



SUNSHINE COAST REGIONAL DISTRICT

April 23, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:

| | | |
|-----------|------------------------------------|------------|
| Chair | Electoral Area B | L. Pratt |
| Directors | Electoral Area A | L. Lee |
| | Electoral Area D | A. Tize |
| | Electoral Area E | D. McMahon |
| | Electoral Area F | M. Hiltz |
| | District of Sechelt | D. Siegers |
| | District of Sechelt | A. Toth |
| | Town of Gibsons | D. Croal |
| | Sechelt Indian Government District | W. Paull |

ALSO PRESENT*:

| | |
|--|----------------------|
| Chief Administrative Officer | D. McKinley |
| Corporate Officer | S. Reid |
| GM, Corporate Services / Chief Financial Officer | T. Perreault |
| GM, Planning and Community Development | I. Hall |
| GM, Infrastructure Services | R. Rosenboom |
| Acting Chief Building Officer | B. Kennett (in part) |
| Deputy Corporate Officer / Recorder | J. Hill |
| Media | 0 |
| Public | 2 |

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 1:32 p.m.

AGENDA It was moved and seconded

154/20 THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Short-Term Rental Bylaw Enforcement.

CARRIED

MINUTES

Minutes It was moved and seconded

155/20 THAT the Regular Board meeting minutes of April 9, 2020 be adopted.

CARRIED

REPORTS

Planning

It was moved and seconded

156/20

THAT Planning and Community Development Committee recommendation Nos. 1-6 of April 9, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Planning and Community Development Department 2020 Q1*

THAT the report titled Planning and Community Development Department 2020 Q1 Report be received.

Recommendation No. 2 *Elphinstone Logging Focus Communication Regarding BCTS Operating Plan (2020-2024)*

THAT the communication from Ross Muirhead, Lead Forest Campaigner, Elphinstone Logging Focus dated April 8, 2020 regarding the BCTS Operating Plan (2020-2024) be received;

AND THAT the communication from Elphinstone Logging Focus dated April 8, 2020 be forwarded to staff for review and a staff report brought to a Committee prior to the April 23, 2020 Regular Board meeting.

Recommendation No. 3 *BC Timber Sales (BCTS) Operating Plan 2020-2024*

THAT the report titled BC Timber Sales (BCTS) Operating Plan 2020-2024 be received;

AND THAT the SCRd respond to the BCTS 2020-2024 Operating Plan referral with the following comments:

1. In advance of harvesting proposed blocks, engineering currently-proposed cut blocks or proposing future blocks on Mount Elphinstone, that the proposed areas are reviewed by BCTS for the impact to ground water resources;
 - a. And that the review be completed by qualified experts selected by Local Government water service providers;
2. The Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD), BCTS and other forest licensees on Mount Elphinstone are invited to collaborate in the development of a Watershed Governance model with two of the objectives being to protect ground water drinking water supply and to improve stormwater management;
3. SCRd is seeking to initiate a process, jointly, with the Ministry of FLNRORD and Ministry of Transportation and Infrastructure, funded by the Province, to complete a stormwater management plan at the watershed scale for Mount Elphinstone;

156/20 cont.

4. BCTS continue to work collaboratively to mitigate trail impacts:
 - a. BCTS work with SCR D to mitigate impacts to Suncoaster Trail;
 - b. BCTS work with Sunshine Coast Trails Society to inform plans for community trail restoration and safety work;
 - c. BCTS implement public safety measures and communicate forestry activity to recreational users, including signage posted on Suncoaster Trail and all community trails near or through cut blocks;
5. Ensure that both *shíshálh* Nation and Skwxwú7mesh Nation are consulted and that all harvesting-related activities undertaken comply with the *Heritage Conservation Act*;

AND THAT FLNRORD be requested to provide an update on Provincial cumulative effects and/or landscape level planning approaches and their current or potential future application on the Sunshine Coast;

AND FURTHER THAT SCR D refer this report to *shíshálh* Nation, Skwxwú7mesh Nation and Ministry of Transportation and Infrastructure for information.

Recommendation No. 4 *Communication from Pender Harbour and Area Residents Association - Proposed Name Change: Madeira Park to salalus*

THAT the correspondence from Peter Robson, Pender Harbour and Area Residents Association and Dave Milligan, Pender Harbour and Area Chamber of Commerce, dated March 11, 2020, regarding proposed name change: Madeira Park to salalus be received.

Recommendation No. 5 *Communication from Pender Harbour and Area Residents Association - Proposed Dual Language Signs for Portions of the Sunshine Coast*

THAT the correspondence from Peter Robson, Pender Harbour and Area Residents Association and Dave Milligan, Pender Harbour and Area Chamber of Commerce, dated March 11, 2020, regarding proposed dual language signs for portions of the Sunshine Coast be received.

Recommendation No. 6 *Communication Regarding Notice of Comment Period Extension for Proposed Name Changes within the shíshálh Nation swiya*

THAT the correspondence from Carla Jack, Provincial Toponymist, BC Geographical Names Office, Heritage Branch, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, dated March 26, 2020, regarding Notice of Comment Period Extension for Proposed Name Changes within the *shíshálh* Nation swiya be received.

CARRIED

Infrastructure

It was moved and seconded

157/20

THAT Infrastructure Services Committee recommendation Nos. 1-4 of April 16, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Impacts of COVID-19 Pandemic on Infrastructure Services Department Work Plan*

THAT the report titled Impacts of COVID-19 Pandemic on Infrastructure Services Department Work Plan be received.

Recommendation No. 2 *2020-2021 BC Transit Annual Operating Agreement (AOA)*

THAT the report titled 2020-2021 BC Transit Annual Operating Agreement (AOA) be received;

AND THAT the Delegated Authorities be authorized to execute the 2020-2021 BC Transit AOA.

Recommendation No. 3 *Infrastructure Services Department – 2020 Q1 Report*

THAT the report titled Infrastructure Services Department – 2020 Q1 Report be received.

Recommendation No. 4 *Correspondence Regarding Asbestos Contaminated Gypsum*

THAT the correspondence from the Honourable Minister Heyman regarding asbestos contaminated gypsum be received.

CARRIED

Corporate

It was moved and seconded

158/20

THAT Corporate and Administrative Services Committee recommendation No. 1 of April 23, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Draft Audited Financial Statements for Year Ended December 31, 2019*

THAT the report titled Sunshine Coast Regional District (SCRD) 2019 Draft Audited Financial Statements, and the following documents, be received:

- Audit Final Report to the Board of Directors;
- Independent Auditor's Reports for SCRD;
- Independent Auditor's Reports for Foreshore Leases (Hillside);
- Draft Audited Financial Statements for year ended December 31, 2019;

158/20 cont. AND THAT the draft audited Financial Statements for year ended December 31, 2019 be approved as presented.

CARRIED

Notice on Title **It was moved and seconded**

159/20 THAT the report titled Placement of Notice on Title be received;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 2, District Lot 1312, Plan EPP72892, Group 1, NWD PID 030-234-077.

CARRIED

CAO Report **It was moved and seconded**

160/20 THAT the April 23, 2020 Chief Administrative Officer's verbal report be received for information.

CARRIED

BYLAWS

Bylaw 405.21 **It was moved and seconded**

161/20 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020* be amended by striking out the words "cubic metres" and replacing them with the words "square metres" in sections 2. d), e), f), g), and h).

CARRIED

Bylaw 405.21 **It was moved and seconded**

162/20 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020* be read a first time, as amended.

CARRIED

Bylaw 405.21 **It was moved and seconded**

163/20 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020* be read a second time.

CARRIED

Bylaw 405.21 **It was moved and seconded**

164/20 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020* be read a third time.

CARRIED

Bylaw 422.35 **It was moved and seconded**

165/20 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.35, 2020* be read a first time.

CARRIED

Bylaw 422.35 **It was moved and seconded**

166/20 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.35, 2020* be read a second time.

CARRIED

Bylaw 422.35 **It was moved and seconded**

167/20 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.35, 2020* be read a third time.

CARRIED

Bylaw 422.35 **It was moved and seconded**

168/20 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.35, 2020* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

Staff provided an update on bylaw enforcement activity with respect to short-term rentals.

The Board recessed at 2:44 p.m. and reconvened at 2:50 p.m.

The Board moved In Camera at 2:50 p.m.

IN CAMERA

It was moved and seconded

169/20

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c) and (k) of the *Community Charter* – “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

CARRIED

The Board moved out of In Camera at 3:36 p.m.

Pilot Agreement
for Mapping

It was moved and seconded

170/20

THAT the delegated authorities be authorized to execute the proposed pilot agreement for service between the Sunshine Coast Regional District and the Town of Gibsons for geographic information systems mapping.

CARRIED

ADJOURNMENT

It was moved and seconded

171/20

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:36 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair