



## SUNSHINE COAST REGIONAL DISTRICT

September 10, 2020

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MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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<b>PRESENT*:</b>	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	D. Croal

<b>ALSO PRESENT*:</b>	Chief Administrative Officer	D. McKinley (in part)
	Corporate Officer	S. Reid
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom
	Deputy Corporate Officer / Recorder	J. Hill
	Media	1
	Public	1

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

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**CALL TO ORDER**     1:32 p.m.

**AGENDA**             **It was moved and seconded**

291/20                 THAT the agenda for the meeting be adopted as amended by adding the following items:

- Climate Caucus letter under Communications; and
- Union of BC Municipalities (UBCM) under New Business.

**CARRIED**

### MINUTES

Minutes                **It was moved and seconded**

292/20                 THAT the Regular Board meeting minutes of July 23, 2020 be adopted;

292/20 cont. AND THAT the Special Board meeting minutes of July 30, 2020 be adopted.

**CARRIED**

**REPORTS**

Planning **It was moved and seconded**

293/20 THAT Planning and Community Development Committee recommendation Nos. 1-2, 4-6, and 15 of September 10, 2020 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *2011701 Storage Area Network (SAN) Expansion and Services Contract*

THAT the report titled NOI 2011701 Storage Area Network (SAN) Expansion and Services Contract Award Report be received;

AND THAT the SCRD enter into a single-source contract with Pure Storage for SAN data space expansion, warranty, and annual support for a total value of up to \$142,013 (excluding GST) for a period up to July 29, 2021, with an option to extend the warranty and support contracts for up to three additional years;

AND THAT the 2020-2024 Financial Plan be amended to increase the annual base operating budget for [117] Information Technology for additional supplier support costs by \$10,100 beginning in 2021 and funded from support services;

AND FURTHER THAT the delegated authorities be authorized to execute the contracts.

**Recommendation No. 2**     *RFP 2021201 – Roof Replacement at Roberts Creek Fire Hall*

THAT the report titled RFP 2021201 – Roof Replacement at Roberts Creek Fire Hall Award Report be received;

AND THAT the project budget be increased from \$150,000 to \$229,705, with the additional project shortfall of \$79,705 to be funded from capital reserves;

AND THAT the SCRD enter into a contractual agreement with Mack Kirk Roofing & Sheet Metal Ltd., for the Roof Replacement at the Roberts Creek Fire Hall in the amount of \$157,350 (excluding GST);

AND FURTHER THAT the 2020-2024 Financial Plan be updated accordingly.

293/20 cont.

**Recommendation No. 4**     *Development Variance Permit Application  
DVP00066 (12658 Canoe Road)*

THAT the report titled Development Variance Permit Application DVP00066 (12658 Canoe Road) be received;

AND THAT Development Variance Permit Application DVP00066 to reduce the required setback from the exterior side parcel line from 4.5 metres to 2.72 metres, inclusive of roof eaves, to permit the construction of a single-family dwelling, be issued subject to the following conditions:

1. Comments from the shíshálh Nation be received within the 60-day referral period and any requests from the shíshálh Nation be addressed by the property owners.

**Recommendation No. 5**     *RFP 2061306 – Refrigeration Plant  
Upgrade MCC Panel Design and Replacement (Sunshine Coast Arena)*

THAT the report titled RFP 2061306 – Refrigeration Plant Upgrade MCC Panel Design and Replacement (Sunshine Coast Arena) Contract Award Report be received;

AND THAT the SCRD enter into a contract with Fraser Valley Refrigeration Ltd. for MCC Panel Replacement at Sunshine Coast Arena as described in RFP 2061306 for up to \$122,090 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT project completion proceeds by the end of the year.

**Recommendation No. 6**     *Correspondence from Islands Trust  
Regarding New Brighton Dock*

THAT the correspondence from Sue Ellen Fast, Chair, Gambier Island Local Trust Committee, dated August 12, 2020, regarding New Brighton Dock, Gambier Island be received;

AND THAT the SCRD respond to the letter with an offer to appear as a delegation at a future Islands Trust meeting;

AND FURTHER THAT the SCRD offer to organize an Intergovernmental meeting with Islands Trust regarding the New Brighton dock.

**Recommendation No. 15**     *Speakers for Resolutions to the 2020 Union  
of BC Municipalities (UBCM) Convention*

THAT the report titled Speakers for Resolutions to the 2020 Union of BC Municipalities (UBCM) Convention be received;

293/20 cont.

AND THAT speakers be designated for each resolution as follows:

1. Director Pratt - Police Based Victim Services (UBCM Resolution No. EB2);
2. Director Hiltz - Abandoned Vehicles (UBCM Resolution No. EB10);
3. Director Siegers - Medical Cannabis Safety Concerns (UBCM Resolution No. EB16);
4. Director Hiltz - Secondary Rural Road Maintenance (UBCM Resolution No. EB18);
5. Director Toth - ICI Packaging & Paper Products Recycling Regulation (UBCM Resolution No. EB54);
6. Director McMahon - Cumulative Effects of Land Use Decisions (UBCM Resolution No. EB61);
7. Director McMahon - Stormwater Management (UBCM Resolution No. EB62);
8. Director Tize - Business Licensing Authority for Regional Districts (UBCM Resolution No. EB73); and
9. Director McMahon - Marine Debris (UBCM Resolution No. NR46).

**CARRIED**

CAO Report

**It was moved and seconded**

294/20

THAT the September 10, 2020 Chief Administrative Officer's Report be received for information.

**CARRIED****COMMUNICATIONS**

New Brighton Dock

**It was moved and seconded**

295/20

THAT the letter received from Sue Ellen Fast, Chair, Gambier Island Local Trust Committee dated August 12, 2020 regarding New Brighton Dock, Gambier Island be received.

**CARRIED**

Climate Caucus

**It was moved and seconded**

296/20

THAT the Board endorse and sign the letter from the Climate Caucus dated September 13, 2020 requesting federal and provincial support to require and standardize the tracking of greenhouse gas emissions.

**CARRIED**

## **BYLAWS**

Bylaw 405.22            **It was moved and seconded**

297/20                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* be read a first time.

*Directors Lee and Toth opposed*

**CARRIED**

Bylaw 405.22            **It was moved and seconded**

298/20                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* be read a second time.

*Directors Lee and Toth opposed*

**CARRIED**

Bylaw 405.22            **It was moved and seconded**

299/20                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* be read a third time.

*Directors Lee and Toth opposed*

**CARRIED**

Bylaw 405.22            **It was moved and seconded**

300/20                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.22, 2020* be adopted.

*Directors Lee and Toth opposed*

**CARRIED**

Bylaw 431.24            **It was moved and seconded**

301/20                    THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* be read a first time.

**CARRIED**

Bylaw 431.24            **It was moved and seconded**

302/20                    THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* be read a second time.

**CARRIED**

Bylaw 431.24           **It was moved and seconded**

303/20                    THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* be read a third time.

**CARRIED**

Bylaw 431.24           **It was moved and seconded**

304/20                    THAT *Sunshine Coast Regional District Waste Collection Amendment Bylaw No. 431.24, 2020* be adopted.

**CARRIED**

Bylaw 726               **It was moved and seconded**

305/20                    THAT *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020* be read a first time.

**CARRIED**

Bylaw 726               **It was moved and seconded**

306/20                    THAT *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020* be read a second time.

**CARRIED**

Bylaw 726               **It was moved and seconded**

307/20                    THAT *Square Bay Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 726, 2020* be read a third time.

**CARRIED**

Bylaw 727               **It was moved and seconded**

308/20                    THAT *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020* be read a first time.

**CARRIED**

Bylaw 727               **It was moved and seconded**

309/20                    THAT *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020* be read a second time.

**CARRIED**

Bylaw 727               **It was moved and seconded**

310/20                    THAT *Lily Lake Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 727, 2020* be read a third time.

**CARRIED**

Bylaw 728                    **It was moved and seconded**

311/20                    THAT *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020* be read a first time.

**CARRIED**

Bylaw 728                    **It was moved and seconded**

312/20                    THAT *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020* be read a second time.

**CARRIED**

Bylaw 728                    **It was moved and seconded**

313/20                    THAT *Sakinaw Ridge Community Sewage Treatment System Service Capital Reserve Fund Bylaw No. 728, 2020* be read a third time.

**CARRIED**

## **DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

## **NEW BUSINESS**

*Directors discussed the upcoming 2020 Union of BC Municipalities (UBCM) Convention's virtual format and implications with the new process.*

*The Board recessed at 2:52 p.m. and reconvened at 3:00 p.m.*

*The Board moved In Camera at 3:02 p.m.*

**IN CAMERA                    It was moved and seconded**

314/20                    THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (g), (k) and 2 (b) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations...”, “litigation or potential litigation...”, “negotiations and related discussion respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality...”.

**CARRIED**

*The Board moved out of In Camera at 3:05 p.m.*

Appointments            **It was moved and seconded**

315/20                    THAT Krista Engelland, Terry Davies and Nora Jessome be re-appointed to the Board of Variance for a three-year term.

**CARRIED**

**ADJOURNMENT      It was moved and seconded**

316/20                      THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:06 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair