



SUNSHINE COAST REGIONAL DISTRICT

November 28, 2019

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A Electoral Area D Electoral Area E Electoral Area F District of Sechelt District of Sechelt Town of Gibsons	L. Lee A. Tize D. McMahon M. Hiltz D. Siegers A. Toth D. Croal (Alt.)
ALSO PRESENT:	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	Deputy Corporate Officer / Recorder		J. Hill
	Media		2
	Public		4

CALL TO ORDER 1:30 p.m.

AGENDA **It was moved and seconded**

293/19 THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Intergovernmental Meeting.

CARRIED

MINUTES

Minutes **It was moved and seconded**

294/19 THAT the Regular Board meeting minutes of November 14, 2019 be adopted as corrected noting in the 'Election of Vice Chair' section that it was Director Beamish who nominated Director Siegers.

CARRIED

REPORTS

Planning

It was moved and seconded

295/19

THAT Planning and Community Development Committee recommendation Nos. 1-3, 6-8 and 10-15 of November 14, 2019 be received, adopted and acted upon as follows:

Recommendation No. 1 *Roberts Creek Official Community Plan Amendment Bylaw No. 641.12, 2019 and Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.185, 2019 (Jacobs – 2723 Toni Rd)*

THAT the report titled Roberts Creek Official Community Plan Amendment Bylaw No. 641.12, 2019 and Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.185, 2019 (Jacobs – 2723 Toni Rd) Consideration of Second Reading – Electoral Area D be received;

AND THAT Roberts Creek Official Community Plan Amendment Bylaw No. 641.12, 2019 and Sunshine Coast Regional District Zoning Amendment No. 310.185, 2019 be forwarded to the Board for Second Reading;

AND THAT Roberts Creek Official Community Plan Amendment Bylaw No. 641.12, 2019 is considered consistent with the SCRD's 2019 - 2023 Financial Plan and 2011 Solid Waste Management Plan;

AND THAT a Public Hearing to consider the Bylaws be scheduled for January 14, 2020 at 7:00 p.m. at Roberts Creek Community Hall, located at 1309 Roberts Creek Road, Roberts Creek, BC;

AND FURTHER THAT Director McMahon be delegated as the Chair and Director Tize be delegated as the Alternate Chair for the Public Hearing.

Recommendation No. 2 *Subdivision in the Agricultural Land Reserve for Part of Elphinstone Crossing Estate Phase Two*

THAT the report titled Application for Subdivision in the Agricultural Land Reserve (ALR00011, ALC 59614) for Part of Elphinstone Crossing Estate Phase Two be received;

AND THAT the Application for Subdivision in the Agricultural Land Reserve (ALR00011, ALC 59614) be supported subject to the following condition:

- a. Designate a residential area (called the "home plate", approximately 0.2 ha) by covenant on each lot to limit residential development and mitigate interference with agricultural operations;

AND FURTHER THAT SCRD's conditional support for the application be forwarded to the Agricultural Land Commission.

295/19 cont.

Recommendation No. 3 *Development Variance Permit DVP00050 (Cappadocia)*

THAT the report titled Development Variance Permit DVP00050 (Cappadocia) - Electoral Area A be received;

AND THAT Development Variance Permit DVP00050 to vary Zoning Bylaw No. 337 Section 516(1)(a) for setback distance from the natural boundary of the ocean, from 7.5 m and 1.5 m, be issued subject to:

- a. The applicant applies for a Development Permit to address coastal flooding and coastal slope issues, and recommendations of the permit support the 1.5m setback from the natural boundary of the ocean;
- b. Comments received from shíshálh Nation within the 60-day referral period.

Recommendation No. 6 *Provincial Licence No. 241525 Dan Bosch Park Renewal*

THAT the report titled Provincial Licence No. 241525 Dan Bosch Park Renewal be received;

AND THAT SCRD submit a Crown renewal application to FrontCounter BC for the area covered by Licence No. 241525.

Recommendation No. 7 *Sechelt Aquatic Centre - Pool Shutdown Timing Update*

THAT the report titled Sechelt Aquatic Centre - Pool Shutdown Timing Update be received;

AND THAT the current annual maintenance shutdown schedule for Sechelt Aquatic Centre (June) be maintained.

Recommendation No. 8 *Potential Partnership with the Dead Boat Disposal Society*

THAT the report titled Potential Partnership with the Dead Boat Disposal Society be received;

AND THAT the SCRD organize a meeting between local government partners regarding disposal of derelict boats and potential partnership with the Dead Boat Disposal Society.

Recommendation No. 10 *SCRD Policing and Public Safety Committee Minutes of October 17, 2019*

THAT the Sunshine Coast Policing and Public Safety Committee minutes of October 17, 2019 be received;

AND THAT the following recommendation contained therein be adopted and acted upon as amended, as follows:

295/19 cont.

Recommendation No. 1 Cannabis Regulatory Gaps

THAT staff identify the gaps in legislation, bylaws, permits and licensing with respect to cannabis pertaining to the regulatory jurisdiction of the Regional District.

Recommendation No. 11 *AVICC Resolution Regarding Medical Cannabis*

THAT an AVICC resolution be drafted for Board consideration regarding local government concerns about regulation of medical cannabis production.

Recommendation No. 12 *AAC Minutes of October 22, 2019*

THAT the Agricultural Advisory Committee minutes of October 22, 2019 be received.

Recommendation No. 13 *Area A APC Minutes of October 30, 2019*

THAT the Egmont/Pender Harbour Advisory Planning Commission minutes of October 30, 2019 be received.

Recommendation No. 14 *Area B APC Minutes of October 22, 2019*

THAT the Halfmoon Bay Advisory Planning Commission minutes of October 22, 2019 be received.

Recommendation No. 15 *Area E APC Minutes of October 23, 2019*

THAT the Elphinstone Advisory Planning Commission minutes of October 23, 2019 be received.

CARRIED

Infrastructure

It was moved and seconded

296/19

THAT Infrastructure Services Committee recommendation Nos. 1-14 of November 21, 2019 be received, adopted and acted upon, as follows:

Recommendation No. 1 *Results of Raw Water Reservoir Feasibility Study Phase 3*

THAT the report titled Results of Raw Water Reservoir Feasibility Study Phase 3 be received;

AND THAT a budget proposal for \$225,000 for a Feasibility Study Phase 4 with respect to the development of a Raw Water Reservoir on Site B be brought forward to the 2020 Round 2 Budget;

AND FURTHER THAT a budget proposal for Development Phase 1 with respect to the development of a Raw Water Reservoir on Site B to be brought forward to the 2020 Round 2 Budget.

296/19 cont.

Recommendation No. 2 *Groundwater Investigation Project Update*

THAT the report titled Groundwater Investigation Project Update be received;

AND THAT staff bring forward a budget proposal at the Round 2 2020 Budget meetings for a Groundwater Investigation Phase 3 – Gray Creek project;

AND THAT development of production wells at the Dusty Road and Mahan Road sites be discontinued;

AND FURTHER THAT staff bring forward a budget proposal at the Round 2 2020 Budget meeting to assess the potential feasibility of additional production well sites on the Sunshine Coast.

Recommendation No. 3 *Drought Management Plan 2019 Summary*

THAT the report titled Drought Management Plan 2019 Summary be received for information.

Recommendation No. 4 *Water Conservation Public Participation Summary*

THAT the report titled Water Conservation Public Participation Summary be received for information;

AND THAT the public participation results inform a review of the Drought Management Plan and the review of the Water Rates and Regulations Bylaw 422 scheduled for 2020.

Recommendation No. 5 *Water Conservation Rebate Program Options*

THAT the report titled Water Conservation Rebate Program Options be received for information;

AND THAT a 2020 Budget Proposal be brought forward to expand the existing water conservation rebate program, including the BC Hydro Appliance Rebate Program.

Recommendation No. 6 *Strategic Plan Initiatives Infrastructure Services Department*

THAT the report titled Strategic Plan Initiatives Infrastructure Services Department be received for information.

Recommendation No. 7 *Pender Harbour Transfer Station Operations Contract Term Extension*

THAT the report titled Pender Harbour Transfer Station Operations Contract Term Extension be received;

296/19 cont.

AND THAT the SCRD exercise the right to extend the existing contract with Indian Isle Construction for Pender Harbour Transfer Station Operations for an additional two (2) year period in the amount of up to \$498,544 plus GST;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

Recommendation No. 8 *Zoning Amendment Bylaw Nos. 310.184, 2018 and 337.118, 2018 for Short Term Rental Accommodation Regulations – Consideration of Third Reading*

THAT the report titled Zoning Amendment Nos. 310.184, 2018 and 337.118, 2018 for Short Term Rental Accommodation Regulations – Consideration of Third Reading be received;

AND THAT staff bring forward the implementation implications for temporary use permits for short term rental accommodation and other relevant bylaw amendments including the impacts on bylaw enforcement to facilitate such implementation.

Recommendation No. 9 *Transportation Advisory Committee Minutes of October 17, 2019*

THAT the Transportation Advisory Committee Minutes of October 17, 2019 be received;

AND THAT the following Recommendations contained therein be adopted and acted upon as follows:

Recommendation No. 2 *Update on MOTI Corridor Review*

THAT correspondence from Kim Tournat, Constituency Assistant for MLA, Nicholas Simons regarding update on MOTI Corridor Review be received;

AND THAT the SCRD write a letter to the Ministry of Transportation and Infrastructure requesting that the seasonality of both traffic volumes and use by cyclists and pedestrians be taken into consideration when conducting the Corridor Review during the slowest months of the year.

Recommendation No. 3 *New MOTI Operations Manager*

THAT a letter be sent to the new Ministry of Transportation and Infrastructure (MOTI) Operations Manager inviting him to attend the quarterly Transportation Advisory Committee meetings.

296/19 cont.

Recommendation No. 4 *MOTI Annual Project Plan*

THAT SCRD prepare a letter to the Ministry of Transportation and Infrastructure (MOTI) requesting a meeting between Sunshine Coast local governments and Ministry of Transportation and Infrastructure (MOTI) to discuss the MOTI Annual Project Plan.

Recommendation No. 5 *Infrastructure Services Quarterly Report*

THAT transportation-related items from the Infrastructure Services Quarterly report be added to the TAC Agenda.

Recommendation No. 7 *2011 Integrated Transportation*

THAT the 2011 Integrated Transportation Study be circulated to TAC members and included as an agenda item for discussion at the January 2020 TAC meeting.

Recommendation No. 10 *Solid Waste Management Plan Monitoring Advisory Committee Minutes of November 5, 2019*

THAT the Solid Waste Plan Monitoring Advisory Committee (PMAC) Minutes of November 5, 2019 be received;

AND THAT the following Recommendations contained therein be adopted and acted upon as amended, as follows:

Recommendation No. 1 *2020 Budget Report*

THAT a copy of the *solid waste-related* 2020 budget report be provided to PMAC members.

Recommendation No. 2 *2018 Sechelt Landfill Report*

THAT a copy of the 2018 Sechelt Landfill annual report be provided to PMAC members.

Recommendation No. 3 *Marine Debris Background Information*

THAT background information about marine debris be provided to PMAC members.

Recommendation No. 11 *Correspondence regarding participation in BC's Old Growth Strategic Review*

THAT the correspondence from Association of Vancouver Island and Coastal Communities (AVICC) dated October 22, 2019 regarding an invitation from Ministry of Forests, Lands and Natural Resource Operations and Rural Development to take part in BC's Old Growth Strategic Review be received;

296/19 cont.

AND THAT the correspondence from AVICC be referred to the Natural Resources Advisory Committee for information;

AND FURTHER THAT Directors be authorized to attend the Old Growth Strategic Review meetings and be paid a stipend and expenses for their attendance at the Old Growth Strategic Review meetings.

Recommendation No. 12 *Correspondence regarding Union of British Columbia Municipalities (UBCM) 2019 Meeting*

THAT the correspondence from Honourable Minister Trevena dated October 22, 2019 regarding a meeting at UBCM 2019 be received;

AND THAT a thank you letter be sent to Minister Trevena confirming that the SCRD will follow up with Elena Farmer, Associate District Manager, Ministry of Transportation and Infrastructure regarding Sunshine Coast Highway safety concerns;

AND FURTHER THAT the letter also thank the Minister for the Marine Highway meeting and the meeting at UBCM.

Recommendation No. 13 *Correspondence regarding District of Sechelt Liquid Waste Management Plan Stage 2 – Steering Committee and Technical Advisory Committee*

THAT the correspondence from Darwyn Kutney, District of Sechelt dated November 7, 2019 regarding District of Sechelt Liquid Waste Management Plan – Steering Committee and Technical Advisory Committee be received;

AND THAT Director Tize be appointed as the SCRD representative on the District of Sechelt Liquid Waste Management Plan Steering Committee.

Recommendation No. 14 *Community Energy Association*

THAT staff report back with a cost/benefit analysis of an SCRD membership with the Community Energy Association.

CARRIED

Corporate

It was moved and seconded

297/19

THAT Corporate and Administrative Services Committee recommendation Nos. 4 and 7 of November 28, 2019 be received, adopted and acted upon as follows:

Recommendation No. 4 *Information Technology Equipment Financing Loan Application*

THAT the report titled Information Technology (IT) Equipment Financial Loan Application be received;

297/19 cont.

AND THAT a loan of up to \$70,000 for a term 3 years be requested through the Municipal Finance Authority Equipment Financing Program under Section 403(1)(a) of *the Local Government Act (Liabilities Under Agreement)* to fund the purchase of IT hardware;

AND THAT the 2020-2024 Financial Plan and IT base budget be amended to eliminate annual debt financing for IT hardware;

AND FURTHER THAT annual capital funding be maintained by utilizing capital reserves on an interim and as needed basis, until such time as existing loans have expired, and funding for debt servicing can be reallocated.

Rescinded by
Resolution 308/19 at
December 12, 2019
Regular Board

Recommendation No. 7 *Electoral Area A Library Usage – Feedback Options*

THAT staff work with the Director from Area A to solicit feedback from residents with respect to a library service in Egmont / Pender Harbour.

CARRIED

Appointments

It was moved and seconded

298/19

THAT the report titled 2019 / 2020 Chair Appointments be received;

AND THAT the list of Chair appointments be affirmed.

CARRIED

BYLAWS

Bylaw 641.12

It was moved and seconded

299/19

THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.12, 2019* be read a second time.

CARRIED

Bylaw 310.185

It was moved and seconded

300/19

THAT *Sunshine Coast Regional District Zoning Amendment No. 310.185, 2019* be read a second time.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS:

The Board discussed options for Directors to report back on the various committees they are appointed to serve on in a liaison capacity. Going forward, Directors will provide the Board with succinct one-page reports on the relevant conferences and events they attend.

The Board discussed the Intergovernmental Meeting that was held in Gibsons on November 25, 2019. The Board Chair will collect options and ideas for the next Intergovernmental Meeting which will be hosted by the SCRD.

The Board moved In Camera at 2:40 p.m.

IN CAMERA**It was moved and seconded**

301/19

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (e), (k) and 2(b) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations or other employee relations”, “the acquisition, disposition or expropriation of land or improvements...”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, and “the consideration of information received and held in confidence relating to negotiation between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party”.

CARRIED

The Board moved out of In Camera at 2:52 p.m.

Appointments**It was moved and seconded**

302/19

THAT the report titled Deputy Financial Officer Appointment be received;

AND THAT Colin Ho be appointed Deputy Financial Officer for the Sunshine Coast Regional District.

CARRIED**Reservoir Raw Water It was moved and seconded**

303/19

THAT a potential collaboration with AJB Ltd. on the development of a Raw Water Reservoir on their land be abandoned due to the determination that the site will not support the targeted storage volume required by the SCRD.

CARRIED**Reclaimed Water****It was moved and seconded**

304/19

THAT staff engage with District of Sechelt staff regarding the feasibility of using reclaimed water from the Water Resource Centre to augment the Environmental Flow Needs in Chapman Creek.

CARRIED**ADJOURNMENT****It was moved and seconded**

305/19

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:53 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair