



SUNSHINE COAST REGIONAL DISTRICT

May 14, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal
		Sechelt Indian Government District	W. Paull
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Planning and Community Development		I. Hall
	GM, Infrastructure Services		R. Rosenboom
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 1:34 p.m.

On behalf of the Board, Director Siegers congratulated Chair Pratt for successfully obtaining the 'Level I – Certificate in Local Government Leadership' from the Local Government Leadership Academy (LGLA).

AGENDA It was moved and seconded

172/20 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes It was moved and seconded

173/20 THAT the Special Emergency Board meeting minutes of April 17, 2020 be adopted.

CARRIED

Minutes **It was moved and seconded**

174/20 THAT the Regular Board meeting minutes of April 23, 2020 be adopted.

CARRIED

REPORTS

Corporate **It was moved and seconded**

175/20 THAT Corporate and Administrative Services Committee recommendation Nos. 2-10 of April 23, 2020 be received, adopted and acted upon as follows:

Recommendation No. 2 *Traffic Fine Revenue*

THAT the report titled Traffic Fine Revenue be received for information.

Recommendation No. 3 *BC Timber Sales Operating Plan 2020-2024, Follow-Up*

THAT the report titled BC Timber Sales (BCTS) Operating Plan 2020-2024, Follow Up be received;

AND THAT staff invite the Province to make a presentation to a future Planning and Community Development Committee to outline the Modernized Land Use Planning (MLUP) process, scope, timeline and stakeholders for the Sunshine Coast, and how this process relates to the landscape level planning BCTS has referenced in communications with the Sunshine Coast Regional District.

Recommendation No. 4 *Gas Tax Community Works Fund Update*

THAT the report titled Gas Tax Community Works Fund Update be received for information.

Recommendation No. 5 *Status of Operating and Capital Reserves*

THAT the report titled Status of Operating and Capital Reserves as at March 31, 2020 be received for information.

Recommendation No. 6 *2020 Union of British Columbia Municipalities Resolutions*

THAT the report titled 2020 Union of British Columbia Municipalities (UBCM) Resolutions be received;

AND THAT the following resolution be approved as presented and forwarded to UBCM for consideration at the 2020 UBCM Convention:

175/20 cont.

Police Based Victim Services

WHEREAS the Ministry of Public Safety and Solicitor General has primary responsibility for funding Police Based Victim Services programs and local governments are being requested to cost-share funding programs in communities that contribute to policing costs;

AND WHEREAS the existing funding structure may create instability and capacity challenges for Police Based Victim Services programs reliant on a level of funding certainty in order to adequately plan, deliver and sustain programs that support the safety needs of victims and communities:

THEREFORE BE IT RESOLVED THAT UBCM request the Ministry of Public Safety and Solicitor General fully fund Police Based Victim Services programs to ensure they are adequately funded on an ongoing basis to support and sustain the need for victim services in communities throughout BC.

AND THAT the following resolution be amended and brought forward to a future Committee with added wording to “reflect the disproportionate impact on remote and rural communities where private or commercial services are unavailable”:

BC Recycling Regulation

WHEREAS resolution 2018-B68 ‘Packaging and Printed Paper Recycling Regulation Amendment’ was previously endorsed by the UBCM membership;

AND WHEREAS the Province has indicated it will consider expanding BC’s Extended Producer Responsibility (EPR) programs for future inclusion of Industrial, Commercial and Institutional (ICI) packaging and paper products as part of their commitment to the Canadian Council of Ministers of Environment Canada-Wide Action Plan for Extended Producer Responsibility’:

THEREFORE BE IT RESOLVED THAT UBCM re-affirm support for amending the Recycling Regulation to expand BC’s Extended Producer Responsibility (EPR) programs to include product categories for Industrial, Commercial and Institutional packaging and paper products.

Recommendation No. 7 *Contracts Between \$50,000 and \$100,000*

THAT the report titled Contracts Between \$50,000 and \$100,000 from January 1 to March 31, 2020 be received for information.

Recommendation No. 8 *Director Constituency and Travel Expense*

THAT the report titled Director Constituency and Travel Expense for Period Ending March 31, 2020 be received for information.

175/20 cont.

Recommendation No. 9 *Regional District Budgeting, Requisition, and Financial Reporting During COVID-19*

THAT the correspondence received from the Assistant Deputy Minister and Inspector of Municipalities of the Ministry of Municipal Affairs and Housing regarding Regional District Budgeting, Requisition, and Financial Reporting During COVID-19 be received.

Recommendation No. 10 *Request to Increase Grant-in-Aid Program Funding During COVID-19*

THAT the correspondence received from the Sunshine Coast Community Task Force regarding a request to increase grant-in-aid program funding during COVID-19 be received.

CARRIED

Special Corporate

It was moved and seconded

176/20

THAT Special Corporate and Administrative Services Committee recommendation Nos. 1-2 of May 4, 2020 be received, adopted and acted upon as follows:

Recommendation No. 1 *2020 Rural Areas' Grant-in-Aid*

THAT report titled 2020 Rural Areas' Grant-in-Aid (RAGIA) be received.

Recommendation No. 2 *2020 Rural Areas' Grant-in-Aid Process*

THAT second consideration be given by June 30, 2020 to selected Rural Areas' Grant-In-Aid applications which may have been affected by COVID-19 Public Health Orders and those that require more information and adjusted timelines.

CARRIED

Planning

It was moved and seconded

177/20

THAT Planning and Community Development Committee recommendation No. 8 of May 14, 2020 be received, adopted and acted upon as follows:

Recommendation No. 8 *District of Sechelt Official Community Plan and Zoning Bylaw Amendment Referral 3360-2019-06 (Trellis Seniors Services)*

THAT the report titled District of Sechelt Official Community Plan and Zoning Bylaw Amendment Referral 3360-2019-06 (Trellis Seniors Services) be received;

AND THAT the SCRd send a letter along with a copy of this report to the District of Sechelt with the following comments:

177/20 cont.

1. The proposal has no negative impacts on SCRD's land use policies;
2. A Development Cost Charge of \$201,300 is required prior to development approval as per *Sunshine Coast Regional District Development Cost Charges Bylaw No. 693*;
3. The developer will need to pay for water modelling for calculating fire-flows and to determine the impact of the building on the water distribution system which will be completed by SCRD's consultant;
4. SCRD encourages all developments to consider Low Impact Development landscaping principles, xeriscaping, and rainwater harvesting to mitigate demand for irrigation water;
5. Site design to accommodate a bus pull-out in consultation with SCRD Transit Division is required;
6. The following features should be considered for inclusion in the design and operation of the development:
 - a. ensure adequate space for containers or receptacles for separating recycling (mixed recycling, cardboard, food waste) and garbage, and the containers or receptacles are accessible to building occupants and collection service providers;
 - b. ensure medical waste, including medication, is disposed or recycled appropriately; and
 - c. during construction, the applicant is encouraged to review the materials accepted at the Sechelt Landfill and sort accordingly to maximize diversion and ensure compliance with recyclable materials and controlled waste, including, ensuring adequate space during construction for receptacles for separating recyclables and controlled waste from garbage(e.g. cardboard, metal, wood, drywall).

CARRIED**COMMUNICATIONS**BC Farmers'
Markets**It was moved and seconded**

178/20

THAT the correspondence from Heather O'Hara, Executive Director, BC Association of Farmers' Markets (BCAFM), dated April 16, 2020, regarding BC Farmers' Markets operating as essential services under the BC State of Emergency, be received.

CARRIED

BYLAWS

Bylaw 405.21 **It was moved and seconded**

179/20 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.21, 2020* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 2:21 p.m.

IN CAMERA It was moved and seconded

180/20 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c) and (k) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”, “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

CARRIED

The Board moved out of In Camera at 3:38 p.m.

Essential Services
Staffing

It was moved and seconded

181/20 THAT the continuation of COVID-19 special services of public washrooms and showers and community bylaw ambassadors until May 2, 2020, be implemented, at a cost of up to \$38,000 funded from:

- Washrooms/showers: Recreation Facilities (615) operating budget;
- Bylaw ambassadors: Bylaw Enforcement (200) operating reserves;

AND THAT staff provide a report on the impact, uptake and performance of these service offerings to the April 23, 2020 In Camera Board meeting;

AND THAT any financial variances related to the foregoing be reported to the Board;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

CARRIED

Grant-in-Aid
Applications**It was moved and seconded**

182/20

THAT staff report back to a future committee to provide clarification on the intent and eligibility of the Coast Mountain Bike Trail Association's (CMBTA) 2020 Rural Areas' Grant-In-Aid (RAGIA) application for a sustainable pump track and technical trail features in Sprockids Park;

AND THAT the report identify what effect this project would have on the Memorandum of Understanding between the Sunshine Coast Regional District (Parks Department) and the CMBTA for the cooperative management and maintenance of Sprockids and the partnership agreement with Recreation Sites and Trails BC (RSTBC);

AND FURTHER THAT should the project be eligible for funding, the application be reconsidered at a later date this year.

CARRIEDGrant-in-Aid
Reconsidered**It was moved and seconded**

183/20

THAT the following 2020 Rural Areas' Grant-in-Aid (RAGIA) applications be reconsidered at the June 2020 In Camera Corporate and Administrative Services Committee Meeting pending receipt of further information from the applicants:

- The Coast Recital Society – event timeline;
- Daniel Kingsbury Memorial 3-on-3 Basketball Tournament – event timeline;
- Deer Crossing: The Art Farm (Emergence) – event timeline with school closures;
- Deer Crossing: The Art Farm (Raising the Curtain) event timeline with care facility closures;
- Elphinstone Community Association – Memorial Garden – confirmation from sunshine Coast Regional District (SCRD) Parks of the maintenance requirements;
- Flywheel Resiliency Society – provide bank account information as well as more detail of the project intent;
- Gibsons Landing Heritage Society – will project be able to proceed with cancelled events in 2020;
- Gibsons Marine Education Centre Society – event timeline with school closures;
- Gibsons Public Art Gallery – will this project be able to complete this year and would it still be a priority;
- Pender Harbour and District Marine Rescue Society – further budget information regarding Sunshine Coast Emergency Program Grant funding;

183/20 cont.

- Pender Harbour Music Society – event timeline;
- Roberts Creek Community Association – Creek Daze – event timeline;
- Roberts Creek Community Association – Slow Sundays – event timeline;
- Sunday in the Park with Pride (Partially Funded) – provide further detail of the zoom and website funding requirements and event timelines;
- Sunshine Coast Driftwood Players (Partially Funded) – Autumn event timeline; and
- Sunshine Coast Marine Rescue Society - further budget information regarding Sunshine Coast Emergency Program Grant funding.

CARRIED

Grant-in-Aid
Declined

It was moved and seconded

184/20

THAT the following 2020 Rural Areas' Grant-in-Aid (RAGIA) applications be declined;

AND THAT applicants be advised that funding is limited in the 2020 RAGIA program, and that comments for each be included as follows:

- North Thormanby Community Association – portion of request for water storage tanks – not provided under Sections 1.1 and 1.10 of the Rural Areas' Grant-in-Aid Policy, capital and emergency requests and for the benefit of the greater community, that the Sunshine Coast Regional District (SCRD) is currently exploring options to support communities outside the fire protection areas, and provide other grant options available;
- Williamson Landing Fire Protection Society – not provided under Sections 1.1 and 1.10 of the Rural Areas' Grant-in-Aid Policy, capital and emergency requests and for the benefit of the greater community, that the Sunshine Coast Regional District (SCRD) is currently exploring options to support communities outside the fire protection areas, and provide other grant options available;
- Eastbourne Community Association – History Book – funding is limited in the program; and,
- Halfmoon Bay Community Association – Cargo Trailer – funding is limited in the RAGIA program.

CARRIED

Grant-in-Aid
Approvals**It was moved and seconded**

185/20

THAT the 2020 Rural Areas' Grant-in-Aid funding be approved as follows:

- British Columbia Conservation Foundation (BCCF) for Sunshine Coast Wildlife Project (SCWP) \$ 4,000.00
- Eastbourne Community Association (Dinghies) \$ 2,000.00
- Elphinstone Community Association \$ 1,300.00
- Gambier Island Community Association \$ 2,400.00
- Halfmoon Bay Child Care Centre Society \$ 3,260.00
- Halfmoon Bay Community Association (Silver Road) \$ 3,788.00
- Howe Sound Biosphere Region Initiative Society (Anvil Island) \$ 4,400.00
- Howe Sound Biosphere Region Initiative Society (Sustainable Development Goals) \$ 500.00
- North Thormanby Community Association (Water Tanks) \$ 1,000.00
- Pender Harbour and Area Residents Association (PHARA) \$ 2,500.00
- Restorative Justice Program of the Sunshine Coast \$ 5,000.00
- Roberts Creek Community Association: Xeriscape Demonstration Garden \$ 3,000.00
- Roberts Creek Mandala Society \$ 4,500.00
- Ruby Lake Lagoon Nature Reserve Society \$ 2,000.00
- Serendipity Child Development Society \$ 5,000.00
- Society for the Protection of Sargeant Bay \$ 800.00
- Special Olympics Sunshine Coast \$ 1,500.00
- Suncoast Woodcrafters Guild \$ 500.00
- Sunday in the Park with Pride \$ 1,000.00
- Sunset Estates at Long Bay Owners' Society \$ 830.00
- Sunshine Coast Affordable Housing Society \$ 2,000.00
- Sunshine Coast Bear Aware \$ 3,000.00
- Sunshine Coast Community Foundation \$ 850.00
- Sunshine Coast Community Services Society \$ 5,000.00
- Sunshine Coast Conservation Association \$ 1,500.00
- Sunshine Coast Driftwood Players Society \$ 1,000.00
- Sunshine Coast Hospice Society \$ 1,500.00
- Sunshine Coast Resource Centre Society \$ 4,000.00
- Sunshine Coast Sockeye Water Polo \$ 500.00
- Sunshine Coast Trails Society \$ 3,500.00
- Tides Canada Initiatives Society \$ 1,000.00
- Woodcreek Park Neighbourhood Association \$ 500.00

CARRIED

ADJOURNMENT It was moved and seconded

186/20 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:38 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair