



## SUNSHINE COAST REGIONAL DISTRICT

June 11, 2020

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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<b>PRESENT*:</b>	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal
		Sechelt Indian Government District	W. Paull

<b>ALSO PRESENT*:</b>	Chief Administrative Officer	D. McKinley
	Corporate Officer / (Recorder - in part)	S. Reid
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom
	Deputy Corporate Officer / Recorder	J. Hill (in part)
	Media	0
	Public	1

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

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**CALL TO ORDER**     1:50 p.m.

**AGENDA**             It was moved and seconded

233/20                THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Police Funding.

**CARRIED**

### MINUTES

Minutes             It was moved and seconded

234/20                THAT the Regular Board meeting minutes of May 28, 2020 be adopted.

**CARRIED**

**REPORTS**

Corporate

**It was moved and seconded**

235/20

THAT Corporate and Administrative Services Committee recommendation Nos. 1-9 and 11-15 of May 28, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1**      *2020 Budget Project Status Report*

THAT the report titled Budget Project Status Report – May 2020 be received for information.

**Recommendation No. 2**      *Corporate Financial Variance and Forecast Analysis - COVID-19*

THAT the report titled Sunshine Coast Regional District Corporate Financial Variance and Forecast Analysis – COVID19 be received.

**Recommendation No. 3**      *Transit Service Levels as a Result of COVID-10*

THAT Sunshine Coast Transit system continue the current Saturday schedule with adjustments as required to meet the June 3, 2020 BC Ferries schedule changes;

AND THAT staff report to the July 2020 Infrastructure Services Committee meeting with an update on ridership and options for service to commence in September 2020.

**Recommendation No. 4**      *Regional Solid Waste Service Levels as a Result of COVID-10*

THAT staff report to the July 2020 Corporate and Administrative Services Committee meeting with cost savings options for Regional Solid Waste Service including implications of delaying the South Coast drop-off award, delaying implementation of Area A food waste sites, use of green waste sites, Good Samaritan Program and Coupon Programs, and options in regards to fees, charges and surcharges to maintain service levels;

AND THAT the report also include further information with respect to the impact of changing 2020 landfill closure reserve contributions.

**Recommendation No. 5**      *Landfill Staffing as a Result of COVID-10*

THAT staff report to the July 2020 Corporate and Administrative Services Committee meeting regarding the optimization of Sechelt Landfill and Pender Harbour Transfer Station operations in terms of staff hours, service, and demand.

235/20 cont.

**Recommendation No. 6**     *Building Inspection Service Levels as a Result of COVID-10*

THAT Building Inspection services levels be revisited at the July 2020 Corporate and Administrative Services Committee meeting pending the effect of the Sunshine Coast Regional District Field Road Administration Office re-opening.

**Recommendation No. 7**     *Community Recreation Service Levels as a Result of COVID-10*

THAT staff report to the July 2020 Corporate and Administrative Services Committee meeting regarding the costs of operating the four recreation facilities: Gibsons and Area Community Centre, Sechelt Aquatic Centre, Sunshine Coast Arena and Gibsons and District Aquatic Facility;

AND THAT consideration be given to the cost implications of delayed openings for any or all four recreation facilities with timelines and costs required to re-open these facilities to the public.

**Recommendation No. 8**     *Pender Harbour Pool Service Levels as a Result of COVID-10*

THAT the potential implications of delayed or partial opening of the Pender Harbour Aquatic and Fitness Centre be reported as part of the Q2 variance at the July 2020 Corporate and Administrative Services Committee meeting.

**Recommendation No. 9**     *Community Parks Service Levels as a Result of COVID-10*

THAT the potential implications of delayed or partial openings of community parks, community halls and playgrounds be reported as part of the Q2 variance at the Corporate and Administrative Services Committee meeting.

**Recommendation No. 11**     *Revised Director Constituency and Travel Expenses*

THAT the report titled Revised Director Constituency and Travel Expenses for Period Ending March 31, 2020 be received for information.

**Recommendation No. 12**     *Union of British Columbia Municipalities Resolution*

THAT the report titled Union of British Columbia Municipalities (UBCM) Resolutions – ICI Packaging and Paper Products Recycling Regulation Amendment be received;

AND THAT the updated resolution for ICI Packaging and Paper Products Recycling Regulation Amendment be approved as amended and forwarded to UBCM for consideration at the 2020 Convention as follows:

235/20 cont.

WHEREAS resolution 2018-B68 'Packaging and Printed Paper Recycling Regulation Amendment' was previously endorsed by the UBCM membership;

AND WHEREAS the Province responded it would consider expanding BC's Extended Producer Responsibility (EPR) programs for future inclusion of Industrial, Commercial and Institutional (ICI) packaging and paper products as part of their commitment to the Canadian Council of Ministers of Environment Canada-Wide Action Plan for Extended Producer Responsibility;

AND WHEREAS BC's EPR programs have yet to be expanded to include ICI packaging and paper products which is having a disproportionate impact on remote and rural communities where access to private or commercial recycling services is limited and often unavailable:

THEREFORE BE IT RESOLVED THAT UBCM urge the Province to take action on amending the Recycling Regulation to expand BC's Extended Producer Responsibility (EPR) programs to include product categories for Industrial, Commercial and Institutional packaging and paper products.

**Recommendation No. 13**     *Union of British Columbia Municipalities Resolution*

THAT staff draft a resolution for submission to the Union of BC Municipalities (UBCM) 2020 Convention based on the April 9, 2020 British Columbia Timber Sales (BCTS) Operating Plan staff report and previous resolutions on this topic, highlighting the need for the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, Ministry of Transportation and Infrastructure and other Ministries' continued consideration of cumulative effects of land use decisions, especially in regards to drinking water protection and geotechnical hazards.

**Recommendation No. 14**     *Katherine Lake Campground Service Overview and Operations Impact Scenario Analysis*

THAT the report titled Katherine Lake Campground Service Overview and Operations Impact Scenario Analysis be received;

AND THAT Sunshine Coast Regional District (SCRD) continue to operate the park at Katherine Lake for day use and plan for a restart of public camping services following health advice;

AND THAT a projected deficit of up to (\$18,660) for the 2020 seasonal operations at Katherine Lake Park be approved;

AND FURTHER THAT staff report back on current and estimated Community Parks [650] budget variance in Q2 and Q3.

235/20 cont.      **Recommendation No. 15**      *Gibsons and District Public Library – Plan for Phase Re-Opening of the Library*

THAT the correspondence from the Gibsons and District Public Library regarding a Plan for the Phased Re-Opening of the Library be received.

**CARRIED**

Planning      **It was moved and seconded**

236/20      THAT Planning and Community Development Committee recommendation Nos. 3, 5, 8, 9, and 16 of June 11, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 3**      *Resilient Coast – Regional Plan H Community Connectedness Grant Program Proposal*

THAT the report titled Resilient Coast – Regional Plan H Community Connectedness Grant Program Proposal be received;

AND THAT Sunshine Coast Regional District (SCRD) make application to the BC Healthy Communities Plan H Community Connectedness Grant Program for \$15,000, representing requests from SCR D, Town of Gibsons and District of Sechelt to support the Resilient Coast Sunshine Coast Together project.

**Recommendation No. 5**      *Updated Target Volume Church Road Well Field Project*

THAT the report titled Updated Target Volume Church Road Well Field Project be received;

AND THAT staff initiate the provincial application processes to maximize the target volume for the Church Road Well Field based on the most recent technical analyses;

AND THAT the SCR D Board send a letter to Minister Heyman of the BC Ministry of Environment and Climate Change Strategy requesting an expedited review of the application under the *Environmental Assessment Act*;

AND THAT the contract with Associated Environmental Consultants Inc. for the Groundwater Investigation - Phase 4A be increased by \$50,000 to \$737,182 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 8**      *Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade)*

THAT the report titled Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade) be received;

236/20 cont.

AND THAT Development Variance Permit Application DVP00061 (1952 Ocean Beach Esplanade) to vary *Zoning Bylaw No. 310* Section 601.4 (1) to reduce the required front lot line setback from 5 metres to 0 metres, be issued.

**Recommendation No. 9**     *MoTI Request for Concurrence and Statutory Right of Way for Erosion Protection Works at Dakota Bridge/Port Mellon Highway*

THAT the report titled Ministry of Transportation and Infrastructure Request for Concurrence and Statutory Right of Way for Erosion Protection Works at Dakota Bridge/Port Mellon Highway, PID 017-886-561 be received;

AND THAT SCRD provide the Ministry of Transportation and Infrastructure with a letter of concurrence for access to lands owned by the SCRD legally described as Block 1 REM Plan LMP5041, District Lot 1482 1645 7748 Group 1 NWD, PID 017-866-561, to facilitate construction of erosion protection works over the bridge abutment areas of Dakota Creek;

AND THAT the Chief Administrative Officer and Corporate Officer be authorized to sign a Dike Maintenance Agreement for the planned erosion protection works at Dakota Creek;

AND FURTHER THAT the SCRD grant a Statutory Right of Way including a reference plan to the Ministry of Transportation and Infrastructure over lands owned by the SCRD legally described as Block 1 REM Plan LMP5041, District Lot 1482 1645 7748 Group 1 NWD, PID 017-866-561, to facilitate maintenance of erosion protection works over the bridge abutment areas of Dakota Creek.

**Recommendation No. 16**     *Coopers Green Recreational Boat Launch Public Engagement*

THAT staff research and prepare background material prior to a public engagement session in Electoral Area B with respect to the Coopers Green recreational boat launch.

**CARRIED**

**MOTIONS**

Public Hearing for  
Short-Term Rentals

**It was moved and seconded**

237/20

THAT the April 21, 2020 Public Hearing concerning *Bylaw No. 310.184* and *337.118*, postponed as a result of the provincial health emergency, be re-scheduled to June 30, 2020 at 7:00 p.m. to be conducted by electronic or other communication facilities;

AND THAT the Board delegate Director Pratt as Chair and Director Siegers as Alternate Chair to conduct the public hearing.

**CARRIED**

## DIRECTORS' REPORTS

*Directors provided a verbal report of their activities.*

## NEW BUSINESS

*The Directors discussed police funding in response to a question from a constituent.*

*The Board moved In Camera at 2:59 p.m.*

### IN CAMERA

**It was moved and seconded**

238/20

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (k), and (2) (b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or federal government or both and a third party”.

**CARRIED**

*The Board moved out of In Camera at 4:03 p.m.*

### ADJOURNMENT

**It was moved and seconded**

239/20

THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 4:03 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair