



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, FEBRUARY 13, 2020

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of January 23, 2020 Annex A
Pages 1 – 8
3. Special Board meeting minutes of January 30, 2020 Annex B
pp 9 – 21

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

4. Infrastructure Services Committee recommendation Nos. 1, 3-4, 11-12, and 14-18 of January 30, 2020 (*recommendation Nos. 2, 5-10, and 13 previously adopted*) Annex C
pp 22 - 30

COMMUNICATIONS

MOTIONS

BYLAWS

5. *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.20, 2020*
– First, Second, Third reading, and Adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2) Annex D
pp 31 - 33
6. *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.11, 2020*
– First, Second, Third reading, and Adoption
(Voting – All Directors – 1 vote each) Annex E
pp 34 - 35

7. *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.22, 2020* Annex F
pp 36 – 37
– **First, Second, Third reading, and Adoption**
(Voting – Participants – weighted vote: B-2, D-2, E-2, F-2)
8. *Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.4, 2020* Annex G
pp 38 – 39
– **First, Second, Third reading, and Adoption**
(Voting – All Directors – 1 vote each)
9. *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Amendment Bylaw No. 714.2, 2020* Annex H
pp 40 – 41
– **First, Second, Third reading, and Adoption**
(Voting – All Directors – 1 vote each)

DIRECTORS' REPORTS

Verbal

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Sections 90(1) (c), (g), and (k) of the *Community Charter* "labour relations or other employee relations", "litigation or potential litigation affecting the municipality", and "negotiations and related discussions respecting the proposed provision of a municipal service...".

ADJOURNMENT

UPCOMING MEETING DATES

SCRD Board, Committee, and Advisory Committee Meetings (to February 29, 2020)

Special Corporate and Administrative Services Committee Budget Round 2	February 10 at 9:30 am
Special Corporate and Administrative Services Committee Budget Round 2	February 11 at 9:30 am
Planning and Community Development Committee	February 13 at 9:30 am
Regular Board	February 13 at 1:30 pm
Granthams Hall Re-Opening Celebration	February 14 at 11:00 am
Solid Waste Management Plan Monitoring Advisory Committee	February 18 at 11:00 am
Natural Resources Advisory Committee	February 19 at 3:30 pm
Infrastructure Services Committee	February 20 at 9:30 am
Advisory Planning Commission (Area D)	February 24 at 7:00 pm
Agricultural Advisory Committee	February 25 at 3:30 pm
Advisory Planning Commission (Area B)	February 25 at 7:00 pm
Advisory Planning Commission (Area F)	February 25 at 7:00 pm
Advisory Planning Commission (Area A)	February 26 at 7:00 pm
Advisory Planning Commission (Area E)	February 26 at 7:00 pm
Parcel Tax Roll Review Panel	February 27 at 9:00 am
Corporate and Administrative Services Committee	February 27 at 9:30 am
Regular Board	February 27 at 1:30 pm

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Gibsons and District Public Library Association Board Meeting	February 10 at 7:00 pm
Granthams Hall Re-Opening Celebration	February 14 at 11:00 am
Sechelt Library Board Meeting	February 22 at 10:00 am

Please note: Meeting dates are current as of print date (February 7, 2020).



SUNSHINE COAST REGIONAL DISTRICT

January 23, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A Electoral Area D Electoral Area E Electoral Area F District of Sechelt District of Sechelt Town of Gibsons	L. Lee A. Tize D. McMahon M. Hiltz D. Siegers A. Toth D. Croal
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	Deputy Corporate Officer / Recorder		J. Hill
	Media		2
	Public		2

CALL TO ORDER 1:36 p.m.

AGENDA It was moved and seconded

013/20 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes It was moved and seconded

014/20 THAT the Regular Board meeting minutes of January 9, 2020 be adopted as corrected by changing the title of Recommendation No. 21 from the Special Corporate and Administrative Services Committee meeting of December 4, 2019 from 'Sechelt Library Apportionment Options' to 'Economic Development Update'.

CARRIED

REPORTS

Planning

It was moved and seconded

015/20

THAT the Planning and Community Development Committee recommendation Nos. 1-3, 5, and 8-10 of January 9, 2020 be received, adopted and acted upon, as follows:

Recommendation No. 1 *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development)*

THAT the report titled Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development) Options for Consideration be received;

AND THAT Halfmoon Bay Official Community Plan Amendment Bylaw 675.3 and Zoning Amendment Bylaw 310.174 be forwarded to the Board for First Reading.

Recommendation No. 2 *Active Transportation Memorandum of Understanding*

THAT the report titled Active Transportation Memorandum of Understanding (Ministry of Transportation and Infrastructure) – Further Consideration be received;

AND THAT the delegated authorities be authorized to sign the Active Transportation Infrastructure Memorandum of Understanding with the Ministry of Transportation and Infrastructure;

AND FURTHER THAT the Ministry of Transportation be invited to present to an upcoming Transportation Advisory Committee as supported by Clause 22 (meeting) of the Memorandum of Understanding.

Recommendation No. 3 *Provincial Referral CRN00090/91 South Sakinaw Roads, Provincial File 2412156 and 2412244 (OTL Road Company Ltd.)*

THAT the report titled Provincial Referral CRN00090/91 South Sakinaw Roads, Provincial File 2412156 and 2412244 (OTL Road Company Ltd) - Electoral Area A be received;

AND THAT the following comments be forwarded to the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development:

- a. SCRD interests are unaffected;
- b. That the Province undertake, or require the applicant to undertake:

015/20 cont.

- Bio-inventories (in accordance with the Province of BC's Develop With Care Guidelines) in advance of land alteration to assess the presence of species and habitat values – with results and other available spatial data to authorities with land management responsibility, including SCRD;
- Demonstrated alignment with relevant Best Management Practices;
- Evidence of direct contact / review with First Nations by applicant;
- Follow-up reporting documenting the work completed;

AND FURTHER THAT efforts undertaken should be to a satisfactory level to ensure that obligations to Provincial and Federal regulations (such as Wildlife Act, Forest and Range Practices Act, Water Sustainability Act, Heritage Conservation Act) and also Federal Acts (Fisheries Act, Species at Risk Act, Migratory Bird Convention Act) are met.

Recommendation No. 5 *Short Term Borrowing for Vaucroft Capital Works*

THAT the report titled Short Term Borrowing for Vaucroft Capital Works be received;

AND THAT a short term non-renewable loan be requested through the Municipal Finance Authority under section 403 of the *Local Government Act (Liabilities Under Agreement)* in the amount of \$450,000 to fund a portion of the Vaucroft Capital Works project;

AND FURTHER THAT the loan principal be repaid to the Municipal Finance Authority in five annual installments of \$90,000 payable on or before August 31 of each year beginning in 2020 and ending in 2024.

Recommendation No. 8 *Proposed 2020 Association of Vancouver Island and Coastal Communities (AVICC) Resolutions*

THAT the report titled Proposed 2020 Association of Vancouver Island and Coastal Communities (AVICC) Resolutions be received;

AND THAT the following resolutions regarding Business Licensing Authority and Marine Debris be approved and forwarded to the January 23, 2020 Board meeting for adoption:

1. Business Licensing Authority for Regional Districts

WHEREAS the *Community Charter* provides municipalities the authority to regulate businesses through a business licensing structure, while regional districts have not been granted business licensing authority and must undertake a lengthy legislative application process in order to be granted that authority through provincial regulation;

015/20 cont.

AND WHEREAS municipalities may utilize business licensing as a tool to assist with the enforcement and compliance of local bylaws such as the regulation of cannabis and short-term rentals, while regional districts with similar bylaw enforcement challenges do not have that option readily available to them:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) request that the Ministry of Municipal Affairs and Housing explore options to amend the *Local Government Act* to provide Regional Districts legislative authority for business licensing similar to the authority provided to municipalities in order to ensure fair and equal access for all local governments wishing to utilize business licensing as a tool to support compliance with local bylaws.

2. Marine Debris

WHEREAS a large volume of marine debris including plastics, styrofoam, components of boats, docks, and fishing gear is increasingly washing up on local shores which is environmentally damaging to marine environments, poses risks to fish and wildlife, creates a safety hazard for marine traffic, and places added pressure on communities to collect and haul shoreline marine debris to disposal facilities which is costly and logistically complex;

AND WHEREAS local governments have no jurisdiction on shorelines, as that is under the authority of the Province, and provincial efforts to increase producer responsibility for product stewardship have not been sufficient at reducing pollution caused by marine debris due to the diversity of materials and their often unknown source of origin:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) urge the provincial government to adequately resource and develop a provincial program to assist with marine debris shoreline clean-up efforts that focusses on increasing regulation and enforcement for sectors responsible for the majority of marine debris, expanding recycling options for commonly found materials such as styrofoam, and funding communities that are struggling to address significant marine debris pollution on their shorelines so that regular community-led shoreline clean-up events are supported and collected marine debris can be safely transported to disposal facilities.

Recommendation No. 9 *Proposed 2020 Association of Vancouver Island and Coastal Communities (AVICC) Resolutions*

THAT staff amend the resolutions on Medical Cannabis Safety Concerns, Stormwater Management, Secondary Rural Road Maintenance and Abandoned Vehicles as follows:

015/20 cont.

- simplify the medical cannabis resolution to specifically focus on medical cannabis safety concerns and the lack of local oversight;
- add a request that the Ministry of Transportation and Infrastructure incorporate the impacts of planned upstream forestry activities in their drainage assessments for stormwater management;
- specify the need for more frequent refreshment of pavement lane markings with respect to secondary rural road maintenance; and
- include unlicensed vehicles and add the Ministry of Transportation and Infrastructure as a responsible authority for abandoned vehicles;

AND THAT the amended resolutions be forwarded to the January 16, 2020 Infrastructure Services Committee.

Recommendation No. 10 *Sunshine Coast Tourism request for Letter of Approval and Letter of Support*

THAT a letter be sent to Sunshine Coast Tourism requesting clarification on their rationale for the split of the Online Accommodation Platform (OAP) funds and why during this renewal of their Municipal Regional District Tax (MRDT) funding application they have not chosen to move to a 3% increase as the majority of the other areas of the Province have, and further indicating SCRD's preference for the majority of funds to be provided for work force housing.

CARRIED

Corporate

It was moved and seconded

016/20

THAT the Corporate and Administrative Services Committee recommendation No. 12 of January 23, 2020 be received, adopted and acted upon, as follows:

Recommendation No. 12 *Parcel Tax Roll Review Panel*

THAT the report titled Parcel Tax Roll Review Panel be received;

AND THAT:

- Directors Pratt, McMahon and Tize (Chair) be appointed to the Parcel Tax Roll Review Panel;
- The Parcel Tax Roll Review Panel sitting be scheduled for February 27, 2020 at 9:00 a.m. in the Sunshine Coast Regional District (SCRD) 1975 Field Road Office, Boardroom; and
- The Chief Financial Officer be appointed Collector for the SCRD.

CARRIED

Appointments

It was moved and seconded

017/20

THAT the report titled 2020 Advisory Planning Commission (APC) Appointments be received;

017/20 cont.

AND THAT APC members be appointed for a two year term (unless otherwise specified) as follows:

Area A APC

Catherine McEachern
Jane McQuat
Gordon Littlejohn
Alan Skelley
Sean McAllister
Yovhan Burega

Area B APC

Jim Noon
Bruce Thorpe
Frank Belfry
Barbara Bolding
Dieter Greiner

Area D APC

Gerald Rainville
Dana Gregory
Nicola Kozakiewicz
Paul Tingley
Meaghan Hennessy

Area E APC

Bob Morris
Nara Brenchley
Anne Cochran
Rick Horsley
Urszula Dragowska
Karen Mahoney (1 year term)

Area F APC

Doug MacLennan
Kate Louise Stamford

AND FURTHER THAT letters of appreciation be sent to outgoing members.

CARRIED

CAO Report

It was moved and seconded

018/20

THAT the January 23, 2020 Chief Administrative Officer's Report be received for information.

CARRIED

MOTIONS

Meeting Schedules **It was moved and seconded**

019/20 THAT the previously cancelled Regular Infrastructure Services Committee meeting of January 16, 2020 be rescheduled to January 30, 2020 at 9:30 a.m.;

AND THAT a Special Board meeting be scheduled for January 30, 2020 at 3:00 p.m.

CARRIED

BYLAWS

Bylaw 675.3 **It was moved and seconded**

020/20 THAT *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3, 2020* be read a first time.

Director Hiltz opposed
Director McMahon opposed

CARRIED

Bylaw 310.174 **It was moved and seconded**

021/20 THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.174, 2020* be read a first time.

Director Hiltz opposed
Director McMahon opposed

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

Appointment **It was moved and seconded**

022/20 THAT Director Hiltz be appointed as the SCRD Board liaison to the Gibsons and District Public Library and Director McMahon be appointed as the alternate.

CARRIED

ADJOURNMENT **It was moved and seconded**

023/20 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:08 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair



SUNSHINE COAST REGIONAL DISTRICT

January 30, 2020

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHULT, B.C.

PRESENT:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal
ALSO PRESENT:	Corporate Officer	S. Reid	
	GM, Corporate Services / Chief Financial Officer	T. Perreault	
	GM, Planning and Community Development	I. Hall	
	GM, Infrastructure Services	R. Rosenboom	
	Deputy Corporate Officer / Recorder	J. Hill	
	Media	1	
	Public	4	

CALL TO ORDER 3:02 p.m.

AGENDA It was moved and seconded

024/20 THAT the agenda for the meeting be adopted as amended.

CARRIED

REPORTS

Corporate **It was moved and seconded**

025/20 THAT the Corporate and Administrative Services Committee recommendation Nos. 1-11 and 13-21 of January 23, 2020 be received, adopted and acted upon, as follows:

Recommendation No. 1 *Police Based Victims Funding Request*

THAT the report titled Police Based Victims services Funding Request be received for information.

025/20 cont.

Recommendation No. 2 *Police Based Victims Services Funding*

THAT Sunshine Coast Community Services Society funding request for Police Based Victims Services be referred to 2020 Round 2 Budget for consideration;

AND THAT staff report to a future Committee with respect to the feasibility and legislative process for establishing a Community or Police Based Victims Service.

Recommendation No. 3 *Provincial Funding for RCMP and Police Based Victims Services*

THAT staff report to a future Committee regarding the RCMP funding model for Rural Areas and how traffic fine revenues are allocated within that funding model.

Recommendation No. 4 *Provincial Advocacy for RCMP and Police Based Victims Services*

THAT a Union of BC Municipalities (UBCM) resolution be prepared on the topic of Police Based Victim Services;

AND THAT the Sunshine Coast local governments write a letter to the responsible Provincial and Federal Ministries or organizations in support of Police Based Victims Services programs and funding;

AND FURTHER THAT the letter be copied to Nicholas Simons, MLA Sunshine Coast – Powell River, and other Regional Districts who have previously submitted UBCM resolutions on the topic of Police Based Victims Services.

Recommendation No. 5 *Wastewater Asset Management and Rate Reviews*

THAT the report titled Waste Water Asset Management and Rate Reviews be received;

AND THAT staff report to 2020 Round 2 Budget with a proposal for an advisory committee to provide recommendations on sustainable funding options to support the ongoing lifecycle maintenance of wastewater treatment plants;

AND THAT the respective rate wastewater bylaws be amended to reflect the proposed 2020 User Fees and Frontage Fees as set out in Table 11 of the report, as follows:

025/20 cont.

Location	Frontage Fee	Debt Repayment	Proposed User Fees	Proposed Reserve Contribution	Total Fees	Total Fees	Total Increase
	2020	2020	2020	2020	2019	2020	2020
Greaves Road	\$ 102.00	\$ -	\$ 415.00	\$ 180.84	\$ 357.00	\$ 697.84	\$ 340.84
Lee Bay	\$ 102.00	\$ -	\$ 412.50	\$ -	\$ 514.50	\$ 514.50	\$ -
Canoe Road		\$ 424.30	\$ 929.75	\$ 146.83	\$ 371.75	\$ 1,500.88	\$ 1,129.13
Merrill Crescent		\$ 226.71	\$ 1,499.00	\$ 240.43	\$ 946.45	\$ 1,966.14	\$ 1,019.69
Lily Lake Village	\$ 204.00	\$ -	\$ 640.69	\$ -	\$ 766.50	\$ 844.69	\$ 78.19
Painted Boat Resort	\$ 102.00	\$ -	\$ 537.50	\$ -	\$ 537.50	\$ 639.50	\$ 102.00
Sakinaw Ridge*	\$ 670.27	\$ -	\$ 955.94	\$ 250.00	\$ 1,136.95	\$ 1,876.21	\$ 739.26
Jolly Roger	\$ 102.00	\$ -	\$ 646.07	\$ 36.12	\$ 432.90	\$ 784.19	\$ 351.29
Secret Cove	\$ 102.00	\$ -	\$ 586.36	\$ 30.00	\$ 514.50	\$ 718.36	\$ 203.86
Square Bay		\$ 217.42	\$ 501.19	\$ -	\$ 514.50	\$ 718.61	\$ 204.11
Curran Road	\$ 153.00	\$ -	\$ 536.75	\$ -	\$ 628.00	\$ 689.75	\$ 61.75
Roberts Creek Co-Housing	\$ 204.00	\$ -	\$ 687.94	\$ -	\$ 766.50	\$ 891.94	\$ 125.44
Woodcreek Park	\$ 102.00	\$ -	\$ 554.17	\$ -	\$ 602.00	\$ 656.17	\$ 54.17
Sunnyside	\$ 102.00	\$ -	\$ 306.47	\$ 385.00	\$ 176.00	\$ 793.47	\$ 617.47
Langdale	\$ 102.00	\$ -	\$ 924.98	\$ -	\$ 664.50	\$ 1,026.98	\$ 362.48

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

Recommendation No. 6 *Wastewater Feasibility Study – Infrastructure Planning Grant Program Application*

THAT the report titled Wastewater Feasibility Study – Infrastructure Planning Grant Program Application be received;

AND THAT the grant applications and cost sharing requirements for the Wastewater Feasibility Study be supported if the grants are successful.

Recommendation No. 7 *Regional Water Service Area 2020 Rate Bylaw Amendment*

THAT the report titled Regional Water Service Area 2020 Rate Bylaw Amendment be received;

AND THAT the Water Rates and Regulations Bylaw 422, Schedule B be amended to increase the Regional Water Service Area User Fees and Metered Usage Fees by 43.0% and Parcel Taxes by 5.3% for an overall rate increase of 25.0%;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

Recommendation No. 8 *South Pender Harbour Water Service Area 2020 Rate Bylaw Amendment*

THAT the report titled South Pender Harbour Water Service Area 2020 Rate Bylaw Amendment be received;

AND THAT the Water Rates and Regulations Bylaw 422, Schedule E be amended to increase the South Pender Harbour Water Service Area User Fees and Metered Usage Fees by 27.5% and Parcel Taxes by 5.0% for an overall rate increase of 17.5%;

025/20 cont.

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

Recommendation No. 9 *North Pender Harbour Water Service Area 2020 Rate Bylaw Amendment*

THAT the report titled North Pender Harbour Water Service Area 2020 Rate Bylaw Amendment be received;

AND THAT the Water Rates and Regulations Bylaw 422, Schedule D be amended to increase the North Pender Harbour Water Service Area User Fees and Metered Usage Fees by 50.0% in 2020 and no change to Parcel Taxes for an overall rate increase of 23.0%;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

Recommendation No. 10 *Director Remuneration Review Process*

THAT the report titled Director Remuneration Review Process be received;

AND THAT the proposed 2020 Director Remuneration Review Terms of Reference be approved as amended as follows:

- Section 4.1 Time Commitment - Add reference to significant time spent responding to constituents' inquiries and concerns via email, by telephone and in person;
- Section 4.1 Responsibility – Add reference to the public exposure involved in politics can significantly affect the personal lives of elected officials as well as their family's;
- Section 4.3 a) – include reference to living wage data;
- Section 2.1 a) ensure a flat rate remuneration structure is considered;

AND FURTHER THAT a review of Director compensation be undertaken by an independent task force as outlined in the amended 2020 Director Remuneration Review Terms of Reference.

Recommendation No. 11 *2020 Seawatch Parcel Tax and Utility Billings*

THAT the report titled 2020 Seawatch Parcel Tax and Utility Billings be received;

AND THAT the Regional Water Services and Community Recreation Parcel Tax Roll for the District of Sechelt be amended to remove the 14 unoccupied residences in the Seawatch neighbourhood;

AND FURTHER THAT the 14 properties in the Seawatch neighbourhood not be charged the Regional Water Service User Fees for 2020 as a result of not receiving the service.

025/20 cont.

Recommendation No. 13 *9-1-1 Communication Upgrade*

THAT the report titled 9-1-1 Communication Upgrade be received;

AND THAT the amendments to timeline and scope of existing projects for the Chapman Creek Tower and the Gibsons Tower be provided in budget proposals to 2020 Round 2 Budget;

AND FURTHER THAT new budget proposals be created for 2020 Round 2 Budget for future capital upgrades to the 9-1-1 Communication systems.

Recommendation No. 14 *Full-Time Equivalency Summary Report*

THAT the report titled SCRD Full-Time Equivalency (FTE) Summary Report be received for information.

Recommendation No. 15 *Compliance with Land Title and Survey Authority of BC Legal Plans Distribution Requirements*

THAT the report titled Compliance with Land Title and Survey Authority of BC Legal Plans Distribution Requirements be received;

AND THAT a budget proposal be submitted to the 2020 Round 2 Budget deliberations for the [506] Geographic Information Services to reduce revenues as a result of changes to subscription services with Land Title and Survey Authority of BC;

AND FURTHER THAT the fee proposed be recovered through rate stabilization (operating) reserves.

Recommendation No. 16 *Corporate and Administrative Services – Semi-Annual Report for July to December 2019*

THAT the report titled Corporate and Administrative Services – Semi-Annual Report for July to December 2019 be received for information.

Recommendation No. 17 *2020 Rural Areas' Grant-in-Aid Timelines*

THAT the report titled 2020 Rural Areas' Grant-in-Aid Timelines be received;

AND THAT the 2020 Rural Areas' Grant-in-Aid process timelines be approved as follows:

- March 30, 2020 – Application Intake Deadline
- May 4, 2020 Special In-Camera Corporate and Administrative Services Committee meeting 9:30 a.m. to 12:00 p.m.
- May 28, 2020 Corporate and Administrative Services recommendations brought forward and referred to Board for adoption;

025/20 cont.

AND FURTHER THAT staff report to a future Corporate and Administrative Services Committee meeting with options, budget implications and timelines for providing two Rural Areas' Grant-in-Aid intakes per year.

Recommendation No. 18 *Long Term Debt*

THAT the report titled Long Term Debt as at December 31, 2019 be received for information.

Recommendation No. 19 *Contracts Between \$50,000 and \$100,000*

THAT the report titled Contracts Between \$50,000 and \$100,000 from October 1 to December 31, 2019 be received for information.

Recommendation No. 20 *Director Constituency and Travel Expenses*

THAT the report titled Director Constituency and Travel Expenses for Period Ending December 31, 2019 be received for information.

Recommendation No. 21 *Coopers Green Hall*

THAT the correspondence from the Halfmoon Bay Community Association (HMBCA) regarding continued community support of the Coopers Green Hall project be received;

AND THAT a letter be sent to the HMBCA expressing the Sunshine Coast Regional District's ongoing commitment to the project and continued appreciation of the HMBCA's and Halfmoon Bay community efforts.

CARRIED

Infrastructure

It was moved and seconded

026/20

THAT the Infrastructure Services Committee recommendation Nos. 2, 5-10, and 13 of January 30, 2020 be received, adopted and acted upon, as follows:

Recommendation No. 2 *2019 Fare Review Update*

THAT the report titled 2019 Fare Review Update be received;

AND THAT staff work with BC Transit on the implementation of Option 2 of the DayPASS on Board fare product and monthly pass for seniors and students for implementation in Q2 2020 as follows:

Fare Product	Riders	Option 2
Cash	All	\$2.00
Tickets	All	\$18.00
DayPASS	All	\$4.00
Monthly Pass	Adult	\$60.00
	Student/Senior	\$30.00

026/20 cont.

AND THAT staff work with BC Transit as part of the implementation plan to distinguish the data with respect to sales for monthly passes to youth and sales for monthly passes to seniors;

AND THAT staff initiate a Youth Transit Demand Assessment survey in Q2 2020;

AND THAT criteria to assist with the distribution of 50 monthly passes, for a five month period, be done in collaboration with TRAC or SD46 per the following conditions:

- passes are distributed to youth only;
- prioritization for the distribution of the passes will go to students who express a commitment to record and measure both their transit use before and after the program, and can demonstrate that vehicle trips and GHG emissions are avoided;
- passes can be provided by principals or educators to students in need, at their private discretion and with encouragement, though not the necessity, of the reporting requirements;
- that in any sharing of the data, personal privacy be protected, except of course when students voluntarily share their experiences;
- that the SCRD begin differentiating the recording of discount pass sales at all outlets, between seniors and youth; and that during the pilot, staff report monthly on these sales numbers in comparison to sales prior to the pilot;

AND FURTHER THAT a budget proposal for implementation of the pilot project and the Youth Transit Demand Assessment survey be brought forward to Round 2 Budget.

Recommendation No. 5 *Water and Watershed Governance*

THAT the report titled Water and Watershed Governance be received;

AND THAT a feasibility study to undertake Watershed Governance be conducted to develop a proposal for a new Sunshine Coast Regional District (SCRD) service;

AND THAT the feasibility study be funded by all SCRD participants;

AND THAT a budget proposal for \$30,000 for a Watershed Governance feasibility study be brought forward to 2020 Round 2 Budget;

AND THAT the report be forwarded to the District of Sechelt, Town of Gibsons, Sechelt Indian Government District, shíshálh Nation, and Skwxú7mesh Úxwumixw for comment;

026/20 cont.

AND FURTHER THAT the CAO and GM, Infrastructure Services be appointed as SCR D representatives to the proposed Watershed Working Group.

Recommendation No. 6 *2020 Refuse Collection [355] Fee Review*

THAT the report titled 2020 Refuse Collection [355] Fee Review be received;

AND THAT Schedule A of Sunshine Coast Regional District Waste Collection Bylaw No. 431 be amended to increase waste collection fees by 14% for 2020 and to allow for food waste collection as part of the annual fees;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

Recommendation No. 7 *Food Waste Drop-off Program – Update*

THAT the report titled Food Waste Drop-off Program – Update be received;

AND THAT staff prepare a 2020 Round 2 Budget Proposal for one food waste drop-off site in Pender Harbour for residents and small businesses funded from tipping fees with a volume restriction of 50L;

AND FURTHER THAT staff bring forward a report showing the Solid Waste Programs and sources of funding to a future Committee meeting.

Recommendation No. 8 *Gypsum (Drywall) Screening Process*

THAT the report titled Gypsum (Drywall) Screening Process Improvements be received;

AND THAT a budget proposal for \$47,680 for the implementation of Option 3 be brought forward to the 2020 Round 2 Budget;

AND FURTHER THAT the SCR D write a letter to the Ministry of Environment and Climate Change Strategies to advocate for more asbestos contaminated gypsum disposal options within British Columbia.

Recommendation No. 9 *Request for Proposal (RFP) 1935007 Contract Award Islands Clean Up Services*

THAT the report titled Request for Proposal (RFP) 1935007 Contract Award Islands Clean Up Services be received;

AND THAT the contract for Islands Clean Up Services be awarded to Mercury Transport Inc. in the amount up to \$376,465 (plus GST);

AND THAT the 2020-2024 Financial Plan be amended accordingly;

026/20 cont.

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

Recommendation No. 10 *Revised 2020 AVICC Resolutions*

THAT the report titled Revised 2020 AVICC Resolutions be received;

AND THAT the following resolutions be approved and submitted to AVICC prior to the February 6, 2020 deadline:

Medical Cannabis Safety Concerns

WHEREAS the federal *Cannabis Act* controls the production, distribution, sale and possession of cannabis in Canada, including the application and licensing of medical cannabis production facilities which should be compliant with local bylaws according to criteria set out for applicants in the process administered by Health Canada as the agency responsible for approval of cannabis production facilities;

AND WHEREAS local governments have responsibility for the enforcement of local bylaws and ensuring life-safety compliance with fire and building code regulations but Health Canada has no process in place to share licensing information with local authorities about the location of medical cannabis production facilities in BC communities:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) advocate for an expanded legislative framework that provides options for local authorities to oversee building and fire safety requirements for cannabis production facilities from the outset of the license application process and prior to the commencement of construction of cannabis production facilities in local communities;

AND BE IT FURTHER RESOLVED that AVICC advocate for federal and provincial collaboration with local governments to develop information sharing agreements so local governments are informed of the locations and licensing particulars of small and large-scale medical cannabis production facilities in their communities and can thereby ensure enforcement of local bylaws to mitigate safety risks within BC communities.

Stormwater Management

WHEREAS stormwater run-off and drainage related problems such as flooding, erosion, and slope instability are becoming increasingly prevalent in rural areas due to development pressures and are being exacerbated by the effects of climate change which results in more variable, intense, and frequent storm events;

026/20 cont.

AND WHEREAS the Ministry of Transportation and Infrastructure, as the subdivision approving authority, is primarily responsible for the design and maintenance of drainage works related to public roads in rural areas, and does not enforce or regulate stormwater and drainage related problems from one property to the next once development has been approved:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) advocate for increased collaboration between the Ministry of Transportation and Infrastructure, regional districts, and municipalities to develop and implement management strategies that:

- recognize the need for an integrated stormwater management approach that plans at the watershed level as well as at the individual development level;
- are responsive to ongoing development pressures and challenges associated with climate change;
- increase provincial oversight of the implementation of stormwater related components of subdivision approvals on an ongoing basis;
- increase the Province's ability to address concerns from residents on an ongoing basis about property damage and safety issues that arise from stormwater and drainage related problems; and,
- incorporate the impacts of planned upstream forestry activities in their drainage assessments.

Secondary Rural Road Maintenance

WHEREAS there is growing concern about the state of secondary roads in rural communities that are in need of safety improvements such as more frequent refreshment of pavement lane markings which are essential to ensuring the safe flow of vehicle, bicycle, and pedestrian traffic, especially in more remote areas where street lighting may be minimal or non-existent;

AND WHEREAS the Ministry of Transportation and Infrastructure, as the responsible authority for the public road network in rural areas, oversees rural road maintenance through highway maintenance service contracts according to terms set out by the Province that define levels for maintenance standards and a budget for each specific service area:

026/20 cont.

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) urge the provincial government to review service level standards and increase funding for the upkeep of secondary roads in the provincial road network to ensure safe and accessible transportation options for rural communities who depend on them for day-to-day personal and business transportation needs.

Abandoned Vehicles

WHEREAS the RCMP and the Ministry of Transportation and Infrastructure have authority for enforcing parking regulations outside of municipal boundaries, including the removal of abandoned or unlicensed vehicles that may be illegally parked on rural roads, which is time consuming, costly, and takes away resources from other important community priorities;

AND WHEREAS regional districts have no authority for parking enforcement or removal of abandoned vehicles from rural roads but, as the representative local government with a direct connection to the community, must address resident concerns about abandoned vehicles that may be illegally parked or impacting the safe movement of pedestrians, traffic, or emergency vehicles in areas such as accesses to docks, boat launches, roads near waterfront parks, or areas where parking is limited:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) urge the provincial government to provide additional funding resources to support rural RCMP detachments or the Ministry of Transportation and Infrastructure in responding to time consuming and costly removal and disposal of abandoned vehicles from rural roads, and to ensure that community safety concerns are prioritized and adequately attended to.

Recommendation No. 13 *Round 2 Budget Proposal North Pender Harbour Water Treatment Plant Emergency Generator*

THAT a Budget Proposal for an emergency generator for North Pender Harbour Water Treatment Plant be brought forward to the 2020 Round 2 Budget.

CARRIED

BYLAWS

Bylaw 422.34

It was moved and seconded

027/20

THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.34, 2020* be read a first time.

CARRIED

Bylaw 422.34 **It was moved and seconded**

028/20 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.34, 2020* be read a second time.

CARRIED

Bylaw 422.34 **It was moved and seconded**

029/20 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.34, 2020* be read a third time.

CARRIED

Bylaw 422.34 **It was moved and seconded**

030/20 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.34, 2020* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 3:18 p.m.

IN CAMERA **It was moved and seconded**

031/20 THAT the public be excluded from attendance at the meeting in accordance with Sections 90(1) (a), (c), and (k) of the *Community Charter* "personal information about an identifiable individual who holds or is being considered for a position...", "labour relations...", and "negotiations and related discussions respecting the proposed provision of a municipal service...".

CARRIED

The Board moved out of In Camera at 3:41 p.m.

Retirement Gratuity **It was moved and seconded**

032/20 THAT \$106,150 be accrued up to December 31, 2019 as follows, to reflect that staff who ported to the Sunshine Coast Regional District in 2007 as part of the Community Recreation Facilities service establishment from the Town of Gibsons and the District of Sechelt with a start date prior to 1994 are entitled to the Article 27 – Retirement Gratuity:

Function	Community Recreation Facilities (615)	Parks (650)	Facilities Maintenance (313)	Total
Years 2008-2019	\$97,193	\$4,817	\$4,140	\$106,150

CARRIED

Green Waste
Drop-off Depot

It was moved and seconded

033/20

THAT staff request the Town of Gibsons continue operating the South Coast Green Waste Drop-off Depot on a month-to-month basis for a period of up to six months, at a monthly rate of \$8,453;

AND THAT the 2020-2024 Financial Plan be amended accordingly.

CARRIED

ADJOURNMENT

It was moved and seconded

034/20

THAT the Special Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:42 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
INFRASTRUCTURE SERVICES COMMITTEE**

January 30, 2020

RECOMMENDATIONS FROM THE INFRASTRUCTURE SERVICES COMMITTEE MEETING
HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975
FIELD ROAD, SECHELT, BC

PRESENT:	Chair	Electoral Area E	D. McMahon
	Directors	Electoral Area F	M. Hiltz
		Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Town of Gibsons	D. Croal
		District of Sechelt	A. Toth
		District of Sechelt	D. Siegers
ALSO PRESENT:	General Manager, Infrastructure Services	R. Rosenboom	
	Chief Financial Officer / GM, Corporate Services	T. Perreault (part)	
	GM, Planning and Community Development	I. Hall (part)	
	Corporate Officer	S. Reid (part)	
	Manager, Transit & Fleet	J. Walton (part)	
	Manager, Solid Waste Operations	A. Kumar (part)	
	Manager, Solid Waste Programs	R. Cooper (part)	
	Manager, Asset Management	K. Doyle (part)	
	Administrative Assistant/Recorder	T. Ohlson	
	Media	2	
	Public	7	

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as amended.

PRESENTATIONS AND DELEGATIONS

Dave Hawkins addressed the Committee regarding metered water services.

The Chair thanked Mr. Hawkins for his presentation.

Geoff Bedford and Karl Glackmeyer addressed the Committee regarding water strategies.

Recommendation No. 1 Water Strategies Delegation

The Infrastructure Services Committee recommended that the handout titled Water Strategies – Talking Points circulated at the meeting be received.

The Chair thanked Mr. Bedford and Mr. Glackmeyer for their attendance.

REPORTS

Recommendation No. 2 *2019 Fare Review Update*

The Infrastructure Services Committee recommended that the report titled 2019 Fare Review Update be received;

AND THAT staff work with BC Transit on the implementation of Option 2 of the DayPASS on Board fare product and Monthly Pass for seniors and students for implementation in Q2 2020 as follows:

Fare Product	Riders	Option 2
Cash	All	\$2.00
Tickets	All	\$18.00
DayPASS	All	\$4.00
Monthly Pass	Adult	\$60.00
	Student/Senior	\$30.00

AND THAT staff will work with BC Transit as part of the implementation plan to distinguish the data with respect to sales for monthly passes to youth and sales for monthly passes to seniors;

AND THAT staff initiate a Youth Transit Demand Assessment survey in Q2 2020;

AND THAT criteria to assist with the distribution of 50 monthly passes, for a five month period, be done in collaboration with TRAC or SD46 per the following conditions:

- passes are distributed to youth only;
- prioritization for the distribution of the passes will go to students who express a commitment to record and measure both their transit use before and after the program, and can demonstrate that vehicle trips and GHG emissions are avoided;
- passes can be provided by principals or educators to students in need, at their private discretion and with encouragement, though not the necessity, of the reporting requirements;
- that in any sharing of the data, personal privacy be protected, except of course when students voluntarily share their experiences;
- that the SCRD begin differentiating the recording of discount pass sales at all outlets, between seniors and youth; and that during the pilot, staff report monthly on these sales numbers in comparison to sales prior to the pilot;

AND THAT a budget proposal for implementation of the pilot project and the Youth Transit Demand Assessment survey be brought forward to 2020 Round 2 Budget;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

The Infrastructure Services Committee recessed at 11:09 a.m. and reconvened at 11:15 a.m.

Recommendation No. 3 *2020-2021 BC Transit Annual Operating Agreement Draft Budget*

The Infrastructure Services Committee recommended that the report titled 2020-2021 BC Transit Annual Operating Agreement Draft Budget be received;

AND THAT the 2020-2024 Financial Plan be updated to reflect the draft Annual Operating Agreement budget values;

AND FURTHER THAT the taxation increase for [310] Public Transit be reduced by \$59,981 in the 2020 Round 2 budget.

Recommendation No. 4 *Flume Road Safety Concern*

The Infrastructure Services Committee recommended that the report titled Flume Road Safety Concern be received;

AND THAT Conventional Transit Service be rerouted to go up Marlene Road from Beach Avenue in the northbound direction bypassing Flume Road and taking a left onto Highway 101 from Marlene Road beginning in May 2020;

AND FURTHER THAT staff work with BC Transit and the Ministry of Transportation and Infrastructure on the implementation of long-term safety improvements at the Flume Road/Highway 101 crossing and short-term safety improvements to Marlene Road.

Recommendation No. 5 *Water and Watershed Governance*

The Infrastructure Services Committee recommended that the report titled Water and Watershed Governance be received;

AND THAT a feasibility study to undertake Watershed Governance be conducted to develop a proposal for a new Sunshine Coast Regional District (SCRD) service;

AND THAT the feasibility study be funded by all SCRД participants;

AND THAT a budget proposal for \$30,000 for a Watershed Governance feasibility study be brought forward to 2020 Round 2 Budget;

AND THAT the report be forwarded to the District of Sechelt, Town of Gibsons, Sechelt Indian Government District, shíshálh Nation, and Skwxú7mesh Úxwumixw for comment;

AND THAT the CAO and GM, Infrastructure Service be appointed as SCRД representatives to the proposed Watershed Working Group;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

Recommendation No. 6 *2020 Refuse Collection [355] Fee Review*

The Infrastructure Services Committee recommended that the report titled 2020 Refuse Collection [355] Fee Review be received;

AND THAT Schedule A of Sunshine Coast Regional District Waste Collection Bylaw No. 431 be amended to increase waste collection fees by 14% for 2020 and to allow for food waste collection as part of the annual fees;

AND THAT the 2020-2024 Financial Plan be amended accordingly;

AND FURTHER THAT this recommendation be forwarded to the Special Board meeting on January 30, 2020.

Recommendation No. 7 *Food Waste Drop-off Program - Update*

The Infrastructure Services Committee recommended that the report titled Food Waste Drop-off Program – Update be received;

AND THAT staff prepare a 2020 Round 2 Budget Proposal for one food waste drop-off site in Pender Harbour for residents and small businesses funded from tipping fees with a volume restriction of 50L;

AND THAT staff bring forward a report showing the Solid Waste Programs and sources of funding to a future Committee meeting;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

Recommendation No. 8 *Gypsum (Drywall) Screening Process Improvements*

The Infrastructure Services Committee recommended that the report titled Gypsum (Drywall) Screening Process Improvements be received;

AND THAT a budget proposal for \$47,680 for the implementation of Option 3 be brought forward to the 2020 Round 2 Budget;

AND THAT the SCRD write a letter to the Ministry of Environment and Climate Change Strategies to advocate for more asbestos contaminated gypsum disposal options within British Columbia;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

Recommendation No. 9 *Request for Proposal (RFP) 19 35007 Contract Award Islands Clean Up Services*

The Infrastructure Services Committee recommended that the report titled Request for Proposal (RFP) 19 35007 Contract Award Islands Clean Up Services be received;

AND THAT the contract for Islands Clean Up Services be awarded to Mercury Transport Inc. in the amount up to \$376,465 (plus GST);

AND THAT the 2020-2024 Financial Plan be amended accordingly;

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

Recommendation No. 10 *Revised 2020 AVICC Resolutions*

The Infrastructure Services Committee recommended that the report titled Revised 2020 AVICC Resolutions be received;

AND THAT the following resolutions be approved and submitted to AVICC prior to the February 6, 2020 deadline:

Medical Cannabis Safety Concerns

WHEREAS the federal *Cannabis Act* controls the production, distribution, sale and possession of cannabis in Canada, including the application and licensing of medical cannabis production facilities which should be compliant with local bylaws according to criteria set out for applicants in the process administered by Health Canada as the agency responsible for approval of cannabis production facilities;

AND WHEREAS local governments have responsibility for the enforcement of local bylaws and ensuring life-safety compliance with fire and building code regulations but Health Canada has no process in place to share licensing information with local authorities about the location of medical cannabis production facilities in BC communities:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) advocate for an expanded legislative framework that provides options for local authorities to oversee building and fire safety requirements for cannabis production facilities from the outset of the license application process and prior to the commencement of construction of cannabis production facilities in local communities;

AND BE IT FURTHER RESOLVED that AVICC advocate for federal and provincial collaboration with local governments to develop information sharing agreements so local governments are informed of the locations and licensing particulars of small and large-scale medical cannabis production facilities in their communities and can thereby ensure enforcement of local bylaws to mitigate safety risks within BC communities.

Stormwater Management

WHEREAS stormwater run-off and drainage related problems such as flooding, erosion, and slope instability are becoming increasingly prevalent in rural areas due to development pressures and are being exacerbated by the effects of climate change which results in more variable, intense, and frequent storm events;

AND WHEREAS the Ministry of Transportation and Infrastructure, as the subdivision approving authority, is primarily responsible for the design and maintenance of drainage works related to public roads in rural areas, and does not enforce or regulate stormwater and drainage related problems from one property to the next once development has been approved:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) advocate for increased collaboration between the Ministry of

Transportation and Infrastructure, regional districts, and municipalities to develop and implement management strategies that:

- recognize the need for an integrated stormwater management approach that plans at the watershed level as well as at the individual development level;
- are responsive to ongoing development pressures and challenges associated with climate change;
- increase provincial oversight of the implementation of stormwater related components of subdivision approvals on an ongoing basis;
- increase the Province's ability to address concerns from residents on an ongoing basis about property damage and safety issues that arise from stormwater and drainage related problems; and,
- incorporate the impacts of planned upstream forestry activities in their drainage assessments.

Secondary Rural Road Maintenance

WHEREAS there is growing concern about the state of secondary roads in rural communities that are in need of safety improvements such as more frequent refreshment of pavement lane markings which are essential to ensuring the safe flow of vehicle, bicycle, and pedestrian traffic, especially in more remote areas where street lighting may be minimal or non-existent;

AND WHEREAS the Ministry of Transportation and Infrastructure, as the responsible authority for the public road network in rural areas, oversees rural road maintenance through highway maintenance service contracts according to terms set out by the Province that define levels for maintenance standards and a budget for each specific service area:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) urge the provincial government to review service level standards and increase funding for the upkeep of secondary roads in the provincial road network to ensure safe and accessible transportation options for rural communities who depend on them for day-to-day personal and business transportation needs.

Abandoned Vehicles

WHEREAS the RCMP and the Ministry of Transportation and Infrastructure have authority for enforcing parking regulations outside of municipal boundaries, including the removal of abandoned or unlicensed vehicles that may be illegally parked on rural roads, which is time consuming, costly, and takes away resources from other important community priorities;

AND WHEREAS regional districts have no authority for parking enforcement or removal of abandoned vehicles from rural roads but, as the representative local government with a direct connection to the community, must address resident concerns about abandoned vehicles that may be illegally parked or impacting the safe movement of pedestrians, traffic, or emergency vehicles in areas such as accesses to docks, boat launches, roads near waterfront parks, or areas where parking is limited:

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) urge the provincial government to provide additional funding resources to support rural RCMP detachments or the Ministry of Transportation and Infrastructure in responding to time consuming and costly removal and disposal of abandoned vehicles from rural roads, and to ensure that community safety concerns are prioritized and adequately attended to.

AND FURTHER THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

Recommendation No. 11 *Solid Waste Management Plan Monitoring Advisory Committee Minutes of December 10, 2019*

The Infrastructure Services Committee recommended that the Solid Waste Management Plan Monitoring Advisory Committee Minutes of December 10, 2019 be received.

The Infrastructure Services Committee Meeting recessed at 12:58 p.m. and reconvened at 1:32 p.m.

IN CAMERA

The Committee moved In-Camera at 1:33 p.m.

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* – “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee moved out of In-Camera at 1:43 p.m.

Recommendation No. 12 *Infrastructure Services Department – 2019 Q4 Report*

The Infrastructure Services Committee recommended that the report titled Infrastructure Services Department – 2019 Q4 Report be received.

Recommendation No. 13 *Round 2 Budget Proposal North Pender Harbour Water Treatment Plant Emergency Generator*

The Infrastructure Services Committee recommended that a Budget Proposal for an emergency generator for North Pender Harbour Water Treatment Plant be brought forward to the 2020 Round 2 Budget;

AND THAT this recommendation be forwarded to the January 30, 2020 Special Board Meeting.

COMMUNICATIONS**Recommendation No. 14** *Correspondence Regarding UBCM to form Special Committee on Solid Waste Management*

The Infrastructure Services Committee recommended that the correspondence from Comox Strathcona Waste Management dated November 22, 2019 regarding UBCM to form Special Committee on Solid Waste Management be received.

Recommendation No. 15 *Correspondence Regarding Sunshine Coast Water Supply*

The Infrastructure Services Committee recommended that the correspondence from Sechelt and District Chamber of Commerce dated December 4, 2019 regarding Sunshine Coast Water Supply be received;

AND THAT the SCRDC authorize the Board Chair to write a letter in response to the concerns raised in the Sechelt and District Chamber of Commerce letter.

Recommendation No. 16 *Community Recreation Facilities – Additional Information: Future Planning and Replacement of Non-Critical Assets*

The Infrastructure Services Committee recommended that the report titled Community Recreation Facilities – Additional Information: Future Planning and Replacement of Non-Critical Assets be received.

Recommendation No. 17 *2020 Recreation Facilities Capital Funding Review*

The Infrastructure Services Committee recommended that the report titled 2020 Recreation Facilities Capital Funding Review be received;

AND THAT retirement dates be established for the Sunshine Coast Arena and the Gibsons and District Aquatic Facility;

AND THAT the Recreation Facilities Capital Funding be confirmed once a lifecycle audit has been completed;

AND THAT a budget proposal for further analysis of retirement dates for the remaining recreation facilities be brought forward to the 2021 Budget;

AND FURTHER THAT staff bring forward the results of the lifecycle audit prior to the 2021 Budget.

NEW BUSINESS

Recommendation No. 18 *Water and Watershed Governance*

The Infrastructure Services Committee recommended that staff provide an overview of the previous attempts to improve water and watershed governance on the Sunshine Coast at a future Committee meeting.

ADJOURNMENT 2:44 p.m.

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 428.20

A bylaw to amend *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Bylaw No. 428, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.20, 2020*.
2. *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Bylaw No. 428, 1996* is hereby amended as follows:
 - a) Delete schedule "B" in its entirety and replace with the revised Schedule "B" attached hereto.
 - b) Delete schedule "C" in its entirety and replace with the revised Schedule "C" attached hereto.

READ A FIRST TIME this 13th day of February, 2020

READ A SECOND TIME this 13th day of February, 2020

READ A THIRD TIME this 13th day of February, 2020

ADOPTED this 13th day of February, 2020

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 428

SCHEDULE "B"

FRONTAGE AND CONNECTION CHARGES

1. Frontage Charges Per Annum

Sewage Treatment Facilities

a.	Greaves Road (Bowsprit)	\$102.00
b.	Canoe Road	\$424.30
c.	Curran Road (Hydaway)	\$153.00
d.	Langdale	\$102.00
e.	Lee Bay	\$102.00
f.	Jolly Roger	\$102.00
g.	Merrill Crescent	\$226.71
h.	Secret Cove	\$102.00
i.	Square Bay	\$217.42
j.	Sunnyside	\$102.00
k.	Roberts Creek Co-Housing	\$204.00
l.	Lillies Lake Village	\$204.00

2. Connection Charges

Deposit of \$1,500.00 shall be charged for those properties not having a sewer service connection previously installed. Should the cost of such connection be greater than the deposit, then additional costs incurred shall be borne by the property owner.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 428

SCHEDULE "C"

<u>USER CHARGES</u>	<u>ANNUAL</u>
1. For each Single Detached Family Residence or each multiplex residential or apartment unit (including residence auxiliary to principal use)	
a. Greaves Road (Bowsprit)	\$595.84
b. Canoe Road	\$1,076.58
c. Curran Road	\$536.75
d. Langdale	\$924.98
e. Lee Bay	\$412.50
f. Jolly Roger	\$682.19
g. Merrill Crescent	\$1,739.43
h. Secret Cove	\$616.36
i. Square Bay	\$501.19
j. Sunnyside	\$691.47
k. Roberts Creek Co-Housing	\$687.94
l. Lillies Lake Village	\$640.69
2. Restaurant, Cafeteria, Coffee Shop, Licensed Lounge or Pub.	\$1,035.00
3. For a marina operating within the specified area.	\$727.50
4. For all other users not herein provided for.	\$457.50
5. Credit to be applied to user charges for Secret Cove Treatment Plant users Providing SCRD approved pre-treatment of their waste water prior to treatment by the SCRD equipment	25%

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 430.11

A bylaw to amend *Woodcreek Park Sewer User Rates Bylaw No. 430, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.11, 2020*.
2. *Woodcreek Park Sewer User Rates Bylaw No. 430, 1996* is hereby amended as follows:
 - a) Delete schedule "A" in its entirety and replace with the revised Schedule "A" attached hereto.

READ A FIRST TIME this 13th day of February, 2020

READ A SECOND TIME this 13th day of February, 2020

READ A THIRD TIME this 13th day of February, 2020

ADOPTED this 13th day of February, 2020

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 430

SCHEDULE "A"

USER CHARGES

For each Single Detached Family Residence

Annual Rate
\$554.17

FRONTAGE CHARGES

Per Annum
\$102.00

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 431.22

*A bylaw to amend Sunshine Coast Regional District
Waste Collection Bylaw No. 431, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.22, 2020*.
2. *Sunshine Coast Regional District Waste Collection Bylaw No. 431, 1996* is hereby amended as follows:
 - a) Delete Schedule "A" in its entirety and replace with the revised Schedule "A" attached hereto.

READ A FIRST TIME this 13th day of February, 2020

READ A SECOND TIME this 13th day of February, 2020

READ A THIRD TIME this 13th day of February, 2020

ADOPTED this 13th day of February, 2020

CORPORATE OFFICER

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 431**

“SCHEDULE A”

1.0 Fees

- | | | |
|-----|--|-------------------------|
| 1.1 | Residential Premises Owners
Rate for Garbage Collection:
allows for setting out one 77 litre
garbage can on any collection day | \$ 175.85 per annum |
| 1.2 | Mobile Home in Mobile Home
Park - per occupied pad
allows for setting out one 77 litre
garbage can on any collection day | \$ 148.25 per annum |
| 1.3 | Tags for disposal of extra garbage:
allows for setting out additional 77 litre
garbage cans over and above those
permitted under items 1 and 2. | \$ 2.50 per garbage can |

2.0 Fee Reduction for Eligible Properties

2.1 For the purpose of this section

- a) “eligible property” means property that is:
 - i) liable to property taxation; and
 - ii) owned by a person entitled to receive the Additional Homeowner’s Grant in respect of that property.

- b) “eligible property reduction” means an amount equal to the portion of the Additional Homeowner’s Grant that an owner of an eligible property was unable to claim during the year for which the charge under section 1.0 is payable to a maximum fee as indicated in section 1.1 of this schedule in respect of any property.

2.2 Despite section 1.0 of this Schedule, the level of fee for a person who owns and occupies an eligible property shall be the fee set out in section 1.1 or 1.2, as applicable, less the amount of the eligible property reduction.

2.3 A person who owns and occupies an eligible property must apply for the refuse fee reduction each year prior to the bill due date. Failure to apply prior to this date results in forfeiture of the eligible property reduction for the current year.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 644.4

A bylaw to amend *Painted Boat Community Sewage Treatment
Fees and Charges Bylaw No. 644, 2012*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Painted Boat Sewage Treatment Facilities Fees and Charges Amendment Bylaw No. 644.4, 2020*.
2. *Painted Boat Sewage Treatment Facilities Fees and Charges Bylaw No. 644, 2012* is hereby amended as follows:
 - a) Delete Schedule "A" in its entirety and replace with the revised Schedule "A" attached hereto.

READ A FIRST TIME this 13th day of February, 2020

READ A SECOND TIME this 13th day of February, 2020

READ A THIRD TIME this 13th day of February, 2020

ADOPTED this 13th day of February, 2020

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 644

SCHEDULE "A"

<u>USER CHARGES</u>	<u>MONTHLY</u>	<u>ANNUAL</u>
1. For each Strata Unit	\$44.79	\$537.50
2. For a Restaurant operating within the service area.	\$190.63	\$2,287.50
3. For a Spa operating within the service area.	\$93.75	\$1,125.00
4. For all other users not herein provided for.	\$44.79	\$537.50

<u>FRONTAGE FEES</u>	<u>ANNUAL</u>
5. For each Parcel	\$102.00

CONNECTION CHARGES

6. Deposit of \$1,500.00 shall be charged for those properties not having a sewer service connection previously installed. Should the cost of such connection be greater than the deposit, then additional costs incurred shall be borne by the property owner.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 714.2

A bylaw to amend *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Bylaw No. 714, 2018*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Amendment Bylaw No. 714.2, 2020*.
2. *Sakinaw Ridge Community Sewage Treatment System Fees and Charges Bylaw No. 714, 2018* is hereby amended as follows:
 - a) Delete schedule "A" in its entirety and replace with the revised Schedule "A" attached hereto.

READ A FIRST TIME this 13th day of February, 2020

READ A SECOND TIME this 13th day of February, 2020

READ A THIRD TIME this 13th day of February, 2020

ADOPTED this 13th day of February, 2020

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW No. 714

SCHEDULE "A"

1. FRONTAGE CHARGES

ANNUAL

For each parcel of land capable of being connected
to the sewage treatment facility.

\$670.27

2. USER CHARGES

For each residential or apartment unit
(including residence auxiliary to principal use)

\$1,205.94

3. CONNECTION CHARGES

A deposit of \$2,500.00 will be charged for those properties not having a sewer service connection previously installed. Should the cost of such connection be greater than the deposit, then additional costs incurred must be borne by the property owner.