



SUNSHINE COAST REGIONAL DISTRICT

March 26, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A Electoral Area D Electoral Area E Electoral Area F District of Sechelt District of Sechelt Town of Gibsons	L. Lee A. Tize D. McMahon M. Hiltz D. Siegers A. Toth D. Croal
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	Senior Manager, Human Resources		G. Parker
	Chief Building Official, Community Services		A. Whittleton (in part)
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 1:33 p.m.

AGENDA **It was moved and seconded**

115/20 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

116/20 THAT the Regular Board meeting minutes of March 12, 2020 be adopted.

CARRIED

Minutes **It was moved and seconded**

117/20 THAT the Special Emergency Board meeting minutes of March 17, 2020 be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

Staff clarified that Sunshine Coast Regional District Financial Plan Bylaw No. 724, 2020 came into effect when it was adopted on March 12, 2020 and that changes to the Financial Plan will require a bylaw amendment before the March 31st statutory deadline in order to have an impact on taxation amounts for 2020. Further amendments may be brought forward after the March 31st deadline, but impacts to taxation will not be realized until the following year.

REPORTS

Planning **It was moved and seconded**

118/20 THAT Planning and Community Development Committee recommendation Nos. 1-12 of March 12, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Sunshine Coast Child Care Action Plan Delegation*

THAT the presentation materials from Maria Stanborough, Principle Consultant, C+S Planning Group regarding the Sunshine Coast Child Care Action Plan be received.

Recommendation No. 2 *Sunshine Coast Child Care Action Plan*

THAT the report titled Sunshine Coast Child Care Action Plan be received;

AND THAT 2029 targets for Sunshine Coast child care spaces as identified in the Child Care Action Plan be approved;

AND THAT SCRD collaborate with other Sunshine Coast local governments to sign a joint letter to the Provincial Minister of Children and Family Development, advocating for implementation of Universal Child Care;

AND FURTHER THAT SCRD appoint a staff member to the Joint Child Care Council.

Recommendation No. 3 *Development Variance Permit Application DVP00047*

THAT the report titled Development Variance Permit Application DVP00047 (Simoes for Bickerton) be received;

118/20 cont.

AND THAT Development Variance Permit Application DVP00047, to vary *Zoning Bylaw No. 337, 1990* Section 1021.4 (c) to reduce the required minimum exterior side setback of a proposed single family dwelling from 4.5 metres to 0.466 metres, be issued.

Recommendation No. 4 *Lease No. 242739 Renewal - Halfmoon Bay Dock*

THAT the report titled Lease Renewal for Halfmoon Bay Dock be received;

AND THAT the SCRD apply to the Ministry of Forests, Lands, Natural Resource Operations and Rural Development for a replacement tenure to Lease No. 242739 for the Halfmoon Bay Dock;

AND THAT the length of the lease term be for 5 years;

AND FURTHER THAT the delegated authorities be authorized to sign the replacement tenure.

Recommendation No. 5 *Egmont/Pender Harbour (Area A) APC Meeting Minutes of February 26, 2020*

THAT the Egmont/Pender Harbour (Area A) Advisory Planning Commission meeting minutes of February 26, 2020 be received.

Recommendation No. 6 *Halfmoon Bay (Area B) APC Meeting Minutes of February 25, 2020*

THAT the Halfmoon Bay (Area B) Advisory Planning Commission meeting minutes of February 25, 2020 be received.

Recommendation No. 7 *Roberts Creek (Area D) APC Meeting Minutes of February 24, 2020*

THAT the Roberts Creek (Area D) Advisory Planning Commission meeting minutes of February 24, 2020 be received.

Recommendation No. 8 *Elphinstone (Area E) APC Meeting Minutes of February 26, 2020*

THAT the Elphinstone (Area E) Advisory Planning Commission meeting minutes of February 26, 2020 be received.

Recommendation No. 9 *West Howe Sound (Area F) APC Meeting Minutes of February 25, 2020*

THAT the West Howe Sound (Area F) Advisory Planning Commission meeting minutes of February 25, 2020 be received.

118/20 cont.

Recommendation No. 10 *Agricultural Advisory Committee Meeting Minutes of February 25, 2020*

THAT the Agricultural Advisory Committee meeting minutes of February 25, 2020 be received.

Recommendation No. 11 *BC Timber Sales Sunshine Coast 2020 - 2024 Operational Plan*

THAT the correspondence from Amanda Girard, Planning Forester, BC Timber Sales, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, dated January 27, 2020, regarding BC Timber Sales Sunshine Coast 2020 - 2024 Operational Plan be received;

AND THAT SCR D contact BCTS to request clarification on their public consultation process regarding block DL 1313;

AND THAT the letter mention the following concerns and questions:

- With reference to Minister Donaldson's letter to the SCR D dated March 29, 2019, there are gaps in the commitments made by the Minister regarding public communication and "modernized land use planning";
- Why has BCTS expanded the cutblock in the 2020 plan?
- What is BCTS's consultation process?
- What are the timelines for public consultation and harvesting plans?
- Does BCTS or the logging company take long term legal responsibility for flooding on downstream properties resulting from logging activities? If not, what is the residents' legal recourse?
- Does BCTS plan to do up to date mapping of creeks and drainages on and downstream from block DL 1313 in residential areas?
- Has the Squamish Nation provided any comments in writing re: block DL 1313?
- What assurances do residents have that the land won't be sold and rezoned for development after logging, as was the case with Block 1312?

AND FURTHER THAT SCR D request a meeting with BCTS to discuss the 2020 – 2024 Operational Plan.

118/20 cont.

Recommendation No. 12 *shíshálh Nation Proposals to Change Names within the shíshálh swiya*

THAT the correspondence from Carla Jack, Provincial Toponymist, BC Geographical Names Office, Heritage Branch, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, dated January 23, 2020, regarding shíshálh Nation proposals to change names within the shíshálh swiya be received.

CARRIED

Infrastructure

It was moved and seconded

119/20

THAT Infrastructure Services Committee recommendation Nos. 1-5 and 7-10 of March 19, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Universal Water Metering Program Overview and Implementation Timelines*

THAT the report titled Universal Water Metering Program Overview and Implementation Timelines be received.

Recommendation No. 2 *Water Supply Advisory Committee – Terms of Reference*

THAT the report titled Water Supply Advisory Committee – Terms of Reference be received;

AND THAT the Terms of Reference be approved as amended, as follows:

- Section 3 Membership - the numbering be adjusted;
- Section 3.1 – Membership – “...and not more than 10 *voting* members, with the following representation:...”;
- Section 3.4 (3.6) – “The Chair and Vice Chair is a voluntary position that will be elected from *voting members* in the first meeting of each year...”;

AND FURTHER THAT staff be authorized to initiate Water Supply Advisory Committee recruitment.

Recommendation No. 3 *Garbage Drop-off Service Options for Non-Permanent Residents and Tourists*

THAT the report titled Garbage Drop-off Service Options for Non-Permanent Residents and Tourists be received;

AND THAT the Option 1 – status quo part-time or travelling residents or tourists utilize existing garbage drop-off services available on the Sunshine Coast or take waste off-coast be approved;

119/20 cont.

AND THAT staff contact the partners who oversee the existing garbage drop-off services to formalize arrangements at each location, providing specifics of the service and outlining requirements for the partners to provide more information regarding volumes and to coordinate the removal at various times based on these volumes;

AND FURTHER THAT staff work with these partners to determine options for diversion strategies such as organics and recycling.

Recommendation No. 4 *Disposal Options for Boats and Motorhomes*

THAT the report titled Disposal Options for Boats and Motorhomes be received;

AND THAT staff initiate the process in Option 1 as a pilot project - to accept boats, motorhomes and camping trailers under specific conditions at the Sechelt Landfill;

AND THAT the proposed tipping fees of \$265 per tonne for boats, motorhomes and camping trailers be approved and incorporated in an amendment to *Bylaw 405*;

AND FURTHER THAT staff report back to a Committee in Q4 of 2020 with an evaluation of the effectiveness of the pilot project.

Recommendation No. 5 *Contract Award Groundwater Investigation – Phase 4A Church Road Well Field*

THAT the report titled Contract Award Groundwater Investigation – Phase 4A Church Road Well Field be received;

AND THAT the contract for Groundwater Investigation – Phase 4A be awarded to Associated Environmental Consultants Inc. in the amount up to \$687,157 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

Recommendation No. 7 *Solid Waste Plan Monitoring Advisory Committee (PMAC) Meeting Minutes – February 19, 2020*

THAT the report titled Solid Waste Plan Monitoring Advisory Committee (PMAC) Meeting Minutes – February 19, 2020 be received.

Recommendation No. 8 *Correspondence Regarding Cancellation of Uphill Transit Service on Flume Road*

THAT the correspondence from the residents of Ikelon Trailer Court regarding the cancellation of uphill transit service on Flume Road be received;

AND THAT the communication and petition from Flume Road residents dated February 21, 2020 be forward to the Ministry of Transportation and Infrastructure;

119/20 cont.

AND FURTHER THAT a letter be sent to the Ministry of Transportation and Infrastructure to follow-up on previous communications that have been sent in this regard and include a request for controlled pedestrian crossing, bus activated light or alternative safety options at this location.

Recommendation No. 9 *Transit Service Safety Concerns at Flume Road*

THAT staff report back to a Q3 2020 Committee with the status of actions and results of the communications with the Ministry of Transportation and Infrastructure regarding transit service safety concerns at Flume Road.

Recommendation No. 10 *Correspondence Regarding Cancellation of Uphill Transit Service on Flume Road*

THAT the communication and petition from the residents of Ikelon Trailer Court regarding the cancellation of uphill transit service on Flume Road dated February 21, 2020 be forwarded to the Transportation Advisory Committee for information.

CARRIED

Infrastructure

It was moved and seconded

120/20

THAT Infrastructure Services Committee recommendation No. 6 of March 19, 2020 be received, adopted and acted upon as amended as follows:

Recommendation No. 6 *Contract Award Raw Water Reservoir Feasibility Study - Phase 4*

THAT the report titled Contract Award Raw Water Reservoir Feasibility Study - Phase 4 be received;

AND THAT *prior to awarding* the contract for Raw Water Reservoir Feasibility Study - Phase 4 to Integrated Sustainability Consultants Ltd. in the amount up to \$239,980 (excluding GST), *staff bring forward a report to the next regular Board meeting identifying potential options and financial implications for this project.*

CARRIED

Notice on Title

It was moved and seconded

121/20

THAT the report titled Placement of Notice on Title be received;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot B, west part of District Lot 1316, Plan VAP20560, NWD, PID 002-621-312.

CARRIED

CAO Report It was moved and seconded

122/20 THAT the March 26, 2020 Chief Administrative Officer's Report be received for information.

CARRIED

The Senior Leadership team provided an update on the SCRD's response to date to the Novel Coronavirus (COVID-19) health crisis.

BYLAWS**Bylaw 558.8 It was moved and seconded**

123/20 THAT *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.8, 2020* be adopted.

CARRIED

Bylaw 638.9 It was moved and seconded

124/20 THAT *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.9, 2020* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

The Board recessed at 3:31 p.m. and reconvened at 3:45 p.m.

The Board moved In Camera at 3:45 p.m.

IN CAMERA It was moved and seconded

125/20 THAT the public be excluded from attendance at the meeting in accordance with Sections 90(1) (a), (c), (e), and (2) (b) of the *Community Charter* "personal information about an identifiable individual who holds or is being considered for a position ...", "labour relations or other employee relations", "the acquisition, disposition or expropriation of land or improvements...", and "the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...".

CARRIED

The Board moved out of In Camera at 6:04 p.m.

NRAC Membership **It was moved and seconded**

126/20 THAT staff continue to place advertisements in the Coast Reporter newspaper to solicit applications for the nine remaining positions on the Natural Resources Advisory Committee;

AND THAT staff report back to a future SCRD Committee on the results of continued recruitment.

CARRIED

Staffing **It was moved and seconded**

127/20 THAT the SCRD Board affirms its support to maintain SCRD staffing levels and to continue funding staff salaries to the end of the April 18, 2020 pay period.

CARRIED

ADJOURNMENT **It was moved and seconded**

128/20 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 6:05 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair