



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING
TO BE HELD ELECTRONICALLY IN ACCORDANCE WITH
MINISTERIAL ORDER M192 AND TRANSMITTED VIA
THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT
OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, APRIL 22, 2021

AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of April 8, 2021

Annex A
Pages 1 – 3

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

3. Brian Anderson, BC Ferries -
Regarding Summer Ferry Service Trial

Annex B
pp 4 - 12

REPORTS

4. Infrastructure Services Committee recommendation Nos. 1-5 of
April 8, 2021
5. Planning and Community Development Committee recommendation
Nos. 1-9 of April 15, 2021
6. Chief Administrative Officer's Report of April 22, 2021

Annex C
pp 13 – 14

Annex D
pp 15 – 17

Verbal

COMMUNICATIONS

MOTIONS

BYLAWS

DIRECTORS' REPORTS

Verbal

NEW BUSINESS

IN CAMERA

ADJOURNMENT

UPCOMING MEETING DATES

SCRD Board, Committee, and Advisory Committee Meetings (to April 30, 2021)

Advisory Planning Commission (Area D)	April 19 at 7:00 pm
Solid Waste Management Plan Monitoring Advisory Committee	April 20 at 11:00 am
Natural Resources Advisory Committee – CANCELLED	April 21 at 3:30 pm
Sunshine Coast Regional Hospital District	April 22 at 9:00 am
Corporate and Administrative Services Committee	April 22 at 9:30 am
Regular Board	April 22 at 2:00 pm
Agricultural Advisory Committee	April 27 at 3:30 pm
Advisory Planning Commission (Area B)	April 27 at 7:00 pm
Advisory Planning Commission (Area F)	April 27 at 7:00 pm
Advisory Planning Commission (Area A)	April 28 at 7:00 pm
Advisory Planning Commission (Area E)	April 28 at 7:00 pm

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Let's Talk Water - Water Supply & Projections	April 26 at 6:30 pm
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Please note: Meeting dates are current as of print date (April 16, 2021).



SUNSHINE COAST REGIONAL DISTRICT

April 8, 2021

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish

ALSO PRESENT*:	Chief Administrative Officer	D. McKinley
	Corporate Officer	S. Reid
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom
	Deputy Corporate Officer / Recorder	J. Hill
	Media	0
	Public	0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:01 p.m.

AGENDA **It was moved and seconded**

110/21 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes **It was moved and seconded**

111/21 THAT the Regular Board meeting minutes of March 25, 2021 be adopted.

CARRIED

REPORTS

Corporate

It was moved and seconded

112/21

THAT Corporate and Administrative Services Committee recommendation Nos. 1-3 and 5 of March 25, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *2019 – 2023 Strategic Plan Review Timeline*

THAT the report titled 2019 –2023 Strategic Plan Review Timeline be received for information.

Recommendation No. 2 *Tender Bid Award Reports*

THAT the report titled Tender Bid Award Reports be received for information;

AND THAT Option 2 to include bidder names and amounts for contracts over \$100,000 on reporting to the Board be implemented;

AND FURTHER THAT an amended Procurement Policy 3-1200-5 (Section 9.5 Award Reports) be brought forward to a future Committee.

Recommendation No. 3 *Update to 2020 Surplus / Deficits and 2021 Budget*

THAT the report titled Update to 2020 Surplus / Deficits and 2021 Budget be received for information.

Recommendation No. 5 *Grants Status Update*

THAT the report titled Grants Status Update be received for information.

CARRIED

MOTIONS

PMAC Resignations

It was moved and seconded

113/21

THAT the resignations of Gareth Bennett and Shirley Higginson from the Solid Waste Management Plan Monitoring Advisory Committee be received;

AND THAT the resignation of Barb Hetherington from the Solid Waste Management Plan Monitoring Advisory Committee be received in accordance with section 4.6 of the Solid Waste Plan Monitoring Advisory Committee's Terms of Reference, "Members who are absent for four consecutive regularly scheduled meetings will be deemed to have resigned their position unless the absence is because of illness or injury or is with the leave of the SCRD Board."

CARRIED

APC Resignation It was moved and seconded

114/21 THAT the resignation of Gretchen Bozak from the West Howe Sound (Area F) Advisory Planning Commission be received.

CARRIED

AAC Resignation It was moved and seconded

115/21 THAT the resignation of Gretchen Bozak from the Agricultural Advisory Committee be received.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 2:52 p.m.

IN CAMERA It was moved and seconded

116/21 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (j) and (2) (b) of the *Community Charter* – “information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

CARRIED

The Board moved out of In Camera at 4:20 p.m.

ADJOURNMENT It was moved and seconded

117/21 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:23 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair

It's time to try something different: Providing travel certainty on the Sunshine Coast this summer

BC Ferries is asking the Sunshine Coast Regional District (SCRD) to endorse a trial project this peak summer season that may improve the way people travel between Horseshoe Bay and Langdale on the Sunshine Coast. Should we receive this endorsement, BC Ferries would begin this peak summer season.

The trial will test new ways to travel:

- 95% of vehicle space available to reserve
- Free reservations
- Customers reserve up to 45 minutes in advance of a sailing
- Lower fares for travel reserved in advance, with deeper discounts for travel at less busy times
- Standard fare for drive-up, non-reserved travel
- Penalty fees for no-shows
- Space protected for specific priority emergency services and Medical Assured Loading

Why BC Ferries is considering a trial:

BC Ferries is proposing this trial in response to feedback received from the community. Residents and visitors said they find it stressful to travel, given the lack of available reservation space. Travelling without a reservation during peak times generally means a sailing wait. Summer months are historically particularly busy, which is why the trial is proposed during the upcoming peak summer season.

BC Ferries believes this new approach will provide travel certainty and reduce congestion on roads, which is safer for everyone. Customers now wouldn't need to arrive hours early in the hopes of being able to travel.

Personal vehicle fares will range between \$14.50 and \$25.00 for each direction one way paid in full at time of booking. All reservations are free. These fares would include a free reservation. The personal vehicle fare to travel without a reservation in each direction would rise to \$33.00.

What are the next steps:

Should the trial move forward, BC Ferries will collect feedback from customers and communities, and monitor and regularly report on the results of the changes. At the end of the trial, BC Ferries will use customer feedback to assess whether the approach achieved the intended benefits.

BC Ferries recognizes the proposed changes require our customers to plan and travel differently. These changes will be communicated through terminal and vessel signage, in local newspapers and on radio, on our website and through social media, and through a variety of community channels.

Trying something different may reduce the frustration of customers. They will have certainty of travel and pay a lower cost than now. Customers can arrive at terminals closer to the time of their sailing and spend less time in line-ups.

The trial is not designed to encourage travel during COVID-19 health restrictions, but rather to improve the travel experience for those who need to travel. While travel restrictions are in place, the trial will reduce congestion and make it a safer experience for people at the terminal.

There are details to still work out and work to do to introduce the trial project for this peak summer season. The first step is to ensure the concept is endorsed by community leaders. We look forward to hearing the SCRD's decision.

Additional information:

Planning and Booking:

Vehicle bookings can be made up to 45 minutes before departure online or by calling our Call Centre. Vehicle bookings must be paid for in advance. Walk-on customers will not be required to make a reservation.

This model provides residents and visitors greater travel certainty by offering more options to reserve and lower fares on less busy sailings. There will be a reduction in sailing waits on popular sailings and more capacity for commuters and those with essential travel needs, with traffic spread evenly throughout the day. Customers can still drive up to the terminal without a booking but space may not be available on the next sailing.

During Travel:

One-way vehicle fares will be payable for both Horseshoe Bay and Langdale terminal departures, rather than today's model where return vehicle and vehicle passenger fares are charged at Horseshoe Bay terminal.

During the trial, more flexible booking and change policies will be in effect. If your plans change, you can make changes to an existing booking up to 45 minutes before your scheduled departure and receive confirmation of which sailing you will travel on. Under this model, there would be more flexibility. No need to show up to the terminal hours in advance to try and make a sailing. If there is a need to travel with short notice, bookings can be made up to 45 minutes before departure, space permitting.

Experience Card:

During the trial, reduced rates will be available to all customers who book in advance. Further discounts will not be available to Experience Card holders. While the trial is in effect, the Experience Card can still be used as a payment type at the terminal for purchases including fares. Experience Card is not able to be used to make bookings online.

To expedite terminal check-ins, Experience Cards will not be able to be reloaded at the Langdale or Horseshoe Bay vehicle ticket booths. Experience Cards can be reloaded online or by calling the Call Centre.

Travelling on Provincial Medical Travel Assistance Program (MTAP):

Customers travelling on MTAP will book and pay for travel in advance. At the terminal, the fare will be refunded to the customer and charged to the MTAP form used to pay for travel. Website modifications are underway to the website to allow MTAP bookings to be made without payment in advance. BC Ferries will update customers once this becomes available.

Providing Travel Certainty

A concept to support the smooth flow of people and goods on the Sunshine Coast this summer



 **BC Ferries**

It's time to try something different

- Proposing a trial for peak summer season
- Free reservations & reduced fares for travel booked in advance
- Reduced fares for travel at less busy times
- A lot more vehicle space available to book in advance (95%)
- Space held for priority travel
- Langdale becomes a fare paid terminal for vehicles
- More flexible booking and change policies
- Penalties for no-shows



Why now?

Strong feedback from community about:

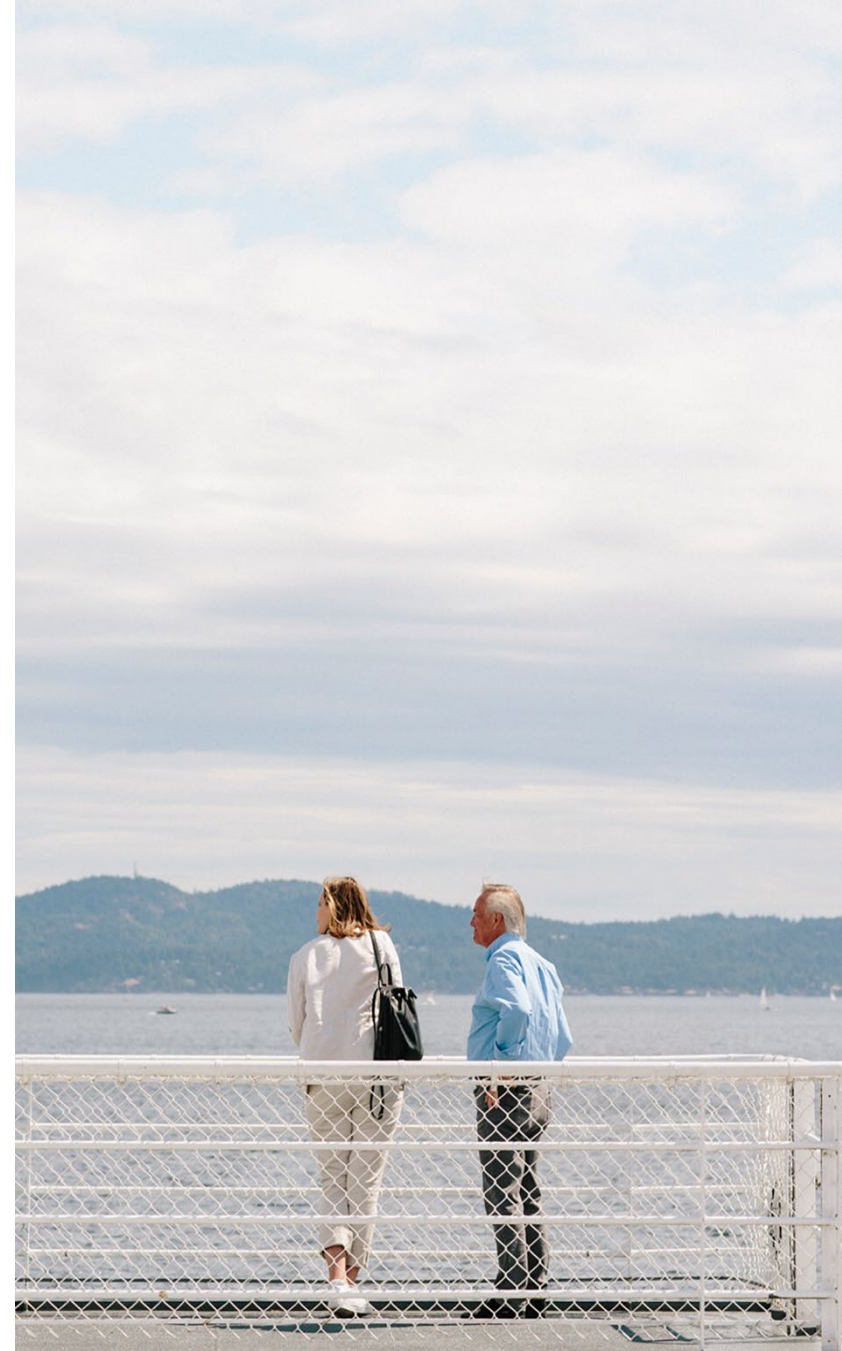
- Anxiety and stress trying to plan and travel
- Lack of reservations, especially at peak times
- Multiple sailing waits in summer
- Congestion on roads and terminals



Trialing New Fare Options

- Introducing new fare options
- Reduced rates for all customers who reserve
- Vehicle fares paid both directions
- Senior discounts unchanged

Personal Vehicle Fare	Each Direction
Prepaid	\$14.50 - \$25.00 Free reservation
At Terminal	\$33.00 No reservation

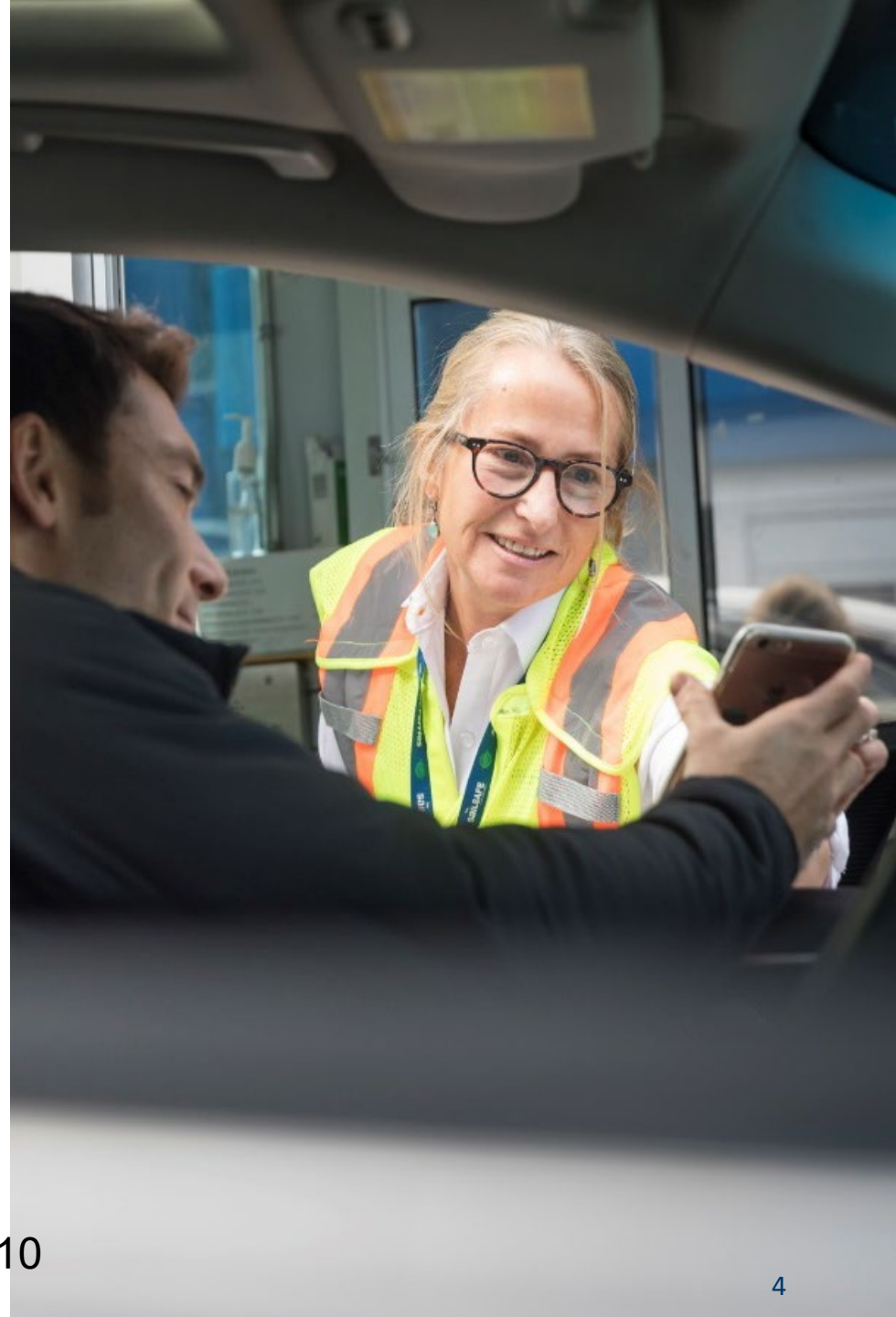


During the Trial

- Gather community feedback
- Monitor and report regularly on results
- At conclusion, use feedback and results to inform future service

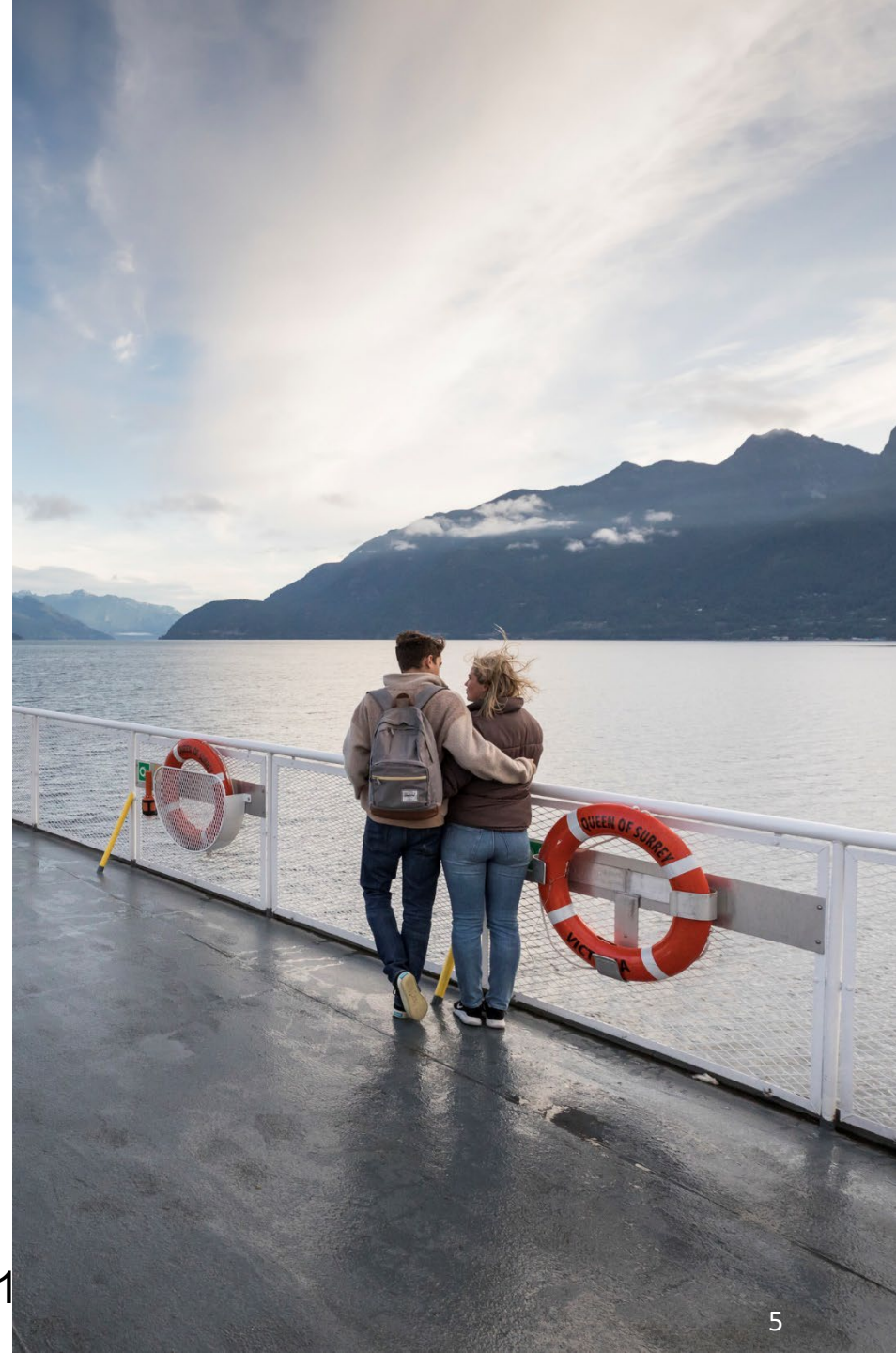
Communication is key!

- Terminal & vessel signage
- Newspaper & radio
- Website & social media
- Community channels



Customer Benefits

- **Less congestion, less frustration** – customers know when they are travelling
- **More affordable for most trips** – lower fares for those who book in advance
- **Improved comfort** – less time waiting in lines



Thank you for your consideration



**SUNSHINE COAST REGIONAL DISTRICT
INFRASTRUCTURE SERVICES COMMITTEE**

April 8, 2021

RECOMMENDATIONS FROM THE INFRASTRUCTURE SERVICES COMMITTEE MEETING
HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND
TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area E	D. McMahon
	Directors	Electoral Area F	M. Hiltz
		Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Town of Gibsons	B. Beamish
		District of Sechelt	A. Toth
		District of Sechelt	D. Siegers
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	General Manager, Infrastructure Services		R. Rosenboom
	Chief Financial Officer / GM, Corporate Services		T. Perreault (part)
	Corporate Officer		S. Reid (part)
	Manager, Solid Waste Services		R. Cooper (part)
	Manager, Capital Projects		S. Misiurak (part)
	Manager, Communications and Engagement		A. Buckley (part)
	Recording Secretary		T. Ohlson
	Media		0
	Public		1

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

REPORTS

The General Manager, Infrastructure Services provided an update on water supply which included the results of the recent snow surveys conducted at Chapman and Edwards Lake, weather conditions, the Drought Response Plan, 2020 Residential Water Use for residential metered properties and public engagement opportunities.

Recommendation No. 1 *Landslide Water Supply Mains Chapman Creek Water Treatment Plant - Update*

The Infrastructure Services Committee recommended that the report titled Landslide Water Supply Mains Chapman Creek Water Treatment Plant - Update be received for information;

AND THAT the construction contract for the stabilization of the Water Supply Mains be formally awarded to Arya Engineering Inc. in the amount not to exceed \$173,564 (excluding taxes);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT the 2021-2025 Financial Plan be amended to include the contribution from Emergency Management BC in the amount of \$147,000 to the Regional Water Service [370] reducing contribution from Operating Reserves.

Recommendation No. 2 *Curbside Recycling Questionnaire Results*

The Infrastructure Services Committee recommended that the report titled Curbside Recycling Questionnaire Results be received for information;

AND THAT the SCRD consider implementation of Curbside Recycling Collection Services for SCRD Electoral Areas B, D, E and F (Option 1) through the Refuse Collection Service [355];

AND FURTHER THAT staff bring forward a report to a future Committee outlining curbside recycling service delivery options, including two stream vs single stream and the options for blue bins.

Recommendation No. 3 *Infrastructure Services Department – 2021 Q1 Report*

The Infrastructure Services Committee recommended that the report titled Infrastructure Services Department – 2021 Q1 Report be received for information.

Recommendation No. 4 *Delegation Invitation to Sunshine Coast Tourism*

The Infrastructure Services Committee recommended that a representative from the Sunshine Coast Tourism Conservation Project be invited as a delegation to the May 2021 Infrastructure Services Committee meeting.

Recommendation No. 5 *Solid Waste Management Plan Monitoring Advisory Committee Minutes – March 16, 2021*

The Infrastructure Services Committee recommended that the Solid Waste Management Plan Monitoring Advisory Committee meeting minutes of March 16, 2021 be received for information.

ADJOURNMENT 11:01 a.m.

Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT
PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE**

April 15, 2021

RECOMMENDATIONS FROM THE PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	District of Sechelt	A. Toth
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		Town of Gibsons	B. Beamish
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	GM, Planning and Community Development		I. Hall
	Manager, Planning and Development		D. Pady (part)
	Manager, Sustainable Development		R. Shay (part)
	Manager, Communications		A. Buckley (part)
	Senior Planner		Y. Siao (part)
	Recording Secretary/Administrative Assistant		A. O'Brien
	Media		0
	Public		2 (part) +/-

CALL TO ORDER 9:32 a.m.

AGENDA The amended agenda was adopted as presented.

DELEGATIONS AND PETITIONS

Gerry Pageau, Director, Sunshine Coast Community Solar Association presented to the Committee regarding Pacific Institute for Climate Solutions grant funding for an intern to conduct energy audits for SCRD buildings.

Recommendation No. 1 *Sunshine Coast Community Solar Association Delegation*

The Planning and Community Development Committee recommended that the delegation materials from the Sunshine Coast Community Solar Association be received;

AND THAT staff work with the Sunshine Coast Community Solar Association to explore partnership opportunities to conduct SCRD facility energy studies.

REPORTS

Recommendation No. 2 *Planning and Community Development Department 2021 Q1 Report*

The Planning and Community Development Committee recommended that the report titled Planning and Community Development Department 2021 Q1 Report be received.

Recommendation No. 3 *Risk Assessment for Grantham's Community Park*

The Planning and Community Development Committee recommended that staff investigate if a Municipal Insurance Association (MIA) risk control study is merited for the Grantham's Community Park water drainage issue.

Recommendation No. 4 *BC Liquor and Cannabis Regulation Branch Application (# 008360) for Non-medical Cannabis Store*

The Planning and Community Development Committee recommended that the report titled BC Liquor and Cannabis Regulation Branch Application (# 008360) for Non-medical Cannabis Store – Infinity Chill Out Joint be received;

AND THAT SCRD respond to LCRB indicating no objection to the application (#008360) for Infinity Chill Out Joint Non-medical Cannabis Store located at 8 – 1057 Roberts Creek Road, Roberts Creek.

Recommendation No. 5 *Frontage Waiver Application FRW00008 (Sunnyside Road)*

The Planning and Community Development Committee recommended that the report titled Frontage Waiver Application FRW00008 (Sunnyside Road) be received;

AND THAT the required 10% perimeter road frontage for proposed Lot 8 be waived in order to facilitate a proposed 2-lot subdivision of Lot 3 District Lot 909 Group 1 New Westminster District Plan EPP60000.

Recommendation No. 6 *Egmont/Pender Harbour (Area A) APC Meeting Minutes of March 31, 2021*

The Planning and Community Development Committee recommended that the Egmont/Pender Harbour (Area A) Advisory Planning Commission meeting minutes of March 31, 2021 be received for information.

COMMUNICATIONS

Recommendation No. 7 *Correspondence from City of Victoria regarding Help Cities Lead Campaign*

The Planning and Community Development Committee recommended that the correspondence from Lisa Helps, Mayor, City of Victoria, dated March 10, 2021 regarding Help Cities Lead Campaign be received for information;

AND THAT the SCRD send a letter of support for the Help Cities Lead campaign;

AND FURTHER THAT the proposed response letter be provided to the April 22, 2021 Regular Board meeting for review prior to being sent.

Recommendation No. 8 *Correspondence from Provincial Toponymist regarding Official Geographical Name Change in shíshálh swiya for Wilson Creek*

The Planning and Community Development Committee recommended that the correspondence from Carla Jack, Provincial Toponymist, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, dated March 29, 2021 regarding Official Geographical Name Change in shíshálh swiya for Wilson Creek be received for information.

Recommendation No. 9 *Correspondence from Sunshine Coast Conservation Association*

The Planning and Community Development Committee recommended that the correspondence from Suzanne Senger, Executive Director, Sunshine Coast Conservation Association, dated April 12, 2021 regarding Request to extend consultation period on FLNRO draft Order to establish forestry Visual Quality Objectives in the Sunshine Coast Natural Resource District;

AND THAT SCRD provide a letter of support to request an extension to the public consultation period for Ministry of Forests, Lands, Natural Resource Operations and Rural Development's draft Order to establish forestry Visual Quality Objectives for logging in the Sunshine Coast Natural Resource District until June 30, 2021;

AND FURTHER THAT the Ministry of Forests, Lands, Natural Resource Operations and Rural Development be invited to attend as a delegation to the SCRD Board to provide more information on the draft Order to establish forestry Visual Quality Objectives, as soon as possible and prior to the proposed June 30, 2021 deadline.

ADJOURNMENT 11:02 a.m.

Committee Chair