



SUNSHINE COAST REGIONAL DISTRICT

March 12, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	T. Howard (Alt.)
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	M. McLean (Alt.)
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault (in part electronically)
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	Senior Manager, Human Resources		G. Parker
	Deputy Corporate Officer / Recorder		J. Hill
	Administrative Assistant, Corporate Services		T. Crosby
	Media		2
	Public		13

CALL TO ORDER 1:30 p.m.

Vice-Chair **It was moved and seconded**

087/20 THAT Director Hiltz be appointed Vice-Chair for the March 12, 2020 Board meeting.

CARRIED

AGENDA **It was moved and seconded**

088/20 THAT the agenda for the meeting be adopted as amended by adding the following items under New Business:

- Novel Coronavirus (COVID-19) Update;
- Stormwater Management Follow Up; and
- 'Higher Ground 2020' Annual Civic Governance Forum.

CARRIED

MINUTES

Minutes **It was moved and seconded**

089/20 THAT the Regular Board meeting minutes of February 27, 2020 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

John Henderson, Sechelt & District Chamber of Commerce, appeared before the Board and presented a PowerPoint titled 'Sunshine Coast Regional District 2020 Budget' that included financial comparisons, concerns, recommendations, and questions.

REPORTS

Parcel Tax Roll
Review

It was moved and seconded

090/20 THAT Parcel Tax Roll Review Panel minutes of February 27, 2020 be received.

CARRIED

Corporate **It was moved and seconded**

091/20 THAT Corporate and Administrative Services Committee recommendation Nos. 1, 3 and 6 of February 27, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Youth Appointments to Sunshine Coast Regional District Citizen Advisory Committees*

THAT the report titled Youth Appointments to Sunshine Coast Regional District (SCRD) Citizen Advisory Committees be received;

AND THAT consideration of the following recommendations be postponed pending staff consultation with School District 46 and attendance as a delegation to the District Student Leadership Team to obtain feedback on youth becoming involved with local government on the Sunshine Coast:

AND THAT the Terms of Reference for all current SCRD citizen advisory committees be amended to include membership criteria to provide an option to appoint up to two youth members between the ages of 15 and 18 as eligible voting members for each advisory committee;

AND THAT the option to appoint youth members to SCRD citizen advisory committees become a standard membership requirement

091/20 cont. to be incorporated into the Terms of Reference for future citizen advisory committees;

AND FURTHER THAT staff continue to collaborate with School District No. 46 to develop an outreach process to recruit, encourage, and facilitate youth involvement including an implementation plan to address potential barriers to youth participation with the SCRD.

Recommendation No. 3 *Arenas – Variable Ice Cost and 2020 Spring Ice*

THAT the report titled Sunshine Coast Regional District (SCRD) Arenas – Variable Ice Cost and 2020 Spring Ice be received for information.

Recommendation No. 6 *Objection to Youth Appointments to Sunshine Coast Regional District Citizen Advisory Committees*

THAT the correspondence received from Raquel Kolof, Area E Resident and Agricultural Advisory Committee (AAC) member regarding Objection to Youth Appointments to Sunshine Coast Regional District (SCRD) Citizen Advisory Committees be received.

CARRIED

MOTIONS

Appointment **It was moved and seconded**

092/20 THAT Sarah MacDonald be appointed to the Area F Advisory Planning Commission (APC) for the remainder of the two-year term.

CARRIED

BYLAWS

Bylaw 558.8 **It was moved and seconded**

093/20 THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.8, 2020* be read a first time.

CARRIED

Bylaw 558.8 **It was moved and seconded**

094/20 THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.8, 2020* be read a second time.

CARRIED

Bylaw 558.8 **It was moved and seconded**

095/20 THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.8, 2020* be read a third time.

CARRIED

Bylaw 638.9 **It was moved and seconded**

096/20 THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.9, 2020* be read a first time.

CARRIED

Bylaw 638.9 **It was moved and seconded**

097/20 THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.9, 2020* be read a second time.

CARRIED

Bylaw 638.9 **It was moved and seconded**

098/20 THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.9, 2020* be read a third time.

CARRIED

Bylaw 724 **It was moved and seconded**

099/20 THAT *Sunshine Coast Regional District Financial Plan Bylaw No. 724, 2020* be read a third time.

Director Toth and Alternate Director McLean opposed

CARRIED

Bylaw 724 **It was moved and seconded**

100/20 THAT *Sunshine Coast Regional District Financial Plan Bylaw No. 724, 2020* be adopted.

Director Toth and Alternate Director McLean opposed

CARRIED

Bylaw 725 **It was moved and seconded**

101/20 THAT *Church Road Well Field Project Loan Authorization Bylaw No. 725, 2020* be read a first time.

CARRIED

Bylaw 725 **It was moved and seconded**

102/20 THAT *Church Road Well Field Project Loan Authorization Bylaw No. 725, 2020* be read a second time.

CARRIED

Bylaw 725 **It was moved and seconded**

103/20 THAT *Church Road Well Field Project Loan Authorization Bylaw No. 725, 2020* be read a third time.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

The Senior Manager, Human Resources summarized the SCRD's response to date to the Novel Coronavirus (COVID-19) Pandemic. Dr. Geoff McKee, Medical Health Officer at Vancouver Coastal Health, has been invited to present to the March 26, 2020 Corporate and Administrative Services Committee meeting to provide an update on COVID-19.

Stormwater
Management **It was moved and seconded**

104/20 THAT a letter be sent to the Ministry of Transportation and Infrastructure to follow up the stormwater management meeting of February 25, 2020 with respect to requesting the development of a cross-Ministry provincial strategy on stormwater management in rural areas.

CARRIED

Remuneration **It was moved and seconded**

105/20 THAT Director McMahon be authorized to attend the 'Higher Ground 2020' annual civic governance forum in Vancouver, BC on March 27 and 28, 2020;

AND THAT Director McMahon's expenses and stipend be paid to attend the 'Higher Ground 2020' annual civic governance forum in Vancouver, BC on March 27 and 28, 2020.

CARRIED

The Board recessed at 3:37 p.m. and reconvened at 3:44 p.m.

The Board moved In Camera at 3:44 p.m.

IN CAMERA**It was moved and seconded**

106/20

THAT the public be excluded from attendance at the meeting in accordance with Sections 90(1) (a), (c), (g), and (k) of the *Community Charter* “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “labour relations or other employee relations”, “litigation or potential litigation affecting the municipality”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board moved out of In Camera at 3:58 p.m.

Community Wildfire
Protection Plan

It was moved and seconded

107/20

THAT the Regional Sunshine Coast Community Wildfire Protection Plan project be approved and funded in the amount of \$114,850 by the Community Resiliency Investment Program Grant;

AND THAT the Volunteer and Composite Fire Department Equipment and Training project be approved and funded in the amount of \$100,000 by the Community Emergency Preparedness Fund Grant;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

CARRIED**ADJOURNMENT****It was moved and seconded**

108/20

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:58 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair