



SUNSHINE COAST REGIONAL DISTRICT

June 25, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:

Chair	Electoral Area B	L. Pratt
Directors	Electoral Area A	L. Lee
	Electoral Area D	A. Tize
	Electoral Area E	D. McMahon
	Electoral Area F	M. Hiltz
	District of Sechelt	D. Siegers
	District of Sechelt	A. Toth
	Town of Gibsons	D. Croal

ALSO PRESENT*:

Chief Administrative Officer	D. McKinley
Corporate Officer	S. Reid
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Planning and Community Development	I. Hall
GM, Infrastructure Services	R. Rosenboom
Deputy Corporate Officer / Recorder	J. Hill
Media	1
Public	1

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:03 p.m.

AGENDA **It was moved and seconded**

240/20 THAT the agenda for the meeting be adopted as amended by adding the following items under New Business:

- July 14, 2020 Public Hearing Regarding 1457 North Road; and
- Invasive Plant Species Knotweed.

CARRIED

MINUTES

Minutes **It was moved and seconded**

241/20 THAT the Regular Board meeting minutes of June 11, 2020 be adopted.

CARRIED

REPORTS

Planning

It was moved and seconded

242/20

THAT Planning and Community Development Committee recommendation Nos. 1, 2, 6, 7, and 10-15 of June 11, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Sunshine Coast Together Project Delegation*

THAT the delegation materials from the Sunshine Coast Together Project regarding Plan H Healthy Communities - Community Connectedness Grant be received.

Recommendation No. 2 *Secret Cove Heights Development Inc.*

THAT the delegation materials from Nicole Huska, Secret Cove Heights Development Inc. regarding *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3* and *Zoning Amendment Bylaw No. 310.174* (Secret Cove Heights Development) be received.

Recommendation No. 6 *Development Variance Permit Application DVP00042 (2484 Milliner Road)*

THAT the report titled Development Variance Permit Application DVP00042 (2484 Milliner Road) be received;

AND THAT Development Variance Permit Application DVP00042 (2484 Milliner Road) to vary Zoning Bylaw No. 310, be issued, as follows:

- i. To vary Section 507 (1) (f) to:
 - a. reduce the required setback to a watercourse from 15 metres to 11.4 metres to permit construction of a proposed single family dwelling;
 - b. reduce the required setback to a watercourse from 15 metres to 5.3 metres to permit a previously constructed auxiliary building; and
- ii. To vary Section 601.4 (1) to reduce the required front yard setback from 5 metres to 0 metres to permit a previously constructed auxiliary building.

Recommendation No. 7 *Development Variance Permit Application DVP00060 (3385 Spruce Road)*

THAT the report titled Development Variance Permit Application DVP00060 (3385 Spruce Road) be received;

242/20 cont.

AND THAT Development Variance Permit Application DVP00060 to increase the maximum height of an auxiliary dwelling unit from 4.5 metres to 5.1 metres to allow for conversion of an existing carport structure to an auxiliary dwelling unit be approved subject to the following condition:

- a. Comments from the shíshálh Nation be received within the 60 day referral period and any requests from the shíshálh Nation be addressed by the property owners.

Recommendation No. 10 *Henderson Beach License No. 241046
Renewal*

THAT the report titled Henderson Beach License No. 241046 Renewal – Electoral Area D be received;

AND THAT SCRD submit a Crown renewal application for a 10-year period on the area covered by Licence No. 241046;

AND FURTHER THAT the delegated authorities be authorized to sign the license renewal documents.

Recommendation No. 11 *Dakota Ridge Volunteer Insurance and
Letter of Recognition Request*

THAT the report titled Dakota Ridge Volunteer Insurance and Letter of Recognition Request be received;

AND THAT Board approve the Service Providers Agreement between the SCRD and the Dakota Ridge volunteers with the date as set out in the Service Providers Agreement;

AND THAT the delegated authorities be authorized to sign the Service Providers Agreement documents;

AND THAT a letter of recognition on behalf of the SCRD Board of Directors be prepared to recognize and thank volunteers for their service;

AND FURTHER THAT the SCRD Board Chair be authorized to sign the letter of recognition on behalf of the Board of Directors.

Recommendation No. 12 *Egmont/Pender Harbour (Area A)
APC Meeting Minutes of May 27, 2020*

THAT the Egmont/Pender Harbour (Area A) Advisory Planning Commission meeting minutes of May 27, 2020 be received.

Recommendation No. 13 *Roberts Creek (Area D) APC Meeting
Minutes of May 19, 2020*

THAT the Roberts Creek (Area D) Advisory Planning Commission meeting minutes of May 19, 2020 be received.

242/20 cont. **Recommendation No. 14** *Elphinstone (Area E) APC Meeting Minutes of May 27, 2020*

THAT the Elphinstone (Area E) Advisory Planning Commission meeting minutes of May 27, 2020 be received.

Recommendation No. 15 *Communication Regarding Coopers Green Recreational Boat Launch*

THAT the correspondence from Tom Bailey, Mintie Road, Halfmoon Bay, dated May 19, 2020, regarding ongoing industrial and commercial use of Coopers Green Recreational Boat Launch and waters in proximity to the boat launch be received.

CARRIED

Planning **It was moved and seconded**

243/20 THAT Planning and Community Development Committee recommendation No. 4 of June 11, 2020 be received, adopted and acted upon as follows:

Recommendation No. 4 *Halfmoon Bay OCP Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development)*

THAT the report titled *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development)* – Further Consideration be received;

AND THAT *Halfmoon Bay Official Community Plan Amendment Bylaw 675.3 and Sunshine Coast Regional District Zoning Amendment Bylaw 310.174* be forwarded to the Board for consideration of Second Reading;

AND FURTHER THAT a Public Hearing be scheduled to consider the bylaws.

Directors Hiltz and McMahon opposed

CARRIED

Infrastructure **It was moved and seconded**

244/20 THAT Infrastructure Services Committee recommendation Nos. 1-4 of June 18, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *YMCA Wastewater Treatment Plant Update*

THAT the report titled YMCA Wastewater Treatment Plant Update be received for information;

AND THAT \$7,500 funding from Operating Reserves be approved for a feasibility study for Langdale Wastewater Service Area;

244/20 cont.

AND FURTHER THAT staff explore financial options to support the YMCA for their contribution for this service for 2020.

Recommendation No. 2 *Sechelt Landfill Ground Disturbance - Update*

THAT the report titled Sechelt Landfill Ground Disturbance - Update be received.

Recommendation No. 3 *Solid Waste Plan Monitoring Advisory Committee (PMAC) Meeting Minutes - May 19, 2020*

THAT the report titled Solid Waste Plan Monitoring Advisory Committee (PMAC) Meeting Minutes – May 19, 2020 be received.

Recommendation No. 4 *Correspondence Harmonize Bylaws for 2020 Drought Response*

THAT the correspondence from the Town of Gibson regarding the SCRD's request to harmonize bylaws for 2020 drought response be received.

CARRIED

Corporate

It was moved and seconded

245/20

THAT Corporate and Administrative Services Committee recommendation Nos. 2, 4, and 6 of June 25, 2020 be received, adopted and acted upon as follows:

Recommendation No. 2 *Financial Reporting Requirements – Statement of Financial Information, Year Ended December 31, 2019*

THAT the report titled Financial Reporting Requirements – Statement of Financial Information, Year Ended December 31, 2019 be received;

AND THAT the Statement of Financial Information for the year ended December 31, 2019 be approved as presented.

Recommendation No. 4 *Union of British Columbia Municipalities Resolutions – Cumulative Effects of Land Use Decisions*

THAT the report titled 2020 Union of British Columbia Municipalities (UBCM) Resolutions –Cumulative Effects of Land Use Decisions be received;

AND THAT the proposed resolution be forwarded to UBCM by June 30, 2020 for consideration at the 2020 UBCM Convention as amended, as follows:

245/20 cont.

WHEREAS communities of British Columbia are dependent on healthy, ecologically diverse, functioning ecosystems upstream from Official Community Plan areas for services such as drinking water, stormwater management, erosion control, pollinator protection for food systems, infrastructure / asset management and climate resilience;

AND WHEREAS provincial ministries often consider applications to make private or industrial use of provincial public land independently of each other and do not have or apply sufficient regulatory frameworks for ensuring long-term ecological resilience such as integrated multidisciplinary land use planning or cumulative effects analysis before authorizing applications for use:

THEREFORE BE IT RESOLVED that the Ministry of Forests, Lands, Natural Resource Operations and Rural Development be urged to develop and implement integrated, multidisciplinary / multi-ministry land use planning and cumulative effects analysis tools to be applied to long term planning at the watershed scale and to individual applications to make private use of provincial public lands, with the goal of restoring and mitigating further damage to ecological resilience and protecting public infrastructure assets for the long term.

Recommendation No. 6 *Sechelt Landfill Ground Disturbance – Financial Update*

THAT the report titled Sechelt Landfill Ground Disturbance – Financial Update be received;

AND THAT the Remediation Measures for Sechelt Landfill Drop-Off Area project budget be increased by \$237,605, funded from [352] Landfill Operating Reserves - \$84,000 and 2021 Taxation - \$153,605;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

CARRIED

CAO Report

It was moved and seconded

246/20

THAT the June 25, 2020 Chief Administrative Officer's Report be received for information.

CARRIED

BYLAWS

Bylaw 310.189

It was moved and seconded

247/20

THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.189, 2020* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

Public Hearing **It was moved and seconded**

248/20 THAT Director McMahon replace Director Tize as the delegated Chair and Director Hiltz remain the delegated Alternate Chair to conduct the Public Hearing regarding *West Howe Sound OCP Amendment Bylaw 640.3, 2020* and *Zoning Amendment Bylaw 310.188, 2020*, scheduled for July 14, 2020 at 7:00 p.m. to be conducted by electronic means or other communication facilities.

CARRIED

Directors discussed concerns with respect to eradicating invasive plant species knotweed on SCRD property. Staff advised that a report on the topic is in progress and will be provided to a future Committee meeting.

The Board recessed at 3:19 p.m. and reconvened at 3:25 p.m.

The Board moved In Camera at 3:25 p.m.

IN CAMERA It was moved and seconded

249/20 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (k), and (2) (b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position...”, “negotiations and related discussions respecting the proposed provision of a municipal service...”, and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or federal government or both and a third party”.

CARRIED

The Board moved out of In Camera at 4:00 p.m.

Appointments **It was moved and seconded**

250/20 THAT the following applicants be appointed to the Water Supply Advisory Committee (WASAC) for a two-year term:

1. Tim Adams;
2. Tom Beck;
3. Jesse Bowen;
4. Meaghan Hennessy;
5. Doug Marteinson;
6. Dougal McCreath; and
7. Shanti Thurber;

250/20 cont. AND THAT Director Tize be appointed as the non-voting liaison member to the Water Supply Advisory Committee (WASAC), and Director Hiltz be appointed to serve as the Alternate.

CARRIED

Green Waste
Depot Operations **It was moved and seconded**

251/20 THAT the Town of Gibsons continue operating the South Coast Green Waste Drop-Off Depot on a month-to-month basis for a period up to December 31, 2020, at a monthly rate of \$8,453.

CARRIED

ADJOURNMENT **It was moved and seconded**

252/20 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:00 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair