



# SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING TO BE HELD  
IN THE BOARDROOM OF THE SUNSHINE COAST  
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

**THURSDAY, OCTOBER 8, 2020**

## **AGENDA**

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**CALL TO ORDER 1:30 p.m.**

### **AGENDA**

1. Adoption of agenda

### **MINUTES**

2. Regular Board meeting minutes of September 10, 2020

Annex A  
Pages 1 – 8

### **BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS**

### **PRESENTATIONS AND DELEGATIONS**

### **REPORTS**

3. Planning and Community Development Committee recommendation Nos. 3, 7-14 and 16-22 of September 10, 2020 (*recommendation Nos. 1-2, 4-6 and 15 previously adopted*) Annex B  
pp 9 – 15
4. Infrastructure Services Committee recommendation Nos. 1-20 of September 17, 2020 Annex C  
pp 16 – 21
5. Corporate and Administrative Services Committee recommendation Nos. 1-9 of September 17, 2020 Annex D  
pp 22 - 24
6. 2020 Provincial Cabinet Ministerial Meeting Notes – Chief Administrative Officer Annex E  
pp 25 - 31
7. 2019–2023 Amended Strategic Plan – Chief Administrative Officer Annex F  
pp 32 - 49

### **COMMUNICATIONS**

### **MOTIONS**

**BYLAWS**

8. *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.2, 2020* Annex G  
pp 50 - 52  
– **first and second reading**  
(Voting – Electoral Area Directors – 1 vote each)
9. *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.122, 2020* Annex H  
pp 53 - 56  
– **first and second reading**  
(Voting – Electoral Area Directors – 1 vote each)
10. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.178, 2018* Annex I  
pp 57 - 59  
– **third reading and adoption**  
(Voting – Electoral Area Directors – 1 vote each)
11. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.184, 2018* Annex J  
pp 60 - 61  
– **third reading and adoption**  
(Voting – Electoral Area Directors – 1 vote each)
12. *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.118, 2018* Annex K  
pp 62 - 63  
– **third reading and adoption**  
(Voting – Electoral Area Directors – 1 vote each)
13. *West Howe Sound Official Community Plan Amendment Bylaw No. 640.3, 2020* Annex L  
pp 64 - 66  
– **third reading and adoption**  
(Voting – Electoral Area Directors – 1 vote each)
14. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.188, 2020* Annex M  
pp 67 - 70  
– **third reading and adoption**  
(Voting – Electoral Area Directors – 1 vote each)
15. *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020* Annex N  
p 71  
– **adoption**  
(Voting – All Directors – 1 vote each)
16. *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020* Annex O  
p 72  
– **adoption**  
(Voting – All Directors – 1 vote each)

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|--|-------------------------|
| <p>17.     <i>Sakinaw Ridge Community Sewage Treatment System Service</i><br/>                   <i>Capital Reserve Fund Bylaw No. 728, 2020</i><br/>                   – <b>adoption</b><br/>                   <b>(Voting – All Directors – 1 vote each)</b></p> | <p>Annex P<br/>p 73</p> |
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**DIRECTORS' REPORTS**

Verbal

**NEW BUSINESS**

**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) and (c) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality” and “labour relations or other employee relations”.

**ADJOURNMENT**

## UPCOMING MEETING DATES

### SCRD Board, Committee, and Advisory Committee Meetings (to October 24, 2020)

Water Supply Advisory Committee	October 5 at 3:30 pm
Planning and Community Development Committee	October 8 at 9:30 am
Regular Board	October 8 at 1:30 pm
Infrastructure Services Committee	October 15 at 9:30 am
Policing and Public Safety Committee	October 15 at 1:30 pm
Transportation Advisory Committee	October 15 at 3:00 pm
Advisory Planning Commission (Area D)	October 19 at 7:00 pm
Solid Waste Management Plan Monitoring Advisory Committee	October 20 at 11:00 am
Natural Resources Advisory Committee - <b>CANCELLED</b>	<del>October 21 at 3:30 pm</del>
Corporate and Administrative Services Committee	October 22 at 9:30 am
Regular Board	October 22 at 1:30 pm
Sunshine Coast Regional Hospital District	October 22 at 3:00 pm (to follow Board Meeting)

### Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Sakinaw Ridge Wastewater Engagement	October 2 at 7:00 pm
Lillies Lake Wastewater Engagement	October 5 at 7:00 pm

**Please note:** Meeting dates are current as of print date (October 2, 2020).



## SUNSHINE COAST REGIONAL DISTRICT

September 10, 2020

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT*:</b>	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal

<b>ALSO PRESENT*:</b>	Chief Administrative Officer	D. McKinley (in part)
	Corporate Officer	S. Reid
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom
	Deputy Corporate Officer / Recorder	J. Hill
	Media	1
	Public	1

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

**CALL TO ORDER**     1:32 p.m.

**AGENDA**             **It was moved and seconded**

291/20                    THAT the agenda for the meeting be adopted as amended by adding the following items:

- Climate Caucus letter under Communications; and
- Union of BC Municipalities (UBCM) under New Business.

**CARRIED**

### MINUTES

Minutes                 **It was moved and seconded**

292/20                    THAT the Regular Board meeting minutes of July 23, 2020 be adopted;

292/20 cont. AND THAT the Special Board meeting minutes of July 30, 2020 be adopted.

**CARRIED**

**REPORTS**

Planning **It was moved and seconded**

293/20 THAT Planning and Community Development Committee recommendation Nos. 1-2, 4-6, and 15 of September 10, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *2011701 Storage Area Network (SAN)  
Expansion and Services Contract*

THAT the report titled NOI 2011701 Storage Area Network (SAN) Expansion and Services Contract Award Report be received;

AND THAT the SCRD enter into a single-source contract with Pure Storage for SAN data space expansion, warranty, and annual support for a total value of up to \$142,013 (excluding GST) for a period up to July 29, 2021, with an option to extend the warranty and support contracts for up to three additional years;

AND THAT the 2020-2024 Financial Plan be amended to increase the annual base operating budget for [117] Information Technology for additional supplier support costs by \$10,100 beginning in 2021 and funded from support services;

AND FURTHER THAT the delegated authorities be authorized to execute the contracts.

**Recommendation No. 2**     *RFP 2021201 – Roof Replacement at  
Roberts Creek Fire Hall*

THAT the report titled RFP 2021201 – Roof Replacement at Roberts Creek Fire Hall Award Report be received;

AND THAT the project budget be increased from \$150,000 to \$229,705, with the additional project shortfall of \$79,705 to be funded from capital reserves;

AND THAT the SCRD enter into a contractual agreement with Mack Kirk Roofing & Sheet Metal Ltd., for the Roof Replacement at the Roberts Creek Fire Hall in the amount of \$157,350 (excluding GST);

AND FURTHER THAT the 2020-2024 Financial Plan be updated accordingly.

293/20 cont.

**Recommendation No. 4**     *Development Variance Permit Application  
DVP00066 (12658 Canoe Road)*

THAT the report titled Development Variance Permit Application DVP00066 (12658 Canoe Road) be received;

AND THAT Development Variance Permit Application DVP00066 to reduce the required setback from the exterior side parcel line from 4.5 metres to 2.72 metres, inclusive of roof eaves, to permit the construction of a single-family dwelling, be issued subject to the following conditions:

1. Comments from the shíshálh Nation be received within the 60-day referral period and any requests from the shíshálh Nation be addressed by the property owners.

**Recommendation No. 5**     *RFP 2061306 – Refrigeration Plant  
Upgrade MCC Panel Design and Replacement (Sunshine Coast Arena)*

THAT the report titled RFP 2061306 – Refrigeration Plant Upgrade MCC Panel Design and Replacement (Sunshine Coast Arena) Contract Award Report be received;

AND THAT the SCRD enter into a contract with Fraser Valley Refrigeration Ltd. for MCC Panel Replacement at Sunshine Coast Arena as described in RFP 2061306 for up to \$122,090 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT project completion proceeds by the end of the year.

**Recommendation No. 6**     *Correspondence from Islands Trust  
Regarding New Brighton Dock*

THAT the correspondence from Sue Ellen Fast, Chair, Gambier Island Local Trust Committee, dated August 12, 2020, regarding New Brighton Dock, Gambier Island be received;

AND THAT the SCRD respond to the letter with an offer to appear as a delegation at a future Islands Trust meeting;

AND FURTHER THAT the SCRD offer to organize an Intergovernmental meeting with Islands Trust regarding the New Brighton dock.

**Recommendation No. 15**     *Speakers for Resolutions to the 2020 Union  
of BC Municipalities (UBCM) Convention*

THAT the report titled Speakers for Resolutions to the 2020 Union of BC Municipalities (UBCM) Convention be received;

293/20 cont.

AND THAT speakers be designated for each resolution as follows:

1. Director Pratt - Police Based Victim Services (UBCM Resolution No. EB2);
2. Director Hiltz - Abandoned Vehicles (UBCM Resolution No. EB10);
3. Director Siegers - Medical Cannabis Safety Concerns (UBCM Resolution No. EB16);
4. Director Hiltz - Secondary Rural Road Maintenance (UBCM Resolution No. EB18);
5. Director Toth - ICI Packaging & Paper Products Recycling Regulation (UBCM Resolution No. EB54);
6. Director McMahon - Cumulative Effects of Land Use Decisions (UBCM Resolution No. EB61);
7. Director McMahon - Stormwater Management (UBCM Resolution No. EB62);
8. Director Tize - Business Licensing Authority for Regional Districts (UBCM Resolution No. EB73); and
9. Director McMahon - Marine Debris (UBCM Resolution No. NR46).

**CARRIED**

CAO Report

**It was moved and seconded**

294/20

THAT the September 10, 2020 Chief Administrative Officer's Report be received for information.

**CARRIED****COMMUNICATIONS**

New Brighton Dock

**It was moved and seconded**

295/20

THAT the letter received from Sue Ellen Fast, Chair, Gambier Island Local Trust Committee dated August 12, 2020 regarding New Brighton Dock, Gambier Island be received.

**CARRIED**

Climate Caucus

**It was moved and seconded**

296/20

THAT the Board endorse and sign the letter from the Climate Caucus dated September 13, 2020 requesting federal and provincial support to require and standardize the tracking of greenhouse gas emissions.

**CARRIED**



**BYLAWS**

Bylaw 405.22            **It was moved and seconded**

297/20                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* be read a first time.

*Directors Lee and Toth opposed*

**CARRIED**

Bylaw 405.22            **It was moved and seconded**

298/20                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* be read a second time.

*Directors Lee and Toth opposed*

**CARRIED**

Bylaw 405.22            **It was moved and seconded**

299/20                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* be read a third time.

*Directors Lee and Toth opposed*

**CARRIED**

Bylaw 405.22            **It was moved and seconded**

300/20                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* be adopted.

*Directors Lee and Toth opposed*

**CARRIED**

Bylaw 431.24            **It was moved and seconded**

301/20                    THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* be read a first time.

**CARRIED**

Bylaw 431.24            **It was moved and seconded**

302/20                    THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* be read a second time.

**CARRIED**

Bylaw 431.24            **It was moved and seconded**

303/20                    THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* be read a third time.

**CARRIED**

Bylaw 431.24            **It was moved and seconded**

304/20                    THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* be adopted.

**CARRIED**

Bylaw 726                **It was moved and seconded**

305/20                    THAT *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020* be read a first time.

**CARRIED**

Bylaw 726                **It was moved and seconded**

306/20                    THAT *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020* be read a second time.

**CARRIED**

Bylaw 726                **It was moved and seconded**

307/20                    THAT *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020* be read a third time.

**CARRIED**

Bylaw 727                **It was moved and seconded**

308/20                    THAT *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020* be read a first time.

**CARRIED**

Bylaw 727                **It was moved and seconded**

309/20                    THAT *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020* be read a second time.

**CARRIED**

Bylaw 727                **It was moved and seconded**

310/20                    THAT *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020* be read a third time.

**CARRIED**

Bylaw 728 **It was moved and seconded**

311/20 THAT *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020* be read a first time.

**CARRIED**

Bylaw 728 **It was moved and seconded**

312/20 THAT *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020* be read a second time.

**CARRIED**

Bylaw 728 **It was moved and seconded**

313/20 THAT *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020* be read a third time.

**CARRIED**

## **DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

## **NEW BUSINESS**

*Directors discussed the upcoming 2020 Union of BC Municipalities (UBCM) Convention's virtual format and implications with the new process.*

*The Board recessed at 2:52 p.m. and reconvened at 3:00 p.m.*

*The Board moved In Camera at 3:02 p.m.*

**IN CAMERA** **It was moved and seconded**

314/20 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (g), (k) and 2 (b) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations...”, “litigation or potential litigation...”, “negotiations and related discussion respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality...”.

**CARRIED**

*The Board moved out of In Camera at 3:05 p.m.*

Appointments **It was moved and seconded**

315/20 THAT Krista Engelland, Terry Davies and Nora Jessome be re-appointed to the Board of Variance for a three-year term.

**CARRIED**

**ADJOURNMENT      It was moved and seconded**

316/20                      THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:06 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair

**SUNSHINE COAST REGIONAL DISTRICT  
PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE**

**September 10, 2020**

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RECOMMENDATIONS FROM THE PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975 FIELD ROAD, SECHELT, BC.

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<b>PRESENT*:</b>	Chair	District of Sechelt	A. Toth
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		Town of Gibsons	D. Croal
<b>ALSO PRESENT*:</b>	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	Deputy Corporate Officer		J. Hill (part)
	GM, Planning and Community Development		I. Hall
	Manager, Planning and Development		D. Pady
	Senior Planner		Y. Siao (part)
	Manager, Information Technology & GIS		D. Nelson (part)
	Manager, Protective Service		M. Treit (part)
	Acting Manager / Facility Services Coordinator		A. Van Velzen (part)
	Parks Superintendent		K. Clarkson (part)
	Administrative Assistant / Recorder		A. O'Brien
	Public		24+/- (part)

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

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**CALL TO ORDER**      9:30 a.m.

**AGENDA**              The amended agenda was adopted with the order of business amended.

**DELEGATIONS**

*Andrea Watson, Sunshine Coast Skating Club, Aaron Hamilton, Sunshine Coast Minor Hockey Association and Kate Turner, Registrar presented to the Committee regarding the operation of Regional Service Level Facilities based on needs, accessibility, and inclusion of the community as a whole.*

**REPORTS****Recommendation No. 1**     *2011701 Storage Area Network (SAN) Expansion and Services Contract*

The Planning and Community Development Committee recommended that the report titled NOI 2011701 Storage Area Network (SAN) Expansion and Services Contract Award Report be received;

AND THAT the SCRD enter into a single-source contract with Pure Storage for SAN data space expansion, warranty, and annual support for a total value of up to \$142,013 (excluding GST) for a period up to July 29, 2021, with an option to extend the warranty and support contracts for up to three additional years;

AND THAT the 2020-2024 Financial Plan be amended to increase the annual base operating budget for [117] Information Technology for additional supplier support costs by \$10,100 beginning in 2021 and funded from support services;

AND THAT the delegated authorities be authorized to execute the contracts;

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of September 10, 2020.

**Recommendation No. 2**     *RFP 2021201 – Roof Replacement at Roberts Creek Fire Hall*

The Planning and Community Development Committee recommended that the report titled RFP 2021201 – Roof Replacement at Roberts Creek Fire Hall Award Report be received;

AND THAT the project budget be increased from \$150,000 to \$229,705, with the additional project shortfall of \$79,705 to be funded from capital reserves;

AND THAT the SCRD enter into a contractual agreement with Mack Kirk Roofing & Sheet Metal Ltd., for the Roof Replacement at the Roberts Creek Fire Hall in the amount of \$157,350 (excluding GST);

AND THAT the 2020-2024 Financial Plan be updated accordingly;

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of September 10, 2020.

**Recommendation No. 3**     *Asset Management Planning*

The Planning and Community Development Committee recommended that, as part of asset management planning and when applicable, staff consider possibilities for restructuring buildings for longer life expectancy, lower GHG emissions and incorporating green technologies (such as solar or rainwater capture).

*Kym Harris, Owner/Applicant addressed to the Committee regarding Development Variance Permit Application DVP00066 (12658 Canoe Road).*

**Recommendation No. 4**      *Development Variance Permit Application DVP00066 (12658 Canoe Road)*

The Planning and Community Development Committee recommended that the report titled Development Variance Permit Application DVP00066 (12658 Canoe Road) be received;

AND THAT Development Variance Permit Application DVP00066 to reduce the required setback from the exterior side parcel line from 4.5 metres to 2.72 metres, inclusive of roof eaves, to permit the construction of a single family dwelling, be issued subject to the following conditions;

1. Comments from the shíshálh Nation be received within the 60 day referral period and any requests from the shíshálh Nation be addressed by the property owners.

AND FURTHER THAT this recommendation be forwarded to the Regular Board Meeting of September 10, 2020.

**Recommendation No. 5**      *RFP 2061306 – Refrigeration Plant Upgrade MCC Panel Design and Replacement (Sunshine Coast Arena)*

The Planning and Community Development Committee recommended that the report titled RFP 2061306 – Refrigeration Plant Upgrade MCC Panel Design and Replacement (Sunshine Coast Arena) Contract Award Report be received;

AND THAT the SCRD enter into a contract with Fraser Valley Refrigeration Ltd for MCC Panel Replacement at Sunshine Coast Arena as described in RFP 2061306 for up to \$122,090 (excluding G.S.T.);

AND THAT the delegated authorities be authorized to execute the contract;

AND THAT project completion proceed by the end of the year;

AND FURTHER THAT the following recommendation be forwarded to the September 10, 2020 Regular Board meeting.

**Recommendation No. 6**      *Correspondence from Islands Trust regarding New Brighton Dock*

The Planning and Community Development Committee recommended that the correspondence from Sue Ellen Fast, Chair, Gambier Island Local Trust Committee, dated August 12, 2020, regarding New Brighton Dock, Gambier Island be received;

AND THAT the SCRD respond to the letter with an offer to appear as a delegation at a future Islands Trust meeting;

AND THAT that the SCRD offer to organize an Intergovernmental meeting with Islands Trust regarding the New Brighton dock;

AND THAT the correspondence from Islands Trust dated August 12, 2020 be forwarded to the September 10, 2020 Regular Board meeting;

AND FURTHER THAT the following recommendation be forwarded to the September 10, 2020 Regular Board meeting.

**Recommendation No. 7**      *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.2, 2020 and Electoral Area A Zoning Amendment Bylaw No. 337.122, 2020 (BC Ferries Earls Cove)*

The Planning and Community Development Committee recommended that the report titled Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.2, 2020 and Electoral Area A Zoning Amendment Bylaw No. 337.122, 2020 (BC Ferries Earls Cove) – Consideration of First and Second Readings be received;

AND THAT *Egmont / Pender Harbour Official Community Plan Amendment Bylaw 708.2, 2020* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.122, 2020* be forwarded to the Board for First and Second Readings;

AND THAT *Egmont / Pender Harbour Official Community Plan Amendment Bylaw 708.2, 2020* is considered consistent with the SCRD's 2020-2024 Financial Plan and 2011 Solid Waste Management Plan;

AND THAT a Public Hearing to consider the Bylaws be scheduled;

AND FURTHER THAT Director Pratt be delegated as the Chair and Director Lee be delegated as the Alternate Chair to conduct the Public Hearing.

*The meeting recessed at 10:38 a.m. and reconvened at 10:48 a.m.*

**Recommendation No. 8**      *Zoning Amendment Bylaw Nos. 310.184, 2018 and 337.118, 2018 (Short Term Rental Accommodation Regulations)*

The Planning and Community Development Committee recommended that the report titled Zoning Amendment Bylaw Nos. 310.184, 2018 and 337.118, 2018 for Short Term Rental Accommodation Regulations – Third Reading and Adoption be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.184, 2018* and *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.118, 2018* be forwarded to the Board for consideration of Third Reading and Adoption.

**Recommendation No. 9**      *West Howe Sound Official Community Plan Amendment Bylaw 640.3, 2020 and Zoning Amendment Bylaw No. 310.188, 2020 (1457 North Rd.)*

The Planning and Community Development Committee recommended that the report titled West Howe Sound Official Community Plan Amendment Bylaw 640.3, 2020 and Zoning Amendment Bylaw No. 310.188, 2020 (1457 North Rd.) – Consideration of Third Reading and Adoption be received;

AND THAT *West Howe Sound Official Community Plan Amendment Bylaw 640.3, 2020* and *Zoning Amendment Bylaw No. 310.188, 2020* be forwarded to the Board for Third Reading;

AND FURTHER THAT prior to adoption of *West Howe Sound Official Community Plan Amendment Bylaw 640.3, 2020* and *Zoning Amendment Bylaw No. 310.188, 2020*, the following condition be met:

- i. A letter of undertaking signed by the applicant's solicitor be provided to the SCRD stating that one of the strata lots to be created by a strata subdivision of the subject land will be registered under the ownership of the Sunshine Coast Habitat for Humanity.



**Recommendation No. 10**     *Zoning Amendment Bylaw No. 310.178, 2018 (Plowden Eco Lodge)*

The Planning and Community Development Committee recommended that the report titled Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.178, 2018 (Plowden Eco Lodge) – Public Hearing Report and Consideration for Third Reading and Adoption be received;

AND THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.178, 2018* be forwarded to the Board for Third Reading and Adoption.

**Recommendation No. 11**     *Development Variance Permit Application DVP00064 (PODS)*

The Planning and Community Development Committee recommended that the report titled Development Variance Permit Application DVP00064 (PODS) be received;

AND THAT Development Variance Permit DVP00064 to vary Zoning Bylaw No. 337 Section 1146.2(d) to reduce the required setback from the natural boundary of the ocean, from 15 m to 13 m for the roof overhangs of proposed buildings and to reduce the required setback from 15 m to 7.5 m for the underground water storage tank be issued subject to:

- i. Comments from shíshálh Nation be received and addressed within the 60-day referral period.

**Recommendation No. 12**     *Pender Harbour Living Heritage Society (PHLHS) Trail, Beach and Dock Proposal, Hotel Lake Community Park*

The Planning and Community Development Committee recommended that the report titled Community Project - Pender Harbour Living Heritage Society (PHLHS) Trail, Beach and Dock Proposal, Hotel Lake Community Park be received;

AND THAT the delegated authorities be authorized to enter into an agreement between SCRD and PHLHS regarding the long-term care and maintenance of the new access trail;

AND FURTHER THAT the Board provide a letter of support for any foreshore permits and works applications submitted by PHLHS to the Province.

**Recommendation No. 13**     *Roberts Creek Pier Licence of Occupation Renewal*

The Planning and Community Development Committee recommended that the report titled Roberts Creek Pier Licence of Occupation Renewal be received;

AND THAT Licence No. 714854 with the Ministry of Transportation and Infrastructure for occupation of public highway at the end of Roberts Creek Road be renewed for a period of 5 years;

AND FURTHER THAT the delegated authorities be authorized to sign the Licence of Occupation Agreement No. 714854 for the portion of highway at the end of Roberts Creek Road, and adjacent to Roberts Creek Pier Park.

**Recommendation No. 14**     *Roberts Creek Pier Park bylaw enforcement*

The Planning and Community Development Committee recommended that staff prepare a report on possible avenues to ameliorate issues regarding contravention of noise bylaws and the illegal use of campfires in Roberts Creek Pier Park before the next summer season.

**Recommendation No. 15**     *Speakers for Resolutions to the 2020 Union of BC Municipalities (UBCM) Convention*

The Planning and Community Development Committee recommended that the report titled Speakers for Resolutions to the 2020 Union of BC Municipalities (UBCM) Convention be received;

AND THAT a speaker be designated for each resolution as follows:

1. Director Pratt - Police Based Victim Services (UBCM Resolution No. EB2)
2. Director Hiltz - Abandoned Vehicles (UBCM Resolution No. EB10)
3. Director Siegers - Medical Cannabis Safety Concerns (UBCM Resolution No. EB16)
4. Director Hiltz - Secondary Rural Road Maintenance (UBCM Resolution No. EB18)
5. Director Toth - ICI Packaging & Paper Products Recycling Regulation (UBCM Resolution No. EB54)
6. Director McMahon - Cumulative Effects of Land Use Decisions (UBCM Resolution No. EB61)
7. Director McMahon - Stormwater Management (UBCM Resolution No. EB62)
8. Director Tize - Business Licensing Authority for Regional Districts (UBCM Resolution No. EB73)
9. Director McMahon - Marine Debris (UBCM Resolution No. NR46)

AND FURTHER THAT this recommendation be forwarded to the Regular Board meeting of September 10, 2020.

**Recommendation No. 16**     *Policing and Public Safety Committee Meeting Minutes of July 16, 2020*

The Planning and Community Development Committee recommended that the Policing and Public Safety Committee meeting minutes of July 16, 2020 be received.

**Recommendation No. 17**     *Agricultural Advisory Committee Meeting Minutes of July 28, 2020*

The Planning and Community Development Committee recommended that the Agricultural Advisory Committee meeting minutes of July 28, 2020 be received.

**Recommendation No. 18**     *Egmont/Pender Harbour (Area A) APC Meeting Minutes of July 29, 2020*

The Planning and Community Development Committee recommended that the Egmont/Pender Harbour (Area A) Advisory Planning Commission meeting minutes of July 29, 2020 be received.

**Recommendation No. 19**     *Halfmoon Bay (Area B) APC Meeting Minutes of July 28, 2020*

The Planning and Community Development Committee recommended that the Halfmoon Bay (Area B) Advisory Planning Commission meeting minutes of July 28, 2020 be received.

**Recommendation No. 20**     *Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development)*

The Planning and Community Development Committee recommended that the report titled Halfmoon Bay Official Community Plan Amendment Bylaw No. 675.3 and Zoning Amendment Bylaw No. 310.174 (Secret Cove Heights Development) – Public Hearing Report be received;

AND THAT *Halfmoon Bay Official Community Plan Amendment Bylaw 675.3* and *Sunshine Coast Regional District Zoning Amendment Bylaw 310.174* be abandoned.

## COMMUNICATIONS

**Recommendation No. 21**    *Communication from Parliamentary Secretary for Environment regarding funding to remove marine debris*

The Planning and Community Development Committee recommended that the correspondence from Sheila Malcolmson, MLA Nanaimo, Parliamentary Secretary for Environment dated August 31, 2020 regarding Small Ship Tour Operators Association (SSTOA) funding to remove marine debris be received.

**Recommendation No. 22**    *Communication regarding Petition: “Stop the proposed renaming of Madeira Park to Salalus*

The Planning and Community Development Committee recommended that the correspondence from Beryl Carmichael, 12791 Mainsail Road, Madeira Park dated August 16, 2020, regarding Petition: “Stop the proposed renaming of Madeira Park to Salalus” be received.

*Director Siegers left the meeting at 12:10 p.m.*

*The Committee recessed at 12:10 p.m. and reconvened at 12:18 p.m.*

## IN CAMERA

*The Committee moved In-Camera at 12:18 p.m.*

*That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) of the Community Charter – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.”*

*The Committee moved out of In-Camera at 12:23 p.m.*

**ADJOURNMENT**        12:24 p.m.

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Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT  
INFRASTRUCTURE SERVICES COMMITTEE**

**September 17, 2020**

RECOMMENDATIONS FROM THE INFRASTRUCTURE SERVICES COMMITTEE MEETING  
HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT AT 1975  
FIELD ROAD, SECHELT, BC

<b>PRESENT:</b>	Chair	Electoral Area E	D. McMahon
	Directors	Electoral Area F	M. Hiltz
		Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Town of Gibsons	D. Croal
		District of Sechelt	A. Toth
		District of Sechelt	D. Siegers
<b>ALSO PRESENT:</b>	Chief Administrative Officer		D. McKinley
	General Manager, Infrastructure Services		R. Rosenboom
	Manager, Solid Waste Services		R. Cooper (part)
	Chief Financial Officer / GM, Corporate Services		T. Perreault (part)
	Recording Secretary		T. Ohlson
	Media	1	
	Public	2	

*\*Directors and staff present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

**CALL TO ORDER** 9:45 a.m.

**AGENDA** The agenda was adopted as amended to add the following:

- Item #6A Curbside Food Waste Collection Service - Update

**PRESENTATIONS and DELEGATIONS**

**REPORTS**

*The General Manager, Infrastructure Services provided the Committee with a Water Supply Update which included information on weather conditions, water consumption, water demand, impact of Town of Gibsons Zone 3 uncoupling, water conservation stages, public engagement and the District of Sechelt Water Efficiency and Conservation Strategy.*

**Recommendation No. 1**      *Electoral Approval Process for Long-term Borrowing to Fund Water Meter Installation - Phase 3*

The Infrastructure Services Committee recommended that the report titled Electoral Approval Process for Long-term Borrowing to Fund Water Meter Installation - Phase 3 be received;

AND THAT an electoral approval process by Alternative Approval Process (AAP) with option to move to Assent Vote to authorize long-term borrowing to fund Phase 3 of the water meter installation project be confirmed;

AND THAT staff bring forward a report to the November 5/6 Special Corporate and Administrative Service Committee (2021 Pre-budget) meeting with an updated project budget and financial details regarding long-term borrowing for the water meter installation project.

**Recommendation No. 2**      *Sechelt Landfill Drop-Off Area Final Design*

The Infrastructure Services Committee recommended that the report titled Sechelt Landfill Drop-Off Area Final Design be received;

AND THAT the Sechelt Landfill Drop-Off Remediation budget be increased by \$940,110 to \$1,377,714 for the construction phase of the project;

AND THAT the Sunshine Coast Regional District authorize up to \$940,110 be borrowed, under Section 403 of the *Local Government Act*, from the Municipal Finance Authority, for the purpose of the Sechelt Landfill Drop-off Remediation project;

AND THAT the loan be repaid within five years with no rights of renewal;

AND FURTHER THAT the 2020-2024 Financial Plan be amended accordingly.

**Recommendation No. 3**      *Comprehensive Landfill Engineering Consulting Services Contract – Update*

The Infrastructure Services Committee recommended that the report titled Comprehensive Landfill Engineering Consulting Services Contract – Update be received;

AND THAT the contract with XCG Consulting Limited for general landfill engineering services be increased by \$167,000 to \$307,000 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 4**      *Cardboard at SCRD Landfill and Transfer Station Sites - Update*

The Infrastructure Services Committee recommended that the report titled Cardboard at SCRD Landfill and Transfer Station Sites - Update be received;

AND THAT the SCRD continue with the cardboard recycling program at the Sechelt Landfill and Pender Harbour Transfer Station;

AND THAT SCRD Bylaw No. 405 be amended to include cardboard as controlled waste;

AND FURTHER THAT a proposed cardboard tipping fee be included in the report on the review of all tipping fees of diverted materials to be presented at a Committee in Q4 2020.

*The Manager, Solid Waste Services provided the Committee with an update on the Curbside Food Waste Collection service which included information on the launch date of program, outreach and engagement, SCRD collects App and feedback/inquiries received from public.*

**Recommendation No. 5**      *Water Supply Advisory Committee Minutes – July 14, 2020*

The Infrastructure Services Committee recommended that the Water Supply Advisory Committee minutes of July 14, 2020 be received.

**Recommendation No. 6**      *Transportation Advisory Committee – July 16, 2020*

The Infrastructure Services Committee recommended that the Transportation Advisory Committee minutes of July 16, 2020 be received.

**Recommendation No. 7**      *Solid Waste Management Plan Monitoring Advisory Committee – July 21, 2020*

The Infrastructure Services Committee recommended that the Solid Waste Management Plan Monitoring Advisory Committee minutes of July 21, 2020 be received.

**Recommendation No. 8**      *Water Supply Advisory Committee Minutes – August 11, 2020*

The Infrastructure Services Committee recommended that the Water Supply Advisory Committee minutes of August 11, 2020 be received.

**Recommendation No. 9**      *Water Supply Advisory Committee Minutes – September 1, 2020*

The Infrastructure Services Committee recommended that the Water Supply Advisory Committee minutes of September 1, 2020 be received;

AND THAT the following recommendations contained therein be adopted and acted upon as follows:

**Recommendation No. 3**      *Long-term Water Supply Sources*

The Water Supply Advisory Committee recommended that the Board consider initiating a study in 2021 to confirm the technical, regulatory, and financial feasibility of Clowhom Lake, Sakinaw Lake, and Rainy River as long-term water supply sources for the Sunshine Coast;

AND THAT such study will consider the conceptual alternatives included in the 2007 Dayton & Knight Ltd. Technical Memorandum as well as other alternatives.

**Recommendation No. 5**      *Meeting Schedule for Water Supply Advisory Committee*

The Water Supply Advisory Committee recommended that as per Section 4.2 of the Committee's Terms of Reference, the meeting schedule for the Water Supply Advisory Committee be changed to meet on a monthly basis from October 2020 to February 2021.

**Recommendation No. 6**      *Public Engagement on Water Supply and Demand Management*

The Water Supply Advisory Committee recommended that the Water Supply Advisory Committee provide comment on the SCRD's public engagement processes on water supply and demand management.

**Recommendation No. 7**      *Correspondence Sechelt and District Chamber of Commerce*

The Water Supply Advisory Committee recommended that the correspondence from the Sechelt and District Chamber of Commerce dated August 14, 2020 regarding the leak detection in SCRD watermains be received for information;

AND THAT the Sechelt and District Chamber of Commerce letter dated August 14, 2020 be referred to the Water Supply Advisory Committee for consideration.

**Recommendation No. 10**      *Raw Water Reservoir*

The Infrastructure Services Committee recommended that the following recommendation from the September 1, 2020 Water Supply Advisory Committee meeting be considered as part of the staff report on the results of the Raw Water Reservoir - Phase 3b to be presented at a future Committee meeting:

**Recommendation No. 1**      *Raw Water Reservoir*

The Water Supply Advisory Committee recommended that the Raw Water Reservoir project be put on hold after completion of this year's study;

AND THAT further analysis of additional water supply sources be explored before advancement of the Raw Water Reservoir project.

**Recommendation No. 11**      *Groundwater Investigation*

The Infrastructure Services Committee recommended that the following recommendation from the September 1, 2020 Water Supply Advisory Committee meeting be considered as part of the staff report on the results of this year's groundwater investigation projects to be presented at a future Committee meeting:

**Recommendation No. 2**      *Groundwater Investigation*

The Water Supply Advisory Committee recommended that the Board consider initiating a desktop study in 2021 to confirm the hydrogeotechnical feasibility of not yet fully explored aquifers as additional groundwater sources in the region, including the Dusty Road well.

**COMMUNICATIONS****Recommendation No. 12**     *Correspondence federal regulations to reduce plastic waste*

The Infrastructure Services Committee recommended that the correspondence from the Honourable Minister Wilkinson dated July 28, 2020 regarding federal regulations to reduce plastic waste be received.

**Recommendation No. 13**     *Correspondence Church Road Well Field Project notification under the Environmental Assessment Act*

The Infrastructure Services Committee recommended that the correspondence from the Honourable Minister Heyman dated July 31, 2020 regarding Church Road Well Field Project notification under the *Environmental Assessment Act* be received.

**Recommendation No. 14**     *Correspondence Leak detection in SCRD watermains*

The Infrastructure Services Committee recommended that the correspondence from the Sechelt & District Chamber of Commerce dated August 14, 2020 regarding leak detection in SCRD watermains be received.

AND THAT SCRD send a letter to the Sechelt & District Chamber of Commerce with update on leak detection in the SCRD watermains.

**Recommendation No. 15**     *Correspondence COVID-19 Financial Relief for Transit*

The Infrastructure Services Committee recommended that the correspondence from the Honourable Minister Trevena received August 17, 2020 regarding COVID-19 financial relief for Transit be received.

**Recommendation No. 16**     *Correspondence Church Road Well Field Project*

The Infrastructure Services Committee recommended that the correspondence from the Environmental Assessment Office dated August 25, 2020 regarding the Church Road Well Field Project be received.

**Recommendation No. 17**     *Correspondence Public Input on Improvements to the Sunshine Coast Ferry Service*

The Infrastructure Services Committee recommended that the correspondence from BC Ferries dated August 26, 2020 regarding public input on improvements to the Sunshine Coast Ferry Service be received;

AND THAT the SCRD send a letter to Brian Anderson of BC Ferries requesting that a Sunshine Coast local government elected official be appointed as part of the Project Working Group.

**Recommendation No. 18**     *Correspondence Letter of Support for Grant Funding*

The Infrastructure Services Committee recommended that the correspondence from the Loon Foundation dated September 1, 2020 regarding letter of support for grant funding under the Community, Culture and Recreation Program of the Investing in Canada Infrastructure Program and the Island Coastal Economic Trust, be received;



AND THAT the SCRD send the two letters requested by the Loon Foundation in support of grant funding prior to the deadlines indicated, with further endorsement at a future SCRD Board meeting.

**Recommendation No. 19**     *Correspondence Prioritize Rural Connectivity*

The Infrastructure Services Committee recommended that the correspondence from TELUS dated September 10, 2020 regarding a letter to the Prime Minister to prioritize rural connectivity be received;

AND THAT the SCRD send a letter to the Prime Minister with a request to prioritize rural connectivity.

**IN CAMERA**

*The Committee moved In-Camera at 11:28 a.m.*

That the public be excluded from attendance at the meeting in accordance with Section 90(1) (a) of the Community Charter – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality”.

*The Committee moved out of In Camera at 11:44 a.m.*

**Recommendation No. 20**     *Water Supply Advisory Committee Terms of Reference*

The Infrastructure Services Committee recommended that the Water Supply Advisory Committee's Terms of Reference be amended as follows:

- Section 3.1 – Membership – “...and not more than 11 voting members, with the following representation:...”;

**ADJOURNMENT**                      11:45 a.m.

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Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT  
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

**September 17, 2020**

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD IN THE BOARD ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT*:</b>	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area D	A. Tize
		Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		Town of Gibsons	D. Croal
		District of Sechelt	A. Toth
		Sechelt Indian Government District	W. Paull
<b>ALSO PRESENT*:</b>	Chief Administrative Officer		D. McKinley
	G.M., Corporate Services / Chief Financial Officer		T. Perreault
	G.M., Infrastructure Services		R. Rosenboom (Part)
	G.M., Planning and Community Development		I. Hall (Part)
	Sr. Mgr., Human Resources		G. Parker (Part)
	Manager, Asset Management		K. Doyle (Part)
	Administrative Assistant / Recorder		T. Crosby
	Media		1
	Public		0

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

**CALL TO ORDER** 1:30 p.m.

**AGENDA** The agenda was adopted as amended, as follows:

- NEW BUSINESS: Human Resource Metrics

**REPORTS**

**Recommendation No.1** 2020 Budget Project Status Report

The Corporate and Administrative Services Committee recommended that the report titled Budget Project Status Report – September 2020 be received.

**Recommendation No. 2**     *2019-2023 Strategic Plan Review*

The Corporate and Administrative Services Committee recommended that the report titled 2019-2023 Strategic Plan Review be received;

AND THAT the proposed updates to the 2019-2023 Strategic Plan identified in the September 3 / 4, 2020 Strategic Plan Review meeting notes be approved and incorporated into the Strategic Plan as presented.

**Recommendation No. 3**     *Grants Status Update*

The Corporate and Administrative Services Committee recommended that the report titled Grants Status Update be received;

AND THAT the Sunshine Coast Regional District (SCRD) submit an application to the Investing in Canada Infrastructure Program – British Columbia – Community, Culture and Recreation Infrastructure for the Sechelt Aquatic Centre Building Envelope - Review and Energy Efficiency Improvement Project;

AND FURTHER THAT SCRD Board support the project and commit to its share of up to \$250,000 of the project, as well as cost overruns.

**Recommendation No. 4**     *Financial Sustainability Policy Review*

The Corporate and Administrative Services Committee recommended that the report titled Financial Sustainability Policy Review be received;

AND THAT the recommended Policy amendments be approved, as follows:

- 4.6.2 Each budget cycle, the Board will consider the cost of existing services at existing service levels, *or reducing service levels*, before considering enhancements.

*The Committee recessed at 2:45 p.m. and reconvened at 3:30 p.m.*

**Recommendation No. 5**     *Community Recreation Facilities Capital Funding Updated and COVID-19 Implications*

The Corporate and Administrative Services Committee recommended that the report titled Community Recreation Facilities Capital Funding Update and COVID-19 Implications be received;

AND THAT the Community Recreation Facilities Capital Funding Update report be referred to a future Committee as part of the 2021 Budget deliberations for further consideration, including additional information on the implications to transitioning capital renewal funding to parcel taxes vs. property taxation (ad valorem).

**Recommendation No. 6**     *Community Recreation Facilities Funding Review*

The Corporate and Administrative Services Committee recommended that staff undertake a user fee review with consideration to a potential reduction of supply of facility capacity and provide recovery options for a user share of COVID-19 related costs.

**Recommendation No. 7**      *Process for Amending Established Wastewater Services*

The Corporate and Administrative Services Committee recommended that the report titled Process for Amending Established Wastewater Services be received for information.

**Recommendation No. 8**      *Review of Bylaw 320*

The Corporate and Administrative Services Committee recommended that the report titled Review of Bylaw 320 With Respect to Wastewater Systems be received for information.

**NEW BUSINESS**

*The Committee discussed Human Resource Metrics.*

**Recommendation No. 9**      *Human Resource Metrics*

The Corporate and Administrative Services Committee recommended that industry standard Human Resources metrics be included in the Bi-Annual Corporate and Administrative Services Committee reporting (e.g. new hires, positions filled, active grievances, etc.).

**IN CAMERA**

*The Committee moved In-Camera at 4:10 p.m.*

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* – “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

*The Committee moved out of In Camera at 4:24 p.m.*

**ADJOURNMENT**                      4:25 p.m.

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Committee Chair

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Regular Board, October 8, 2020

**AUTHOR:** Dean McKinley, Chief Administrative Officer  
Tracey Hincks, Executive Assistant

**SUBJECT:** 2020 PROVINCIAL CABINET MINISTERIAL MEETING NOTES

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### RECOMMENDATION(S)

**THAT the report titled 2020 Provincial Cabinet Ministerial Meeting Notes be received.**

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### BACKGROUND

To uphold the provincial health guidelines, the 2020 Union of BC Municipalities (UBCM) Convention was held virtually this year. The Ministerial meetings were held via Convention call during the week of September 14-18, 2020, a week prior to the UBCM Convention.

UBCM's annual Convention provides a forum for local governments in British Columbia to come together as one voice to develop position statements and advocate for action on provincially significant local issues with senior levels of government.

### DISCUSSION

The SCRD requested and was granted five ministerial meetings as follows:

1. Ministry of Environment – ICI Packaging and Paper Products Recycling Regulations
2. Ministry of Indigenous Relations and Reconciliation – Foundation Agreement
3. Ministry of Transportation and Infrastructure – Permitting for Water Supply Projects, Storm Water Management and Secondary Road Maintenance
4. Ministry of Municipal Affairs and Housing – Business Licensing for Regional Districts
5. Ministry of Forests, Lands and Natural Resource Operations and Rural Development – Well Permits, DL1313 and Cumulative Effects of Land Use Planning

The Sunshine Coast was well represented at the Ministerial meetings as the SCRD Board collaborated with the Elected Officials from the District of Sechelt, shíshálh Nation and Town of Gibsons. MLA Nicholas Simons was also invited to all the meetings and attended when his schedule allowed. Notes from the respective meetings are attached (Attachment A).

In addition to the Ministerial meetings, the SCRD sponsored nine resolutions for endorsement consideration by the UBCM membership:

- Business Licensing Authority for Regional Districts
- Marine Debris
- Medical Cannabis Safety Concerns
- Stormwater Management
- Secondary Rural Road Maintenance
- Abandoned Vehicles
- Police Based Victim Services
- ICI Packaging & Paper Products Recycling Regulation
- Cumulative Effects of Land Use Decisions

## **STRATEGIC PLAN AND RELATED POLICIES**

This initiative aligns with the Board Strategic Plan directive: Working Together – to lead, encourage and support our partners and stakeholders in working together to understand and address the opportunities and challenges facing our region.

## **CONCLUSION**

The SCRD Board worked together with neighboring local governments to present ‘Team Sunshine Coast’ as a collaborative, united front on local issues. The SCRD requested and received five Provincial Ministerial meetings. The notes from those meetings are attached for information.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X – D. McKinley	Other	



## 2020 MINISTERIAL MEETING NOTES – SCRD

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### Notes prepared by Tracey Hincks

#### Ministry of Environment and Climate Change – September 15, 2020

Ministry: Minister George Heyman, Kevin Jardine, Deputy Minister, Laurel Nash, Assistant Deputy Minister

Attendance: Alton Toth, Lori Pratt, David Croal, Mark Hiltz, Leonard Lee, Andreas Tize, Matt McLean, Dean McKinley, Remko Rosenboom

Topic: ICI Packaging and Paper Products Recycling Regulation

Background: EPR programs have yet to be expanded to include ICI packaging and paper products which is having a disproportionate impact on remote and rural communities where access to private or commercial recycling services is limited and often unavailable.

Ask: That the Province act on amending the Recycling Regulation to expand BC's Extended Producer Responsibility (EPR) programs to include product categories for Industrial, Commercial and Institutional packaging and paper products.

Feedback/Follow-up: Expecting 2021 implementation of Recycling Regulation Policy Intentions Paper dated September 12, 2020. This document can be found on the Ministry website at [https://www2.gov.bc.ca/assets/gov/environment/waste-management/organic-waste/reports-and-papers/2020\\_recycling\\_regulation\\_policy\\_intentions\\_paper.pdf](https://www2.gov.bc.ca/assets/gov/environment/waste-management/organic-waste/reports-and-papers/2020_recycling_regulation_policy_intentions_paper.pdf)

#### Ministry of Indigenous Relations and Reconciliation –September 15, 2020

Ministry: Minister Scott Fraser, Heinz Dyck, Chief Negotiator

Attendance: Lori Pratt, Leonard Lee, Darnelda Siegers, Andreas Tize, Mark Hiltz, Alton Toth, Dean McKinley

Topic: Foundation Agreement

Background: There have been multiple UBCM resolutions including 2019 UBCM Executive Resolution SR1 requesting that the Province ensure that the principles of mutual respect, consultation and cooperation as outlined in the *Community Charter* are adhered to and implemented and express the importance of recognizing local governments that need to be consulted and engaged on matters that will affect them.

Ask: The Province coordinate with the shíshálh Nation and the SCRD to include representation on all levels of various governing, planning and implementation tables envisioned by the shíshálh Nation / British Columbia Foundation Agreement and consider potential financial support for such collaboration.

Feedback/Follow-up: There is no funding to support local governments. The Province can provide in-kind staff-to-staff support. Amending decision making model under Foundation Agreement to incorporate SCRD as recently discussed with SCRD Board would require legislative changes and can take a couple of years for full implementation. Ministry staff will



## 2020 MINISTERIAL MEETING NOTES – SCRD

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engage with SCRD staff to explore opportunities to work in spirit of this amendment in the meantime.

### **Ministry of Transportation and Infrastructure –September 15, 2020**

Ministry: Minister Claire Trevena, Grant Main, Deputy Minister, Renee Mounteney, Assistant Deputy Minister

Attendance: Lori Pratt, Donna McMahon, Mark Hiltz, Leonard Lee, Andreas Tize, Alton Toth, Matt McLean, Darnelda Siegers, Nicholas Simons, Remko Rosenboom, Dean McKinley

#### **Topic 1: Church Road Well Field Project Permits**

Background: SCRD staff are currently working with Ministry staff on the authorizations required to construct the water mains associated with this project within the Ministry's right-of-way and on addressing significant drainage concerns in the project area. In order to meet the indicated timeline, priority attention to this file by your Ministry's staff is essential.

Ask: A priority processing of the SCRD's applications associated with this project is essential and requested.

Feedback/Follow-up: Will work with staff, multiple site visits have been conducted, and will assist to help meet the January 2021 deadline for project construction.

#### **Topic 2: Stormwater Management**

Background: MOTI, as the subdivision approving authority, is primarily responsible for the design and maintenance of drainage works related to public roads in rural areas, and does not enforce or regulate stormwater and drainage related problems from one property to the next once development has been approved.

Ask: That MOTI develop and implement management strategies for stormwater management.

Feedback/Follow-up: They are happy to work with SCRD to implement, climate adaptation for building permits, guidelines have changed for climate change. Will circle back with their engineer.

#### **Topic 3: Secondary Rural Road Maintenance**

Background: There is growing concern about the state of secondary roads in rural communities that are in need of safety improvements such as more frequent refreshment of pavement lane markings which are essential to ensuring the safe flow of vehicle, bicycle, and pedestrian traffic, especially in more remote areas where street lighting may be minimal or non-existent.

Ask: The Province review service level standards and increase funding for the upkeep of secondary roads in the provincial road network to ensure safe and accessible transportation options for rural communities who depend on them for day-to-day personal and business transportation.





## 2020 MINISTERIAL MEETING NOTES – SCRD

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Feedback/Follow-up: Aware of concerns in rural areas, increase parameters of the maintenance contracts, working with contractors to ensure areas get the services they need. Ongoing auditing of maintenance contract to ensure budget is used wisely. There is an expectation that the work will be done. Would like to work together.

### **Ministry of Municipal Affairs and Housing BC – September 16, 2020**

Ministry: Minister Selina Robinson, Tara Faganello, Assistant Deputy Minister

Attendance: Lori Pratt, David Croal, Darnelda Siegers, Andreas Tize, Donna McMahon, Leonard Lee, Mark Hiltz, Alton Toth, Nicholas Simons, Dean McKinley

Topic: Business Licensing for Regional Districts

Background: The *Community Charter* provides municipalities the authority to regulate businesses through a business licensing structure, while regional districts have not been granted business licensing authority and must undertake a lengthy legislative application process in order to be granted that authority through provincial regulation.

Ask: That the Ministry explore options to amend the Local Government Act to provide regional districts legislative authority for business licensing to ensure fair and equal access for all local governments wishing to utilize business licensing as a tool to support compliance with local bylaws.

Feedback/Follow-up: Central Okanagan has the authority to issue business licenses. It is a complex process to change the legislative framework. Advised to contact Central Okanagan for feedback. Consideration for business licensing is examined on a case-by-case basis by the Province. Otherwise business licensing would have to meet the needs of all regional districts. Cautioned about taking on this responsibility. ADM to follow-up with next steps. UBCM has a working group for STRs.

Action item: CAO to reach out to Central Okanagan CAO to discuss and get additional information.

### **Ministry of Forests, Lands and Natural Resource Operations and Rural Development – September 17, 2020**

Ministry: Minister Doug Donaldson, Allan Johnsrude, Regional Executive Director, South Coast

Attendance: Lori Pratt, Donna McMahon, Darnelda Siegers, Bill Beamish, Leonard Lee, Mark Hiltz, Andreas Tize, Alton Toth, David Croal, Nicholas Simons, Dean McKinley, Remko Rosenboom, Ian Hall



## 2020 MINISTERIAL MEETING NOTES – SCRD

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### Topic 1: Fast Track Water Supply Expansion

Background: The Church Road Groundwater Improvement Project, currently in final design and permitting, will, when operational, reduce the current peak summer drought deficit by approximately 50 percent. Within the next six months the SCRD will consider the feasibility studies for the development of the additional water supply sources to address the current water crisis by 2025.

Ask: That in order to address our water supply crisis by 2025, any related water license and land tenure applications will receive a similar ongoing provincial support with hopes of addressing our supply crisis by 2025.

Feedback/Follow-up: Aware of the issues and recalls problem. Good to hear we are on track to finding additions water for the community. As we have already gone through the application process with Church Road, we are well positioned to have the required paperwork in order for future well permitting applications following a similar process (with elevated priority processing) as is in place for the Church Rd project.

### Topic 2: DL 1313

Background: This 120-acre property, located on the slopes of Mount Elphinstone. The steep and very wet soils provide rich growing conditions for timber, and exceptional biodiversity. Many small creeks flow through the forest into the Chaster creekshed and they swell dramatically in winter, often flooding properties on the benchland below.

Ask: The Province consider one of the following solutions:

- Below market grant of the entire parcel to the SCRD for park (or other) purposes (Land Act s. 51)
- Conditional withdraw of the land for conservation purposes (Land Act s. 17)

Feedback/Follow-up: BCTS has a renewed engagement process. The existing harvest proposal has been withdrawn and will be reconsidered no sooner than May 2022. There is time to discuss and work with First Nations. The Minister will be discussing with staff.

### Topic 3: Cumulative Effects of Land Use Planning

Background: Provincial ministries often consider applications to make private or industrial use of provincial public land independently of each other and do not have or apply sufficient regulatory frameworks for ensuring long term ecological resilience such as integrated multidisciplinary land use planning or cumulative effects analysis before authorizing applications for use.

Ask: The Province be urged to develop and implement integrated, multidisciplinary / multi-ministry land use planning and cumulative effects analysis tools to be applied to long term planning at the watershed scale and to individual applications to make private use of provincial



## 2020 MINISTERIAL MEETING NOTES – SCRD

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public lands, with the goal of restoring and mitigating further damage to ecological resilience and protecting public infrastructure assets for the long term.

Feedback/Follow-up: The Province has developed a cumulative effects analysis draft engagement strategy. The Stewardship Baseline Objective Tool (SBOT). Objectives are set for different economic, social, and environmental values through regulations and policy, land use plans, and operational management objectives. Assessments are prepared to determine how well those objectives are being met through inventory and monitoring initiatives. Government, industry and other partners then take actions to directly manage these values. The SBOT incorporates the cumulative effects framework or CEF.

The CEF framework incorporates the combined effects of all activities and natural processes into decision-making to help avoid unintended consequences to identified economic, social and environmental values.

<https://www2.gov.bc.ca/gov/content/environment/natural-resource-stewardship/cumulative-effects-framework>

The tool has interactive maps designed to support decision makers. Staff are happy to provide a virtual presentation.

## SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

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**TO:** Regular Board, October 8, 2020

**AUTHOR:** Dean McKinley, Chief Administrative Officer  
Tracey Hincks, Executive Assistant

**SUBJECT:** 2019-2023 AMENDED STRATEGIC PLAN

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### RECOMMENDATION(S)

**THAT the report titled 2019-2023 Amended Strategic Plan be received;**

**AND THAT the 2019-2023 Strategic Plan be adopted as presented.**

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### BACKGROUND

The draft 2019-2023 Strategic Plan was presented at the September 17, 2020 Corporate and Administrative Services Committee meeting. The following recommendation resulted from that meeting:

**Recommendation No. 2**      2019-2023 Strategic Plan Review

*The Corporate and Administrative Services Committee recommended that the report titled 2019-2023 Strategic Plan Review be received;*

*AND THAT the proposed updates to the 2019-2023 Strategic Plan identified in the September 3 / 4, 2020 Strategic Plan Review meeting notes be approved and incorporated into the Strategic Plan as presented.*

### DISCUSSION

A review of the 2019-2023 Strategic Plan was conducted on September 3 and 4, 2020 with Board and senior staff. The COVID-19 pandemic created many financial challenges, disruptions in our regular business processes. The strategic tactics and targets were reviewed, prioritized and incorporated into the amended Strategic Plan (Attachment A).

#### *Financial Implications*

The Strategic Plan will provide significant guidance and input for preparation and finalization of the SCRD's Financial Plan beginning in the 2021 budget year.

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*Communications Strategy*

A communications strategy is being formulated to inform the public, community partners and stakeholders of the focus area goals, strategies, tactics and targets contained within the SCRD 2019-2023 Strategic Plan

**CONCLUSION**

A review of the 2019-2023 Strategic Plan was conducted on September 3 and 4, 2020. Notes and amendments from the plan were presented the September 17, 2020 Corporate and Administrative Services Committee meeting for consideration.

The amended 2019-2023 Strategic Plan is ready for consideration for adoption by the Board.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X – D. McKinley	Other	



2019 > 2023

SUNSHINE COAST REGIONAL DISTRICT

# STRATEGIC PLAN

Updated September 2020





# SUNSHINE COAST REGIONAL DISTRICT OVERVIEW

The Sunshine Coast Regional District (SCRD) is made up of distinct small communities within the territories of the shíshálh and Skwxwú7mesh Nations, each with their own identity and values, with a shared love of this beautiful place, a wealth of cultural activities, and a respect for our history and natural environment.

Managing development and population growth in an era of climate change will challenge us. We must sharply reduce our GHG emissions while building resilience and finding collaborative solutions for pressing issues such as our water supply, garbage disposal and land use planning.

## OUR ROLE

The SCRD provides a variety of services that support our quality of life, protect our natural environment and foster economic growth. As a regional district, the SCRD is proactive and plays a leadership role in developing solutions to the regional challenges we face and encouraging the best use of our collective talent and resources.

## OUR APPROACH

As we fulfill our roles and responsibilities as a regional district, the SCRD will be:

- **ENGAGED** with our communities by actively listening and sharing information
- **RESPECTFUL** of the views and interests of our residents, our peers, our partners and our staff
- **BOLD** and **DELIBERATE**, acting with courage and purpose

## PURPOSE OF THE STRATEGIC PLAN

The 2019-2023 Strategic Plan reflects the collective vision of the SCRD Board of Directors and provides strategies to guide the SCRD's decisions and allocation of resources. The plan also supports and encourages collaboration among our partners and community stakeholders in the pursuit of regional goals and aspirations. Strategies will be implemented through annual budgets and Service Plans and we will monitor and measure the implementation of this plan through regular updates to the Board and our Annual Report.



A  
Egmont/Pender  
Harbour

B  
Halfmoon  
Bay

Sechelt Indian  
Government  
District

C  
District of  
Sechelt

D  
Roberts  
Creek

E  
Elphinstone

F  
West Howe  
Sound

Gibsons



# MESSAGE

## FROM THE CHAIR & BOARD



The Sunshine Coast Regional District (SCRD) is pleased to present our 2019-2023 Strategic Plan. We are honoured to live, work and play on the traditional territories of the shíshálh and Skwxwú7mesh First Nations and we are grateful for their partnerships and generosity in sharing this beautiful place.

The election in Autumn 2018 brought many new voices to local government on the Sunshine Coast. These new perspectives are threaded throughout our Strategic Plan, bringing forward the concerns and the priorities we have heard from our community.

Many large issues face our coast as a whole and it is important that we tackle them with intention and purpose, while respecting diverse views and needs. Community resilience and climate change adaptation are quickly becoming top concerns for all citizens, and local governments must be part of the solution. This strategic focus area will be the lens that will guide our strategies and tactics under each of our five focus areas.

Responsible infrastructure management, including natural asset management, is a key responsibility of regional government. We will continue to effectively maintain, build and replace these investments for today and the future.

Advocacy to the provincial and federal governments and other agencies for our coast, our people, and our future is crucial for our continued success. Unifying our voices through regional collaboration and partnerships between all governments and stakeholders will build a strong foundation for all citizens.

This board is committed to being transparent and collaborative with our constituents and other local governments, including our First Nations partner of the shíshálh nation and building our relationship with the Skwxwú7mesh nation.

We cannot accomplish big goals without bringing everyone with us. Through consultation, conversation and community partnership, we will move forward together.



## SUNSHINE COAST REGIONAL DISTRICT DIRECTORS

### MUNICIPAL DIRECTORS

#### DISTRICT OF SECHELT

Darnelda Siegers (Vice Chair)  
Alton Toth

#### TOWN OF GIBSONS

David Croal

#### SECHELT INDIAN GOVERNMENT DISTRICT

Warren Paull

### ELECTORAL AREA DIRECTORS

#### AREA A

Egmont/Pender Harbour:  
Leonard Lee

#### AREA B

Halfmoon Bay:  
Lori Pratt (Chair)

#### AREA D

Roberts Creek:  
Andreas Tize

#### AREA E

Elphinstone:  
Donna McMahon

#### AREA F

West Howe Sound:  
Mark Hiltz

# STRATEGIC FOCUS AREAS

### ENGAGEMENT AND COMMUNICATION



### ASSET STEWARDSHIP



### ADVOCACY

### COMMUNITY RESILIENCE AND CLIMATE CHANGE ADAPTATION



### WORKING TOGETHER









# ENGAGEMENT & COMMUNICATIONS

## GOAL

To proactively engage with our residents, partners and staff in order to share information and obtain their input on issues and decisions that affect them.

## WHY?

A commitment to public and staff engagement will enhance our residents' trust and confidence in the decisions of their local government and foster a more inclusive and rewarding work environment for our staff and volunteers.

STRATEGIES	TACTICS	TARGETS
<b>1.1 DEVELOP PUBLIC OUTREACH AND ENGAGEMENT STRATEGY</b>	Develop public engagement policy and review and update public participation toolkit	2019-2020
	Provide training and ensure adequate resources for the planning and delivery of public engagement activities	2020
	Develop displays, materials and other media to increase awareness of the other levels of government and SCRD programs and services	2021
	Review role and mandate of advisory committees and commissions	2021
<b>1.2 ENSURE EFFECTIVE INTERNAL ENGAGEMENT</b>	Enhance the distribution of internal communication to include elected officials, volunteers and staff including those without email	Ongoing
	Review and update employee recognition programs	2020
	Develop employee and volunteer engagement program	2020
<b>1.3 ENHANCE ON-LINE TOOLS TO IMPROVE FUNCTIONALITY AND USER EXPERIENCE</b>	Redesign and replace corporate website	2019-2020
	Provide, promote and improve online access to services such as building permit applications and inspection scheduling, development applications, bill payments and facility bookings	2021
	Develop apps for services such as 'call for service' and waste/recycling collection	2020



## STRATEGIC FOCUS AREA 2



# ASSET STEWARDSHIP

## GOAL

To ensure that the SCRD's built and natural assets serve our residents now, and in the future.

## WHY?

The SCRD manages hundreds of millions of dollars in infrastructure that delivers a range of services to residents. We must effectively maintain, replace and develop new infrastructure to meet current and future demands.

STRATEGIES	TACTICS	TARGETS
<b>2.1 PLAN FOR AND ENSURE YEAR-ROUND WATER AVAILABILITY NOW AND IN THE FUTURE</b>	Complete and adopt Water Sourcing Policy	2020
	Investigate and/or develop water supply plans for North and South Pender, Langdale, Soames, Granthams, Eastbourne, Cove Cay, Egmont and Chapman Creek water systems	2022
	Investigate and/or develop water supply sources for North and South Pender, Langdale, Soames, Granthams, Eastbourne, Cove Cay, Egmont and Chapman Creek water systems	2023
	Review and update Drought Response Plan to ensure alignment with water supply capacity	Ongoing
	Expand water conservation programs and increase engagement with residents and stakeholders on water conservation	2020
	Hold water summit to engage community stakeholders on long term water management strategy	2020
	Complete development and implementation and plan for community engagement of a water metering program	2023
	Develop strategic action plan for protection of watersheds and aquifers	TBD
<b>2.2 CONTINUE TO DEVELOP AND IMPLEMENT COMPREHENSIVE ASSET STEWARDSHIP STRATEGY</b>	Develop and implement asset stewardship plan components including asset inventory, condition assessments, levels of service, risk assessments, capital and operational maintenance plans and funding strategies	2019-2022
	Integrate asset stewardship policies into growth management strategies/official community plans	2020-2021
	Incorporate natural asset stewardship into Corporate Asset Stewardship Strategy	2020-2021
<b>2.3 ACHIEVE SUSTAINABLE SOLID WASTE MANAGEMENT</b>	Update and implement Regional Organics Diversion Strategy, including curbside collection services, outreach and education program and organics ban from landfill	2020
	Undertake Solid Waste Management Demand Analysis and develop options for long-term solid waste management approach for garbage, recycling, organics	2020
	Undertake effectiveness review of current Solid Waste Management Plan and update plan with future waste disposal strategies	2021-2022
	Re-establish Solid Waste Plan Monitoring Advisory Committee	2019









## WORKING TOGETHER

### GOAL

To lead, encourage and support our partners and stakeholders in working together to understand and address the opportunities and challenges facing our region.

### WHY?

Sunshine Coast residents are served by multiple local governments, First Nations governments, Islands Trust, School District 46, Vancouver Coastal Health and a variety of other agencies and organizations. We need to share information and work together.

STRATEGIES	TACTICS	TARGETS
<b>3.1 ENHANCE FIRST NATIONS RELATIONS AND RECONCILIATION</b>	Meet at the governance and administration levels to discuss opportunities for collaboration and process improvement	2019-2022
	Enhance corporate and community knowledge and awareness of First Nations history and culture	2019-2022
	Develop or update protocol agreements with First Nations governments	2020
<b>3.2 DEVELOP GROWTH MANAGEMENT PLAN</b>	Pursue regional planning framework for local governments and First Nations to address regional growth with consideration to economic, social, and environmental values and impacts	2020
<b>3.3 INCREASE INTERGOVERNMENTAL COLLABORATION</b>	Strive to align processes and policies across jurisdictions	2021
	Identify and implement opportunities for joint initiatives, collaboration and information sharing between local governments	2019-2022









## COMMUNITY RESILIENCE AND CLIMATE CHANGE ADAPTATION

### GOAL

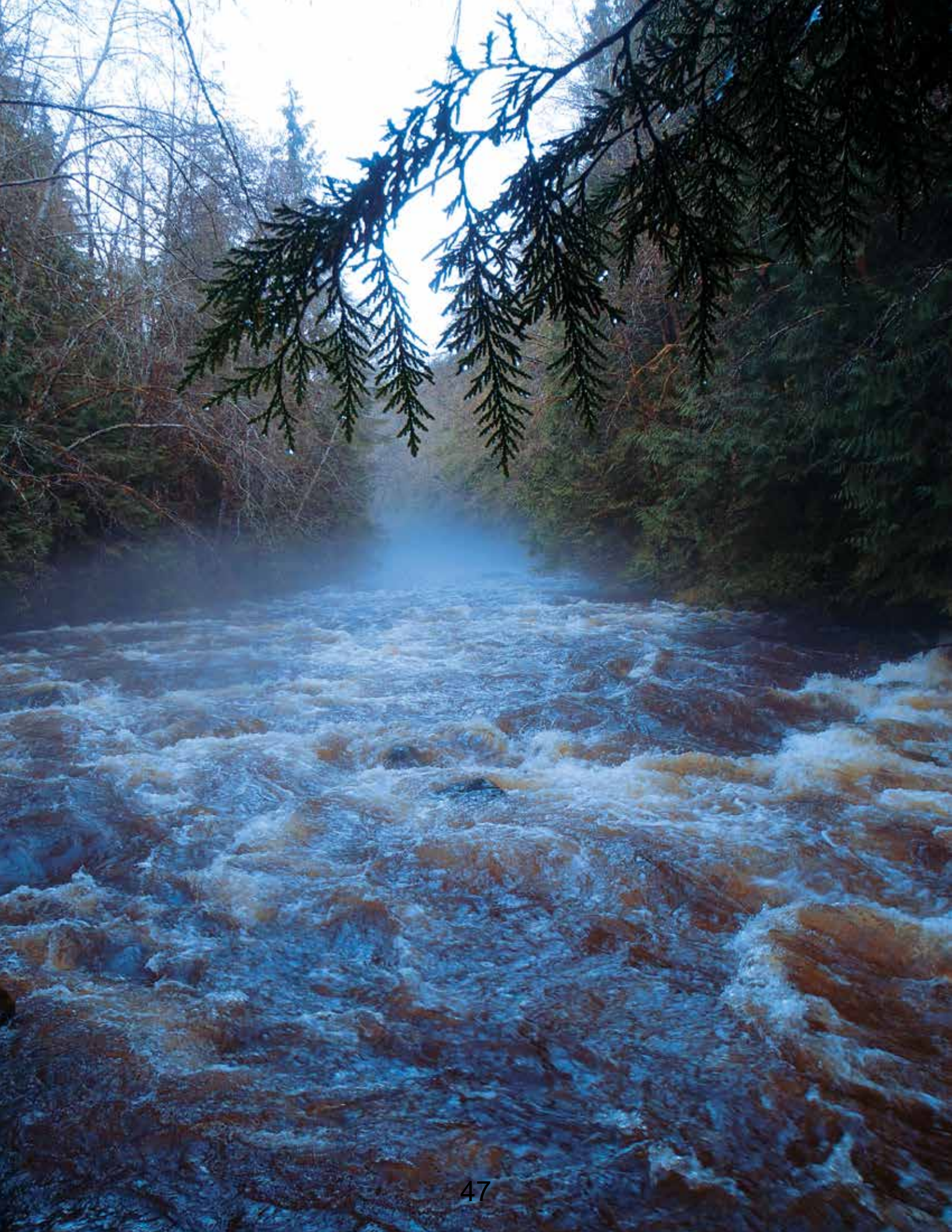
In the face of a global climate emergency we must move swiftly to reduce GHG emissions and enhance our region's resiliency to the effects of a changing climate.

### WHY?

We are already seeing the impacts of climate change, including increasingly severe seasonal drought, sea level rise, wildfires and extreme weather events. We must put plans and measures in place to inform and prepare our citizens and protect and adapt our infrastructure.

STRATEGIES	TACTICS	TARGETS
<b>4.1 DEVELOP CLIMATE CHANGE ADAPTATION STRATEGY</b>	Review climate change projections and complete climate change impact mapping	2020
	Undertake risk/vulnerability assessments for communities and infrastructure	2021
	Develop and implement adaptation strategies and measures including emergency plans, for priority risk areas	2022-2023
<b>4.2 UPDATE COMMUNITY ENERGY AND EMISSIONS PLAN</b>	Update community emissions inventory	2020
	Set community emission reduction targets	2021
	Develop community partnership model for emission reduction projects	2022
<b>4.3 ACHIEVE CARBON NEUTRALITY (CORPORATE)</b>	Update corporate emissions inventory and set new targets	2021
	Undertake steps to achieve Climate Action Revenue Incentive Program (CARIP) Level 4 (carbon neutrality)	2021
	Develop corporate fleet management strategy	2020
<b>4.4 ENHANCE COVID-19 RESILIENCE</b>	Review programs/facilities/services and in accordance with public health directives implement methods to deliver programs/services remotely	2021
<b>4.5 PROMOTE SOCIAL EQUITY</b>	Active commitment to fairness, justice and equality in the formulation and implementation of public policy, distribution of public services and management of all institutions serving the public directly or by contract	Ongoing
	Develop a social equity lens	2021







## STRATEGIC FOCUS AREA 5



# ADVOCACY

## GOAL

To advance a collective voice to represent the interests of the region with the Provincial and Federal governments and other agencies responsible for providing governance and services in our region.

## WHY?

We need to influence government policies and practices that impact our residents and our communities. Strive to align advocacy efforts with neighbouring local governments and First Nations.

TOPIC	AUDIENCE
<b>5.1 TRANSPORTATION</b> improvements to highway infrastructure, development of cycling/pedestrian infrastructure, ferry service	Ministry of Transportation and Infrastructure, BC Ferries, Transport Canada, Member of the Legislative Assembly, Member of Parliament
<b>5.2 REGIONAL LAND USE AND RESOURCE PLANNING WITH PROVINCE AND FIRST NATIONS</b> opportunities to participate in collaborative planning	Ministry of Forests, Lands and Natural Resource Operations and Rural Development, Ministry of Indigenous Relations and Reconciliation, Ministry of Municipal Affairs and Housing, Ministry of Transportation and Infrastructure, Indigenous and Northern Affairs Canada, Member of the Legislative Assembly, Member of Parliament
<b>5.3 WATERSHED GOVERNANCE</b> opportunities for improved protection of watersheds	Ministry of Forests, Lands and Natural Resource Operations and Rural Development, Ministry of Transportation and Infrastructure, Ministry of Environment and Climate Change Strategy, Department of Fisheries and Oceans, Member of the Legislative Assembly, Member of Parliament
<b>5.4 HEALTH CARE</b> service improvements across health care spectrum	Ministry of Health, Vancouver Coastal Health, Member of the Legislative Assembly, Member of Parliament
<b>5.5 CLIMATE EMERGENCY</b>	Ministry of Environment and Climate Change Strategy, Member of the Legislative Assembly, Member of Parliament
<b>5.6 CHILD CARE</b> funding to support child care facilities and services, and increased wages for workers and subsidies for users.	Ministry of Children and Family Development, Ministry of Education, Member of the Legislative Assembly, Member of Parliament
<b>5.7 MARINE PROTECTION</b> derelict vessels, habitat restoration	Fisheries and Oceans Canada, Coast Guard, Member of the Legislative Assembly, Member of Parliament
<b>5.8 HOUSING</b> funding and partnership for affordable housing initiatives	Ministry of Municipal Affairs and Housing, Canada Mortgage and Housing Corporation, Member of the Legislative Assembly, Member of Parliament
<b>5.9 ADVANCED EDUCATION</b> funding and partnership opportunities for delivering post-secondary courses	Ministry of Advanced Education Skills and Training, Capilano University, Vancouver Island University, School District 46, Ministry of Education, Member of the Legislative Assembly, Member of Parliament
<b>5.10 MENTAL HEALTH AND ADDICTION</b> Cumulative effect of pandemic is drug addiction/homelessness and more intervention/treatment and support need for municipalities affected	Ministry of Health, Vancouver Coastal Health, Ministry of Mental Health and Addiction, Member of the Legislative Assembly, Member of Parliament
<b>5.11</b> Local Government Structure and Regulation, Public process, Governance, Regulatory framework, Intergovernmental relations, Cumulative impact on decision making	Ministry of Municipal Affairs and Housing, Member of the Legislative Assembly, Member of Parliament



#### ADMINISTRATION OFFICE

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FAX 604-885-7909

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WEBSITE [scrd.ca](http://scrd.ca)

2019 > 2023



## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 708.2

A bylaw to amend the *Egmont / Pender Harbour Official Community Plan Bylaw No. 708, 2017*

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The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as *Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.2, 2020*.

#### PART B – AMENDMENT

2. *Egmont / Pender Harbour Official Community Plan Bylaw No. 708, 2017* is hereby amended as follows:

Amend Map 1: Land Use Designations by re-designating District Lot - 8008 Group 1 New Westminster District Plan - BCP5643, District Lot – Lot 1 5387 Group 1 New Westminster District Plan – BCP5644 and District Lot - Block A 5387 District Plan – 12770 from “Residential” to “Marine Transportation”, as depicted on Appendix A to this Bylaw.

#### PART C – ADOPTION

READ A FIRST TIME this 8<sup>th</sup> DAY OF OCTOBER, 2020

PURSUANT TO SECTION 475 OF THE *LOCAL GOVERNMENT ACT* CONSULTATION REQUIREMENTS CONSIDERED this

8<sup>th</sup> DAY OF OCTOBER, 2020

READ A SECOND TIME this

8<sup>th</sup> DAY OF OCTOBER, 2020

CONSIDERED IN CONJUNCTION WITH THE SUNSHINE COAST REGIONAL DISTRICT FINANCIAL PLAN AND ANY APPLICABLE WASTE MANAGEMENT PLANS PURSUANT TO THE *LOCAL GOVERNMENT ACT* this

8<sup>th</sup> DAY OF OCTOBER, 2020



PUBLIC HEARING HELD PURSUANT TO  
THE *LOCAL GOVERNMENT ACT* this

####

DAY OF,

YEAR

READ A THIRD TIME this

####

DAY OF,

YEAR

ADOPTED this

####

DAY OF,

YEAR

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Corporate Officer

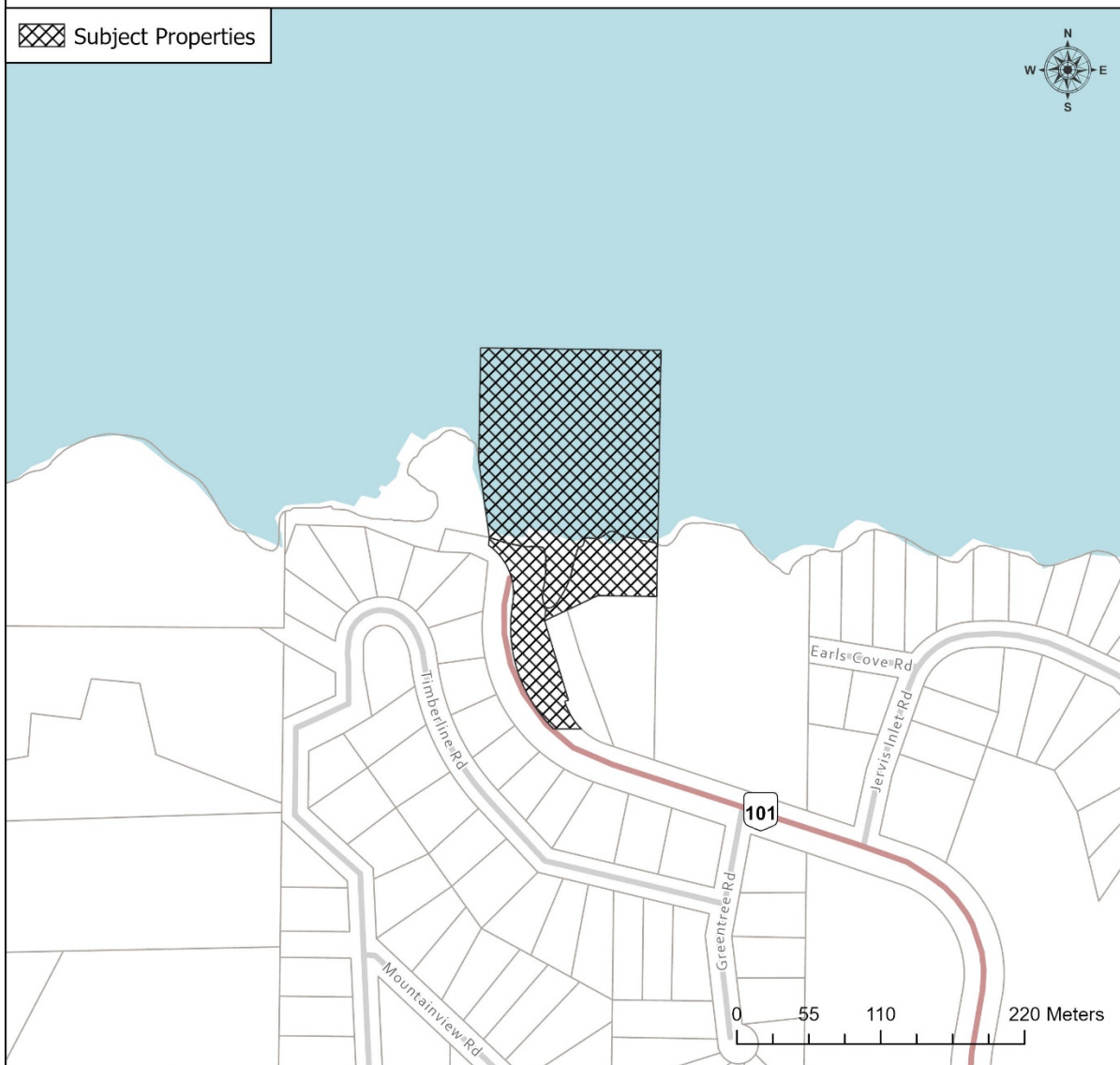
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Chair

## Appendix A to Egmont / Pender Harbour Official Community Plan Amendment Bylaw No. 708.2, 2020

Re-designate District Lot - 8008 Group 1 New Westminster District Plan - BCP5643, District Lot – Lot 1 5387 Group 1 New Westminster District Plan – BCP5644 and District Lot - Block A 5387 District Plan – 12770 from **Residential to Marine Transportation**

 Subject Properties



Chair

Corporate Officer



## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 337.122

A bylaw to amend the *Sunshine Coast Regional District Electoral Area A Zoning Bylaw No. 337, 1990*

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.122, 2020*.

#### PART B – AMENDMENT

2. *Sunshine Coast Regional District Electoral Area A Zoning Bylaw No. 337, 1990* is hereby amended as follows:

- a. In Section 501 (1) add “M1 Marine Transportation” following “C4 Commercial Four”.

- b. In Part VIII (Commercial Zones), insert the following in numerical order as follows:

#### 834 M1 Zone (Marine Transportation)

##### Permitted Uses

834.1 Except as otherwise permitted in Part V of this bylaw the following and no other uses are permitted:

(1) marine transportation including the temporary storage of marine vessels (private and/or public);

(2) transportation centre including foot passengers, bicyclists, transit, car share, commercial trailer drop, float plane and emergency helicopter services;

(3) auxiliary to (1) and (2):

(a) office;

(b) retail;

(c) restaurant;

(d) mobile vendors, including food trucks;

(e) one dwelling for the purpose of housing a caretaker or watchman;

(f) surface parking for employees, short and long term public parking;

(g) park.

**Conditions of Use**

834.2 the combined floor area and site area for retail, restaurant and mobile vendor uses shall not exceed 20% of the total building floor area up to a maximum of 500 square metres.

**Siting of Structures**

834.3 no structure shall be located within 5 metres of any parcel line.

**Height of Buildings and Structures**

- 834.4
- (a) buildings shall not exceed 14 metres;
  - (b) structures shall not exceed 20 metres;
  - (c) fences within the setback area may not exceed 2 metres.

**Parcel Coverage**

834.5 the maximum parcel coverage of all buildings and structures shall not exceed 45%.

**Buildings Per Parcel**

834.6 subject to compliance with all other provisions of this bylaw more than one building may be permitted.

c. Schedule A is hereby amended by rezoning:

- 1) District Lot - 8008 Group 1 New Westminster District Plan - BCP5643,
- 2) District Lot – Lot 1 5387 Group 1 New Westminster District Plan – BCP5644, and
- 3) District Lot - Block A 5387 District Plan – 12770

from R1 (Single Family Residential), R2 (Single and Two Family Residential), C2 (Tourist Commercial) to M1 (Marine Transportation), as depicted on Appendix A to this Bylaw.

**PART C – ADOPTION**

READ A FIRST TIME this	8 <sup>th</sup> DAY OF OCTOBER	2020
READ A SECOND TIME this	8 <sup>th</sup> DAY OF OCTOBER	2020
PUBLIC HEARING HELD PURSUANT TO THE LOCAL GOVERNMENT ACT this	#### DAY OF,	YEAR
READ A THIRD TIME this	#### DAY OF,	YEAR

APPROVED PURSUANT TO SECTION 52 OF  
THE *TRANSPORTATION ACT* this

#### DAY OF,

YEAR

ADOPTED this

#### DAY OF,

YEAR

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Corporate Officer

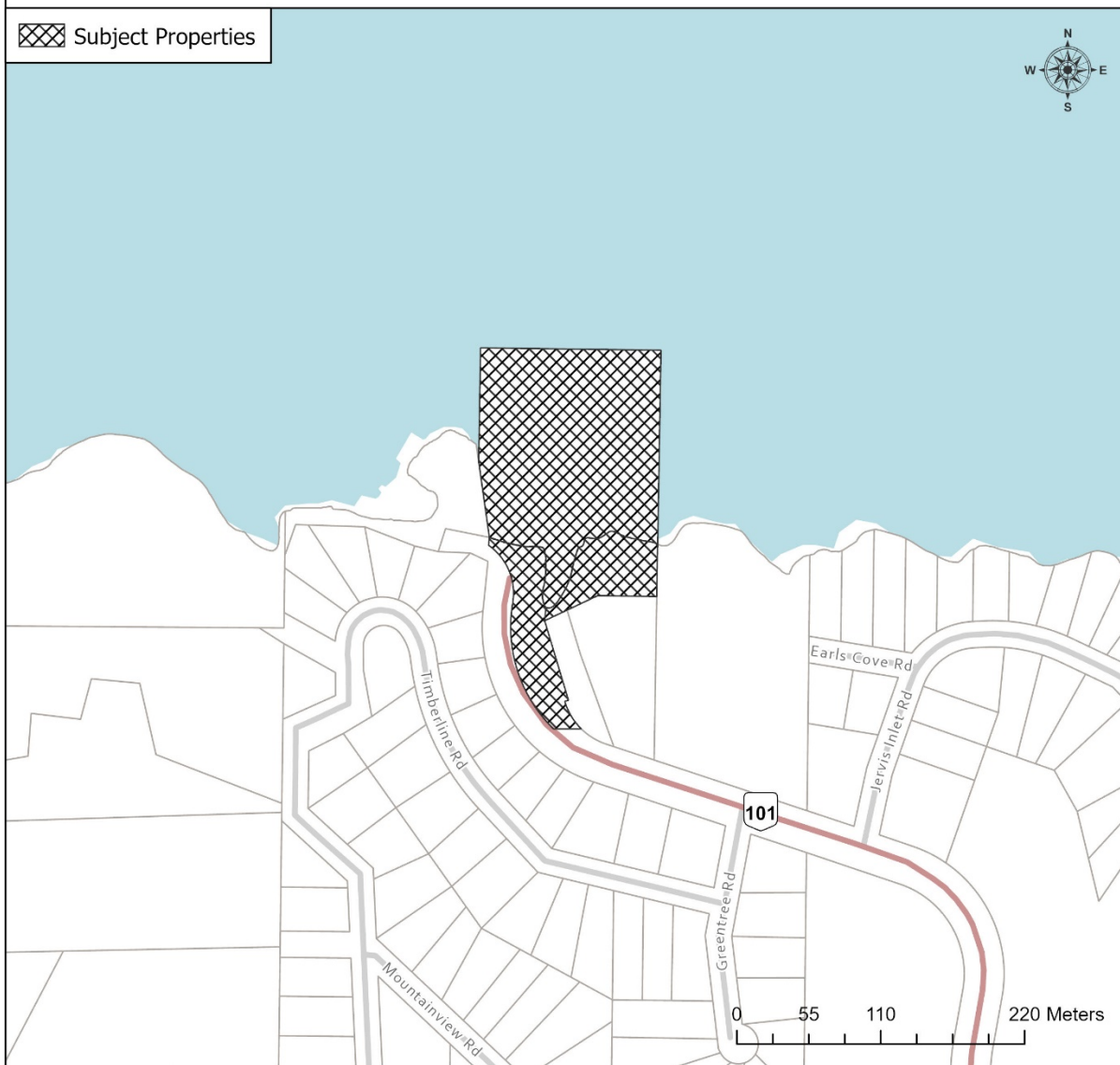
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Chair

## Appendix A to Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.122, 2020

Rezone District Lot - 8008 Group 1 New Westminster District Plan - BCP5643, District Lot – Lot 1 5387 Group 1 New Westminster District Plan – BCP5644 and District Lot - Block A 5387 District Plan – 12770 from **R1, R2 and C2 to M1 (Marine Transportation)**

 Subject Properties



Chair

Corporate Officer

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 310.178

A bylaw to amend the *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987*

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The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.178, 2018*.

#### PART B – AMENDMENT

2. *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987* is hereby amended as follows:
  - i. Renumber Sections 821.4, 821.5, 821.6 and 821.7 as Sections 821.5, 821.6 821.7 and 821.8 respectively.
  - ii. Insert the following Section immediately following Section 821.3:

821.4 Notwithstanding Section 821.1, the following provisions shall be applied to the south portion of District Lot 2657 Group 1 New Westminster District as depicted in Schedule A of Zoning Bylaw No. 310, 1987:

    - (1) Only the following uses are permitted:
      - (a) Campground with a maximum of 10 campsites per hectare
      - (b) A maximum of 5 portable cabins per hectare
      - (c) Restaurant, retail, service and office uses with a total gross floor area of 3 m<sup>2</sup> per campsite and 6 m<sup>2</sup> per portable cabin
      - (d) Home occupation
      - (e) Bed and breakfast
      - (f) Boat ramp
      - (g) Outdoor recreation
    - (2) “Portable Cabin” means a building with a maximum floor area of 60 m<sup>2</sup> that may contain one or more habitable rooms and one set of cooking and sanitary facilities, and may be moved to variable locations of a site.
    - (3) No person shall occupy any portable cabins or camp sites for transient accommodation purposes for more than a total of 15 days in any calendar month.
    - (4) A portable cabin shall not be considered an auxiliary building or structure.
    - (5) Notwithstanding Section 821.7, the parcel coverage of all buildings and structures shall not exceed 15%.

3. Schedule A of Zoning Bylaw No. 310, 1987 is hereby amended by rezoning the south portion of District Lot 2657 Group 1 New Westminster District from RU2 to C3, as depicted on Appendix A, attached to and forming part of this bylaw.

**PART C – ADOPTION**

READ A FIRST TIME this 22<sup>TH</sup> DAY OF FEBRUARY, 2018

READ A SECOND TIME this 28<sup>TH</sup> DAY OF JUNE, 2018

PUBLIC HEARING HELD PURSUANT TO  
THE *LOCAL GOVERNMENT ACT* this 17<sup>TH</sup> DAY OF JULY, 2018

READ A THIRD TIME this 8<sup>th</sup> DAY OF OCTOBER, 2020

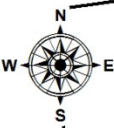

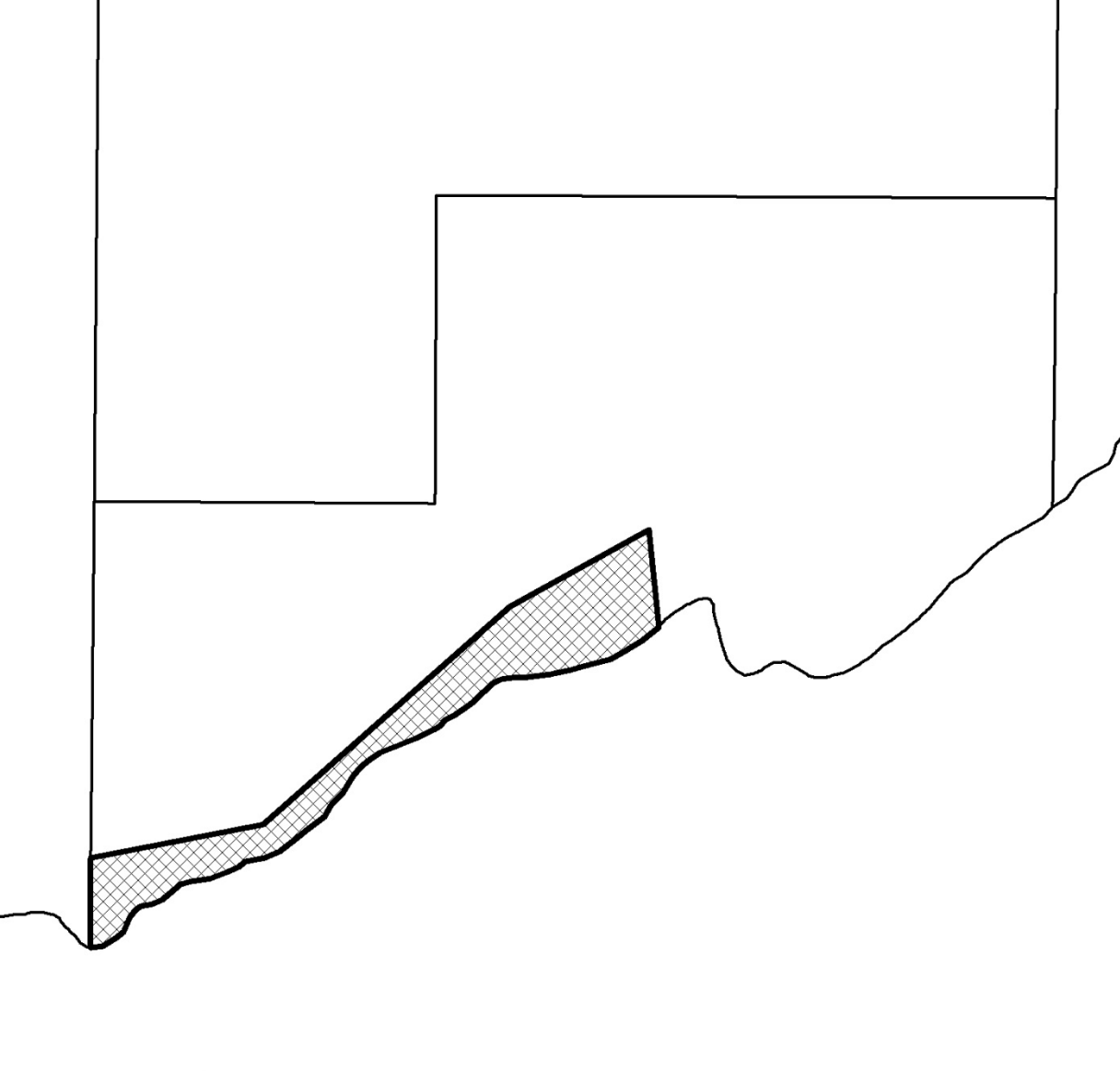

ADOPTED this 8<sup>th</sup> DAY OF OCTOBER, 2020

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Corporate Officer

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Chair

<h2 style="margin: 0;">Appendix A to Zoning Amendment Bylaw 310.178, 2018</h2>		
<p>Rezone the south portion (subject area) of District Lot 2657 Group 1 New Westminster District from RU2 to C3</p>		
<div style="border: 1px solid black; padding: 5px; display: inline-block;">  Subject area         </div>		
	<div style="display: flex; justify-content: space-around; align-items: flex-end;"> <div style="text-align: center;"> <hr style="width: 150px; border: 0; border-top: 1px solid black;"/> <p>Chair</p> </div> <div style="text-align: center;"> <hr style="width: 150px; border: 0; border-top: 1px solid black;"/> <p>Corporate Officer</p> </div> </div>	

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 310.184

A bylaw to amend the *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987*

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The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.184, 2018*.

#### PART B – AMENDMENT

2. *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987* is hereby amended as follows:

- a. Replace the definition for “bed and breakfast” in Section 201 with the following definition:

“bed and breakfast” means use of buildings for transient accommodation provided for commercial purposes, auxiliary to the residential use, and occupied by the same occupant(s) for not more than 30 consecutive days, but specifically excludes accommodation provided in a campground, a sleeping unit, a motel, a housekeeping unit, a lodge, a hotel or a resort hotel.

- b. Insert the following definitions in Section 201:

“residential use” means the use of a dwelling or property for the long-term home life of a person or persons who share domestic interest and occupancy of the dwelling or property.

- c. Replace Sections 502.11(a) to (f) with the following sections:

- (a) Except as provided for in Section 1001A.4 for the RU1A zone and Section 1001C.3(h) for the RU1C zone or any other parts of this bylaw, the number of bedrooms utilized for bed and breakfast shall not exceed two per dwelling.
- (b) The total number of occupants of a bed and breakfast establishment shall not exceed two per each permitted bedroom.
- (c) No external indication or advertising associated with a bed and breakfast shall be permitted on the property except a single sign not exceeding 3500 square centimetres.



- (d) Any dwelling utilized for bed and breakfast shall be connected to sewerage disposal and water supply facilities that are in compliance with current regulations pursuant to the *Public Health Act* of British Columbia.
- (e) A bed and breakfast shall be operated by an operator who resides on the property where the bed and breakfast is located and for the duration when the bed and breakfast is in operation.

### **PART C – ADOPTION**

READ A FIRST TIME this	25 <sup>TH</sup> DAY OF OCTOBER,	2018
READ A SECOND TIME this	23 <sup>RD</sup> DAY OF MAY,	2019
FIRST PUBLIC HEARING HELD PURSUANT TO THE <i>LOCAL GOVERNMENT ACT</i> this	18 <sup>TH</sup> DAY OF JUNE,	2019
READ A SECOND TIME AS AMENDED this	27 <sup>TH</sup> DAY OF FEBRUARY,	2020
SECOND PUBLIC HEARING HELD PURSUANT TO THE <i>LOCAL GOVERNMENT ACT</i> this	30 <sup>TH</sup> DAY OF JUNE,	2020
READ A THIRD TIME this	8 <sup>th</sup> DAY OF OCTOBER,	2020
ADOPTED this	8 <sup>th</sup> DAY OF OCTOBER,	2020

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Corporate Officer

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Chair

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 337.118

A bylaw to amend the *Sunshine Coast Regional District Electoral Area A Zoning Bylaw No. 337, 1990*

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The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Electoral Area A Zoning Amendment Bylaw No. 337.118, 2018*.

#### PART B – AMENDMENT

2. *Sunshine Coast Regional District Electoral Area A Zoning Bylaw No. 337, 1990* is hereby amended as follows:

- a. Revise the definitions for “bed and breakfast home” and “bed and breakfast inn” and insert new definitions in Section 201 as follows:

“bed and breakfast home” means use of buildings for transient accommodation provided for commercial purposes in not more than two bedrooms, auxiliary to the residential use, and occupied by the same occupant(s) for not more than 30 consecutive days, but specifically excludes accommodation provided in a campground, a sleeping unit, a motel, a housekeeping unit, a lodge, a hotel or a resort hotel.

“bed and breakfast inn” means use of buildings for transient accommodation provided for commercial purposes in not more than five bedrooms, auxiliary to the residential use, and occupied by the same occupant(s) for not more than 30 consecutive days, but specifically excludes accommodation provided in a campground, a sleeping unit, a motel, a housekeeping unit, a lodge, a hotel or a resort hotel.

“residential use” means the use of a dwelling or property for the long-term home life of a person or persons who share domestic interest and occupancy of the dwelling or property.

- b. Replace Section 509 Bed and Breakfast Homes and Section 510 Bed and Breakfast Inns with the following:

#### **Bed and Breakfast Homes and Bed and Breakfast Inns**

509 Bed and breakfast homes and bed and breakfast inns, where permitted and herein referred to as bed and breakfast, are subject to the following conditions:

- (a) The total number of occupants of a bed and breakfast establishment shall not exceed two per each permitted bedroom.
- (b) No external indication or advertising associated with a bed and breakfast shall be permitted on the property except a single sign not exceeding 3500 square centimetres.
- (c) Any dwelling utilized for bed and breakfast shall be connected to sewerage disposal and water supply facilities that are in compliance with current regulations pursuant to the *Public Health Act* of British Columbia.
- (d) A bed and breakfast shall be operated by an operator who resides on the property where the bed and breakfast is located and for the duration when the bed and breakfast is in operation.

### **PART C – ADOPTION**

READ A FIRST TIME this	25 <sup>TH</sup> DAY OF OCTOBER,	2018
READ A SECOND TIME this	23 <sup>RD</sup> DAY OF MAY,	2019
FIRST PUBLIC HEARING HELD PURSUANT TO THE <i>LOCAL GOVERNMENT ACT</i> this	18 <sup>TH</sup> DAY OF JUNE,	2019
READ A SECOND TIME AS AMENDED this	27 <sup>TH</sup> DAY OF FEBRUARY,	2020
SECOND PUBLIC HEARING HELD PURSUANT TO THE <i>LOCAL GOVERNMENT ACT</i> this	30 <sup>TH</sup> DAY OF JUNE,	2020
READ A THIRD TIME this	8 <sup>th</sup> DAY OF OCTOBER,	2020
ADOPTED this	8 <sup>th</sup> DAY OF OCTOBER,	2020

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Corporate Officer

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Chair

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 640.3

A bylaw to amend *West Howe Sound Official Community Plan Bylaw No. 640, 2011*

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as *West Howe Sound Official Community Plan Amendment Bylaw No. 640.3, 2020*.

#### PART B – AMENDMENT

2. *West Howe Sound Official Community Plan Bylaw No. 640, 2011* is hereby amended as follows:

*Map 1: Land Use* is amended by re-designating Block 30 District Lot 695 Plan 2746 (PID: 013-285-149) from “Rural Residential A” to “Residential” as depicted on Appendix ‘A’ attached to and forming part of this bylaw.

#### PART C – ADOPTION

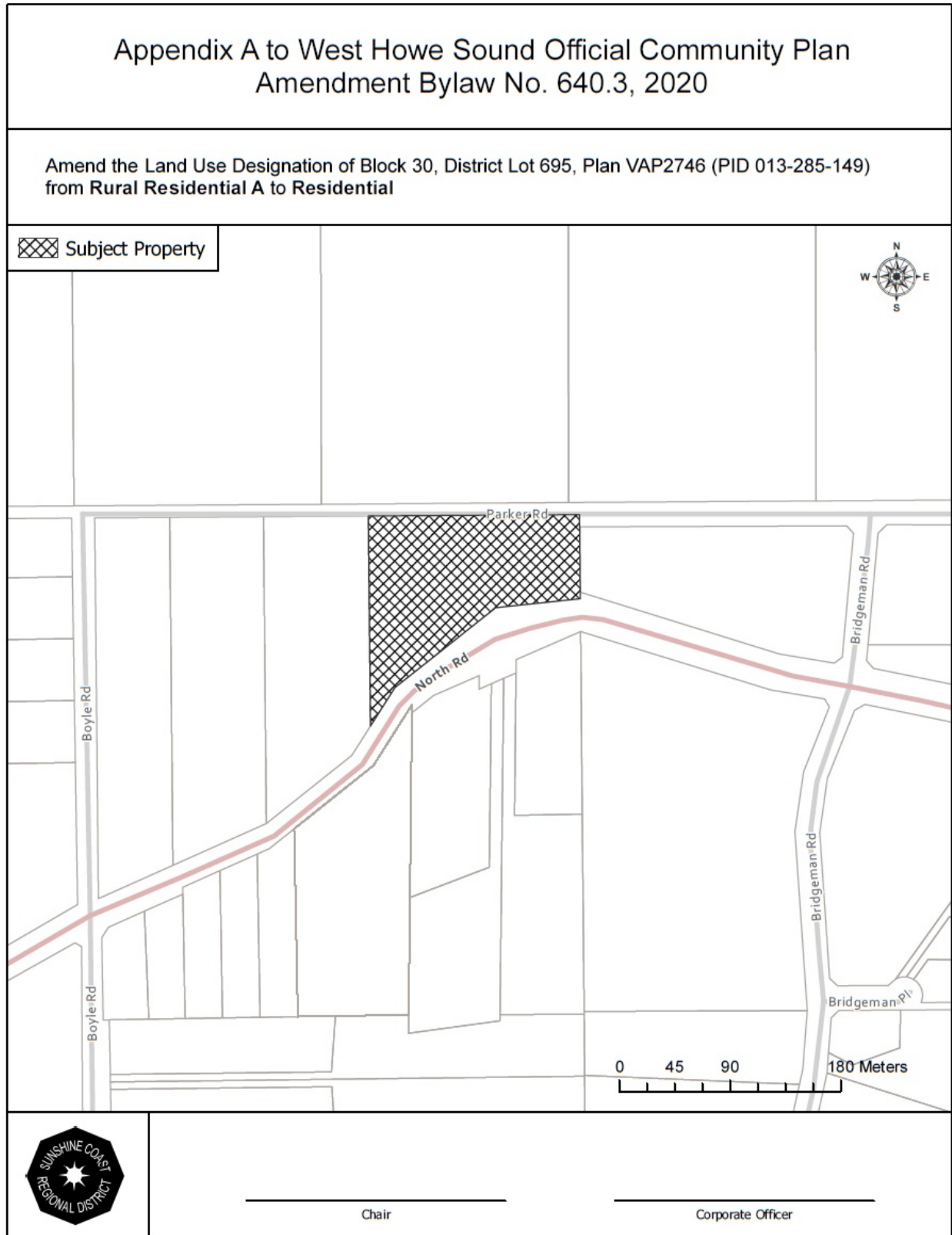
READ A FIRST TIME this	28 <sup>th</sup>	DAY OF MAY	2020
PURSUANT TO SECTION 475 OF THE LOCAL GOVERNMENT ACT CONSULTATION REQUIREMENTS CONSIDERED this	28 <sup>th</sup>	DAY OF MAY	2020
READ A SECOND TIME this	28 <sup>th</sup>	DAY OF MAY	2020
CONSIDERED IN CONJUNCTION WITH THE SUNSHINE COAST REGIONAL DISTRICT FINANCIAL PLAN AND ANY APPLICABLE WASTE MANAGEMENT PLANS PURSUANT TO THE LOCAL GOVERNMENT ACT this	28 <sup>th</sup>	DAY OF MAY	2020
PUBLIC HEARING HELD PURSUANT TO THE LOCAL GOVERNMENT ACT this	14 <sup>th</sup>	DAY OF JULY	2020
READ A THIRD TIME this	8 <sup>th</sup>	DAY OF OCTOBER	2020
ADOPTED this	8 <sup>th</sup>	DAY OF OCTOBER	2020

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Corporate Officer

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Chair



## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 310.188

A bylaw to amend *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987*

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The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

#### PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.188, 2020*.

#### PART B – AMENDMENT

2. *Sunshine Coast Regional District Zoning Bylaw No. 310, 1987* is hereby amended as follows:
  - a. In Section 301 (1) add “CD4 Comprehensive Development Four” following “CD3 Comprehensive Development Three”.
  - b. Schedule B is amended by rezoning Block 30 District Lot 695 Plan 2746 from RU1 to CD4 as depicted on Appendix ‘A’, attached to and forming part of this bylaw.
  - c. Insert the following section immediately following Section 732:

#### **733 CD4 Zone (Comprehensive Development Four Zone)**

##### **Permitted Uses**

733.1 Except as otherwise permitted in Part V of this Bylaw, the following and no other uses are permitted:

- 1) Not more than a total of 10 “strata lots” designated pursuant to the *Strata Property Act*.
- 2) In area designated as “strata lot” pursuant to the *Strata Property Act*:
  - a. Not more than one single family dwelling per strata lot
  - b. Auxiliary buildings in accordance with Section 502 of this Bylaw
  - c. Home occupation in accordance with Section 502 of this Bylaw
- 3) In area designated as “common property” of a strata pursuant to the *Strata Property Act*:
  - a. Buildings for the common use of the strata which may contain:
    - i. kitchen, dining room, laundry
    - ii. day care and auxiliary children’s play area, office, meeting room, lounge, library and workshop
    - iii. one guest bedroom for non-commercial transient accommodation of the same occupant(s) for a period not exceeding 15 consecutive days
  - b. Greenhouse

- c. Outdoor recreation facilities in the form of a playground, courtyard and garden
- d. Auxiliary buildings used for storage, workshop, studio, recycling and composting
- e. Keeping of livestock in accordance with Section 502 of this bylaw
- f. 5 ground level parking spaces including one accessible space

### **Siting of Structures**

733.2 No structures shall be located within 1.5 m from a parcel line not contiguous to a highway or a parcel within the Agricultural Land Reserve.

733.3 No structures shall be located within 5 m from a parcel line contiguous to a highway.

733.4 No structures shall be located within 10 m from a parcel line contiguous to a parcel within the Agricultural Land Reserve.

### **Buffering**

733.5 A buffer consisting of existing vegetation supplemented by new plantings shall be in place within the setback area contiguous to a parcel within the Agricultural Land Reserve or a highway.

### **Parcel Coverage**

733.6 Parcel coverage of all buildings and structures on land designated as “strata lot” pursuant to the *Strata Property Act* shall not exceed 35% of the area of the strata lot.

733.7 Parcel coverage of all buildings and structures on land designated as “common property” of a strata pursuant to the *Strata Property Act* shall not exceed 15% of the area of the “common property”.

### **Lot Size**

733.8 The minimum average size of all strata lots shall be 500 m<sup>2</sup>.

733.9 The absolute minimum strata lot size shall be 485 m<sup>2</sup>.

733.10 The absolute maximum strata lot size shall be 810 m<sup>2</sup>.

733.11 The area of land designated as “common property” pursuant to the *Strata Property Act* shall not be less than 50% of the entire area of the strata parcel.

### **Floor Area**

The maximum gross floor area of a dwelling on a strata lot shall not exceed 30% of the area of the strata lot.

- d. Replace the entirety of Section 406(5A) with the following:

(5A) With the exception of Block 30 District Lot 695 Plan 2746, the minimum size of a parcel created within the E2 Subdivision District shall be 8000 square metres.



**PART C – ADOPTION**

READ A FIRST TIME this 28<sup>th</sup> DAY OF MAY 2020

READ A SECOND TIME this 28<sup>th</sup> DAY OF MAY 2020

PUBLIC HEARING HELD PURSUANT TO  
THE *LOCAL GOVERNMENT ACT* this 14<sup>th</sup> DAY OF JULY 2020

READ A THIRD TIME this 8<sup>th</sup> DAY OF OCTOBER 2020

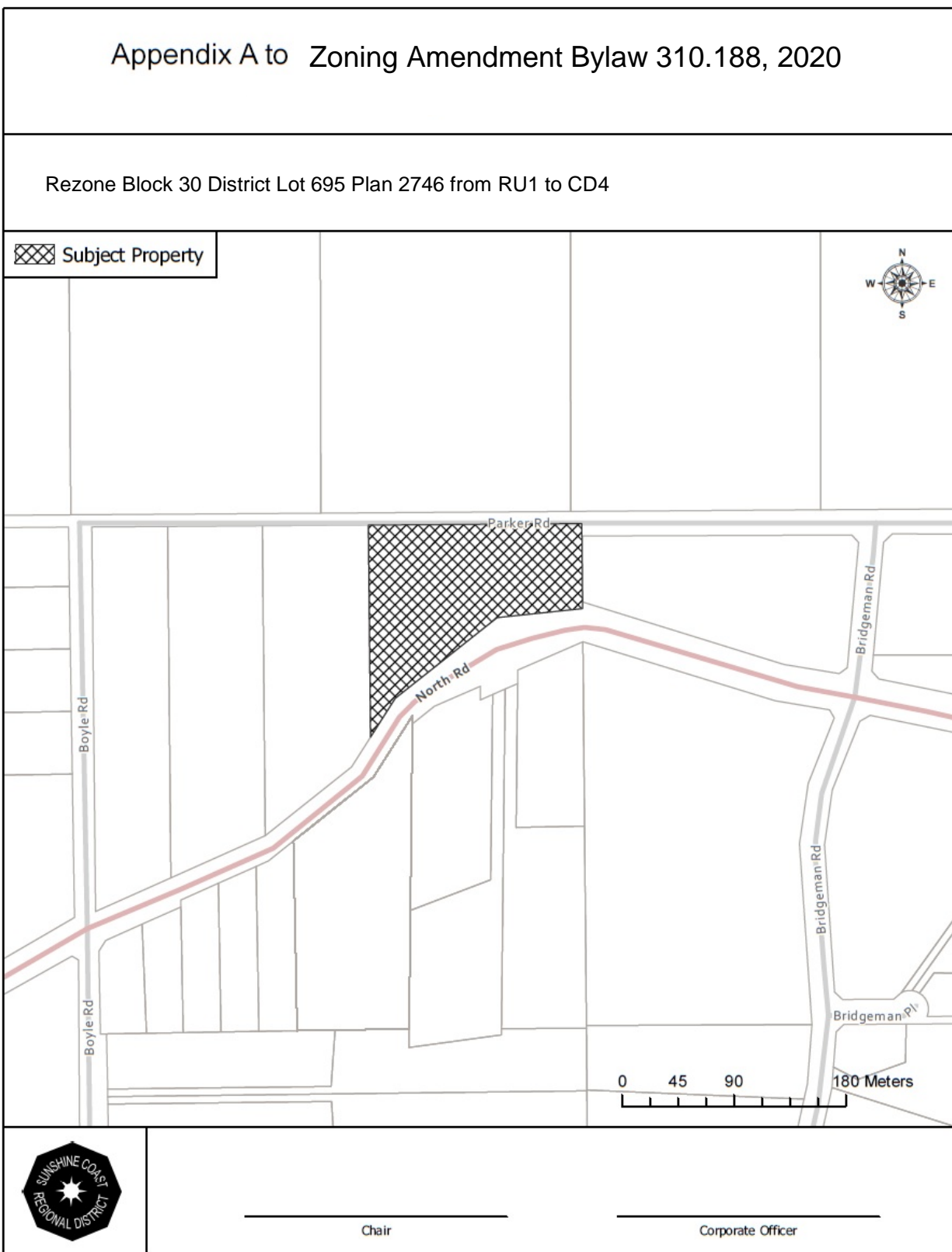
ADOPTED this 8<sup>th</sup> DAY OF OCTOBER 2020

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Corporate Officer

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Chair



**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 726**

**A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND  
FOR THE SQUARE BAY WASTEWATER TREATMENT FACILITY**

**WHEREAS** pursuant to the *Local Government Act*, the Board of the Regional District may, by bylaw, establish a reserve fund under the *Community Charter*;

**NOW THEREFORE**, the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. The Bylaw may be cited as the *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020*.
2. There shall be and is hereby established a reserve fund to be known as the Square Bay Community Sewage Treatment System Service Capital Reserve Fund (the "Reserve Fund").
3. Money from current revenues or, as available, from General revenue surplus, or as otherwise provided in the *Local Government Act*, may from time to time, be paid into the Reserve Fund.
4. The monies set aside shall be deposited in a separate account, and until required to be expended, may be invested in the manner provided by the *Local Government Act*.
5. Monies in the Reserve Fund shall only be used for:
  - a) Expenditures for, or in respect of, capital projects and land, machinery or equipment necessary for them, including the extension or renewal of existing capital works.
  - b) The purchase of machinery and equipment for the maintenance of municipal property and to protect persons or property.

READ A FIRST TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A SECOND TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A THIRD TIME	this	10 <sup>th</sup>	day of	September, 2020
ADOPTED	this	8 <sup>th</sup>	day of	October, 2020

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CORPORATE OFFICER

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CHAIR

**SUNSHINE COAST REGIONAL DISTRICT**

**BYLAW NO. 727**

**A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND  
FOR THE LILY LAKE WASTEWATER TREATMENT FACILITY**

**WHEREAS** pursuant to the *Local Government Act*, the Board of the Regional District may, by bylaw, establish a reserve fund under the *Community Charter*;

**NOW THEREFORE**, the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. The Bylaw may be cited as the *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020*.
2. There shall be and is hereby established a reserve fund to be known as the Lily Lake Community Sewage Treatment System Service Capital Reserve Fund (the "Reserve Fund").
3. Money from current revenues or, as available, from General revenue surplus, or as otherwise provided in the *Local Government Act*, may from time to time, be paid into the Reserve Fund.
4. The monies set aside shall be deposited in a separate account, and until required to be expended, may be invested in the manner provided by the *Local Government Act*.
5. Monies in the Reserve Fund shall only be used for:
  - a) Expenditures for, or in respect of, capital projects and land, machinery or equipment necessary for them, including the extension or renewal of existing capital works.
  - b) The purchase of machinery and equipment for the maintenance of municipal property and to protect persons or property.

READ A FIRST TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A SECOND TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A THIRD TIME	this	10 <sup>th</sup>	day of	September, 2020
ADOPTED	this	8 <sup>th</sup>	day of	October, 2020

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CORPORATE OFFICER

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CHAIR

# SUNSHINE COAST REGIONAL DISTRICT

## BYLAW NO. 728

### A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND FOR THE SAKINAW RIDGE WASTEWATER TREATMENT FACILITY

**WHEREAS** pursuant to the *Local Government Act*, the Board of the Regional District may, by bylaw, establish a reserve fund under the *Community Charter*;

**NOW THEREFORE**, the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. The Bylaw may be cited as the *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020*.
2. There shall be and is hereby established a reserve fund to be known as the Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund (the "Reserve Fund").
3. Money from current revenues or, as available, from General revenue surplus, or as otherwise provided in the *Local Government Act*, may from time to time, be paid into the Reserve Fund.
4. The monies set aside shall be deposited in a separate account, and until required to be expended, may be invested in the manner provided by the *Local Government Act*.
5. Monies in the Reserve Fund shall only be used for:
  - a) Expenditures for, or in respect of, capital projects and land, machinery or equipment necessary for them, including the extension or renewal of existing capital works.
  - b) The purchase of machinery and equipment for the maintenance of municipal property and to protect persons or property.

READ A FIRST TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A SECOND TIME	this	10 <sup>th</sup>	day of	September, 2020
READ A THIRD TIME	this	10 <sup>th</sup>	day of	September, 2020
ADOPTED	this	8 <sup>th</sup>	day of	October, 2020

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CORPORATE OFFICER

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CHAIR