers	1,961	31	-
Surplus/(deficit) from prior year	26,625	(1,428)	(53,333)
Total Surplus (Deficit) for the year	\$ 46,948	\$ 4,094	\$ (494)

Environmental services Schedule 7	Public health services Schedule 8	Planning and development services Schedule 9	Recreation and cultural services Schedule 10	Actual 2018	Budget 2018	Actual 2017
\$ -	\$ -	\$ 1,150	\$ 184	\$ 87,626	\$ 61,881	\$ 68,612
1,772,895	247,776	1,397,967	8,320,116	18,990,745	18,990,745	18,199,440
-	-	-	1,699,954	1,699,954	1,699,839	1,703,127
-	-	1,000	45,416	2,946,703	3,091,756	2,521,468
3,567,892	58,161	909,992	2,022,660	7,418,261	6,694,772	6,955,043
-	-	-	-	1,914,354	1,913,035	1,858,966
24,904	5,591	32,318	73,739	358,608	58,000	170,396
-	-	-	-	-	-	792,867
167,087	-	14,103	446,933	1,306,523	394,634	1,210,963
5,532,778	311,528	2,356,530	12,609,002	34,722,774	32,904,662	33,480,882
537,385	24,209	397,496	1,137,743	3,475,583	3,475,583	3,390,717
908,713	37,948	1,536,268	4,197,946	13,952,830	14,647,449	13,426,858
3,582,750	177,660	464,662	3,832,944	14,044,796	14,125,818	13,480,633
-	-	-	995,963	1,175,095	1,173,774	1,227,738
-	-	(333,522)	-	(6,322,926)	(6,214,493)	(5,809,493)
-	-	-	-	1,914,354	1,913,035	1,858,966
52,738	3,434	38,137	1,469,660	2,602,036	2,246,845	2,445,704
111	-	-	-	2,118	-	(1,116)
5,081,697	243,251	2,103,041	11,634,256	30,843,886	31,368,011	30,020,007
451,081	68,277	253,489	974,746	3,878,888	1,536,651	3,480,875
-	-	-	-	-	-	1,616
-	-	-	40,500	110,500	735,500	382,458
-	-	-	(1,216,088)	(1,555,493)	(1,111,714)	(1,724,008)
(75,933)	-	(38,201)	(580,317)	(1,611,899)	(5,449,301)	(2,434,981)
-	-	20,577	-	20,577	-	133,610
375,148	68,277	235,865	(781,159)	842,573	(4,288,864)	(180,430)
65,548	(71,711)	(991,523)	(731,158)	(2,710,843)	2,128,745	(1,370,557)
-	-	(8,500)	49,104	(206,230)	108,742	(768,030)
(401,993)	-	-	-	(401,993)	-	601,611
52,738	3,434	38,137	1,469,660	2,602,036	2,246,845	2,445,704
111	-	-	-	2,118	-	(1,116)
-	-	706,120	(6,954)	20,175	(115,207)	(1,053,135)
-	-	1,702	960	4,654	-	26
(91,552)	-	22,022	(9,440)	(107,106)	(80,261)	218,821
\$ -	\$ -	\$ 3,823	\$ (8,987)	\$ 45,384	\$ -	\$ (107,106)

Sunshine Coast Regional District

General Revenue Fund - General Government Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 4

For the Years Ended December 31, 2018 and 2017

	Administration	Finance	General Office Building Maintenance	Human Resources	Information Services
Revenue					
Grants in lieu of taxes	\$ 86,131	\$ -	\$ -	\$ -	\$ -
Tax requisitions	1,205,616	-	-	-	-
Government transfers	908,734	98,588	-	-	-
User fees and service charges	2,867	-	-	-	-
Member municipality debt	-	-	-	-	-
Investment income	148,696	4,267	5,380	3,286	2,733
Other revenue	136,716	3,237	53,478	-	3,808
Total Revenue	2,486,760	104,090	58,858	3,286	6,541
Expenses					
Administration	528,217	-	-	-	-
Wages and benefits	1,223,401	1,037,162	280,307	379,504	508,324
Operating	335,863	300,015	184,191	126,771	148,624
Debt charges - interest	-	-	144,937	-	2,374
Internal recoveries	(689,476)	(1,409,655)	(799,407)	(533,840)	(913,351)
Debt charges member municipalities	-	-	-	-	-
Amortization of tangible capital assets	59,172	204,640	114,843	29,671	108,999
Loss (gain) on disposal of tangible capital assets	-	-	-	-	2,007
Total Expenses	1,457,177	132,162	(75,129)	2,106	(143,023)
Annual Operating Surplus (Deficit)	1,029,583	(28,072)	133,987	1,180	149,564
Add: Proceeds from sale of assets	-	-	-	-	-
Add: Proceeds from long term debt	-	-	-	-	70,000
Less: Debt principle repayment	-	-	(160,624)	-	(79,643)
Less: Acquisition of tangible capital assets	(11,406)	(13,375)	(501)	-	(158,959)
Increase (Decrease) in Financial Equity	1,018,177	(41,447)	(27,138)	1,180	(19,038)
Transfer (to)/from reserves	(152,634)	(162,157)	(50,359)	(10,658)	(94,521)
Transfer (to)/from appropriated surplus	(248,834)	-	-	-	-
Transfer (to)/from unfunded liability	-	-	-	-	-
Transfer (to)/from unfunded amortization	59,172	204,640	114,843	29,671	108,999
Transfer (to)/from unfunded loss on asset	-	-	-	-	2,007
Transfer (to)/from other funds	(677,881)	-	(947)	-	-
Interfund transfers	-	(1,036)	(614)	(8)	2,553
Surplus/(deficit) from prior year	-	-	(35,328)	(20,185)	-
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ 457	\$ -	\$ -

Feasibility Studies	Grants in Aid	SCRHD Administration	UBCM	Fiscal Services	Actual 2018	Budget 2018	Actual 2017
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86,131	\$ 61,881	\$ 67,377
(2,153)	135,971	-	125,940	-	1,465,374	1,465,374	1,516,604
-	-	-	-	-	1,003,320	1,120,449	1,080,620
-	-	-	-	-	2,867	-	2,678
-	-	-	-	1,914,354	1,914,354	1,913,035	1,858,966
1,095	66	-	3,243	-	168,766	58,000	83,602
-	-	51,989	17,897	-	287,125	77,810	237,540
(1,058)	136,037	51,989	147,080	1,914,354	4,907,937	4,696,549	4,847,387
-	12,604	15,869	5,089	-	581,779	581,779	575,143
-	3,952	39,230	76,109	-	3,547,989	3,932,736	3,540,462
-	146,380	4,936	52,439	-	1,299,219	1,490,671	1,137,675
-	-	-	-	-	147,311	146,931	146,964
-	-	-	-	-	(4,346,729)	(4,437,166)	(4,146,678)
-	-	-	-	1,914,354	1,914,354	1,913,035	1,858,966
-	-	-	-	-	517,325	278,332	444,931
-	-	-	-	-	2,007	-	(1,116)
-	162,936	60,035	133,637	1,914,354	3,644,255	3,886,318	3,556,347
(1,058)	(26,899)	(8,046)	13,443	-	1,263,682	810,231	1,291,040
-	-	-	-	-	-	-	1,616
-	-	-	-	-	70,000	70,000	42,458
-	-	-	-	-	(240,267)	(187,116)	(231,747)
-	-	-	-	-	(184,241)	(584,899)	(285,189)
(1,058)	(26,899)	(8,046)	13,443	-	909,174	108,216	818,178
(1,095)	(65)	-	(12,993)	-	(484,482)	225,309	(488,084)
-	-	-	-	-	(246,834)	(639,550)	(726,170)
-	-	-	-	-	-	-	(56,141)
-	-	-	-	-	517,325	278,332	444,931
-	-	-	-	-	2,007	-	(1,116)
-	-	-	-	-	(678,828)	-	107,968
1,066	-	-	-	-	1,961	1,066	39,328
1,087	52,599	28,902	(450)	-	28,625	26,627	83,647
\$ -	\$ 25,635	\$ 20,856	\$ -	\$ -	\$ 46,948	\$ -	\$ 26,625

Sunshine Coast Regional District

General Revenue Fund - Protective Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 5

For the Years Ended December 31, 2018 and 2017

	Gibsons and District Fire Protection	Roberts Creek Fire Protection	Halfmoon Bay Fire Protection	Egmont Fire Department
Revenue				
Grants in lieu of taxes	\$ 161	\$ -	\$ -	\$ -
Tax requisitions	984,329	428,570	404,367	107,436
Government transfers	-	-	-	-
User fees and service charges	475	275	300	-
Investment income	6,588	7,390	7,394	2,595
Other revenue	96,153	209,504	-	1,812
Total Revenue	1,087,706	645,739	412,061	111,843
Expenses				
Administration	90,877	48,622	43,770	12,685
Wages and benefits	324,018	84,711	79,370	2,212
Operating	356,369	267,862	168,932	46,645
Debt charges - interest	7,079	-	-	4,880
Amortization of tangible capital assets	145,029	72,700	52,084	19,219
Total Expenses	923,372	473,895	344,156	85,641
Annual Operating Surplus (Deficit)	164,334	171,844	67,905	26,202
Add: Proceeds from long term debt	-	-	-	-
Less: Debt principle repayment	(72,927)	-	-	(5,170)
Less: Acquisition of tangible capital assets	(275,025)	(20,802)	(23,762)	(14,561)
Increase (Decrease) in Financial Equity	(183,618)	151,042	44,143	6,471
Transfer (to)/from reserves	42,313	(223,742)	(96,227)	(25,658)
Transfer (to)/from unfunded amortization	145,029	72,700	52,084	19,219
Transfer (to)/from other funds	-	-	-	(32)
Interfund transfers	-	-	-	-
Surplus/(deficit) from prior year	(3,724)	-	-	-
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -	\$ -

Smoke Control	Bylaw Enforcement	Emergency Telephone - 911	Sunshine Coast Emergency Planning	Animal Control	Actual 2018	Budget 2018	Actual 2017
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161	\$ -	\$ 143
1,982	175,702	397,375	237,420	50,127	2,787,308	2,787,308	2,706,637
-	-	-	34,086	-	34,086	47,887	-
-	130	-	-	31,124	32,304	33,351	34,540
275	1,098	10,381	2,495	2,925	41,141	-	24,410
-	-	(1,800)	24,773	-	330,442	-	235,124
2,257	176,930	405,956	298,774	84,176	3,225,442	2,868,546	3,000,854
162	29,874	33,158	58,029	21,154	338,331	338,331	327,058
-	104,315	23,531	101,531	25,697	745,385	816,791	764,725
-	11,061	226,907	122,348	16,222	1,216,346	1,227,666	1,098,636
-	-	-	-	-	11,959	11,121	34,702
-	5,673	67,536	7,738	4,336	374,315	344,001	324,087
162	150,923	351,132	289,646	67,409	2,686,336	2,737,910	2,549,208
2,095	26,007	54,824	9,128	16,767	539,106	130,636	451,647
-	-	-	-	-	-	-	340,000
-	-	-	-	-	(78,097)	(77,126)	(109,700)
-	-	-	(5,008)	-	(339,158)	(967,495)	(1,369,428)
2,095	26,007	54,824	4,120	16,767	121,851	(913,985)	(687,482)
(275)	(32,532)	(122,360)	(11,858)	(20,304)	(490,643)	570,910	350,872
-	5,673	67,536	7,738	4,336	374,315	344,001	324,087
-	-	-	-	-	(32)	-	8,949
-	852	-	-	(821)	31	500	(142)
-	-	-	-	2,296	(1,428)	(1,426)	2,288
\$ 1,820	\$ -	\$ -	\$ -	\$ 2,274	\$ 4,094	\$ -	\$ (1,428)

Sunshine Coast Regional District

General Revenue Fund - Transportation Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 6

For the Years Ended December 31, 2018 and 2017

	Public Transit	Maintenance Facility	Regional Street Lighting
Revenue			
Tax requisitions	\$ 2,622,424	\$ -	\$ 36,618
Government transfers	1,769,959	-	-
User fees and service charges	824,385	-	-
Investment income	4	3,726	-
Other revenue	69,166	8,417	-
Total Revenue	5,285,938	12,143	36,618
Expenses			
Administration	426,713	31,426	2,106
Wages and benefits	2,452,539	496,471	-
Operating	2,311,394	1,009,180	34,469
Debt charges - interest	-	19,862	-
Internal recoveries	-	(1,643,675)	-
Amortization of tangible capital assets	42,295	36,929	-
Total Expenses	5,232,941	(49,807)	36,575
Annual Operating Surplus (Deficit)	52,997	61,950	43
Add: Proceeds from long term debt	-	-	-
Less: Debt principle repayment	-	(21,041)	-
Less: Acquisition of tangible capital assets	(2,734)	-	-
Increase (Decrease) in Financial Equity	50,263	40,909	43
Transfer (to)/from reserves	(52,491)	(65,863)	-
Transfer (to)/from unfunded amortization	42,295	36,929	-
Transfer (to)/from other funds	-	(131)	-
Interfund transfers	-	-	-
Surplus/(deficit) from prior year	(40,067)	(12,044)	(1,314)
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ (1,271)

Local Street Lighting	Ports Services	Actual 2018	Budget 2018	Actual 2017
\$ 10,297	\$ 329,970	\$ 2,999,309	\$ 2,999,309	\$ 2,691,175
-	92,922	1,862,881	1,865,314	1,413,988
-	-	824,385	745,447	717,980
-	8,419	12,149	-	7,162
-	3,250	80,833	18,566	73,987
10,297	434,561	5,779,557	5,628,636	4,904,292
614	17,781	478,640	478,640	437,165
-	29,571	2,978,581	2,869,152	2,650,377
9,463	106,709	3,471,216	3,508,610	2,750,865
-	-	19,862	19,862	19,862
-	-	(1,643,675)	(1,443,805)	(1,324,429)
-	67,203	146,427	136,054	132,844
10,077	221,264	5,451,050	5,568,513	4,666,684
220	213,297	328,507	60,123	237,608
-	-	-	450,000	-
-	-	(21,041)	(13,668)	(20,232)
-	(391,315)	(394,049)	(860,185)	(182,345)
220	(178,018)	(86,583)	(363,730)	35,031
-	111,280	(6,874)	281,012	(160,042)
-	67,203	146,427	136,054	132,844
-	-	(131)	-	(115)
-	-	-	-	(2,572)
189	(97)	(53,333)	(53,336)	(58,479)
\$ 409	\$ 368	\$ (494)	\$ -	\$ (53,333)

Sunshine Coast Regional District

General Revenue Fund - Environmental Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 7

For the Years Ended December 31, 2018 and 2017

	Regional Solid Waste	Refuse Collection	Actual 2018	Actual 2017
Revenue				
Tax requisitions	\$ 1,772,895	\$ -	\$ 1,772,895	\$ 1,468,325
User fees and service charges	2,708,153	859,739	3,567,892	3,440,542
Investment income	22,529	2,375	24,904	8,063
Other revenue	167,087	-	167,087	164,703
Total Revenue	4,670,664	862,114	5,532,778	5,081,633
Expenses				
Administration	453,447	83,938	537,385	479,105
Wages and benefits	898,692	10,021	908,713	913,475
Operating	2,878,841	703,909	3,582,750	4,439,663
Amortization of tangible capital assets	52,738	-	52,738	45,235
Loss (gain) on disposal of tangible capital assets	111	-	111	-
Total Expenses	4,283,829	797,868	5,081,697	5,877,478
Annual Operating Surplus (Deficit)	386,835	64,246	451,081	(795,845)
Less: Acquisition of tangible capital assets	(75,933)	-	(75,933)	(41,116)
Increase (Decrease) in Financial Equity	310,902	64,246	375,148	(836,961)
Transfer (to)/from reserves	129,794	(64,246)	65,548	42,422
Transfer (to)/from unfunded liability	(401,993)	-	(401,993)	657,752
Transfer (to)/from unfunded amortization	52,738	-	52,738	45,235
Transfer (to)/from unfunded loss on asset	111	-	111	-
Surplus/(deficit) from prior year	(91,552)	-	(91,552)	-
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -	\$ (91,552)

Sunshine Coast Regional District

General Revenue Fund - Public Health Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 8

For the Years Ended December 31, 2018 and 2017

	Cemetery	Pender Harbour Health Clinic	Actual 2018	Actual 2017
Revenue				
Tax requisitions	\$ 110,395	\$ 137,381	\$ 247,776	\$ 240,179
User fees and service charges	58,161	-	58,161	63,153
Investment income	4,616	975	5,591	2,164
Total Revenue	173,172	138,356	311,528	305,496
Expenses				
Administration	17,668	6,341	24,209	31,664
Wages and benefits	37,948	-	37,948	46,668
Operating	51,620	126,040	177,680	161,602
Amortization of tangible capital assets	3,434	-	3,434	4,141
Total Expenses	110,870	132,381	243,251	244,075
Annual Operating Surplus (Deficit)	62,302	5,975	68,277	61,421
Increase (Decrease) in Financial Equity	62,302	5,975	68,277	61,421
Transfer (to)/from reserves	(65,736)	(5,975)	(71,711)	(65,240)
Transfer (to)/from unfunded amortization	3,434	-	3,434	4,141
Interfund transfers	-	-	-	(322)
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -	\$ -

Sunshine Coast Regional District

General Revenue Fund - Planning and Development Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 9

For the Years Ended December 31, 2018 and 2017

	Regional Planning	Rural Planning	Geographic Information Services	Heritage
Revenue				
Grants in lieu of taxes	\$ 8	\$ -	\$ -	\$ -
Tax requisitions	161,353	780,552	-	(633)
Government transfers	1,000	-	-	-
User fees and service charges	518	65,737	107	-
Investment income	1,316	3,374	2,713	-
Gain on sale of land held for resale	-	-	-	-
Other revenue	1,123	8,800	4,080	-
Total Revenue	165,318	858,463	6,900	(633)
Expenses				
Administration	34,850	196,581	-	294
Wages and benefits	104,623	668,083	205,635	1,841
Operating	17,861	113,563	54,483	-
Internal recoveries	-	-	(333,522)	-
Amortization of tangible capital assets	-	1,584	24,666	-
Total Expenses	157,334	979,811	(48,738)	2,135
Annual Operating Surplus (Deficit)	7,984	(121,348)	55,638	(2,768)
Less: Acquisition of tangible capital assets	-	-	(38,201)	-
Less: Net change in land held for resale	-	-	-	-
Increase (Decrease) in Financial Equity	7,984	(121,348)	17,437	(2,768)
Transfer (to)/from reserves	(7,984)	137,409	(54,041)	-
Transfer (to)/from appropriated surplus	-	(8,500)	-	-
Transfer (to)/from unfunded amortization	-	1,584	24,666	-
Transfer (to)/from other funds	-	-	-	-
Interfund transfers	-	2,494	11,938	-
Surplus/(deficit) from prior year	-	(34,921)	-	3,365
Total Surplus (Deficit) for the year	\$ -	\$ (23,282)	\$ -	\$ 597

House numbering	Building Inspection Services	Economic Development	Hillside	Actual 2018	Budget 2018	Actual 2017
\$ -	\$ -	\$ 1,142	\$ -	\$ 1,150	\$ -	\$ 931
-	244,999	193,331	18,365	1,397,967	1,397,967	1,217,299
-	-	-	-	1,000	606	5,000
59,325	784,305	-	-	909,992	629,424	753,882
1,549	11,174	-	12,192	32,318	-	8,060
-	-	-	-	-	-	792,867
-	100	-	-	14,103	600	77,872
60,874	1,040,578	194,473	30,557	2,356,530	2,028,597	2,855,911
5,356	145,622	14,793	-	397,496	397,496	387,883
19,290	536,576	220	-	1,536,268	1,539,319	1,438,196
2	72,223	206,530	-	464,662	514,682	385,238
-	-	-	-	(333,522)	(333,522)	(338,386)
-	11,887	-	-	38,137	32,661	40,619
24,648	766,308	221,543	-	2,103,041	2,150,636	1,913,550
36,226	274,270	(27,070)	30,557	253,489	(122,039)	942,361
-	-	-	-	(38,201)	(79,710)	(5,507)
-	-	-	20,577	20,577	-	133,610
36,226	274,270	(27,070)	51,134	235,865	(201,749)	1,070,464
(24,288)	(285,365)	-	(757,254)	(991,523)	235,931	(293,612)
-	-	-	-	(8,500)	-	(75,000)
-	11,887	-	-	38,137	32,661	40,619
-	-	-	706,120	706,120	(88,365)	(930,597)
(11,938)	(792)	-	-	1,702	(500)	18,784
-	-	53,578	-	22,022	22,022	191,364
\$ -	\$ -	\$ 26,508	\$ -	\$ 3,823	\$ -	\$ 22,022

Sunshine Coast Regional District

General Revenue Fund - Recreation and Cultural Services

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 10

For the Years Ended December 31, 2018 and 2017

	Pender Harbour Pool	School facilities - Joint Use	Gibsons and Area Library	Museum Service	Halfmoon Bay & Roberts Creek Library Service
Revenue					
Grants in lieu of taxes	\$ -	\$ -	\$ -	\$ -	\$ 6
Tax requisitions	452,694	2,919	889,856	136,142	286,068
Frontage and parcel taxes	70,750	-	-	-	-
Government transfers	-	-	-	-	-
User fees and service charges	145,275	87	-	-	-
Investment income	3,618	259	712	-	-
Other revenue	12,255	-	-	-	-
Total Revenue	684,592	3,265	890,568	136,142	286,074
Expenses					
Administration	62,339	1,256	49,996	8,119	12,334
Wages and benefits	323,218	242	7,620	-	-
Operating	138,260	23,028	637,878	128,023	204,305
Debt charges - interest	42,423	-	-	-	-
Amortization of tangible capital assets	97,382	-	51,939	-	-
Total Expenses	663,622	24,526	747,431	136,142	216,639
Annual Operating Surplus (Deficit)	20,970	(21,261)	(56,863)	-	69,435
Add: Proceeds from long term debt	-	-	-	-	-
Less: Debt principle repayment	(42,905)	-	-	-	-
Less: Acquisition of tangible capital assets	(17,210)	-	(64,051)	-	-
Increase (Decrease) in Financial Equity	(39,145)	(21,261)	(120,914)	-	69,435
Transfer (to)/from reserves	(58,958)	13,527	(460)	-	-
Transfer (to)/from appropriated surplus	966	-	-	-	-
Transfer (to)/from unfunded amortization	97,382	-	51,939	-	-
Transfer (to)/from other funds	(245)	-	-	-	-
Interfund transfers	-	-	69,435	-	(69,435)
Surplus/(deficit) from prior year	-	(1,258)	-	-	5
Total Surplus (Deficit) for the year	\$ -	\$ (8,992)	\$ -	\$ -	\$ 5

Community Recreation Facilities Service	Community Parks	Bicycle and Walking Paths	Dakota Ridge Recreation Service	Regional Recreation Programs	Egmont/Pender Harbour Library Service	Actual 2018	Actual 2017
\$ 178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 184	\$ 161
4,598,664	1,681,735	73,596	214,201	149,404	34,837	8,320,116	8,359,221
1,629,204	-	-	-	-	-	1,699,954	1,703,127
-	45,416	-	-	-	-	45,416	21,860
1,781,310	63,722	-	30,162	2,104	-	2,022,660	1,942,268
45,684	14,164	5,379	3,799	124	-	73,739	36,935
386,651	48,027	-	-	-	-	446,933	421,737
8,441,691	1,853,064	78,975	248,162	151,632	34,837	12,609,002	12,485,309
716,542	221,992	24,038	28,043	11,207	1,877	1,137,743	1,152,699
3,030,264	755,248	9,947	71,084	323	-	4,197,946	4,072,955
1,797,437	611,187	8,720	107,757	144,457	31,894	3,832,944	3,506,854
924,661	28,846	-	33	-	-	995,963	1,026,210
905,658	262,508	106,207	45,966	-	-	1,469,660	1,453,847
7,374,562	1,879,781	148,912	252,883	155,987	33,771	11,634,256	11,212,665
1,067,129	(26,717)	(69,937)	(4,721)	(4,355)	1,066	974,748	1,272,644
-	40,500	-	-	-	-	40,500	-
(1,048,160)	(122,661)	-	(2,362)	-	-	(1,216,088)	(1,362,329)
(368,696)	(130,235)	(125)	-	-	-	(580,317)	(551,396)
(349,727)	(239,113)	(70,062)	(7,083)	(4,355)	1,066	(781,159)	(641,081)
(552,091)	(70,707)	(36,145)	(38,866)	12,542	-	(731,158)	(776,893)
-	48,138	-	-	-	-	49,104	33,140
905,658	262,508	106,207	45,966	-	-	1,469,660	1,453,847
(6,343)	(366)	-	-	-	-	(6,954)	(23,404)
2,503	(460)	-	(17)	-	(1,066)	960	(55,050)
-	-	-	-	(8,187)	-	(9,440)	1
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (8,987)	\$ (9,440)

Sunshine Coast Regional District

Water Utility

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 11

For the Years Ended December 31, 2018 and 2017

	Actual 2018	Budget 2018	Actual 2017
Revenue			
Frontage and parcel taxes	\$ 3,532,871	\$ 3,490,576	\$ 3,479,280
Government transfers	985,543	2,975,288	2,585,476
User fees and service charges	4,344,475	4,216,353	4,187,420
Investment income	191,031	-	91,150
Contributed assets	88,250	-	372,413
Other revenue	540,388	267,600	110,221
Total Revenue	9,682,558	10,949,815	10,825,960
Expenses			
Administration	842,507	842,507	787,684
Wages and benefits	2,314,659	2,852,611	2,334,901
Operating	1,782,857	1,700,453	1,794,041
Debt charges - interest	124,040	125,209	125,397
Internal recoveries	(6,445)	-	(2,352)
Amortization of tangible capital assets	1,779,751	1,817,374	1,828,301
Loss (gain) on disposal of tangible capital assets	36,833	-	631
Total Expenses	6,874,202	7,338,154	6,868,603
Annual Operating Surplus (Deficit)	2,808,356	3,611,661	3,957,357
Add: Proceeds from sale of assets	-	-	10,159
Add: Proceeds from long term debt	30,000	10,612,884	-
Less: Debt principle repayment	(286,386)	(235,354)	(278,743)
Less: Acquisition of tangible capital assets	(3,278,874)	(17,427,349)	(5,084,431)
Increase (Decrease) In Financial Equity	(726,904)	(3,438,158)	(1,395,658)
Transfer (to)/from reserves	(1,083,441)	1,620,784	(459,090)
Transfer (to)/from unfunded loss on asset	36,833	-	631
Transfer (to)/from unfunded amortization	1,779,751	1,817,374	1,828,301
Transfer (to)/from other funds	(1,585)	-	25,842
Interfund transfers	(4,654)	-	(26)
Total Surplus (Deficit) for the year	\$ -	\$ -	\$ -

Sunshine Coast Regional District

Sewer Fund

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 12

For the Years Ended December 31, 2018 and 2017

	Actual 2018	Budget 2018	Actual 2017
Revenue			
Frontage and parcel taxes	\$ 82,700	\$ 82,800	\$ 70,810
Government transfers	643,110	735,421	77,953
User fees and service charges	211,963	201,595	205,546
Investment income	23,663	-	12,066
Contributed assets	661,222	-	-
Total Revenue	1,622,658	1,019,816	366,375
Expenses			
Administration	24,782	24,782	23,552
Wages and benefits	105,487	103,900	75,307
Operating	129,926	119,762	109,548
Amortization of tangible capital assets	56,128	39,666	40,280
Total Expenses	316,323	288,110	248,687
Annual Operating Surplus (Deficit)	1,306,335	731,706	117,688
Add: Proceeds from long term debt	-	284,795	-
Less: Acquisition of tangible capital assets	(1,517,199)	(1,020,216)	(149,856)
Increase (Decrease) Financial Equity	(210,864)	(3,715)	(32,168)
Transfer (to)/from reserves	10,828	7,687	(69,519)
Transfer (to)/from unfunded amortization	56,128	39,666	40,280
Transfer to/(from) other funds	189,071	-	17,768
Surplus/(deficit) from prior year	(43,639)	(43,638)	-
Total Surplus (Deficit) for the year	\$ 1,524	\$ -	\$ (43,639)

Sunshine Coast Regional District

General Capital Fund - Hillside Development Project

Summary Statement of Revenue, Expenses and Transfers (unaudited)

Schedule 13

For the Years Ended December 31, 2018 and 2017

	Actual 2018	Budget 2018	Actual 2017
Expenses			
Administration	\$ 8,683	\$ 8,683	\$ 17,799
Wages and benefits	7,299	10,442	4,981
Operating expenditures	37,228	128,840	34,663
Total Development Costs	53,210	147,965	57,443
Less: Operating Revenue			
Water leases	73,787	59,600	65,685
Land leases	-	-	17,819
Investment income	-	-	415
	73,787	59,600	83,919
Net development costs	20,577	(88,365)	26,476
Proceeds from sale of land held for resale	-	-	900,000
Total Surplus (Deficit) for the year	\$ 20,577	\$ (88,365)	\$ 926,476

Sunshine Coast Regional District

Statement of Changes in Reserve Fund Balances (unaudited)

Schedule 14

For the Years Ended December 31, 2018 and 2017

Bylaw	Purpose	Balance, Beginning of Year	Investment Earnings	Contributions / Transfers	Balance, End of Year
	General Government				
495/504	General Administration Capital	\$ 41,584	\$ 878	\$ -	\$ 42,462
648	General Administration Operating	325,456	6,758	122,540	454,754
496	Administration Building	201,206	4,433	45,926	251,565
648	Finance	202,013	4,267	157,888	364,168
648	Human Resources	173,225	3,286	7,372	183,883
504/648	Information Services	125,055	2,733	91,788	219,576
648	Area D Grant in Aid	3,107	66	-	3,173
648	Electoral Area Services	147,914	3,243	9,749	160,906
648	Corporate Sustainability	91,018	1,922	9,013	101,953
648	Regional Sustainability	41,400	874	10,651	52,925
	Area B Feasibility Studies	25,925	548	-	26,473
	Area D Feasibility Studies	25,925	548	-	26,473
649/677	Bylaw Enforcement	51,968	1,098	31,433	84,499
	Halfmoon Bay Smoke Control	1,510	32	-	1,542
650	Roberts Creek Smoke Control	11,514	243	-	11,757
489/497	Gibsons Fire Protection Capital	439,943	6,480	(79,629)	366,794
678	Gibsons Fire Protection Operating	8,840	108	30,729	39,677
490	Roberts Creek Fire Protection	313,313	7,390	216,352	537,055
491	Halfmoon Bay Fire Protection	325,537	7,394	88,833	421,764
601	Egmont Fire Protection	123,327	2,563	23,094	148,984
492	911 Telephone	443,751	10,381	111,978	566,110
493	SC Emergency Planning	118,144	2,495	9,364	130,003
651/680	Animal Control	138,499	2,925	17,379	158,803
529/652	Sunshine Coast Transit	183	4	52,485	52,672
486/607	Ports	602,890	8,419	(119,699)	491,610
563	Maintenance Facility	174,383	3,596	62,069	240,048
653	Regional Solid Waste Operating	123,492	1,236	(73,652)	51,076
670	Zero Waste Operating	208,829	4,795	33,810	247,434
653	Landfills Operating	121,417	956	(96,931)	25,442
654	Refuse Collection Operating	100,262	2,375	61,861	164,498
515	Pender Harbour Health Clinic	44,012	975	5,000	49,987
655	Cemetery Operating	210,736	4,616	61,121	276,473
681	Regional Planning	62,314	1,316	6,668	70,298
656/657	Rural Planning	199,104	3,374	(140,782)	61,696
504	PIMS Capital	140,699	2,713	51,327	194,739
	House Numbering	81,891	1,549	22,740	106,180
495	Building Inspection	530,176	11,174	274,190	815,540
715	Hillside - Operating	-	12,191	745,063	757,254
590/609	Community Recreation Facilities	1,942,885	39,330	512,757	2,494,972
494/660	Pender Harbour Pool	158,804	3,373	55,586	217,763
	School Facilities Joint Use	13,527	259	(13,786)	-
609	Gibsons Library	39,608	712	(252)	40,068
533/662	Community Parks	652,426	13,798	56,908	723,132
683	Bicycle & Walking Paths	187,907	4,061	20,411	212,379
	Area A Bicycle & Walking Paths	62,443	1,319	10,355	74,117
	Regional Recreation Programs	14,111	124	(12,665)	1,570
	Dakota Ridge	179,879	3,799	35,068	218,746
	Total General Reserve Funds	9,232,152	196,729	2,514,112	11,942,993

Sunshine Coast Regional District

Statement of Changes in Reserve Fund Balances Schedule 14

For the Years Ended December 31, 2018 and 2017

Bylaw	Purpose	Balance, Beginning of Year	Investment Earnings	Contributions / Transfers	Balance, End of Year
Water Revenue					
488	Regional Water Capital	5,480,953	103,412	(485,364)	5,099,001
	Regional Water Operating	1,609,546	43,949	1,226,201	2,879,696
498	Regional Water Land	17,082	361	-	17,443
589	North Pender Water Capital	474,224	9,840	(76,133)	407,931
	North Pender Water Operating	120,516	3,135	96,840	220,491
	South Pender Water Capital	682,745	15,106	38,079	735,930
	South Pender Water Operating	645,960	13,643	94,372	753,975
Total Water Reserve Funds		9,031,026	189,446	893,995	10,114,467
Sewer Revenue					
512/608	Greaves Road	12,022	190	(2,031)	10,181
512	Sunnyside	23,311	482	936	24,739
	Jolly Roger	58,834	995	(7,310)	52,519
512/608	Secret Cove	37,577	613	(10,484)	27,706
	Lee Bay	484,294	10,228	(6,000)	488,522
512	Square Bay	123,976	2,615	(15,373)	111,218
	Langdale	50,367	692	(17,273)	33,786
512/608	Canoe Road	6,757	85	(3,518)	3,324
608	Merrill Crescent	9,115	193	(8,421)	887
512/608	Curran Road	76,897	1,624	8,884	87,405
512/608	Roberts Creek Co-housing	26,287	555	7,564	34,406
608	Lily Lake Village	38,392	811	6,073	45,276
512/608	Woodcreek Park	175,668	3,710	3,951	183,329
668/669	Painted Boat	40,698	860	8,513	50,071
Total Sewer Reserve Funds		1,164,195	23,663	(34,489)	1,153,369
Total Reserve Funds		\$ 19,427,373	\$ 409,838	\$ 3,373,618	\$ 23,210,829

**Sunshine Coast Regional District
2018
Schedule of Guarantee and Indemnity Agreements**

Financial Information Regulation Schedule 1 Section (5)

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation

**Sunshine Coast Regional District
2018
Schedule of Remuneration and Expenses**

Financial Information Regulation Schedule 1 Section (6)

1. Elected Officials, and Members of the Board of Directors

NAME	POSITION	REMUNERATION	EXPENSES
Beamish, William	DIRECTOR	\$ 3,495	\$ 195
Croal, David	ALTERNATE DIRECTOR	\$ 150	\$ -
Falk, Leslie	ALTERNATE DIRECTOR	\$ 1,746	\$ -
Grindon, Stephanie	ALTERNATE DIRECTOR	\$ 59	\$ -
Hay, Laurella	ALTERNATE DIRECTOR	\$ 2,059	\$ 19
Hiltz, Mark	DIRECTOR	\$ 3,386	\$ 1,237
Inkster, Darren	ALTERNATE DIRECTOR	\$ 8,450	\$ 100
Julius, Keith	DIRECTOR	\$ -	\$ 175
Lamb, Thomas	DIRECTOR	\$ 3,126	\$ 65
Lebbell, Mark	DIRECTOR	\$ 28,864	\$ 3,233
Lee, Leonard	DIRECTOR	\$ 3,346	\$ 1,687
Lewis, Lorne	DIRECTOR	\$ 28,120	\$ 2,812
Lutes, Alice	ALTERNATE DIRECTOR	\$ 5,268	\$ -
Marteinson, Douglas	ALTERNATE DIRECTOR	\$ 48	\$ -
Mauro, Frank	DIRECTOR	\$ 33,560	\$ 10,835
McMahon, Donna	DIRECTOR	\$ 3,756	\$ 459
Milne, Bruce	CHAIR	\$ -	\$ 2,252
Morton, Michelle	ALTERNATE DIRECTOR	\$ 2,059	\$ -
Nohr, Garry	DIRECTOR	\$ 30,770	\$ 6,533
Pratt, Lori	CHAIR	\$ 5,704	\$ 992
Rowe, Brenda	ALTERNATE DIRECTOR	\$ 203	\$ -
Shanks, Mike	ALTERNATE DIRECTOR	\$ 244	\$ -
Siegers, Darnelda	VICE CHAIR	\$ 3,981	\$ -
Smith, Brian	ALTERNATE DIRECTOR	\$ 1,746	\$ -
Stamford, Kate-Louise	ALTERNATE DIRECTOR	\$ 3,011	\$ -
Tize, Andreas	DIRECTOR	\$ 3,512	\$ 536
Toth, Alton	ALTERNATE DIRECTOR	\$ 516	\$ -
Valeriote, Jeremy	DIRECTOR	\$ 25,285	\$ 1,362
White, Silas	ALTERNATE DIRECTOR	\$ 3,018	\$ 37
Winn, Ian	VICE CHAIR	\$ 31,721	\$ 7,498
Wright, K. Douglas	DIRECTOR	\$ 15,338	\$ -
Accident Insurance:	Policy carried by Regional District on behalf of the Board of Directors		
Total elected officials, and members of the Board of Directors			
A.		\$252,540	\$40,027

**Sunshine Coast Regional District
2018
Schedule of Remuneration and Expenses**

2. Employees

NAME	POSITION	REMUNERATION	EXPENSES
Abbott, Codi	Utility Operations Superintendent	\$ 104,166	\$ 2,310
Allen, Andrew	Manager, Planning and Development	\$ 108,764	\$ 2,012
Boutillier, Kris	Senior Information Technology Coordinator	\$ 86,641	\$ 400
Cole, Debbie	Manager, Pender Harbour Aquatic and Fitness Centre	\$ 78,429	\$ 2,862
Cooper, Robyn	Manager, Solid Waste Services	\$ 107,696	\$ 2,833
Crosby, David	Manager, Utility Services - Special Projects	\$ 89,971	\$ -
Dykstra, Gordon	Manager, Transit and Fleet	\$ 107,940	\$ 856
Eaton, James	Utility Technician II	\$ 92,063	\$ 1,173
Hall, Ian	GM, Planning and Community Development Services	\$ 138,279	\$ 1,659
Hemstalk, Dan	Utilities Coordinator	\$ 94,161	\$ 371
Kennett, Brian	Building Official 2	\$ 76,667	\$ 5,031
Legault, Angie	Senior Manager, Administration and Legislative Services	\$ 141,298	\$ 2,574
Loveys, Janette	Chief Administrative Officer	\$ 200,340	\$ 14,884
Michael, Robert	Fire Chief, GDVFD	\$ 118,905	\$ 5,245
Nelson, David	Manager, Information Technology and GIS	\$ 119,538	\$ 2,480
Parker, Gerald	Senior Manager, Human Resources	\$ 131,909	\$ 10,048
Perreault, Tina	GM, Corporate Services	\$ 145,079	\$ 4,799
Preston, Karen	Manager, Recreation and Community Partnerships	\$ 110,612	\$ 2,125
Reid, Sherry	Deputy Corporate Officer	\$ 81,028	\$ 1,763
Robinson, Ken	Manager, Facility Services and Parks	\$ 107,018	\$ 1,797
Rosenboom, Remko	GM, Infrastructure Services	\$ 108,027	\$ 23,004
Sears, Steven	Transportation Superintendent	\$ 86,722	\$ 1,244
Siao, Yuli	Senior Planner	\$ 97,239	\$ 2,208
Skel, Tor	Building Official 1	\$ 75,144	\$ 2,988
Stoker, Lindsay	Human Resources Advisor	\$ 94,513	\$ 1,197
Totten, Dean	Facility Services Supervisor	\$ 76,757	\$ 2,057
Trent, Cheryl	GIS Administrator	\$ 77,794	\$ 1,426
Vanstrepren, Sean	Utility Technician II	\$ 91,068	\$ 1,793
Vanvelzen, Allen	Facility Services Coordinator	\$ 96,884	\$ 1,694
Viitanen, Bryce	Senior Systems Analyst	\$ 79,509	\$ 883
Walkey, Shane	Manager, Utility Services	\$ 106,693	\$ 1,683
Whittleton, Allen	Chief Building Official	\$ 102,181	\$ 3,550
Zacharias, Sara	Manager, Financial Services	\$ 112,988	\$ 5,396
Zayshley, Dynie	Fleet Maintenance Supervisor	\$ 76,824	\$ 410
Consolidated total of employees with remuneration of \$75,000 or less		\$9,893,072	130,938
Total: Employees		B. \$13,415,918	\$245,694

**Sunshine Coast Regional District
2018
Schedule of Remuneration and Expenses**

3. Reconciliation

Total remuneration - elected officials, and members of the Board of Directors	A.	252,540
Total remuneration - employees	B.	13,415,918
Subtotal (Balanced to T4's, T4A's plus Box 70-Municipal Officer expense allowance)		13,668,458
Reconciling Items:		
2018 Wages, benefits and leave accruals	(1,017,216)	
2019 Wages, benefits and leave accruals	1,002,139	
Employer contributions for EI, CPP, MSP, MPP and non-taxable benefits	2,932,643	
WorkSafe BC premiums	335,748	
Wages capitalized as tangible capital assets	(399,195)	
Other adjustments such as post-employment benefits, third party payments	(167,209)	
		2,686,910
Subtotal after reconciling items		16,355,368
Total per Consolidated Financial Statements (Note 21 - Expense and Expenditure by Object)		16,355,368
Variance		-

**Sunshine Coast Regional District
2018
Statement of Severance Agreements**

Financial Information Regulation Schedule 1 Section 6(7)

There were no severance agreements made between the Sunshine Coast Regional District and its employees during fiscal year 2018.

**Sunshine Coast Regional District
2018
Schedule of Payments To Suppliers of Goods and Services**

Financial Information Regulation Schedule 1 Section (7)

1. Consolidated total paid to suppliers who received aggregate payments exceeding \$25,000 (Detail Follows):	\$ 22,305,415
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Supplier Name	Aggregate amount paid to supplier exceeding \$25,000
1141444 B.C. Ltd. Coast Climate Control	32,150
Aeroquest Mapcon	40,111
Airspan Helicopters Ltd	35,821
Alfred Horie Construction Co Ltd	77,086
All-Clear Traffic Control	87,385
Andrew Curtiss Contracting	29,088
Associated Environmental Consultants Inc.	248,401
Associated Fire Safety Equipment	320,702
BA Blacktop Ltd - Sechelt	441,073
BC Ferry Services Inc	41,318
BC Hydro	729,141
BDO Dunwoody LLP	65,854
Brenntag Canada Inc	41,884
Canadian Mattress Recycling	71,028
Carla Parr-Pearson	29,807
Cel-Com Systems Ltd	73,696
City Transfer Inc	80,639
Cleartech Industries Inc.	73,347
Coast Reporter	56,652
Columbia Fuels	146,376
Corix Water Products LP	164,481
Corporate Express Canada Inc	65,422
Dave Mitchell & Associates Ltd.	29,400
Diamond Head Consulting Ltd	33,487
Dragons' Den Janitorial Ltd	100,845
Duke Refrigeration & Hvac Ltd	84,761
Eastlink	89,571
ECOfluid Systems Inc	811,999
E-Comm	106,256
ESRI Canada	111,726
Fastrac Backhoe & Trucking Ltd	37,884
Flocor	26,491
FortisBC-Natural Gas	94,641
Fred Surridge Ltd	282,569
Gibsons Building Supplies	71,180
Gibsons Disposal Ltd	364,649
Gibsons Tree Service	29,873
Graham Farstad Associates Ltd	25,051
Great Asian Team	70,429
Green Wave Marine Services Inc.	337,731
GRIPS	115,159
Guillevin International Co.	31,605
Hach Sales And Service Canada LP	63,354
Haley Motors Ltd.	65,188
Indian Isle Construction (1982) Ltd	274,522
Insight Canada Inc	39,150
Insurance Corporation of British Columbia	108,132
Island Communications Ltd	26,623
Jerry's Janitorial Services	30,870
Jim's Mowing	46,682
Justice Institute of BC	68,290
Keats Island Construction And Services Ltd	68,987
KLA Engineering Ltd.	29,517
Lehigh Materials	35,149
Maxxam Analytics	113,681
McCarthy Tetrauit LLP	150,013

**Sunshine Coast Regional District
2018
Schedule of Payments To Suppliers of Goods and Services**

Supplier Name	Aggregate amount paid to supplier exceeding \$25,000
McElhanney Consulting Services Ltd	27,752
Mearl's Machine Works Ltd	42,759
Medical Services Plan Billing	129,563
Mercury Transport Inc	104,901
Michael or Donna Dunn	35,265
Minister of Finance	86,566
Municipal Pension Plan	2,049,794
NB Contracting Ltd	220,290
Neptune Technology Group	137,958
New West Gypsum Recycling (BC) Inc.	57,980
Olson Electric Ltd	80,708
Onsite Engineering Ltd	69,509
Open Text Corporation	53,541
Pacific Blue Cross	1,203,272
Parkland Refining (BC) Ltd.	556,212
Peninsula Septic Tank Service Ltd.	34,248
Prairiecoast Equipment	44,690
Principle Architecture Inc	27,217
Receiver General For Canada	3,771,827
Revelstoke Iron Grizzly	68,712
Rocket Appliance	37,737
Rocky Mountain Phoenix	33,948
Salish Soils Inc.	337,343
School District #46	36,579
SCP Distributors Inc. Canada	25,767
Sechelt Indian Band	38,805
Sechelt Insurance Ag (1987) Ltd	42,376
Shy's Forest Products Ltd	135,213
Sicotte Bulldozing Ltd	539,549
Softchoice Corporation	198,794
South Coast Ford Sales	86,097
Stanton Hoeing Ltd	127,186
Star-Tek Industrial Services Ltd.	174,865
Sunshine Coast Search and Rescue Society	33,578
Swanson's Ready Mix Ltd	25,842
Telus	62,857
Telus Mobility	49,540
Temp-Pro Refrigeration Ltd.	383,286
Terra Reproductions Inc.	35,925
The Tempest Development Group Inc	36,721
The YMCA of Greater Vancouver	71,566
Town of Gibsons	1,903,818
Unifor Local #466	108,515
Unifor National	73,740
Unit4 Business Software	76,588
Univar Canada Ltd	87,538
Waste Management of Canada Corporation	1,087,651
Waterhouse Environmental Services Corporation	158,027
Wharf Tire & Mechanical	28,863
Wolseley Canada Inc	78,290
Workers' Compensation Board	370,281
XCG Consultants Ltd	61,829
Xerox Canada Ltd	27,011
Total aggregate amount paid to suppliers exceeding \$25,000	\$ 22,305,415

2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less: **\$ 3,422,202**

3. Total of payments to suppliers for grants and contributions exceeding \$25,000:

Consolidated total of grants exceeding \$25,000	\$ 3,734,802
Consolidated total of contributions exceeding \$25,000	-
Consolidated total of all grants and contributions exceeding \$25,000	\$ 3,734,802

**Sunshine Coast Regional District
2018
Schedule of Payments To Suppliers of Goods and Services**

4. Reconciliation:

Accounts Payable Year to Date Paid:	\$ 29,748,141
Total of aggregate payments exceeding \$25,000 paid to suppliers	22,305,415
Consolidated total of payments of \$25,000 or less paid to suppliers	3,422,202
Consolidated total of all grants and contributions exceeding \$25,000	3,734,802
Total expenses paid to Directors (see detail on schedule of remuneration and expense)	40,027
Total expenses paid to Employees (see detail on schedule of remuneration and expense)	245,694
Balanced to Accounts Payable Year to Date Paid Report	\$ 29,748,141
Reconciling items*	See Note Below
Total per Statement of Revenue and Expenditure (Statement of Operations)	38,016,803
Variance*	\$ (8,268,662)

***Reconciliation/Variance Notes**

The Sunshine Coast Regional District attests to the accuracy of the figures presented. A reconciliation between the schedules to the Statement of Financial Information (the schedule showing payments made to vendors for the provision of goods or services) and the Consolidated Statement of Financial Activities (operational statement) is not possible, as the following transactions are not included on both statements:

- *GST/HST rebate and input tax credits
- *Bank charges and interest
- *Transfers
- *Work in progress
- *Inventory
- *Prepaid accounts
- *Accruals

Tina Perreault
Chief Financial Officer

**Sunshine Coast Regional District
2018
Statement of Financial Information Approval**

Financial Information Regulation Schedule 1 Section (9)

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

Tina Perreault
Chief Financial Officer

Lori Pratt
Chair

June 27, 2019

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: David Nelson – Manager, Information Technology and GIS

SUBJECT: CITYWORKS SOFTWARE LICENSE AGREEMENT – 3 YEAR EXTENSION

RECOMMENDATION(S)

THAT the report titled Cityworks Software License Agreement – 3 Year Extension be received;

AND THAT a 3 year extension of the Cityworks software license in the amount of \$37,450 per year (inclusive of PST) for a total of \$112,350 be approved;

AND THAT the 2020-2024 Financial Plan be updated accordingly;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Board Meeting.

BACKGROUND

An Enterprise Asset / Work Management system was approved as part of the scope of the Sunshine Coast Regional District (SCRD) Corporate Software Upgrade project in 2015 in the amount of \$150,000. The SCRD also applied to the Strategic Priorities Fund-Federal Gas Tax (SPF) for the “*Enterprise Asset Management Software Implementation*” and was notified in February 2016 of a \$412,831 grant award. The project was 100% funded through the grant.

The Cityworks software was procured through a competitive tender with ESRI Canada as the chosen provider; and went-live in January 2017. The SCRD uses it for work management and asset management: service requests, work orders, inspections, and preventative maintenance business processes. The Cityworks system is tightly integrated with GIS mapping solutions. An asset lifecycle management application for modelling asset condition assessments and expected degradations is also part of the software.

DISCUSSION

The Cityworks software has been licensed to the SCRD at a cost of \$35,417 per year (inclusive of PST) on a 3 year subscription agreement that expires on June 27, 2019. The vendor, ESRI Canada, has proposed the following 3 year extension with equal annual payments as shown below. The extension would provide continued access to the Cityworks solutions through June 27, 2022.

Term	Year 1 June 27, 2019	Year 2 June 27, 2020	Year 3 June 27, 2021	Total
Total Annual Term License Fee (Inclusive of PST)	\$37,450.00	\$37,450.00	\$37,450.00	\$112,350.00

The Cityworks software is the intellectual property of Azteca Systems, a closely-held US corporation who has partnered with ESRI Canada to re-sell their solution to Canadian customers. ESRI is the only Canadian reseller for this license extension. Therefore, it is recommended that the SCRD renew its software license agreement for an additional 3 year term with ESRI Canada.

Financial Implications

The Enterprise Asset Management System is currently recovered through the Support Services Allocation method. Annual increase in the license fee is approximately \$2,033 per year.

Although the contract is being renewed part way through the year, staff believe the additional \$1,015 for 2019 can be accommodated within existing budgets; however, the 2020-2024 Financial Plan and base budget should be amended to reflect the new contract value.

STRATEGIC PLAN AND RELATED POLICIES

This contract renewal aligns with the SCRD's Purchasing, Financial Sustainability and Asset Management Policies.

CONCLUSION

The Cityworks software solution has provided suitable process automation for our work management and asset management services over a three year license agreement that is due to expire June 27, 2019. The recommendation is to accept ESRI Canada's offer to extend the agreement for a further 3 years at \$37,450 per year for a total 3 year cost of \$112,350.

Reviewed by:			
Manager		Finance	X – T. Perreault
GM		Legislative	
Interim CAO	X – A. Legault	Purchasing	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: David Nelson – Manager, Information Technology and GIS

SUBJECT: Award Report for Request for Proposal (RFP) 19 387 Multi-Function-Printers (MFPs)

RECOMMENDATION(S)

THAT the report titled Award Report for Request for Proposal (RFP) 19 387 Multi-Function-Printers (MFPs) be received;

AND THAT a 5 year contract for MFPs be awarded to Xerox Canada, DBA West X Business Solutions for total contract value of \$215,700 (plus applicable taxes);

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 Board Meeting.

BACKGROUND

The Sunshine Coast Regional District (SCRD) currently utilizes a fleet of 17 Xerox MFP devices under an equipment leasing and support cost-per-impression contract that expired in December 2018 and is continuing on quarterly extensions. Service outages and support costs are increasing as these devices are beyond their expected useful lives.

DISCUSSION

Options and Analysis

A RFP process was completed in May 2019 that identified Xerox Canada, DBA West X Business Solutions as the preferred proponent for a new 5 year contract to lease and support 18 new MFPs that will improve service and reduce overall lease and support costs

Purchasing received three proposals and lead an evaluation team that consisted of three team members. The evaluation committee reviewed and scored the proposals against the criteria set out. Two of the proposals did not meet the mandatory criteria and were given no further consideration. Staff recommend that a 5 year contract be awarded to Xerox Canada, DBA West X Business Solutions based on meeting the specifications as outlined. The total amount of the contract value is based on the pricing received applied to the usage estimated from SCRD historical records.

Financial Implications

Leasing and licensing costs are fixed over the 5 year contract. Maintenance and support costs are variable, based on print volumes; and expected to be within plus or minus 10% of the above

estimate. Total costs are within the existing budget and no Financial Plan amendments are required.

COSTS	Year 1	Year 2	Year 3	Year 4	Year 5	Total:
Leases & Licensing (fixed)	\$ 21,657	\$ 24,350	\$ 24,350	\$ 24,350	\$ 24,350	\$ 119,059
Maintenance & Support (estimated)*	\$ 19,328	\$ 19,328	\$ 19,328	\$ 19,328	\$ 19,328	\$ 96,642
* based on 2018 total impressions	\$ 40,986	\$ 43,679	\$ 43,679	\$ 43,679	\$ 43,679	\$ 215,700

STRATEGIC PLAN AND RELATED POLICIES

This Contract meets SCRD procurement policies for competitive bidding, aligns with the Board Financial Sustainability Policy with reduction in lease costs, while providing enhanced user features and paper reduction strategies.

CONCLUSION

The existing leased MFPs are beyond expected useful life and the Contract expired in December 2018. A competitive RFP process identified Xerox Canada, DBA West X Business Solutions as the preferred proponent for a new 5 year MFP leasing and support contract that will improve service and reduce overall lease and support costs. Staff recommend the contract be awarded to Xerox Canada, DBA West X Business Solutions and no Financial Plan amendments are required as the total costs are within the existing budget.

Reviewed by:			
Manager		Finance	X – T. Perreault
GM		Legislative	
Interim CAO	X – A. Legault	Purchasing	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

SUBJECT: 2019 RURAL AREAS' GRANT-IN-AID DEBRIEF

RECOMMENDATION(S)

THAT the report titled 2019 Rural Areas' Grant-in-Aid Debrief be received.

BACKGROUND

The Regional District has the authority under Section 263(1)(c) of the *Local Government Act* “to provide assistance for the purposes of benefitting the community or any aspect of the community”. The Rural Areas Grant-in-Aid (RAGIA) Policy 5-1850-1 (Attachment A) states “The funding of Rural Areas' Grant-in-Aid is provided by the Sunshine Coast Regional District's (SCRD) five (5) unincorporated Electoral Areas being Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound and Islands (Area F).”

On April 30, 2019 the Corporate and Administrative Services Committee convened to review RAGIA applications and recommend grants to organizations. A total of \$80,255 was approved as grants to various organizations from the discretionary line item. Overall funding from RAGIA functions including the above discretionary approved, Halfmoon Bay Restorative Justice, Youth Outreach, School District 46 bursaries and Pender Harbour Community Schools Recreation Programs totaled \$140,741. A RAGIA funding history report is attached (Attachment B) for comparison of annual funding allocation.

During the application and grant intake and approval process, the Committee made observations to be brought forward for further consideration. The purpose of this report is to provide an overview of the 2019 process.

DISCUSSION

At the Special In-Camera Corporate and Administrative Services Committee meeting held on April 30, 2019, Directors discussed the 2019 applications and made recommendations regarding grants for organizations through RAGIA Functions 121-129. The Committee made observations to be brought forward to a future meeting for further discussion, as follows:

- Bursaries are supplied to Secondary Schools through RAGIA Electoral Areas A, B, D, E, and F.
 - Section 1.6 Grant allocation to SD46 for bursary funding for each of the four secondary schools is to be approved each year within the SCRD budget process. Unclaimed bursary funding provided to SD46 will

be reported to the SCRD on an annual basis. If amounts remain unclaimed after 2 years, funds will be returned to the SCRD to be re-allocated as the SCRD Board sees fit.

At the May 23, 2019 Corporate and Administrative Services Committee Meeting the Committee made the following recommendation (excerpt) and this will be brought forward as a future staff report to review the bursary process and funding allocated at the pre-budget meetings in the fall 2019:

Recommendation No. 9

2019 Rural Areas' Bursary Awards

AND THAT the Sunshine Coast Regional District bursary amount provided to the four Secondary Schools be reviewed at the 2020 Pre-Budget Special Corporate and Administrative Services Committee meeting;

- RAGIA policy should be reviewed for application guidelines i.e. sponsorships, bursaries, subsidies; things that will not be approved; or preference suggestions as follows:
 - Section 1.4 Grants will not be awarded to societies for use as scholarships, bursaries, or subsidies, with the exception of the School District 46 (SD46), under the direct approval of the SCRD.
 - Section 1.10 Rural Areas' Grant-in-Aid will not be approved for:
 - Capital costs for equipment or improvements to owned properties;
 - Fire Suppression and Life or Emergency Safety Equipment;
 - Annual Expenses;
 - Remuneration (wages, salaries, other fees);
 - Personal benefit, individuals, industrial, commercial, business undertakings (proprietor, member or stakeholder), educational institutions hospitals / healthcare;
 - Religious organizations serving primarily their membership and / or their direct religious purpose;
 - Ethnocultural organizations serving primarily their membership and / or their own ethnic promotion;
 - Annual fundraising campaigns;
 - Endowment funds;
 - Debt retirement, interest payments or reserves;
 - Cost of developing a proposal or undertaking a facility study;
 - Non-profit societies operating at a regional, provincial or Federal level and conducting fundraising by means of tag days, mail-outs or door-to-door campaigns.
 - Section 1.18 Rural Areas' Grant-in-Aid preference will be given to the following:
 - a. requests for one time only startup costs for new projects, programs, services or special events;
 - b. requests that show a society's / organization's initiative to work toward financial independence;

- c. requests from societies / organizations showing a significant benefit to the SCRD or specific Electoral Areas - Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound and Islands (Area F) and that:
 - have a demonstrated financial need;
 - promote volunteer participation and citizen involvement;
 - use new approaches and techniques in the solution of community needs; whose project, program, service or special event is accessible to a large portion of the community's residents;
 - exercise co-ordination, co-operation and collaboration with other groups to prevent duplication of projects, programs, services or special events;
 - d. requests for operating costs only from those societies / organizations without the ability to become self-supporting; and
 - e. requests from societies / organizations that have a demonstrated track record of community service.
- Definitions should be included for items such as fire and safety equipment, capital projects and purchases, etc.
- Review the type of information included in the applications packages (Attachment C):
 - Section 1.19 The application form must be used and accompanied by the required additional documentation listed below:
 - a. latest financial statement (*Balance Sheet and Revenue and Expense Statement*)
 - b. detailed project, program, service or special event budget (*including all funding sources for same*)
 - c. summary budget for current year (*including anticipated grants*)
 - d. annual report (*if available*).
- Determination if applications are better suited to Economic Development Functions [531-535] or to the Sunshine Coast Regional Economic Development Organization (SCREDO) and whether a community information session regarding funding of RAGIA versus Economic Development should be conducted:
 - Rural Areas have Economic Development Electoral Area A-F functions 531-535 from which are funded the local Chambers of Commerce, Coast Cultural

Alliance, and Sunshine Coast Tourism. The Committee may fund some RAGIA applications from these Economic Development functions. The process aligns with the RAGIA process though there is currently no policy or application for Economic Development projects.

- SCREDO is the organizational body formed by Charter between the Regional District and the Municipalities. For projects that are of coastwide economic development benefit, requests should be made to SCREDO. There is a process through this organization to fund Economic Development programs.

Financial Implications

As per the RAGIA policy the payment date for approved RAGIA applications is August 1, 2019. This date aligns with the receipt of tax requisition funds and avoids having the SCRD incur finishing costs for grant awards.

Communications Strategy

Notification of grant applications will be sent to recipients. The SCRD also includes a detailed list of all the community groups who have received rural grant-in-aid funding in the corporate Annual Report.

STRATEGIC PLAN AND RELATED POLICIES

The Electoral Areas Grant-in-Aid funding is administered by the Rural Areas' Grant-in-Aid Policy 5-1850-1.

CONCLUSION

The Regional District has the authority under Section 263(1)(c) of the *Local Government Act* "to provide assistance for the purposes of benefitting the community or any aspect of the community". This report is provide to highlight areas for discussion from the conclusion of the 2019 RAGIA process.

Reviewed by:			
Manager		Finance	
GM		Legislative	
Interim CAO	X-A. Legault	Other	

Attachment A: Rural Areas' Grant-in-Aid Policy 5-1850-1

Attachment B: RAGIA Funding History Report

Attachment C RAGIA Application Package

Sunshine Coast Regional District

BOARD POLICY MANUAL

Section:	Finance	5
Subsection:	Grants to Organizations	1850
Title:	Rural Areas' Grant-in-Aid	1

1. POLICY

- 1.1 The funding of Rural Areas' Grant-in-Aid is provided by the Sunshine Coast Regional District's (SCRD) five (5) unincorporated Electoral Areas being Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound and Islands (Area F). The Electoral Areas provide Grant-in-Aid funding in order to assist non-profit societies / organizations and registered charitable societies / organizations that provide community, tourism or regional benefit and enrichment, enhancing the quality of life for residents. Not all societies or organizations meeting the basic criteria will automatically receive a grant, funding is not guaranteed from year to year to encourage organizations to work toward financial independence.
- 1.2 The proposed project, program, service or special event should fill a need in the community with no overlap to identifiable or competing projects, programs, services or special events.
- 1.3 Rural Areas' Grant-in-Aid is not intended to replace any financial responsibilities of senior levels of government or other government agencies or affiliates.
- 1.4 Grants will not be awarded to societies for use as scholarships, bursaries, or subsidies, with the exception of the School District 46 (SD46), under the direct approval of the SCRD.
- 1.5 Grants may be awarded to SD46 if the grant provides a direct benefit to a project that has significant benefit to the community.
- 1.6 Grant allocation to SD46 for bursary funding for each of the four secondary schools is to be approved each year within the SCRD budget process. Unclaimed bursary funding provided to SD46 will be reported to the SCRD on an annual basis. If amounts remain unclaimed after 2 years, funds will be returned to the SCRD to be re-allocated as the SCRD Board sees fit.
- 1.7 No single Rural Areas' Grant-In-Aid will exceed the amount of \$5,000 (five thousand dollars). Requests for \$500 (five hundred dollars) or less will be accepted from non-registered organizations / societies / groups demonstrating a community need and / or whose objectives are charitable in nature. If a request is for more than \$500 (five hundred dollars) the organization / society must be registered, or through a partner registered society / organization.
- 1.8 In the event that the Rural Areas' Grant-in-Aid funding results in a surplus to the applicant's needs or is no longer required for the project, program, service or special event for which it was intended or described in the application, the SCRD will be notified immediately and any remaining funding must be returned to the SCRD forthwith.

- 1.9 Recipients must acknowledge the SCRD as a sponsor in any program publications or marketing. Though the project, program, service or special event may not be represented as a project, program, service or special event of the SCRD nor may the society / organization hold itself out as an agent of the SCRD in anyway.
- 1.10 Rural Areas' Grant-in-Aid will not be approved for:
- Capital costs for equipment or improvements to owned properties;
 - Fire Suppression and Life or Emergency Safety Equipment;
 - Annual Expenses;
 - Remuneration (wages, salaries, other fees);
 - Personal benefit, individuals, industrial, commercial, business undertakings (proprietor, member or stakeholder), educational institutions hospitals / healthcare;
 - Religious organizations serving primarily their membership and / or their direct religious purpose;
 - Ethnocultural organizations serving primarily their membership and / or their own ethnic promotion;
 - Annual fundraising campaigns;
 - Endowment funds;
 - Debt retirement, interest payments or reserves;
 - Cost of developing a proposal or undertaking a facility study;
 - Non-profit societies operating at a regional, Provincial or Federal level and conducting fundraising by means of tag days, mail-outs or door-to-door campaigns.
- 1.11 Organizations funded ongoing through taxation or those that receive a fee for service from the SCRD are not eligible for grant funding under this policy, unless the application is for a program other than the funded service.
- 1.12 The SCRD is subject to Provincial Freedom of Information and Privacy and Protection Act and cannot guarantee the information provided can or will be held in confidence.
- 1.13 All applications should detail how they contribute to the general interests and advantage of the Rural Areas. Those applications that have a measurable benefit to communities outside of the Rural Areas are required to apply to the appropriate municipal grants-of-assistance programs and provide confirmation of that application or provide details of other forms of assistance provided by the municipality or municipalities. Not doing so may result in an application being returned or denied.
- 1.14 Applicants are generally required to provide a local component of funding, either through fundraising, donation, work-in-kind, contribution from local municipalities or corporate support.
- 1.15 It should be noted that the Rural Areas' Grant-in-Aid process is very competitive and applicants should submit the best and most complete application possible.
- 1.16 On or before April 1st of each year, the SCRD will accept applications for Rural Areas' Grant-in-Aid funding. Applications arriving after the announced application deadline will be accepted in exceptional circumstances only. Applications will only be received from non-profit societies and organizations.
- 1.17 If an applicant's project, program, service or special event is time sensitive where:
- a. funding is required prior to the application deadline date (on or before April 1st) and / or the August 1st payment date; or

- b. funding for a project that was not realized by the announced application deadline date and / or the August 1st payment date;

the applicant may submit an application to the SCRD to be brought forward to a standing committee for review. The applicant must use the Rural Areas' Grant-in-Aid application form and comply with the requirement and criteria of this Policy and provide justification for late application.

1.18 Rural Areas' Grant-in-Aid preference will be given to the following:

- a. requests for one time only start up costs for new projects, programs, services or special events;
- b. requests that show a society's / organization's initiative to work toward financial independence;
- c. requests from societies / organizations showing a significant benefit to the SCRD or specific Electoral Areas - Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound and Islands (Area F) and that:
 - have a demonstrated financial need;
 - promote volunteer participation and citizen involvement;
 - use new approaches and techniques in the solution of community needs; whose project, program, service or special event is accessible to a large portion of the community's residents;
 - exercise co-ordination, co-operation and collaboration with other groups to prevent duplication of projects, programs, services or special events;
- d. requests for operating costs only from those societies / organizations without the ability to become self-supporting; and
- e. requests from societies / organizations that have a demonstrated track record of community service.

1.19 The application form (Appendix A) must be used and accompanied by the required additional documentation listed below:

- a. latest financial statement (*Balance Sheet and Revenue and Expense Statement*)
- b. detailed project, program, service or special event budget (*including all funding sources for same*)
- c. summary budget for current year (*including anticipated grants*)
- d. annual report (*if available*).

1.20 Incomplete applications will not be accepted and will be returned to the applicant. All complete applications meeting the specified criteria will be subject to review.

1.21 Applicants are required to explain how their project will benefit either the "Local" or "Regional" Community.

1.22 Applicants are required to indicate if they are submitting the application on behalf of another organization and that organization is also a non-profit organization.

- 1.23 Applicants must have a working set of rules, regulations and a bank account in the society's / organization's name.
- 1.24 Applicants will be notified in writing as to whether or not their request has been successful and, if successful, the amount they will receive. No funding will be available until after the adoption of the Final Budget. Unless other arrangements have been approved by the Board, applicants will receive their funding after August 1st.
- 1.25 The society / organization will complete and submit the Reporting Out form no later than January 31 of the year immediately following the year for which the Rural Areas' Grant-in-Aid was provided.

2. REASON FOR POLICY

- 2.1 To provide a process to enable the Electoral Area Directors to make fair and equitable recommendations to the SCRD Board on behalf of their respective areas in the granting of funds to the community.
- 2.2 The goal of this policy is to establish open and transparent guidelines for the evaluation and distribution of Rural Areas' Grant-in-Aid, respecting the limited financial resources available for this purpose.
- 2.3 The SCRD Board has an obligation to all of its citizenry to protect the SCRD from exposure to liability that could arise as a result of its funding relationships.

3. AUTHORITY TO ACT

- 3.1 *Local Government Act*, Section 176
- 3.2 The SCRD Board has both statutory and budgetary limitations on Rural Areas' Grant-in-Aid and wish to ensure that these funds are disbursed as fairly and equitably as possible to deserving applications with due regard to the degree of benefit that will result to the residents of the Sunshine Coast communities. Therefore the SCRD Board has full discretion whether grants are allocated and for what amounts and all decisions are final.

4. PROCEDURE

- 4.1 Each year, as part of the budget process, the SCRD Board will establish a maximum amount for Rural Areas' Grant-in-Aid funding for the following year's budget.
- 4.2 In mid-February of each year, on the SCRD website and through local media, as appropriate, the SCRD will advertise for the five (5) Electoral Areas collectively inviting the submission of applications on or before April 1st (see policy sections 1.16 and 1.17)
- 4.3 After April 1st, staff will complete and attach the "office use only" summary report to each of the applications received, confirming eligibility requirements and criteria. Staff will redact personal information for individuals and photocopy all applications to provide the Electoral Area Directors along with an alphabetized summary of applicants with requested amounts. The Electoral Area Directors will also receive a full set of applications electronically.

- 4.4 Electoral Area Directors will each conduct a preliminary review of all applications to determine those that will be awarded a grant from their area and the desired contribution amount. Each Electoral Area Director may have a community consultative process to assist them in their deliberations. Once the individual review is completed, the Electoral Area Directors will meet as a group to review and discuss their decisions. When the award decisions are final, they will be brought forward to a standing committee for a recommendation directing staff to prepare cheques as well as award and denial letters for distribution to the applicants.
- 4.5 Due to the volume of applications, individual presentations to the Board are discouraged and will be considered only in exceptional circumstances.
- 4.6 Once grant monies have been expended, the successful applicants must notify the SCRD in writing, providing an evaluation of the use of the funds on the Reporting Out form supplied with the application or via letter to the SCRD Board. Future applications from recipients not fulfilling this requirement may be rejected.

Approval Date:	June 14, 2001	Resolution No.	336/01
Amendment Date:	March 13, 2003	Resolution No.	124/03
Amendment Date:	July 8, 2004	Resolution No.	428/04 Rec. #14
Amendment Date:	April 27, 2006	Resolution No.	358/06 Rec. #8
Amendment Date:	June 8, 2006	Resolution No.	471/06 Rec. #12
Amendment Date:	October 12, 2006	Resolution No.	652/06 Rec. #8
Amendment Date:	April 12, 2007	Resolution No.	231/07 Rec. #10
Amendment Date:	December 13, 2007	Resolution No.	597/07 Rec. #15
Amendment Date:	October 16, 2008	Resolution No.	468/08 Rec. #2
Amendment Date:	November 13, 2008	Resolution No.	512/08 Rec. #19
Amendment Date:	November 12, 2009	Resolution No.	455/09 Rec. #22
Amendment Date:	June 10, 2010	Resolution No.	263/10 Rec. #8
Amendment Date:	November 28, 2013	Resolution No.	500/13 Rec #9
Amendment Date:	October 8, 2015	Resolution No.	385/15 Rec #6
Amendment Date	October 11, 2018	Resolution No.	293/18 Rec #9

SCRD Rural Areas Grants-in-Aid History (By Classification Type)

	<u>Cumulative Total</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Arts & Culture									
Coast Arts Building School and Centre Society	8,800	1,300	1,250	900	1,100	1,250	1,000	1,000	1,000
Coast Cultural Alliance	6,000	-	-	-	-	2,000	1,700	1,000	1,300
Coast Recital Society	7,850	400	600	750	1,100	1,500	1,200	1,100	1,200
Coast Rogue Arts Society	4,800	2,500	2,300	-	-	-	-	-	-
Deer Crossing - The Art Farm Society	2,103	-	-	-	-	366	900	637	200
Deer Crossing - The Art Farm Society: Rainforest Circus	1,750	-	650	500	600	-	-	-	-
Deer Crossing - The Art Farm Society: Synchronicity Festival	2,000	-	-	1,500	500	-	-	-	-
Deer Crossing - The Art Farm Society: Imagination Network	2,100	-	1,300	800	-	-	-	-	-
Deer Crossing - The Art Farm Society - Reurgence	1,000	1,000	-	-	-	-	-	-	-
Gibsons Landing Heritage Society	22,275	5,000	4,200	1,950	1,975	-	3,500	2,400	3,250
Gibsons Public Art Gallery	6,570	1,500	1,750	1,000	770	250	300	1,000	-
Gibsons Public Art Gallery (Art Stroll)	3,250	-	-	750	500	500	500	500	500
Only Animal Theatre Society (The)	1,500	-	1,500	-	-	-	-	-	-
Pender Harbour Living Heritage Society	10,100	-	2,900	2,100	1,500	1,000	-	2,600	-
Pender Harbour Music Society	23,900	3,000	3,000	3,000	3,000	3,000	3,000	2,900	3,000
Roberts Creek Arts Festival Society	4,000	-	-	1,000	3,000	-	-	-	-
Roberts Creek Earth Day Festival	1,000	1,000	-	-	-	-	-	-	-
Roberts Creek Mandala Project Society	16,000	3,000	2,500	3,500	2,800	1,600	1,600	1,000	-
Suncoast Woodcrafters Guild	3,900	500	500	500	500	500	500	400	500
Sunshine Coast Arts Council	7,200	-	650	700	1,100	1,750	1,500	1,500	-
Sunshine Coast Community Orchestra Association	1,650	-	-	-	-	-	-	650	1,000
Sunshine Coast Dance Society	2,750	-	-	-	-	500	800	700	750
Sunshine Coast Driftwood Players Society	3,800	-	1,550	700	-	-	-	500	1,050
Sunshine Coast Driftwood Players Society for Driftwood Theater School	1,000	-	-	1,000	-	-	-	-	-
Sunshine Coast Festival of Written Arts	3,300	-	-	500	-	-	1,300	-	1,500
Sunshine Coast Film Society	2,250	-	-	-	500	-	750	500	500
Sunshine Coast Jazz & Entertainment Society	14,150	2,000	2,000	2,000	2,000	2,000	1,500	1,250	1,400
Sunshine Coast Museum & Archives	5,000	-	-	-	5,000	-	-	-	-
Sunshine Coast Museum & Archives (roof replacement)	24,433	-	-	-	-	-	24,433	-	-
Sunshine Coast Music Society	700	-	-	-	-	-	-	-	700
Sunshine Coast Spinners' and Weavers' Guild	2,250	-	1,550	700	-	-	-	-	-
Arts & Culture Subtotal	\$ 197,381	\$ 21,200	\$ 28,200	\$ 23,850	\$ 25,945	\$ 16,216	\$ 44,483	\$ 19,637	\$ 17,850
Sports & Recreation									
BC Special Olympics Society	5,700	-	-	800	-	-	1,400	1,500	2,000
Chinook Swim Club	2,300	-	-	800	1,500	-	-	-	-
Candiel Kignsbury Memorial 3-on-3 Basketball Tournament	500	500	-	-	-	-	-	-	-
Gibsons Yacht Club - Learn to Sail Program	4,000	-	-	-	-	-	3,000	500	500
Granthams Wharf Association	11,500	-	-	-	-	5,000	-	5,000	1,500
Halfmoon Bay Volunteer Fire Department	500	-	-	-	-	-	500	-	-
Pender Harbour Community School (Sports Equipment)	2,600	-	-	-	-	-	2,600	-	-
Suncoast Racquet Club	1,200	-	-	-	-	-	-	-	1,200
Sunshine Coast Central Baseball League	62,500	-	-	-	-	5,000	2,500	5,000	50,000
Sunshine Coast Cycling	4,350	-	-	-	-	-	-	750	3,600
Sunshine Coast Equestrian Club	350	-	-	-	-	-	350	-	-
Sunshine Coast Lacrosse Society	4,100	-	500	-	1,000	-	1,200	-	1,400
Sunshine Coast Senior Swim Team	500	-	-	-	-	500	-	-	-
Sunshine Coast Skating Club	4,000	-	-	-	-	-	1,500	-	2,500
Sunshine Coast Sockeye Water Polo Club	2,400	250	500	500	-	1,150	-	-	-
Sunshine Coast Trails Society	8,670	970	1,700	-	2,500	3,500	-	-	-
Tetrahedron Outdoor Club	19,000	-	-	4,000	2,000	-	7,000	-	6,000
Torch Relay Area F	5,854	-	-	-	-	-	-	-	5,854
Torch Relay Area D	8,000	-	-	-	-	-	-	-	8,000
Town of Gibsons - Tennis Courts	25,000	-	-	-	25,000	-	-	-	-
Transportation Choices (TraC)	11,950	1,650	2,400	2,400	2,500	3,000	-	-	-
West Howe Sound Comm Assoc (Shirley Macey Park)	1,980	-	-	-	-	-	-	-	1,980
Sports & Recreation Subtotal	\$ 186,954	\$ 3,370	\$ 5,100	\$ 8,500	\$ 34,500	\$ 18,150	\$ 20,050	\$ 12,750	\$ 84,534
Social, Educational, and Environmental									
858 Skookumchuk Air Cadets	300	-	-	-	-	-	-	300	-
Anavets Room	3,200	-	-	-	-	3,200	-	-	-
Anglican Parish of St. Aidan & St. Bartholomew Food Bank	450	-	-	-	-	-	450	-	-
Area A Quality Water Association	350	-	-	-	-	-	-	-	350
Area A Seniors Housing	1,000	-	-	-	-	-	-	-	1,000
Avalon Recovery Society	2,500	-	-	-	-	-	2,500	-	-
BC Schizophrenia Society	2,200	-	-	-	-	500	-	-	1,700
Bear Education & Research Network	400	-	-	-	-	-	400	-	-
Brigade Bay Homeowners Society	10,000	-	-	-	-	5,000	-	-	5,000
British Columbia Conservation Foundation (BCCF) for Sunshine Coast Wildlife Project (SCWP)	4,800	-	2,600	2,200	-	-	-	-	-
Cedar Grove Elementary School PAC	2,500	500	500	500	500	500	-	-	-
Citizens on Patrol	4,000	-	-	-	-	1,500	1,000	1,000	500
Coast Car Co-op	400	-	-	-	400	-	-	-	-
Crime Stoppers	200	-	-	-	-	-	-	-	200

SCRD Rural Areas Grants-in-Aid History (By Classification Type)

Updated 6/21/2019

	Cumulative Total	2017	2016	2015	2014	2013	2012	2011	2010
District of Sechelt - Area A Sechelt Public Library Grant	86,507	-	-	-	-	25,103	21,203	20,837	19,364
District of Sechelt - Area A Sechelt Public Library Grant	8,295	-	-	-	-	-	2,765	2,765	2,765
Eastbourne Comm. Assoc. (Keat Fire Group)	15,000	-	-	-	5,000	-	-	5,000	5,000
Eastbourne Comm. Assoc. (Recycling)	2,000	-	2,000	-	-	-	-	-	-
Egmont Community Club	5,100	-	-	500	2,600	-	-	2,000	-
Elphinstone Electors Association	5,000	-	-	-	-	2,000	3,000	-	-
Farm Gate (The)	1,900	500	-	500	400	500	-	-	-
Gambier Community Centre Society	22,300	-	1,850	2,000	12,000	-	-	1,500	4,950
Gambier Island Community Association	43,150	-	4,400	-	-	-	35,000	3,750	-
Gambier Island Community Association (Andy Bay Road)	35,000	-	-	-	-	-	35,000	-	-
Gambier Island Conservancy	400	-	-	400	-	-	-	-	-
Gibsons and District Chamber of Commerce - Sea to Sky Marine Trail	750	-	-	750	-	-	-	-	-
Gibsons Elementary School Parent Advisory Committee	1,000	-	500	500	-	-	-	-	-
Gibsons Elphinstone Community School - Restorative Justice	40,000	-	-	-	-	10,000	10,000	10,000	10,000
Gibsons Wildlife Rehabilitation Centre Society	3,000	-	-	-	-	3,000	-	-	-
Habitat for Humanity	10,226	-	-	-	-	-	-	-	10,226
Halfmoon Bay Child Care Centre Society	10,500	-	1,100	1,000	-	2,200	5,000	1,200	-
Halfmoon Bay Citizens Association	1,200	-	-	-	700	-	-	500	-
Halfmoon Bay Community Association	4,500	4,500	-	-	-	-	-	-	-
Halfmoon Bay Community School	6,211	-	1,211	-	5,000	-	-	-	-
Halfmoon Bay Community School - Friday Night Teen Program Extension	2,700	2,700	-	-	-	-	-	-	-
Halfmoon Bay Community School - Irrigation Project	5,000	-	-	-	-	-	-	-	5,000
Halfmoon Bay Community School - Restorative Justice	80,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Halfmoon Bay Greenways	400	-	-	-	-	400	-	-	-
Hopkins Landing Heritage Path Society	2,500	-	-	2,500	-	-	-	-	-
Huckleberry Coast Childcare Society	1,260	-	-	1,260	-	-	-	-	-
Langdale Elementary School Parent Advisory Committee	2,310	-	-	-	2,310	-	-	-	-
Langdale Neighbourhood Learning	2,940	-	-	-	-	-	-	2,940	-
One Straw Society	2,600	1,500	-	-	1,100	-	-	-	-
Pender Harbour Advisory Committee	5,200	2,400	1,250	800	750	-	-	-	-
Pender Harbour & District (Egmont) Chamber of Commerce	10,381	1,400	1,200	1,500	2,150	3,631	500	-	-
Pender Harbour & District Wildlife Society	531	-	-	-	531	-	-	-	-
Pender Harbour Community Policing Station	1,400	-	-	-	-	-	500	500	400
Pender Harbour Community Association	500	-	-	-	-	-	500	-	-
Pender Harbour Community Club	9,348	2,200	2,500	3,928	-	720	-	-	-
Pender Harbour Community School (2014 part moved to [670])	170,000	8,000	8,000	8,000	8,000	40,000	40,000	42,000	16,000
Pender Harbour Community School - Restorative Justice	40,000	-	-	-	-	10,000	10,000	10,000	10,000
Pender Harbour Garden Club	500	-	-	-	-	-	500	-	-
Pender Harbour Lions Club	1,500	-	-	-	-	-	1,500	-	-
Pender Harbour Reading Centre Society	6,000	1,200	1,600	500	500	1,200	1,000	-	-
Pender Harbour Reading Room	2,000	-	-	-	-	500	500	500	500
Pender Harbour Seniors Housing Society	3,500	-	-	-	3,500	-	-	-	-
Professional Engineers and Geoscientists (Popsicle Bridge)	900	-	-	-	-	400	500	-	-
Rainfrog Amphibian Sanctuary Society	450	-	-	-	-	-	-	450	-
Restorative Justice Program of the Sunshine Coast	6,800	1,100	1,300	900	3,500	-	-	-	-
Roberts Creek Childcare Society	3,500	-	-	-	-	-	-	-	3,500
Roberts Creek Community Association	16,320	-	-	-	4,700	1,620	4,000	4,200	1,800
Roberts Creek Community Association: Creek Events	6,400	3,200	3,200	-	-	-	-	-	-
Roberts Creek Community Association: Earth Day Festival	1,000	-	1,000	-	-	-	-	-	-
Roberts Creek Community Association: Hall Repair	21,000	5,000	5,000	6,000	-	5,000	-	-	-
Roberts Creek Community Association: Hot Water Tank	1,694	-	-	-	-	-	1,694	-	-
Roberts Creek Community Association: Pathways Project	13,886	-	-	1,620	-	-	12,266	-	-
Roberts Creek Community School - Restorative Justice	42,500	-	-	-	-	12,500	10,000	10,000	10,000
Roberts Creek Earth Day	1,000	-	-	500	500	-	-	-	-
Roberts Creek Heart Garden Project	426	-	-	-	-	426	-	-	-
Roberts Creek School Community Use Room	1,200	-	-	-	-	1,200	-	-	-
Royal Canadian Air Cadets	550	-	-	-	550	-	-	-	-
Royal Canadian Legion Branch #112	12,100	2,400	-	3,700	1,000	1,500	2,000	1,500	-
Ruby Lake Lagoon Nature Reserve Society	8,900	500	-	2,500	-	2,300	1,600	2,000	-
Salvation Army Sunshine Coast Ministry	1,500	-	-	-	-	-	500	1,000	-
School District No 46 (bursaries)	18,578	2,485	1,890	3,000	1,500	703	3,000	3,000	3,000
Sechelt Chatelech Community School - Restorative Justice	40,000	-	-	-	-	10,000	10,000	10,000	10,000
Sechelt Public Library (Area A)	105,085	28,202	26,605	25,099	23,679	-	1,500	-	-
Sechelt Seniors Activity Centre	2,800	-	-	-	-	-	-	900	1,900
Sechelt Youth Centre	40,000	-	-	-	-	40,000	-	-	-
Serendipity Child Development Society	1,200	-	-	-	-	1,200	-	-	-
Sharing Abundance Association	1,500	-	-	-	-	1,500	-	-	-
Society for Preservation of Sargeant Bay	2,000	-	-	-	-	-	-	-	2,000
Society for the Prevention of Cruelty to Animals (SPCA)	5,200	2,900	2,300	-	-	-	-	-	-
St. Hilda's Anglican Church and Rotary Club	1,800	-	-	-	-	1,800	-	-	-
Sunday in the Park with Pride Society	1,450	1,450	-	-	-	-	-	-	-
Sunshine Coast Botanical Garden Society	1,550	-	-	-	250	-	1,300	-	-
Sunshine Coast Clean Air Society	5,250	2,000	-	1,300	1,150	-	-	800	-
Sunshine Coast Community Foundation	3,200	-	-	-	1,100	-	-	1,100	1,000
Sunshine Coast Community of Justice Program	11,250	-	-	-	-	3,500	1,900	1,850	4,000
Sunshine Coast Community Services (Cold Weather Shelter)	4,800	-	-	1,800	3,000	-	-	-	-
Sunshine Coast Community Services (Outreach Program)	2,250	-	-	-	-	850	1,400	-	-
Sunshine Coast Community Services (Parent and Tot Program)	1,600	-	-	300	600	-	700	-	-

SCRD Rural Areas Grants-in-Aid History (By Classification Type)

Updated 6/21/2019

	Cumulative Total	2017	2016	2015	2014	2013	2012	2011	2010
Sunshine Coast Community Services (RCMP Victim Services)	9,950	250	-	1,000	3,000	-	500	1,450	3,750
Sunshine Coast Community Services (Volunteer Centre)	1,700	-	-	-	-	-	-	1,700	-
Sunshine Coast Conservation Association	2,000	-	-	-	2,000	-	-	-	-
Sunshine Coast Conservation Association: Sunshine Coast Friends of Forage Fish	2,500	-	-	-	-	2,500	-	-	-
Sunshine Coast Fruit Tree Project	1,800	-	-	-	-	-	100	500	1,200
Sunshine Coast Hospice Society	3,000	1,000	-	-	-	-	-	2,000	-
Sunshine Coast Marine Rescue Society & Halfmoon Bay Auxiliary Unit 12	17,270	4,000	2,900	2,600	1,770	1,750	2,700	1,550	-
Sunshine Coast Quilters Guild	461	-	-	461	-	-	-	-	-
Sunshine Coast Resource Centre Society	1,500	-	-	-	-	-	-	1,500	-
Sunshine Coast Salmonid Enhancement	12,700	-	-	-	2,500	3,000	2,300	1,000	3,900
Sunshine Coast Sea Cavalcade Society	40,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Sunshine Coast Sea Cavalcade Society: Caravan	5,000	5,000	-	-	-	-	-	-	-
Sunshine Coast Seed Saving Collective	300	-	-	-	-	300	-	-	-
Sunshine Coast VegFest	500	-	-	500	-	-	-	-	-
Vaucroft Improvement District: Dinghy Storage	3,000	-	3,000	-	-	-	-	-	-
Voice on the Coast	675	-	-	-	-	225	450	-	-
Watercan	150	-	-	-	-	-	150	-	-
Welcome Beach Community Association	6,000	-	-	500	-	-	-	4,500	1,000
West Howe Sound Community Association	2,650	1,450	1,200	-	-	-	-	-	-
West Howe Sound Fire Services Society	1,923	-	-	-	423	-	1,500	-	-
Williamson Landing Fire	1,000	-	-	-	-	1,000	-	-	-
Youth Outreach	276,828	36,006	35,126	35,126	34,473	33,831	34,763	34,084	33,419
Social, Educational, and Environmental Subtotal	\$ 1,465,454	\$ 136,843	\$ 127,232	\$ 128,744	\$ 146,136	\$ 252,059	\$ 281,140	\$ 204,876	\$ 188,424
Total GIA Funding	\$ 1,849,789	\$ 161,413	\$ 160,532	\$ 161,094	\$ 206,581	\$ 286,425	\$ 345,673	\$ 237,263	\$ 290,808

SCRD Rural Areas Grants-in-Aid History (By Classification Type)

Updated 6/21/2019

	<u>Cumulative Total</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Arts & Culture					
Coast Arts Building School and Centre Society	3,450	-	1,300	1,250	900
Coast Recital Society	2,250	500	400	600	750
Coast Rogue Arts Society	8,400	3,600	2,500	2,300	-
Coasting Along Theatre Society	1,500	1,500	-	-	-
Deer Crossing - The Art Farm Society: Rainforest Circus	1,150	-	-	650	500
Deer Crossing - The Art Farm Society: Synchronicity Festival	1,500	-	-	-	1,500
Deer Crossing - The Art Farm Society: Imagination Network	2,100	-	-	1,300	800
Deer Crossing - The Art Farm Society - Reurgence	1,000	-	1,000	-	-
Deer Crossing - The Art Farm Society - Emergence	250	250	-	-	-
Deer Crossing - The Art Farm Society - Submerged	1,500	1,500	-	-	-
Gibsons Landing Heritage Society	11,150	-	5,000	4,200	1,950
Gibsons Public Art Gallery	6,700	1,700	1,500	1,750	1,750
Only Animal Theatre Society (The)	1,500	-	-	1,500	-
Pender Harbour Living Heritage Society	6,200	1,200	-	2,900	2,100
Pender Harbour Music Society	12,000	3,000	3,000	3,000	3,000
Roberts Creek Arts Festival Society	1,000	-	-	-	1,000
Roberts Creek Community Association: Earth Day Festival	3,500	1,000	1,000	1,000	500
Roberts Creek Community Association: Slow Sundays in the Creek	3,600	3,600	-	-	-
Roberts Creek Mandala Project Society	12,500	3,500	3,000	2,500	3,500
Suncoast Woodcrafters Guild	2,000	500	500	500	500
Sunshine Coast Arts Council	1,350	-	-	650	700
Sunshine Coast Driftwood Players Society	2,250	-	-	1,550	700
Sunshine Coast Driftwood Players Society for Driftwood Theater School	1,000	-	-	-	1,000
Sunshine Coast Festival of Written Arts	500	-	-	-	500
Sunshine Coast Jazz & Entertainment Society	6,000	-	2,000	2,000	2,000
Sunshine Coast Spinners' and Weavers' Guild	2,250	-	-	1,550	700
Arts & Culture Subtotal	\$ 96,600	\$ 21,850	\$ 21,200	\$ 29,200	\$ 24,350
Sports & Recreation	<u>Cumulative Total</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
BC Special Olympics Society	800	-	-	-	800
Chinook Swim Club	800	-	-	-	800
Daniel Kignsbury Memorial 3-on-3 Basketball Tournament	1,000	500	500	-	-
Sunshine Coast Lacrosse Society	500	-	-	500	-
Sunshine Coast Sockeye Water Polo Club	1,750	500	250	500	500
Sunshine Coast Trails Society	2,670	-	970	1,700	-
Tetrahedron Outdoor Club	6,200	2,200	-	-	4,000
Transportation Choices (TraC)	8,100	1,650	1,650	2,400	2,400
Sports & Recreation Subtotal	\$ 21,820	\$ 4,850	\$ 3,370	\$ 5,100	\$ 8,500
Social, Educational, and Environmental	<u>Cumulative Total</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Bridgade Bay Homeowners Society	2,200	2,200	-	-	-
British Columbia Conservation Foundation (BCCF) for Sunshine Coast Wildlife Project (SCWP)	6,950	2,150	-	2,600	2,200
Cedar Grove Elementary School PAC	1,500	-	500	500	500
Eastbourne Comm. Assoc. (Recycling)	2,000	-	-	2,000	-
Egmont Community Club	500	-	-	-	500
Farm Gate (The)	1,000	-	500	-	500
Gambier Community Centre Society	6,750	2,900	-	1,850	2,000
Gambier Island Community Association	8,800	4,400	-	4,400	-
Gambier Island Conservancy	400	-	-	-	400
Gibsons and District Chamber of Commerce - Sea to Sky Marine Trail	750	-	-	-	750

SCRD Rural Areas Grants-in-Aid History (By Classification Type)

Updated 6/21/2019

	<u>Cumulative</u> <u>Total</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Gibsons Elementary School Parent Advisory Committee	1,000	-	-	500	500
Halfmoon Bay Child Care Centre Society	3,375	1,275	-	1,100	1,000
Halfmoon Bay Community Association	5,700	1,200	4,500	-	-
Halfmoon Bay Community School	1,211	-	-	1,211	-
Halfmoon Bay Community School - Friday Night Teen Program Extension	5,400	2,700	2,700	-	-
Halfmoon Bay Community School - PAC	500	500	-	-	-
Halfmoon Bay Community School - Restorative Justice	40,000	10,000	10,000	10,000	10,000
Hopkins Landing Heritage Path Society	2,500	-	-	-	2,500
Howe Sound Marine Reference Guide (Tides Canada)	1,000	1,000	-	-	-
Huckleberry Coast Childcare Society	1,260	-	-	-	1,260
North Thormanby Community Association	2,200	2,200	-	-	-
One Straw Society	1,500	-	1,500	-	-
Pender Harbour Advisory Committee	5,550	1,100	2,400	1,250	800
Pender Harbour & District (Egmont) Chamber of Commerce	4,100	-	1,400	1,200	1,500
Pender Harbour Community Club	11,278	2,650	2,200	2,500	3,928
Pender Harbour Community School (2014 part moved to [670])	32,000	8,000	8,000	8,000	8,000
Pender Harbour Living Heritage Society	1,400	1,400	-	-	-
Pender Harbour Reading Centre Society	5,300	2,000	1,200	1,600	500
Restorative Justice Program of the Sunshine Coast	4,950	1,650	1,100	1,300	900
Roberts Creek Community Association: Creek Events	6,400	-	3,200	3,200	-
Roberts Creek Community Association: Hall Repair	21,000	5,000	5,000	5,000	6,000
Roberts Creek Community Association: Pathways Project	3,070	1,450	-	-	1,620
Roberts Creek Community School	2,000	2,000	-	-	-
Royal Canadian Legion Branch #112	6,100	-	2,400	-	3,700
Ruby Lake Lagoon Nature Reserve Society	4,961	1,961	500	-	2,500
School District No 46 (bursaries)	10,375	3,000	2,485	1,890	3,000
Sechelt Public Library (Area A)	109,800	29,894	28,202	26,605	25,099
Sechelt Seniors' Activity Centre Society	1,550	1,550	-	-	-
Society for the Prevention of Cruelty to Animals (SPCA)	5,200	-	2,900	2,300	-
Southwest Gambier Fire Equipment Group (GICA)	2,200	2,200	-	-	-
Sunday in the Park with Pride Society	2,650	1,200	1,450	-	-
Sunshine Coast Clean Air Society	3,300	-	2,000	-	1,300
Sunshine Coast Community Services (Cold Weather Shelter)	1,800	-	-	-	1,800
Sunshine Coast Community Services (Parent and Tot Program)	300	-	-	-	300
Sunshine Coast Community Services (RCMP Victim Services)	1,750	500	250	-	1,000
Sunshine Coast Hospice Society	1,600	600	1,000	-	-
Sunshine Coast Marine Rescue Society & Halfmoon Bay Auxiliary Unit 12	9,500	-	4,000	2,900	2,600
Sunshine Coast Quilters Guild	461	-	-	-	461
Sunshine Coast Sea Cavalcade Society	20,000	5,000	5,000	5,000	5,000
Sunshine Coast Sea Cavalcade Society: Caravan	5,000	-	5,000	-	-
Sunshine Coast VegFest	500	-	-	-	500
syiyaya Reconciliation Project	7,500	7,500	-	-	-
United Canadian Metis Nation	1,400	1,400	-	-	-
Vaucroft Improvement District: Dinghy Storage	3,000	-	-	3,000	-
Welcome Beach Community Association	500	-	-	-	500
West Howe Sound Community Association	2,650	-	1,450	1,200	-
Youth Outreach	144,970	38,712	36,006	35,126	35,126
Social, Educational, and Environmental Subtotal	\$ 540,611	\$ 149,292	\$ 136,843	\$ 126,232	\$ 128,244
Total GIA Funding	\$ 659,031	\$ 175,992	\$ 161,413	\$ 160,532	\$ 161,094



2019
SUNSHINE COAST REGIONAL DISTRICT
Rural Areas' Grant-In-Aid Policy (5-1850-1) Information

PLEASE REVIEW BEFORE COMPLETING THIS APPLICATION

only applications fully completed and meeting the specified criteria will be subject to review

IMPORTANT:

- 1) The funding of Rural Area's Grant-In-Aid is provided by the unincorporated areas of Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E) and West Howe Sound & Islands (Area F).
- 2) All project applications that have a measurable benefit to communities outside of these rural areas are **required** to apply to the appropriate municipal grants-of-assistance programs:
 Town of Gibsons
 District of Sechelt
 Sechelt Indian Government District

Eligibility*:

- Must be a non-profit society/organization. (Registration Number required if requesting more than \$500.)
- Required to explain how their project will benefit either the "Local" or "Regional" Community.
- Use the attached application form and be able to supply the following information:
 - Latest financial statement (Balance Sheet / Revenue and Expenses)
 - Detailed project, program, service or special event budget (including all funding sources for same)
 - Summary society / organization budget for current year (including anticipated grants)
 - Annual Report (if applicable).
- If applicant was a recipient of a previous year's grant-in-aid, a report on how the funds were used will be required in order to proceed (through "Reporting Out" form or letter to SCR D Board)

Criteria:

Preference will be afforded to the following type of requests:

- for one time only start up costs for new projects, programs, services or special events;
- that show a society's / organization's initiative to work toward financial independence;
- from societies / organizations showing a significant benefit to the SCR D or specific Electoral Areas - Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound and Islands (Area F) and that:
 - have a demonstrated financial need;
 - promote volunteer participation and citizen involvement;
 - use new approaches and techniques in the solution of community needs;
 - whose project, program, service or special event is accessible to a large portion of the community's residents;
 - exercise co-ordination, co-operation and collaboration with other groups to prevent duplication of projects, programs, services or special events;
- for operating costs only from those societies / organizations without the ability to become self-supporting; and
- from societies / organizations that have a demonstrated track record of community service.
- from societies / organizations that have a bank account in the name of the society / organization.

2019
SUNSHINE COAST REGIONAL DISTRICT
Rural Areas' Grant-In-Aid Policy (5-1850-1) Information

Secondary Applicants: If an organization is applying under another organization's society status, a letter of support from the sponsoring society must be included.

Grants will not be awarded to societies / organizations for:

- Use as scholarships , bursaries or subsidies;
- Capital costs for equipment or improvements to owned properties;
- Annual expenses;
- Remuneration (wages, salaries, other fees)
- Personal benefit, individuals, industrial, commercial, business undertakings (proprietor, member or stakeholder), education institutions, hospitals / healthcare;
- Religious organization servicing primarily their membership and / or their direct religious purpose;
- Ethnocultural organizations serving primarily their membership and / or their own ethnic promotion;
- Annual fundraising campaigns;
- Endowment funds;
- Debt retirement, interest payments or reserve;
- Cost of developing a proposal or undertaking a facility study; or
- Non-profit societies operating at a regional, provincial or Federal level and conducting fundraising by means of tag days, mail-outs or door to door campaigns.

Maximum Grant is \$5,000.

Grant requests exceeding \$500 will only be accepted from a registered society and proof of registration must be provided (Page 1 of Society's tax return will suffice).

Application Deadline: April 1, 2019.

Use only SCRD Application Form. Incomplete Applications will be returned to the applicant.

Application Submitted to: **SCRD, 1975 Field Road, Sechelt, BC V0N 3A1**

Applicants will be notified in writing of Board decision on their application.

Successful applicants will receive their Rural Grant-In-Aid after August 1.

*Please note: funding is not guaranteed year to year to encourage organizations to work toward financial independence.



SUNSHINE COAST REGIONAL DISTRICT RURAL AREAS' GRANT-IN-AID APPLICATION - 2019

Note: 1) The funding of Rural Area Grant-in-Aid is provided by the unincorporated areas of Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound & Islands (Area F). 2) All project applications that have a measureable benefit to communities outside of these areas are required to apply to the appropriate municipal grants-of assistance programs.

Are you a Society submitting this application on behalf of another organization? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, name the benefitting organization: _____ <i>(For applications exceeding \$500, applicant must be a registered Society. Proof of registration is required.)</i>	
Society/Organization's Legal Name: _____	
Bank Account in Society / Organization Name: _____ Yes (payments will not be made to individuals)	
Societies Act No. <i>(required for applications exceeding \$500)</i> _____	
Business No. _____	
Mailing Address: _____ _____ _____	Phone No.: _____ Cell No.: _____ E-mail: _____
Contact Person: _____ Title: _____	
Did you receive Grant-in-Aid funding from the SCRD last year? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what was the amount of last year's grant? \$ _____ If yes, have you complied with the SCRD reporting requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(see "Reporting Out" form attached)</i>	
Which Rural Area(s) does your project, program, service or special event benefit? Egmont / Pender Harbour <input type="checkbox"/> Halfmoon Bay <input type="checkbox"/> Roberts Creek <input type="checkbox"/> Elphinstone <input type="checkbox"/> West Howe Sound & Islands <input type="checkbox"/>	
Does your project have a measurable benefit outside of the rural areas? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, have you applied to the appropriate municipal grant programs? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide name _____ Amount \$ _____ <i>(Municipal Areas being: Town of Gibsons, District of Sechelt, Sechelt Indian Government District)</i>	
Amount of Rural Areas' Grant-in-Aid being requested: \$ _____	
Category: Arts and Culture <input type="checkbox"/> Sports and Recreation <input type="checkbox"/> Social / Educational / Environmental / Other <input type="checkbox"/> Type of Request: One-Time Operations <input type="checkbox"/> One-Time Special Event <input type="checkbox"/> Specific Project in Special Event <input type="checkbox"/> Specific Project <input type="checkbox"/> New Program or Service <input type="checkbox"/>	

Describe your organization's purpose and goals (add pages where required).
Explain how your project, program, service or special event will benefit either the "Local" or "Regional" Community and promote volunteering, participation and citizen involvement (add pages where required).
Describe how the requested grant money will be used and how the SCRD contribution will be recognized (add pages where required).
Does your organization own it's own facility or rent / lease space? <input type="checkbox"/> Own <input type="checkbox"/> Rent / Lease
How many members does your organization currently have? _____
Do you charge a membership fee? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what is your annual fee? \$ _____
Did you have a surplus last year? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, briefly explain:

ATTACHMENTS: Before forwarding, please ensure all requested documentation is included:

- ☐ Detailed **project, program, service or special event** budget *(including all funding sources for the project) or see attached template*
- ☐ Latest Financial Statement *(Balance Sheet and Revenue / Expense Statement)*
- ☐ **Organizational** budget for current year *(including anticipated grant)*
- ☐ Proof of Society's registration number *(front page of tax return is sufficient)*
- ☐ Letter of support from society *(if application is made on behalf of a second organization)*
- ☐ Annual Report (if available)

Sunshine Coast Regional District Rural Areas' Grant-in-Aid PROJECT Budget Template				
Organization Name:				
For Period:		From		To

REVENUE	
Grants (provide Names of Grantors)	
e.g. Government	
e.g. Foundations	
e.g. Corporations	
Earned Income (i.e. interest)	
Individual Contributions	
Fundraising events and sales	
Membership Income	
Additional Revenue (please specify):	
TOTAL INCOME	
EXPENSES	
Salaries and Wages	
Consultant and Professional Fees	
Travel	
Equipment	
Supplies	
Advertising and printing	
Rent	
Utilities	
Other Expenses (please specify):	
TOTAL EXPENSES	
IN KIND SUPPORT (PROVIDE DETAILS):	

OFFICE USE ONLY

Applicant:

Date application received:

Date application confirmed to be complete: _____

Checklist: ☐ Society No. (if application over \$500)
☐ Completed Application Form
☐ Latest Financial Statement
 Audited: ☐ Yes ☐ No ☐ N/A
☐ Budget Summary for current year
☐ Project Budget
☐ Annual Report
☐ Notification of last year's GIA expenditure ☐ N/A

Category: ☐ Arts & Culture ____
☐ Sports & Recreation ____
☐ Social/Educational/Environmental/Other ____

Amount of Grant-in-Aid Applied For: \$ _____

Amount Approved: \$ _____

Application Denied: ☐

Comments:

Letter sent to applicant informing of decision

Date:

Cheque sent to applicant

Date:



**SUNSHINE COAST REGIONAL DISTRICT
RURAL AREAS' GRANT-IN-AID REPORTING OUT FORM for 2018 Grant**

Society/Organization's Legal Name: _____	
Mailing Address: _____ _____ _____	Phone No.: _____ Cell No.: _____ E-mail: _____
Contact Person: _____ Title: _____	
What Area(s) were reached by your project, program, service or special event? Egmont / Pender Harbour <input type="checkbox"/> Halfmoon Bay <input type="checkbox"/> Roberts Creek <input type="checkbox"/> Elphinstone <input type="checkbox"/> West Howe Sound & Islands <input type="checkbox"/> Regional (All Areas including Municipalities) <input type="checkbox"/> Town of Gibsons <input type="checkbox"/> District of Sechelt <input type="checkbox"/>	
Amount of Rural Areas' Grant-in-Aid received: \$ _____	
Describe the project, program, service or special event for which the Society / Organization is reporting out (attach receipts, if applicable):	
Describe how the project, program, service or special event's anticipated goals / objectives and timelines were or were not met:	
Describe how this project, service or special event will continue to be sustainable past the grant time period:	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

SUBJECT: **ROBERTS CREEK COMMUNITY ASSOCIATION RURAL AREAS' GRANT-IN-AID
REQUEST FOR ROBERTS CREEK DAZE**

RECOMMENDATION(S)

THAT the report titled Roberts Creek Community Association Rural Areas' Grant-in-Aid Request for Roberts Creek Daze be received;

AND THAT the Committee provide direction on the request for assistance.

BACKGROUND

Roberts Creek Community Association was unable to compile a grant-in-aid application for the 41st Annual Roberts Creek Daze in time for the April 30, 2019 deadline. They have requested an extension through the Electoral Area Director and as per Rural Areas' Grant-in-Aid (RAGIA) Policy Section 1.17 as follows:

- 1.17 If an applicant's project, program, service or special event is time sensitive where:
- a. funding is required prior to the application deadline date (on or before April 1st) and / or the August 1st payment date; or
 - b. funding for a project that was not realized by the announced application deadline date and / or the August 1st payment date;
- the applicant may submit an application to the SCRD to be brought forward to a standing committee for review. The applicant must use the Rural Areas' Grant-in-Aid application form and comply with the requirement and criteria of this Policy and provide justification for late application.

DISCUSSION

The Roberts Creek Community Association submitted a RAGIA application (attached) for \$750.00 towards costs associated with the 41st Annual Roberts Creek Daze such as field rental, port-o-potty rental, and hand wash stations.

2019 Rural Areas' Grant-in-Aid balances remaining for each function are as follows:

Function	121 Area A	122 Area B	123 E&F	126 GGCP	127 Area D	128 Area E	129 Area F
Discretionary Balance	\$4,685	\$3,785	\$1,200	\$1,000	\$1,190	\$510	\$4,375

STRATEGIC PLAN AND RELATED POLICIES

The SCRD facilitates community development and ensures financial sustainability by supporting the Sunshine Coast communities through grants of assistance within the SCRD's approved Financial Plan.

CONCLUSION

Roberts Creek Community Association was unable to compile a grant-in-aid application for the 41st Annual Roberts Creek Daze prior to the April 30, 2019 deadline and therefore requested an extension through the Electoral Area Director and as per Rural Areas' Grant-in-Aid (RAGIA) Policy Section 1.17. Their RAGIA application is for \$750.00 towards costs associated with the 41st Annual Roberts Creek Daze. Staff request the Committees' direction regarding the application.

Attachment: Rural Areas' Grant-in-Aid Application from Roberts Creek Community Association received June 13, 2019.

Reviewed by:			
Manager		Finance	
GM		Legislative	
Interim CAO	X – A. Legault	Other	

RECEIVED

JUN 13 2019

S.C.R.D.



SUNSHINE COAST REGIONAL DISTRICT RURAL AREAS' GRANT-IN-AID APPLICATION - 2019

Note: 1) The funding of Rural Area Grant-in-Aid is provided by the unincorporated areas of Egmont/Pender Harbour (Area A), Halfmoon Bay (Area B), Roberts Creek (Area D), Elphinstone (Area E), and West Howe Sound & Islands (Area F). 2) All project applications that have a measureable benefit to communities outside of these areas are required to apply to the appropriate municipal grants-of assistance programs.

Are you a Society submitting this application on behalf of another organization? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, name the benefitting organization: _____ (For applications exceeding \$500, applicant must be a registered Society. Proof of registration is required.)	
Society/Organization's Legal Name: <u>ROBERTS CREEK COMMUNITY ASSOCIATION</u>	
Bank Account in Society / Organization Name: <input checked="" type="checkbox"/> Yes (payments will not be made to individuals)	
Societies Act No. (required for applications exceeding \$500) <u>5000536</u>	
Business No. <u>86992 5917 BC0001</u>	
Mailing Address: <u>PO BOX 261</u> <u>ROBERTS CREEK, BC</u> <u>VON 2W0</u>	Phone No.: <u>604-885-7245</u> Cell No.: <u>[REDACTED]</u> E-mail: <u>treasurer@robertscreekcommunity.ca</u>
Contact Person: <u>KATHLEEN HUDSON</u>	Title: <u>TREASURER</u>
Did you receive Grant-in-Aid funding from the SCRD last year? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, what was the amount of last year's grant? <u>\$ 5000</u>	
If yes, have you complied with the SCRD reporting requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No (see "Reporting Out" form attached) <u>(The RCCA has never applied for a GIA for Creek Dace.)</u>	
Which Rural Area(s) does your project, program, service or special event benefit? Egmont / Pender Harbour <input type="checkbox"/> Halfmoon Bay <input type="checkbox"/> Roberts Creek <input checked="" type="checkbox"/> Elphinstone <input type="checkbox"/> West Howe Sound & Islands <input type="checkbox"/>	
Does your project have a measurable benefit outside of the rural areas? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, have you applied to the appropriate municipal grant programs? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide name _____ Amount \$ _____ (Municipal Areas being: Town of Gibsons, District of Sechelt, Sechelt Indian Government District)	
Amount of Rural Areas' Grant-in-Aid being requested: <u>\$ 750</u>	
Category: Arts and Culture <input checked="" type="checkbox"/> Sports and Recreation <input type="checkbox"/> Social / Educational / Environmental / Other <input checked="" type="checkbox"/>	
Type of Request: One-Time Operations <input type="checkbox"/> One-Time Special Event <input checked="" type="checkbox"/> Specific Project in Special Event <input type="checkbox"/> Specific Project <input type="checkbox"/> New Program or Service <input type="checkbox"/>	

Describe your organization's purpose and goals (add pages where required). - The RCCA owns and maintains community properties for the benefit of the community, including the Community Hall, Community Library, gazebo and green space. - The RCCA provides leadership, funding and direction for community cultural events. - The RCCA fosters community discussions and activities that inspire, entertain or educate all members of our wonderfully diverse community.	
Explain how your project, program, service or special event will benefit either the "Local" or "Regional" Community and promote volunteering, participation and citizen involvement (add pages where required). The 41st Annual Roberts Creek Daze will be a country faire this year, with swing rides, bouncy castles, amusements, dunk tank, petting farm and much more. This fun family event is expected to bring our community together and enable families to spend time together and get to know each other. Community bonds will be strengthened! Many volunteers and participants will be involved in this much-loved annual event with a brand-new twist. Last year we had 1000 visitors, and we hope to double that this year!	
Describe how the requested grant money will be used and how the SCRD contribution will be recognized (add pages where required). The requested grant money will be used to cover our up-front operational costs related to the field rental, port-o-potty rental, and hardwash stations. The SCRD contribution will be recognized via a logo on print material, on the sponsor board the day of, and will be mentioned / acknowledged by the mc.	
Does your organization own it's own facility or rent / lease space?	<input checked="" type="checkbox"/> Own <input type="checkbox"/> Rent / Lease
How many members does your organization currently have?	<u>170</u>
Do you charge a membership fee? If yes, what is your annual fee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No \$ <u>15</u>
Did you have a surplus last year? If yes, briefly explain:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

ATTACHMENTS: Before forwarding, please ensure all requested documentation is included:

- ☒ Detailed project, program, service or special event budget (including all funding sources for the project) or see attached template
- ☒ Latest Financial Statement (Balance Sheet and Revenue / Expense Statement)
- ☒ Organizational budget for current year (including anticipated grant)
- ☒ Proof of Society's registration number (front page of tax return is sufficient)
- ☐ Letter of support from society (if application is made on behalf of a second organization)
- ☐ Annual Report (if available)

ROBERTS CREEK COUNTRY FAIR 2019**EXPENSES:**

<u>Suppliers</u>	<u>Estimated Cost</u>
Farm Ventures (4 hours)	624.00
Funswing 5 hrs (incl GST)	2730.00
Bouncy Castle & 40' Obstacle Course (4 hours)	569.50
Bouncy Castle Supervision (4hours)	440.00
Dunk Tank	200.00
Field Rental	135.00
Porta Potties (3 reg, 1 handicap & GST)	246.75
Handwash Stations + \$50 delivery & tax	262.50
Insurance 5mill liability	1415.00
Ads & Print	2750.00
Supplies ie/decorations	500.00
Musicians	1000.00
Sound	500.00
Misc	500.00

TOTAL EXPENSE **11872.75**

REVENUE ESTIMATES:

Sponsorship	8000
Rides	5500
Vendors	900
SCRD	500
Raffles	300
In-kind	1500

TOTAL REVENUE **16700**

ROBERTS CREEK COMMUNITY ASSOCIATION
Financial Statements
Year Ended March 31, 2018
(Unaudited - See Notice To Reader)

ROBERTS CREEK COMMUNITY ASSOCIATION
Index to Financial Statements
Year Ended March 31, 2018
(Unaudited - See Notice To Reader)

	Page
NOTICE TO READER	1
FINANCIAL STATEMENTS	
Statement of Revenues and Expenditures	2
Statement of Changes in Net Assets	3
Statement of Financial Position	4
Notes to Financial Statements	5

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of Roberts Creek Community Association as at March 31, 2018 and the statements of revenues and expenditures and changes in net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Gibsons, British Columbia
July 26, 2018

Nelson Alvarez + Co Ltd.
Nelson Alvarez & Co. Ltd.
Chartered Professional Accountant

ROBERTS CREEK COMMUNITY ASSOCIATION
Statement of Revenues and Expenditures
Year Ended March 31, 2018
(Unaudited - See Notice To Reader)

	Operating Fund	Restricted Fund	2018	2017
REVENUES	\$ 88,128	\$ 1,259	\$ 89,387	\$ 85,227
EXPENSES				
Advertising and promotion	3,251	-	3,251	3,036
Bank charges and interest	17	8	25	14
Donations	150	-	150	200
Events and fairs	10,492	-	10,492	10,995
Gazebo expenses	4,344	-	4,344	2,001
Hall & library expenses	17,899	-	17,899	16,246
Insurance	4,681	-	4,681	4,457
Office and sundry	1,010	-	1,010	948
Professional fees	1,444	-	1,444	1,444
Telephone	1,244	-	1,244	1,297
Wages and benefits	16,427	-	16,427	15,018
WCB expense	169	-	169	145
	61,128	8	61,136	55,801
OPERATING EXCESS (DEFICIENCY) BEFORE AMORTIZATION	27,000	1,251	28,251	29,426
Amortization	8,883	-	8,883	8,175
EXCESS OF REVENUES OVER EXPENSES	\$ 18,117	\$ 1,251	\$ 19,368	\$ 21,251

See notes to financial statements

ROBERTS CREEK COMMUNITY ASSOCIATION

Statement of Changes in Net Assets

Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

	Operating Fund	Restricted Fund	2018	2017
NET ASSETS - BEGINNING OF YEAR	\$ 264,008	\$ 7,736	\$ 271,744	\$ 250,493
Excess of revenues over expenses	18,117	1,251	19,368	21,251
Transfer from Restricted to Operating	4,389	(4,389)	-	-
NET ASSETS - END OF YEAR	\$ 286,514	\$ 4,598	\$ 291,112	\$ 271,744

See notes to financial statements

ROBERTS CREEK COMMUNITY ASSOCIATION**Statement of Financial Position****March 31, 2018***(Unaudited - See Notice To Reader)*

	Operating Fund	Restricted Fund	Total 2018	Total 2017
ASSETS				
CURRENT				
Cash	\$ 36,690	\$ 4,598	\$ 41,288	\$ 29,371
Accounts receivable	1,000	-	1,000	-
Prepaid expenses	6,022	-	6,022	5,861
	43,712	4,598	48,310	35,232
PROPERTY, PLANT AND EQUIPMENT (Net) (Note 2)				
	280,408	-	280,408	258,017
	\$ 324,120	\$ 4,598	\$ 328,718	\$ 293,249
LIABILITIES AND NET ASSETS				
CURRENT				
Accounts payable and accrued liabilities	\$ 5,724	\$ -	\$ 5,724	\$ 5,241
Deferred income	28,087	-	28,087	12,844
Deposits	3,622	-	3,622	3,295
Source deductions payable	173	-	173	125
	37,606	-	37,606	21,505
NET ASSETS	286,514	4,598	291,112	271,744
	\$ 324,120	\$ 4,598	\$ 328,718	\$ 293,249

ON BEHALF OF THE BOARD_____
*Director*_____
Director

See notes to financial statements



ROBERTS CREEK COMMUNITY ASSOCIATION

Notes to Financial Statements

Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

1. BASIS OF PRESENTATION

Some users may require further information as these statements have not been prepared for general purposes.

2. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2018 Net book value	2017 Net book value
Land	\$ 95,300	\$ -	\$ 95,300	\$ 95,300
Buildings	268,613	93,048	175,565	152,580
Furniture and equipment	32,136	22,593	9,543	10,137
	<u>\$ 396,049</u>	<u>\$ 115,641</u>	<u>\$ 280,408</u>	<u>\$ 258,017</u>

3. RESTRICTED FUNDS

Under the rental agreement between the Roberts Creek Community Association and the Roberts Creek Reading Room, \$100 per month will be transferred to the Reading Room Maintenance Fund. The Roberts Creek Community Association will pay repair and maintenance expenses from the Reading Room Maintenance Fund.

This agreement is in effect for the period January 1, 2013 to December 31, 2018.

Roberts Creek Community Association
BUDGET for Year ending March 31, 2020

REVENUE

Hall - Rentals	25000	
Library income	7680	
Tent rental	200	
Book / photo / pin	100	
Event revenue	12000	
Raffles	600	
BootTales income	2000	
Membership dues	900	
Grant-in-aid	9600	
Donations	400	
Fundraising	900	
Interest income	<u>200</u>	
TOTAL REVENUE		59580

EXPENSE

Hall upgrades	5000	
Hall expense	9500	
Library expense	4500	
Gazebo R & M	800	
Tent 10% to RCES	20	
Event expenses	10200	
Raffle expenses	35	
Advertising & Promotion	1800	
Insurance	4600	
Licences / Fees	525	
Office & sundry	1300	
Professional fees	1500	
Telephone	1200	
Wages expense	18000	
Worksafe BC	200	
Website	<u>400</u>	
Total Expenses		59580
NET INCOME		<u>0</u>

Roberts Creek Community Association
BUDGET for Year ending March 31, 2019

REVENUE

Hall - Rentals	23000	
Library income	7560	
Tent rental	200	
Book / photo / pin sales	100	
Event revenue	14500	
Raffles	500	
BootTales income	2400	
Membership dues	800	
Grant-in-aid	4600	
Donations	500	
Fundraising	250	
Interest income	<u>100</u>	
TOTAL REVENUE		54510

EXPENSE

Hall upgrades (Grants)	5000	
Hall expense	7840	
Library expense	4560	
Gazebo R & M	700	
Tent 10% to RCES	20	
Event expenses	9600	
Raffle expenses	30	
Advertising & Promotion	1800	
Insurance	4650	
Licences / Fees	540	
Office & sundry	1270	
Professional fees	1500	
Telephone	1100	
Wages expense	15300	
Worksafe BC	200	
Website	<u>400</u>	
Total Expenses		54510
NET INCOME		<u>0</u>



CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

CAROL PREST

CONSTITUTION

BC Society • Societies Act

NAME OF SOCIETY: **ROBERTS CREEK COMMUNITY ASSOCIATION**

Incorporation Number:

S0005336

Business Number:

86992 5917 BC0001

Filed Date and Time:

November 1, 2017 09:34 PM Pacific Time

The name of the Society is **ROBERTS CREEK COMMUNITY ASSOCIATION**

The purposes of the Society are:

The Purposes of the Association are:

- a) Study any issues affecting the Community of Roberts Creek BC, and to take whatever action is deemed advisable, in the interest of the citizens as a whole.
- b) Own, maintain and operate Community Properties for the benefit of the Community. Operations may include renting, leasing or loaning said properties in any manner which may be deemed proper.
- c) Operate a Community Reading Room.
- d) Provide leadership, funding and direction for staging Community Cultural Events.

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: Julie Clark, Planner

SUBJECT: BC TIMBER SALES (BCTS) OPERATIONS 2019-2023

RECOMMENDATIONS

THAT the report titled BC Timber Sales (BCTS) Operations 2019-2023 be received;

AND THAT the SCRD respond to the BCTS referral with the following comments:

1. BCTS work with SCRD to develop a strategy for Suncoaster Trail protection before completion of cutblock design for TA0334- EGG 17, 18, 22, 23 and G051B4DG;
2. BCTS continue to work collaboratively with Sunshine Coast Trails Society to inform plans for community trail restoration and safety work;
3. Public safety measures be implemented to communicate forestry activity to recreational users, including signage posted on Suncoaster Trail and all community trails near or through cut blocks;
4. In support of Species At Risk protection, if not already completed, SCRD recommends BCTS:
 - a. Conduct a survey of wetlands, ponds near or within proposed cut blocks on the North Lake Map Sheet. Survey to be conducted in both fall and spring;
 - b. Conduct a Bio-Inventory of the proposed blocks that indicate Critical Habitat values. The inventory should be conducted by a Registered Professional Biologist with Species at Risk experience during active time for local species. Bio-Inventory data should be used to update block design to mitigate impacts to Species at Risk;
 - c. And share spatial data regarding Bio-Inventory and wetland survey data with the SCRD in ESRI Shapefile or Geodatabase format;
5. In support of monitoring and protection for marine life near logging activity, SCRD recommends that BCTS commission eelgrass mapping in coastal and estuary areas near proposed logging activity in Jervis Inlet - Hotham Sound, Deserted Creek, Brittain River, as well as coastal and estuary areas of Howe Sound near proposed logging activity - Rainy River, McNair, McNab and Potlatch Creeks, and that the spatial data be shared with the SCRD;

6. Ensure that both *shíshálh* Nation and Skwxwú7mesh Nation are consulted and that all harvesting-related activities undertaken comply with the *Heritage Conservation Act*;

AND FURTHER THAT SCRD's referral response be shared with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, with an invitation to dialogue about:

7.
 - a. Integrated planning approaches for ecological integrity, conservation efforts and resource activity
 - b. Tools to track the cumulative effects of forestry and other resource operations on the Sunshine Coast
 - c. Protecting community water supply – such as a review of Community Watershed designation to include the protection of community and individual surface and groundwater supply

AND FURTHER THAT SCRD refers this report to *shíshálh* Nation Rights and Title Department and to BC Parks for information.

BACKGROUND

BC Timber Sales (BCTS) is a Provincial Corporation that is responsible for harvesting approximately 20% of British Columbia's Annual Allowable Cut and operates under the legislative and regulatory frameworks of the *Forest Act*, the *Forest Range and Practices Act*, the *Wildfire Act*, *BCTS Regulation* and the *Wildfire Regulation*.

BCTS has a mandate to provide credible representative price and cost benchmarks through auctions of timber harvested from public land in British Columbia using sound forest management practices.

BCTS also has a mandate to harvest 313,027m³ of timber annually in the Sunshine Coast Natural Resource District, which includes the area of the SCRD and qathet Regional District (formerly known as Powell River Regional District). To achieve its mandate, BCTS attempts to distribute the cut blocks across the Sunshine Coast, rather than harvesting 313,027 m³ in one area at one time. This includes harvesting timber in Community (drinking) Watersheds. The harvest level is averaged over a five-year period and if not met each year, the level accumulates each successive year until it is met.

Each year SCRD receives a five-year operating plan from BCTS as a referral for comment. BCTS shares proposed harvesting and road building activities in order to understand stakeholder interests in advance of anticipated harvesting. Operational plans are guided by the Chinook Region's Forest Stewardship Plan, which is updated on a 5-year cycle. The current Forest Stewardship Plan provides direction for 2019-2023.

In response to the Operations Plans over the years, there have been a number of Board resolutions which provide direction regarding resource extraction in community drinking watersheds:

- In January 2000 SCRD Board adopted resolution 27/00, Recommendation No. 13 indicating that SCRD is not in favour of logging in designated community watersheds or watershed reserves.
- In March 2011 the Board adopted resolution 147/11, Recommendation No. 9 which stated (in part) that the SCRD does not support logging in the Dakota Community Watershed.
- In response to the 2017-2021 Operations Plan, the SCRD adopted further resolutions in support of protecting drinking water: that a clear limit of zero risk to drinking water quality be established to protect from impacts of sediment, turbidity and pathogens.

SCRD's long-standing position has been held for the purpose of protecting water quality to maintain safe drinking water. Staff review resource referrals with these resolutions as guiding principles.

SCRD and BCTS signed a Communication Protocol in 2014 (Attachment A) that guides Operations Plans referrals. In addition to other goals, the protocol is intended to strengthen communication systems between SCRD and BCTS by providing clarity regarding timelines, roles and responsibilities relating to annual referrals of 5-year operating plans. This assists BCTS in receiving feedback early in the process and SCRD to have early and meaningful discussion / involvement while BCTS plans are in formation.

In response to the operational plan referral, SCRD submits comments in consideration of local land use planning, environmental leadership, community interface concerns and other community interests. SCRD relies on data and feedback from a variety of sources to prepare comments, such as: Official Community Plans, Advisory Planning Commissions, Natural Resources Advisory Committee, Sunshine Coast Trails Society, species mapping, heritage protection, and trails.

2019-2023 Referral

SCRD received a letter from BC Minister of Forests, Lands, Natural Resource Operations and Rural Development, Doug Donaldson on March 29, 2019 following up on communications regarding Timber Sale License (TSL) for A93884 (Clack Creek) and A91376 (Reed Road). This letter (Attachment B) advised that the Clack Creek TSL would be advertised for auction and that Reed Road would be temporarily on hold while further discussions take place about a balanced management approach for that area. No new cut blocks are proposed on either of the Elphinstone or Chapman Map Sheets for the 2019-2023 Operations Plan referral, therefore those maps are not included in the referral.

On March 15, 2019, the SCRD received a referral from BCTS, Sunshine Coast Natural Resource District regarding 2019-2023 Operational Plan.

The purpose of this report is to obtain SCRD Board direction on the following:

- 2019-2023 BCTS Operations Plan referral comments from SCRD including concerns about impacts to Suncoaster Trail Phase 1 and other recreational areas, Species at Risk.
- Comments on SCRD's position on logging in Community (drinking) Watersheds.

DISCUSSION

The 2019-2023 plan includes 65 cut blocks with an approximate total of 1012 hectares of forest in SCRD to be harvested by BCTS by 2023.

Of the 65 blocks referred, thirty (30) blocks were previously referred in the 2018-2022 Operations plan and thirty five (35) are new. The attached excel sheet (Attachment C) outlines the 35 new blocks, shaded in green and the 30 previously referred blocks, shaded in orange. The previously referred blocks are not reviewed in this report, however, last year's referral report is attached for convenience (Attachment D).

In previous referrals the majority of new blocks were in the fifth year of the operational plan timeline. BCTS has stated previously that it takes several years to design and engineer cut blocks. In the spirit of the communication protocol, this strategy provides an early and meaningful opportunity for feedback that could be used to refine the design of cut blocks. On the list of 35 newly proposed blocks, there is a high concentration of blocks that are proposed to be cut early in the 5-year timeline, some proposed to be cut as early as this fall:

Proposed Harvest Year	# of Blocks	Net area in Hectares (ha)
2019	10	65.9
2020	7	51.5
2021	7	51.3
2022	2	50.5
2023	9	205.3

Some of the new blocks proposed to be cut this fall will have impacts to the Suncoaster Trail, Phase 1.

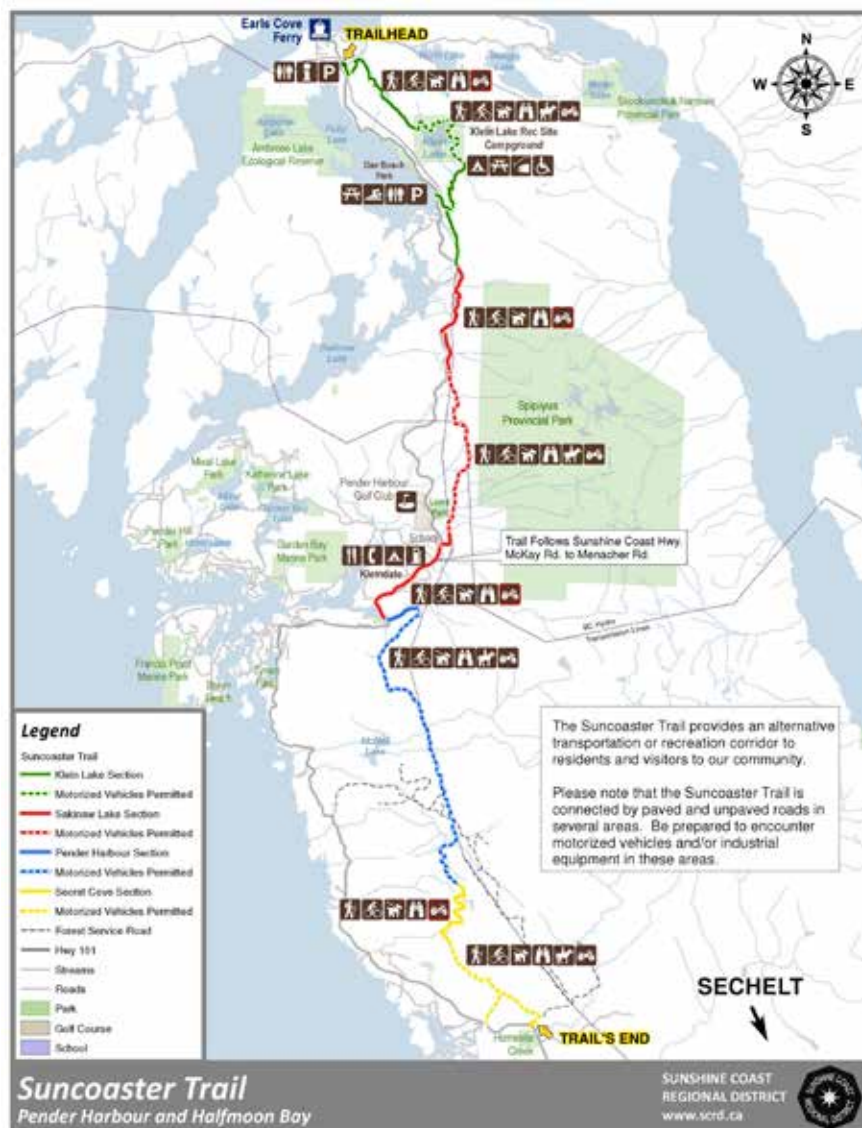
The newly proposed blocks to be harvested soon are in Electoral A, on the BCTS North Lake Map Sheet. The development and harvesting of these blocks are a partnership with Tsain-Ko, a

corporation of *shíshálh* Nation. As such, staff recommend this report also be shared with *shíshálh* Nation for information.

Suncoaster Trail

The Suncoaster Trail is a community and tourism recreation resource that was created to promote recreation in wild nature close to developed communities. The overall vision for the trail is to create a ferry-to-ferry trail that connects Earls Cove to Langdale. Phase 1 of the trail exists between Earls Cove (Egmont) and Secret Cove (Halfmoon Bay) and is managed by SCRD.

Expansion plans are underway to develop Phase 2 of the Suncoaster Trail to extend to Langdale, completing the vision of a ferry to ferry trail. Pursuant to the *Forest and Range Protection Act*, a Section 56 designation for the whole trail is also intended. Suncoaster Trail Phase 1 has benefitted from significant community investment in the form of volunteer time and funds. Ongoing maintenance is provided by SCRD Parks Division. Currently, Suncoaster Trail is authorized as a Section 57-designated trail. This designation permits SCRD to construct and maintain trail but does not oblige forestry operations to protect or restore the trail as a Section 56 designation would. A Section 56 designation would also oblige SCRD to uphold Provincial standards for trails.



SCRD Board provided direction on April 25, 2019 (126/19) to further pursue developing Suncoaster Phase 2. To date, expansion efforts have been driven by significant community input. Suncoaster Phase 1 map shown in Figure 1.

Figure 1: Suncoaster Trail Phase 1

BCTS proposes to cut a series of cut blocks in partnership with Tsain Ko, at the northern end of Phase 1 of the Suncoaster Trail. These blocks are outlined on BCTS Map Sheet: North Lake. All of BCTS Map Sheets are publicly available for download from:

[https://www.for.gov.bc.ca/ftp/TCH/external/!publish/InformationSharing/DSC_Operating_Plan_2020-2023/](https://www.for.gov.bc.ca/ftp/TCH/external/!publish/InformationSharing/DSC_Operating_Plan_2019-2023/)

As proposed, four cut blocks abut or straddle Suncoaster Trail: TA0334- EGG 17, 18, 22, 23. The SCRD map below (figure 2) shows the Suncoaster Trail and the proposed cut blocks.

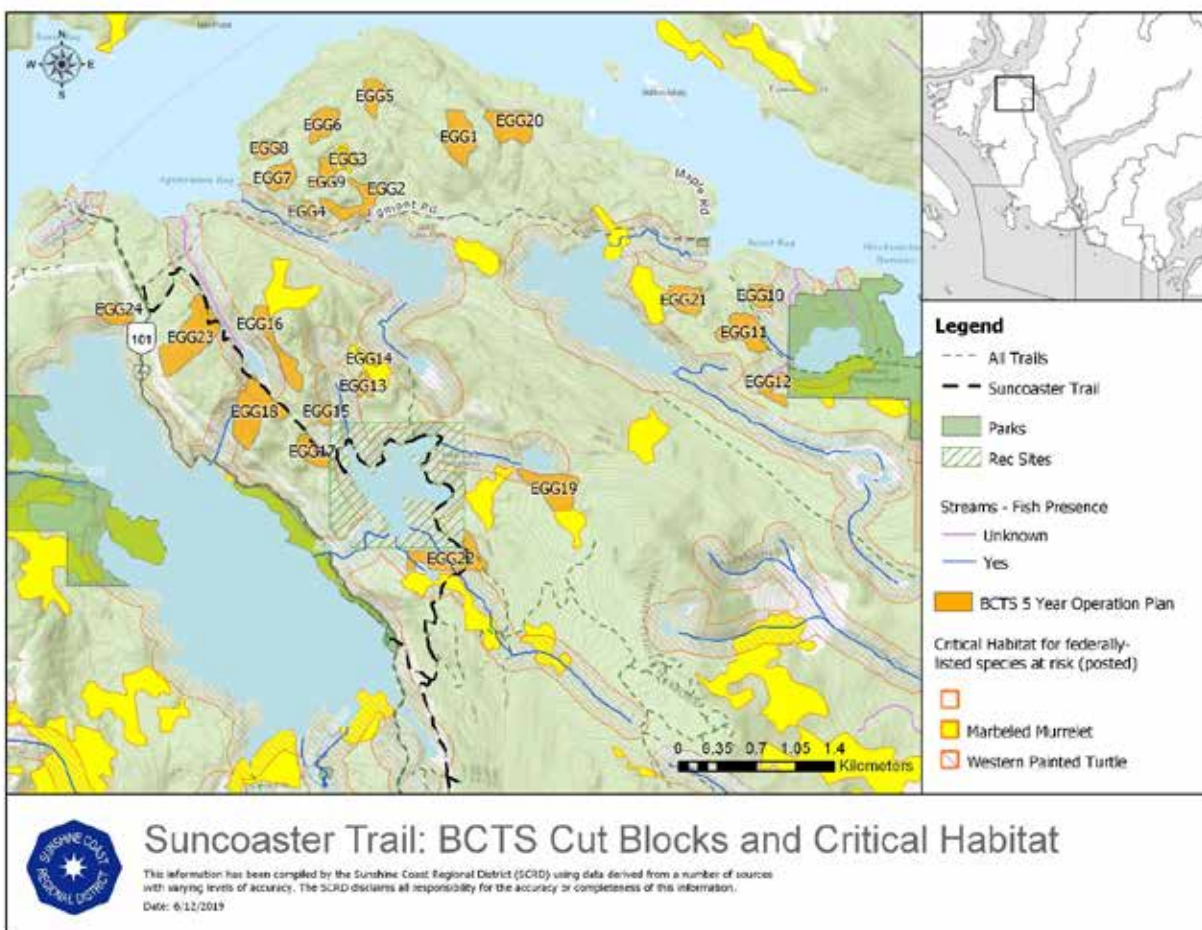


Figure 2. BCTS proposed cut blocks that would impact Suncoaster Trail are: EGG 23, 18, 17 and 22.

The estimated total net area to be harvested from the four blocks is 53.8 hectares (133 acres). The total combined length of trail impacted by the four proposed cut blocks is approximately 1.5km. Disruption to natural values that are key to the trail experience is a concern. Forest clearing on one or both sides of the Suncoaster Trail would make the Suncoaster a less appealing trail experience for those seeking wild nature close to communities. During harvesting there are safety concerns relating to forestry machinery on active transportation corridors.

In addition, there is concern about drainage impacts for trails and Forest Service Roads used to access trails. Reclamation and/or restoration, especially for Forest Service Roads used to access cut blocks is vital if they are also access roads for recreation. Damage to these roads can have long term drainage impacts and impact upon the public's use, enjoyment and access to recreation areas.

A short timeline exists to review and refine the blocks before proposed harvesting schedule. The table below outlines the harvest year as specified in the 2019-2023 Operations Plan referral. BCTS staff have communicated that some or all of these blocks are being laid out this summer for harvest this fall. This quick timeline does not appear to be aligned with the spirit of the communication protocol.

Further south, near Homesite Creek in Electoral Area B, the BCTS Sechelt South Map Sheet shows that the proposed block TA0545 abuts the Suncoaster Trail on the northwest side of the block. TAO545 has an estimated net area of 36.3 hectares proposed to be harvested in 2023. Approximately 40m of trail appears to abut this trail directly, while another approximately 290m of trail is less than 30 m away from the proposed GO51B4DG cut block.

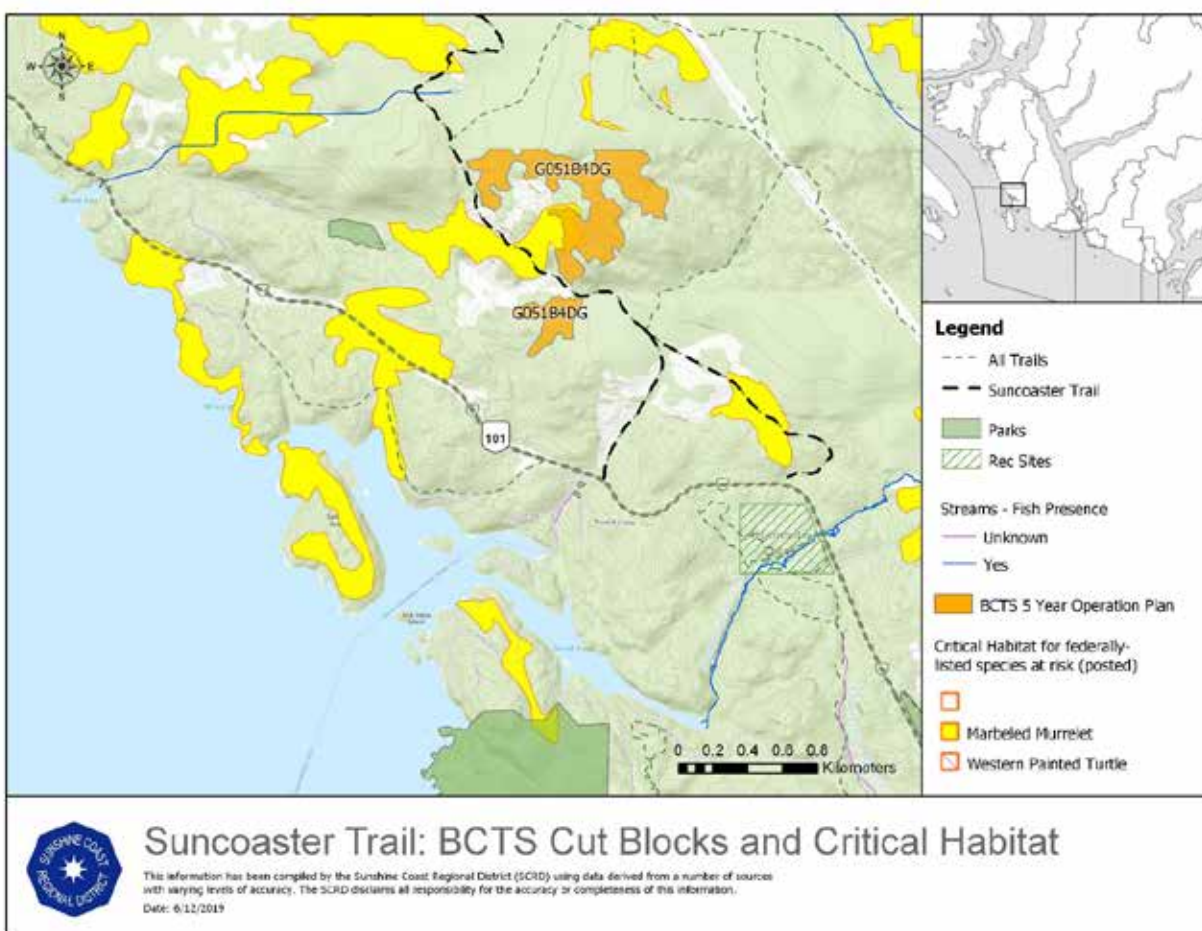


Figure 3. Suncoaster Trail, Critical Habitat and proposed cut blocks near Homesite Creek.

In addition to the impacts that forest clearing will have on the trail user's experience, there are specific concerns relating to each block as outlined in the table below (Figure 4).

Block	Harvest Year	Electoral Area	Estimated Trail Distance	Concerns
EGG 23	2020	A	433m	- Identified Critical habitat for Species at Risk: Western Painted Turtle
EGG 18	2020	A	511m	- Identified Critical Habitat for Species at Risk: Western Painted Turtle - Proximity to wetland/pond habitat slightly north west
EGG 17	2020	A	305m	- Identified Critical Habitat for Species at Risk: Western Painted Turtle
EGG 22	2019	A	283m	- Identified Critical Habitat for Species at Risk: Western Painted Turtle - Habitat values - Aesthetic – beautiful southern approach to Klein Lake Provincial Recreation Site - Impact to wetland / pond at south
F070B4DH (previously referred)	2019	A	50m	- Identified Critical Habitat for Species at Risk: Western Painted Turtle and Marbeled - Creek, unknown fish presence
Total length of impacted trail in Area A			2032m	
G051B4DG	2023	B		- Suncoaster passes NW and SW corner of proposed cut block, Homesite creek

Figure 4. Suncoaster Trail Concerns, proposed BCTS cut blocks and Critical Habitat.

Habitat concerns for Species at Risk are mentioned in the table above and discussed in a subsequent section of this report as the habitat concerns relate to other proposed BCTS cut blocks in addition to those with Suncoaster Trail concerns.

Effort should be made to ensure that Suncoaster Trail and the values it promotes are protected from logging activity. Four proposed cut blocks abut or cross the Suncoaster Phase 1 trail. According to the Operations Plan, one of these blocks are proposed to be harvested this fall. In recent discussion, BCTS staff have indicated other cut blocks may also be prepared for harvest this fall. There is urgency in requesting that BCTS develop a trail protection strategy with SCRD.

Staff see several options for BCTS regarding a trail protection strategy for Suncoaster Phase 1:

Option 1 BCTS develops different blocks that are not near Suncoaster Trail,

or

Option 2 BCTS redesigns proposed blocks with substantial buffers to protect the aesthetic and habitat values that the trail promotes

And that,

BCTS and SCR D discuss opportunities for BCTS to invest in the sustainability of Suncoaster Trail and access roads for example, funding bridge(s) at Vinebrook, phase 2.

Other Community Recreation Resources

Beyond the Suncoaster Trail, SCR D staff observe the potential for impacts to other valued recreational opportunities that are enjoyed by residents and tourists, such as the access trail to Skookumchuck Provincial Park and trails developed and maintained by the community.

For License TA0335, blocks EGG10, 11, 12 abut, cross, or are proximal to the access trail to reach Skookumchuck Provincial Park. Creeks and Critical Habitat values are also present in these blocks which are shown for harvest in 2020. SCR D recommends that BC Parks be informed about harvesting plans.

Trails maintained by the community are not detailed in this referral report as BCTS refers the Operations Plans directly to Sunshine Coast Trail Society for comment. Comments regarding trails from blocks that were previously referred can be found in Attachment D, the 2018-2019 BCTS Operations Plan PCD report.

Trails provide important opportunities to experience the forest. It is recommended that BCTS continue to work collaboratively with Sunshine Coast Trails Society to inform plans for trail restoration work and public safety measures resulting from BCTS logging or road building activity.

Species at Risk and Habitat Values

The community values wild nature and intact ecosystems. Living near wild nature is part of our rural character, as is forest harvesting. The area included on the BCTS North Lake Map Sheet is home to many of the Sunshine Coast's low elevation fresh water lakes and as a result holds unique habitat values for the Sunshine Coast.

In particular, this report draws attention to three Species At Risk known to inhabit this area whose populations may be impacted by the habitat loss and fragmentation of forest clearing: Western Painted Turtle, Marbeled Murrelet and Northern Red Legged Frog. These species are also particularly vulnerable to repeated drought associated with climate change that the Sunshine Coast is experiencing. The cumulative effects of habitat loss / fragmentation from forest clearing and climate change put these species further at risk. These are the only species that SCRД has spatial data for, there may be additional species to plan for in this area.

In Canada, the risk of individual species extinction is assessed federally on an escalating continuum: Special Concern, Threatened, Endangered, Extinct, Extirpated as outlined in Figure 5.

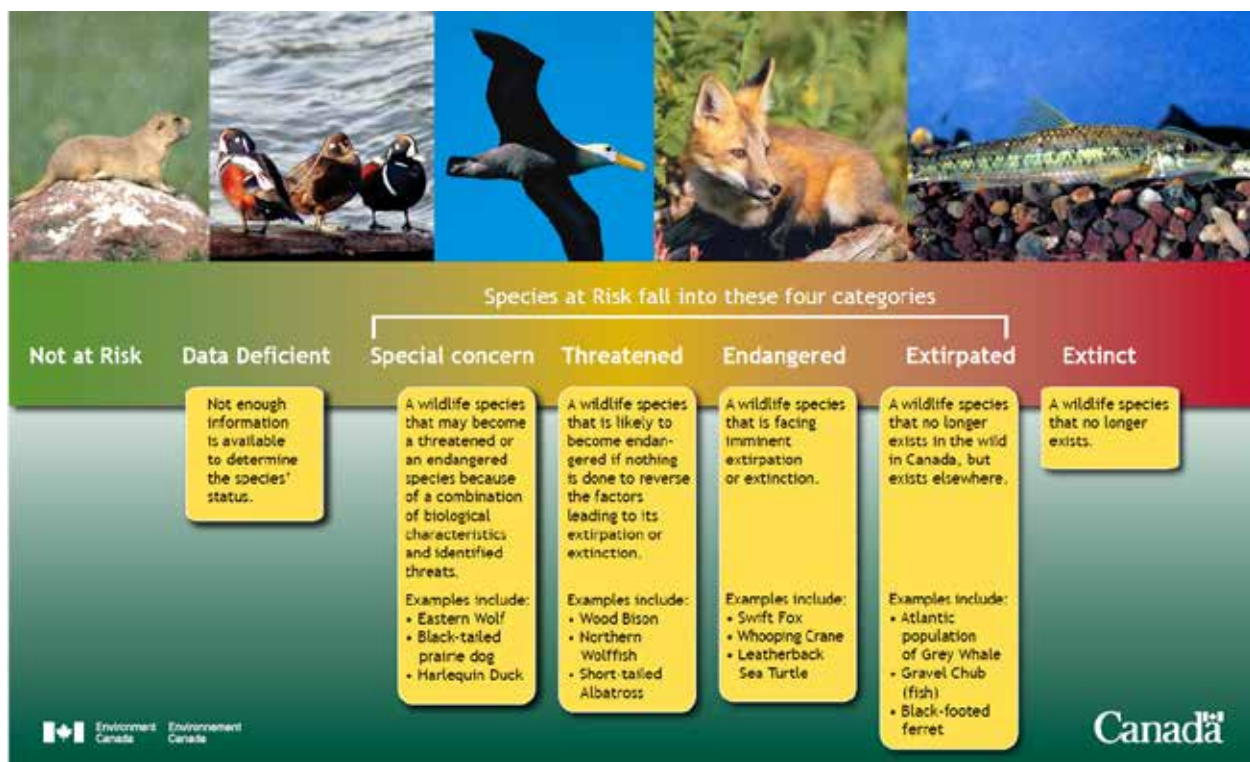


Figure 5

Assessments of species status are made by independent advisory panel to the Minister of Environment and Climate Change Canada called the Committee on the Status of Endangered Wildlife in Canada (COSEWIC). The *Species at Risk Act* protects these listed species on Federal lands. From there, each Province further develops their own species list and legislation. Any wildlife species thought to be at risk in a province or territory are often considered to be at

risk on a Canada-wide basis by COSEWIC. Differences may occur when, for example, a wildlife species is particularly at risk in one province or territory but more common in the rest of Canada.

Recovery plans or management plans are developed depending on the level of species risk. The strategies and plans provide species information, habitat requirements and identify the known threats. An outcome of the strategies is identifying Critical Habitat.

SCRD staff access the available Federal and Provincial spatial data for Critical Habitat of Species at Risk for technical review of resource referrals. The spatial data is a combination of 1) mapped potentially suitable habitat, 2) known nest sites, and 3) known occupied detections. Unless specific field data is detailed, these spatial layers are indicators to staff that field work by the proponent is a best practice next step to determine the presence or absence of species and habitat values.

In BC, Species and Ecosystems at Risk are coded and given a colour (Red, Blue, Yellow) to identify the level of concern about their risk, as outlined below:

Red Listed Species:	Blue Listed Species	Yellow Listed Species
Any species or ecosystem that is at risk of being lost (extirpated, endangered or threatened)	Any species or ecosystem that is of special concern	Any species or ecosystem that is at the least risk of being lost

British Columbia's *Wildlife Act*, *Forest and Range Protection Act* and the *Forest and Range Evaluation Program* provide limited opportunities to protect Species at Risk. Recognizing this, SCRD recommends that BCTS implement best management practices at each block to assess for Species at Risk and habitat values.

There is concern about the density of cut blocks proposed on the BCTS North Lake Map Sheet as it relates to the critical habitat of 3 Species at Risk: Western Painted Turtle, Marbled Murrelet and Northern Red Legged Frog.

Introductory information is provided below about each species:

Western Painted Turtle

Small reptile whose habitat requirements are lake, wetland, sandy upland areas, each at different times of the year.

Status: SARA: Endangered, BC List: Red

Management or Recovery Plan: [Recovery Plan](#) (2018)

Habitat Information:

Main risks to their Sunshine Coast population:

- Loss of habitat due to development or industry
- Population fragmentation and barriers in migration corridors such as roadways
- Vehicle mortality impacts (inappropriately sighted roadways and lack of well monitored exclusion fencing with wildlife passage structures)
- Disturbance to nesting and basking sites from recreational activities and off-road vehicles.

Marbled Murrelet

The Marbled Murrelet is a small seabird that spends most of its time at sea and within 0.5 kilometre (km) of shore. It nests in inland trees.

Status: SARA: Threatened, BC List: Blue (Special Concern)

Management Plan or Recovery Strategy: [Recovery Strategy](#) (2014)

Habitat Information:

- Marbled Murrelets are secretive and nest as solitary pairs at low densities, typically in old-growth forests within 30 km of the sea
- Main risks to their Sunshine Coast population include loss or fragmentation of nesting habitat
- In Canada, Marbled Murrelets are found only on Canada's Pacific coast
- The current Canadian population (estimated at 99,100 birds) is about 28% of the estimated global total of 357,900 birds The Marbled Murrelet was assessed as Threatened in 2012 by COSEWIC.

Northern Red Legged Frog

The species is a small amphibian which has a terrestrial and aquatic life stages. Found in and around shallow ponds, lake margins, slow-flowing streams and wetlands, especially with intact mixed or coniferous forest communities of aquatic and terrestrial features.

SARA listed: Special concern, BC List: Blue (Special Concern)

Management Plan or Recovery Strategy: [Management Plan](#) (2017)

Habitat Information:

- Adults can be found well into adjacent forested areas as long as sufficient ground cover and moist micro-habitats exist.
- Breeding areas may be permanent or temporary and include ponds, lake edges, slow moving streams or creeks. Avoids deep open water and areas with little shade or cover. Egg-masses are most numerous in ponds with over 30% forest cover, within 200 m from the shore.
- Breeding, overwintering and foraging sites can overlap. Northern Red-legged Frog can hibernates in water and in surrounding forests.
- Main risks to their Sunshine Coast population: habitat loss or fragmentation, changes in hydrology and water temperature

Many of the proposed cut blocks are within or abut Critical Habitat for Western Painted Turtle and some abut or are within the Critical Habitat for Marbled Murrelet. At the time of report-writing, staff did not have access to spatial data for Critical Habitat for Northern Red Legged Frog, however their populations are confirmed in this area. In addition to Critical Habitat, staff have also highlighted creeks on the map, colour coded by whether their status as fish habitat is known or unknown. Please refer map to *Figure 2*.

The community of Egmont / Pender Harbour has been working hard toward the recovery of the population of Western Painted Turtles. The community rehabilitation effort is taking place in many of the wetlands and lakes at the north end of the Sechelt Peninsula. Community members have invested significant volunteer time in working with Sunshine Coast Wildlife Project to rehabilitate painted turtle nesting sites and provide community education regarding Western Painted Turtle species in the area. This work toward recovery of the endangered Western Painted Turtle is a demonstration of the community's value of the species and their habitat.

The table below summarizes the newly referred blocks that indicate Critical Habitat. The table also shows where creeks are present and whether fish are known to be in the creek or unknown at this time.

Block	Critical Habitat - Western Painted Turtle (WPT) - Marbeled Murrelet (MM)	Presence of Creek	Fish Presence Y (confirmed) U (Unknown)	Proximal to ocean
EGG 23	WPT	Y	Y	N
EGG 14	MM, WPT	N	U	N
EGG 16	MM, WPT	N	U	N
EGG 22	WPT	Y-2	Y-2	N
EGG 13	MM, WPT	N	U	N
EGG 15	WPT	N	U	N
EGG 18	WPT	Y	Y	N
EGG 17	WPT	N	U	N
EGG 24	WPT	N	U	N
G051B4DG	MM	N	U	N

The table summarizes areas with habitat concerns in Electoral Area A near Suncoaster Trail. The following newly proposed blocks also have habitat values (creeks, Critical Habitat) but are not near Suncoaster Trail: EGG 21, 11, 12, 19, 10, G053C39R, G053B4DP, G081B4QW, G081B4QY, G081B4TP, G053C39S, J012B4TZ, G053B4S1, G053B4S3, G053B4S9, G053C4J8, G051B4DG.

Eelgrass and Forage Fish

As per recommendations in 2018-2022 Operations Plan response, SCR D recommends eelgrass surveys and monitoring for proposed cut blocks that are proximal to ocean. The newly referred blocks in proximity to the ocean are on the Granville Bay Map Sheet: G081B4QW, G081B4QY. There are 8 previously referred blocks that are proximal to the ocean. For reference see Attachment B, the 2018 SCR D comments on BCTS referral.

In support of Species at Risk protection, SCR D recommends the following actions before final cut block design or harvest:

- Survey the locations of all wetlands in or near the blocks associated with licenses TA0333, TA0334, TA0335 to be shared with SCR D GIS Department

- Bio-Inventory of the proposed cut blocks be conducted by a Registered Professional Biologist with Species at Risk experience during active time for local species. Any Species at Risk and Critical Habitat should be identified. Bio Inventory data should be shared with the SCRD;
- Each block design should reflect the findings of the bioinventory and the habitat requirements of Species at Risk as outlined in each species' management / recovery plans
- Sunshine Coast Wildlife Project has field data and local knowledge about these areas that would benefit BCTS block design to mitigate impacts to Species at Risk.

2023 Cut blocks in Community (Drinking) Watersheds

As with previous referrals, cut blocks continue to be planned within Community (drinking) Watersheds in order for BCTS to meet its mandate to harvest 313,027 m³ of timber annually within the Sunshine Coast Natural Resource District. Cut block G053B4DC (Elphinstone map sheet, Electoral Area F), in Dakota Community (drinking) Watershed is scheduled for auction in 2022.

SCRD has previously opposed logging in Community (drinking) Watershed unless a strategy and monitoring program to ensure zero risk to drinking water is in place. Cut block G053B4DC is in Dakota Creek (drinking) Watershed.

Additional Water Concerns: Surface and Ground Water

Surface and ground water impacts of forestry activity are potential concerns of residents who rely on creeks or wells as their drinking water supply. The *Water Sustainability Act* protects the quantity of water for license holders, but not the quality water.

The slopes of Mount Elphinstone above the highway in Electoral Areas D and E (BCTS Elphinstone Map Sheet) are not considered by the Province to be within a Community (drinking) Watershed as there is not a community water intake in this area. Many individual properties in this area depend on water from creeks or groundwater for drinking water. Without Provincial protections in place for surface and ground water quality, these licensees may be vulnerable to the impacts of upstream resource activity.

For a summary of the number of properties within and outside SCRD water service areas that have registered wells or surface water licenses, please see Attachment B, SCRD's 2018 comments on BCTS referral.

Comments to FLNRORD and BCTS:

There is little ability to for local government staff to effectively assess the cumulative effects / impacts of resource activity as it relates to surface or groundwater, Species at Risk, biodiversity or other community values. As resource and development pressures increase on the Sunshine Coast, there is a critical need for a proactive, systems approach to planning for ecological integrity, conservation efforts and resource activity. Integrated planning for conservation corridors and contiguous tracts of terrestrial and aquatic ecosystems are needed to support a thriving Sunshine Coast in a time of development pressures, resource activity and climate

impacts. The Sunshine Coast has a small amount of protected land (4.3%) by comparison to the provincial average (12%), on which to rely for ecosystem services and climate resilience.

SCRD appreciates the opportunity to review BCTS Operations Plans with a 5 year planning horizon. At the same time, and there is a challenge in reviewing referrals in isolation from other resource pressures on nearby Provincial land. Piecemeal information regarding other pressures on the land leads means a fragmented review and comments and potentially less comprehensive and strategic approach to solutions.

Staff recommend an invitation to the Province to dialogue about:

- Integrated planning approaches for ecological integrity, conservation efforts and resource activity
- Analysis tools to track the cumulative effects of forestry and other resource operations on the Sunshine Coast
- Protecting community water supply – such as a review of Community Watershed designation to include the protection of community and individual surface and groundwater supply

Organization and Intergovernmental Implications

The SCRД and BCTS signed a communication protocol on June 2, 2014. The protocol ensures that BCTS provides timely information about its operational plans and that the SCRД can provide comments back. Each successive year builds on previous years' plans as new field survey information is collected and stakeholder information is considered.

Staff will continue to work cooperatively with BCTS to identify future opportunities for community consultation.

Timeline for next steps or estimated completion date

As per the Communication Protocol, the SCRД has 90 days to comment. Staff worked with BCTS to extend the deadline to reflect SCRД meeting schedules. The deadline for referral comments from SCRД is July 5, 2019. Advisory Planning Commission and Natural Resource Advisory Committee comments will follow subsequently. This approach with Advisory Committee comments following has been used successfully in past years.

Communications Strategy

BCTS staff noted that it is most helpful to receive comments on cut blocks proposed for auction three to five years in advance in order to address comments during forest engineering and planning phases.

STRATEGIC PLAN AND RELATED POLICIES

Strategic Plan Values: Enhance Collaboration, Embed Environmental Leadership and Support Sustainable Economic Development

The SCRD is working cooperatively with FLNRORD and BCTS staff to provide comments and feedback on its proposed timber harvesting plans.

Forestry is part of the SCRD's strategic priority to support sustainable economic development and embed environmental leadership.

Conclusion

The SCRD received the 2019-2023 Operational Plan referral from BCTS and will respond with comments as per the Communications Protocol by July 5, 2019.

SCRD recommends BCTS develop a strategy for Suncoaster Trail protection before completion of cutblock design for blocks EGG 17, 18, 22, 23 and G051B4DG.

SCRD supports continued collaboration between BCTS and Sunshine Coast Trail Society to ensure trail restoration and public safety measures are implemented for trails impacted by logging activity.

In support of monitoring and protection of Species At Risk, SCRD recommends wetland surveys and Bio-Inventories to be completed for cut blocks where Critical Habitat is indicated. In addition, eelgrass surveys to be completed for cutblocks that are proximal to the ocean such as in Jervis Inlet - Hotham Sound, Deserted Creek, Brittain River, as well as coastal and tributary areas of Howe Sound near logging activity - Rainy River, McNair, McNab and Potlatch Creeks.

In support of protecting drinking water quality, SCRD does not support logging in Community (drinking) Watersheds. Further, staff recommend taking the SCRD's refined position on logging in Community (drinking) Watersheds to FLNRORD to request that clear limits of zero risk to drinking water established for logging Community (drinking) Watersheds.

Advisory Committee comments will be shared with BCTS subsequent to this report.

Attachments

Attachment A – 2014 BCTS SCRD Communication Protocol

Attachment B – Minister's Letter

Attachment C – Excel Sheet Summary

Attachment D - 2018-2022 Operations Plan Referral Comments Report PCD

Reviewed by:			
Manager	X- A. Allen	Finance	
GM	X- I. Hall X- R. Rosenboom	Legislative	
A/CAO	X- A. Legault	Other	

**Communication Protocol
(The Protocol)**

Between:

**The Sunshine Coast Regional District
(SCRD)**

And

**BC Timber Sales Strait of Georgia Business Area
(BCTS)**

(Collectively the Parties)

Preamble:

- A.** BC Timber Sales plays an integral role in the implementation of government's Forestry Revitalization Plan and supports the Ministry of Forests Lands and Natural Resource Operations (FLNRO) goal of providing British Columbians with sustainable benefits from the commercial use of public forests.
- B.** BC Timber Sales is a stand-alone organization within the FLNRO created to develop Crown timber for public auction to establish market price and cost benchmarks, and to capture the value of the timber asset for the public.
- C.** High-quality forest and environmental management practices are integral to the BCTS mandate and the way it conducts business.
- D.** BCTS manages timber assets in designated forest development plan units on the Sechelt Peninsula.
- E.** BCTS has an approved Forest Stewardship Plan and a Sunshine Coast Timber Supply Area volume apportionment which provide the legal authority to conduct harvesting activities within their designated forest development plan units.
- F.** The Sunshine Coast Regional District (SCRD) is the local government serving the residents of the Sunshine Coast and provides a forum for the representation of regional residents and communities and acts as a vehicle for advancing the interests of the region as a whole.
- G.** A communication protocol will provide the SCRD an opportunity to review and comment on proposed BCTS harvesting plans and demonstrate to its constituents that it has awareness and knowledge concerning BCTS forest practices.

- H. A communication protocol will benefit BCTS by identifying important non-timber resources and community values so that BCTS planners can address them during the planning and conduct of forest operations.
- I. This Protocol is intended to assist in achieving stability and greater certainty for BCTS and to provide the SCRD the opportunity for early and meaningful involvement while BCTS plans are in formation.
- J. This Protocol is intended to strengthen the relationship between the SCRD and BCTS, based on effective working relationships, mutual respect and accountability.

THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. Definitions

For the purposes of this Agreement, the following definitions apply:

- i. **“Operational Plan”** means a set of 1:20,000 scale map sheets depicting the timber harvesting land base, various forest attributes, existing and proposed roads, proposed cut-blocks, active and completed timber sales.
- ii. **“Timber Harvesting Land Base”** means the portion of the total land area of a management unit considered by the Ministry of FLNRO to contribute to and be available for long term timber supply.
- iii. **“Timber Sale licence”** means a defined area of timber subject to disposition provisions under the Forest Act within which timber harvesting activities are authorized by the timber sales manager.
- iv. **“Timber Sales Manager”** means the delegated decision maker with authority to make statutory decisions with respect to forest and range resources under provincial legislation.
- v. **“Sales Schedule”** means a schedule of timber sales intended for disposition by BCTS for a particular fiscal year. The schedule provides BCTS clients and other Parties advance notice of timber sale tenders.

2. Purpose and Objectives

The Purpose and Objectives of this Communication Protocol are:

- i. Assist with building a government to government relationship that will guide BCTS and SCRD engagement across a range of business focused on land and natural resource management in an efficient, effective and responsive manner for both Parties.

3. Scope and Parts of this Protocol

- i. This Protocol consists of sections 1 to 7, and Appendices A, B and C.
- ii. This Protocol is in effect within the boundaries outlined in the attached Appendices.
 - a. Appendix A – Map of the Sunshine Coast Community Interface Area (SCCIA).
 - b. Appendix B – Map of BCTS Community Watershed Operating Areas
 - c. Appendix C – Map of BCTS Mt Elphinstone Operating Areas.
- iii. Land Use interests pertaining to Protected Area and Park creation or advancing moratoriums on Old Growth harvesting need to be addressed through other government planning processes and is beyond the scope of this Agreement.

4. Communication Process - BCTS to SCRD

- i. In order to facilitate enhanced communications concerning BCTS forest operations, BCTS agrees to provide the SCRD Planning Department (SCRD) with their operational plans for the Sunshine Coast Community Interface Area (SCCIA), designated community watersheds and Mt. Elphinstone in a timely manner.
- ii. Operational plans will identify proposed harvest areas (timber sales) and associated access roads intended for disposition over a two to three year period.
- iii. Amendments and updates to operational plans are prepared periodically. BCTS will refer all new cut-block and road projections to the SCRD for review and comment.
- iv. BCTS will convey operating plans in digital PDF format. Sufficient and understandable information will be provided by BCTS to enable the SCRD to make informed comment.
- v. Meetings to clarify and resolve issues where possible may be advantageous at times and may be called by either party. Meetings will be held at the SCRD office in Sechelt on mutually agreed to dates and in exceptional circumstances may include field trips. The scope of the meetings will include discussions of timber sale and road construction projects at least one year in advance of operations.
- vi. A 90 calendar day referral period will be the normal track for operational plan review and comment.
- vii. BCTS will document and respond to SCRD comments demonstrating that it understands the issues and has fully considered them.
- viii. BCTS will post its Sales Schedule on their corporate website and will advise the SCRD when the schedule is posted. The schedule will identify the current fiscal

year's timber sale disposition plan and provide advance notice on the location, size, species profile and tender timing of timber sales.

5. Communication Process - SCRD to BCTS

- i. The SCRD intends to participate in any referral or information sharing with BCTS in relation to proposed BCTS operational plans.
- ii. The SCRD will provide BCTS information concerning recreational projects, infrastructure projects and information concerning other SCRD interests on the shared land-base.
- iii. The SCRD will communicate the nature of any possible impacts on SCRD interests as a result of proposed BCTS road and cut-block locations.
- iv. The SCRD may share BCTS operational plans with internal SCRD committees such as the Natural Resources Advisory Committee (NRAC), Planning and Development Committees and interested members of the public. Information/Comments derived through the circulation of BCTS operating plans to the groups noted above will be summarized into a response by the SCRD Planning Department prior to delivery to BCTS.
- v. The SCRD will maintain an awareness of the BCTS Strait of Georgia Business Area "Sales Schedule" posted on the BCTS corporate website for information concerning impending Timber Sale dispositions occurring within the consultative areas.

6. Termination

- i. This Protocol may be terminated should either Party feel the protocol is no longer necessary or not meeting their interests. Upon making such a determination, three months written notice will be provided by the terminating Party and a meeting will be held prior to termination of this agreement. This document will remain in effect until terminated.

7. Amendment of Protocol

- i. Any alteration or amendment to the terms and conditions of the Protocol must be in writing and duly executed by the Parties.

June 2, 2014

Signed on behalf of:

Sunshine Coast Regional District



Garry Nohr, Chair

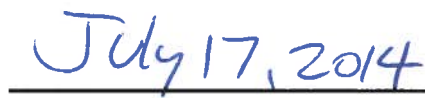


Date

BC Timber Sales



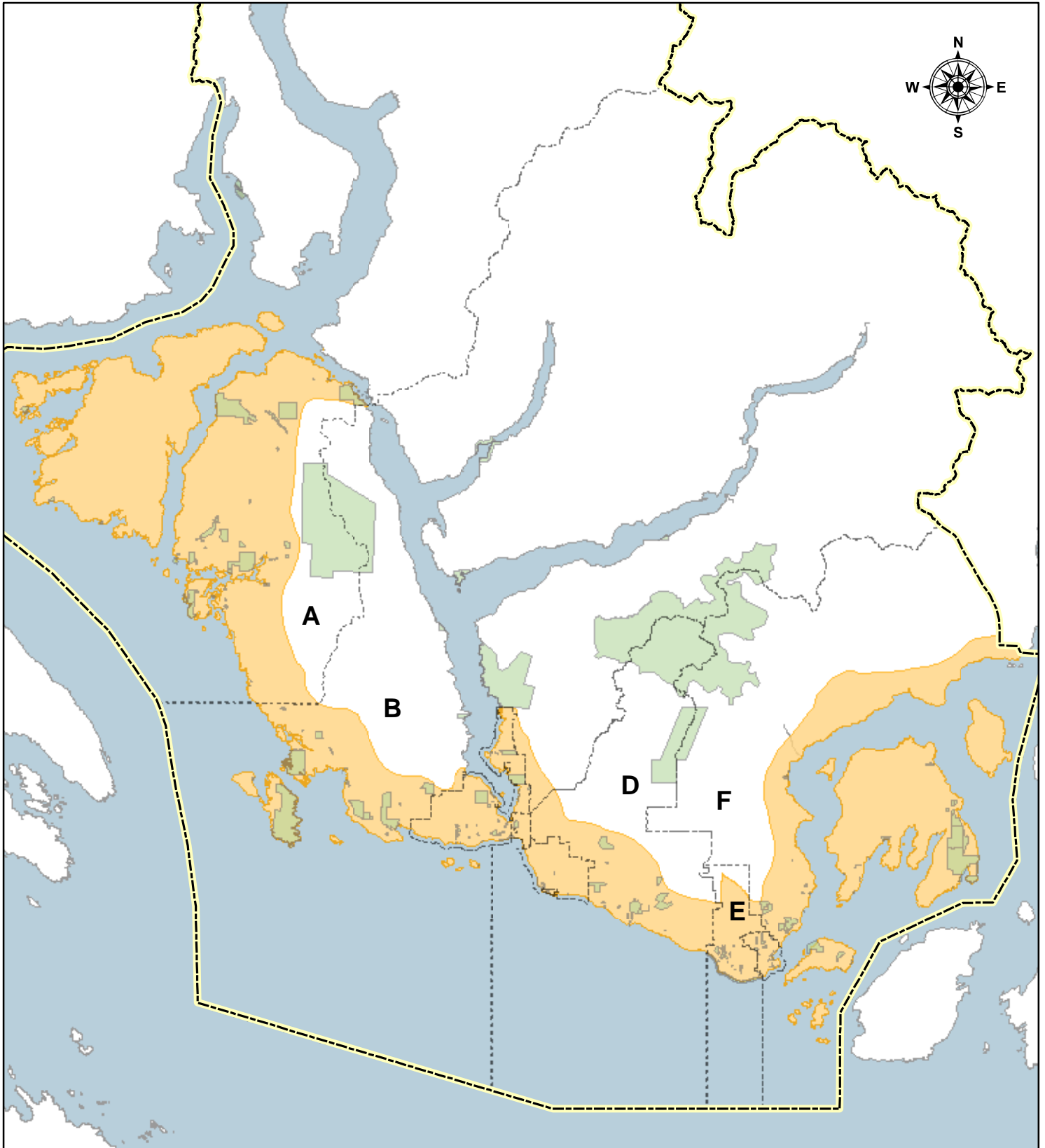
Don Hudson, Timber Sales Manager



Date

Sunshine Coast Regional District Proposed Community Interface Areas

APPENDIX A



Sunshine Coast
Regional District

June, 2013



SCRD Boundary



Electoral Areas



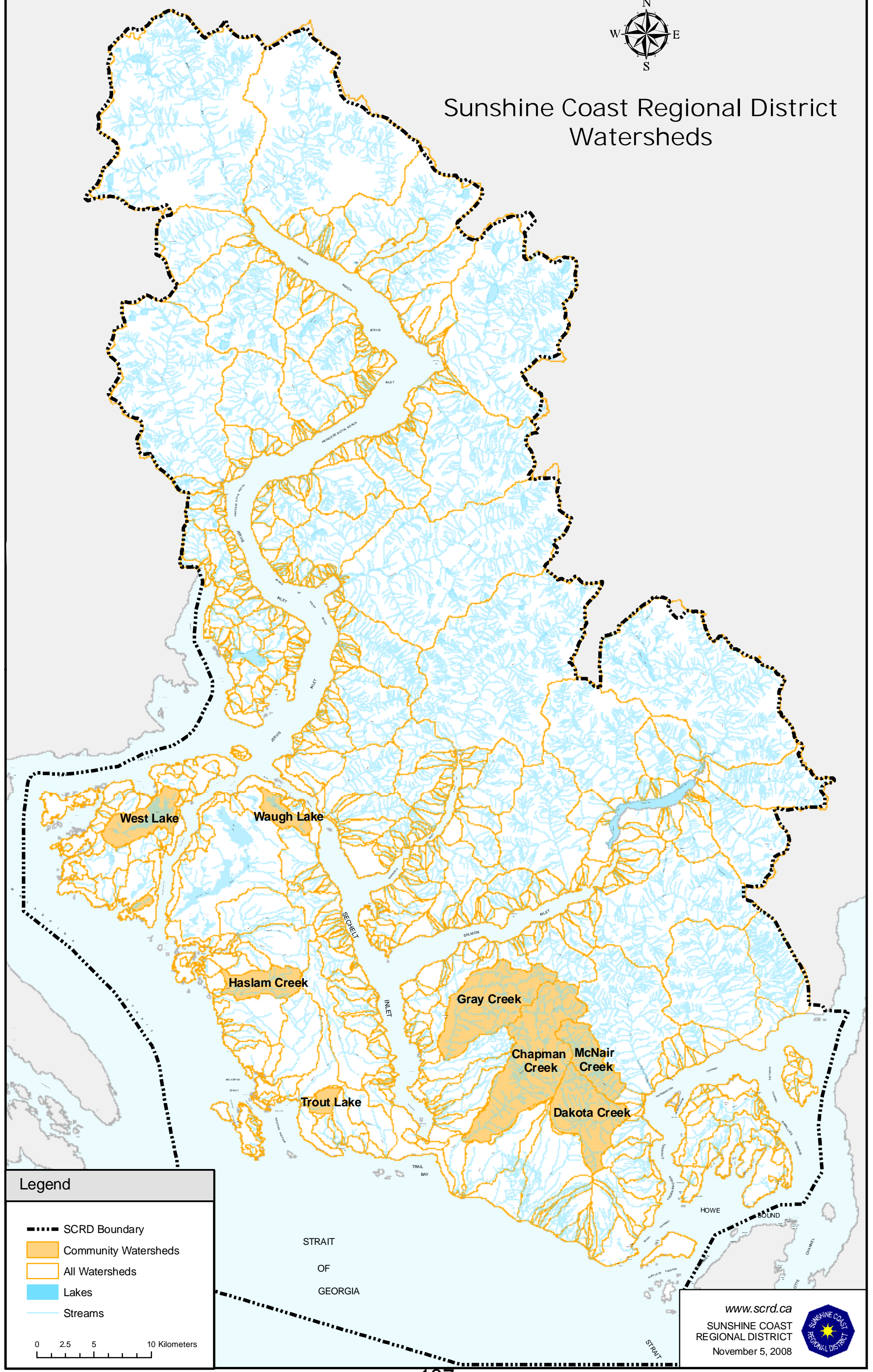
Parks



Community Interface Area



Sunshine Coast Regional District Watersheds



Legend

- SCRD Boundary
- Community Watersheds
- All Watersheds
- Lakes
- Streams

0 2.5 5 10 Kilometers

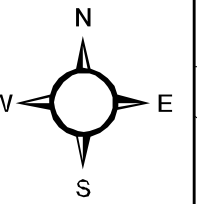
www.scrd.ca
SUNSHINE COAST
REGIONAL DISTRICT
November 5, 2008





BCTS
BC Timber Sales
Strait of Georgia

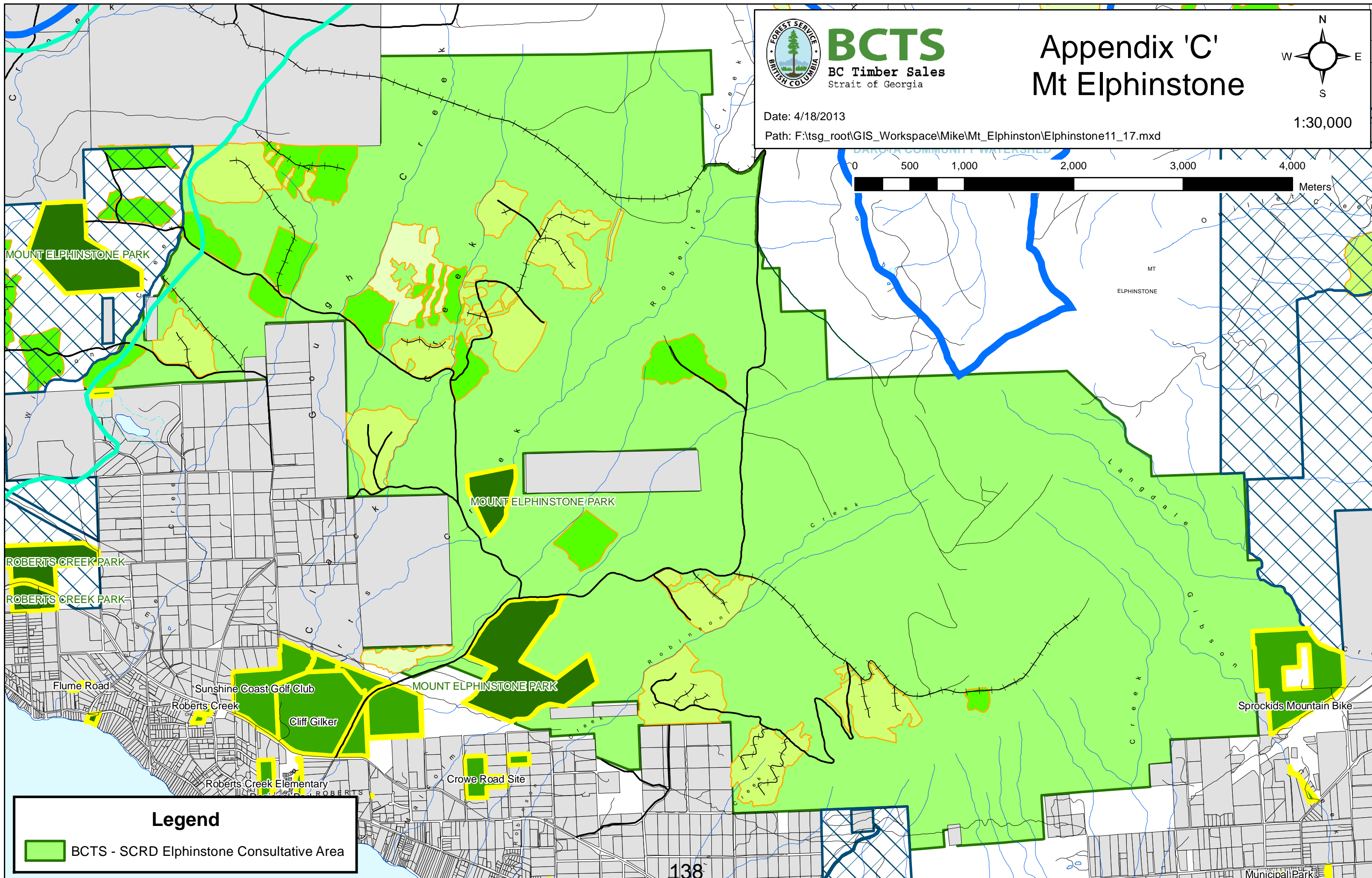
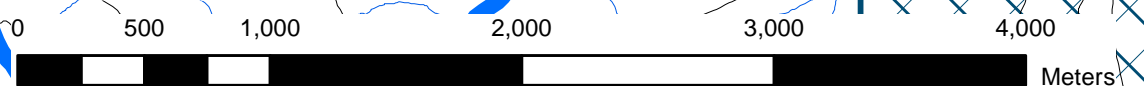
Appendix 'C' Mt Elphinstone



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Legend



BCTS - SCRD Elphinstone Consultative Area



Reference: 244639/244719

March 29, 2019

VIA EMAIL: Lori.Pratt@scrd.ca; janette.loveys@scrd.ca

Chair Lori Pratt
Sunshine Coast Regional District

Janette Loveys, Chief Administrative Officer
Sunshine Coast Regional District

Dear Chair Pratt and Janette Loveys:

Thank you for your letters outlining resolutions from the Sunshine Coast Regional District (SCRD) to halt Timber Sale Licences A93884 (Clack Creek) and A91376 (Reed Road) located in the Mount Elphinstone area. This response is also follow up to work that ministry staff are undertaking in order to consider options to develop a plan for the Mount Elphinstone area, which is being explored through the jointly led modernized land use planning (MLUP) process with the shíshálh Nation.

I understand that the South Coast Regional Executive Director provided a general update regarding the status of MLUP on December 21, 2018. It was noted that during the MLUP process, resource management and use, including forest development, is expected to continue under existing land use and management requirements. Having said that, I also acknowledge the concerns that opportunities afforded under MLUP may be impacted with continued land base activities, as well as the need to balance rights and investments undertaken in good faith by existing licensees, permit holders, and other land and resource stakeholders.

The Ministry of Forests, Lands, Natural Resource Operations and Rural Development and the Ministry of Environment and Climate Change Strategy have considered how connectivity and management of other associated forest values could be enhanced in areas near the three Mount Elphinstone Park parcels. I am advised that connectivity of the two southern park parcels is the area will likely benefit the most from further review and assessment during an MLUP process. The areas around the existing parcels that are most suitable to enhance connectivity do not have any forest harvesting planned for the next 3 to 4 years, which will enable further unimpeded assessments and discussion.

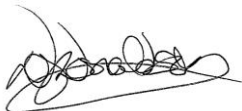
The Clack Creek Timber Sale Licence (TSL) is approximately 24 hectares of harvest area made up of both research-oriented harvesting trials and a cutblock separated by a variety of wildlife tree retention patches that support riparian area integrity and rare plant community site level representation. A map has been attached for your reference. I also understand that BC Timber Sales (BCTS) is voluntarily managing harvest levels at 50 percent of the allowed rate of harvest for the Mount Elphinstone area, which will further improve the amount of old and mature forest in the area.

In considering the balance of interests, investments made, and potential impacts on future MLUP discussions, the Province of British Columbia considers the combination of voluntary management actions by BCTS and regulatory requirements to manage current values during the expected term of MLUP discussions sufficient. The Clack Creek TSL will be advertised in the coming weeks. For more details on forest management in the Mount Elphinstone area, please contact Stacey Gould, Chinook Timber Sales Manager, by phone at 604 702-5796 or by email at Stacey.Gould@gov.bc.ca.

Regarding the Reed Road TSL, I understand that the area is desirable for future public use and that there are concerns about the contribution of the area to ecological integrity, visual quality, surface and ground water management, and fire management. I am further advised that the SCRDC and BCTS have committed to further meetings to follow up on these concerns. While it is uncertain whether the MLUP will influence management of this area, BCTS will continue to work with the SCRDC to address these values to the extent possible. BCTS will hold off on advertising this sale until these discussions have occurred in a meaningful way and a balanced management approach has been developed for the area. In the meantime, BCTS will shift development to other timber sale licences that are largely outside the current proposed park expansion area for Mount Elphinstone.

I again acknowledge the concerns expressed by the SCRDC and the many interests in the Mount Elphinstone area. As we seek a balanced way forward, I ask that you continue to work closely with ministry staff and appropriate First Nations communities to enhance management strategies as afforded under current and future land and resource management approaches.

Sincerely,



Doug Donaldson
Minister

Attachment

pc: Honourable George Heyman, Minister of Environment and Climate Change Strategy
Nicholas Simons, MLA, Powell River – Sunshine Coast
Allan Johnsrude, Regional Executive Director, South Coast Natural Resource Region
Stacey Gould, Chinook Timber Sales Manager, BC Timber Sales
Tonianne Mynen, Land and Resource Section Head, South Coast Natural Resource Region

BCTS New Proposed Cut Blocks 2019-2023

Attachment C

Block ID	Licence	Location	Operating Area	Landscape Unit	Estimated Net Area (Ha)	Cruise Volume (m3)	Block State	In Previous OP?	Referral Date	Anticipated Harvest Year
EGG9	TA0333	Egmont	North Lake	SECH	4.4	1,966	Development Ongoing	No	—	2019
EGG23	TA0333	Egmont	North Lake	SECH	18.7	8,294	Development Ongoing	No	—	2019
EGG8	TA0333	Egmont	North Lake	SECH	3.6	1,592	Development Ongoing	No	—	2019
EGG7	TA0333	Egmont	North Lake	SECH	5.5	2,437	Development Ongoing	No	—	2019
EGG4	TA0333	Egmont	North Lake	SECH	2.2	987	Development Ongoing	No	—	2019
EGG2	TA0333	Egmont	North Lake	SECH	8.1	3,589	Development Ongoing	No	—	2019
EGG3	TA0333	Egmont	North Lake	SECH	2.4	1,081	Development Ongoing	No	—	2019
EGG6	TA0333	Egmont	North Lake	SECH	6.0	2,664	Development Ongoing	No	—	2019
EGG5	TA0333	Egmont	North Lake	SECH	5.0	2,228	Development Ongoing	No	—	2019
EGG1	TA0333	Egmont	North Lake	SECH	10.0	4,452	Development Ongoing	No	—	2019
EGG14	TA0334	Egmont	North Lake	SECH	1.4	640	Development Ongoing	No	—	2020
EGG16	TA0334	Egmont	North Lake	SECH	8.9	3,958	Development Ongoing	No	—	2020
EGG22	TA0334	Egmont	North Lake	SECH	13.1	5,835	Development Ongoing	No	—	2020
EGG13	TA0334	Egmont	North Lake	SECH	3.0	1,343	Development Ongoing	No	—	2020
EGG15	TA0334	Egmont	North Lake	SECH	3.0	1,316	Development Ongoing	No	—	2020
EGG18	TA0334	Egmont	North Lake	SECH	16.2	7,213	Development Ongoing	No	—	2020
EGG17	TA0334	Egmont	North Lake	SECH	5.8	2,584	Development Ongoing	No	—	2020
EGG21	TA0335	Egmont	North Lake	SECH	6.4	2,855	Development Ongoing	No	—	2021
EGG20	TA0335	Egmont	North Lake	SECH	10.2	4,536	Development Ongoing	No	—	2021
EGG24	TA0335	Egmont	North Lake	SECH	4.4	1,943	Development Ongoing	No	—	2021
EGG11	TA0335	Egmont	North Lake	SECH	9.8	4,371	Development Ongoing	No	—	2021
EGG12	TA0335	Egmont	North Lake	SECH	4.9	2,161	Development Ongoing	No	—	2021
EGG19	TA0335	Egmont	North Lake	SECH	11.2	4,998	Development Ongoing	No	—	2021
EGG10	TA0335	Egmont	North Lake	SECH	4.4	1,957	Development Ongoing	No	—	2021
G053C39R	TA0045	McNab	McNab/Potlatch	HOWE	28.6	14,000	Proposed	No	—	2022
G053B4DP	TA0045	McNab	McNab/Potlatch	HOWE	21.9	12,000	Proposed	No	—	2022
G081B4QW	TA0525	Granville Bay	Granville	BRITT	14.2	6,000	Proposed	No	—	2023
G081B4QY	TA0525	Granville Bay	Granville	BRITT	9.6	5,000	Proposed	No	—	2023
G081B4TP	TA0525	Granville Bay	Granville	BRITT	24.8	9,000	Proposed	No	—	2023
G053C39S	TA0045	McNab	McNab/Potlatch	HOWE	12.8	6,500	Proposed	No	—	2023
J012B4TZ	TA0540	Mt. Pearkes, Deserted	Mt Pearkes	DESE	44.2	10,000	Proposed	No	—	2023
G053B4S1	TA0528	Rainy River	McNair/Rainy	HOWE	36.4	17,500	Proposed	No	—	2023
G053B4S3	TA0528	Rainy River	McNair/Rainy	HOWE	22.1	10,500	Proposed	No	—	2023
G053B4S9	TA0528	Rainy River	McNair/Rainy	HOWE	4.9	2,300	Proposed	No	—	2023
G053C4J8	TA0528	Rainy River	McNair/Rainy	HOWE	not yet estimated		Proposed	NO	—	2023
G051B4DG	TA0545	Homesite Creek	Sechelt South	SEWELL	36.3	14,000	Proposed	No	—	2023
				TOTAL	14.1	14.1				

BCTS Previously Referred Cut Blocks 2019-2023

Block ID	Licence	Location	Operating Area	Landscape Unit	Estimated Net Area (Ha)	Cruise Volume (m3)	Block State	In Previous OP?	Referral Date	Anticipated Harvest Year
G053C42W_R	A95814	McNair	McNair/Rainy	HOWE	1.5	1,069	Engineering Complete	Yes	11/23/2018	2019
F070B4DH	TA0020	Bargain Bay	Sechelt North	SECH	13.8	7,107	Development Ongoing	Yes	11/23/2018	2019
G061B4NJ	TA0020	Bargain Bay	Sechelt North	SECH	18.9	12,096	Proposed	Yes	—	2019
G053C42V	A92904	McNair Creek	McNair/Rainy	HOWE	20.9	20,145	Engineering Complete	Yes	8/31/2015	2020
G053C42X	A92904	McNair Creek	McNair/Rainy	HOWE	24.0	20,649	Engineering Complete	Yes	8/31/2015	2020
G053C42W	A92904	McNair Creek	McNair/Rainy	HOWE	34.1	27,785	Engineering Complete	Yes	8/31/2015	2020
G042C4F8	TA0021	Elphinstone	Elphinstone	CHAP	30	23,724	Development Ongoing	Yes	9/22/2016	2020
G043DK042	A87126	Dakota Ridge	Elphinstone	HOWE	5.9	4,934	Engineering Complete	Yes	5/1/2007	2020
G043DK043	A87126	Dakota Ridge	Elphinstone	HOWE	5	1,945	Engineering Complete	Yes	2/8/2007	2020
G043DK044	A87126	Dakota Ridge	Elphinstone	HOWE	35.8	16,776	Engineering Complete	Yes	2/8/2007	2020
G043DK044	A87126	Dakota Ridge	Elphinstone	HOWE	3	2,082	Engineering Complete	Yes	1/1/2010	2020
J011B4D4	TA0023	Crabapple	Brittain East	BRITT	22.1	6,400	Development Ongoing	Yes	2018	2021
J011B46H	TA0023	Crabapple	Brittain East	BRITT	58.4	20,000	Development Ongoing	Yes	2018	2021
K010B46Q	TA0035	Brittain River	Brittain West	BRITT	64.4	23,718	Development Ongoing	Yes	12/15/2017	2021
K010B46R	TA0035	Brittain River	Brittain West	BRITT	31.1	10,954	Development Ongoing	Yes	12/15/2017	2021
K010B46T	TA0035	Brittain River	Brittain West	BRITT	17.9	25,044	Development Ongoing	Yes	12/15/2017	2021
K010B46S	TA0035	Brittain River	Brittain West	BRITT	10.5	4,083	Development Ongoing	Yes	12/15/2017	2021
K010B46P	TA0035	Brittain River	Brittain West	BRITT	12.2	11,868	Development Ongoing	Yes	12/15/2017	2021
F090B4DW	TA0037	Granville Bay	Granville	BRITT	3.5	1,720	Development Ongoing	Yes	11/13/2018	2021
G081B4DU	TA0037	Granville Bay	Granville	BRITT	10.4	20,943	Development Ongoing	Yes	11/13/2018	2021
G081B4DV	TA0037	Granville Bay	Granville	BRITT	16.8	14,483	Development Ongoing	Yes	11/13/2018	2021
J012C3FN	TA0038	Mt. Pearkes, Deserted	Mt Pearkes	DESE	15.5	29,009	Development Ongoing	Yes	9/22/2016	2021
G043BC3ZP	A94817	Elphinstone	Elphinstone	CHAP	32.4	7,000	Development Ongoing	Yes	9/22/2016	2021
F090B4D7	TA0047	Syren Point Hotham Sound	Granville	BRITT	9.3	4,000	Proposed	Yes	11/13/2018	2022
F090B4D8	TA0047	Syren Point Hotham Sound	Granville	BRITT	50.7	25,000	Proposed	Yes	11/13/2018	2022
G053B4DQ	TA0045	McNab	McNab/Potlatch	HOWE	21.8	8,500	Proposed	Yes	2018	2022
G053C4J7	TA0049	Rainy River	McNair/Rainy	HOWE	27.4	14,000	Development Ongoing	Yes	9/21/2017	2022
G053C4J6	TA0049	Rainy River	McNair/Rainy	HOWE	16.0	9,000	Development Ongoing	Yes	9/21/2017	2022
G043C3ZH	TA0048	Elphinstone	Elphinstone	CHAP	10.8	6,000	Proposed	Yes	11/23/2018	2022
J012C3FP	TA0540	Mt. Pearkes, Deserted	Mt Pearkes	DESE	11.8	8,735	Development Ongoing	Yes	9/22/2016	2023
TOTAL					635.9					

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Planning and Community Development Committee – June 14, 2018

AUTHOR: Julie Clark, Planner

SUBJECT: ADVISORY COMMITTEES' COMMENTS ON BCTS 2018-2022 OPERATION PLANS

RECOMMENDATIONS

THAT the report titled **Advisory Committees' Comments on BCTS 2018-2022 Operation Plans** be received;

AND THAT Advisory Committee comments be forwarded to BCTS as supplemental information to SCRD Board Resolution 167/18 in response to the BCTS 2018-2022 Operations Plan referral;

AND FURTHER THAT this Recommendation be forwarded to the June 14, 2018 Regular Board meeting.

BACKGROUND

The SCRD Board adopted resolution 167/18, Recommendation No. 4 at its meeting on May 24, 2018 as follows:

Recommendation No. 4 *BC Timber Sales Operations 2018-2022*

The Planning and Community Development Committee recommended that the report titled BC Timber Sales Operations 2018-2022 be received;

AND THAT the SCRD respond to the BCTS referral with the following comments:

1. The SCRD does not support logging license A91376 located on District Lot 1313, which should be reserved for environmental protection as per ongoing discussions with the Ministry of Forests, Lands and Natural Resource Operations and Rural Development and the Skw̓xwú7mesh Nation;
2. A strategy for the protection and/or restoration of trails surrounding cut blocks G041C4F6 (West Sechelt), G042C4F8 (Mt. Elphinstone), G043C3ZJ (Mt. Elphinstone), Licence A93884 (Mt. Elphinstone) G043C3ZH and G043C3ZP should be confirmed with local trail groups;
3. Public safety measures should be implemented to communicate forestry activity to recreational users, including signage posted on all recreational trails leading to cut blocks, specifically G041C4F6 (West Sechelt), G042C4F8 (Mt. Elphinstone), G043C3ZJ (Mt. Elphinstone), Licence A93884 (Mt. Elphinstone) and G043C3ZH and G043C3ZP;

4. In support of monitoring and protection for marine life near logging activity, SCRD recommends that BCTS commission eelgrass mapping in coastal and tributary areas near proposed logging activity in Jervis Inlet - Hotham Sound, Desersted Creek, Brittain River, as well as coastal and tributary areas of Howe Sound near proposed logging activity - Rainy River, McNair, McNab and Potlatch Creeks, and that the mapping data be shared with the SCRD;

5. Ensure that both shíshálh Nation and Skw_xwú7mesh Nation are consulted and that all harvesting-related activities undertaken comply with the *Heritage Conservation Act*;

6. With regard to Block A93884, that absent further Provincial Land Use Level consultation on the Sunshine Coast, and as per Board Resolutions 151/17 Recommendation #2 (April 27, 2017), and Board Resolution 255/16 Recommendation #1 (June 23, 2016), the SCRD does not support logging within the 1500 hectare area identified in the Roberts Creek Official Community Plan Map No. 2 as an area for ecological and recreational protection;

AND THAT SCRD staff continue to work with BCTS staff to build on the engagement opportunities presented in the 2018 Advisory Planning Committee (APC) workshop series;

AND FURTHER THAT SCRD's position on logging in Community (drinking) Watersheds be conveyed to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to request that a clear limit of zero risk to drinking water quality and quantity be established including:

1. a. Define a drinking water protection strategy for proposed forestry operations that has the goal of achieving zero turbidity, zero sediment and zero pathogen input to nearby creeks or streams from forestry activities;
- b. Establish a monitoring and data sharing program

AND THAT the drinking water protection strategy and monitoring program be extended to areas with multiple groundwater licences including Mount Elphinstone;

2. The forest in the Coastal Douglas Fir Biogeoclimatic Zone be removed from the Timber Harvesting Land Base.

DISCUSSION

SCRD referred the BCTS Operations Plan 2018-2022 to all five Advisory Planning Commissions (West Howe Sound, Elphinstone, Roberts Creek, Halfmoon Bay and Egmont/Pender Harbour), the Natural Resources Advisory Committee and the Roberts Creek Official Community Plan Committee. Committees reviewed the referral on their April and May agendas. The minutes from each meeting that pertain to BCTS are compiled in Attachment A.

BC Timber Sales referred the Operations Plan directly to Sunshine Coast Trails Society (SCTS). Referral comments made by SCTS were submitted directly to BCTS.

The purpose of this report is to provide a summary of comments received by the SCRD from Advisory Committees regarding BCTS 2018-2022 Operations Plan. SCRD will forward advisory committees' comments to BCTS as supplemental information to SCRD referral comments included in resolution 167/18 from May 24, 2018.

Analysis

Advisory Committees' comments focused on protecting environmental values such as biodiversity, water quality and quantity, protecting recreational values, best management practices for logging in community watersheds and increased need for provincial level planning and evaluation of cumulative effects of industrial activity on the Sunshine Coast.

The Advisory Committees expressed appreciation for BCTS's recent series of three education and awareness-raising sessions. Advisory members recommend expanding these efforts to further assist dialogue and future planning efforts regarding BCTS forestry activity.

Comments relating to BCTS 2018-2022 Operations Plan have been extracted from the minutes of each Advisory Committee (April and May 2018) and compiled in Attachment A.

Organization and Intergovernmental Implications

The SCRD and BCTS Communication Protocol ensures that BCTS provides timely information about its operational plans and that the SCRD can provide comments.

Timeline for next steps or estimated completion date

As per the Communication Protocol, the SCRD has 90 days to comment on BCTS Operations Plans, which provides a deadline of June 5, 2018 to comment on the referral. SCRD Board comments will be sent in advance of the deadline and advisory comments will be sent as soon as possible after the deadline.

STRATEGIC PLAN AND RELATED POLICIES

Strategic Plan Values: Enhance Collaboration, Embed Environmental Leadership and Support Sustainable Economic Development

Forestry is part of the SCRD's strategic priority to support sustainable economic development. The SCRD provides comments and feedback to BCTS on its proposed timber harvesting plans.

CONCLUSION

All five Advisory Planning Commissions, the Natural Resources Advisory Committee and the Roberts Creek Official Community Plan Committee reviewed the 2018-2022 BCTS Operations referral in late April and May.

Advisory committees provide a range of comments focused on comments focused on protecting environmental values such as biodiversity, water quality and quantity, protecting recreational values, best management practices for logging in community watersheds and increased need for provincial level planning and evaluation of cumulative effects of industrial activity on the Sunshine Coast.

Advisory committees' comments will be sent to BCTS following SCRD Board consideration.

Attachment:

Attachment A: Advisory Comments on BCTS 2018-2022 Operations Plan

Reviewed by:			
Manager	X - A. Allen	Finance	
GM	X - I. Hall	Legislative	
CAO	X – J. Loveys	Other	

Advisory Comments on BCTS 2018-2022 Operations Plan

Area B APC April 24, 2018

The APC discussed the staff report regarding BC Timber Sales Operations 2018-2022 and members gave a brief overview of the three -BCTS meetings they attended as representatives of the APC. The following concerns/points/issues were noted:

- If there are no fish in the creek they can cut right up to the creek; this may be something that needs to be looked at.
- There could be an opportunity for the creation of stream stewardship.
- Would like to clarify that there are no trails around the proposed cut lots in the District of Sechelt? The Trails Society has informed BC Timber Sales that there are no known problems in the West Sechelt cut lot.
- Are strongly pleased with SCRD stance that the forest in the Coastal Douglas Fir biogeoclimatic zone be removed from the Timber Harvesting Land Base.
- Support staff recommendations.
- Regarding APC member comment that increased runoff and turbidity from West Sechelt cut lot would be detrimental to downstream property owners and the creek. Think this is mistaken because there are no houses in the area that would be impacted.

Recommendation No. 1. *BC Timber Sales Operations 2018-2022*

Regarding BC Timber Sales Operations 2018-2022, the APC supports SCRD recommendations.

Area F APC April 24, 2018

BC Timber Sales Operations 2018 - 2022

The APC discussed the staff report regarding BC Timber Sales Operations 2018 - 2022. There were comments on the recent BC Timber Sales field trip for SCRD advisory committee members, regarded as very informative.

Some comments from discussion included:

- If logging in McNab, BCTS will run into a problem with BURNCO.
- If you want DL1313 as a park, you should apply to the Ministry. If the community wants it, come up with at least the stumpage for one rotation of the timber (estimated around two million dollars). If we want parks, the community should pay for it.... If people don't want the Crown interface logged, then subdivide it and sell it. Someone has to pay the bill. Part of the revenue for the Province is stumpage on timber from Crown lands. How do you balance that?
- BCTS are under their allowable cut, and under pressure. They have to be within 10% of

their cut within the five-year period – otherwise they lose it permanently. There is a lot of pressure for that annual cut...the tough law of meeting that harvest level... to provide stability and uniform work for people.

- If they clear-cut DL 1313, it will be a big scar on the hill.

The following points were made:

- The APC questioned staff recommendation 6 on page 27, that “BCTS should commission eelgrass mapping along coastal areas with logging activity and share the eelgrass data with SCRD”, and advised not to do eelgrass and forage fish mapping except in sites where there is planned activity. The mapping is available from the federal Department of Fisheries and Oceans and other sources. Gather together all the data that has been produced on eelgrass before asking one department of government to do the mapping.
- Watershed reserves – Staff recommendation 1 on page 27 should say in “active Community Watersheds”, not including reserves. If it is just a “reserve” for the future, logging – well planned, managed, with sediment control and responsible harvesting – can happen without any impact on the future. Dakota and McNair have totally regenerated from the old path logging. They are now twenty or twenty-five to fifty years old; they are all regenerating.
- The APC appreciates the opportunity to review and comment on future BCTS cut blocks.

Area A APC April 25

Received BC Timber Sales Operations 2018-2022 and the Area A APC agrees with the SCRD staff comments on page 27.

Recommendation No. 1 *BC Timber Sales Operations 2018-2022*

APC would like to see any referrals re: BC Timber Sales Operations include the previous five years of logging activity in accompanying reports.

Area E APC April 25, 2018

The APC discussed the staff report regarding BC Timber Sales Operations 2018 – 2022.

The following points were made:

- Agreement with staff recommendations regarding SCRD comment on the BCTS referral.
- Strong opposition in Area E to the logging of DL 1313
- BCTS has been notified for several years now that they need to take DL1313 off their list on a permanent basis. As world populations grow, so grow the coast's and Area E's population. People and animals require green space and the Reed Road Forest is a true gem and the only substantial forest in our area. Immediate neighbours of Lot DL1313 are very concerned about erosion and loss of watershed for their wells. They believe that their properties, downslope of this forest, would be at huge risk if the forest cover were logged.
- Logging in an urban interface area is example of poor landscape management.
- Discussion of BCTS operations and research projects and APC members' perspectives on the recent BCTS workshops and field trip for SCRD advisory committee members.
- Lack of a land and resource management plan on the Sunshine Coast.
- The Sunshine Coast has old forests that may not be found anywhere else in the province.
- There would probably be more value to the community over the next thirty years to retain the forest than have a revenue stream from forestry. This needs to be addressed in these plans.
- We are short of land to be conserved, short changed. Would like the same conservancy rate as other areas of the Province.
- There are many and varied different forms of recreation here. Add up all the cash flows that result from keeping something like that, and it adds up.
- They need to take all of these considerations into account. Overall the Province and their planning may not be reflecting what the values of this community are. They may not reflect in our bioregion how we are utilizing the woods. There are different ways we might be utilizing the woods as a community. We are the back yard and playground for the Lower Mainland. We can provide a lot of unique things like the Coastal Douglas Fir zone that isn't available in other parts of the Province. There are things like that, that

need to be taken into consideration when they consider that value, and what is generated for the Province financially and overall. We are providing safe spaces for people to be doing healthy recreation.

- There is a huge appetite for what we have got over here. If you are going to start chopping down a mountain, could it have an impact on real estate values?
- The SCRD's response to this issue is lukewarm. They should say that we need this much public recreation space; the forest is really important and we have to protect that. SCRD should say we see advantages for protecting certain lots, and come forth with stronger arguments. Need to bring everybody together and say long term this is what we will do.
- Right now it is a standoff, not a process.
- Want BCTS to leave the south and east flanks of Mount Elphinstone.
- An excerpt pertaining to DL1313 from the Elphinstone Official Community Plan (Bylaw No. 600) was read aloud from section B-10.3 Community and Regional Park Policies, point 3, advocating that the SCRD acquire DL1313 (Old Gibsons Watershed Reserve), a 48 hectare (120 acre) site *"covered by the largest areas of mature coniferous forest and wetland identified in the Sunshine Coast Sensitive Ecosystem Inventory (2003) within the Elphinstone OCP"*, as a community or regional park *"that protects the surface and ground water resources so that they can continue to be available to the Town of Gibsons and the Regional District for community water and reservoir purposes."*

Recommendation No. 1 *BC Timber Sales Operations 2018 – 2022*

The Elphinstone APC recommended agreement with the staff recommendations for SCRD comment on the BC Timber Sales Operations 2018-2022 referral, as noted below, and for the following listed reasons:

1. *In support of protecting drinking water quality, SCRD does not support logging in Community Watersheds.*
 - It makes sense. Water is life.
 - Water is essential and becoming more and more important as the climate shifts.
 - We have to make sure all of our community watersheds are protected as we move forward.
2. *SCRD does not support logging license A91376 located on DL1313, which should be reserved for environmental protection as per ongoing discussions with the Ministry of Forests, Lands and Natural Resource Operations and the Skwx̓wú7mesh Nation.*
 - Because it is the urban interface.

- We have no accessible forest like this in Elphinstone. Protect public areas like this that the public can enjoy.
 - We emphasize that the SCRD should make every effort to conserve DL1313.
 - It used to be a watershed reserve because there are a lot of residents on wells below it.
 - For property protection – if there is damage from erosion, it ends up costing us all in taxes. Watershed protection ensures that we don't have damages through flooding, erosion and other occurrences because of unstable infrastructure or wells damaged from overland flooding.
 - Streams on the east side of that land are feeding into Chaster Creek.
3. *A strategy for the protection and/or restoration of trails surrounding cut blocks G041C4F6 (West Sechelt), G042C4F8 (Mt. Elphinstone), G043C3ZJ (Mt. Elphinstone), Licence A93884 (Mt. Elphinstone) G043C3ZH and G043C3ZP should be confirmed with local trail groups.*
- Tourism and recreation has always been one of the largest income streams for the Sunshine Coast. If more people are coming here to enjoy these trails, it is to the benefit of the community that these trails are maintained and protected.
 - A lot of these trails are accessible because BCTS maintains the roads (paid for by logging).
4. *Public safety measures be implemented to communicate forestry activity to recreational users, including signage posted on all recreational trails leading to cut blocks, specifically G041C4F6 (West Sechelt), G042C4F8 (Mt. Elphinstone), G043C3ZJ (Mt. Elphinstone), Licence A93884 (Mt. Elphinstone) and G043C3ZH and G043C3ZP.*
- Public safety needs to be an important component because these are public lands. The public needs to have safe access.
5. *Ensure that both shíshálh Nation and Sk̓wx̓ wú7mesh Nation are consulted and that all harvesting related activities undertaken comply with the Heritage Conservation Act.*
- It is important that we respect that we are on unceded territory.
6. *BCTS should commission eelgrass mapping along coastal areas with logging activity and share the eelgrass data with SCRD.*
- The only way we will know logging is impacting the eelgrass is if it is known that the eelgrass is there; since BCTS are the ones who want to log, BCTS should be the ones to provide that information.
7. *The forest in the Coastal Douglas Fir biogeoclimatic zone be removed from the Timber Harvesting Land Base.*
- This is unique forest that we need to preserve.

Recommendation No. 2

Sunshine Coast Land and Resource Management Plan

The Elphinstone APC recommended that the Sunshine Coast Regional District seek to have a Land and Resource Management Plan (LRMP), or similar current legislative process, so that the Sunshine Coast can have this Plan going forward; and so that there is potentially less conflict

regarding land use if we are clear on which areas we would like to save, and we get a say; and that the SCR D go through this process if possible.

Recommendation No. 3

BC Timber Sales Public Awareness Activities

The Elphinstone APC recommended that the BCTS continue to dialogue and create opportunities to educate people about their research and their operating practices so the general public can gain a greater understanding of the logging process on the Sunshine Coast.

Roberts Creek Official Community Plan Committee, May 8, 2018

BC Timber Sales Referral – The OCPC fully supports all items in this referral. We would like to see a Strategy for Protection/Restoration be put into place. We would like to see free and informed prior consent obtained.

Area D APC May 14, 2018

- APC supports the SCR D recommendations noted on page 1 of the report.
- It should be added that watershed protection should include water source protection for the large number of residents who are not served by the SCR D-managed water supply but are dependent on surface and well water. There is a large area above the Roberts Creek community being logged by multiple companies that will have an effect on surface and ground water.
- More needs to be done at the Provincial level with all stakeholders regarding a coordinated plan for water source protection and for coastal land use management.
- Logging in private managed forests needs to be brought under a standard set of logging conditions.
- At lower elevations we are under-represented for parks and recreational forests.
- District Lot 1313 should be left as a green mature forest. It is easily accessible by a large number of people and has great value for tourism and recreation.
- We recognize that logging is an integral part of our history and provincial prosperity, but there is a need for better integration with our growing community. Times are changing, our population is growing, we have a thriving ecotourism draw, and tree harvesting targets need to be adjusted in accordance with our current reality.
- We appreciate that BCTS has reached out to the community in the recent meeting with APC members, to educate and listen to community concerns. We look forward to further positive interactions and would encourage a larger consultation with a greater number of APC members in the future.

NRAC May 16, 2018

Recommendation No. 1 *BC Timber Sales Operations 2018-2022*

The Natural Resource Advisory Committee accepts the SCR D staff's recommendations to go forward as amended;

AND THAT the Natural Resource Advisory Committee recognizes that NRAC needs further time to review the BCTS report. Further recommendations may be added next meeting;

AND THAT the Natural Resource Advisory Committee recommends that BCTS include an appropriately designed buffer for the wind farm around in the Coastal Douglas Fir biogeoclimatic zone.

Recommendation No. 2 *BC Timber Sales Operations 2018-2022*

The Natural Resource Advisory Committee recommended that the SCR D staff invite BCTS to attend the NRAC June 20, 2018 meeting.

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: Kevin Clarkson, Parks Superintendent

SUBJECT: PENDER HARBOUR RANGER STATION LEASE RENEWALS

RECOMMENDATION(S)

THAT the report titled Pender Harbour Ranger Station Lease Renewals be received;

AND THAT leases for the Serendipity Child Development Society, Harbour Gallery and Pender Harbour Reading Centre be renewed for a three year term;

AND FURTHER THAT the SCRD's Delegated Authorities be authorized to execute the lease renewals.

BACKGROUND

At the April 11, 2011 Community Services Committee meeting, the Board resolved to renew the Serendipity Child Development Society, Pender Harbour Reading Centre, Harbour Gallery and Pender Harbour Music Society lease agreements for \$1.00 per year (later amended to \$5.00 per year) for the use of the buildings at the Pender Harbour Cultural Centre/Ranger Station.

As of August 8, 2019 the lease agreements for the Serendipity Child Development Society, Pender Harbour Reading Centre and Harbour Gallery are all slated for expiry. These leases have been ongoing since the early 1990's. The lease agreement for the Pender Harbour Music Society does not expire until 2022.

Through these lease agreements, the nonprofit organizations are entitled to occupy the property, and are also responsible for the repair and maintenance of all matters related to the interior of the building including plumbing, oil furnaces, electrical, fixtures, with reasonable wear and tear to be expected. The SCRD maintains the exterior of the building and coordinates major repairs with tenants.

The purpose of this report is to obtain the Board's direction on the three lease renewals for a further 3-year term, until 2022.

Renewing the three aforementioned lease agreements at the Pender Harbour Ranger Station for a subsequent three years, instead of the regular five year term will align all related Pender Harbour Ranger Station lease agreement expiry dates for renewal in 2022.

DISCUSSION

The Pender Harbour Ranger Station premises include buildings, a shed and an adjacent lawn area on the parcel, which is an SCRD park as part of the rural areas Community Parks function [650]. The largest building on the property was a ranger station originally constructed in 1952 for the BC Forestry Service. Property ownership was transferred to the Regional District in 1986. The buildings are used as the performing art center and teaching facility for the Music Society, a reading room, art gallery and a childcare center. It is also used by community groups for various events. The facility is modest but has seen and continues to undergo many safety, efficiency and building upgrades. It serves as an asset to the community, as it brings world-class performances to the Sunshine Coast, represents an important gathering hub for the community and larger region, and provides important family services.

As part of ongoing asset management work, the Regional District is in the process of completing a detailed facility condition audit, the results of which can be used to guide the future maintenance of the Ranger Station complex.

Options and Analysis

New lease agreements recommended for 2019-2022 will have the same standard conditions as the previous lease agreements, save and except three additional conditions, intended to clarify and formalize coordination of tenant improvement projects:

- Any building renovations or construction will involve qualified, insured contractors performing work;
- Where and when required, hazardous materials assessments and any required abatement must be conducted;
- Clearance letters and liability insurance that meets SCRD requirements is a prerequisite for all works performed.

A 'Construction and Renovation Request' form will be an attachment within each of the renewed leases. Lessees will be required to fill out and submit to the SCRD, including a complete scope of proposed works and an identified time frame for the project. This change will improve coordination between the parties and manage the liability of the Regional District.

Staff recommend that the Chair and Corporate Officer be authorized to execute the Serendipity Child Development Society, Pender Harbour Reading Centre and Harbour Gallery Pender Harbour Ranger Station lease renewals for a further three year term.

The lease agreements will require the Serendipity Child Development Society, Pender Harbour Reading Centre and Harbour Gallery to pay the Regional District a rent of \$5 per year plus applicable taxes.

Serendipity Child Development Society, Pender Harbour Reading Centre and Harbour Gallery are responsible for purchasing comprehensive general liability insurance in a minimum amount of \$5,000,000 with the Regional District as an additional named insured.

Organizational and Intergovernmental Implications

With suggested lease renewals being restricted to a three (3) year period, as opposed to the usual five (5) year term, all four (4) related lease terms will be aligned for expiry in 2022 which will improve administrative efficiency.

Stipulating the requirement for a formalized construction and renovation request process will reduce risk of liability concerns for the Regional District and will ensure proper approvals, qualifications, insurance and workplace safety coverage are met for all required works and associated upgrades at the property in the future. This approach is in the best interest of both parties.

Financial Implications

The SCRD has been providing Serendipity Child Development Society, Pender Harbour Reading Centre, Harbour Gallery and Pender Harbour Music Society lease agreements for \$5.00 per year for the use of the buildings at the Pender Harbour Cultural Centre.

The non-profit organizations are responsible for the repair and maintenance of all matters related to the interior of the building including plumbing, oil furnaces, electrical, fixtures, with reasonable wear and tear to be expected.

As age and use of the Pender Harbour Ranger Station increases, it can be forecasted that medium to long term improvements to safety, energy efficiency and general renovations may be required. Facility condition audits underway now can be used to develop asset management / capital plans for the facility. Staff anticipate providing an update to a future Committee on this work. Board direction/decision on a long-term capital plan and related funding implications will be required.

Timeline for next steps or estimated completion date

Current leases expire on August 8, 2019. Staff will work with tenants to renew leases following Board direction.

Communications Strategy

Lessees have been consulted regarding the intended renewal of agreements, and any approved changes to the lease agreements will be discussed in detail with each lessee prior to signing new lease agreements.

STRATEGIC PLAN AND RELATED POLICIES

The following SCRD Strategic Plan objectives and success indicators relate to the subject of this report:

- Collaborate with community groups and organizations to support their objectives and capacity.

Renewal of these leases aligns with the Strategic Priority to facilitate community development.

CONCLUSION

The Serendipity Child Development Society, Pender Harbour Reading Centre and Harbour Gallery have requested to renew their leases for the use of buildings on District Lot 1023. Staff recommend that delegated authorities be authorized to execute the Serendipity Child Development Society, Pender Harbour Reading Centre and Harbour Gallery Lease Agreement renewals for a 3 year term.

Reviewed by:			
Manager		CFO/Finance	X-T.Perreault
GM		Legislative	
Interim CAO	X-A. Legault	Other	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: Remko Rosenboom, General Manager, Infrastructure Services

SUBJECT: WATER DIALOGUES 2019

RECOMMENDATION(S)

THAT the report titled Water Dialogues 2019 be received for information.

BACKGROUND:

At the April 25, 2019 Regular Board meeting, the following recommendation was adopted (in part):

126/19 **Recommendation No. 22** *Public Engagement on Water*

THAT SCRD engage a consultant to conduct public engagement on water in May 2019;

At the May 9, 2019 Regular Board meeting, the following recommendation was adopted (in part):

139/19 **Recommendation No. 15** *Public Engagement on Water (in part)*

AND THAT a budget of \$30,000 for 2019 Water communication and public engagement initiatives be funded from operational reserves for the [370] Regional Water Service function;

The purpose of this report is to provide an overview of the public engagement events on water that were held on June 3, 4 and 5, 2019.

DISCUSSION:

Water Dialogues

In response to the direction provided by the Board, staff initiated a Request for Proposal process for public consultation support for the organization of events in May 2019. Impact Resolutions Ltd. was the successful proponent.

Impact Resolutions Ltd. and SCRD staff collaborated on the organization of the Water Dialogues events which were ultimately scheduled for June 3, 4 and 5, 2019. The primary role of Impact Resolutions Ltd. was the facilitation of the events, providing strategic advice to the SCRD regarding format and messaging, and providing a report with output of these events.

The final report from Impact Resolutions Ltd. is included as Attachment A to this report and provides more details on the following:

- Their community outreach and planning prior to the events
- A description of the three Water Dialogues events and the input received from the public during these events
- The strategic communications support provided
- A list of Public Recommendations based on all of the public input received during and after the three events
- Recommendations on future public engagement

Planning for future public events

Reflecting on the Water Dialogues events, staff note that the support from a consultant was primarily beneficial for collection and assessment of public input. However, the preparation and execution of these events still required a significant effort by staff. Staff therefore suggest that any impacts to work plans and resources for future public events be assessed and considered by the Board prior to providing final direction to organize these events.

In order to assess these impacts, staff are therefore seeking direction on the type, scope and number of public events that are considered by the Board during the remainder of 2019 and Q1 and Q2 of 2020. Alternatively, staff could develop detailed alternative outlines for public engagement events for the Board's consideration based on some preliminary direction provided by the Board.

STRATEGIC PLAN AND RELATED POLICIES

N/A

CONCLUSION

This report provides an overview of the input received as part of the Water Dialogue events as organized on Jun 3, 4 and 5, 2019 and includes recommendations for future public engagement on water.

Attachments:

Attachment A – Impact Resolutions Ltd. Final Report on Water Dialogues

Reviewed by:			
Manager		CFO/Finance	
GM		Legislative	
Interim CAO	X – A. Legault	Other	



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A New, Integrated Approach: Sunshine Coast Regional District Water Public Participation Events

Prepared for:

Sunshine Coast Regional District
1975 Field Road
Sechelt
B.C., V0N 3A1

Date: June 20, 2019

Background

On May 3, 2019, the Sunshine Coast Regional District (SCRD) issued a request for proposals for a public participation consultant with communications expertise to support it with three public participation events for the communities dependent on the Chapman Creek Water System. Impact Resolutions Ltd. was successful in our response to the request and initially met with the SCRD on May 16, 2019 to begin the work.

The SCRD highlighted a few challenges pertaining to the request:

- ▶ a tight time-line necessary to stage these events prior to the summer, when people are less likely to attend;
- ▶ the importance of scheduling the events early in the SCRD's roll-out of the drought management plan, for communications purposes; and
- ▶ the criticality and community frustration with the issue "creating fractures in the community and damaging the local government's reputation and trust in the handling of this and other matters."

We heard from the Board through staff the need to address community tension over "drought fatigue," and build trust and to present a different and open approach to public participation.

On May 16, the SCRD clarified that the events were planned for June 3, 4 and 5: two in Sechelt and one in Gibsons. June 3 was eventually scheduled at 4:30 p.m. June 4 and 5 were scheduled for 7:00 p.m.

Process

From the outset, Impact Resolutions found the communications and professionalism of the SCRD—led by General Manager of Infrastructure Services Remko Rosenboom—to be exceptional. SCRD personnel are very organized, responsive, transparent and easy to work with.

Community Outreach and Planning

Our proposal emphasized an intensive planning step of outreach to stakeholders prior to setting the format of the meetings. This outreach began on May 17 and encompassed twenty separate connections including representatives from Sunshine Coast Tourism, the Sunshine Coast Conservation Association, the Sunshine Coast Regional Economic Development Organization (SCREDO), six neighbourhood associations and the Farmers' Institute meeting with over thirty people in attendance. Impact Resolutions directly interviewed and listened to these and other Sunshine Coast residents to determine what conditions could support successful public participation on local water supply issues. Not only did we receive valuable input, but this step also helped to build trust and publicize the upcoming events by conveying the SCRD's genuine interest in collecting input.

Impact Resolutions also met with the SCRD Board twice prior to reporting on the results of the public outreach. With the Board's input, Impact Resolutions ultimately recommended the following actions:

- ▶ a strong message from the Board taking responsibility, requesting unity and committing to action;
- ▶ a clear product (set of recommendations) as an outcome from the sessions; and
- ▶ formatting the events around a “deliberative forum” technique that provides participants with information, a discussion guide, dialogue opportunities and the ability to leave input.

The Board was interested in having facilitated table discussions divided by topics, but we determined with staff that such a format would be difficult to achieve without certainty around the number of participants. Furthermore, we received negative feedback during community outreach towards splitting people into tables rather than providing the opportunity to be heard by the entire room. Consequently, we proposed a compromise for the Monday agenda in Sechelt where the Board message and information presentation by staff would be followed by a panel comprised of staff and Board representatives to answer questions open to everyone in attendance, and then an “open space” table discussion for participants to discuss topics of their choice. The meetings would be concluded with personal observations from the Directors to highlight and summarize their listening. In our proposal and communications with the SCRD, we encouraged flexibility and a willingness to change the format and agenda according to the event in question.

The Water Dialogues

The first event on the afternoon of Monday, June 3, attracted approximately 170 community members to the Sechelt Legion to hear information from SCRD Board and staff, watch and participate in the panel Q&A, and submit their written input. The tone was set well to be civil and respectful, even though it was more tense than the next two meetings. Set against that “drought fatigue” context, and the SCRD's concern of damaged reputation and trust, we regard the first meeting an educational, incremental and necessary step towards building trust and meaningful public participation.

Some audience members expressed displeasure with the panel portion being restricted to questions with limited time for back-and-forth dialogue, and most participants left the building without participating in the table dialogues. Consequently, we changed the format for the next two evenings to cancel the table dialogues and instead focus on dialogue through the panel session.

The next two events, scheduled to begin at 7:00 p.m. in Sechelt and then Gibsons, were significantly more effective in retaining the audience and facilitating focused two-way dialogue among residents, staff and Directors.

350 residents were engaged over the three events—an impressive turnout considering the time of year, warm weather and competition with televised professional sports playoffs. We are of the firm belief that the lessons learned and trust built over these three days reached a successful outcome in public engagement, and the SCRD should keep up the momentum.

Finally, it is notable that the SCRD Directors took the initiative to call for these public participation events and indicated a desire to prominently and visibly participate in them as community leaders. Impact Resolutions supported this endeavour by collaboratively including the Board in the planning; helping to draft the Chair's message; briefing Directors on engaging the public at the events; designing the panel to allow for direct questions to Directors; and integrating time for one-on-one discussions between Directors and members of the public. Attendance by Directors and other local Council members at the three events was superb, as was their public participation in the panel and commitment to engage more privately with residents before, during and after the meetings.

Strategic Communications

Impact Resolutions also committed to assisting the SCRD with strategic communications. We also provided the SCRD with advertising input; assisted in creating the staff presentation and helped the Board craft its own message / speech for the public. This messaging was crucial in meeting the Board's objectives of taking responsibility, encouraging public input and information sharing.

Public Reception to Events

As was increasingly illustrated during the three days, members of the public expressed appreciation for the process and the Board's genuine, demonstrated interest in listening to their suggestions and concerns. This was epitomized by a Gibsons participant who stated that, "Finally, the governments are working together on water. Finally, they are going to do something. Finally, they are involving citizens in the conversation."

Forming Recommendations

Summaries of the input received during the three sessions may be found in the appendix of this report. This input includes written notes, queries and recommendations participants wrote in response to the discussion guides at the events, sticky notes that were placed by topic on the wall, questions and input directed to the panel, emails to the SCRD during the process, and even some telephone calls and in-person input to the SCRD office.

Public Recommendations

We have drawn and consolidated fifteen observations / recommendations from the notes, comment sheets and other public input summarized in Appendix 2: Dialogue Summaries. We encourage SCRD Directors and staff to develop their own conclusions and policy proposals in response to these public recommendations; Impact Resolutions has provided our own Policy Options for the Board to consider in Appendix 1.

1. Act now!
2. Diversify the Sunshine Coast's water supply (redundancy; security: multiple watersheds; aquifers / groundwater exploration; investigation of long-term potential of Clowholm and desalination)

3. Protect watersheds and aquifers from which the water supply is drawn (expand/ extend logging moratorium)
4. Actively explore more sources of groundwater (wells have a high rate of return on investment)
5. Explore reservoir construction as a long-term solution (explore more sites)
6. Expedite studies, permitting and construction of the Church Road wells and other promising groundwater sources
7. Invest more in water collection systems (cisterns, water barrels) through rebates / incentives
8. Strongly encourage the Province of B.C. to allow for “dual water”/ grey water systems for non-potable water use
9. In the drought management plan, prioritize water use for food production
10. Control residential and commercial development until seasonal water supply is secure (permitting; building standards; developer initiatives integrating water conservation and collection)
11. Actively engage and coordinate water management efforts with the *shíshálh* Nation
12. Support the regional water governance initiative
13. Integrate water collection, treatment and distribution with other SCRD and municipal policies, strategies and plans (i.e. “We Envision” plan; Gibsons water governance; biodiversity and sustainability principles)
14. Expand water conservation and management communications efforts (information on SCRD website; updates on water usage; signage; leaks resolved... reintroduce “golden lawn” award)
15. Continue to keep SCRD residents engaged in water conservation and management efforts (regular facilitated public forums; creation of community advisory committee; citizen science data collection initiatives; SCRD participation in community events; coordination of local business initiatives; door-to-door information sharing)

Impact Resolutions’ Recommendations

When we took on this project, Impact Resolutions agreed to make recommendations on themes for further public participation on the issue of water management. We understand one consideration for the Board is the vision of conducting a water summit as soon as the fall. Based on what we learned from the public, and from the SCRD about the extent of the community’s water challenges and work to be done, we cannot recommend holding a water summit in the near future. Much of the water dialogues input called for “action,” and supported financial and human resources directed to infrastructure. We do, however, see a grand opportunity for a summit to be aligned with the launch of the new water governance model that the SCRD has supported. Ideally, hosting a proper summit should require sufficient planning and lead time, and would be a shared responsibility of multiple

local governments, the provincial government, other government agencies, non-profits and maybe even a post-secondary institution.

We also see opportunities to build on the momentum of the Board's first foray into public participation; in fact, there is now some community expectation for continuing engagement, which is an exciting culture for the Board to be building (or rebuilding) on the Sunshine Coast.

Rather than putting on a water summit immediately after a drought, we suggest public participation events with a more modest theme of conducting a community "check-in" on how the drought management plan went. The SCRD can present data on conservation successes, the utilization of the siphon and progress of fixing leaks. Residents can share tips and stories but also frustrations of following the plan. Another possible theme, if it is ready, is discussing options to expand the rebate program for different methods of conserving or accessing water. We also recommend expanding public participation to topics beyond water.

Recommendation 1

That the SCRD build on the momentum of public participation generally, and public participation on water security, by staging two to three public events in the fall to share information on the outcomes of the 2019 drought management plan—and to expand public participation to other SCRD functions including the 2020 SCRD budget.

(Covering public recommendations 14, 15)

Recommendation 2

That the SCRD reconsider and postpone any plans for a water summit to focus staff time and energy on this summer's drought management plan and the integrated infrastructure projects—and that the water summit be suggested as a project for the future water governance body.

(Covering public recommendations 1, 12)



Appendix 1

Policy Options

Throughout this process, Impact Resolutions has identified this public participation initiative as informing a broader context of more long-term water management solutions. As a result of our collaborative work with SCRD Board and staff, we are providing the following public policy recommendations based on our analysis of the consolidated public input. We appreciate that in some of these cases, further analysis and research may be required, which the Board may wish to request. We also recognize that some of the options listed below are already supported SCRD projects; yet from the water dialogues, we see an important opportunity to communicate this work in a more integrated way.

Option A

That the SCRD communicate “a new, integrated approach” to resolve the water supply crisis on the Sunshine Coast by bringing together the following initiatives:

- i. Addressing storage by building a significant reservoir into the Chapman system as soon as possible.
- ii. Continuously expanding different supply sources by completing the Church Road groundwater project as soon as possible, evaluating the feasibility of the Dusty Road and Gray Creek sites by the end of 2019, and considering a new set of supply opportunities to investigate in each of the next three budgets.
- iii. Completing the metering program already begun by the Board in 2013.
- iv. Continuing to expand the rebates program, with particular consideration for the agricultural industry.
- v. Supporting the Town of Gibsons Zone 3 expansion project, collaborating with the Town to ensure the project includes the necessary infrastructure to provide the SCRD with emergency supply in times of drought, and completing the review of the Bulk Water Agreement and Groundwater Management Plan.
- vi. Continuing to refine the Drought Management Plan to adapt to climate, public feedback, and progress with other water management initiatives.

(Covering public recommendations 1, 2, 4, 5, 6, 7, 13)

Option B

And further that SCRD reporting, planning, financing and communications consistently reflect an integrated approach by bringing together and referring to all water management initiatives wherever possible, to clarify that there is no single solution.

(Covering public recommendations 13, 14, 15)

Option C

That the SCRD Board prominently prioritize addressing the Sunshine Coast's water crisis in its new Strategic Plan, and fully update the Comprehensive Regional Water Plan.

(Covering public recommendations 1, 13)

Option D

That the general manager of infrastructure services, chief administrative officer and chair of the Board publicly report on their work towards the integrated approach on a monthly basis.

(Covering public recommendations 14, 15)

Option E

That the SCRD immediately invite the *shíshálh* and Skwxwú7mesh Nations, District of Sechelt, Town of Gibsons, MLA and Vancouver Coastal Health to collaboratively form an emergency Water Security Committee with the following mandate:

- i. serve as a steering committee for the regional water governance initiative;
- ii. advocate as one coordinated voice to the provincial government and any other permitting authorities to expedite project approvals and expand non-potable water use;
- iii. work immediately on negotiating any intergovernmental and private-sector logistics of siting a reservoir;
- iv. engage citizen science, industry and advocacy groups;
- v. work on long-term protection of watersheds, integrating the Joint Watershed Management Agreement, and aquifers from which the water supply is drawn;
- vi. coordinate Coast-wide consideration and implementation of initiatives to conserve water in new and existing developments; and
- vii. direct an immediate update of growth and climate / water supply data in the Comprehensive Regional Water Management Plan to guide decision-making regarding balancing growth with an adequate water supply, and using this work as a basis towards a Regional Growth Strategy.

(Covering public recommendations 1, 3, 5, 6, 8, 10, 11, 12, 13, 15)

Option F

That the SCRD immediately escalate enforcement of the drought management plan, including fining users that aren't following water restrictions, and exploring the logistics and legality of shutting off supply to users who won't fix leaks.

(Covering public recommendation 14)

Option G

That the SCRD continue to track the highest water users and work with them to reduce their use as much as possible; and further that the SCRD communicate publicly about these efforts, including what kinds of commercial, industrial and agricultural uses are requiring the most water.

(Covering public recommendation 14)

Option H

That the Board of the SCRD unreservedly communicate its ongoing support for the metering program as an integral component of the integrated approach to securing water security on the Sunshine Coast.

(Background for communications: regional program must be finished to be fully effective; necessary to efficiently managing supply and storage infrastructure improvements; provincial and federal funding reliant on metering; data on success of metering in Town of Gibsons; direction was set six years ago, etc.)

(Covering public recommendation 14)

Option I

That the SCRD continue to expand water conservation and water management communications efforts.

(Background examples: information on website; updates on water usage; signage; BC Ferries announcements; information on leaks resolved; “golden lawn” award.)



Appendix 2

Dialogue Summaries

Transformative engagement
Enduring, resilient solutions

Panel Summary

Sunshine Coast Regional District Water Public Participation Events, Sechelt Legion Hall

June 3, 2019 | SCRD Board and Staff Panel

Comment / Issue	SCRD Response
<ul style="list-style-type: none"> ▶ Water restrictions on food production. Review of Stage 1–3 restrictions on use of water for food. 	<ul style="list-style-type: none"> ▶ Change made in 2019 water stage restrictions to better accommodate food production.
<ul style="list-style-type: none"> ▶ There must be research out there on inexpensive and safe water collection methods that the SCRD could share? 	<ul style="list-style-type: none"> ▶ Information is available on the SCRD website.
<ul style="list-style-type: none"> ▶ Is the bypass in place? If it is, are there any restrictions on this draw-down around Chapman Lake? 	<ul style="list-style-type: none"> ▶ The Chapman Lake Expansion Project was rejected by the B.C. government earlier this year. (Chapman Lake is located within a provincial park.) The system can be activated during Stage 4 on an emergency basis to draw-down to the bypass level if required, but the siphon system is a stop-gap and temporary measure.
<ul style="list-style-type: none"> ▶ Given that other countries are experiencing similar water management issues, isn't the answer partly in more research and development into solutions like desalination? 	<ul style="list-style-type: none"> ▶ Yes, desalination is an option worth investigating, but it could prove expensive to implement and operate.

Comment / Issue

SCRD Response

- ▶ **Logging in Chapman watershed:**
There is a larger issue of industry being provided permits to log in key watershed areas. I lived in the area and experienced first-hand during the moratorium on how improved the watershed was. I also experienced firsthand the debilitation of the watershed and the loss of water when the moratorium was lifted. What are we doing to ensure that we continue to protect our watersheds?

- ▶ Chapman Lake Expansion Project.

- ▶ The SCRD does not support logging in watersheds. Logging on public lands restricted whereas logging on private lands is an ongoing discussion. We need your support to write a letter and support and extend the moratorium against logging in our watersheds.

- ▶ Rejected by B.C. government; the siphon system continues to be operated at Stage 4.

- ▶ It is confusing to me that water restrictions are stricter for food watering than for car washing. Why is it then that watering vegetables is cut off at Stage 2 and not at Stage 3 like car washing?

- ▶ Water restrictions are now stricter on car washing than on food watering, which is permitted until Stage 4.

- ▶ **Sechelt Groundwater tap availability:**
Will groundwater be available again at Stage 2 water restrictions? Does it not come from our wastewater treatment plant?
- ▶ Wells are not expensive. Why not create more wells to counter significant shortages during water restrictions?

- ▶ The groundwater tap does not come from the wastewater treatment plant. It comes from the ground and snow pack run offs; it is not reliable. Groundwater tap will be available after Stage 2 is declared.
- ▶ [Applause.]

Comment / Issue

- ▶ There was little reference in your presentation on demand and more focus on use. We need a better understanding of the demand and growth that will strain the water supply. As long as development is approved what we do as families and households won't matter.
- ▶ If you are considering larger scale development with subdivisions of up to 42+ homes then it is significant.
- ▶ [Applause.]

- ▶ I want to share that those who rely on water for their business like a car wash are suffering with no tax break—they are taking on an unfair brunt with these restrictions. How are you helping them? Can you give them a break?

- ▶ How are we going to bill for water use? Will it be per person or per property? To give an example, I have four kids which requires a lot of water for laundry etc., similar to the single person home who may have the need for just as much water for food, etc. How would you bill and account for the differences in each home?

SCRD Response

- ▶ Summer consumption is going down. With one or two houses being built, new development is not expected to add significant pressure to current water usage.
- ▶ Development will not be approved until we have built the infrastructure to support it. Going forward, the questions will be what do we approve and what can be built sustainably?
- ▶ We are having this discussion at the Board level and we are looking into what we can reasonably do.

- ▶ SCRD is considering how water restrictions may impact commercial enterprises.

- ▶ There is currently no plan to charge through the water meter program.

Comment / Issue	SCRD Response
<ul style="list-style-type: none"> ► Cisterns / grey water systems: Part of the solution involves requiring stricter regulations around the approval of permits for new construction. Is there a discussion pertaining to this? Can we require contractors to build cisterns as part of the permit approval process? 	<ul style="list-style-type: none"> ► This is not currently legal in B.C., but SCRD staff are exploring this.
<ul style="list-style-type: none"> ► What is it going to take to let us be part of the discussion? 	<ul style="list-style-type: none"> ► We are contemplating this and we are not saying to stay away from the discussion. There are a lot of considerations like developments for senior housing, etc. that are part of a holistic solution for the coast and not just the final part of the conclusion.
<ul style="list-style-type: none"> ► Consideration of recent report on development. 	<ul style="list-style-type: none"> ► The report is currently being studied by Board and SCRD staff.
<ul style="list-style-type: none"> ► Long-term drought management plan (50 years+). In 2025, is there a long-range plan? It is one hundred percent good to have a contingency plan with good long-term planning. 	<ul style="list-style-type: none"> ► There is a limit to how far we can plan ahead and it is expensive. Gibsons is developing a water governance strategy; SCRD is planning for a regional Water Summit in fall 2019. We will host this with an eye to the future: 50, 70 and 100 years.
<ul style="list-style-type: none"> ► Closure of pools; desalination / recycling of pool water: Has any consideration been given to when the pool would be closed and what we could potentially do with the water? Could we dechlorinate the water and give it back to the community somehow? 	<ul style="list-style-type: none"> ► SCRD is focused on increasing the efficiency of water use in all public spaces / facilities.

Comment / Issue

SCRD Response

- ▶ Old homes / new homes—cold and hot water mixing contributing to water loss / over-consumption.

- ▶ There are regulations in place. We are trying to work with other local governments to improve the efficiency of buildings.

- ▶ It is important that you share our concerns that despite what we do as individuals, families and households, it is all for naught if the SCRDR continues to give permits which use a lot of water. The best examples being for breweries who use a lot of water. It is confusing to us why the SCRDR continues to hand out permits to industries who use a lot of water and restrict usage of the average person.
- ▶ A lot could be done to work with new development and construction to save and conserve water through permit restrictions and applications.

- ▶ Comment noted for Board consideration.

- ▶ In Los Angeles where I am from there are incentives to dig up wells. What are we doing along these lines?

- ▶ SCRDR is exploring this option.

- ▶ Voluntary consumption reductions (showers; toilets; grey water recycling). Each of us need to do what we can, such as limiting our showers and saving our dirty water for the garden.

- ▶ Comment noted for Board consideration.

Comment / Issue	SCRD Response
<p>► Restrictions / Compliance dividing neighbourhoods: It saddens me that we are watching our neighbourhood become divided over these water restrictions. There are some who are obeying the restrictions and others, such as neighbours continuing to ignore them. Who is monitoring and penalizing those who aren't following the rules? We can't do this to our own neighbours. It has to come from you.</p>	<p>► Comment noted for Board consideration.</p>
<p>► Clowholm Lake water supply option.</p>	<p>► Feasibility could be revisited.</p>
<p>► California duster as vehicle washing alternative.</p>	<p>► Comment noted for Board consideration.</p>
<p>► Food and what we value actually is all about water. There needs to be better efforts to manage growth through permits, improving building standards and enforcing new regulations in B.C. around ground water. We need some better guidance around ground water use and collection.</p> <p>► There is some anxiety around running out of water. Are we prepared for it?</p>	<p>► Comment noted for Board consideration.</p>

Comments Sheet Summary

Themes	Comments	#
SUPPLY		
Raw water reservoir	▶ The only reasonable solution to growing water under-supply concerns	4
	▶ Consider evaporation (use of black plastic balls to reduce evaporation)	1
Chapman Lake Expansion Project	▶ Revisit expansion project	2
	▶ Remove Class A park status	1
	▶ Work with First Nation	1
Groundwater	▶ Increased access to aquifers	1
	▶ Drill wells in urban areas to supplement existing supply	1
Pender Harbour expansion	▶ To service Sechelt	2
Chowholme Lake	▶ Status? / Projected cost?	2
Desalination	▶ Explore / build a desalination plant to supplement existing supply (examples: Norway, Sweden)	1

Themes Comments

DEMAND: Conservation

Water loss / over-consumption. Application of building regulations	▶ Water loss / over-consumption because hot and cold water pipes were installed too close together in housing developments (Regulation states pipes should be 4 inches apart)	1
Water for food production	▶ Personal food production can be a 35% savings in food budget (\$6000 per annum)	1
	▶ Recognition of people who grow fruit, vegetables etc.	1
Rainwater and grey water systems	▶ Solving regulatory and permitting issues for grey water system with the B.C. Government	3
	▶ Recycle grey water from major users (especially hospitals etc.)	1
	▶ Promoting cisterns and other water capture systems for condominiums and new buildings	2
	▶ Exploring other ways to conserve water for food production	1
	▶ More rainwater catchment systems are needed	2
	▶ Why are we using treated water to flush toilets, water lawns, trees etc.?	3
	▶ Why are catchment system studies and permits taking so long?	1
	▶ Why are new developments allowed to have so many bathrooms?	1

Themes	Comments	#
DEMAND: Rebate programs and initiatives		
Rebates	▶ Water bags for fruit trees / shrubs	2
	▶ Collection barrels	1
	▶ Household filtration systems	1
Initiatives	▶ More knowledge sharing through various media (public charting of consumption, precipitation, available water supply)	1
	▶ SCRD staff going door-to-door to provide information on initiatives	1
	▶ Universal metering	2
	▶ Promotion of a drought tolerant landscape and a reduction of lawns and decorative outdoor plants	1
	▶ Ban single-use water bottles	1
	▶ Monetize water: sell shares in Sechelt water supply to promote sustainable use, conservation and social priorities, while paying dividends to local residents	1
	▶ Create “water farms” to supplement water supply and provide employment	1
	▶ Credit residents for turning off their taps between 22:00 and 06:00	1
	▶ Remove vehicle washing from Stage 2 restrictions	1

Themes	Comments	#
DEMAND: Development		
Restrictions on new business development:	▶ Until water supply is secured	1
	▶ Micro-breweries	2
	▶ Hotels	2
Permitting and incentives based on:	▶ Water sustainability	1
	▶ Social priorities (i.e. seniors' residents vs. tourism)	2
	▶ Projected water use	1
	▶ Conservation measures implemented	1
	▶ Collaboration with Sechelt Indian Government	1
	▶ Use of groundwater sources	2
	▶ Developers using water conserving landscaping and drought resistant plants	1
Modernize building standards	▶ Reduce water usage (toilets; shower heads)	1
	▶ Grey water systems	1

Themes Comments

GENERAL COMMENTS / ISSUES

► Stop studies. Time for action!	5
► Water shortages are not acts of god but a failure of governance (i.e. 2013 plan has failed to meet 20-year drought projection 5 years in a row)	1
► Discussion seem to be about reducing the 2025 deficit not meeting 2025 demand!	1
► Conservation alone will not solve the worsening problem. A larger and more secure source of water is needed	1
► We live in a rainforest. This should be the greenest part of Canada	3
► Embarrassing to see brown lawns in front of municipal buildings	1
► Create a secure water supply first, then install metering system	1
► Metering contributes minimally to supply issue and should be a lower priority	1
► How are we going to pay for all of this?	1

Panel Summary

Sunshine Coast Regional District Water Public Participation Events, Sechelt Legion Hall

June 4, 2019 | SCRD Board and Staff Panel

Comment / Issue	SCRD Response
<ul style="list-style-type: none"> ▶ How to ensure project continuity with government election cycles? ▶ How to keep the momentum going! 	<ul style="list-style-type: none"> ▶ Collaboration with the Nation and all other levels of government needed. Build on Gibsons water governance initiative. ▶ Engaged citizens, collaboration with community, and partnerships with other local municipalities. ▶ Water governance initiative may also include a committee of community citizens.
<ul style="list-style-type: none"> ▶ What are the available volumes from Gray Creek? ▶ What are the savings from Gibsons metering? 	<ul style="list-style-type: none"> ▶ It is not an official water source and the SCRD has to send a request to Vancouver Coastal Health for emergencies. It is non-treated. Supply was 1.5m³ from Grey Creek last year. ▶ Gray Creek is not available for supply because of turbidity during higher flow periods except in an emergency. ▶ Gibsons metering has shown a 40%+ reduction in consumption.

Comment / Issue	SCRD Response
<ul style="list-style-type: none"> ▶ Water supply should be diversified. Concern about reservoirs and a \$25M single source supply susceptible to disaster situations like fires. We should be looking for sources outside of Chapman watershed. ▶ Relationship and collaboration with conservation society needs to be re-built. 	<ul style="list-style-type: none"> ▶ Groundwater supply will diversify sources from the Chapman watershed. ▶ SCRD is looking for groundwater sources because it is less susceptible to these disasters (fire, earthquake, etc.) and is more resilient.
<ul style="list-style-type: none"> ▶ What is the greatest return on investment? Glaciers are not a sustainable source and lakes have not been protected. 	<ul style="list-style-type: none"> ▶ Drilling wells, followed by development of a reservoir. ▶ Wells are cost effective to build but require lots of piping and represent risks of overdrawing from the source. Reservoirs are second best option for return on investment as it captures rain, groundwater, and snow-melt. ▶ A water treatment plant already exists in Chapman Watershed so if water was drawn from another watershed they would need another treatment plant which would be a big investment.
<ul style="list-style-type: none"> ▶ Why hasn't the SCRD put together requirements on new developments to have cisterns, which can be built above or below ground? 	<ul style="list-style-type: none"> ▶ Currently being actively considered by SCRD.

Comment / Issue

- Fire protection is one of the main priorities in a restricted water use stage. How much can we use from the ocean to fight fires and are there any down sides?

- Desalination? Flexible use? Can you turn it off and on?

- Church Road well?
- Where is the provincial government on this, the Ministry of the Environment, or the local MLA?
- Do we have an aggressive groundwater exploration program?

SCRD Response

- Saltwater is a viable option for fire suppression.
- If a hydrant is not available, they can shuttle in water from the nearest source. Recently ocean water was used to fight a fire between Halfmoon Bay and Secret Cove.
- There are no disadvantages to using ocean water, but they will complement with the nearest available source.

- It will be considered in the long-term water supply strategy for 2025, but it could be extremely expensive to construct and operate, and there are big energy costs.

- Church Road could provide up to 50% of supply deficit.
- Important not to succumb to crisis thinking, political pressure and media attention to rush into developing this option before thoroughly investigating potential impacts.
- Our MLA and MP have asked to keep them in the loop. We can't access money until the projects are shovel ready and we're not quite there yet.
- Yes. We are confirming Chaster Road and Gray Creek as they are close to our existing water mains and are high volume sources.

Comment / Issue	SCRD Response
<ul style="list-style-type: none"> ▶ Can we switch over to Gray Creek earlier to give respite to the Chapman Watershed? 	<ul style="list-style-type: none"> ▶ Gray Creek is not permanently approved by the province. We can only ask for approval from Vancouver Coastal Health at Stage 3, otherwise the turbidity is too high and there are potential risks of viruses. Low flows mean it cannot be treated sufficiently with current infrastructure.
<ul style="list-style-type: none"> ▶ Pender Harbour system? ▶ What about the big lakes in Pender Harbour? 	<ul style="list-style-type: none"> ▶ When climate change and anticipated growth are factored in, the treatment plant does not have enough excess capacity to allow that supply to be added to the regional system; a \$10 million upgrade would be required. ▶ SCRD has identified potential environmental impacts of Sakinaw Lake as a source. Chapman has fish too and there are strict restrictions from the province. There are also high costs to get water from Pender Harbour to Sechelt: \$20M. Between cost and ecological impact it's not easy to develop in 5 years.

Comment / Issue	SCRD Response
<ul style="list-style-type: none"> ▶ North of Sechelt potential? ▶ Trout Lake? 	<ul style="list-style-type: none"> ▶ SCRDR has looked at the feasibility in the early stages. Volumes of wells are available in gravel areas and we would need high flows. North of Sechelt is bedrock and there is less water flow, which isn't good for production wells. It's not a good return on investment. ▶ Arsenic concerns are secondary. It's harder to treat but it's a possibility. ▶ Trout Lake would be ready to go if we needed it for late summer. It wouldn't provide supply to much of the community, just a few people in Halfmoon Bay.
<ul style="list-style-type: none"> ▶ Move ahead! 	<ul style="list-style-type: none"> ▶ Project development takes time: feasibility, assessment, approval, design, construction.
<ul style="list-style-type: none"> ▶ Gravel quarry? ▶ Water is being wasted at the gravel pit by pollution, and I heard we aren't allowed on site to test surface runoff. 	<ul style="list-style-type: none"> ▶ There are test wells on Dusty Road, SCRDR staff went with consultants to test local wells for reference and monitoring. They were having issues with the wells, drawing large flows and another one was not producing. Consultants have been working with Lehigh to exchange information since to confirm if Dusty Road is feasible.

Comment / Issue

- ▶ Can we fast track a 50% reduction solution (Church Road)?
- ▶ What are the critical tasks to move it forward?
- ▶ What is the decision making process for major generational decisions on projects of this sort?
- ▶ Can we get the media involved?

SCRD Response

- ▶ To have the system online means we wouldn't need Stage 2 restrictions right now. SCRD is working with the ministry to be approved as quickly as possible, reducing the time in the permitting process. We hope to have the license by next year, start work by 2021, and have construction completed by summer 2022. However, there is a backlog at the province to review applications, and there is no emergency process option.
- ▶ Construction of a reservoir would be the largest civil engineering project on the Coast. We would need external support to make these decisions because we've never made these decisions of this magnitude. The Board requires good decisions from staff and the community requires the same from its Board.
- ▶ We would need our own groundwork done first. We have to know if it would affect local private wells and how it would affect the environment.

- ▶ Logging in water supply watershed.

- ▶ Community forest moratorium in place; private logging continues on Clack Creek.
- ▶ Discussions with companies continue.
- ▶ Public support for extending the moratorium on logging within watersheds used for water supply is very helpful.

- ▶ How many toilets are not dual flush?
Use is all about supply and demand.

- ▶ We don't have statistics. When we stopped the program there wasn't a lot of uptake any more.

Comment / Issue

SCRD Response

- ▶ What is the re-charge rate? Are we using short-term solutions for long-term issues?
- ▶ There is a delicate balance on how much water can be taken out without ruining an aquifer. As a long-term thinker, there are concerns about saving money for quick solutions to things.

- ▶ While it depends on the system, re-charge could continue over a couple of decades.
- ▶ We have to provide to the province anticipated impacts of climate change from long-term use of the wells. As staff, we don't bring things forward to the Board that are not technically sound and supported long-term.

- ▶ Support for reservoirs, but reservoirs don't solve the problem. There is a difference between drinking water and options for grey water. If 50% of residents flushed their toilets with rainwater it would mean a big change in supply. Water conservation is a part of our Canadian identity. Are we not pursuing these other options because we don't get kick back from water meters slowing it down?
- ▶ Support for rainwater use for toilets.
- ▶ Build a universal Coastal water conservation mindset.

- ▶ Thank you. My children want to be the generation that makes a difference!
- ▶ All water conservation options are being considered.

- ▶ The Sunshine Coast population growth was referenced by SCRD staff in the Coast Reporter (June 7, 2019) as 1.4%. This contradicts the Federal Census statistics below:
 - ▶ SCRD population 2016 = 29,970
Population percentage change, 2011 to 2016 = 4.7%
 - ▶ Sechelt population 2016 = 10,216
Population percentage change, 2011 to 2016 = 10%
 - ▶ Gibsons population 2016 = 9,132
Population percentage change, 2011 to 2016 = 3.8%

- ▶ Comment received via SCRD website after the Water Public Participation events. Noted for Board consideration.
- ▶ The federal census indeed confirms growth from 2011 to 2016 to be 4.7%, which averages out over 5 years to a 0.94% annual growth rate.

Comments Sheet Summary

Themes	Comments	#
SUPPLY		
Raw water reservoir	► Fast-track reservoir development. A priority	3
	► Fill a reservoir in winter / spring	1
Groundwater	► Diversify water supply to provide redundancy in the system. Reliance on Chapman watershed does not provide water security.	3
	► Development of ground water supply is key	2
	► Fast-track Church Road well development	1
	► Gibsons Aquifer	1
	► Roberts Creek	1
Clowholm Lake supply source	► Investigate use	1
	► BC Hydro uses Clowholm Lake. Why can't SC use the post hydro run-off as a water source?	1
Desalination	► A possibility?	1

Themes	Comments	#
DEMAND: Conservation		
Meters	► Meters are essential to regulate consumption and identify use and leaks in the system	1
	► New referendum on water meters as soon as possible	1
Water for food production	► Commercial food growers need water even at Stage 4	1
	► Agricultural users should not be using treated water to grow crops. Farms should have their own wells	1
Rainwater and grey water systems	► More use of rainwater and grey water systems in all new developments; grey water systems and cisterns should be mandatory on the Sunshine Coast. We live in a rain forest for most of the year and this water should be captured and used more efficiently	5
	► Rainwater harvesting subsidies. Not enough incentive currently to participate. Rain barrel subsidy (\$500) not enough to effect a meaningful change. Pro rata subsidy needed	1
	► Drinking water should not be used to fill swimming pools, power wash vehicles, fountains, etc.	2
DEMAND: Rebate programs and initiatives		
Rebates	► Rebates should include low flow shower heads that can be shut off while people lather up	1
Initiatives	► Presentations on water should be taped for broadcast on Coast cable	1
	► #brown lawn... it used to be cool to have a brown lawn! Encourage public to reduce water use	1
	► What is the consumption level on which the conservation reductions are based?	1

Themes	Comments	#
DEMAND: Development		
Restrictions on new business development	► Hold-back on development. Stop to new development until crisis is solved	4
	► Restrict development until water supply is secured	1
	► Moratorium on development until supply catches up with demand	1
Permitting and incentives based upon:	► Restrict permitting and incentivize developers to maximize water conservation and management measures	1
	► More contract engineers needed to fast-track permitting process	1
Modernize building standards	► Standards and permitting regulations need to be updated to allow grey water systems	1

Themes	Comments	#
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GENERAL COMMENTS / ISSUES

► Because of urgency cannot support spending \$6 million on metering. The priority should be on increasing water supply. Water meters are a cash grab. Increasing supply should be the first priority	5
► The expense of water meters and their value in reducing consumption or identifying leaks in the system cannot be justified	2
► District of Sechelt spent \$26 million on a water treatment plant, why can't we spend an equal amount to solve the urgent water supply problem?	1
► Don't commodify water! Access to water is a human right	1
► Why is water so cheap when we are facing a financial mountain to solve the water supply problem?	1
► Why isn't there a single authority managing water supply, treatment and distribution?	1
► SCRD isn't serious enough about water management or I would have seen a capital funding line on water assessment	1
► Public participation / future employment opportunities related to water supply / management should be considered in development of the strategy	1
► How is the new approach "integrated"? It does not appear to be. SCRD's Environmental / Green vision / plan should be watershed based	1
► SCRD needs to do an in-house cost-benefit analysis of supply options. Analysis and recommendations cannot be left to high-paid, biased, influenced consultants (as was the case with the Sechelt water treatment plant)	1

Themes

Comments

#

► What is the capacity of Gray Creek watershed?

1

► Gibsons metering savings?

1

► Why does Lehigh have seven wells? How are the flows and draw-downs regulated by the Mines Act / Water Act? People should take precedence over gravel

1

► Please add “Issued” date and “Effective” date on water restriction stage notices

1

► Existing development projects should be grandfathered if a moratorium on development is declared

1

► There should be no logging on public or private lands in the Chapman watershed

1

► Is anyone concerned about sourcing water where a land-fill is located?

1

► Water collection doesn't help if we go 130 days without rain

1

► Lehigh needs to pay. The water under the gravel pit is the answer

1

► Willing to pay higher taxes to water my garden throughout the summer

1

► Short and long-term thinking. Long-term, consider monetary gain during high flow months. Use salt water and grey water for activities that do not require fresh water. Include businesses, schools in thinking. Everyone plays a role

1

► Stop stalling. Action needed

1

Panel Summary

Sunshine Coast Regional District Water Public Participation Events, Gibsons Legion Hall

June 5, 2019 | SCRD Board and Staff Panel

Comment / Issue

- ▶ Encouraging to see Board looking at reservoir, Chapman Watershed has had over 300 slides, it's not stable, but the report has proposed four sites within Chapman. The system needs redundancy and the capacity to deal with earthquake or fire.
- ▶ Given that the first four sites for aquifers look positive, suggest you look beyond that four annually to keep looking for more aquifer sites.
- ▶ Because of the potential for arsenic in part of that area, there hasn't been any exploration, and because it's not connected to the current system. Limestone geology without a river, where does that water go?
- ▶ 1.4% population growth per year, in 10 years it's 14% not including cumulative growth. Someone needs to do more math and pursue some means of controlling the amount of development. I would like to see a modern analysis done for accessing more lakes outside of the Tetrahedron. They didn't consider the technology that exists elsewhere such as running a pipe under the inlet. It may be expensive but let's find a company who are experts and find out if it makes sense or not.

SCRD Response

- ▶ We are considering these options as a part of the long-term strategy including a look for other aquifers that will produce clean water and enough water without bleeding the aquifer. So far we have only been able to identify them in the South side of the coast. We will continue to look what we have beyond the list of those 4 sites in consideration of the long-term plan.
- ▶ In terms of the reservoir and redundancy, there are two sites A/B which could provide water to the community for the month. They would be constructed earthquake proof but even if a landslide happened they would have a month of supply. Wells are also able to provide water to the distribution system as long as the distribution system is still intact. That's why Church Road is a good option. We are not just looking at the benefit for the supply deficit, we are looking for disaster resiliency.
- ▶ Arsenic is an issue because it's hard to treat but it's really that there are not the right glacial deposits there to get the volume we need.

Comment / Issue	SCRD Response
	<ul style="list-style-type: none"> ▶ Regarding growth, this is one of the questions we're asking staff as Directors. We have to be sure we're allowing for some growth because we have to let a certain amount happen with seniors housing, affordable housing. We need to make sure we're having a measured approach while ensuring an adequate supply. ▶ Growth is also an issue for Gibsons. Evaluating growth in recent strategic plan. Growth has happened, will continue to happen. Right now, our population is less than 5000, comfortable looking at 7200 rather than the 10000 that is assumed for the aquifer. Also looking to move zone 3 off of the system. Working with SCRD and ensuring the Town can be a part of the solution.
<ul style="list-style-type: none"> ▶ In the rural areas, growth is not an issue. I think resiliency is the issue. Relying on Chapman needs a backup plan. 	<ul style="list-style-type: none"> ▶ The Board asked us to produce a report to them to review the tools available to the regional district on the coast in the context of the water supply. The report is available on the website, provides an overview of the tools we have available. Working with Gibsons on reviewing tools and review and promote water conservation.
<ul style="list-style-type: none"> ▶ Is the intent to harmonize policy between levels of government? 	<ul style="list-style-type: none"> ▶ Yes. We want to work together. We are committed to working together to solve the water management issues we face.

Comment / Issue

SCRD Response

- What is the environmental impact of dams? Finding vs establishing a source. Is it possible to do a P3 with people to use turbine to develop revenue?

- The SCRД will need to analyze and consider impact of greenhouse gas emission during the operation of a reservoir and how can we minimize GHGs? What is valued on the site? For example, pristine treed areas. Those values will be assessed and brought to the Board in a complete package (environmental, safety, etc.)

- Would Church Road water be treated on site?

- Yes, chlorine to be added at source.

- Is Clowholm Lake option limited by BC Hydro water licence?

- Yes, SCRД would only be able to access water supply that spills over the Clowholm Lake dam.

- We have half the snow pack that we used to have. Will SCRД be implementing Stage 3 sooner to avoid Stage 4.

- Our sole objective is to ensure we have water available at the end of the summer and beginning of fall. We consider weather forecast and impact to the community. We are trying to balance this with declaring and advancing the stages while ensuring we still have water available. We will do everything we can to delay a call where we feel like it's realistic as long as we can hold on to the water. If it would otherwise mean that we would have no water in September, that is not what the Board or staff are willing to risk.
- It should not be a political decision. It should be a decision based on the best information available.

Comment / Issue

- ▶ Will new developments be required to use grey “dual water” systems?

- ▶ Control development on Town of Gibsons that may impact aquifer.

- ▶ Farmers want to thank you for allowing water for food production up to Stage 4. Climate Change is also affecting our food supply and local food security is important, if there was a connection lost we only have three days of supply on the coast. Is there a better way to determine what is critical water use rather than indoor vs. outdoor? The top 20 water users indicate non-farming. I would like some exploration that prioritizes water user for health considerations rather than cutting us off simply because we're outdoor use.

SCRD Response

- ▶ Grey water systems are not currently permitted in the provincial building code but it is something we are trying to look at. There is a movement within the province to increase allowance of use of grey water in development. There is certain type of use that is allowed but it is not used for others.

- ▶ With population of 4,500 the aquifer has sufficient capacity, up to a population of 10,000, but other sources should be brought on-line before population is at 7,500.

- ▶ Farmers were not included in analysis of the top twenty water users.

Comment / Issue

- Sechelt should be strongly encouraged to be metered, as well as new developments. There should be heavier fines for water infractions. I wish there was a bulk buy on rain barrels so that everyone can have a reasonable chance to buy them. I'm pleased the commercial farms are getting a break because that's our food source. Signage from ferry about water restrictions and up on website, as well as fire restrictions.

SCRD Response

- Comment noted for Board consideration.

- Free water vs. paying for water? (the right vs. valuing an essential resource. Finding the right balance is key)
Concerned about free water and pay per use. In terms of water metering, Gibsons residents are sent twice annually but development is still allowed. Will that go up to three times a year? Utility taxes should be enough, in case of droughts impose payment for water instead?

- All new development regardless of where they are will install a meter.
- Our aquifer is safe and supply is safe, Gibsons does not have the same drought management restrictions as SCRD does.
- Property owners in rural areas all pay the same amount regardless how much they use, even if they're not in the system. The most extreme water users were only motivated to change their use when they had to pay. Some business owners didn't care until they were incentivized.

Comment / Issue

SCRD Response

- ▶ Growth, increased tourism and water usage?
- ▶ 1.4% growth doesn't properly take into account tourism.
- ▶ What is the Town going to be doing for development such as the proposed George Hotel and other development that might impact the Gibsons aquifer?

- ▶ Statistics are hard to find but anecdotally there is an increase in day tourists, boat traffic and float planes. Uncertain whether this adds significantly to water usage in the summer months.
- ▶ The George has a development permit to move forward. Engineers have looked at the permit and the development is not expected to affect the aquifer.
- ▶ Complicating factors are residents leave during the summer. The ferry is always full both directions in the summer time. It's a challenge to figure out.

- ▶ Church Road is important to me, I live at Granthams. Why is Gibsons at Stage 2 when SCRD is on Stage 3. Mahan Road site accesses the aquifer. Gibsons if they run into crisis they use Chapman system? Confused. Is the Church Road aquifer the same as Gibsons aquifer?

- ▶ This is a different aquifer. Common recharge zones on hills of Mount Elphinstone.
- ▶ Gibsons population is less than 5,000 and the aquifer can likely accommodate roughly 10,000. Emergency back up and fire flows.

- ▶ Is there adequate SCRD staff available to manage water supply?

- ▶ Yes, adequate staff is available for manage supply, treatment, distribution, awareness and compliance. This can be challenging during Stage 4 water restrictions, but we are prepared to deploy all of the staff needed.

Comment / Issue

- ▶ What is the per capita water usage on the Sunshine Coast?
- ▶ What's the cost of metering passed on in taxes?

SCRD Response

- ▶ Information is available on the SCRD website.
- ▶ Rural areas are being metered and impact on taxation is already included in your current assessment. The amount of water we're saving and the cost we're saving, without treating is a very good return on investment.

- ▶ Aquifer protection. Aquifers collect water in the mountains, is that on your radar and what negotiations with the province provide that protection?

- ▶ Water flows through several different jurisdictions. We are looking at all of that in a Coast-wide governance model. We have the identified recharge area for our aquifer and is mapped and shown on provincial maps.
- ▶ The Board is doing a review of logging in aquifer watersheds. A motion is expected to go to Union of B.C. Municipalities asking the province to consider the value of intact forests.
- ▶ Gibsons aquifer recharge area is Mt. Elphinstone, and the SCRD committed to working together to get the land protected.
- ▶ We need to look after all the water, all the recharge areas for aquifers and all the water on the coast. We are advocating as hard as we can with ministers.

- ▶ What can be done to engage regional district residents in water sustainability efforts?
- ▶ Salmon don't vote, so residents need to represent and protect their interests and needs.

- ▶ An SCRD Director attended a Vancouver Island symposium on water sustainability recently that described how residents can get involved in data collection efforts (citizen science) and associations such as Streamkeepers.

Comments Sheet Summary

Themes	Comments	#
SUPPLY		
Raw water reservoir	▶ Chapman Lake watershed is not stable (multiple land slide events). Instability of Chapman Valley caused by logging and roads. No redundancy built into the system. Look beyond Chapman – hazards from earthquake and fire	3
	▶ Need to look beyond Chapman watershed. Investigate more reservoir sites outside of the Chapman watershed	2
	▶ Caren Range has arsenic potential; limestone geology (where does the water go?)	1
	▶ Why put a reservoir in the Chapman watershed	1
	▶ Negotiate a deal with Lehigh for reservoir space in one of their pits	1
	▶ Impacts on potential reservoirs need to be considered (impacts and benefits analysis)	1
Groundwater	▶ Expanded exploration of groundwater sources needed. Dayton & Knight analysis didn't consider other options	3
	▶ Would Church Road water be treated on-site?	1
	▶ Ensure thorough geotechnical studies on Church Road site	1
	▶ Potential locations at the bottom of Elphinstone Road, also the bottom of the water outfall from Reed Road, that runs behind Elphinstone Road (there have been wash-outs and blow-downs on the adjacent ravines	1
	▶ Given the success in finding aquifers with first four drilling sites, keep exploring other sites, two per year, to see if there are other sites in the Caren Range	1

Themes	Comments	#
	► Can small groundwater sources also be explored?	1
Aquifer recharge	► Protect the aquifers that are accessed for water supply	1
	► Allow for adequate recharge of the aquifers	1
Clowholm Lake supply	► Is Clowholm Lake option limited by BC Hydro water license?	1
	► Commission a study to look at Clowholm Lake. Hydro has priority water license but where there is a will there is a way	1
	► Conduct a modern full analysis of the feasibility of accessing Clowholm Lake and other lake waters by a firm that specializes in this field	1
Desalination	► Consider desalination as an option during a major prolonged drought	1

DEMAND: Conservation

Meters	► Meters should be universally adopted on the Sunshine Coast. Sechelt should be encouraged to meter their water use, especially any new developments	4
	► Allow a reasonable amount of water for a reasonable price (i.e. \$20/gallon – based on season)	1
	► No washing vehicles, driveways, etc. from May to October	1
Water for food production	► Exempt water use for food production	1

Themes	Comments	#
Rain water and grey water systems	► Develop “dual water systems” (treated and grey water)	1
	► What about huge glass-lined water tanks, available now, strategically located in various locations	1
	► One advantage of covered storage tanks is the elimination of biomass decaying issue	1
	► Potential grey water lines for agricultural use (i.e. Okanagan model) or micro systems for small agricultural regions (i.e. Elphinstone + Henry / Reed + Burton / Russell + North Road). Grants for communal creek harvesting / reservoirs / pumps.	1
Commercial use	► Drinking water in restaurants should only be provided if asked for	1
Rebate programs and initiatives		
Rebates	► Fines for non-compliance (hit people in the pocketbook)	3
	► Charge more for water above basic use on an escalating scale	1
	► Reward low water use (i.e. money off the basic use charge)	1
Initiatives	► SCRD should consider a bulk purchase of rain barrels. Give every resident a rain water barrel. Need to find a company that can supply water “totes” (18m, 1000 litre food grade to the public at a reasonable price for rainfall collection. More subsidized water storage containers	4
	► Increase dramatically the number of subsidized backyard water collection systems each year	2

Themes	Comments	#
	<ul style="list-style-type: none"> ▶ Continue the cistern program, help the property owner, provide a personal reservoir and diversify the collective reservoirs on the Coast. They provide water in case of an emergency (i.e. earthquake) which could be very important 	1
	<ul style="list-style-type: none"> ▶ Communications and signage: seasonal large signage at Ferry Terminal asking for cooperation with water shortages in the summer months 	1
	<ul style="list-style-type: none"> ▶ Support commercial farming use up until Stage 4 restrictions 	1
Development		
Restrictions on new business development	<ul style="list-style-type: none"> ▶ 1.4% growth each year is cumulative. In 10 years, that is more than 15%: significant. Need to find means to control development 	2
	<ul style="list-style-type: none"> ▶ Control development on Town of Gibsons that may impact aquifer 	1
	<ul style="list-style-type: none"> ▶ The growth threshold should be reduced from 2% to 0.5% 	1
Permitting and incentives	<ul style="list-style-type: none"> ▶ Rethink permitting of new developments until water supply is secured 	1
	<ul style="list-style-type: none"> ▶ Major non-compliance penalties for commercial users of water (i.e. hotels and proposed hotel tourism related developments on Gibsons—\$20,000 fine) to make sure mistakes and over-use doesn't happen 	1
Modernize building standards	<ul style="list-style-type: none"> ▶ All new housing developments should be required to have water collection and storage in their design. Create by-laws and regulations as soon as possible 	2
	<ul style="list-style-type: none"> ▶ Ban in-ground irrigation of lawns 	1

Themes	Comments	#
	► Could we have a by-law to stop the chopping down of large trees (that hold water) on private land. Trees also reduce erosion, avoid wash-outs, sink holes and land slides	1
	► Lobby hard for changes to provincial grey water regulations	1
	► How will swimming pools be regulated?	1

GENERAL COMMENTS / ISSUES

► Protect aquifer re-charge areas	4
► Fines for non-compliance with water restrictions should be increased	1
► Increase signage and website information of water usage, water restrictions	1
► Reduce the amount of brush near populated areas that could provide fire-starter fuel	1
► The principle of biodiversity considers how water is not just for human consumption	1
► Very important for municipalities and regional district to work together	1
► Keep up the dialogue with residents (i.e. on-going articles in the newspaper telling residents what the SCRD is doing in terms of water supply and demand management; how we can use water more wisely)	1
► We don't have a water problem; we have a peak water demand problem. When we are all on water meters the issue will be mitigated. Water fees need to be varied in winter when there is plenty of water to fill cisterns, encouraging residents to use cistern water in summer to water their gardens	1

Themes	Comments	#
	▶ Why is watering in Stage 3 restricted to one hour: 7:00–8:00 a.m? Many people are at work during this time	1
	▶ Why allow watering of lawns at any stage during water shortages?	1
	▶ Securing water for our growing agricultural economy and coastal food sovereignty	1
	▶ How many households can access rainwater harvesting support per year? What size is eligible?	1
	▶ Have you considered that the capacity of aquifers to re-charge will be directly or indirectly affected by climate change?	1
	▶ Core principles for water supply should include: diversified source of water supply; recognize in policy that water is not just for water use, so groundwater harvesting must be sustainable and leave water for other non-human users	1
	▶ Protecting biodiversity is a critical responsibility for the SCRD all local governments	1
	▶ Impacts of logging and unnecessary tree-clearing on private lands must be addressed	1
	▶ Use and over-use of fertilizers impacts water use	1
	▶ Consider a cistern-based vs. a well-based approach	1
	▶ Building a water conservation culture and teaching local water conservation gardening and agricultural techniques is imperative – mulching makes a huge difference	1
	▶ NO forestry operations on watersheds that provide water supply to the Sunshine Coast population. A drastic reduction plan and phase-out plan is needed	1
	▶ Consider Public Private Partnerships to make water supply expansion options possible	1



SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee, June 27, 2019

AUTHOR: Angie Legault, Interim Chief Administrative Officer

SUBJECT: WATER SUSTAINABILITY FUND REQUEST FOR SUPPORT

RECOMMENDATION(S)

THAT the report titled Water Sustainability Fund Request for Support be received;

AND THAT the Sunshine Coast Regional District (SCRD) submit comments supporting the Water Sustainability Fund by June 28, 2019 deadline;

AND FURTHER THAT this recommendation be forwarded to the June 27, 2019 regular Board meeting.

BACKGROUND

At the 2018 Union of BC Municipalities convention, an SCRD sponsored resolution advocating for the provincial government to recognize, support and provide adequate resourcing for local watershed governance entities that take integrated and collaborative approaches to decision-making in local watersheds, was endorsed.

The Provincial Budget Consultation for 2020 is currently underway and the SCRD has received a request to support an appeal for the provincial government creation of a Water Sustainability Fund. A Water Sustainability Fund would provide stable and sustainable provincial funding to help communities respond to growing pressures on home waters.

This initiative is supported by a coalition of non-governmental organizations (Champions for a Water Sustainability Fund) including:

- BC Wildlife Federation
- BC Water Legacy Initiative
- First Nations Fisheries Council
- Freshwater Alliance of Canada
- Watershed Watch Salmon Society

DISCUSSION

The Provincial Budget Consultation provides an opportunity to advocate for including local freshwater priorities and concerns in the Committee's recommendations for the February 2020 provincial budget.

A Water Sustainability Fund would support investments in initiatives and efforts that deliver long-term water and watershed sustainability across B.C., including:

- collaborative partnerships;
- modernized watershed-based land-use plans;
- community-driven restoration initiatives, and;
- innovation that supports province-wide advancements in watershed protection.

Some benefits of a Water Sustainability Fund:

- Advance reconciliation for freshwater planning and decision-making
- Place water at the centre of a modernized, strategic land use planning regime
- Build a water and climate resiliency strategy
- Invest in watershed restoration
- Develop a rigorous provincial plan for water monitoring, data and compliance and enforcement
- Adequate resources to implement management tools

A draft letter is included as Attachment A.

Financial Implications

One of the potential funding mechanisms increasing the fees associated for water licences which would have financial implications for the SCRD.

STRATEGIC PLAN AND RELATED POLICIES

This report is consistent with the SCRD value of Environmental Leadership.

CONCLUSION

A request was received to provide a submission to the provincial government Budget Consultation process for 2020 to support the creation of a Water Sustainability Fund. The Fund would provide stable and sustainable provincial funding to help communities respond to growing pressures on home waters. Staff recommend the SCRD provide a letter supporting the Water Sustainability Fund by June 28, 2019 deadline.

Attachment A - Draft Letter for consideration of submission to Budget Consultation

Reviewed by:			
Manager		Finance	
GM	X - R. Rosenboom	Legislative	
Interim CAO	X – A. Legault	Other	

ATTACHMENT A

DRAFT LETTER FOR CONSIDERATION

Re: Letter of support regarding the creation of a Water Sustainability Fund

We are waiting to express our full support for the creation of a Water Sustainability Fund for BC.

As a growing and thriving region, we recognize that many of our challenges such as securing a reliable source of drinking water and addressing climate change impacts require a more inclusive governance approach and planning at a watershed scale. While we have expressed a strong interest in implementing that approach, we lack a dedicated source of funding to support that work.

A Water Sustainability Fund would invest in efforts and initiatives that create long-term watershed sustainability by supporting collaborative partnerships between the Province, First Nations, local governments and others; watershed-based land use plans that recognize the need to collectively manage the engineering and natural assets we rely upon to store, filter and convey our water needs and restore the ecological integrity of the watersheds BC communities depend on.

A permanent water fund also provides an opportunity to demonstrate and scale innovative solutions, such natural asset management, that can help communities build resilience to climate change and adopt a restorative lens to their land-use planning decisions.

Thank you for the opportunity to provide this recommendation and please let us know if you have questions.

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Corporate and Administrative Services Committee – June 27, 2019

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

SUBJECT: RESOLUTION TO RESTORE PROVINCIAL SUPPORT FOR LIBRARIES

RECOMMENDATION(S)

THAT the report titled Resolution to Restore Provincial Support for Libraries be received.

BACKGROUND

On May 9, 2019 Mayor Lisa Helps, City of Victoria corresponded with the Union of British Columbia Municipalities (UBCM) with a request for consideration and resolutions of support to restore Provincial support for libraries to a level that reflects both inflationary costs and the value of the system (Attachment A). The Gibsons and District Public Library has also sent a letter requesting support of Victoria's resolution. (Attachment B)

In August 2009 the Minister of Education announced it would be reducing 2009 grants to libraries overall by 22% and that grants to reading rooms would be eliminated. By October 2009 the Minister of Education retracted the funding cuts and grant eliminations; however funding from the Province has not shown a significant increase since 2009 and the two local reading rooms receive no Provincial funding to date.

In 2012 the Ministry of Education removed library funding as a budget line item and included it in the overall education budget:

UBCM responded with a resolution as follows:

B71 REINSTATEMENT OF DEDICATED LINE ITEM LIBRARY FUNDING IN BC

WHEREAS the libraries in British Columbia are important to the quality of life, lifelong learning and social fabric of the communities throughout the province of British Columbia;

AND WHEREAS the Ministry of Education's decision to subsume the provincial library budget line item into the overall education budget makes the assurance of future library funding more tenuous:

THEREFORE BE IT RESOLVED that UBCM strongly advocate that the provincial government specifically recognize the broader mandate of libraries in British Columbia and reinstate the line item for library funding in the provincial budget.

The Ministry of Education responded as follows:

RESPONSE: Ministry of Education

First and most importantly, provincial funding to BC public libraries remains stable. Budget 2012 included \$42 million for this purpose over the Province's next three fiscal years. This means that libraries, federations and associations will receive their operating and targeted grants of \$14 million in each of their fiscal years over this period (calendar years).

Representation of public libraries on a separate line-item in the Ministry of Education operating expense estimates was a holdover from the past, when public libraries were affiliated with a different ministry. Public library funding is now included in the education programs budget line that emphasizes and recognizes the important role public libraries play in supporting lifelong learning all across the Province. This change reflects the reality that public libraries are an essential part of Ministry operations and key to the transformation of education throughout the Province.

To further establish the Province's commitment to public libraries our 2012/13-2014/15 Ministry of Education Service Plan prominently features public libraries as an integral element of the Ministry's work, and how public libraries contribute to the BC Education Plan.

In early 2014, Sunshine Coast Regional District (SCRD) staff contacted UBCM and were informed that no further action was taken on the file, as the provincial government indicated it was not willing to consider the request. As a result, the SCRD Board submitted a new resolution to the 2014 UBCM Convention for member consideration on the topic, referencing the unsatisfactory provincial response to the 2012 resolution, as follows:

WHEREAS resolution 2012-B71 'Reinstatement of Dedicated Line Item Library Funding in BC was endorsed by the UBCM membership;

AND WHEREAS the inclusion of the provincial library budget in the overall budget for Ministry of Education programs continues to result in hardship and lack of security for BC's public libraries:

THEREFORE BE IT RESOLVED that the UBCM re-affirm support for reinstating library funding as a separate line item in the provincial budget.

The 2014 resolution received the following response from the Ministry of Finance:

RESPONSE: Ministry of Finance

Each ministry has a large number of individual programs which, for succinctness, must be presented in the Budget "Estimates" document at a high level. Generally, programs are grouped together under "sub-votes" and the annual amounts are reported out in that fashion. The Ministry of Education has many programs within its comparatively large ministry operations budget vote of \$5.3 billion that are not reported as specific line items but rather within sub-votes. For example, the \$14M Public Libraries program is contained within the "Transfers to other Partners" sub-vote. This presentation does not in any way impact the security of funding to BC public libraries. Government looks forward

to continuing its constructive and mutually beneficial relationship with BC's public libraries.

DISCUSSION

The City of Victoria at the May 29, 2019 Council meeting resolved to advocate for support from BC Municipalities regarding provincial support for libraries.

Staff have provided background on the SCRD's action in regards to Provincial Library funding since 2009.

Over the years the Sunshine Coast Libraries have requested additional support from the local government funding partners which has increased over time. Provincial Funding Support remains largely unchanged (Attachment C).

Boundaries for service areas are determined by service agreements with local governments. In areas where only a portion of an electoral area is considered to be served, BC Statistics supplies population estimates for both the served and unserved portions. In 2012 a request was made by the local libraries to apportion the Provincial funding per capita for Electoral Area D – Roberts Creek (census population) from a 1/3 apportionment for Sechelt Public Library, Gibsons and District Public Library and an “unserved” portion to 50% for each Sechelt Public Library and Gibsons and District Public Library only and the operational funding changed as shown on Attachment C.

STRATEGIC PLAN AND RELATED POLICIES

This report supports the draft Strategic Focus Area of Advocacy and a goal of advancing the interests of the region within the provincial government.

CONCLUSION

On May 9, 2019 Mayor Lisa Helps, City of Victoria corresponded with UBCM members requesting consideration and resolutions of support to restore Provincial support for libraries. This report is to provide the Committee with background information supporting Provincial Library funding for the Sunshine Coast Libraries.

Attachment A: Correspondence to UBCM from Mayor Lisa Helps, City of Victoria dated May 29, 2019

Attachment B: Correspondence from Gibsons and District Public Library dated June 20, 2019

Attachment C: Provincial Operational and Capital Funding Data from <https://catalogue.data.gov.bc.ca/dataset/bc-public-libraries-statistics-2002-present>

Reviewed by:			
Manager		Finance	
GM		Legislative	
Interim CAO	X – A. Legault	Other	

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

May 29, 2019,

To The Union of British Columbia Municipalities,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support to restore Provincial support for libraries.

At the May 23, 2019 Council Meeting, Council approved the following resolution:

WHEREAS WHEREAS libraries are a social justice equalizer that provide universal access to information and learning materials irrespective of income levels;

WHEREAS libraries are now so much more than books, building community and a sense of inclusion;

WHEREAS restoring funding to libraries supports the BC Government's agenda to eliminate poverty, improve access to education, and address social justice in BC;

WHEREAS funding rates have been frozen since 2009 and inflationary costs have increasingly been put on municipal property tax payers which is a regressive approach to funding public libraries;

WHEREAS municipalities face downloading from upper levels of government and have few tools to raise funds,

THEREFORE BE IT RESOLVED that Council request the Mayor write to the Minister of Education, the Premier, and all local MLAs strongly advocating for the restoration of library funding to a level that reflects both inflationary cost increases since 2009 and the value of this system to the Province.

BE IT FURTHER RESOLVED that this resolution be forwarded to other municipalities in the Capital Regional District and across BC requesting their favourable consideration.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

T: 604.886.2130 / gdplinfo@gibsons.bclibrary.ca

June 20, 2019

Sunshine Coast Regional District
1975 Field Road
Sechelt, B.C.
V0N 3A1

Attention: Board of Directors

Dear SCRD Board of Directors,

On behalf of the Gibsons and District Public Library, I am writing to encourage the SCRD to support Victoria's resolution to the UBCM regarding increasing provincial funding to libraries. As you are aware, public libraries provide crucial information and resource services to the citizens in our community, and sustainable funding is required for libraries to run effectively.

Over the last thirty years, provincial funding has remained frozen. As such, libraries and their associations across B.C. are participating in a collective advocacy effort to encourage the Government of British Columbia to add \$20 million to the BC Provincial Budget for 2020 for allocation to libraries.

We encourage the SCRD to endorse the following motion to be submitted to the UBCM:

Motion:

"WHEREAS libraries in British Columbia are largely financed by levies paid by local governments,

AND WHEREAS libraries are a social justice equalizer that provide universal access to information and learning materials irrespective of income levels,

AND WHEREAS libraries in British Columbia provide open and equal public access to vital resources, including the internet, public computers, digital library tools and in-person service from expert staff to provide opportunities for all British Columbians to access knowledge and information and increase literacy in our communities and present informative programmes: including First Nations programmes and material which advance public understanding and reconciliation,

AND WHEREAS libraries in British Columbia are delivering their excellent services in an environment where Provincial library funding has remained virtually stagnant for the past 30 years,

AND WHEREAS restoring funding to libraries supports the BC Government's agenda to eliminate poverty, improve access to education, and address social justice in B.C.,

THEREFORE, BE IT RESOLVED the Government of British Columbia give urgent attention to funding for the BC Libraries by adding \$20 million to the BC Provincial Budget for 2020 for allocation to libraries throughout BC,

AND FURTHER THAT the Province be requested to ensure that BC Libraries will henceforth receive Provincial Government financial support at a sustainable level in subsequent years following the 2020 Budget.

We hope the Town of Gibsons will support Victoria's resolution to UBCM, and that Mayor Beamish and Council will send a letter recommending endorsement of this motion to:

Honourable Rob Flemming
Minister of Education
PO Box 9045, Stn Prov Govt,
Victoria BC
V8W 9E2

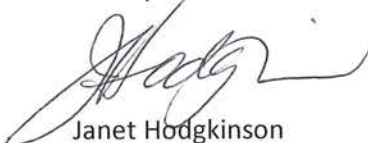
Honourable John Horgan
Premier
PO Box 9041 Stn Prov Govt
Victoria, BC
V8W 9E1

Thank you for your ongoing support of libraries on the Sunshine Coast. Please contact me if you require further information about this advocacy effort.

Sincerely,



Heather Evans-Cullen
Library Director

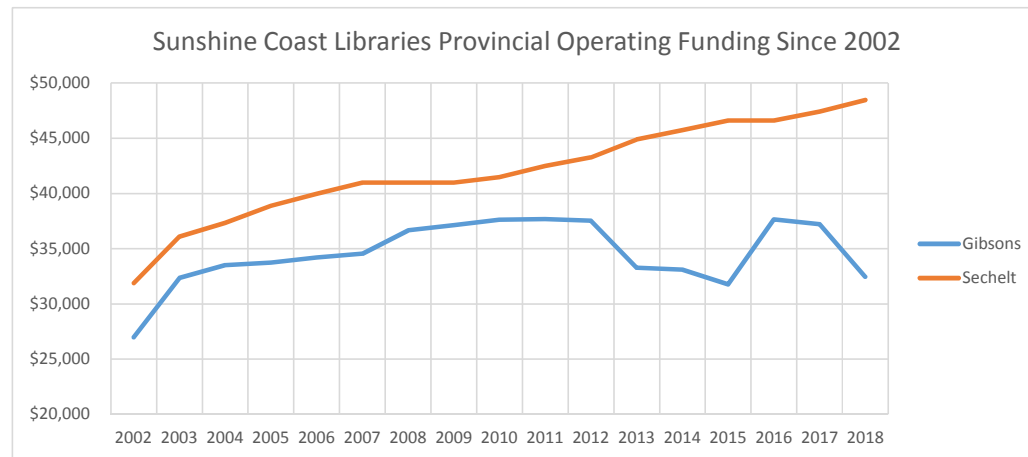


Janet Hodgkinson
GDPL Board Chair

Attachment B - Provincial Operational and Capital Funding Data

Provincial Operating Funding

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Gibsons	\$ 26,976	\$ 32,336	\$ 33,501	\$ 33,731	\$ 34,192	\$ 34,541	\$ 36,656	\$ 37,114	\$ 37,600	\$ 37,680	\$ 37,520	\$ 33,272	\$ 33,089	\$ 31,755	\$ 37,635	\$ 37,197	\$ 32,459
Sechelt	\$ 31,883	\$ 36,065	\$ 37,325	\$ 38,891	\$ 39,963	\$ 40,970	\$ 40,970	\$ 40,970	\$ 41,469	\$ 42,471	\$ 43,259	\$ 44,874	\$ 45,722	\$ 46,594	\$ 46,594	\$ 47,390	\$ 48,457



Provincial Project Funding

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Gibsons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 200	\$ 150	\$ 150	\$ 150
Sechelt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Data source: <https://catalogue.data.gov.bc.ca/dataset/bc-public-libraries-statistics-2002-present>

From: [Lori Pratt](#)
To: [Tracey Hincks](#); [Sherry Reid](#)
Cc: [Angie Legault](#)
Subject: Fw: letter of support
Date: Wednesday, June 12, 2019 4:05:46 PM

I'd like to put this in front of the Board - can we add it to CAS as correspondence on June 27?
Please!

Lori Pratt

**Director Area B - Halfmoon Bay & Chair
Sunshine Coast Regional District**

Direct: 604-740-2370

1975 Field Road, Sechelt, BC V0N 3A1 604-885-6800

www.scrd.ca

From: Lexa <lpomfret@hotmail.com>
Sent: Wednesday, June 12, 2019 3:50 PM
To: Lori Pratt
Subject: letter of support

Dear Director Lori Pratt:

I'm writing on behalf of Royal Canadian Marine Search and Rescue, Station 12, Halfmoon Bay (RCMSAR 12). We are in the process of applying for operational grants from the provincial government, and one of the grant requirements is letters of support from community organizations and businesses. We are hoping that you could write us such a letter. RCMSAR volunteers work diligently to enhance safety and lifestyle in our ocean community: we provide timely assistance to mariners in distress - including summer visitors who are unfamiliar with our waters and/or may not be experienced boaters - as the nearest Coast Guard stations are in Comox and Kitsilano. I think that it is worthy to note that we are a 100% volunteer organization; no member receives a salary, stipend, or any other payment.

We have two rescue boats, one serving the entire Sechelt Inlet and the other serving the outside waters from Trail Islands to Secret Cove. Operating these boats and maintaining crew training is dependent on funding, so if you could express your support in a letter on SCRD letterhead to enhance our grant application it would be much appreciated.

Thank you very much for your consideration. If you have any questions you can contact me by email or cell phone, 604 886 8900.

Yours truly,
Lexa Pomfret, Quartermaster

RCMSAR 12 Halfmoon Bay

This email was scanned by Bitdefender