



## SUNSHINE COAST REGIONAL DISTRICT

July 9, 2020

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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**PRESENT\*:**

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	D. Croal
	Sechelt Indian Government District	W. Paull

**ALSO PRESENT\*:**

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Senior Manager, Human Resources	G. Parker (in part)
Deputy Corporate Officer / Recorder	J. Hill
Media	2
Public	0

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

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**CALL TO ORDER**     1:32 p.m.

**AGENDA**             **It was moved and seconded**

253/20                THAT the agenda for the meeting be adopted as amended.

**CARRIED**

### MINUTES

Minutes              **It was moved and seconded**

254/20                THAT the Regular Board meeting minutes of June 25, 2020 be adopted.

**CARRIED**

**REPORTS**

Corporate

**It was moved and seconded**

255/20

THAT Corporate and Administrative Services Committee recommendation Nos. 1, 3, 5, 7 and 8 of June 25, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *2019 Corporate Annual Report*

THAT the report titled 2019 Sunshine Coast Regional District (SCRD) Corporate Annual Report be received;

AND THAT the 2019 Annual report be approved for distribution.

**Recommendation No. 3**     *2020 Budget Debrief and 2021-2025 Financial Planning Process*

THAT the report titled 2020 Budget Debrief and 2021-2025 Financial Planning Process be received;

AND THAT the draft process and timelines for 2021-2025 Financial Planning Process be approved as presented;

AND THAT the Financial Sustainability Policy be brought forward for review in the fall of 2020;

AND FURTHER THAT the Board Calendar be amended to include Special Corporate and Administrative Services Committee meetings on November 5 and 6, 2020 for the purposes of 2021 Pre-Budget.

**Recommendation No. 5**     *Wastewater Feasibility Study – Infrastructure Planning Grant Program Results*

THAT the report titled Wastewater Feasibility Study – Infrastructure Planning Grant Program (IPGP) Results be received;

AND THAT the Wastewater Treatment Plants Asset Management Plans – Feasibility Studies be approved as follows:

- Greaves Road [381]- \$7,500 – up to \$6,250 funded by IPGP and \$1,250 through Operating Reserves; and
- Merrill Crescent [390]- \$7,500 – up to \$6,250 funded by IPGP and \$1,250 through Operating Reserves;

AND THAT the 2020-2024 Financial Plan be amended accordingly;

AND FURTHER THAT grant applications for the four remaining Wastewater Feasibility Studies (Langdale, Sunnyside, Jolly Roger, and Secret Cove) be submitted.

255/20 cont.

**Recommendation No. 7**     *Overdose Protection Services on the Sunshine Coast*

THAT the correspondence from the Office of the Medical Officer, Vancouver Coastal Health regarding Overdose Protection Services on the Sunshine Coast be received;

AND THAT the Sunshine Coast Regional District collaborate with other Sunshine Coast local governments to discuss options available to support the overdose prevention services measures;

AND FURTHER THAT staff report back to a future committee on the progress of the collaboration and options proposed.

**Recommendation No. 8**     *Metro Vancouver Aboriginal Relations Committee*

THAT the Board Liaison to the Metro Vancouver Aboriginal Relations Committee bring forward the topic of compensation for First Nations intergovernmental relations and consultation referrals at the next meeting of the Metro Vancouver Aboriginal Relations Committee.

**CARRIED**

Planning

**It was moved and seconded**

256/20

THAT Planning and Community Development Committee recommendation No. 4 of July 9, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 4**     *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development)*

THAT the report titled Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development) – Supplementary Recommendations be received;

AND THAT *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3* is considered consistent with the SCRD's 2020-2024 Financial Plan and 2011 Solid Waste Management Plan;

AND THAT a Public Hearing be scheduled for July 21, 2020 at 7:00 p.m. to be conducted by electronic or other communication facilities to consider *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3* and *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.174*;

AND FURTHER THAT Director Toth be delegated as the Chair and Director Pratt be delegated as the Alternate Chair to conduct the Public Hearing.

*Director McMahon opposed*

**CARRIED**

## BYLAWS

Bylaw 675.3                      **It was moved and seconded**

257/20                              THAT *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3, 2020* be read a second time.

*Directors Hiltz and McMahon opposed*

**CARRIED**

Bylaw 310.174                      **It was moved and seconded**

258/20                              THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.174, 2020* be read a second time.

*Directors Hiltz and McMahon opposed*

**CARRIED**

## DIRECTORS' REPORTS

*Directors provided a verbal report of their activities.*

*The Board moved In Camera at 2:25 p.m.*

**IN CAMERA                      It was moved and seconded**

259/20                              THAT the reasons for the public being excluded from attendance at the meeting be adopted as amended as follows:

   THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (k), and (2) (b) of the *Community Charter* – “personal information about an identifiable individual...”, “*labour relations or other employee relations*”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, and “the consideration of information received and held in confidence relating to negotiations between the municipality...”.

**CARRIED**

*The Board moved out of In Camera at 2:50 p.m.*

**CEPF Grant                      It was moved and seconded**

260/20                              THAT the Emergency Support Services 2020 Project in the amount of \$16,300 funded by the Community Emergency Preparedness Fund Grant be approved;

   AND THAT Emergency Operations Centre / Mass Communications Project in the amount of \$24,635 funded by the Community Emergency Preparedness Fund Grant be approved;

260/20 cont. AND FURTHER THAT the 2020-2024 Financial Plan for Sunshine Coast Emergency Planning [222] be amended accordingly.

**CARRIED**

2020 Rural Areas' Grant-in-Aid Notices **It was moved and seconded**

261/20 THAT the following 2020 Rural Areas' Grant-in-Aid (RAGIA) applications be denied;

AND THAT the denied applicants be advised with comments for each to be included as follows:

- Flywheel Resiliency Society – for this year, with the situation of the Sunshine Coast and Pandemic and with the new concept of this project, the SCRD Board would like to be clear on the direction and progress of this project as it may have implications for SCRD services, the Board would welcome an application in the 2021 Grant-in-Aid intake for this project; and
- Gibsons Public Art Gallery - for this year, with the situation of the Sunshine Coast and Pandemic and with the outstanding use of funds granted in 2019, the Board suggests that funds for 2019 be reassigned for the 2020 Library project, and Gibsons Public Art Gallery may reapply to the 2021 Grant-in-Aid intake for other projects.

**CARRIED**

2020 Rural Areas' Grant-in-Aid **It was moved and seconded**

262/20 THAT the 2020 Rural Areas' Grant-in-Aid funding be approved as follows:

- |  |         |
|--|---------|
| • The Coast Recital Society                          | \$500   |
| • Deer Crossing: the Art Farm (Emergence)            | \$1,350 |
| • Deer Crossing: the Art Farm (Raising the Curtain)  | 1,350   |
| • Gibsons Landing Heritage Society                   | \$4,300 |
| • Gibsons Marine Education Centre Society            | \$2,200 |
| • Pender Harbour Music Society                       | \$1,500 |
| • Roberts Creek Community Association – Slow Sundays | \$1,700 |
| • Sunday in the Park with Pride (Total)              | \$2,700 |
| • Sunshine Coast Driftwood Players (Total)           | \$2,000 |

**CARRIED**

**ADJOURNMENT      It was moved and seconded**

263/20                      THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 2:51 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair