



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, MAY 14, 2020

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Special Emergency Board meeting minutes of April 17, 2020 Annex A
Pages 1 – 2
3. Regular Board meeting minutes of April 23, 2020 Annex B
pp 3 – 9

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

4. Corporate and Administrative Services Committee recommendation Nos. 2-10 of April 23, 2020 (*recommendation No. 1 previously adopted*) Annex C
pp 10 – 13
5. Special Corporate and Administrative Services Committee recommendation Nos. 1-2 of May 4, 2020 Annex D
pp 14 – 15

COMMUNICATIONS

6. Heather O'Hara - BC Association of Farmers' Markets Letter dated April 16, 2020 regarding BC Farmers' Markets operating as essential services under the BC State of Emergency Annex E
pp 16 - 18

MOTIONS

BYLAWS

7. *Sunshine Coast Regional District Sanitary Landfill Site Amendment* Annex F
Bylaw No. 405.21, 2020 pp 19 - 20
– **adoption**
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2,
Sechelt-6, Gibsons-3, SIGD-1)

DIRECTORS' REPORTS

Verbal

NEW BUSINESS**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c) and (k) of the *Community Charter* –
– “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

ADJOURNMENT

UPCOMING MEETING DATES

SCRD Board, Committee, and Advisory Committee Meetings (to May 30, 2020)

Planning and Community Development Committee	May 14 at 9:30 am
Regular Board	May 14 at 1:30 pm
Advisory Planning Commission (Area D)	May 18 at 7:00 pm
Solid Waste Management Plan Monitoring Advisory Committee	May 19 at 11:00 am
Infrastructure Services Committee	May 21 at 9:30 am
Agricultural Advisory Committee	May 26 at 3:30 pm
Advisory Planning Commission (Area B)	May 26 at 7:00 pm
Advisory Planning Commission (Area F)	May 26 at 7:00 pm
Advisory Planning Commission (Area A)	May 27 at 7:00 pm
Advisory Planning Commission (Area E)	May 27 at 7:00 pm
Corporate and Administrative Services Committee	May 28 at 9:30 am
Regular Board	May 28 at 1:30 pm

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Gibsons and District Public Library Association Board	May 11 at 7:00 pm
Sechelt Library Board Meeting	May 23 at 10:00 am

Please note: Meeting dates are current as of print date (May 8, 2020).



SUNSHINE COAST REGIONAL DISTRICT

April 17, 2020

MINUTES OF THE SPECIAL EMERGENCY MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer / Recorder		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	Senior Manager, Human Resources		G. Parker
	Media		0
	Public		0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 3:02 p.m.

AGENDA It was moved and seconded

151/20 THAT the agenda for the meeting be adopted.

CARRIED

The Board moved In Camera at 3:02 p.m.

IN CAMERA It was moved and seconded

152/20 THAT the public be excluded from attendance at the meeting in accordance with Sections 90(1) (c) and (k) of the *Community Charter* "labour relations or other employee relations", "negotiations and related discussions respecting the proposed provision of a municipal service...".

CARRIED

The Board moved out of In Camera at 4:06 p.m.

ADJOURNMENT It was moved and seconded

153/20 THAT the Special Emergency Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:06 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair



SUNSHINE COAST REGIONAL DISTRICT

April 23, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal
		Sechelt Indian Government District	W. Paull
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	Acting Chief Building Officer		B. Kennett (in part)
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		2

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 1:32 p.m.

AGENDA It was moved and seconded

154/20 THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Short-Term Rental Bylaw Enforcement.

CARRIED

MINUTES

Minutes It was moved and seconded

155/20 THAT the Regular Board meeting minutes of April 9, 2020 be adopted.

CARRIED

REPORTS

Planning

It was moved and seconded

156/20

THAT Planning and Community Development Committee recommendation Nos. 1-6 of April 9, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Planning and Community Development Department 2020 Q1*

THAT the report titled Planning and Community Development Department 2020 Q1 Report be received.

Recommendation No. 2 *Elphinstone Logging Focus Communication Regarding BCTS Operating Plan (2020-2024)*

THAT the communication from Ross Muirhead, Lead Forest Campaigner, Elphinstone Logging Focus dated April 8, 2020 regarding the BCTS Operating Plan (2020-2024) be received;

AND THAT the communication from Elphinstone Logging Focus dated April 8, 2020 be forwarded to staff for review and a staff report brought to a Committee prior to the April 23, 2020 Regular Board meeting.

Recommendation No. 3 *BC Timber Sales (BCTS) Operating Plan 2020-2024*

THAT the report titled BC Timber Sales (BCTS) Operating Plan 2020-2024 be received;

AND THAT the SCR D respond to the BCTS 2020-2024 Operating Plan referral with the following comments:

1. In advance of harvesting proposed blocks, engineering currently-proposed cut blocks or proposing future blocks on Mount Elphinstone, that the proposed areas are reviewed by BCTS for the impact to ground water resources;
 - a. And that the review be completed by qualified experts selected by Local Government water service providers;
2. The Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD), BCTS and other forest licensees on Mount Elphinstone are invited to collaborate in the development of a Watershed Governance model with two of the objectives being to protect ground water drinking water supply and to improve stormwater management;
3. SCR D is seeking to initiate a process, jointly, with the Ministry of FLNRORD and Ministry of Transportation and Infrastructure, funded by the Province, to complete a stormwater management plan at the watershed scale for Mount Elphinstone;

156/20 cont.

4. BCTS continue to work collaboratively to mitigate trail impacts:
 - a. BCTS work with SCR D to mitigate impacts to Suncoaster Trail;
 - b. BCTS work with Sunshine Coast Trails Society to inform plans for community trail restoration and safety work;
 - c. BCTS implement public safety measures and communicate forestry activity to recreational users, including signage posted on Suncoaster Trail and all community trails near or through cut blocks;
5. Ensure that both *shíshálh* Nation and Skwxwú7mesh Nation are consulted and that all harvesting-related activities undertaken comply with the *Heritage Conservation Act*;

AND THAT FLNRORD be requested to provide an update on Provincial cumulative effects and/or landscape level planning approaches and their current or potential future application on the Sunshine Coast;

AND FURTHER THAT SCR D refer this report to *shíshálh* Nation, Skwxwú7mesh Nation and Ministry of Transportation and Infrastructure for information.

Recommendation No. 4 *Communication from Pender Harbour and Area Residents Association - Proposed Name Change: Madeira Park to salalus*

THAT the correspondence from Peter Robson, Pender Harbour and Area Residents Association and Dave Milligan, Pender Harbour and Area Chamber of Commerce, dated March 11, 2020, regarding proposed name change: Madeira Park to salalus be received.

Recommendation No. 5 *Communication from Pender Harbour and Area Residents Association - Proposed Dual Language Signs for Portions of the Sunshine Coast*

THAT the correspondence from Peter Robson, Pender Harbour and Area Residents Association and Dave Milligan, Pender Harbour and Area Chamber of Commerce, dated March 11, 2020, regarding proposed dual language signs for portions of the Sunshine Coast be received.

Recommendation No. 6 *Communication Regarding Notice of Comment Period Extension for Proposed Name Changes within the shíshálh Nation swiya*

THAT the correspondence from Carla Jack, Provincial Toponymist, BC Geographical Names Office, Heritage Branch, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, dated March 26, 2020, regarding Notice of Comment Period Extension for Proposed Name Changes within the *shíshálh* Nation swiya be received.

CARRIED

Infrastructure

It was moved and seconded

157/20

THAT Infrastructure Services Committee recommendation Nos. 1-4 of April 16, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Impacts of COVID-19 Pandemic on Infrastructure Services Department Work Plan*

THAT the report titled Impacts of COVID-19 Pandemic on Infrastructure Services Department Work Plan be received.

Recommendation No. 2 *2020-2021 BC Transit Annual Operating Agreement (AOA)*

THAT the report titled 2020-2021 BC Transit Annual Operating Agreement (AOA) be received;

AND THAT the Delegated Authorities be authorized to execute the 2020-2021 BC Transit AOA.

Recommendation No. 3 *Infrastructure Services Department – 2020 Q1 Report*

THAT the report titled Infrastructure Services Department – 2020 Q1 Report be received.

Recommendation No. 4 *Correspondence Regarding Asbestos Contaminated Gypsum*

THAT the correspondence from the Honourable Minister Heyman regarding asbestos contaminated gypsum be received.

CARRIED

Corporate

It was moved and seconded

158/20

THAT Corporate and Administrative Services Committee recommendation No. 1 of April 23, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *Draft Audited Financial Statements for Year Ended December 31, 2019*

THAT the report titled Sunshine Coast Regional District (SCRD) 2019 Draft Audited Financial Statements, and the following documents, be received:

- Audit Final Report to the Board of Directors;
- Independent Auditor's Reports for SCRD;
- Independent Auditor's Reports for Foreshore Leases (Hillside);
- Draft Audited Financial Statements for year ended December 31, 2019;

158/20 cont. AND THAT the draft audited Financial Statements for year ended December 31, 2019 be approved as presented.

CARRIED

Notice on Title **It was moved and seconded**

159/20 THAT the report titled Placement of Notice on Title be received;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 2, District Lot 1312, Plan EPP72892, Group 1, NWD PID 030-234-077.

CARRIED

CAO Report **It was moved and seconded**

160/20 THAT the April 23, 2020 Chief Administrative Officer's verbal report be received for information.

CARRIED

BYLAWS

Bylaw 405.21 **It was moved and seconded**

161/20 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020* be amended by striking out the words "cubic metres" and replacing them with the words "square metres" in sections 2. d), e), f), g), and h).

CARRIED

Bylaw 405.21 **It was moved and seconded**

162/20 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020* be read a first time, as amended.

CARRIED

Bylaw 405.21 **It was moved and seconded**

163/20 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020* be read a second time.

CARRIED

Bylaw 405.21 **It was moved and seconded**

164/20 *THAT Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020 be read a third time.*

CARRIED

Bylaw 422.35 **It was moved and seconded**

165/20 *THAT Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.35, 2020 be read a first time.*

CARRIED

Bylaw 422.35 **It was moved and seconded**

166/20 *THAT Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.35, 2020 be read a second time.*

CARRIED

Bylaw 422.35 **It was moved and seconded**

167/20 *THAT Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.35, 2020 be read a third time.*

CARRIED

Bylaw 422.35 **It was moved and seconded**

168/20 *THAT Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.35, 2020 be adopted.*

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

Staff provided an update on bylaw enforcement activity with respect to short-term rentals.

The Board recessed at 2:44 p.m. and reconvened at 2:50 p.m.

The Board moved In Camera at 2:50 p.m.

IN CAMERA

It was moved and seconded

169/20

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c) and (k) of the *Community Charter* – “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

CARRIED

The Board moved out of In Camera at 3:36 p.m.

Pilot Agreement
for Mapping

It was moved and seconded

170/20

THAT the delegated authorities be authorized to execute the proposed pilot agreement for service between the Sunshine Coast Regional District and the Town of Gibsons for geographic information systems mapping.

CARRIED

ADJOURNMENT

It was moved and seconded

171/20

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:36 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

April 23, 2020

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area D	A. Tize
		Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		Town of Gibsons	D. Croal
		District of Sechelt	A. Toth
		SIGD	W. Paull
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	G.M., Corporate Services / Chief Financial Officer		T. Perreault
	Corporate Officer		S. Reid
	Manager, Planning and Development		D. Pady (Part)
	Senior Planner		J. Clark (Part)
	Administrative Assistant / Recorder		T. Crosby
	Media		0
	Public		0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

PRESENTATIONS AND DELEGATIONS

Paul Fripp, BDO Canada LLP, addressed the Committee regarding the Sunshine Coast Regional District (SCRD) Final Report - Audit Results, Independent Auditor's Reports for SCRD and Foreshore Leases and draft audited Financial Statements for the year ended December 31, 2019.

The Chair thanked Mr. Fripp for his presentation.

REPORTS

Recommendation No. 1 *Draft Audited Financial Statements for Year Ended December 31, 2019*

The Corporate and Administrative Services Committee recommended that the report titled Sunshine Coast Regional District (SCRD) 2019 Draft Audited Financial Statements, and the following documents, be received:

- Audit Final Report to the Board of Directors;
- Independent Auditor's Reports for SCRD;
- Independent Auditor's Reports for Foreshore Leases (Hillside);
- Draft Audited Financial Statements for year ended December 31, 2019;

AND THAT the draft audited Financial Statements for year ended December 31, 2019 be approved as presented;

AND FURTHER THAT this recommendation be forwarded to the April 23, 2020 Board Meeting.

Recommendation No. 2 *Traffic Fine Revenue*

The Corporate and Administrative Services Committee recommended that the report titled Traffic Fine Revenue be received for information.

Recommendation No. 3 *BC Timber Sales Operating Plan 2020-2024, Follow-Up*

The Corporate and Administrative Services Committee recommended that the report titled BC Timber Sales (BCTS) Operating Plan 2020-2024, Follow Up be received;

AND THAT staff invite the Province to make a presentation to a future Planning and Community Development Committee to outline the Modernized Land Use Planning (MLUP) process, scope, timeline and stakeholders for the Sunshine Coast, and how this process relates to the landscape level planning BCTS has referenced in communications with the Sunshine Coast Regional District.

Recommendation No. 4 *Gas Tax Community Works Fund Update*

The Corporate and Administrative Services Committee recommended that the report titled Gas Tax Community Works Fund Update be received for information.

Recommendation No. 5 *Status of Operating and Capital Reserves*

The Corporate and Administrative Services Committee recommended that the report titled Status of Operating and Capital Reserves as at March 31, 2020 be received for information.

Recommendation No. 6 *2020 Union of British Columbia Municipalities Resolutions*

The Corporate and Administrative Services Committee recommended that the report titled 2020 Union of British Columbia Municipalities (UBCM) Resolutions be received;

AND THAT the following resolution be approved as presented and forwarded to UBCM for consideration at the 2020 UBCM Convention:

Police Based Victim Services

WHEREAS the Ministry of Public Safety and Solicitor General has primary responsibility for funding Police Based Victim Services programs and local governments are being requested to cost-share funding programs in communities that contribute to policing costs;

AND WHEREAS the existing funding structure may create instability and capacity challenges for Police Based Victim Services programs reliant on a level of funding certainty in order to adequately plan, deliver and sustain programs that support the safety needs of victims and communities:

THEREFORE BE IT RESOLVED THAT UBCM request the Ministry of Public Safety and Solicitor General fully fund Police Based Victim Services programs to ensure they are adequately funded on an ongoing basis to support and sustain the need for victim services in communities throughout BC.

AND THAT the following resolution be amended and brought forward to a future Committee with added wording to “reflect the disproportionate impact on remote and rural communities where private or commercial services are unavailable”:

BC Recycling Regulation

WHEREAS resolution 2018-B68 ‘Packaging and Printed Paper Recycling Regulation Amendment’ was previously endorsed by the UBCM membership;

AND WHEREAS the Province has indicated it will consider expanding BC’s Extended Producer Responsibility (EPR) programs for future inclusion of Industrial, Commercial and Institutional (ICI) packaging and paper products as part of their commitment to the Canadian Council of Ministers of Environment Canada-Wide Action Plan for Extended Producer Responsibility’:

THEREFORE BE IT RESOLVED THAT UBCM re-affirm support for amending the Recycling Regulation to expand BC’s Extended Producer Responsibility (EPR) programs to include product categories for Industrial, Commercial and Institutional packaging and paper products.

Recommendation No. 7 *Contracts Between \$50,000 and \$100,000*

The Corporate and Administrative Services Committee recommended that the report titled Contracts Between \$50,000 and \$100,000 from January 1 to March 31, 2020 be received for information.

Recommendation No. 8 *Director Constituency and Travel Expense*

The Corporate and Administrative Services Committee recommended that the report titled Director Constituency and Travel Expense for Period Ending March 31, 2020 be received for information.

COMMUNICATIONS**Recommendation No. 9** *Regional District Budgeting, Requisition, and Financial Reporting During COVID-19*

The Corporate and Administrative Services Committee recommended that the correspondence received from the Assistant Deputy Minister and Inspector of Municipalities of the Ministry of Municipal Affairs and Housing regarding Regional District Budgeting, Requisition, and Financial Reporting During COVID-19 be received.

Recommendation No. 10 *Request to Increase Grant-in-Aid Program Funding During COVID-19*

The Corporate and Administrative Services Committee recommended that the correspondence received from the Sunshine Coast Community Task Force regarding a request to increase grant-in-aid program funding during COVID-19 be received.

IN CAMERA

The Committee moved In-Camera at 10:46 a.m.

The Committee recessed at 10:47 a.m. and reconvened at 10:57 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* – “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee moved out of In Camera at 11:11 a.m.

ADJOURNMENT 11:12 a.m.

Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT
SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

May 4, 2020

RECOMMENDATIONS FROM THE SPECIAL CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area D	A. Tize
		Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	A. Toth (Part)
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	G.M., Corporate Services / Chief Financial Officer		T. Perreault
	Corporate Officer		S. Reid
	Administrative Assistant / Recorder		T. Crosby
	Media		0
	Public		0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

REPORTS

Recommendation No. 1 2020 Rural Areas' Grant-in-Aid

The Corporate and Administrative Services Committee recommended that the report titled 2020 Rural Areas' Grant-in-Aid (RAGIA) be received.

IN CAMERA

The Committee moved In-Camera at 9:37 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) and (k) of the *Community Charter* – "personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by

the municipality”; and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee moved out of In Camera at 1:03 p.m.

The Committee recessed at 1:05 p.m. and reconvened at 1:17 p.m.

The Committee discussed having a second intake of the Rural Areas’ Grant-in-Aid (RAGIA) Process and consideration of changes for the RAGIA Policy.

Recommendation No. 2 2020 Rural Areas’ Grant-in-Aid Process

The Corporate and Administrative Services Committee recommended that second consideration be given by June 30, 2020 to selected Rural Areas’ Grant-In-Aid applications which may have been affected by COVID-19 Public Health Orders and those that require more information and adjusted timelines.

ADJOURNMENT 1:56 p.m.

Committee Chair



April 16th, 2020

From: Heather O'Hara – Executive Director
BC Association of Farmers' Markets (BCAFM)

To: Mayors, Councilors & Regional District Officials

RE: Farmers' Markets are Essential Services under BC State of Emergency

Dear Mayors, Councilors and Officials,

The BC Association of Farmers' Markets is sending this letter on behalf of our 145+ member farmers' markets which operate in each of your communities across BC. Please share this information with relevant municipal and district staff and stakeholders.

As recognized by the BC Centre for Disease Control and Provincial Health Officer, on March 26th, 2020 the Ministry of Health designated farmers' markets as essential food and agriculture service providers. Farmers' markets are exempt from the mass gathering order: however, they must comply with physical distancing requirements.

BCAFM and BCCDC continue to work together as our farmers' markets modify their operations to ensure the health and safety of consumers, market organizers and vendors across BC. The most current guidelines and restrictions on the safe operations of farmers' markets can be found on the BCCDC website and this farmers' markets landing page:

<http://www.bccdc.ca/health-info/diseases-conditions/covid-19/community-settings/farmers-markets>

Since the outset of the COVID-19 crisis, BCAFM and each one of our member markets have been proactive and demonstrated great leadership in your communities. Please visit the BCAFM website for our response to COVID-19 and see how all the ways farmers' markets are responding:

<https://bcfarmersmarket.org/bcafm-covid19/>

Like always, your market organizers and vendors are resilient and taking concrete steps to ensure your local community has access to local food. Furthermore, the livelihoods of your local farmers and food vendors rely on farmers market as a critical and vital direct sales channel to local customers to sustain their livelihoods and directly support your local economy. Right now, we are seeing the demand for local food in your community is increasing daily at our markets.

BC Farmers' Market Online Initiative

BC Farmers' Markets Online is a new e-commerce initiative launched by BCAFM and member markets in response to COVID-19 to support member farmers' markets of the BC Association of Farmers' Markets. This online e-commerce platform enables farmers' market vendors to sell their products through their new farmers' market online store, *in addition* to their modified



physical market locations on the ground. Each market is unique in its operations, and BC Farmers' Markets Online will reflect this diversity. For example, each market may vary in how products are delivered or picked up and how they manage their online store in addition to and as a complement to their physical markets. Participation in BC Farmers' Markets Online is voluntary and does not necessarily replace a physical market. Additionally, for various reasons individual markets may determine not to develop an online market for the moment.

Visit the **BC Farmers' Market Trail website** to find and promote your local farmers' market and to determine which markets have now launched their online stores. Check back often as we expect **80+** markets to offer an additional online store feature for their local customers across the province this season in addition to their physical market locations which continue to be a food retail channel and critical pick up and distribution point supporting this e-commerce initiative.

BC Farmers' Market Trail <https://bcfarmersmarkettrail.com>

BC Farmers' Market Nutrition Coupon Program

As you may know, each year BCAFM together with participating farmers' markets deliver the BC Farmers' Market Nutrition Coupon Program in participating communities with funding support from the Ministry of Health and Provincial Health Services Authority. In 2019, this program delivered **\$1.4M** in farm, fresh food to over **15,000** pregnant women, seniors and low income families in your community and across BC directly from your local farmers' market. BCAFM is adapting this program to work with modified participating farmers' markets on the ground and online for the 2020 season. In order for this program to operate in your community, your farmers' market must continue to operate in 2020.

Municipal & Regional District Support

Farmers' Markets are doing their part. Municipalities and regional districts can do your part to ensure local food is available and accessible. Together we can do this now and for the future.

- First and foremost, allow your farmers' markets to operate.
- As markets modify their operations, be flexible, administratively efficient and supportive of changing space and location requirements for the sake of local customers and market organizers. This includes providing new, additional or different spaces for your market to operate.
- Provide access to handwashing and washroom facilities.
- Provide access to underused equipment, infrastructure eg; barricades, pylons, ropes and other equipment and infrastructure markets can use on the ground to manage market spaces.
- Provide financial support. You should know that as all markets are required to modify their physical operations and are limited to food only vendors, their operating revenues are greatly reduced. Conversely, the work and time required of market organizers to modify markets and build their online store has been dramatically increased.
- Provide municipal in kind staff and volunteer support on the ground to market organizers.



- Market and promote your local farmers' market as an essential place for residents to purchase food locally and sustain your farmers and food entrepreneurs.

Reach Out

As always, we encourage our member farmers' markets to reach out to their municipal and regional districts. We invite you to do the same and reach out to your local farmers' market organizers and see how you can lend a hand.

Your farmers' markets need your support today more than ever. Working together we will ensure access to local food in your community today and tomorrow.

Sincerely,

A handwritten signature in black ink, appearing to read 'Heather O'Hara', with a long horizontal flourish extending to the right.

Heather O'Hara
Executive Director
BC Association of Farmers' Markets

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 405.21

A Bylaw to amend the "Sunshine Coast Regional District Sanitary Landfill Site Bylaw No. 405, 1994"

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020*.
2. "*Sunshine Coast Regional District Sanitary Landfill Site Bylaw No. 405, 1994*" is hereby amended as follows:
 - a) Add a new definition for "Boat" in Section 1 as follows:

"Boat" means water vessel less than 10 metres in length;
 - b) Add a new definition for "Recreational Vehicle" in Section 1 as follows:

"Recreational Vehicle" means a motor vehicle or trailer which includes living quarters designed for accommodation;
 - c) Delete the definition of "Controlled Waste" in Section 1 and replace with a new definition as follows:

"Controlled Waste" means municipal solid waste requiring special handling at the landfill site, and includes but is not limited to waste asbestos, asbestos cement, dead animals, boats, recreational vehicles, and the following construction / demolition wastes: roofing, waste wood, asphalt, concrete, dirt and rocks, acceptable gypsum, vermiculite, vinyl floor tile, sheet vinyl flooring with paper backing, ceiling tiles, textured ceiling, stucco, and cement panels.
 - d) Delete Section 4 b) and replace with a new Section 4 b) as follows:

4. b) No person shall dispose of the following materials in the landfill site:

 - hazardous (including pathogenic & radioactive) wastes;
 - explosive substances;
 - chemicals which may create hazardous working conditions;
 - material hot enough to start combustion;
 - waste oil or petroleum by-products;
 - stumps;
 - land clearing debris;
 - lumber, timber, logs, etc., longer than 3.5 metres;
 - lumber, demolition materials, and timber of more than 0.25 square metres in volume and any other material of a like nature from construction projects;
 - fish feed bags;

- batteries;
 - undigested septage/sludge;
 - paint and paint products except those delivered to the Paint Care Depot located at the Sechelt Landfill site;
 - biomedical waste;
 - gypsum board potentially contaminated with asbestos;
 - boats containing liquids or recyclables including drivetrain and frame;
 - recreational vehicles containing liquids or recyclables including drivetrain and frame.
- e) Add a new Section 4 g) as follows:
4. g) Boats disposed at the Landfill must be cut up into sections no larger than 1 square metre.
- f) Add a new Section 4 h) as follows:
4. h) Recreational vehicles disposed at the Landfill must be cut up into sections no larger than 1 square metre.
- g) Add a new Section 3) c) to Schedule “B” Landfill Site Fees as follows:
- 3) c) Boats (cut up into sections no larger than 1 square metre) \$265 per tonne
- h) Add a new Section 3) d) to Schedule “B” Landfill Site Fees as follows:
- 3) d) Recreational Vehicles (cut up into sections no larger than 1 square metre) \$265 per tonne

READ A FIRST TIME	this	23 rd	day of	April, 2020
READ A SECOND TIME	this	23 rd	day of	April, 2020
READ A THIRD TIME	this	23 rd	day of	April, 2020
ADOPTED	this	14 th	day of	May, 2020

CORPORATE OFFICER

CHAIR