



PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE

Thursday, January 21, 2021

Held Electronically in Accordance with Ministerial Order M192
and Transmitted via the SCR D Boardroom, 1975 Field Road, Sechelt, B.C.

AGENDA

CALL TO ORDER 9:30 a.m.

AGENDA

1. Adoption of Agenda

PRESENTATIONS AND DELEGATIONS

2. Nick Farrer, Director, Sechelt and District Chamber of Commerce
Regarding Zoning Bylaw Changes for Short Term Rentals (STRs) ANNEX A
pp 1 - 8
3. Don Cunliffe, Director, Halfmoon Bay Community Association
Regarding Coopers Green Community Hall Project Verbal

REPORTS

4. Renewal of Memorandum of Understanding with Halfmoon Bay Community Association for Coopers Green Hall
General Manager, Planning and Community Development
Community Parks (Voting – A, B, D, E, F) ANNEX B
pp 9 - 16
5. Dakota Ridge Snow Clearing and Road Maintenance Services Contract Update
Parks Planning Coordinator
Dakota Ridge Recreation Area (Voting – All) ANNEX C
pp 17 - 18
6. New Brighton Dock – SCR D Work in 2021
General Manager, Planning and Community Development
Ports Services (Voting – B, D, E, F) ANNEX D
pp 19 - 24
7. Gibsons & District Fire Protection 5-Year Capital
Fire Chief, Gibsons & District Volunteer Fire Department
Gibsons & District Fire Protection (Voting – E, F, Gibsons) ANNEX E
pp 25 - 29
8. Planning and Community Development Department 2020 Q4 Year End Report
General Manager, Planning and Community Development
Planning and Community Development Services (Voting – All) ANNEX F
pp 30 - 49
9. Community Recreation Facilities 2021 Financial Outlook and COVID-19 Implications
General Manager, Planning and Community Development and
General Manager Corporate Services / Chief Financial Officer
Community Recreation Facilities (Voting – B, D, E, F, Sechelt, Gibsons, SIGD) Report to follow

COMMUNICATIONS

10. Darnelda Siegers, Mayor, District of Sechelt, dated December 13, 2020
Regarding Letter of Support - Climate Action Report Card Project
ANNEX G
pp 50
11. Barry Pages, Chair, North Coast Regional District dated December 16, 2020
Letter to Minister of Fisheries, Oceans and the Canadian Coast Guard regarding Fisheries for Communities recommendations.
ANNEX H
pp 51 - 54
12. Stuart Frizzell, President, Sunshine Coast Minor Hockey Association dated December 16, 2020
Regarding update on activities and installation of ice at Sunshine Coast Arena
ANNEX I
pp 55 - 56
13. Andrea Watson, President, Sunshine Coast Skating Club dated December 16, 2020
Regarding ice installation at Sechelt Arena and ice until end of May
ANNEX J
pp 57
14. Nicole Huska, Indigenous Liaison Advisor, Centre for Indigenous Statistics and Partnerships, Social, Health and Labour Statistics Field, Statistics Canada dated December 17, 2020
Regarding Census 2021 data collection on RVs as permanent dwellings.
ANNEX K
pp 58

NEW BUSINESS**IN CAMERA**

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.”

ADJOURNMENT

Sechelt & District Chamber of Commerce Delegation to SCRD

Zoning Bylaw Changes regarding
Short Term Rentals (STRs)

Nick Farrer – Director



THE CHAMBER

Sechelt & District

Economic Effect On The Coast

- Did the SCRD conduct any empirical research into the impact of this decision?
- Huge direct impact on coast businesses
- Tourists will be driven away



THE CHAMBER

Sechelt & District

Driving STRs Underground

- Why deny a now engrained technology (online/app-based booking)?
- Homes will change tech platforms or swallow the fines



THE CHAMBER

Sechelt & District

Enforcement

- How will the new rulings be enforced? Bedrooms and occupants
- Will a bylaw officer be paid to look through AirBnB?
- Why not use the current enforceable and effective bylaws?



THE CHAMBER

Sechelt & District

Housing Crisis

- Stopping large home STRs will NOT increase LTR inventory
- It will drive tourists to small STRs
- This will REDUCE the inventory of smaller LTRs affecting workforce
- THIS IS THE WRONG WAY ROUND!



THE CHAMBER

Sechelt & District

Showing Off Our Beautiful Coast

- What does it say to visitors when we say 'large groups are not welcome'?



THE CHAMBER

Sechelt & District

The Chamber Proposes:

- Introduce business licensing for all STRs and require significant deposits
- Use \$\$ generated from licensing and tax revenue from MRDT to fund effective enforcement
 - particularly on weekends and evenings
- Amend the bylaw to allow all types of accommodation



THE CHAMBER

Sechelt & District

Water Supply

- Leak detection in the SCRD Water Mains was a subject The Chamber introduced to the SCRD in early 2020.
- Has the SCRD compared the cost of having a 3rd party contractor (experts) provide the services vs purchasing equipment and employing new staff or training current staff?



THE CHAMBER

Sechelt & District

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Planning and Community Development Committee – January 21, 2021

AUTHOR: Ian Hall, General Manager, Planning and Community Development

SUBJECT: RENEWAL OF MEMORANDUM OF UNDERSTANDING WITH HALFMOON BAY COMMUNITY ASSOCIATION FOR COOPERS GREEN HALL

RECOMMENDATION(S)

THAT the report titled Renewal of Memorandum of Understanding with Halfmoon Bay Community Association for Coopers Green Hall be received;

AND THAT the Memorandum of Understanding with the Halfmoon Bay Community Association for Coopers Green Hall be renewed for a term of five years;

AND FURTHER THAT the delegated authorities be authorized to sign the Memorandum.

BACKGROUND

In September 2014 the Sunshine Coast Regional District (SCRD) and the then called 'The Welcome Beach Community Association' entered into a Memorandum of Understanding (MOU) to work cooperatively towards the replacement of Coopers Green Hall. The WCBA is now known as the Halfmoon Bay Community Association.

A sub-agreement was established in 2016 to outline the terms and conditions of fundraising activities which was subsequently rolled into the updated 2017 agreement.

The term of the 2017 MOU has now expired and is due for renewal. This report seeks to renew the MOU for up to five years.

DISCUSSION

This MOU has been helpful to guiding coordination between HMBCA and SCRD. As of December 31, 2020, a total of \$344,372 has been raised toward hall replacement in Coopers Green Park, exceeding the Association's commitment of \$300,000. 2020 donations totaled \$118,389, with a significant portion thereof being received after the announcement of the Investing in Canada Infrastructure Program grant award.

Renewing the MOU will sustain the relationship and partnership related to the hall replacement project.

Planning work related to the replacement of Coopers Green Hall continues. Staff are preparing to deliver a community engagement session led by the design team, with a report to come to 2021 Round 2 budget.

Organizational and Intergovernmental Implications

Staff have confirmed the support of the HMBCA to renew the MOU.

Either party can terminate the MOU on 30 days' written notice, if desired.

Financial Implications

The product of the MOU is to establish an ongoing collaborative fundraising effort between the SCRD and the HMBCA in support of community parks asset development at Coopers Green. The benefit is that fundraising either through cash or in-kind donations offset funding requirements from other sources, namely the SCRD taxpayers.

Per the MOU, all HMBCA Association funds held in trust by the SCRD and the interested earned on those funds will be returned to the Association if the project does not proceed or if the Association requests them. Funds provided through donations directly to the SCRD are to be used for improvements to the Coopers Hall and would also need to be returned if no such improvements or redevelopment were to proceed.

STRATEGIC PLAN AND RELATED POLICIES

The SCRD's commitment to collaboration and facilitating Community Development are pivotal in working together with the Halfmoon Bay Community Association towards the replacement of the Coopers Green Hall.

CONCLUSION

Since 2014 SCRD has had an MOU with the HMBCA. The MOU is now due for renewal. Staff recommend renewal of the MOU to sustain the partnership in support of a proposed hall replacement project at Coopers Green Park. Planning work related to this project continues; a report will be coming to 2021 Round 2 budget.

Reviewed by:			
Manager		Finance	X – T. Perreault
GM		Legislative	X – S. Reid
CAO	X - D. McKinley	Other	

ATTACHMENTS

Attachment A - 2021 Draft MOU with Halfmoon Bay Community Association for Coopers Green Hall

Memorandum of Understanding

**Coopers Green Hall
5500 Fisherman's Road**

This Memorandum of Understanding is dated the _____ day of _____, 20~~17~~¹⁷.

BETWEEN:

SUNSHINE COAST REGIONAL DISTRICT

1975 Field Road
Sechelt, British Columbia
V0N 3A1

(the "Regional District")

AND:

HALFMOON BAY COMMUNITY ASSOCIATION

Box 1646
Sechelt, British Columbia
V0N 3A0

(the "Association")

Collectively known as the "Parties".

WHEREAS:

- A) The Regional District and the Association are bodies with a mutual interest in cooperating in the development of a community hall on the lands known as Coopers Green Park (the "Lands"), legally described as Lot C, DL 1427, Plan VAP20477, shown on Appendix A attached hereto;
- B) The Regional District owns and operates Community Parks and may enter into related agreements with third parties for mutual benefit;
- C) The Parties now wish to record in a Memorandum of Understanding their desire to work cooperatively in the consideration of the planning, funding and development of Coopers Green Hall and execute all such further documents and provide such further assurances as may be necessary to comply with the spirit and intent of this Memorandum of Understanding.

NOW THEREFORE:

The Parties hereto agree as follows:

1. The Regional District agrees:

- a. To provide a staff liaison to work with the Association to facilitate the objectives of this agreement.
- b. That subject to consistency with the Coopers Green Park Management Plan and available funding, to plan for the development of Coopers Green Hall;
- c. That subject to the Coopers Green Park Management Plan, to establish a framework that will facilitate efficient and effective processes with the Association regarding public consultation, development of requirements, siting, design, and other factors;
- d. To invest \$140,000 of the Association's donations received in trust on behalf of the Association. If the project does not proceed or the Association requests the funds, the Regional District will return the funds to the Association with the interest accrued.
- e. To deposit any further donations, collected by the Association, in a high-interest savings account until such time as the term of the in-trust account become available;
- f. Donated funds will become funds of the Regional District and can only be used for the development of the Coopers Green Hall and any related project costs.
- g. To issue tax receipts for eligible donations of \$100 value or greater according to the financial process and with the required detail recorded, per Appendix B;
- h. To provide a quarterly financial report to the Association on the funds held in trust including interest earned, as well as a list of donations to date and in accordance to Section 3(e);
- i. To work with the Association to investigate funding sources outside of taxation for the development of Coopers Green Hall.

2. The Association agrees:

- a. To provide input regarding the implementation of Coopers Green Management Park Plan;
- b. To provide representation from the Association to work within the framework established by the Regional District, in the Coopers Green Management Park Plan, on the planning and design for the development of Coopers Green Hall;
- c. To provide engagement with the community for the purpose of input in regards to the development of Coopers Green Hall;
- d. To acknowledge it is the Regional District's sole discretion to determine if a hall is built, how it is built, the site selected, vehicle parking requirements and other design and construction factors;

- e. Per special resolution of the Association membership, monies in the amount of \$140,000 provided to the Regional District as provided by the Association are to be held in trust and withdrawn with interest upon unsuccessful completion of the project or per written request by the Association for same.
- f. That subject to further agreements and approvals included in the Coopers Green Park Management Plan, to continue fundraising efforts towards the development of Coopers Green Hall;
- g. That any fundraising related fees or administration costs incurred by the Association will be the responsibility of the Association not the Regional District;
- h. That donated funds that are collected by the Association for which a charitable receipt is to be issued will be submitted by the Association to the Regional District within two weeks after an event in accordance with the requirements outlined in Appendix B.

3. Both Parties agree:

- a. Association monies held in trust by the Regional District can be requested by the Association upon formal written request for the purpose of fundraising events for the Coopers Green Hall project. Any monies paid to the Association (the “Seed Money”) pursuant to such request are to be repaid to the Regional District at a mutually agreeable date out of the future fundraising revenues;
- b. That any Seed Money returned to the Association will not accrue interest during the time the funds are held by the Association;
- c. That charitable donation receipts issued by the Regional District must not exceed the donation receipts submitted by the Association fundraising;
- d. That any amount paid by donors for event fees / expenses, entertainment, food, beverage, or other related ‘advantage’ do not qualify as a donation, as these are not ‘eligible’ per Canada Revenue Agency standards’
- e. That any databases created to track donor contributions for the purposes of community recognition must be managed in accordance with BC privacy legislation. Written consent from the donor must be provided in advance of sharing such information between parties.

4. Indemnity

- a. The Parties in the understanding do hereby mutually agree to indemnify and hold harmless from each other, its elected officials, officers, employees, agents, successors and assigns, from and against all actions or causes of actions, liabilities, claims, damages or expenses arising or resulting from each other carrying the terms of this agreement.

5. Term

- a. The term of this agreement ends ~~three-five~~ (53) years from the date of signing and may be renewed for a further term of ~~three-five~~ (53) years. Following consultations between the Parties, this agreement may be terminated by either party 30 days after written notice is provided to the other party. Upon termination, Association donated funds held in trust by the Regional District, including the interest accrued will be returned to the Association within 60 days of termination.

6. Confidentiality and Ownership of Documents

- a. The Association acknowledges that the Regional District is subject to the *Freedom of Information and Protection of Privacy Act of British Columbia* and agrees to collect and disclose any of the personal information under this agreement in accordance with that Act.
- b. Without limiting the generality of the foregoing, the Association agrees to take steps to ensure that any information that is disclosed to it in confidence or as privileged information by the Regional District, or that come to its knowledge by reasons of the agreement, is treated as confidential, and in particular that records containing personal information, as defined under the *Freedom of Information and Protection of Privacy Act*, are protected from unauthorized access, use, disposal or further disclosure except as required or authorized by that Act or other applicable law.

IN WITNESS WHEREOF the Corporate Seal of)
 the **Sunshine Coast Regional District** was)
 hereunto affixed in the presence of:)
)

 Dean McKinley, Chief Administrative Officer)

c/s

 Tina Perreault, General Manager,
 Corporate Services / Chief Financial Officer)

IN WITNESS WHEREOF the Corporate Seal of)
 the **Halfmoon Bay Community Association**)
 was hereunto affixed in the presence of:)
)

 Authorized Signatory)

c/s

 Terry Knight, President)

 Authorized Signatory)

 Toni Morris, Vice-President)

PLAN 20477

SUBDIVISION PLAN OF BLOCK 18, PLAN 17669 AND
BLOCK 19, PLAN 18360, BOTH OF D.L. 1427,
GP. I, N.M.D.

APPROVED BY THE LAND ENGINEER
OF YONKERS, N.Y., THIS 19TH DAY OF
JUNE, 1988

David J. Davis
REGISTERED
NYS-031-L

SCALE : 1" = 100'
0 10 20 30 40 50 75 100
Miles

Appendix B – Required Information for Donation Tax Receipts

1. Cash Gifts must have the following:
 - Full name of donor, including the middle initial (where applicable)
 - Date the gift / donation was received
 - Amount of the donation
 - Full address including postal code (for receipt delivery)
 - Phone number
 - Donation description.
2. Non-cash gifts (gifts in kind) must also include the following:
 - Description of gift or service received
 - The amount of a non-cash gift must be its fair market value at the time the gift / donation was made
 - The name and address of the appraiser (if applicable).

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Planning and Community Development Committee – January 21, 2021

AUTHOR: Sam Adams – Parks Planning Coordinator

SUBJECT: DAKOTA RIDGE SNOW CLEARING AND ROAD MAINTENANCE SERVICES CONTRACT UPDATE

RECOMMENDATION(S)

THAT the report titled Dakota Ridge Snow Clearing and Road Maintenance Services Contract Update be received;

AND THAT the contract with NB Contracting for contracted road snow clearing and maintenance services be increased to up to \$240,000 (excluding GST);

AND THAT the contract with NB contracting be extended for another two years beyond November 2021 for a value of up to \$80,000 per year including snow contingency;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

BACKGROUND

Currently, SCRD has a contract with NB Contracting Limited to provide snow clearing and road maintenance services for Dakota Ridge Winter Recreation Area access road. The road is a 13.5 kilometer section of unpaved industrial forest service road located off the end of Field Road in Wilson Creek.

Dakota Ridge has seen an increase in revenues and usership as public interest in outdoor recreation has increased. Increased popularity and usage can be attributed in part to families and individuals seeking outdoor recreation during pandemic, new residents taking advantage of the facility, and favorable snow conditions. The road maintenance and snow clearing contract is instrumental to the Dakota Ridge service and supports public access to the facility. Increased patronage at Dakota Ridge and heavier usage of the access road has resource implications.

The contract, established through a request for proposal process, began November 7, 2018, and has a term of 3 years with an option at the sole discretion of the Regional District to extend the contract for an additional 2-year period.

The scope of work within the contract includes plowing snow on an as-and-when-needed basis from December until March each season. In addition, the contractor conducts summer maintenance activities under the contract as prescribed by a professional forestry technician. Maintenance usually includes grading, brushing, culvert cleaning, and resurfacing of potholes. Snow conditions, and the requirement for plowing and road maintenance costs are difficult to predict year over year. This is due the inconsistency of weather patterns, levels of usage, and associated road conditions.

The contract is set up as a service agreement and charged at an hourly rate. Only work completed (and required under the terms of the contract) is billed; the draw on the contract is variable. The volume of work completed through the contract to date is expected to exceed the 3-year total contract value \$195,000 (\$65,000 per year) by the end of January 2021.

Staff estimate that the total contract value could be up to \$240,000 by November 6, 2021 (end of the 3-year term), based on the currently forecasted demand for services.

At this time there is also an opportunity to exercise the contract extension option for an additional 2 years which would expire in November 2023. The recommended value of this extension would be for up to \$80,000 per (\$65,000 per year with a \$15,000 snow contingency) for a total not to exceed \$160,000.

DISCUSSION

Financial Implications

The [680] Dakota Ridge service base budget includes funding for contracted services. No budget amendment is required at the current time based on a maximum annual road services budget of \$80,000. Staff will continue to monitor snow plowing / road maintenance expenses and revenues and return to Committee with options should a future budget amendment be a consideration.

Timeline for next steps

Following Board adoption, staff will prepare an amended contract including extension for signing by the delegated authorities.

STRATEGIC PLAN AND RELATED POLICIES

N/A

CONCLUSION

The purpose of this report is administrative in order to amend the SCRD's contract with NB Contracting to align with the work that NB has completed and service that is anticipated to be required until the end of their 3-year contract term in November 2021. Dakota Ridge has recently seen increased usage and associated revenues. The updated contract value is proposed to be up to \$240,000 (excluding GST). Beyond 2021 Staff recommend exercising the contract extension option for an additional two years at up to \$80,000 per year including snow contingency.

Reviewed by:			
Manager	X – K. Robinson	CFO/Finance	X – T. Perreault
GM	X – I. Hall	Legislative	
CAO	X – D. McKinley	Purchasing	X – V. Cropp

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Planning and Community Development Committee – January 21, 2021

AUTHOR: Ian Hall, General Manager, Planning and Community Development

SUBJECT: NEW BRIGHTON DOCK – SCRD WORK IN 2021

RECOMMENDATION(S)

THAT the report titled New Brighton Dock – SCRD Work in 2021 be received;

AND THAT staff seek an agreement with the Skwxwú7mesh Nation to work together on a plan for the future of New Brighton dock, including divestment to a new owner;

AND FURTHER THAT, pending an agreement in principle with the Skwxwú7mesh Nation, staff prepare a 2021 budget proposal for condition and business analysis related to the New Brighton dock.

BACKGROUND

The SCRD Board adopted the following resolution on September 10, 2020:

293/20 **Recommendation No. 6** *Correspondence from Islands Trust Regarding New Brighton Dock*

THAT the correspondence from Sue Ellen Fast, Chair, Gambier Island Local Trust Committee, dated August 12, 2020, regarding New Brighton Dock, Gambier Island be received;

AND THAT the SCRD respond to the letter with an offer to appear as a delegation at a future Islands Trust meeting;

AND FURTHER THAT the SCRD offer to organize an Intergovernmental meeting with Islands Trust regarding the New Brighton dock.

The SCRD Board adopted the following in-part resolution on November 26, 2020:

381/20 **Recommendation No. 14** *Planning and Community Development Projects*

THAT for 2021 Round 1 Budget, staff present budget proposals for the following Planning and Community Development projects:

- [345] – New Brighton Dock Study;

The SCRD Board will consider the following Planning and Community Development Committee recommendation on January 14, 2021:

Recommendation No. 1 *Gambier Island Community Association Delegation
– New Brighton Dock*

The Planning and Community Development Committee recommended that the delegation materials and presentation from Danny Tryon, President, Gambier Island Community Association be received;

AND THAT staff report back on the status of the New Brighton dock and next steps forward.

The purpose of this report is to identify considerations related to the New Brighton dock, SCRD's role in any next steps, and to seek direction from the Board regarding preparation of materials for the budget process.

DISCUSSION

New Brighton dock is located on the southwest peninsula of Gambier Island. It is the most protected (and hence most weather-resilient) dock on the peninsula and is the primary dock for BC Ferries service and most emergency services for the area. Residents and service providers describe the dock as “essential” to Gambier Island.

The dock is currently owned by the Skwxwú7mesh Nation, who has signaled an intention to divest the dock.

The dock is identified as a community wharf in the [Gambier Island Official Community Plan](#) (Islands Trust Bylaw No. 73), of which Policy 9.22 states that public access and use for the dock should be maintained. The dock is zoned W2(a) in [Gambier Island Land Use Bylaw](#) (Islands Trust Bylaw No. 77). W2(a) zoning permits temporary moorage, non-commercial and, when providing services to Gambier island, commercial overnight moorage, barge loading and unloading, accessory public service use. Development of the site is effectively constrained at the current level (one shed, one ramp, maximum float area set, etc.) by the current zoning.

Situation

Community Perspective – Summary

The Gambier Island Community Association (GICA), other residents of Gambier Island and Islands Trust Local Trust Area Trustees have expressed concern that access to the dock could be interrupted or prevented if ownership changes, with consequent effects on commuters, movement of goods and services, or access to emergency services.

GICA has indicated a willingness to take some role in the future of the dock, including through fundraising. However, their ability to raise funds and attract volunteers is limited due to the lack of financial resources and people. Consequently, GICA's December delegation asked SCRD to take a role (even a leadership role) in ensuring that the dock remains open to the public.

Status of Dock/Divestment

CAO McKinley recently spoke with senior representatives from the Skwxwú7mesh Nation who confirmed the plan to divest the dock. The Nation has received two offers. Staff are not aware of the nature or status of these offers. The representative indicated the Nation would like to explore the opportunity to turn the dock over to SCRD. Although offers of purchase are being solicited, no sale price has been stated.

Staff are not aware of a timeline/milestone dates associated with the divestment plan.

Condition of Dock

There is no public information about the dock's condition, maintenance needs, capital plan, etc. Casual observation indicates the dock is in serviceable condition (similar to SCRD's marine ports), similarly constructed (timber), and of a similar age.

Deterioration of treated timber components often occurs at the mudline or from the inside out; a detailed review by a marine facility expert is required to fully understand the condition. It is also unknown if there is a cache of repair materials/replacement timbers for the dock owned by the Nation/included with potential divestment.

For reference, SCRD's docks typically each require an average of about \$100,000 invested per year in maintenance, inspection and capital renewal. This varies substantially based on location, size, etc. Unplanned repair costs associated with weather damage are an ever-present risk. In the last five years the Regional District has taken steps to improve the resilience and sustainability of the Ports service, however, SCRD is one major storm away from potentially-significant financial challenges associated with our nine docks.

Status of Tenure

Skwxwú7mesh Nation is currently in the process of securing tenure on the provincial (unceded) land the dock is situated on. SCRD received a referral in late 2020 as part of this process. Similar to SCRD's ports, these tenures are issued for a fixed term with a renewal provision. The licence issued typically contains environmental, safety and liability provisions imposed on the holder and aimed at protecting the Province.

There is a barge ramp adjacent to the dock that was constructed by MOTI circa 1999. Ownership of this facility (and the status of tenure of the land it is located on) is unclear although it functions as part of the dock complex and adjoins a public road. This is a significant question.

Organizational and Intergovernmental Implications

SCRD provides most local government services, including ports (four, two of which are on the southwest peninsula), to Gambier Island. Land use planning and regulation is the purview of Islands Trust. The Ministry of Transportation and Infrastructure is responsible for transportation and related infrastructure. BC Ferries does not have a footprint on the island.

The federal and provincial governments have indicated that they will not take ownership or responsibility for the dock. Islands Trust does not have authority for this type of service provision. Staff are not aware of discussion with BC Ferries.

Around the Salish Sea, many local governments play a role in managing/maintaining community wharfs, including through ownership. Community associations, such as at Grantham's Landing, sometimes maintain docks.

Based on the low level of information available about the dock's current situation, Skwxwú7mesh Nation plans/goals and community needs, staff assess that the immediate need is getting more information to be able to define options and build a strategy.

As divestment appears imminent, if SCRD was to take action on these immediate needs, an agreement with the Skwxwú7mesh Nation to work in good faith (perhaps for a stated period of time, e.g. 12 or 18 months) toward a divestment plan would be important to ensuring that efforts were worthwhile.

Organizationally, SCRD's Ports services is not resourced for this type of work, as our operations only focus on maintaining our existing docks. Special one-time resources would be required. This type of work is permitted under the Ports service establishing bylaw. If, following research and analysis, SCRD was to consider acquiring or operating New Brighton, staff would need to study the implications of adding the facility to the existing port service (including potential apportionment changes). Should it be determined that a new service is required or advisable, an elector approval process would be required.

Beyond study and planning, SCRD could take a role as owner/operator, as owner with another party operating, as a party in a P3, as a support to a community-based owner, etc. These types of scenarios could be described and evaluated as part of the study/planning next steps.

Options

Staff identify the following options:

- 1. Seek an agreement with Skwxwú7mesh Nation to work together on a plan for the future of New Brighton dock, including divestment to a new owner, and, pending an agreement in principle, prepare a 2021 budget proposal for condition and business analysis related to the New Brighton dock.**
 - Seek an agreement with from the Skwxwú7mesh Nation to work with their Marine Group, GICA, Islands Trust and others on future plans for New Brighton. As part of the agreement, the Skwxwú7mesh Nation would be asked not to proceed with divestment to a private owner (or only on agreed upon conditions).
 - If such an agreement in principle is reached before the 2021 annual budget process concludes, staff would bring forward a budget proposal for one-time Ports planning resources to conduct a condition assessment, environmental review, address barge ramp tenure, etc. and review stakeholders' capacity to participate in sustainable management of the facility. If reaching an agreement-in-principle takes more time, this work would be delayed to 2022. Staff would also return to the Committee with a draft agreement, seeking authority to execute it. *Please see comment below about organizational implications.*
 - Opportunities to consolidate marine facilities on the peninsula to better match the community's capacity for tax support could be incorporated.

- Further research is needed to confirm scope/options and cost estimates. An order-of-magnitude estimate of \$100,000 is offered at this time. Gas tax Community Works Funding may be a suitable funding source (short sea shipping category).
- SCRD's involvement in research/planning may lead to a community expectation of the Regional District assuming an ongoing role. This risk would need to be managed through education and communication.

2. Do nothing

- Given the constraints from the OCP and zoning bylaws, a future for the site as something other than a community wharf seems unlikely. A private owner could pursue user fees to help sustain the facility.
- The Skwxwú7mesh Nation could choose to deconstruct the facility to reduce future costs of ownership. There would be substantial impacts to Gambier Island residents, emergency service providers, and to SCRD's marine facilities if this was to occur.
- This option is not anticipated to be acceptable to the Gambier Island community.

Financial Implications

There are no direct financial implications from the recommendations in this report. Senior staff time will be required to pursue an agreement and develop a budget proposal.

Starting down the path described in the recommended option could create an expectation of follow-through with budgeted resources. While staff consider the option described as "preferred" it has not yet been considered in the context of all 2021 budget requests.

Ultimately, if study/planning work proceeds (which is a budget adoption decision), it will be added to the Ports service workplan (overseen jointly by Capital Projects (Infrastructure) and Transit/Fleet (Community Services)). Even with potential new one-time resources approved, the work on tendering, contract management, communications and administration will require internal resources – including/especially from the General Manager of Planning and Community Development and/or incoming General Manager of Community Services. This will impact the ability to do other work, including progress on strategic plan items.

Timeline for next steps or estimated completion date

If directed to do so, staff will work to have a budget proposal developed for Round 2 budget meetings.

Communications Strategy

This report was shared on publication with Skwxwú7mesh Nation, GICA and Islands Trust. GICA was consulted during preparation, to check facts.

STRATEGIC PLAN AND RELATED POLICIES

The subject of this report relates to the priority of “Working Together”.

CONCLUSION

Skwxwú7mesh Nation intends to divest the New Brighton dock. GICA and others have asked SCRD to take a role in securing the future of access to the southwest peninsula of Gambier Island and of the dock. There are large number of unknowns at present. Staff recommend that an agreement to work together with the Skwxwú7mesh Nation on a plan for the future of the dock, with a new owner, be sought. If an agreement can be reached in principle, staff will prepare a budget proposal for study and planning work related to condition and business analysis. Such work would involve community stakeholders.

Reviewed by:			
Manager		Finance	X – T. Perreault
GM		Legislative	X – S. Reid
CAO	X – D. McKinley	Infrastructure	X – R. Rosenboom

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Planning & Community Development Committee – January 21, 2021

AUTHOR: Rob Michael, Fire Chief

SUBJECT: GIBSONS & DISTRICT FIRE PROTECTION 5-YEAR CAPITAL PLAN

RECOMMENDATION(S)

THAT the report titled Gibsons & District Fire Protection 5-Year Capital Plan be received;

AND THAT staff bring forward a Round 1 budget proposal for the Gibsons & District Volunteer Fire Department – Hazardous Materials Response Trailer for \$25,000, funded from reserves;

AND THAT staff bring forward a Round 1 budget proposal for the Gibsons & District Volunteer Fire Department – Rescue Truck Upgrade for \$100,000, funded from reserves;

AND FURTHER THAT staff bring forward a Round 1 budget proposal for the Gibsons & District Volunteer Fire Department – Emergency Generator for \$150,000, funded from reserves.

BACKGROUND

On November 26, 2020 the SCRD Board adopted the following recommendations:

381/20 **AND THAT staff report prior to 2021 Round 1 Budget explaining the potential effect on the capital plan and risk of deferring the following projects to 2022:**

- [210] – Gibsons and District Volunteer Fire Department - Hazardous Materials Response Trailer;
- [210] - Gibsons and District Volunteer Fire Department - Rescue Truck Upgrade;

AND THAT staff report prior to 2021 Round 1 Budget explaining the potential effect on the capital plan and risk of deferring the following project to 2022 including potential for supplying a generator to one firehall only and options for energy efficient methods of power generation (i.e. solar powered batteries for generators):

- [210] - Gibsons and District Volunteer Fire Department - Emergency Generator;

DISCUSSION

At the January 26, 2017 Corporate and Administrative Services Committee meeting, staff presented a report titled, [Fire Departments 20-Year Capital Plans](#). This plan has been used to guide fire department capital purchases since then. However, the plan is due for further review by asset management and the fire chief.

As part of the Pre-Budget deliberations held on November 5-6, 2020, several proposed initiatives were presented as follows:

Function No.	Project Title	Description	Amount	Funding Source Code	Funding Source
210	Gibsons and District Volunteer Fire Department - Hazardous Materials Response Trailer	Trailer for the storage and transportation of hazardous materials response equipment.	\$ 25,000.00	4	4-Reserves
210	Gibsons and District Volunteer Fire Department - Rescue Truck Upgrade	End of life upgrades to rescue truck to extend service life.	\$ 100,000.00	4	4-Reserves
210	Gibsons and District Volunteer Fire Department - Janitorial Service	Weekly janitorial service for both fire halls.	\$ 12,000.00	1	1-Taxation
210	Gibsons and District Volunteer Fire Department - Emergency Generator	Backup power generation for both fire halls.	\$ 150,000.00	4	4-Reserves
210	Gibsons and District Volunteer Fire Department - Deputy Fire Chief	Exempt Deputy Fire Chief. This proposal combined the Deputy Chief position (0.6) with the vacant Protective Services Assistant (0.4).	TBD	1	1-Taxation
210	Gibsons and District Volunteer Fire Department - Firefighter Insurance	Insurance Benefits for Volunteer Firefighters	\$ 35,000.00	1	1-Taxation

Options and Analysis

There are several projects to consider in alignment with the fire department capital plan and recommendations made by the Board on November 26, 2020.

Hazardous Materials Response Trailer:

Hazardous materials response equipment was initially stored on the fire department's rescue truck; however, with the added equipment that has recently been purchased, most is now being stored in the fire hall.

Option 1: Refer to R1 budget for consideration and fund from reserves. A covered cargo trailer will provide a central location for equipment to be stored and transported and is a cost-effective solution compared to a stand-alone vehicle. This can result in decreased response time and improve environmental impacts. This option is recommended.

Option 2: Defer and bring forward for consideration in 2022. This option runs little risk, unless a serious and unexpected hazardous materials event were to occur. The equipment is safely stored at the fire hall and could be transported in other fire department vehicles if required. However, deferral would only have minimal impacts to capital reserves and the five-year capital plan.

Rescue Truck Upgrade:

The Fire Underwriters Survey (FUS) determines insurance grading for communities, partly based upon apparatus age and condition. Fortunately, rescue vehicles are not considered for FUS grading as the Survey focuses more on water delivery apparatus. However, given the rescue truck's age, condition and timeline for construction, it should still be considered for replacement on schedule. Alternatively, it is anticipated that a near end-of-life upgrade of this apparatus can overwhelmingly extend the serviceable lifespan of the vehicle.

Option 1: Refer to R1 budget for consideration and fund from reserves. Based upon a 20-year replacement cycle, the rescue truck is due to be replaced in 2023. As the rescue vehicle is in sound mechanical condition; functional and cosmetic upgrades would sufficiently extend the service life of the apparatus (estimated at 10 years). This would have a positive impact to the capital reserves and five-year financial plan. This option is recommended.

Option 2: Defer and bring forward for consideration in 2022. This option runs little risk, unless an unexpected breakdown of the rescue truck were to occur. Deferral would have minimal impacts to capital reserves and the five-year capital plan.

Option 3: Replace apparatus on schedule in 2023 in accordance with fire department 20-year capital plan. Given the rescue truck's age, condition and timeline for construction, it should still be considered for replacement in 2023 if end of life upgrades were not approved. This option would have the biggest impact to the capital reserves and five-year financial plan.

Emergency Generator:

The emergency generator project is significant in terms of cost and scope. The scope of the project could easily be adjusted, resulting in lower or higher costs. After some further research by the fire chief, it is anticipated that \$150,000 would be enough to fund an emergency generator and electrical upgrades for the main firehall on North Road only. Additionally, the Board has asked for alternate fuel or energy efficient options to be entertained. However, the power requirements for the fire hall must be considered (three phase air compressor for self-contained breathing apparatus as an example). Moreover, a solar system may not be overly effective for emergency power generation. It may however, be beneficial to combine a solar system with eventual roof replacement for day to day operational capacity.

Option 1: Refer to R1 budget for consideration and fund from reserves. Given the cost and reliability of traditional fuel systems such as natural gas or diesel, exceptionally required for our emergency services buildings, a traditional system be purchased and installed for the fire hall. This should be sufficient to power the majority, if not all of the building, including the fire department's air compressor. Future work (directed separately) on an SCRDC renewable energy strategy can review the question of supplemental renewable fuels. This option is recommended.

Option 2: Refer to R1 budget for consideration and fund from reserves. However, reduce the scope to power a portion of the fire hall facility, to maintain essential operations only. This could possibly reduce the capital reserve funding requirement by half.

Option 3: Defer and bring forward for consideration in 2022. This would allow the fire chief to do some additional research and present a more accurate budget breakdown. Additionally, alternate fuel options could be more thoroughly evaluated. Deferral would have minimal impacts to capital reserves and the five-year capital plan.

Financial Implications

The current 5-year capital plan and associated reserve funding available, the funding is as follows, which will also be updated as part of the Round 1 Budget Deliberations to reflect any additional contributions from 2020 surpluses.

Five-Year Capital Reserve Plan (or longer, if applicable)					
	2021	2022	2023	2024	2025
Item	Amount	Amount	Amount	Amount	Amount
Opening Balance in reserve	\$ 359,668	\$ 284,668	-\$ 448,332	-\$ 348,332	-\$ 288,332
Contributions Surplus	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Emergency generator	-\$ 150,000	\$ -	\$ -	\$ -	\$ -
Hazmat trailer	-\$ 25,000	\$ -	\$ -	\$ -	\$ -
Rescue truck upgrades	-\$ 100,000	\$ -	\$ -	\$ -	\$ -
Hall 1 roof repairs	\$ -	-\$ 350,000	\$ -	\$ -	\$ -
Training classroom	\$ -	-\$ 75,000	\$ -	\$ -	\$ -
Engine 2 replacement	\$ -	-\$ 508,000	\$ -	\$ -	\$ -
Parking lot paving (hall 2)	\$ -	\$ -	-\$ 25,000	\$ -	\$ -
Parking lot paving (hall 1)	\$ -	\$ -	\$ -	-\$ 65,000	\$ -
Replace Sport Trac vehicle			-\$ 75,000		
Replace utility vehicle	\$ -	\$ -	\$ -	-\$ 75,000	\$ -
Closing Balance in Reserve	\$ 284,668	-\$ 448,332	-\$ 348,332	-\$ 288,332	-\$ 88,332

The 5 year capital plan has a total of ten projects identified between 2021 and 2025 with the project values ranging from \$25,000 to \$508,000. Alternate funding for one or more of the identified projects can drastically shift the capital reserve balance for 2021 and beyond.

With the planned expenditures over the next 5 years, the capital plan shows a negative balance of nearly \$450,000 in 2022. This is due largely to the planned roof replacement in 2022 (\$350,000) and a fire truck replacement (\$508,000) in the same year.

It is recommended that the engine replacement in 2022 be funded via short term debt to mitigate the immediate impacts to the capital reserves. This would allow us to maintain a positive balance over the next five years, with a closing balance in 2025 of nearly \$420,000.

Additionally, this would allow the capital reserves to sufficiently fund the hazardous materials response trailer, rescue truck upgrades and emergency generator projects.

STRATEGIC PLAN AND RELATED POLICIES

The projects contained within this report supports the following Strategic Plan focus areas:

The Asset Stewardship focus area, “continue to develop and implement comprehensive asset stewardship strategy”; In particular by “develop and implement asset stewardship plan components including asset inventory, condition assessments, levels of service, risk assessments, capital and operational maintenance plans and funding strategies”.

Community Resilience and Climate Change Adaptation, “update community energy and emissions plan”.

The projects also tie into the fire department 20-year capital plan.

CONCLUSION

A small change is recommended to the funding for a 2022 fire engine replacement to reduce the impact to the capital reserves. This would result in a positive balance over the next five years, with a closing balance in 2025 of nearly \$420,000. Additionally, this would allow the capital reserves to sufficiently fund the hazardous materials response trailer, rescue truck upgrades and emergency generator projects.

Reviewed by:			
Manager	X – R. Michael	CFO/Finance	X –T. Perreault
GM		Legislative	
CAO	X – D. McKinley	Other	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Planning and Community Development Committee – January 21, 2021

AUTHOR: Ian Hall, General Manager, Planning and Community Development

SUBJECT: **PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT 2020 Q4 YEAR END REPORT**

RECOMMENDATION

THAT the report titled Planning and Community Development Department 2020 Q4 Year End Report be received.

BACKGROUND

The purpose of this report is to provide an update on activity in the Planning and Community Development Department for the Fourth Quarter (Q4) of 2020 and Year End: October 1 to December 31, 2020.

The report provides information from the following divisions: Planning & Development, Building, Ports & Docks, Facility Services & Parks, Recreation & Community Partnerships, and Pender Harbour Aquatic & Fitness Centre.

PLANNING AND DEVELOPMENT DIVISION

Regional Planning [500]

Key projects in Q4 included:

- Housing Needs Assessment (HNA) Steering Committee - was active through Q4 supporting Urban Matters consultants to host a stakeholder meeting to share the final HNA report. The Steering Committee also supported the consultants to prepare a Policy/Implementation Framework for the region. To be brought forward to boards and councils in Q1 of 2021.
- Process Improvements:
 - New Property Report: GIS and Planning staff worked to develop and implement a new downloadable Property Report tool to enable customers to find basic property / planning information without having to contact staff
 - New Inquiry Management System: IT and Planning staff worked to implement a new inquiry management system for responding / tracking Property/Planning inquiries. The new system was implemented in mid-December, allowing staff a host of new capabilities for staff management and tracking inquiries
 - Provincial Referral Responses: in Q4 Planning staff reviewed SCRD process for responding to FLNRORD referrals with FLNRORD staff. Proposed process and or policy for responding is in development for Q2.
- Recruitment and Training: One new staff member, Planning Technician 2, Laurel Eyton began in Q4. One staff member, Planner 1 Rob Brigden resigned. Recruiting a Planning Technician 1 and a Planner 1 began in Q4.
- The volume of property inquiries remained high through Q4.
- The Zoning Bylaw No. 310 Update project – the draft bylaw is being refined by staff with the goal of bringing it forward during Q2.
- APC Refresher/Orientation Workshop – is in development, for online delivery and scheduled to take place after APC appointments in Q1.

Rural Planning [504]

Key projects in Q4 included:

- Short Term Rental Accommodations – On September 10, 2020, the Planning and Community Development Committee passed a motion to give third reading of and adopt the bylaws. The bylaws were adopted on October 8, 2020.

OPERATIONS

Development Applications Statistics

Applications Received	Area A	Area B	Area D	Area E	Area F	Q4 2020	2020 Total
Development Permit	6	4	3	1		14	68
Development Variance Permit					1	1	23
Subdivision	1		1	1		3	21
Rezoning/OCP			2			2	14
Board of Variance							2
Agricultural Land Reserve				1		1	3
Frontage Waiver							
Strata Conversion							
Total	7	4	6	3	1	21	77

There were 21 Development Applications received in Q4 2020 compared to 17 in Q4 2019.

The 2020 total for Development Applications was 77.

- The 2019 total for Development Applications was 96.
- The 2018 total for Development Applications was 88.
- The 2017 total for Development Applications was 80.
- The 2016 total for Development Applications was 57.

Development Applications Revenue

Revenue Stats	Area A	Area B	Area D	Area E	Area F	Q4 2020	2020 Total
DP	\$3,000	\$2,000	\$1,500	\$500		\$7,000	\$21,320
DVP					\$500	\$500	\$7,500
Subdivision	\$1,195		\$865	\$865		\$2,925	\$11,700
Rezoning/OCP			\$2,650			\$2,650	\$13,250
BoV							\$1,500
ALR					\$1,500	\$1,500	\$3,000
Strata Conversion							
Total	\$4,195	\$2,000	\$5,015	\$2,865	\$500	\$14,575	\$58,270

Development Applications revenue was \$14,575 in Q4 2020 compared to \$13,230 in Q4 2019.

The 2020 total for Development Applications revenue was \$58,270.

- The 2019 total for Development Applications revenue was \$60,625.
- The 2018 total for Development Applications revenue was \$69,402.
- The 2017 total for Development Applications revenue was \$63,360.
- The 2016 total for Development Applications revenue was \$54,505.

Provincial and Local Government Referrals

Referrals	DoS	ToG	SIGD	Isld Trst	SqN	Province	Other*	Q4 2020	2020 Total
Referrals						3	1	4	25

*LCRB cannabis endorsement referral – report to be prepared Q1 2021

There were 4 Referrals received in Q4 2020 compared to 5 in Q4 2019.
 The 2020 total for Referrals was 25.

- The 2019 total for Referrals was 26.
- The 2018 total for Referrals was 24.
- The 2017 total for Referrals was 36.
- The 2016 total for Referrals was 34.

Building Permit Reviews Completed by Planning Staff

BP Review	Area A	Area B	Area D	Area E	Area F	Q4 2020	2020 Total
Building Permit Reviews by Planning & Development Div.	3	0	3	1	0	7	106

There were 7 Building Permit Reviews completed in Q4 2020 compared to 44 in Q4 2019. The difference is due to staff vacancies and a (consequent) redistribution of work between Planning and Building divisions.

The 2020 total for Building Permit Reviews was 106.

- The 2019 total for Building Permit Reviews was 117.
- The 2018 total for Building Permit Reviews was 254.
- The 2017 total for Building Permit Reviews was 241.
- The 2016 total for Building Permit Reviews was 293.

Planning Division Public Inquiries by Email

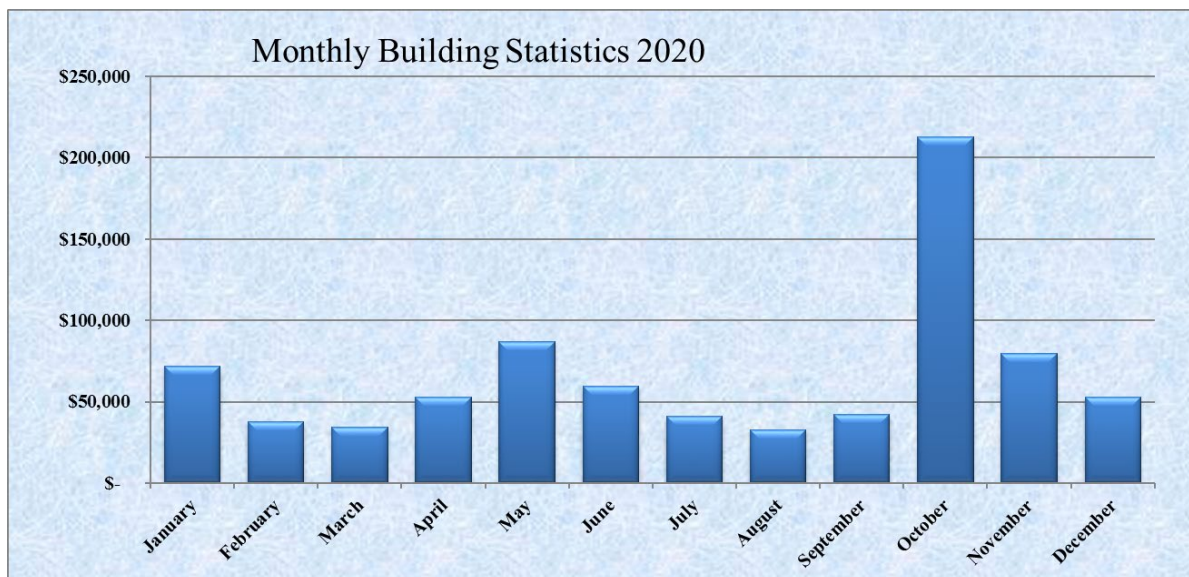
Public engagement through receipt and continued consultation on planning related inquiries in the planning general email inbox is an on-going task that all planning staff assist with. The statistics provided in the table below (which are a combination of Q1, Q2, Q3 and Q4) provide an overview of the quantity of planning related inquiries that the public submit to planning staff.

Email Public Inquiries	#
January	82
February	58
March	91
April	100
May	162
June	121
July	138
August	168
September	168
October	302
November	326
December	313
2020 Total	2,029 YTD

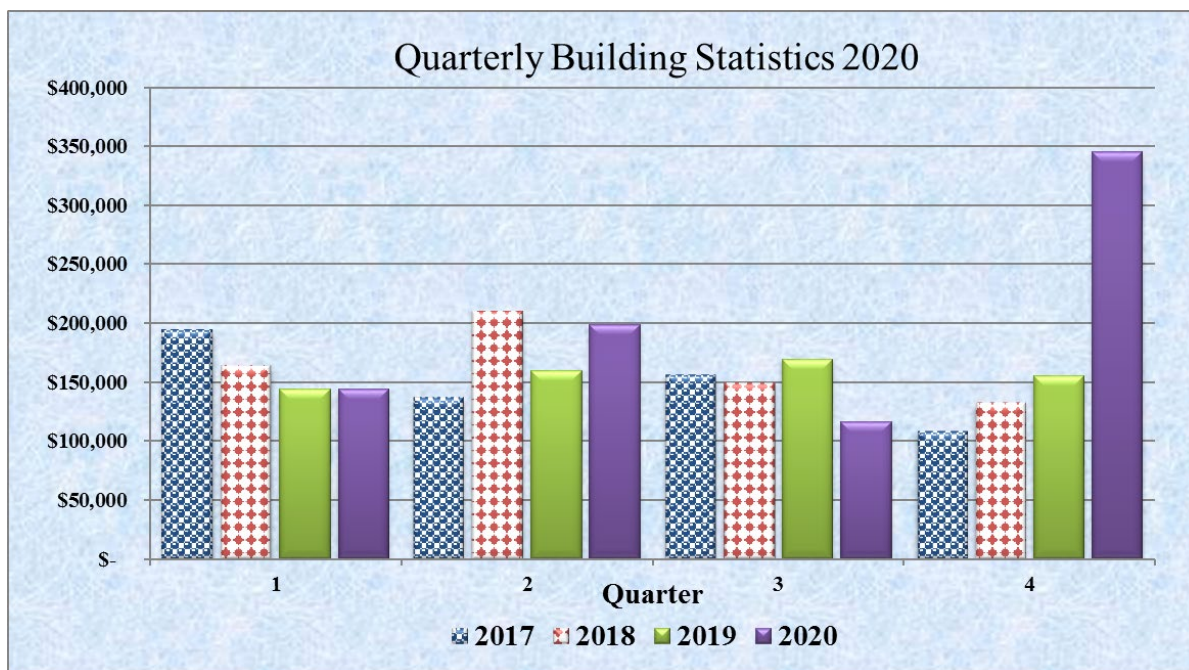
BUILDING DIVISION

The fourth quarter saw a significant increase in construction activity and building related enquiries. The number of permits issued and the value of construction and permit fees also showed a noticeable increase.

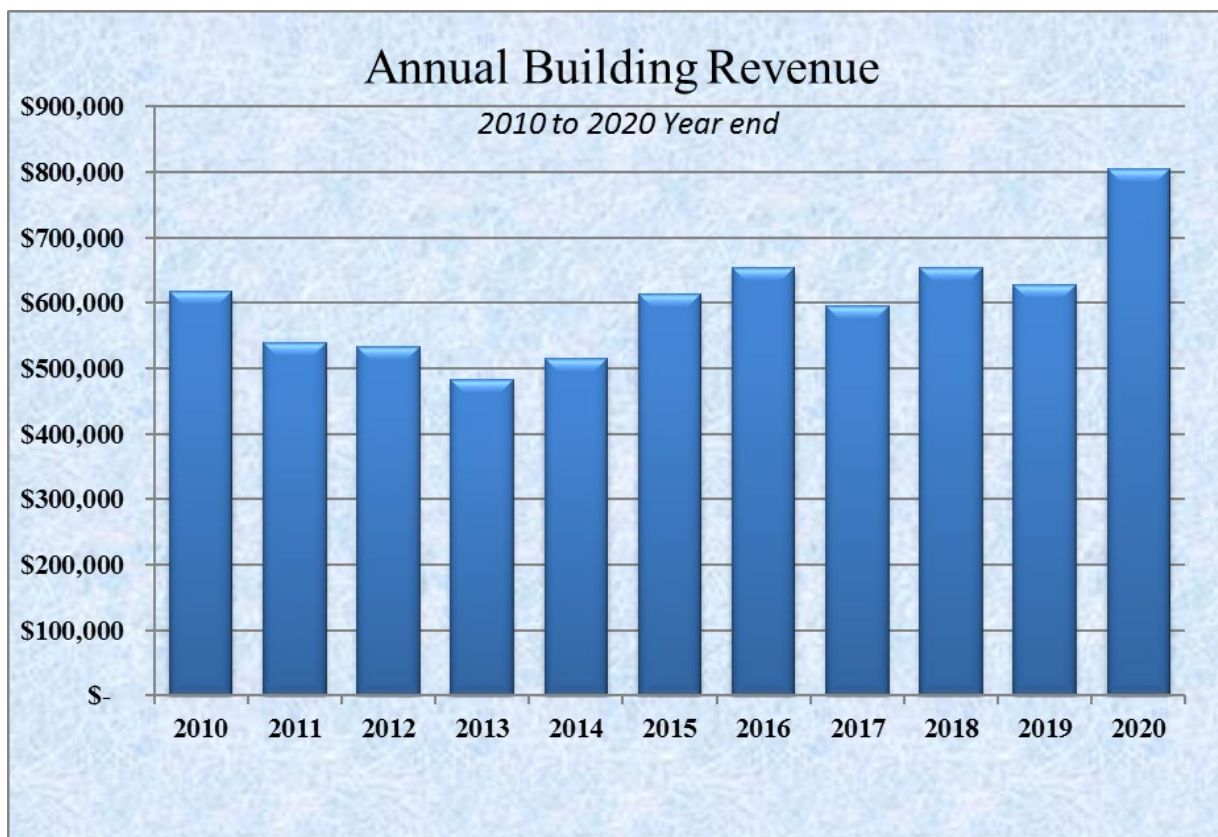
Monthly Building Statistics 2020



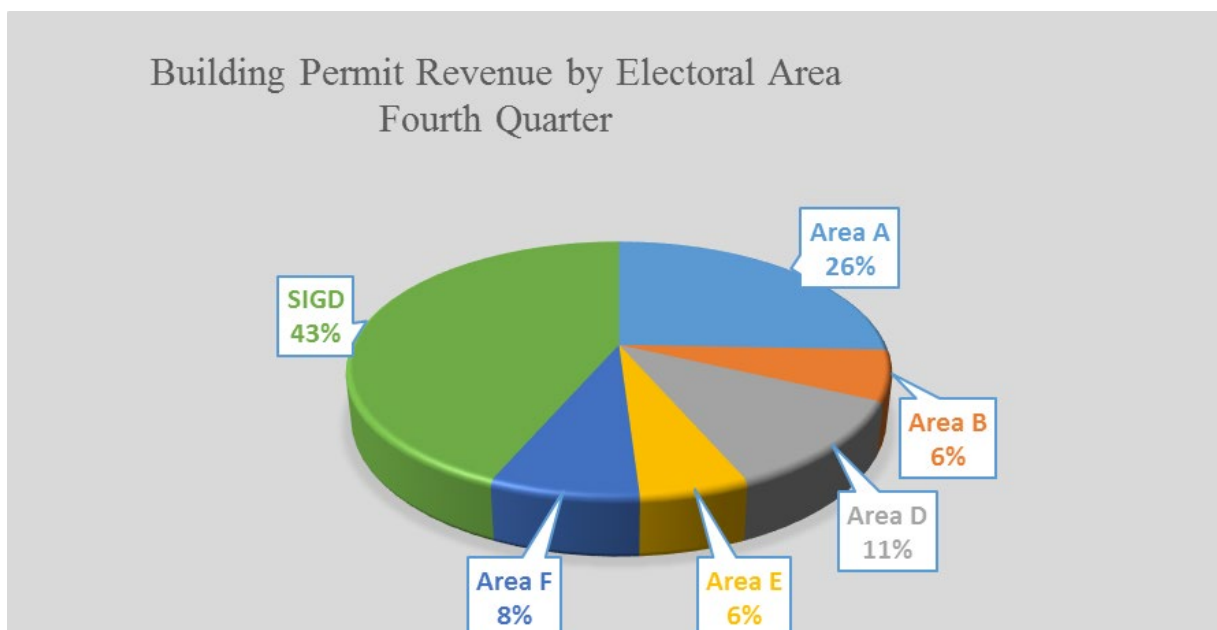
Quarterly Building Statistics Comparison 2017 - 2020



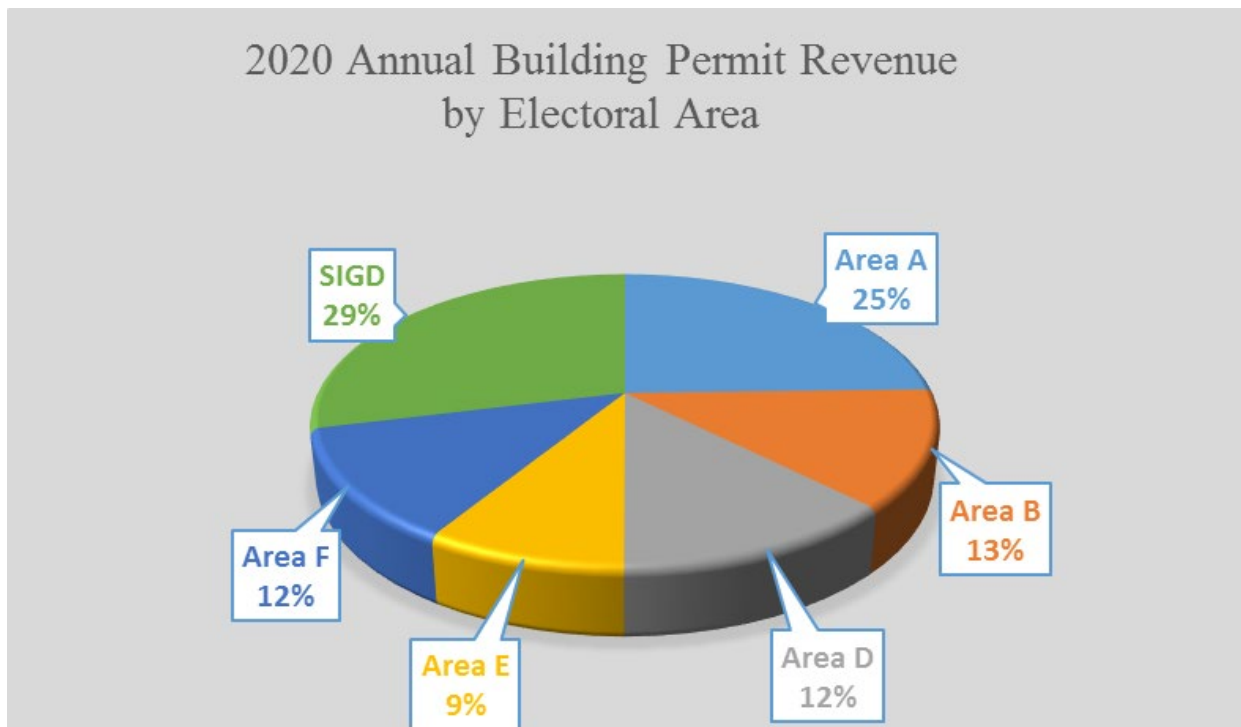
Annual Building Revenue Comparison 2010 - 2020



Building Permit Revenue by Electoral Area – Q4 2020



2020 Annual Building Permit Revenue by Electoral Area



PORTS AND DOCKS DIVISION

OPERATIONS

- In Q4, a number of urgent repairs were completed such as gangway surfacing replacement, transition plate installation, and signage.
- Maintenance inspections were conducted in July and staff met with contractor to plan implementation of required repairs in winter 2020/2021;
- An urgent response to catastrophic storm damage at the Gambier Harbour float was mustered. The longstanding issue of connection between Floats A and B has reached the stage where staff are working with Engineers on a review of alternatives. There is community frustration with a lack of reliable service in this location in 2019/2020 and there are mounting costs of repeated repairs. Meeting with POMO reps to discuss the above held in July. Staff expect repair plan January 2021.
- Staff continue to monitor Eastbourne Gangway repairs conducted in September. Engineer engaged on design solutions.

PORTS MONITORS (POMO) COMMITTEE

The POMO approach of “eyes on the dock” to identify condition, maintenance or operation issues provided useful feedback that enables SCRD to respond to issues more quickly and more efficiently.

In Q4 staff met with the newly-appointed rep for Eastbourne and provided orientation materials.

Currently 8 of the 9 POMO Committee positions are filled. The Port Graves position remains open.

MAJOR PROJECTS

- An application for 2021 ports capital projects was made to the Investing in Canada Infrastructure Program (100% funding). Result pending.

FACILITY SERVICES DIVISION

Building Maintenance [313]

Building Maintenance Tickets	Oct 1 – Dec 31
Tickets received	21
Tickets resolved	28
Open (unresolved) tickets as of June 30	6

Covid – 19

There has been a reduction in work tickets received since facilities have closed or are operating with reduced staffing due to Covid-19. Regular scheduled preventative maintenance continues to be performed by building maintenance staff.

Recreation Facilities Services [613]

GACC

- Park road building light installed for an additional entrance - COVID related.
- Constant procedural changes due to different PHO orders and sport phases.
- New VFD for arena supply fan installed (capital).
- Brine/pony motor belt & coupler repair;
- Corrosion inhibitor added to head jacket cooling system.
- Ongoing preventative maintenance including quarterly maintenance.
- COVID procedures ongoing for building maintenance;
- Plant DDC was repaired;
- Lights were repaired and some ballasts replaced.
- Plant secondary coolant testing was performed.
- Bi-annual air quality maintenance on equipment was completed.
- The Fire Plan was updated in consultation with GDVFD, Rec Staff and the contractor.

SAC

- Installed new mother boards and programed them in 4 IBC boilers.
- Replaced motherboard for hot tub UV light.
- Replaced cooling fan for main pool UV light.
- Replaced motherboard for main pool UV light.
- Installed new control module for hot tub control DDC;
- Re-plumbed deck shower for improved operation and patron satisfaction.
- Installation and final start-up of new leisure pool UV light;
- Ongoing preventative and annual maintenance being completed.
- The Fire Plan was updated in consultation with the Sechelt fire department, Rec Staff and the contractor.

SCA

- The new MCC Panel for the Ice Plant Upgrade is expected to arrive before the end of 2020. Install commences January 4th, 2021 and completion is expected by January 9th, 2021 (completed on time; plant is operating and ice install underway).
- Ballast and light repairs - exterior and interior;

- Rubber flooring was replaced and metal trim added to hold flooring in place on Zamboni Ramp.
- Due to Covid, the skate shop shelving (for skates) was renovated in order to make more space, one shelf is now on wheels.
- SCA bitumen roof capital renewal replacement project design phase being worked on.
- Facility reopened for dry floor use under Covid-19 guidelines;
- Ongoing preventative maintenance and quarterly preventative maintenance being completed.
- COVID procedures for Dry floor bookings (Pickle ball & ball hockey) developed in conjunction with Recreation
- Testing water for Legionella was completed.
- Bi-annual air quality maintenance on equipment was completed.
- The Fire Plan was updated in consultation with staff, Sechelt fire department and the contractor updating the plans.

GDAF

- The chemical room fan was replaced due to failure.
- Ceramic ends for UV light have been replaced as part of our Preventative Maintenance Program.
- The Rain Pool pump was rebuilt as part of our annual maintenance.
- All annual maintenance was fully completed along with work orders.
- Facility being prepped and equipment being tested for re-opening based on the tentative date of January 11, 2021 for reopening (completed; facility open)
- The reception glass barrier was installed for COVID.
- The Fire Plan was updated in consultation with Rec Staff, GDVFD and the contractor responsible for doing the updates.

PHAFC

- Chemical room fan was replaced due to failure.
- Two old back check valves removed and regular piping installed;
- Office half door rebuilt, adjusted and is working properly.
- Legionella testing was performed.
- The Fire Plan was reviewed by operations staff with recommendations going to the Rec Manager. Will be reviewed with local fire department.

PARKS DIVISION

Cemeteries [400]

Q4 Statistics – October 1 to December 31

	2020 Q4	2019 Q4	2020 Q4	2019 Q4
Service	Burials	Burials	Cremations	Cremations
Plots Sold	4	13	2	2
Niches Sold	N/A	N/A	1	0
Interments	1	4	8	2
Inurnments (Niche)	N/A	N/A	2	1

- Continued ongoing interments. Ongoing pandemic response and safety planning has resulted in further changes in regards to public gatherings, procedures, physical distancing, etc.
- Brushing removal, landscaping and clearing of hazard vegetation;
- Removal of danger trees;
- Continued installation of memorial markers;
- Received Board approval for the purchase of a third columbarium;
- Continued staff training for staking out burial plots and performing interments; and
- Developing request for proposal documents for updated SCRD cemetery business plan (anticipate tender Q1 2021).

Parks [650]

PROJECTS

- Project brief development for the Mason Road Parks Space Improvements project and a related project brief for Mason Road, inter-divisional clean-up event;
- Working with community members on the possible authorization of community trails adjacent to Mixal Lake and within Katherine Lake Park;
- Initial discussions of a possible connection bridge between community housing park property and new Largo Rd. parkland dedication;
- Discussions with SCRD Infrastructure Services regarding a potential wellfield project contractor laydown area at Shirley Macey Park. Proposal intends to add efficiencies to 2021 water project in the area;
- Suncoaster Trail capital project planning in coordination with partners DoS and SCTS;
- Ongoing divisional collaboration on 2020 operational and capital budget initiatives; and,
- Discussions with TraC and SCTS in regards to active transportation corridors;
- Gambier Island Conservancy contacted Staff with a possible new community trail project from Gambier Lake to Sir Thomas Lipton Park;
- Continued project development with the Pender Harbour Living Heritage Society regarding the trail, beach and dock project proposal at Hotel Lake Park; and,
- Continued project development with the Pender Harbour community organizations;

Parks, Trails and Beach Accesses

Key projects, maintenance and repair activities:

Area A – Egmont Pender Harbour

- Regular maintenance, inspections and operation of all electoral area parks and amenities;
- Upkeep and replacement of COVID-19 signage in all SCRD parks, trails and beach accesses;
- Placement of sand on both Katherine Lake and Dan Bosch Park beaches;
- Continued work with Pender Harbour community organizations on various project proposals related to Park services;
- Installation of AED unit at Dan Bosch Park;
- Installed concrete pad at Dan Bosch and Lions Field for placement of garbage receptacle;
- Installed new COVID-19 signage on Suncoaster trail;
- Debris removal and clean-up at John Daley Park pond outflow; and
- Hazard tree and vegetation work at Pender Hill.

Area B – Halfmoon Bay

- Regular maintenance, inspections and operation of all electoral area parks and amenities;
- Upkeep and replacement of COVID-19 signage in all SCRD parks, trails and beach accesses;
- Seasonal maintenance, brushing and trimming of Welcome Woods community connector/recreation trails;
- Installation of AED units at Connor Park and Coopers Green;
- Repair of bathroom door stall at Connor Park;
- Working with HMBCA and SD46 on the install of trail blazes/route markers in Connor Park/Welcome Woods trails;
- Installed a new railing on the accessible fishing dock at Trout Lake;
- Water management and diversion at Mintie Road;
- Anti-slip material installed in trail bridges and boardwalks; and,
- Hazard tree and vegetation removal at Lohn/Hart connector trail.

Area D – Roberts Creek

- Regular maintenance, inspections and operation of all electoral area parks and amenities;
- Upkeep and replacement of COVID-19 signage in all SCRD parks, trails and beach accesses;
- Installation of AED unit at Cliff Gilker Park;
- Removal and disposal of two bridges on perimeter and access trails at Cliff Gilker Park field;
- Repairs to bridges in Cliff Gilker Park trail system;
- Hazard trees and vegetation removed from Cliff Gilker Park;
- Removal of fallen trees at Cliff Gilker Park;
- Vegetation maintenance along active transportation corridor/Roberts Creek bike path;
- Installed concrete pad at Cliff Gilker Park for future placement of garbage receptacle; and,
- All Electoral Area D trails and beach accesses received seasonal inspections, maintenance, brushing and upkeep.

Area E – Elphinstone

- Regular maintenance, inspections and operation of all electoral area parks and amenities;
- Upkeep and replacement of COVID-19 signage in all SCRD parks, trails and beach accesses;
- Replaced rotten railing posts at 6th street and Ocean Beach Esplanade connector trail;
- Site visit and recon. at a proposed parkland dedication, as a result of subdivision within the Bonniebrook community;
- Worked with Infrastructure Services on the test well development at Maryanne West Park;
- All Electoral Area E trails and beach accesses received seasonal inspections, maintenance, brushing and upkeep.

Area F – West Howe Sound

- Regular maintenance, inspections and operation of all electoral area parks and amenities;
- Upkeep and replacement of COVID-19 signage in all SCRD parks, trails and beach accesses;
- Coordinated completion of the first phase of trail signage upgrades at Sprockids Park. Work was planned and led by CMBTA volunteers and executive, with assistance and funding provided by SCRD and RSTBC;
- Continued trail work at Sprockids park in coordination with Recreation Sites and Trails BC, BC FLNRORD and the Coast Mountain Bike Trail Association including deconstruction/remediation in area of unauthorized trails, additional signage upgrades and a comprehensive wildlife danger tree assessment and mitigation (currently in progress);
- Decommission and removal of skills area at Sprockids Park;
- Hazard tree and vegetation removal at Sprockids Park;
- Installed two concrete pads at Shirley Macey Park for future placement of garbage receptacles;
- Installed AED unit at Shirley Macey Park;
- Repair of road and parking surface at Shirley Macey Dog Park;
- Sections of Grantham's Community Park and trails continues to be closed due to unsafe geotechnical conditions and instability issues. The area has been cordoned off and closure/warning signage has been posted. Staff have constructed a new, sustainable grade access trail that serves to direct users from hazards. Parks staff continue monitoring the Grantham's Community Park area on a weekly basis and immediately after any significant weather events;
- All Electoral Area F trails and beach accesses received seasonal inspections, maintenance, brushing and upkeep;
- Finalized award for Gambier Island Parks and Trails Maintenance contract; and,
- Continual monitoring and documenting of situation at McNair Bridge.

All Areas

- All trails and beach accesses drainage corrections, required ditching, trail grade improvements, culvert cleaning and vegetation management;
- All trails assessed regularly for seasonal storm damage, blowdown and safety concerns;
- Re-decking of multiple boardwalks;
- Regular playground safety inspections;
- Routine inspections and maintenance at all SCRD parks;
- New temporary parks labourer hired as part of the successful SCRD application to the 2020 Canada Summer student job funding program;

- Some staff attended and received OHS Level 1 training/re-certification;
- Some staff attended MI TEL'NEXW Leadership Workshop
- Due to COVID-19 pandemic response, staff are performing additional cleaning of all washrooms and common touch points, when required and capable;
- Continued participation and assistance with the SCRD COVID-19 restart working plan; and,
- Involvement with the Mason Road SCRD Joint Health and Safety Committee.

Parks Planning

- Divisional improvements to work flow and coordination;
- Annual Operations Planning and reporting finalized and submitted to the province for all provincial partnership recreation sites and trails (Homesite Creek, Trout Lake, Big Tree, Dakota Ridge, Suncoaster and Sprockids Parks);
- Worked with Recreation Sites and Trails BC and Halfmoon Bay Citizen's Association, completing a partnership agreement and memorandum of understanding for the stewardship and operation of Homesite Creek Falls Secret Cove Recreation Site;
- Partnership building with the Sunshine Coast Trails Society. Attending meetings and assisting with various priorities and action items;
- Supported SCTS with applications to BC Community Economic Recovery project proposals;
- Assisted with planning regional-trail-based partnership project planning for Destination BC;
- Coordinating with BC Invasive Species Council to diagnose and prescribe treatments for the effective removal and control of identified priority invasive species within a number of SCRD park properties;
- Continued communications with the Sunshine Coast Disc Golf Association to formalize working partnerships and maintenance arrangements for the Shirley Macey Park Disc Golf course;
- Continued discussions with Coast Mountain Bike Trail Association in regards to the proposal for the re-development of the pump track and bike skills park adjacent to Sprockids Recreation Site;
- Initial discussions with Gambier Island community association regarding the development of a proposed connector trail route through Sir Thomas Lipton Park;
- Assisted Planning Division with an increase in applications for subdivision reviews as pertained to parkland dedication requirements;
- Assisted Sunshine Coast Dirt Bike Association with project tracking and volunteer coordination efforts;
- Coordinated with purchasing department on review and completion of 2020 snow and salting services contract;
- Further partnership development and work prioritization with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) in regards to trail and vegetation assistance from the BC Wildfire Service Initial Attack forest fire fighting crew;
- Inventory and data collection as a part of parks asset management planning process;
- Continued participation in Planning and Community Development Parks and Recreation Restart planning.
- Discussion with SCRD Infrastructure and the Province regarding a possible groundwater testing well in Whispering Firs Park. Committee report forthcoming.

Sports Fields

Number of bookings per sports field in 2020 Q4 compared to 2019 Q4 bookings:

Sports Field	2020 Q4 Bookings	2019 Q4 Bookings
Lions Field	39	40
Cliff Gilker	198	204
Connor Park	105	66
Maryanne West	53	66
Shirley Macey Park	250	188

The 2020 count reflects the SCRD pre-booked sports field bookings. As part of the provincial restart plan, Phase 2 saw sports fields re-opened mid-June for non-organized events only, and permitted organized play began in early July. Fields were again closed to adult user groups at the beginning of December, but continued to stay open for youth user groups, with no spectators.

- Tow and slice Lions Field;
- Final fertilizing of all sports fields;
- Over-seeding of Cliff Gilker;
- All irrigation controllers have been turned off and fields winterized;
- Irrigation repairs at Cliff Gilker;
- Pump failed at Lions Field - repaired;
- Leveling out of Maryanne West all weather field; and,
- Ongoing vegetation thinning around sports fields to expose more light onto the fields and improve drainage issues;

Community Halls

Number of bookings in Community Halls in 2020 Q4 compared to 2019 Q4 bookings:

Community Hall	2020 Q4 Bookings	2019 Q4 Bookings
Eric Cardinall	18	60
Frank West Hall	26	62
Coopers Green	3	36
Chaster House	3	80
Granthams Hall	9	N/A

The 2020 count reflects the SCRD community hall closures as of March 17, 2020 as part of SCRD safety adjustments in service levels during the COVID-19 pandemic. Following PHO halls were reopened in October but then closed again in November.

- Divisional collaboration with Building Maintenance to effectively coordinate share community hall safety and maintenance upgrades and priorities (ongoing);
- Routine inspections and maintenance at all SCRD community halls;
- Continued collaboration with School District No. 46 and Pender Harbour Living Heritage Society on utility billing and energy savings strategies for Sarah Wray Hall;
- Further involvement with project consultant and community association in regards to the Coopers Green Hall project;
- Washroom facility repairs at Frank West Hall;

- Decommission and removal of brick chimney structure (end-of-life), as part of the preventative maintenance program, at the Serendipity Childcare and Reading Center in Madeira Park; and,
- Coordinating community interpretive signage additions with Pender Harbour Living Heritage Society.

Dakota Ridge [680]

Operations

- Dakota Ridge Winter Recreation Area opened for the season on December 16, 2020;
- Preparation of the Pisten Bully groomer and snowmobile (seasonal preparation maintenance) and return operational machinery on-site to Dakota Ridge;
- Completed comprehensive risk/hazard assessments, safety planning and coordination of volunteer programs through pandemic response protocols, while liaising with Joint Health and Safety Committees and land managers (RSTBC);
- Facility signage review and update including COVID-19 safety messaging;
- Annual marketing and advertisement promotional campaign implemented;
- Extensive coordination with Recreation staff for amendments to seasons pass sales;
- Seasons pass sales up by 68% in revenue from previous year - \$11,422 in all of 2019 to \$19,217 as of Dec 31, 2020;
- Day tickets issued to vendors; and
- Staff working with Province on tenure renewal for Dakota Ridge Winter Recreation Area, Staff report forthcoming.

Volunteers

- Staff-led volunteer work party prepared for the opening of Dakota Ridge. Work included trail brushing and preparing firewood for the warming hut;
- Volunteer recruitment, training, and on site orientation of 22 volunteer trail hosts and 8 groomers completed in December; and,
- Ongoing seasonal coordination and support for Volunteers.

Community Events

- Dakota Nordics ski program. The program runs for 7 ski sessions starting in January 2021. Program is reduced from 93 children last year to 50 this year to help reduce the spread of COVID-19. This is a nationally certified sports program which assists children in the development for a love of the outdoors, a healthy lifestyle, excellent technical skills and a good level of physical fitness within a sport environment.

Access Road

- New Dakota Ridge Road Maintenance and snow removal contract established November 2020. Road engineering/technical support contract renewed in November 2020; and,
- Annual inspection fall maintenance work completed in November 2020.

RECREATION AND COMMUNITY PARTNERSHIPS DIVISION

COVID-19 – All Facilities

- Public Health Orders (PHO) issued November 7th limited programming and facility rentals.
- PHO issued November 24th made masks mandatory in all indoor public spaces which has required more educational and compliance conversations between staff and public.
- PHO issued December 2nd impacted Arena rental groups, suspending Adult sport group activities and increased safety measures for youth sport groups.
- Mid-December updated guidance on how to offer low intensity fitness programs was released and staff are working to re-introduce some low intensity fitness programs in January.
- Recreation facility COVID-19 Safety Plans have been reviewed and updated as PHO's are introduced and modified. Staff and Joint Health and Safety committees have been engaged throughout the process.

Parks Administration Support

- Facilitated the sale of Dakota Ridge season passes during COVID-19 and assisted with the daily condition reports on weekends and holidays.

Gibsons and District Aquatic Facility (GDAF)

Staff returned to GDAF on November 30 to ready the facility for projected opening date of January 11, 2021. Tasks include completion of annual maintenance shutdown items, cleaning and set up for opening in a COVID-19 environment, barrier and control installation, balancing and treating the pools, staff training and recruitment, promotion and the development of all required COVID-19 documents, safety plans and operating protocols.

Gibsons and Area Community Centre (GACC)

GACC weight room has remained open and available for pre-registered visits every hour throughout Q4. Fitness and other recreation programming was introduced in mid-October however, due to the PHO Fitness Programming was suspended on November 7 and this has been extended to January 8, 2021. In mid-December new guidelines for low intensity fitness programs were released and plans are underway to reintroduce these types of activities.

GACC Arena operations began on September 4 with the start of public skating programming on September 27. Pre-registered public skate visits continued to increase through Q4 and admissions during the holidays were full during most sessions.

Further PHO restrictions were introduced on December 2nd, 2020 restricting Adult user team/group participation in sport and increased safety measures around physical distancing for youth groups. Youth ice user groups picked up an additional 7-8 hours of ice per week normally rented by adult users.

Private rentals continue during day time hours at GACC. The December 2nd PHO update limits private rentals to a maximum of two people or members of the same household. All rental groups prior to renting must attend an orientation tour, provide a restart plan and sign off the assumption of risk form after reviewing the SCRD Covid-19 Policies and Procedures and Exposure Control Plan.

Table below for Q4 GACC Public Skate Admissions:

Sept 27-Oct 3	Pre-registered Drop-in	21
Oct 4-Oct 10	Pre-registered Drop-in	26
Oct 11-Oct 17	Pre-registered Drop-in	27
Oct 18-Oct 24	Pre-registered Drop-in	17
Oct 25-Oct 31	Pre-registered Drop-in	5
Nov 1-Nov 7	Pre-registered Drop-in	36
Nov 8-Nov 14	Pre-registered Drop-in	27
Nov 15-Nov 21	Pre-registered Drop-in	24
Nov 22-Nov 28	Pre-registered Drop-in	42
Nov 29-Dec 5	Pre-registered Drop-in	41
Dec 6-Dec 12	Pre-registered Drop-in	61
Dec 13-Dec 19	Pre-registered Drop-in	75
Dec 20-Dec 26	Pre-registered Drop-in	119
Dec 27-Jan 2	Pre-registered Drop-in	134
	Total	655

Arena workers continue to stay updated as the PHO guidelines changed throughout Q4. Staff were also trained on the safe handling and sanitizing of rental equipment (skates, helmets & skate aids prior to these being introduced in October).

As skate and helmet rentals were introduced in October, public skate attendance has been steadily increasing.

Admissions

Note that 2019 number include admissions, rental attendance and registered program attendance. Whereas the 2020 number is only admissions.

GACC	Q4 2020	Q4 2019
Admission Visits	3,822	33,525

This represents a decrease of 29,703 visits for the Q4 2020 period. This is due to the PHO limitations and reduced capacity in the facility.

Included in this total are 174 L.I.F.E admissions for those living on a low income for Q4 2020.

Sunshine Coast Arena (SCA)

SCA Arena operations began October 5th with the start of public dry floor programming and rentals. Similar to GACC the December 2nd PHO saw the suspension of adult sport groups rentals and physical distancing limitations for Youth sport group rentals.

The SCA Skate shop had a minor upgrade during Q4 which included a redesign of the skate storage shelves and layout. This upgrade was requested to provide of a safer work space for staff.

Preparations began in December to safely reopen the Facility with ice in January.

Admissions

Note that 2019 number include admissions, rental attendance and registered program attendance. Whereas the 2020 number is only admissions.

SCA	Q4 2020	Q4 2019
Admission Visits	57	6,581

This represents a decrease of 6524 visits for the Q4 2020 period. This is due to a number of factors including the absence of ice and programs associated, PHO limitations and reduced capacity in the facility.

Included in this total are zero L.I.F.E admissions for those living on a low income for Q4 2020.

Sechelt Aquatic Centre (SAC)

The reopening of SAC has been well received by the public and demand continues to rise.

The SAC weight room has remained open and available for pre-registered visits each hour throughout Q4. Fitness and other programming began in mid-October, however due to the PHO Fitness Programming was suspended on November 7 and this Order has now been extended to January 8, 2021. In mid-December new guidelines for low intensity fitness programs were released and staff are preparing to reintroduce these types of activities.

Pre-registered swim visits started with a slow and cautious approach. As protocols and operating systems were refined, and staff felt it was safe to do so, more pool space, timeslots and programming were introduced. Pre-registered swim visits on weekends and during the holidays were all near full capacity.

Aquafit was reintroduced at the beginning of October however, these classes were suspended when the November 7 PHO was issued. Staff have plans to reintroduce low intensity aquafit and other classes when it becomes possible to do so.

We have hired new casual staff who will begin training in January 2021. Recruitment continues and is ongoing.

During Q4 staff also began preparing to reintroduce swimming lessons in time for the week of January 25.

Admissions

Note that 2019 number include admissions, rental attendance and registered program attendance. Whereas the 2020 number is only admissions.

SAC	Q4 2020	Q4 2019
Admission Visits	14,124	43,324

This represents a decrease of 29,200 visits for the Q4 2020 period. This is due to the PHO limitations and reduced capacity in the facility.

Included in this total are 521 L.I.F.E admissions for those living on a low income for Q4 2020.

Pender Harbor Aquatic and Fitness Centre (PHAFC)

PHAFC has seen a steady increase in admissions throughout Q4. This facility sometimes sees public attend from Sechelt as the facility is often less busy.

Aquafit was reintroduced at the beginning of October however, these classes were suspended when the November 7 PHO was issued. Staff have plans to reintroduce low intensity aquafit and other classes when it becomes possible to do so.

A new casual lifeguard was welcomed to the team and completed training in December.

The weight room has remained open and available for pre-registered visits each hour throughout Q4. Due to space restrictions fitness programming was not introduced prior to the release of the November 7th PHO. Fitness programming is planned to be offered in 2021 when the Joint Use Agreement can be utilized and the SCRD has the ability to conduct programming in the Pender Harbour High School gymnasium.

During Q4 staff also began preparing to reintroduce swimming lessons in time for the week of January 25.

Admissions

Note that 2019 number include admissions, rental attendance and registered program attendance. Whereas the 2020 number is only admissions.

PHAFC	Q4 2020	Q4 2019
Admission Visits	2,496	6,527

This represents a decrease of 4,031 visits for the Q4 2020 period. This is due to the PHO limitations and reduced capacity in the facility.

Included in this total are 26 L.I.F.E admissions for those living on a low income for Q4 2020.

Reviewed by:			
Manager	X - A. Whittleton X - K. Clarkson X - G. Donn X - D. Pady X - K. Robinson	Finance	
GM	X - I. Hall	Legislative	
CAO	X - D. McKinley	Other	



District of
SECHELT

SCRD
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DEC 11 2020

CHIEF ADMINISTRATIVE
OFFICER

ANNEX G

604 885 1986

PO Box 129,

5797 Cowrie St, 2nd Floor

Sechelt, BC V0N 3A0

sechelt.ca

December 11, 2020

BY EMAIL: raph.shay@scrd.ca; board@scrd.ca

Sunshine Coast Regional District

Attn: Raph Shay, Water Sustainability Coordinator

File No. 0530

Dear Mr. Shay,

RE: Letter of Support – Climate Action Report Card Project

At the November 18, 2020 Regular Council meeting, the District of Sechelt Council passed the following resolution in support of a Community Energy and Emissions Inventory for the Sunshine Coast:

“That Council provide a letter of support to Sunshine Coast Regional District for the Climate Action Report Card Project initiative.”

We are proud to support the Climate Action Report Card Project initiative. A Community Energy and Emissions Inventory will help the Sunshine Coast identify greenhouse gas emissions and assist us in making informed decisions to successfully combat climate change in the future.

Sincerely,

Darnelda Siegers
Mayor



December 16th, 2020

Honourable Bernadette Jordan
Minister of Fisheries, Oceans and the Canadian Coast Guard
Minister's Office
200 Kent Street, Station 15N100
Ottawa, Ontario, K1A 0E6
min@dfo-mpo.gc.ca

Dear Honourable Jordan,

On December 11th, 2020 the Board of the North Coast Regional District (NCRD) received correspondence from Fisheries for Communities titled 'A Call to Coastal Communities: Take Back Your Fishery'. For your convenience, the letter has been attached to this correspondence. Within this letter are several recommendations that were made based on a 2019 report by the House of Commons Fisheries Committee.

The Board of the NCRD resolved to submit correspondence requesting that the Department of Fisheries and Oceans Canada formally respond to the recommendations outlined in the letter from the Fisheries for Communities, based on the report by the House of Commons Fisheries Committee.

Sincerely,

Barry Pages

Chair

Attach: Correspondence from Fisheries for Communities "A Call to Coastal Communities and Request for Support"

Cc: *Regional District of Kitimat-Stikine (info@rdks.bc.ca)
Central Coast Regional District (info@ccrd-bc.ca)
Regional District of Mount Waddington (info@rdmw.bc.ca)
Strathcona Regional District (administration@srd.ca)
Alberni-Clayoquot Regional District (mailbox@acrd.bc.ca)
Cowichan Valley Regional District (reception@cvrd.bc.ca)
Capital Regional District (crdreception@crd.bc.ca)
Regional District of Nanaimo (inquiries@rdn.bc.ca)
Comox Valley Regional District (administration@comoxvalleyrd.ca)
Qathet Regional District (administration@qather.ca)
Sunshine Coast Regional District (info@scrd.ca)
Metro-Vancouver Regional District (icentre@metrovanvancouver.org)*



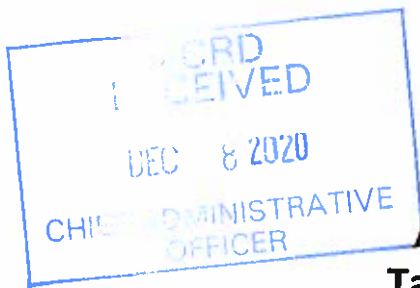
14, 342 3rd Avenue West
Prince Rupert BC, V8J 1L5



P: 250.624.2002
TF: 888.301.2002



W: www.ncrdbc.com
F: 250.627.8493



A Call to Coastal Communities **Take Back Your Fishery**

From
The Fisheries for Communities Network

For the coastal communities and First Nations of British Columbia, commercial fishing from adjacent waters has for many generations been a source of productive livelihoods, family incomes, healthy food supplies, social connectedness, and cultural vitality.

But over the past 25 years, the coast has watched these values ebb away as remote companies and non-fishing investors consolidate control over licenses and quotas.

Too many working fishermen now operate as sharecroppers, fishing for a fraction of the value they produce just to keep going to sea.

The wealth of the fishery is drained away from the coast, and with it go future careers for young people and the sustainability of coastal communities.

The major downsizing of the salmon and herring industries happened in the 1990s, but the decline in BC fisheries overall have continued since then despite **more stable landings and rising product values**. Since 2000 the number of people earning employment income in fish harvesting in British Columbia fell 27%, from over 7,000 in 2000 to just 5,300 in 2018. That has meant a loss of \$32 m in employment earnings flowing through fishing communities.

At around \$22K in 2018, average annual fishing incomes for BC harvesters are the lowest in Canada and grew by only 8% (after inflation) over the previous 18 years. In Atlantic Canada, fishing incomes on average are 50% higher than in BC and grew by 70% over the period.

The decline of community-based fisheries in BC stems in large part from federal government policy. In BC, processing companies and speculative investors can own licenses and quotas and lease them to harvesters to control fish prices and make money off the rents. Speculative investors have driven up license and quota prices beyond the financial reach of working fishermen, and many harvesters must lease licenses or quota at high rents to sustain their enterprises, becoming sharecroppers. In BC there are limited adjacency rules to tie licenses and quota to home communities, or even to the Province.

Under a very different DFO policy regime in Atlantic Canada, only qualified harvesters are allowed to own fishing licences or quota in “inshore” fisheries where 90% of landed value is generated, and leasing of licenses and quotas is not allowed – licenses are fished by their owners, one harvester – one license or quota. Strict adjacency rules tie ownership of licenses & quotas to home regions and communities.

In 2019 the House of Commons Fisheries (“FOPO”) Committee looked at this comparison, and at the poor economic performance of the BC fishery, and put out a report titled “West Coast Fisheries: Sharing Risks and Benefits”, with the following conclusion.

As the status quo is not economically and socially sustainable, the committee calls on DFO to facilitate, foster and implement grassroots initiatives for change within each fishery that have gained the support from most of that fishery's participants. The committee is convinced that a successful transition toward a more equitable quota licencing regime must be "made-in-British Columbia" and supported by all participants, including vessel/licence owners, active fish harvesters, processors, and First Nation and non-First Nation coastal communities.

The FOPO report called on the DFO Minister to undertake a full review of licensing policy in BC to address the poor economic performance and unequal distribution of benefits from BC fisheries. To date, the DFO Minister shows no signs of initiating such a review.

The Wild Salmon Advisory Council established by Premier Horgan in BC made a full report in 2019 that also endorsed a review of the performance of the BC commercial fishery and recommended expansion of BC government capacities to support sustainable commercial fisheries renewal. To date the Province has not conveyed its support for the FOPO Report to the federal government nor has it undertaken to expand its own support and leadership capacity in commercial fisheries.

The Fishers for Communities Gathering in February 2020 – with over 120 participants with diverse interests including indigenous and non-indigenous harvesters, First Nations leaders, civil society groups, academia, and more – **reached consensus on these demands:**

That the Federal Government needs to formally respond to and act on the recommendations of the May 2019 FOPO Report including:

- developing a new policy framework through authentic and transparent engagement
- establishing an independent commission, to look at new licencing policy options.

That the Province of BC must become a real partner with the Federal Government to achieve needed changed in BC fisheries, starting with establishing a Provincial Ministry for Fisheries.

And that the following recommendations from the FOPO report are especially critical and should be acted on immediately as a starting point for recapturing a fairer share of the wealth of our marine environment to benefit coastal communities, First Nations, and working harvesters:

- Stopping future sales of quotas and licences to non-Canadians.
- Support independent fish harvester ownership of licences and quotas.
- Regulation of leasing costs
- Transparency of the real beneficial ownership of quotas and licences.

The Fisheries for Communities Coalition is now reaching out to leaders and lead organizations in coastal communities and First nations to endorse these demands and convey your support for them to the Federal Minister of Fisheries and Oceans, Bernadette Jordan, and to Premier Horgan in BC, so we can begin the much needed process of ensuring that the value and benefits of BC fisheries flow back to adjacent BC communities and First Nations.

Please consider voicing your support by sending a letter endorsing the above stated demands to the following elected officials:

BC Premier John Horgan, Premier@gov.bc.ca

Federal Fisheries Minister Bernadette Jordan, Bernadette.JordanC1@parl.gc.ca

And cc:

Timothy Sargent, Deputy Minister of Fisheries and Oceans Canada, timothy.sargent@dfo-mpo.gc.ca

Jennifer Phillips, Policy Advisor, Pacific Region, jennifer.phillips@dfo-mpo.gc.ca

Ken McDonald, MP, FOPO member, ken.mcdonald.P9@parl.gc.ca

Mel Arnold, MP, FOPO member, mel.arnold.P9@parl.gc.ca

Marilene Gill, MP, FOPO member, marilene.gill.P9@parl.gc.ca

Ken Hardie, MP, FOPO member, ken.hardie.P9@parl.gc.ca

Richard Bragdon, MP, FOPO member, richard.bragdon.P9@parl.gc.ca

Gord Johns, MP, FOPO member, gord.johns.P9@parl.gc.ca

Terry Beech, MP, Parliamentary Secretary, terry.beech.P9@parl.gc.ca

Geoff Meggs, Chief of Staff to the Premier, geoff.meggs@gov.bc.ca

Thank you or your consideration.

Sincerely,

Fisheries for Communities Network

<https://www.fisheriesforcommunities.org/>



Sunshine Coast Minor Hockey Association
 PO Box 1879
 Sechelt BC, V0N 3A0
www.scminorhockey.com

December 16th, 2020

Dear SCR D Board of Directors,

I am writing to you to today to provide an update on Sunshine Coast Minor Hockey activities so far this season.

Our registration numbers are very strong and our membership is showing great dedication, flexibility and commitment throughout these very unusual and ever-changing circumstances. Hockey Canada's Return to Hockey response provided education and framework, allowing us to get back on the ice despite the pandemic circumstances.

As soon as the ice was installed in Gibsons, kids were placed into blended development groups. Our Pacific Coast League worked closely with BC Hockey and viaSport in developing the competition cohort model that would be endorsed by the Provincial Health Office. We quickly shifted from community skills development to team formation and on October 13th league games began. On November 7th restrictions were announced that resulted in the halt of all league games but allowed for game play within our association to continue without travel. On December 2nd, further restrictions were established by the Provincial Health Office that concluded adult activities and moved youth sports away from games all together, back into viaSport phase two activities.

Safety protocols were developed by Minor Hockey in respond to each requirement as they were released and regular contact was maintained with the facility staff to ensure each phase was executed correctly. Scheduling of ice, which is usually done several months in advance, has required weekly attention this season. Minor hockey has increased its commitment to ice usage and our families have adjusted their personal lives to maximize use of ice amidst the frequent changes.

The volunteers who deliver our programs have done a fantastic job providing an ice hockey experience under extremely trying circumstances. They have kept the children engaged and involved without being able to provide game play. Our coaches and managers have kept kids connected while maintaining physical distance. Our Association has modelled social responsibility by adhering to health regulations as well as continuing community outreach activities at the team level.

We recognized early that there would be greater social challenges coming to our community as a result of the pandemic and understood that the youth we provide for would be particularly at risk. This knowledge compels us to continue advocating for the children. It is encouraging that our PHO has consistently supported organized youth activities and made them a societal priority by maintaining our programs amidst the far reaching restrictions imposed by her orders.

This season has been very difficult for our Association with ice availability cut in half for the first four months, but we will not give up on the kids now. Better times are coming, with vaccines in circulation, but we need to maintain our vigilance to protect the community that provides us so much. The next four months are critical for us to ensure that the massive efforts invested this season will retain the interest of youth involved in community sports for years to come

The installation of ice at the Sunshine Coast Arena in January will be a huge relief to our organization and will provide a meaningful boost to the kids who have had so much taken from them this season already. Sunshine Coast MHA will continue to prove its commitment to local youth and ice facilities by maintaining a full schedule of bookings through the Spring.

Thank you for your continued support.

Stuart Frizzell
President, Sunshine Coast Minor Hockey Association
president@scminorhockey.com



SKATECANADA
SUNSHINE COAST SKATING CLUB

The Sunshine Coast Skating Club

PO Box 1316

Sechelt BC, V0N 3A0

www.sunshinecoastskatingclub.ca



December 16th, 2020

Dear SCRD Board of Directors,

I am writing on behalf of our members and Board of Directors regarding the ice installation at the Sechelt Arena following the completion of the equipment upgrades.

As we have voiced previously, there is a huge demand for ice as one facility has not been able to accommodate our ice users.

Programming such as our CanPower Program and our Sechelt CanSkate has been sacrificed so far this season due to the inaccessibility of ice. Not only is the financial impact of losing these registrations devastating to our small youth non-profit club in a year where the ability to hold fundraising events has been greatly impacted, but we are unable to serve our community of ice users equally. We have a large waitlist of youth eager to enrol in these programs once ice is installed and programs are offered.

As per the Motion made in 2019, we are looking forward to meeting the demands of ice users by extending the regular season to the end of May at the Sechelt Ice Arena, which has been deemed the most viable facility for this purpose. We very much appreciate your support in providing our youth organizations with this opportunity.

Our request for the opening of the Sechelt Ice Arena is no different to the reasons outlined in the Gibsons Pool reopening. We have families travelling from Madeira Park to Gibsons, we have huge user demand, community need and a responsibility to our citizens mental and physical well-being. As a Board we are purposefully considering the equity and travel involved for our families. We are hopeful that the consideration shown in the re-opening of Gibsons Pool of looking beyond dollars and cents to the positive impact that recreation has on its community will extend to this situation as well.

We understand that currently adult ice users are not booking ice due to the Public Health Order and as a result there is a loss of revenue. However, we also know that adult users have been reluctant to book ice due to an unequitable location and undesirable ice allocation. We are so thankful the majority of Adult organizations have opted to step back for our youth in order to provide the opportunity for them to develop and train locally.

We realize that you are in a difficult position of trying to make responsible decisions for your constituents but we would like to point out that the community voted in a referendum to build and operate 2 aquatic facilities and 2 ice rinks knowing that they would run at a deficit, as most community recreation facilities do. It's also challenging to understand the full financial picture without having the detailed breakdown of the variable costs.

We thank you for your time and attention to this matter. We hope that the need for more ice time will see the Sechelt Arena open. However, in the event it does not, we certainly hope you will honour the vote of ice to remain in the Gibsons Ice Arena until the end of May. Please don't hesitate to contact me with any questions or concerns you may have.

Sincerely,

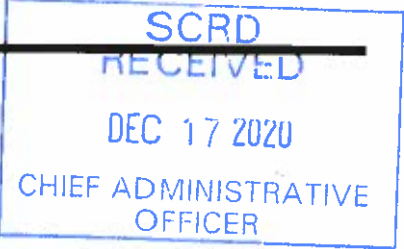
Andrea Watson

President- Sunshine Coast Skating Club

info@sunshinecoastskatingclub.ca

Tracey Hincks

From: Huska, Nicole (STATCAN) <nicole.huska@canada.ca>
Sent: Thursday, December 17, 2020 1:40 PM
To: Board Chair
Subject: RVs as permanent dwellings - SCRD - Census2021

**External Message**

Dear SCRD Board,

I hope this email finds you all well. I have also contacted Matt Thomson of Urban Matters, Julie Clark of SCRD Planning, Andrew Allen of Sechelt Planning, Sechelt Council and the Town of Gibsons Planning on this matter.

I am writing you in the hopes that your knowledge as Area Directors can lend some expertise to how Census 2021 could approach collecting viable data on the RVs as permanent dwellings phenomenon. In a meeting yesterday with Pacific Census Operations, the Public Relations, Outreach and Media Manager, Geoffrey Lee indicated that his team is exploring ways to address the challenges with enumerating RVs that are serving as permanent residences, as they haven't previously fallen under the definition of "dwellings." Mr. Lee's team will also likely be developing a frame work for use in other areas.

I mentioned that I had some personal knowledge about the RV phenomenon, that it was a major challenge facing the Sunshine Coast, and mentioned that Urban Matters had raised this data grey area in the SCRD Housing Need Report Workshop. Julie and I were same break out group, and Matt, has a significant amount of background in this area.

I welcome any information you may be able to provide on how our communities are keeping track of the RV dwelling phenomenon. Additionally, I am available at your convenience for a call or to meet via Zoom or MS Teams tomorrow or next week to discuss. I look forward to hearing back from you.

Sincerely,
 Nicole Huska

Indigenous Liaison Advisor – Centre for Indigenous Statistics and Partnerships, Social, Health and Labour Statistics Field
 Statistics Canada / Government of Canada
nicole.huska@canada.ca / Cellphone (Currently Unavailable)

Conseillère de Liaison Autochtone — Centre de la statistique et des partenariats autochtones, Secteur de la statistique
 sociale, de la santé et du travail Statistique Canada / Gouvernement du Canada
nicole.huska@canada.ca / Cellphone (Currently Unavailable)

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