



SUNSHINE COAST REGIONAL DISTRICT

December 3, 2020

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Infrastructure Services		R. Rosenboom
	Manager, Asset Management		K. Doyle
	Deputy Corporate Officer / Recorder		J. Hill
	Media		2
	Public		5

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 1:31 p.m.

AGENDA **It was moved and seconded**

395/20 THAT the agenda for the meeting be adopted as amended.

CARRIED

REPORTS

The GM, Infrastructure Services, Chief Financial Officer, and Manager, Asset Management provided a presentation titled '2021 Wastewater User Fees and Frontage Fees' that included: Considerations - Discretionary, Considerations – Recommendations, System Specific Considerations, and Next Steps. Staff answered questions in regards to public consultation and communication, capital reserve vs. debt financing, potential fee deferrals, frontage fees vs. parcel taxes, individual lot user (maintenance) fees, a policy and process for public engagement, operations and maintenance (environmental standards and maintenance requirements), and timelines.

2021 Wastewater User
and Frontage Fees **It was moved and seconded**

- 396/20 THAT staff develop a communications and engagement plan for 2021 Wastewater User Fees and Frontage Fees;
- AND THAT a report bringing forward subsequent recommendations be provided to a future meeting in time for the financial considerations to be included in the upcoming budget.

CARRIED

The Board recessed at 3:13 p.m. and reconvened at 3:31 p.m.

Wastewater 2021
Frontage Fees **It was moved and seconded**

- 397/20 THAT the report titled Wastewater 2021 Frontage Fee Reviews be received;
- AND THAT the proposed 2021 Frontage Fee Charges, as shown in Table 16 of the report, be amended as follows:

Service	2020	2021
Greaves	\$ 102.00	\$ 202.00
Woodcreek	\$ 102.00	\$ 302.00
Sunnyside	\$ 102.00	\$ 202.00
Jolly Roger	\$ 102.00	\$ 152.00
Secret Cove	\$ 102.00	\$ 152.00
Lee Bay	\$ 102.00	\$ 102.00
Square Bay	\$ 217.42	\$ 217.42
Langdale	\$ 102.00	\$ 202.00
Canoe	\$ 424.30	\$ 424.30
Merrill	\$ 226.71	\$ 326.71
Curran	\$ 153.00	\$ 253.00
Roberts Creek	\$ 204.00	\$ 304.00
Lily Lake	\$ 204.00	\$ 204.00
Painted Boat	\$ 102.00	\$ 202.00
Sakinaw	\$ 670.27	\$ 845.27

AND THAT the respective rate Bylaws be amended to reflect the proposed 2021 Frontage Fees detailed in Table 16 of the report as amended;

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

CARRIED

2021 Wastewater
User Fees

It was moved and seconded

398/20

THAT the report titled 2021 Wastewater User Fee Review be received;

AND THAT the respective rate Bylaws be amended to reflect the proposed 2021 User Fees detailed and amended in Table 2 of the report as follows:

Service	2020	2021
Greaves	\$ 595.84	\$ 480.60
Woodcreek	\$ 554.17	\$ 648.55
Sunnyside	\$ 691.47	\$ 734.22
Jolly Roger	\$ 682.19	\$ 832.54
Secret Cove	\$ 616.36	\$ 712.57
Lee Bay	\$ 412.50	\$ 480.46
Square Bay	\$ 501.19	\$ 636.02
Langdale	\$ 924.98	\$ 1,109.78
Canoe	\$ 1,076.58	\$ 970.75
Merrill	\$ 1,739.43	\$ 1,663.25
Curran	\$ 536.75	\$ 618.70
Roberts Creek	\$ 687.94	\$ 852.88
Lily Lake	\$ 640.69	\$ 701.37
Painted Boat	\$ 537.50	\$ 577.47
Sakinaw	\$ 1,205.94	\$ 1,304.07

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

CARRIED

The Board moved In Camera at 3:54 p.m.

IN CAMERA

It was moved and seconded

399/20

THAT the public be excluded from attendance at the meeting in accordance with Sections 90 (1) (a) and (c) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality” and “labour relations or other employee relations”.

CARRIED

The Board moved out of In Camera at 4:48 p.m.

ADJOURNMENT

It was moved and seconded

400/20

THAT the Special Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:48 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair