



# SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING  
TO BE HELD ELECTRONICALLY IN ACCORDANCE WITH  
MINISTERIAL ORDER M192 AND TRANSMITTED VIA  
THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT  
OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

**THURSDAY, JULY 8, 2021**

## **AGENDA**

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**CALL TO ORDER 2:00 p.m.**

### **AGENDA**

1. Adoption of agenda

### **MINUTES**

2. Regular Board meeting minutes of June 24, 2021

Annex A  
Pages 1 – 10

### **BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS**

### **PRESENTATIONS AND DELEGATIONS**

### **REPORTS**

3. Corporate and Administrative Services Committee recommendation  
Nos. 1, 2, 4, 6-11 and 13-15 of June 24, 2021 (*recommendation  
Nos. 3, 5 and 12 previously adopted*)  
Annex B  
pp 11 - 15
4. Alternative Approval Process Results – Water Meter Installations  
Project Loan Authorization Bylaw No. 730, 2021 – Corporate Officer  
To Come  
Forward

### **COMMUNICATIONS**

5. Captain Steven Achterberg, Sechelt Fire Department and Muscular  
Dystrophy Chair (Sunshine Coast)  
Regarding request for letter of support for September 25-26,  
2021 'Mayday for MD' fundraising/awareness event for  
Muscular Dystrophy Canada (MDC)  
Annex C  
pp 16 - 30

### **MOTIONS**

6. THAT the resignation of Dougald MacDonald from the Elphinstone  
(Area E) Advisory Planning Commission be received.

7. THAT the resignation of Jesse Bowen from the Water Supply Advisory Committee be received in accordance with section 4.8 of the Water Supply Advisory Committee's Terms of Reference, "Members who are absent for four consecutive bi-monthly meetings will be deemed to have resigned their position unless the absence is because of illness or injury or is with the leave of the SCRD Board."

## BYLAWS

8. *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.24, 2021*  
**– adoption**  
**(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6, Gibsons-3, SIGD-1)**

Annex D  
pp 31 - 33

## DIRECTORS' REPORTS

Verbal

## NEW BUSINESS

## IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f), (i), (j), (k) and (2) (b) of the *Community Charter* – "personal information about an identifiable individual...", "law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment", "the receipt of advice that is subject to solicitor-client privilege...", "information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of FOIPPA", "negotiations and related discussion respecting the proposed provision of a municipal service..." and "the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government..."

## ADJOURNMENT

## UPCOMING MEETING DATES

### SCRD Board, Committee, and Advisory Committee Meetings (to July 24, 2021)

Infrastructure Services Committee	July 8 at 9:30 am
Regular Board	July 8 at 2:00 pm
Planning and Community Development Committee	July 15 at 9:30 am
Policing and Public Safety Committee (POL)	July 15 at 1:30 pm
Transportation Advisory Committee (to start after POL)	July 15 at 3:30 pm
Advisory Planning Commission (Area D)	July 19 at 7:00 pm
Solid Waste Management Plan Monitoring Advisory Committee	July 20 at 11:00 am
Natural Resources Advisory Committee - <b>CANCELLED</b>	<del>July 21 at 3:30 pm</del>
Corporate and Administrative Services Committee	July 22 at 9:30 am
Sunshine Coast Regional Hospital District	July 22 at 1:00 pm
Regular Board	July 22 at 2:00 pm

**Please note:** Meeting dates are current as of print date (July 2, 2021).



# SUNSHINE COAST REGIONAL DISTRICT

June 24, 2021

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT*:</b>	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish

<b>ALSO PRESENT*:</b>	Chief Administrative Officer	D. McKinley
	Corporate Officer	S. Reid
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom
	GM, Community Services	S. Gagnon
	Senior Building Official	B. Kennett (in part)
	Deputy Corporate Officer / Recorder	J. Hill
	Media	0
	Public	0

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

**CALL TO ORDER**      2:03 p.m.

**AGENDA**              **It was moved and seconded**

172/21                  THAT the agenda for the meeting be adopted as amended.

**CARRIED**

## MINUTES

Minutes              **It was moved and seconded**

173/21                  THAT the Regular Board meeting minutes of June 10, 2021 be adopted.

**CARRIED**

**REPORTS****Infrastructure****It was moved and seconded**

174/21

THAT Infrastructure Services Committee recommendation Nos. 1, 2, 8 and 11 of June 10, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Church Road Well Field Project - Update*

THAT the report titled Church Road Well Field Project – Update be received for information.

**Recommendation No. 2**     *SCRD Curbside Recycling Service – Additional Information for Consideration*

THAT the report titled SCRD Curbside Recycling Service – Additional Information for Consideration be received for information;

AND THAT curbside recycling services for the rural areas be reconsidered as part of the Solid Waste Management Plan update which would include solid waste services currently provided by member municipalities;

AND FURTHER THAT the SCRD request that the member municipalities make available financial and other information as required to inform the Solid Waste Management Plan Update.

**Recommendation No. 8**     *Transit Future Action Plan Progress Update*

THAT the report titled Transit Future Action Plan Progress Update be received for information.

**Recommendation No. 11**     *Solid Waste Management Plan Monitoring Advisory Committee Minutes – May 18, 2021*

THAT the Solid Waste Management Plan Monitoring Advisory Committee meeting minutes of May 18, 2021 be received for information.

**CARRIED****Planning****It was moved and seconded**

175/21

THAT Planning and Community Services Committee recommendation Nos. 1-21 of June 17, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 1**     *Pender Harbour & Area Residents Association Delegation*

THAT the delegation materials from the Pender Harbour & Area Residents Association be received for information;

175/21 cont.

AND THAT staff work with the Pender Harbour & Area Residents Association to establish project authorization requirements; planning, development and maintenance cost and time estimates in order that the projects can be considered as part of the 2022 Annual Budget process;

AND FURTHER THAT the Pender Harbour & Area Residents Association be encouraged to continue to gather community input on the proposals.

**Recommendation No. 2**     *Sunshine Coast Community Wildfire Protection Plan Delegation*

THAT the delegation materials from Conor Corbett, Diamond Head Consulting regarding Sunshine Coast Community Wildfire Protection Plan be received for information.

**Recommendation No. 3**     *Community Wildfire Protection Plan*

THAT the report titled Community Wildfire Protection Plan be received for information;

AND THAT the Community Wildfire Protection Plan be accepted by the Board;

AND THAT the Community Wildfire Protection Plan be submitted to the Union of BC Municipalities (UBCM);

AND THAT the Community Wildfire Protection Plan be referred to other Sunshine Coast local governments as guidance and in support of coordinated action on community wildfire protection;

AND FURTHER THAT the Community Wildfire Protection Plan be referred to Islands Trust and School District 46 for information.

**Recommendation No. 4**     *FireSmart Program*

THAT the SCRD contact the BC FireSmart program and request prioritization of development of FireSmart materials for coastal communities.

**Recommendation No. 5**     *Sunshine Coast Housing Needs Assessment Implementation Framework – Housing Action Plan*

THAT the report titled Sunshine Coast Housing Needs Assessment Implementation Framework – Housing Action Plan be received for information;

AND THAT amendments to *Planning Procedures Bylaw No. 522* to define and prioritize affordable housing development applications be prepared;

AND THAT public information regarding opportunities for developing secondary suites and other affordable housing forms be produced;

175/21 cont.

AND FURTHER THAT information regarding:

- Renewal of land use bylaws to support affordable housing development; and
- An inventory of unutilized or underutilized land suitable for affordable housing development

be brought to the 2022-2026 Financial Planning process.

**Recommendation No. 6**     *Roberts Creek OCP Amendment Bylaw No. 641.11 and Zoning Amendment Bylaw No. 310.182*

THAT the report titled Roberts Creek Official Community Plan Amendment Bylaw No. 641.11 and Zoning Amendment Bylaw No. 310.182 for Subdivision of Remainder of District Lot 1312 – Second Reading be received for information;

AND THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.11 and Zoning Amendment Bylaw No. 310.182* be forwarded to the Board for Second Reading;

AND THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.11 and Zoning Amendment Bylaw No. 310.182* is considered consistent with the SCRD's 2021-2025 Financial Plan and 2011 Solid Waste Management Plan;

AND THAT a Public Hearing to consider the Bylaws be arranged;

AND FURTHER THAT Director Pratt be delegated as the Chair and Director Tize be delegated as the Alternate Chair to conduct the Public Hearing.

**Recommendation No. 7**     *Frontage Waiver Application FRW00010 (10584 Wood Bay Ridge)*

THAT the report titled Frontage Waiver Application FRW00010 (10584 Wood Bay Ridge Road) be received for information;

AND THAT the required 10% perimeter road frontage for Lot 24 be waived in order to facilitate a proposed subdivision of a portion of District Lot 1485, Group 1 New Westminster District Except Plans 13528, 19922, 20166, LMP26373, BCP17413, BCP39164 and BCP45712 District Lot 1485, Group 1 New Westminster District Except Plans 13528, 19922, 20166, LMP26373, BCP17413, BCP39164 and BCP45712.

**Recommendation No. 8**     *Disc Golf Course Proposal for Welcome Woods and Connor Park*

THAT the report titled Disc Golf Course Proposal for Welcome Woods and Connor Park be received for information;

175/21 cont.

AND THAT SCRD decline moving forward with the development of a disc golf course at Welcome Woods and Connor Park at this time;

AND FURTHER THAT consideration of a potential disc golf for Welcome Woods and Connor Park be deferred to a future comprehensive management planning process for those parks.

**Recommendation No. 9**     *Update on Private Donation Offer - Delivery of Soil Material at Gibsons Landfill*

THAT the report titled Update on Private Donation Offer - Delivery of Soil Material at Gibsons Landfill be received for information.

**Recommendation No. 10**     *Joint Use Steering Committee Terms of Reference*

THAT the report titled Joint Use Steering Committee Terms of Reference be received for information;

AND THAT the Joint Use Committee Terms of Reference be endorsed;

AND FURTHER THAT pending SCRD Board and School District 46 Board endorsement, a meeting of the Joint Use Committee be arranged.

**Recommendation No. 11**     *Regulation and Control of Beach Fires at Roberts Creek Pier Park*

THAT the report titled Regulation and Control of Beach Fires at Roberts Creek Pier Park be received for information;

AND THAT, within existing staff resources and workplan as appropriate, staff explore Option 1 -Expand SCRD "Good Neighbour" guidelines to include responsible beach use in rural areas to effect change in culture over time;

AND THAT the Electoral Area Directors share the Regulation and Control of Beach Fires at Roberts Creek Pier Park staff report with local community associations (including the Halfmoon Bay Environmental Society and Roberts Creek Official Community Plan Committee) and attend meetings to gather feedback;

AND FURTHER THAT staff consider further options for Regulation and Control of Beach Fires as part of the 2022 Annual Budget process.

**Recommendation No. 12**     *Sunshine Coast Policing and Public Safety Committee Meeting Minutes of April 15, 2021*

THAT the Sunshine Coast Policing and Public Safety Committee meeting minutes of April 15, 2021 be received for information.



175/21 cont.

**Recommendation No. 13**    *Agricultural Advisory Committee (AAC)  
Meeting Minutes of May 25, 2021*

THAT the Agricultural Advisory Committee (AAC) meeting minutes of May 25, 2021 be received for information.

**Recommendation No. 14**    *Egmont / Pender Harbour (Area A)  
APC Meeting Minutes of April 28, 2021*

THAT the Egmont / Pender Harbour (Area A) Advisory Planning Commission meeting minutes of April 28, 2021 be received for information.

**Recommendation No. 15**    *Roberts Creek (Area D) APC Meeting  
Minutes of May 17, 2021*

THAT the Roberts Creek (Area D) Advisory Planning Commission meeting minutes of May 17, 2021 be received for information.

**Recommendation No. 16**    *Elphinstone (Area E) APC Meeting Minutes  
of May 26, 2021*

THAT the Elphinstone (Area E) Advisory Planning Commission meeting minutes of May 26, 2021 be received for information.

**Recommendation No. 17**    *Correspondence from Ruby Lake  
Landholders Association*

THAT the correspondence from Andrew McFadyen, Ruby Lake Landholders Association, dated May 17, 2021 regarding Proposed Expansion of Parking Area and Beach/Picnic Area at Dan Bosch Park be received for information.

**Recommendation No. 18**    *Correspondence regarding Trails Strategy  
Review*

THAT the correspondence from Recreation Sites and Trails BC, Ministry of Forests, Lands, Natural Resource Operations and Rural Development dated May 20, 2021 regarding Trails Strategy Review – What We Heard Report: Local Governments be received for information.

**Recommendation No. 19**    *Correspondence regarding Sunshine Coast  
Natural Resource District - Visual Quality Objectives*

THAT the correspondence from Derek Lefler, District Manager, Sunshine Coast Natural Resource District dated May 25, 2021 regarding Sunshine Coast Natural Resource District - Visual Quality Objectives be received for information.

175/21 cont.      **Recommendation No. 20**      *Correspondence regarding Intentions Paper – Modern Forest Policy*

THAT the correspondence from Minister Katrine Conroy, Ministry of Forests, Lands, Natural Resource Operations and Rural Development dated June 2, 2021 regarding Intentions Paper – Modern Forest Policy be received for information.

**Recommendation No. 21**      *Correspondence regarding Sunshine Coast Community Forest - Five year Cut Plan*

THAT the correspondence from Elaine Futterman, Roberts Creek Official Community Plan Committee dated June 7, 2021 regarding Correspondence to Sunshine Coast Community Forest - Five year Cut Plan be received for information.

**CARRIED**

Corporate      **It was moved and seconded**

176/21      THAT Corporate and Administrative Services Committee recommendation Nos. 3, 5 and 12 of June 24, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 3**      *Financial Reporting Requirements*

THAT the report titled Financial Reporting Requirements – Statement of Financial information, Year Ended December 31, 2020 be received for information;

AND THAT the Statement of Financial Information for the year ended December 31, 2020 be approved as presented.

**Recommendation No. 5**      *Financial Audit Services Contract - Update*

THAT the report titled Financial Audit Services Contract – Update be received for information;

AND THAT the contract with BDO Canada LLP for audit services be increased by \$36,000 to \$251,000 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 12**      *Sechelt Aquatic Centre Temporary Fire Protection System*

THAT the report titled Sechelt Aquatic Centre Temporary Fire Protection System be received for information;

176/21 cont. AND THAT the Sechelt Aquatic Centre Temporary Fire Protection System in the amount of \$154,000 be funded through a combination of the 2021 tax re-allocation (\$26,000), \$64,000 operating reserves, and \$64,000 COVID-19 Safe Re-Start Funds;

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

**CARRIED**

*The Board requested that recommendation No. 13 from the June 24, 2021 Corporate and Administrative Services Committee meeting be brought forward for consideration.*

*The Board recessed at 2:14 p.m. and reconvened at 2:23 p.m.*

Corporate **It was moved and seconded**

177/21 THAT Corporate and Administrative Services Committee recommendation No. 13 of June 24, 2021 be received, adopted and acted upon as follows:

**Recommendation No. 13** *Sechelt Aquatic Centre Temporary Fire Protection System*

THAT the Sunshine Coast Regional District Board (SCRD) invite the District of Sechelt, Town of Gibsons and Sechelt Indian Government District to contribute a proportionate share of \$64,000 from COVID-19 Safe Restart Funds to offset the SCRD operating reserves portion of the budget for the Sechelt Aquatic Centre Temporary Fire Protection System project.

**CARRIED**

Notice on Title **It was moved and seconded**

178/21 THAT the report titled Placement of Notice on Title be received for information;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot B of Lot 26, DL695, Plan 11637, NWD PID: 006-703-984 Folio 746.00640.100.

**CARRIED**

Office of CAO

Report **It was moved and seconded**

179/21 THAT the June 24, 2021 Office of the CAO Monthly report be received for information.

**CARRIED**

**BYLAWS**

Bylaw 405.24            **It was moved and seconded**  
180/21                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.24, 2021* be read a first time.  
  
                                 *Director Toth opposed*

**CARRIED**

Bylaw 405.24            **It was moved and seconded**  
181/21                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.24, 2021* be read a second time.  
  
                                 *Director Toth opposed*

**CARRIED**

Bylaw 405.24            **It was moved and seconded**  
182/21                    THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.24, 2021* be read a third time.  
  
                                 *Director Toth opposed*

**CARRIED**

Bylaw 641.11            **It was moved and seconded**  
183/21                    THAT *Roberts Creek Official Community Plan Amendment Bylaw No. 641.11, 2019* be read a second time.

**CARRIED**

Bylaw 310.182           **It was moved and seconded**  
184/21                    THAT *Sunshine Coast Regional District Zoning Amendment Bylaw No. 310.182, 2019* be read a second time.

**CARRIED**

**DIRECTORS' REPORTS**

*Directors provided a verbal report of their activities.*

**ADJOURNMENT        It was moved and seconded**

185/21                    THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:11 p.m.

Certified correct \_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair

**SUNSHINE COAST REGIONAL DISTRICT  
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

**June 24, 2021**

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

<b>PRESENT*:</b>	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area D	A. Tize
		Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		Town of Gibsons	B. Beamish
		District of Sechelt	A. Toth
<b>ALSO PRESENT*:</b>	Chief Administrative Officer		D. McKinley
	G.M., Corporate Services / Chief Financial Officer		T. Perreault
	Corporate Officer		S. Reid
	G.M., Community Services		S. Gagnon (Part)
	G.M., Planning and Development		I. Hall (Part)
	G.M., Infrastructure Services		R. Rosenboom (Part)
	Manager, Purchasing and Risk Management		V. Cropp (Part)
	Manager, Communications and Engagement		A. Buckley (Part)
	Asset Management Coordinator		D. Joseph (Part)
	Fire Chief, RCVFD		P. Higgins (Part)
	Fire Chief, GDVFD		R. Michael (Part)
	Manager, Protective Services		M. Treit (Part)
	Manager, Facility Services and Parks		K. Robinson (Part)
	Administrative Assistant / Recorder		T. Crosby
	Media		0
	Public		2

*\*Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

**CALL TO ORDER** 9:37 a.m.

**AGENDA** The agenda was adopted as amended.

**REPORTS****Recommendation No. 1**      *Budget Project Status Report*

The Corporate and Administrative Services Committee recommended that the report titled Budget Project Status Report be received for information.

**Recommendation No. 2**      *Procurement Policy Update*

The Corporate and Administrative Services Committee recommended that the report titled Procurement Policy Update – Tender Bid Award Reports be received for information;

AND THAT the Sunshine Coast Regional District's Board Procurement Policy be approved as amended, as follows:

- Section 9.5 Award Reports – “Otherwise, *information pertaining to the contractor or subcontractor* will not be released”.

**Recommendation No. 3**      *Financial Reporting Requirements*

The Corporate and Administrative Services Committee recommended that the report titled Financial Reporting Requirements –Statement of Financial Information, Year-Ended December 31, 2020 be received;

AND THAT the Statement of Financial Information for the year-ended December 31, 2020 be approved as presented;

AND FURTHER THAT this recommendation be forwarded to the June 24, 2021 Regular Board Meeting.

**Recommendation No. 4**      *2020 Corporate Annual Report*

The Corporate and Administrative Services Committee recommended that the report titled 2020 Sunshine Coast Regional District (SCRD) Corporate Annual Report be received for information;

AND THAT the 2020 SCRD Corporate Annual Report be approved for distribution.

**Recommendation No. 5**      *Financial Audit Services Contract - Update*

The Corporate and Administrative Services Committee recommended that the report titled Financial Audit Services Contract – Update be received for information;

AND THAT the contract with BDO Canada LLP for audit services be increased by \$36,000 to \$251,000 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the June 24, 2021 Regular Board Meeting.

*The Committee recessed at 10:38 a.m. and reconvened at 10:48 a.m.*

**Recommendation No. 6**     *Fire Departments 20-Year Capital Plans – 2021 Update*

The Corporate and Administrative Services Committee recommended that the report titled Fire Departments 20-Year Capital Plans – 2021 Update be received for information;

AND THAT this report be referred to the next Gibsons and District Fire Commission Meeting and Egmont Fire Protection Service public meetings for information.

**Recommendation No. 7**     *British Columbia Climate Action Revenue Incentive Program Ending*

The Corporate and Administrative Services Committee recommended that the report titled British Columbia Climate Action Revenue Incentive Program (CARIP) Ending be received for information;

AND THAT a letter of thanks be sent to the District of Saanich indicating the Sunshine Coast Regional District's (SCRD) support of the District of Saanich's resolution to the Union of British Columbia Municipalities (UBCM) on a replacement CARIP;

AND FURTHER THAT a letter be sent to the Minister of Municipal Affairs, the Minister of Environment and Climate Change and Strategy and the Union of British Columbia Municipalities, detailing the impacts of discontinuing the CARIP program and stressing the need for a replacement program for the continuation of the SCR D's work on the Provincial climate plans.

**Recommendation No. 8**     *Coopers Green Hall Replacement Project – Additional Project Information Implications*

The Corporate and Administrative Services Committee recommended that the report titled Coopers Green Hall Replacement Project – Additional Project Information Implications be received;

AND THAT the Coopers Green Hall Replacement Project proceed as follows:

1. Prepare a proposed operating plan for the Coopers Green Hall Replacement reflecting a partnership with the Halfmoon Bay Community Association;
2. Reinitiate the design process based on completed design development products;
3. Prepare a project budget update to a future Committee;
4. Report to a future Committee on a tendering and project cost control strategy;

AND THAT the value of the contract with Principle Architecture be increased from \$138,300 to a maximum of \$263,299, funded from the Coopers Green Hall Replacement capital project budget;

AND THAT the delegated authorities be authorized to execute the amended contract;



AND FURTHER THAT new Community Parts [650] projects be planned, as follows, with proposals brought forward to the 2022 annual budget process:

1. A new project to enhance park, hall and boat ramp parking infrastructure and parking management.

*Directors Tize and McMahon opposed.*

**Recommendation No. 9**     *Coopers Green Hall Replacement Project – Additional Items*

The Corporate and Administrative Services Committee recommended that the design brief for the Coopers Green Hall Replacement Project be amended to include net zero readiness as a requirement;

AND THAT the project budget allowance for architectural fees be amended to reflect the change.

**Recommendation No. 10**     *Coopers Green Hall Replacement Project – Additional Items*

The Corporate and Administrative Services Committee recommended that for the Coopers Green Hall Replacement Project, an updated project cost estimate be prepared following the preparation of construction drawings.

**Recommendation No. 11**     *Coopers Green Hall Replacement Project – Additional Funding for Other Included Items*

The Corporate and Administrative Services Committee recommended that the value of the contract with Principle Architecture be further increased by \$18,000 from \$263,299 to a maximum of \$281,299, funded from the Coopers Green Hall Replacement capital project budget;

AND THAT the delegated authorities be authorized to execute the amended contract.

**Recommendation No. 12**     *Sechelt Aquatic Centre Temporary Fire Protection System*

The Corporate and Administrative Services Committee recommended that the report titled Sechelt Aquatic Centre Temporary Fire Protection System be received;

AND THAT the Sechelt Aquatic Centre Temporary Fire Protection System in the amount of \$154,000 be funded through a combination of the 2021 tax re-allocation (\$26,000), \$64,000 operating reserves, and \$64,000 COVID-19 Safe Re-Start Funds;

AND THAT the 2021-2025 Financial Plan be amended accordingly;

AND FURTHER THAT this recommendation be forwarded to the Regular Board Meeting of June 24, 2021.

**Recommendation No. 13**     *Sechelt Aquatic Centre Temporary Fire Protection System*

The Corporate and Administrative Services Committee recommended that the Sunshine Coast Regional District Board (SCRD) invite the District of Sechelt, Town of Gibsons and Sechelt Indian Government District to contribute a proportionate share of \$64,000 from COVID-19 Safe

Restart Funds to offset the SCRD operating reserves portion of the budget for the Sechelt Aquatic Centre Temporary Fire Protection System project.

## COMMUNICATIONS

**Recommendation No. 14**     *Approved Letter of Support for SCRD's Community Resiliency Investment Program Grant Application*

The Corporate and Administrative Services Committee recommended that the communication from the Sechelt Indian Government District (SIGD) of the Minute of Decision dated April 6, 2021 regarding SIGD support for the Sunshine Coast Regional District's application to the Union of British Columbia Municipalities' Community Resiliency Investment Program be received.

**Recommendation No. 15**     *Municipal Affairs Statutes Amendment Act, 2021*

The Corporate and Administrative Services Committee recommended that the correspondence dated May 14, 2021 from Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs regarding the Municipal Affairs Statutes Amendment Act, 2021 be received.

## IN CAMERA

*The Committee moved In-Camera at 12:22 p.m.*

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (f) and (k) of the *Community Charter* – “law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment” and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

*The Committee moved out of In Camera at 1:04 p.m.*

**ADJOURNMENT**                      1:06 p.m.

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Committee Chair

June 29, 2021

Dear Council,

I'm writing this letter to request permission and for a permit to run a fundraising event through and on areas of the Sunshine Coast Regional District (SCRD).

Due to the COVID19 pandemic, the Sechelt Volunteer Firefighters Association has been extremely hampered in our fundraising efforts to raise money and awareness for Muscular Dystrophy Canada (MDC) [Charitable # 10775 5837 RR0001]. Fundraising for MDC dropped 60% while the need for services from their clients has increased 400% in Q1 and Q2 in 2020; they are still recovering from the financial loss. In 2020-21 Fire Fighters across BC/YT raised just over \$198,000 and were down 70% from a typical fundraising year.

Our events such as *Trial by Fire* have been canceled twice in a row resulting in tens of thousands of donation dollars lost. I am hoping to launch an event called "Mayday for MD" to help bridge that gap and continue our fundraising /awareness efforts for MDC. This would be a 1, possibly 2-day event where I and firefighters from every Station across the Sunshine Coast come together and participate in a relay-style walk from ferry to ferry. A-1 day event would have two start points (Langdale and Earl's Cove) both ending at Halfmoon Bay Hall #1. The 2-day event would end at Halfmoon Bay Hall#1 on day# 1 and continue on to Earl's Cove on day# 2.

Through this relay/walk we hope to generate funds for MDC through online, corporate and, personal donations with the intent to reach our goal of \$50,000. This walk would be done in full turnout gear as a symbol of strength for those who struggle with these life altering diseases; the funds and support generated are vital to their everyday lives. This event is also very symbolic of a return to togetherness, showing unity across the Coast; different departments working

together for a great cause. It's a big win our communities and volunteers could really use right now.

The event is in its infancy so all of the details and logistics are not ironed out at this time. I have supplied what I have completed so far on the following pages. Please review and respond with any questions or additional requirements as promptly as possible. This event will take considerable amounts of time, logistical planning and development that all hinges on the support of the SCRD, Town of Gibsons and District of Sechelt. Thank you for your time and careful consideration.

Sincerely,

Steven Achterberg  
Muscular Dystrophy Chair (Sunshine Coast)

**Event Organizer:** Captain Steven Achterberg, Sechelt Fire Department

**Phone Number:** 604-885-7017 ext 6

**Email:** [inspector@secheltfire.ca](mailto:inspector@secheltfire.ca)

**Date(s) of the event:** September 25-26, 2021

**Time(s) of the event:** 7:00am – 5:00pm

**Set up Time:** 6:30am

**Clean up time:** 5:30pm

**Anticipated number of Participants:** 60-80

**Anticipated Number of Volunteers:** 40

**Event Route Map:** See APPENDIX A.

**Traffic Control Plan:** In development with Ministry of Transportation and Infrastructure (MOTI) (Will be approved before event) includes:

- Certified traffic control personnel with marked vehicles.
- The event will be using the shoulder of the highway to provide the least amount of disruption to vehicle traffic and transit.
- Road signs
- Pilot vehicle

**Safety Plan:** In development with MOTI (Will be approved before event) includes:

- Trained medical staff in a support vehicle assigned to the participant at all times.
- Participants will be wearing turnout gear with fluorescent vests over top to maximize their visibility to drivers.
- Participants will carry two-way radios at all times to communicate with their support vehicle at any time.
- Appropriate footwear (not fire boots) will be worn to protect the feet and ankles of the participant.

**Public Notification:** The event will be promoted through digital and radio platforms. Space dedicated to the event on the MDC page for taking donations, posted on our department website, Facebook event creation and sponsor shares. Radio ads and event coverage will be covered by Coast FM.

**Insurance:** As per MOTI requirements the event will be 3<sup>rd</sup> party liability insured for a minimum of \$2million.

**COVID-19 Safety Plan:** The event is planned for after the Stage 3 reopening as laid out by the Province. Should conditions change and more measures are put back in place we will adhere to all PHO requirements.

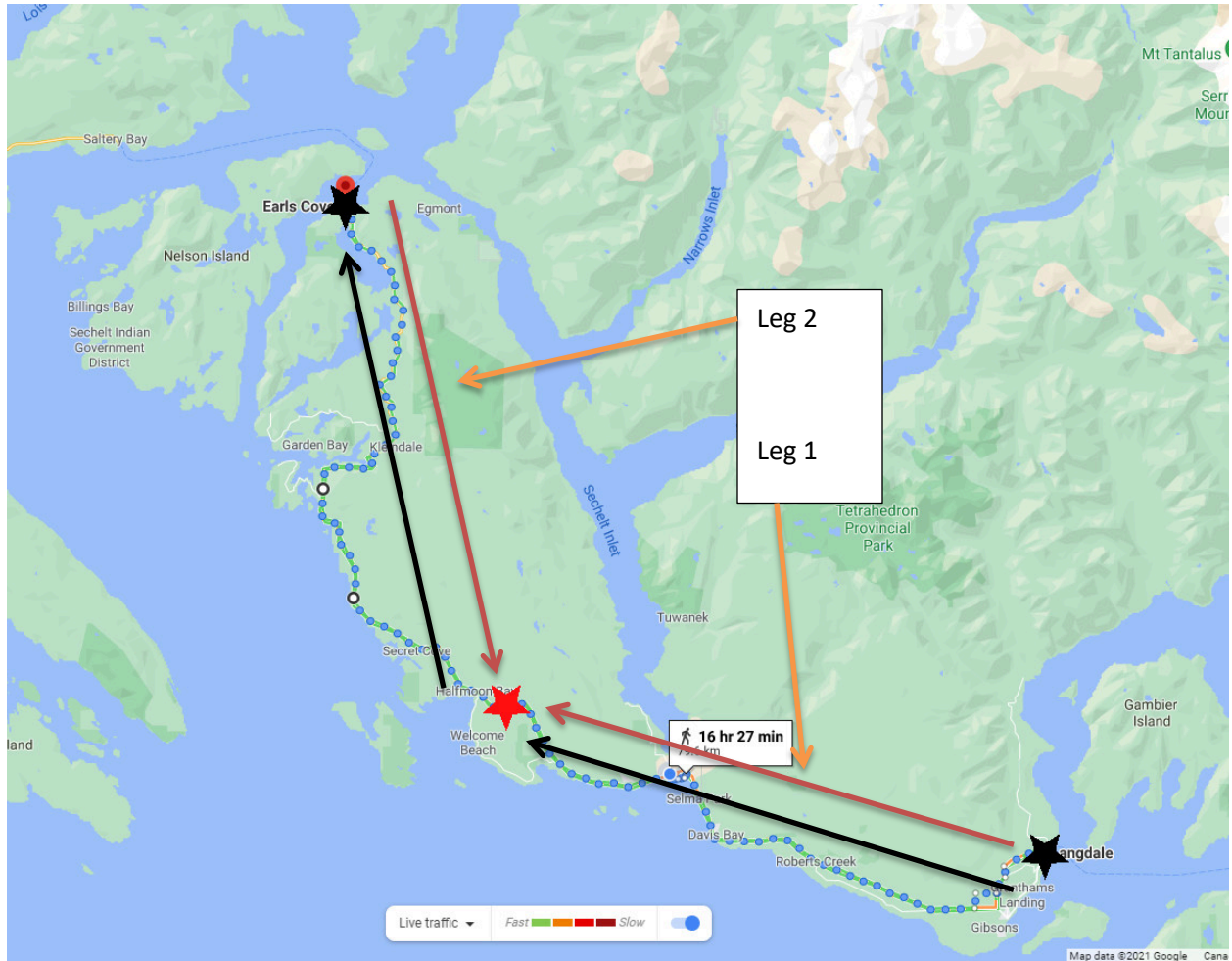
- Use of masks by all volunteers
- Use of masks by participants (if physical distancing cannot be met)
- The event is exclusively outdoors
- Physical distancing will be maintained
- Contactless payment options
- Sanitized equipment and hand sanitizer in support vehicles and at volunteer locations
- Safety messages to spectators (or no spectators).

**Coordination with other Agencies:**

- RCMP will be notified prior to the event
- BC Transit will be notified well in advance
- BCEHS will be notified prior to the event
- BC Ferries will be notified prior to event

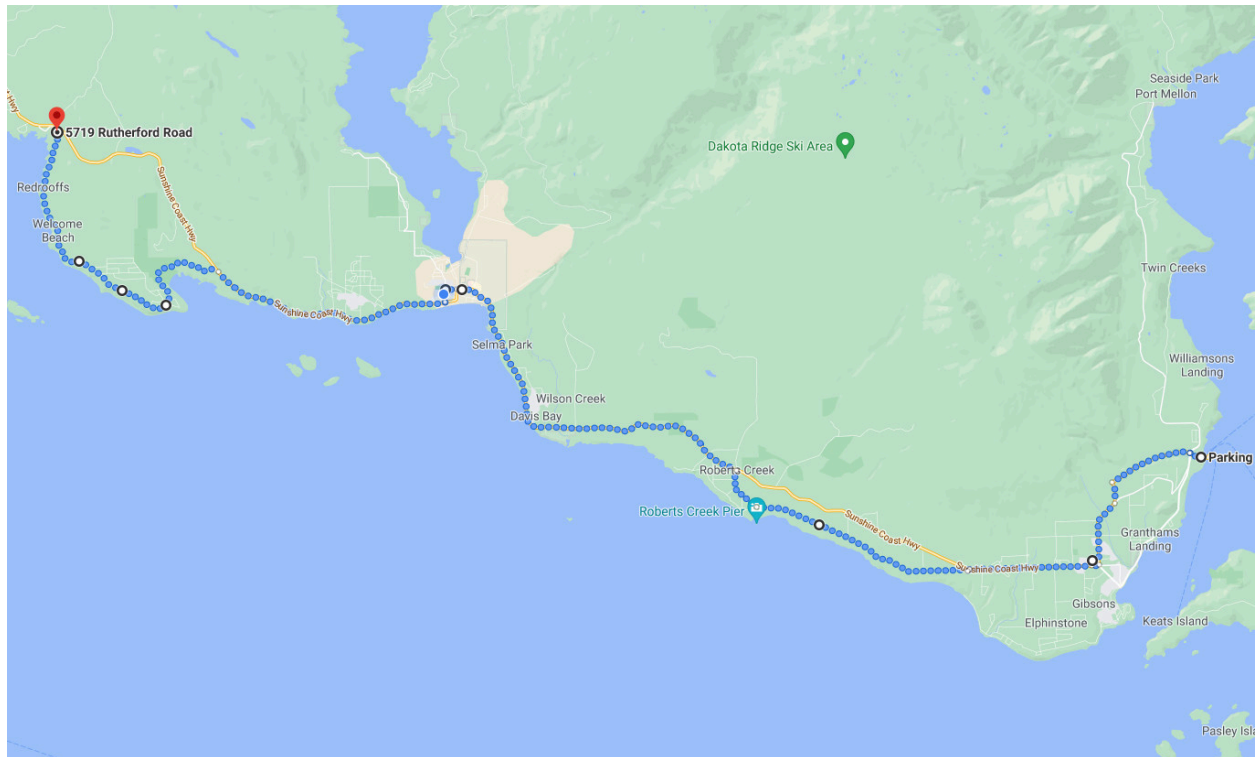
## APPENDIX A: ROUTE MAP

### Event Overview



- The blue dots represent the route
- The black stars represent the Ferry Terminals
- The red star represents Halfmoon Bay Hall #1
- The Black arrows signify the route for a 2-day linear walk
- The Red arrows signify a bi-directional 1-day event.

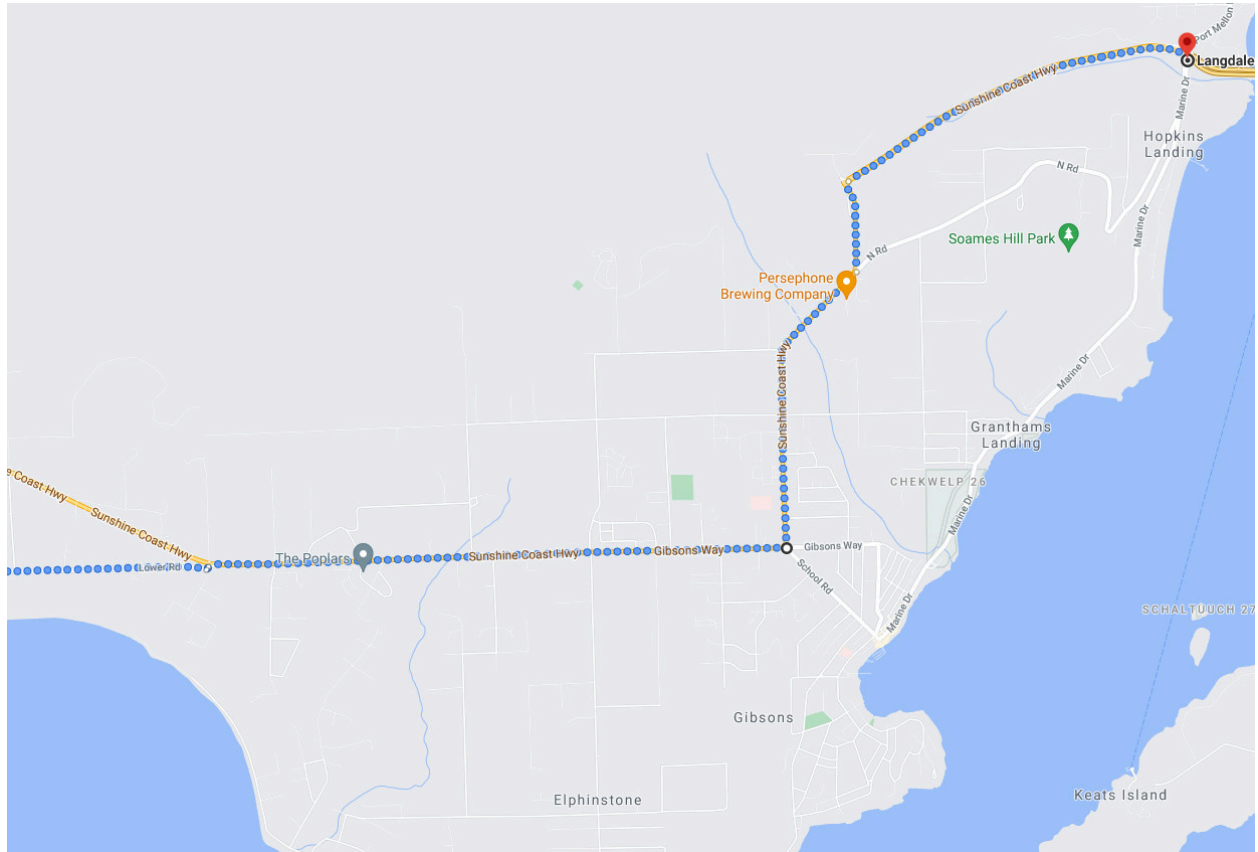
## Leg 1: Langdale to Halfmoon Bay Hall#1



Approximate completion time: 9.5 hrs

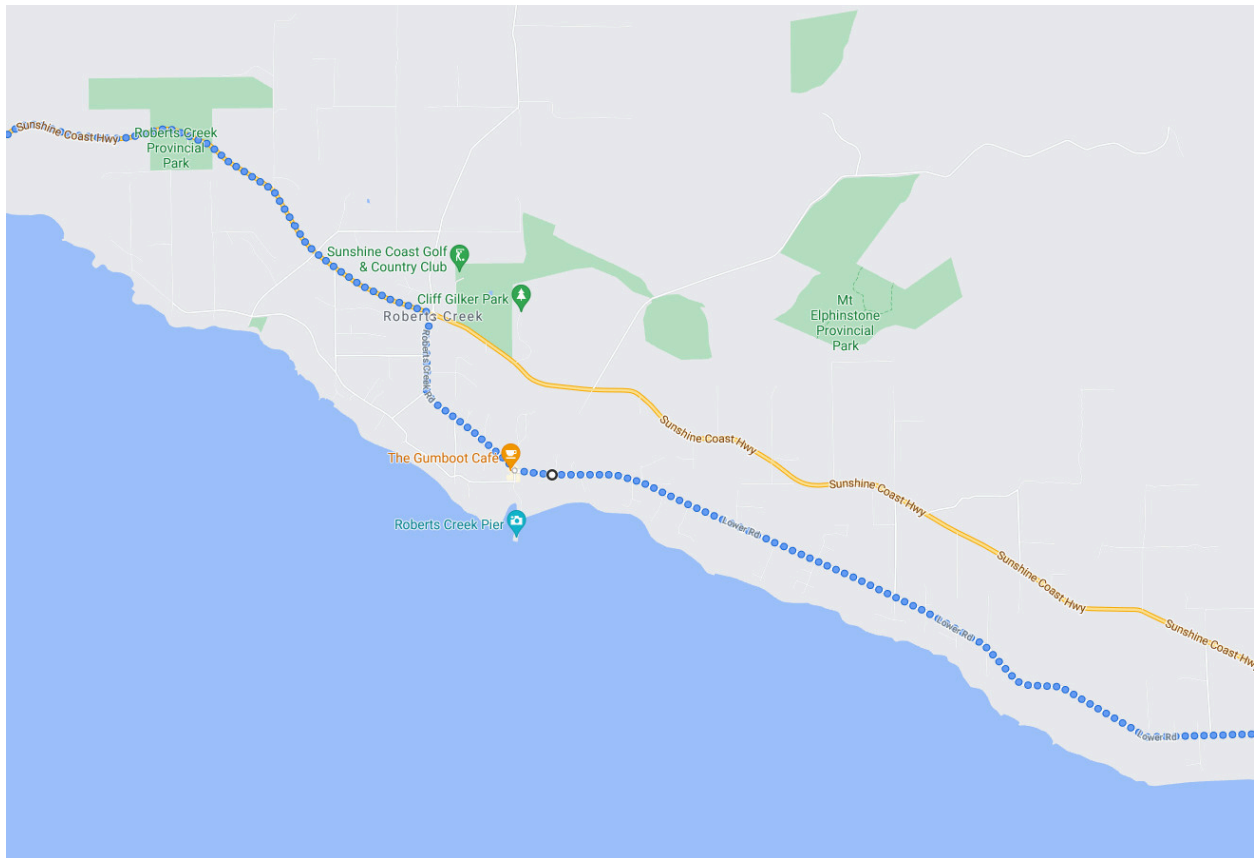


## Gibsons Detailed



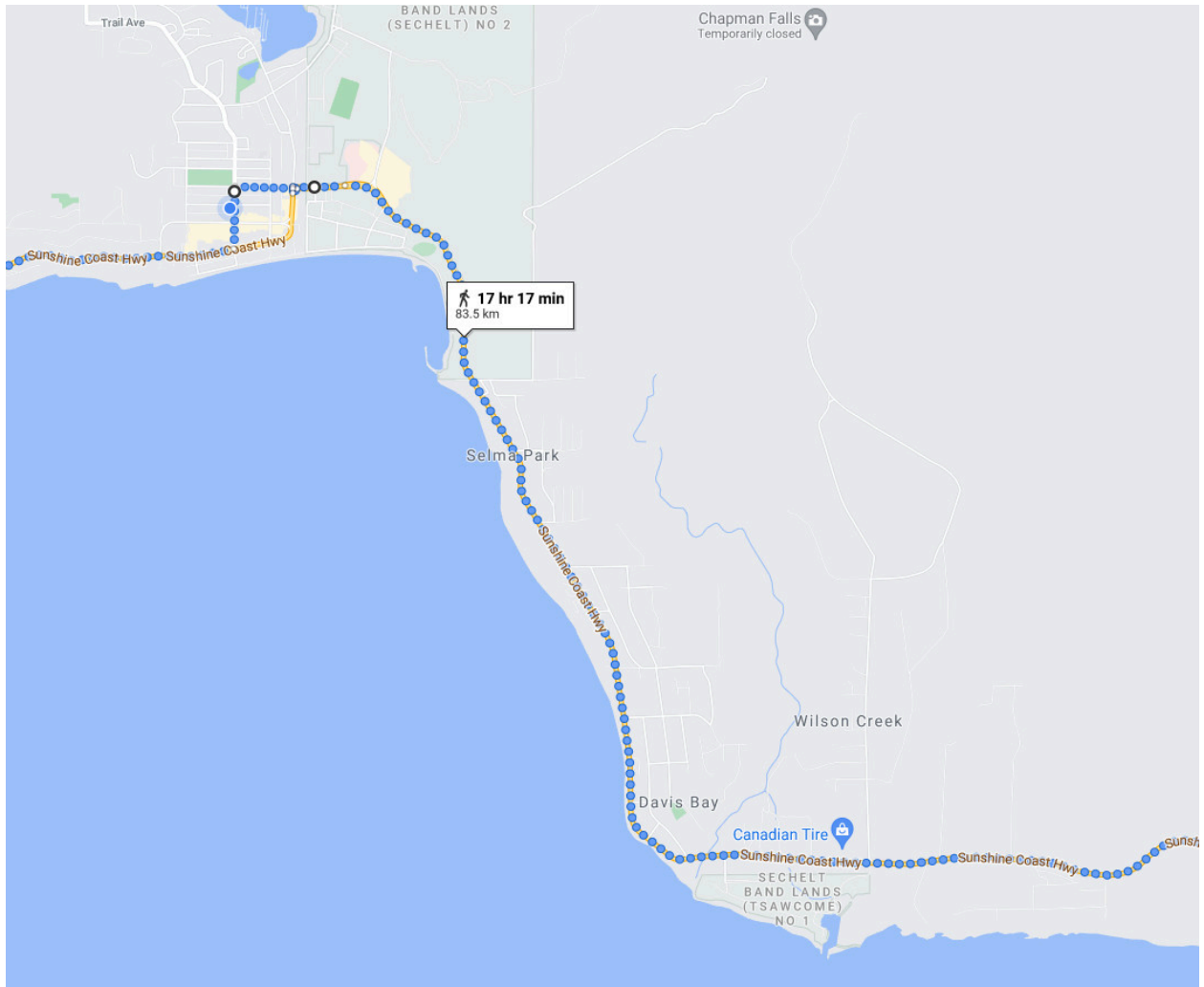
- 1.) BC Ferries head west up bypass (2.3 km)
- 2.) Left onto Stewart Rd (550 m)
- 3.) Right onto Gibsons Way (3.3 km)
- 4.) Left onto Pine St (61 m)

## Roberts Creek Detailed



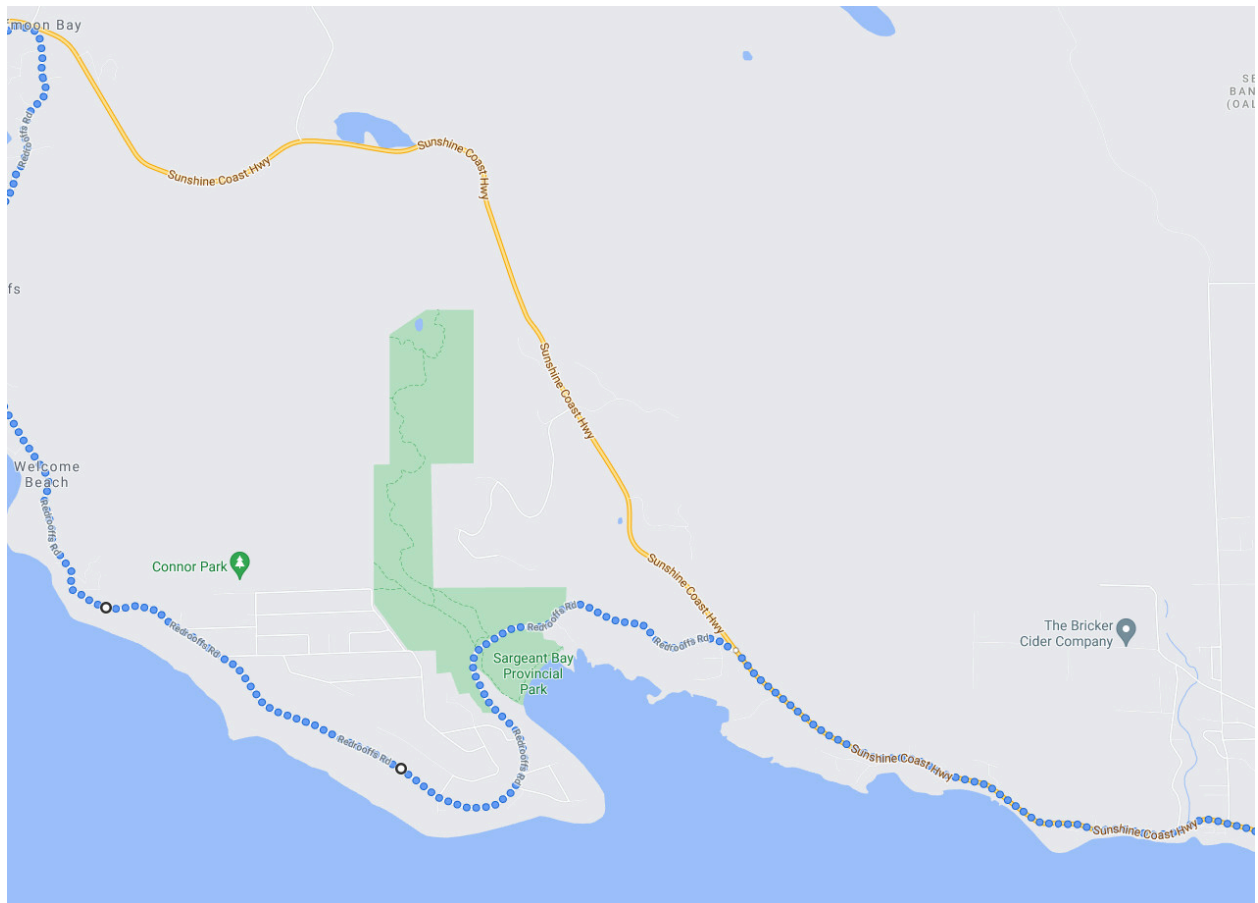
- 5.) Turn right on Lower Rd (6.2 km)
- 6.) Slight right onto Roberts Creek Rd (1.3 km)
- 7.) Turn Left on Hwy 101 (10.6 km)

## Sechelt Detailed



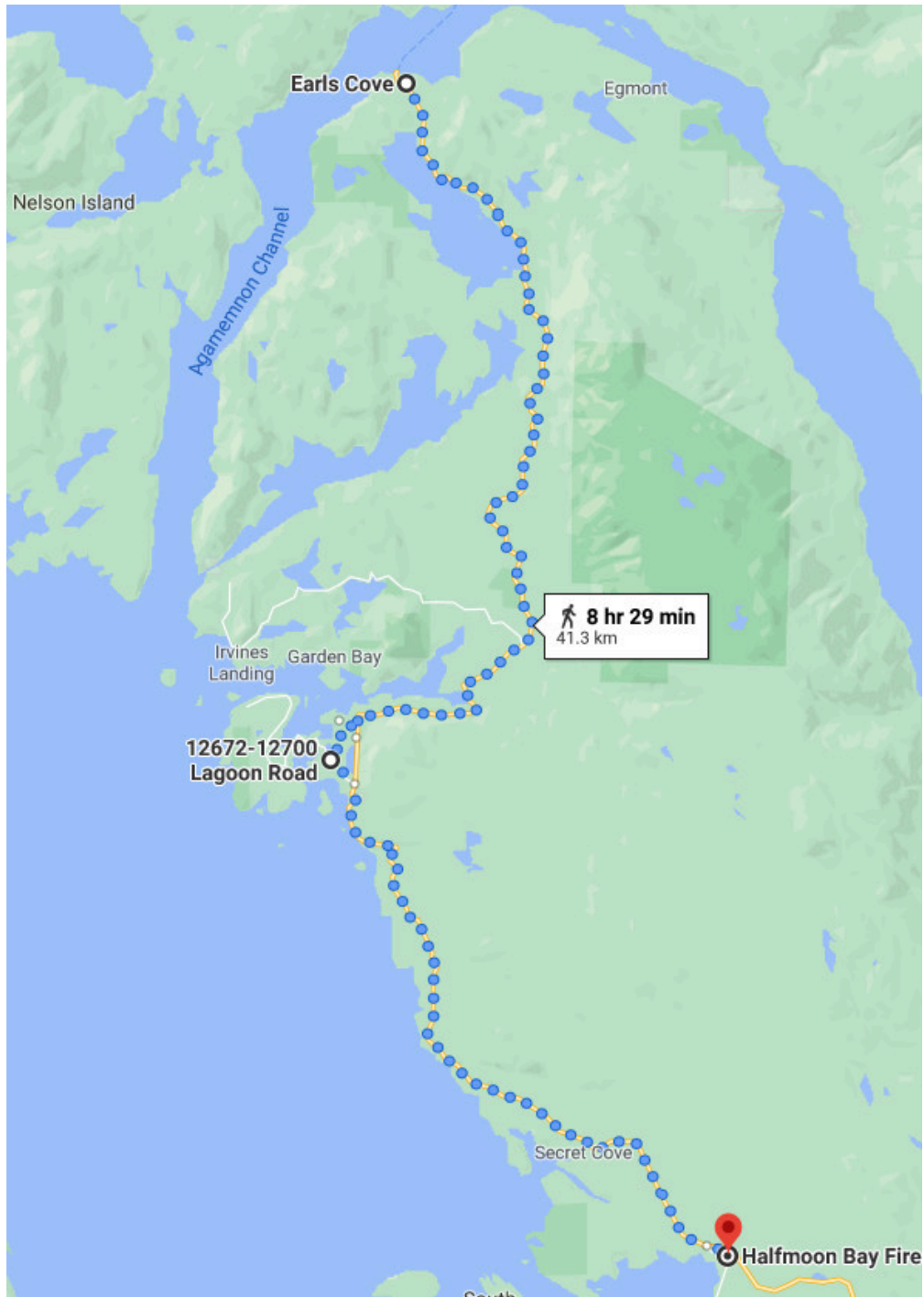
- Step 7 continues into this map
- 8.) Slight right to stay on Hwy 101 (130 m)
  - 9.) Continue to Dolphin St, (350 m)
  - 10.) Turn left on Trail Ave (350 m)
  - 11.) Turn right onto Hwy 101 (6.7 km)

## Halfmoon Bay Detailed



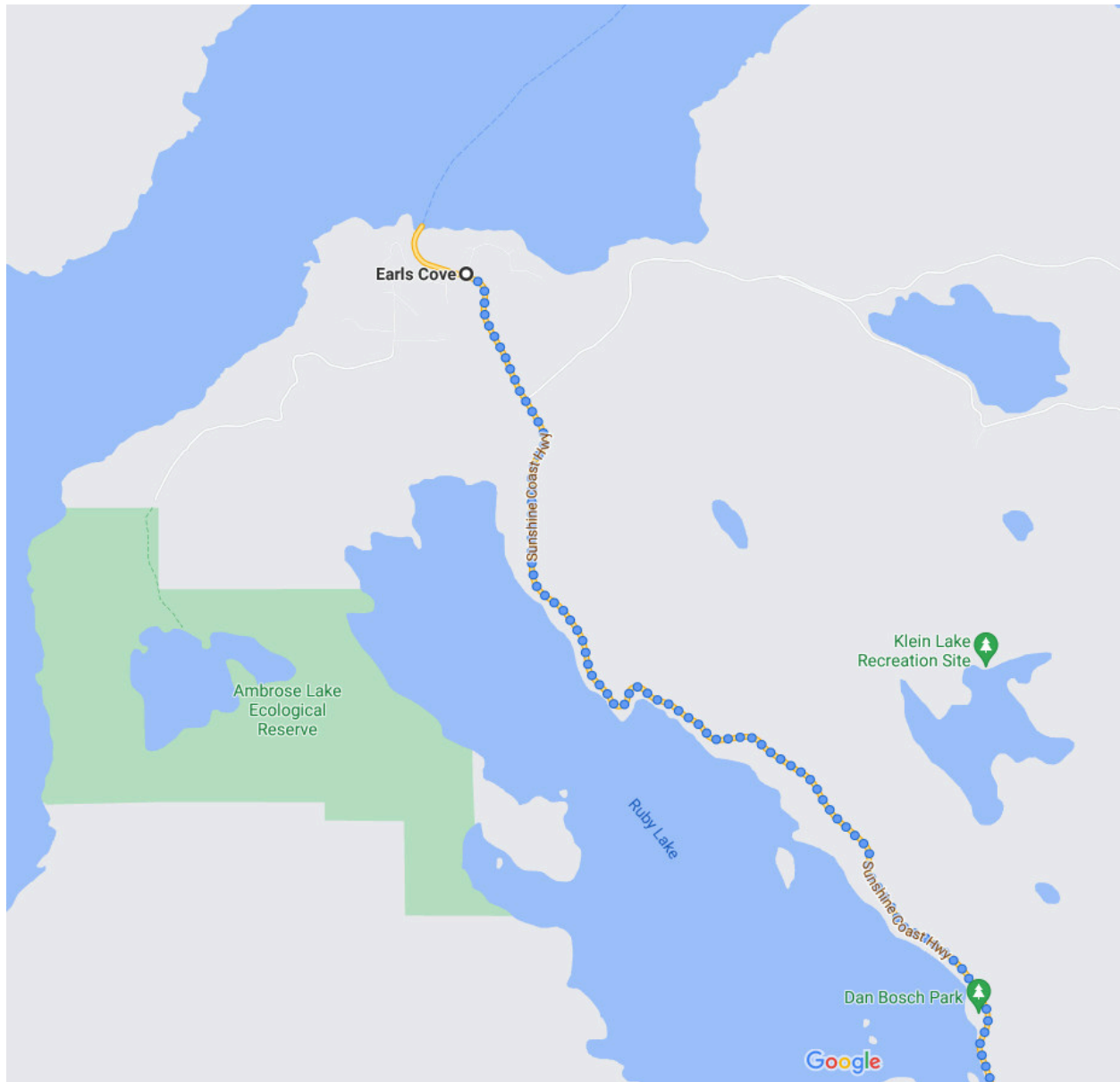
- 12.) Turn left onto Redrooffs Rd (9.8 km)
- 13.) Arrive at destination, 8972 Redrooffs Rd.

## Leg 2: Earl's Cove to Halfmoon Bay



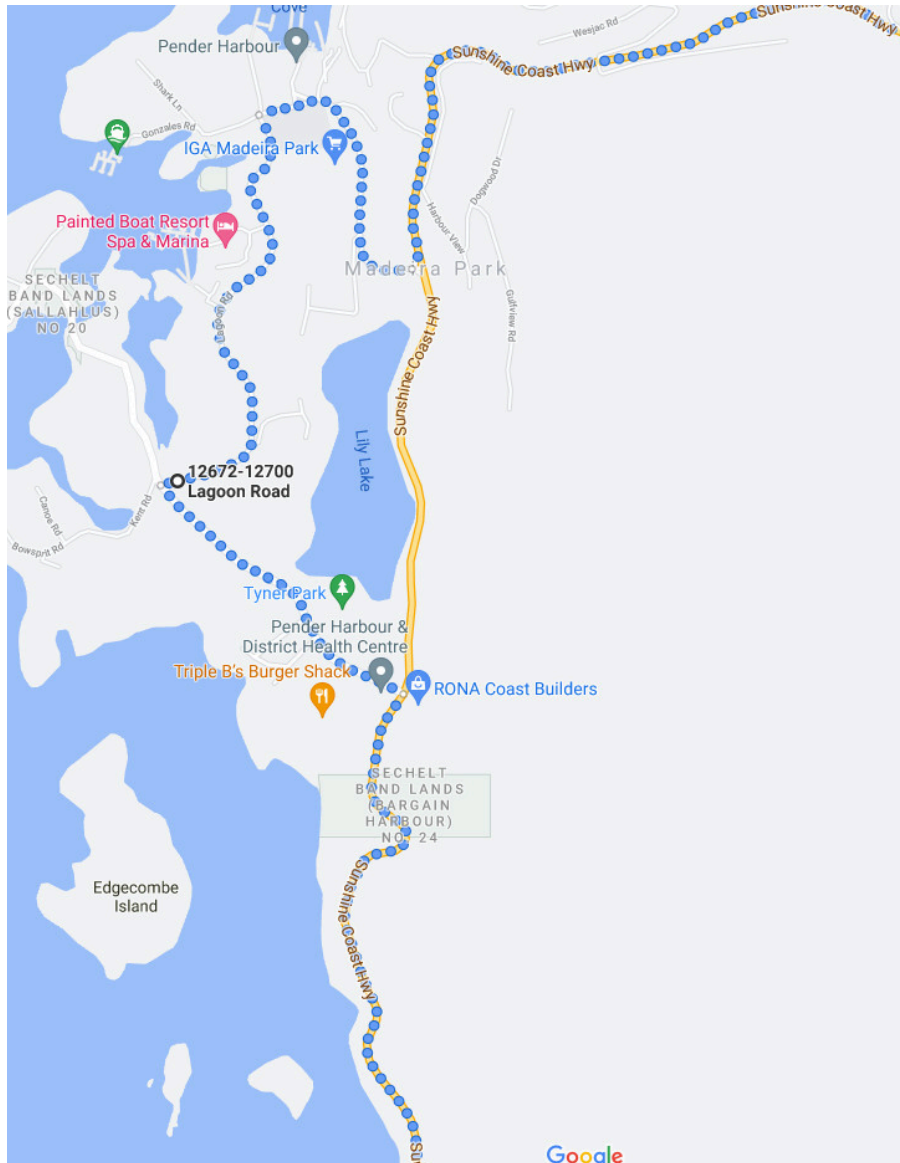
Approximate completion time: 8.5 hrs

## Egmont Detailed



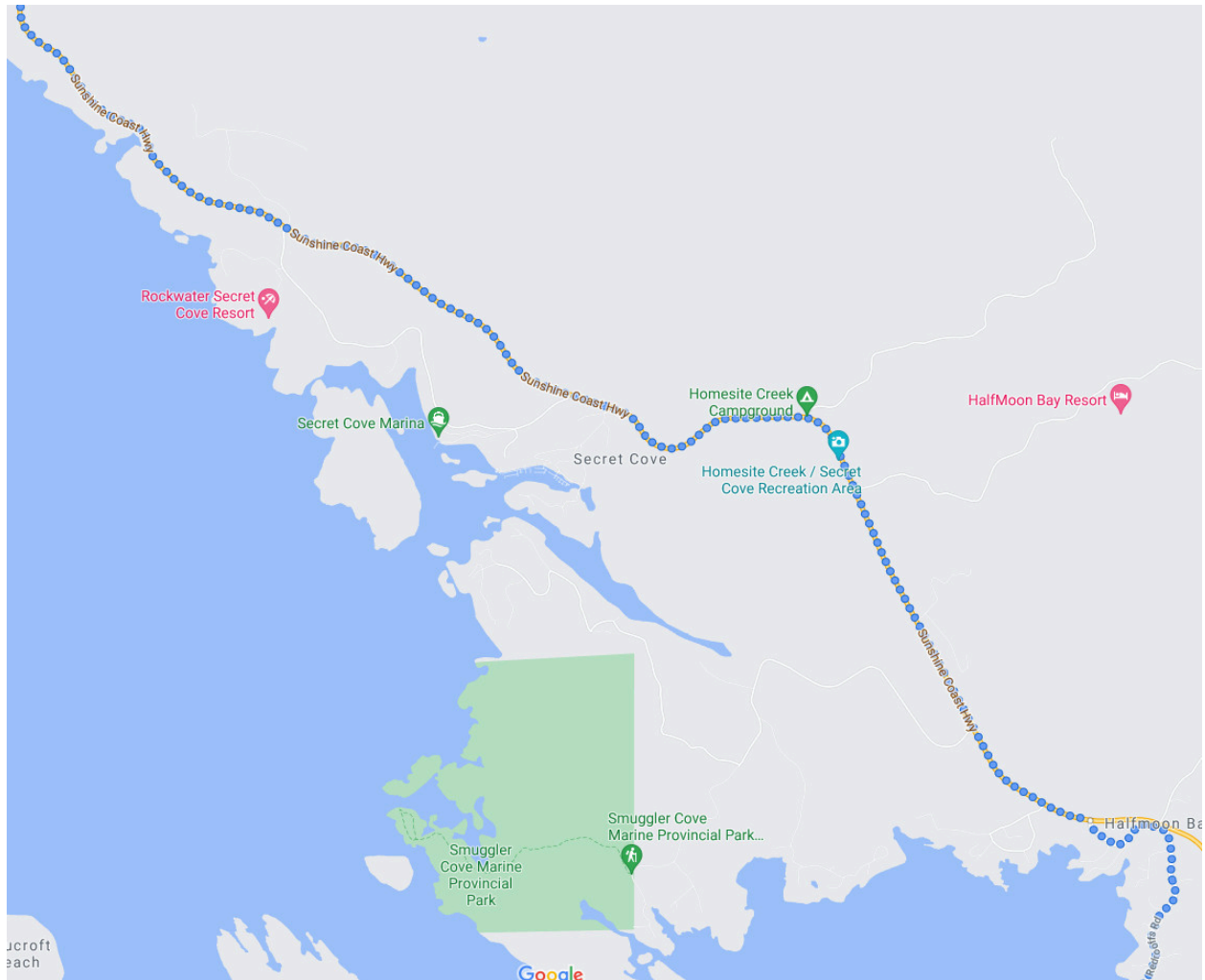
1.) Head down Hwy 101 S (21.8 km)

## Madeira Park Detailed



- Continued from step 1
- 2.) Turn right onto Madeira Park Rd (750 m)
  - 3.) Turn left onto Lagoon Rd (1.2 km)
  - 4.) Turn left onto Francis Peninsula Rd (800 m)
  - 5.) Turn right onto Hwy 101 S (16.0 km)

## Halfmoon Bay Detailed



- Continued from step 5
- 6.) Turn right onto Redrooffs (750 m)
  - 7.) Arrive at 8972 Redrooffs Rd.

End





MUSCULAR  
DYSTROPHY  
CANADA  
DYSTROPHIE  
MUSCULAIRE  
CANADA

IGNITED BY PASSION, FUELED BY HOPE.

June 30, 2021

Sunshine Coast Regional District  
1975 Field Rd  
Sechelt, BC

**Re: Mayday for MD**

Attention: Sunshine Coast Regional District Council

Please accept this letter in support of Steven Achterberg, Captain from the Sechelt Fire Department, who is submitting an application in an effort to host the multi-department event 'Mayday for MD' on Saturday, September 24 and Sunday, September 25, 2021 (TBC). Enclosed is the letter of request and supporting documentation to be considered by Council at the upcoming Council meeting on **Thursday July 8, 2021**.

We recognize that these funds raised through the campaign will be donated to Muscular Dystrophy Canada (Charitable # 10775 5837 RR0001) in support of people affected by neuromuscular disorders.

With the support and approval from the Sunshine Coast Regional District, Steve Achterberg and the Sechelt Volunteer Firefighters Association will be able to continue to raise critical funds for our organization. Funds help to provide essential services and mobility equipment for thousands of Canadians living with neuromuscular disorders.

Thank you for your assistance in this application process. We look forward to hearing the Council's decision and any questions that may follow.

Sincerely,

Devon Bailey  
Manager, Development and Community Engagement – Western Region  
Muscular Dystrophy Canada  
[Devon.bailey@muscle.ca](mailto:Devon.bailey@muscle.ca)

## SUNSHINE COAST REGIONAL DISTRICT

### BYLAW NO. 405.24

A bylaw to amend *Sunshine Coast Regional District Sanitary  
Landfill Site Bylaw No. 405, 1994*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.24, 2021*.
2. *Sunshine Coast Regional District Sanitary Landfill Site Bylaw No. 405, 1994* is hereby amended as follows:
  - a) Delete the definition of "Controlled Waste" and insert a new definition as follows:
 

**"Controlled Waste"** means municipal solid waste requiring special handling at the landfill site, and includes but is not limited to waste asbestos, asbestos cement, dead animals, boats, recreational vehicles, tires filled with foam, and the following construction / demolition wastes: roofing, waste wood, asphalt, concrete, dirt and rocks, acceptable gypsum, vermiculite, vinyl floor tile, sheet vinyl flooring with paper backing, ceiling tiles, textured ceiling, stucco, and cement panels;
  - b) Delete Schedule "B" in its entirety and replace with the revised Schedule "B" attached hereto.
3. This bylaw comes into force and effect on August 1, 2021.

READ A FIRST TIME	this	24 <sup>th</sup>	day of	June, 2021
READ A SECOND TIME	this	24 <sup>th</sup>	day of	June, 2021
READ A THIRD TIME	this	24 <sup>th</sup>	day of	June, 2021
ADOPTED	this	8 <sup>th</sup>	day of	July, 2021

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
CHAIR

**SUNSHINE COAST REGIONAL DISTRICT  
BYLAW NO. 405  
"SCHEDULE B"**

**LANDFILL SITE FEES**

The following fees will be levied for waste delivered to the landfill sites

**1) Municipal Solid Waste** (excluding Recyclable Materials & Controlled Waste) \$150 per tonne

**2) Recyclable Materials:**

- a) Yard and Garden Waste:**
- |                                                   |                |
|---------------------------------------------------|----------------|
| i. Residential Self Haul Loads Less Than 5 Tonnes | NO CHARGE      |
| ii. Commercial Loads                              | \$86 per tonne |
| iii. Loads 5 Tonnes Or More                       | \$45 per tonne |
- b) Metal:**
- |                                           |                 |
|-------------------------------------------|-----------------|
| i. Scrap & White Goods                    | \$150 per tonne |
| ii. Propane Tanks                         |                 |
| ➤ up to 1 lb (camp size)                  | \$2.00          |
| ➤ over 1 lb up to 25 lbs                  | \$10.00         |
| ➤ over 25 lbs up to 100 lbs               | \$10.00         |
| <b>OR</b>                                 |                 |
| iv. Containing Freon (eg. refrigerators)  | \$30 per unit   |
| v. Containing Ammonia (eg. refrigerators) | \$80 per unit   |
- c) Tires:**
- |                  |             |       |        |       |           |                 |
|------------------|-------------|-------|--------|-------|-----------|-----------------|
| i. Passenger     | rim removed | \$5   | on rim | \$10  | <b>OR</b> | \$215 per tonne |
| ii. Medium Truck | rim removed | \$20  | on rim | \$42  | <b>OR</b> | \$315 per tonne |
| iii. OTR         | rim removed | \$240 | on rim | \$480 | <b>OR</b> | \$665 per tonne |
- d) Paint & Product Care Products** (accepted **ONLY** at Sechelt Landfill) NO CHARGE
- e) Mattresses:**
- |                                                       |                                   |
|-------------------------------------------------------|-----------------------------------|
| i. Mattress or Boxspring – DRY (or only surface damp) | \$25.00 per mattress or boxspring |
| ii. Mattress – WET                                    | \$30.00 per mattress              |
| iii. Mattress or Boxspring – if 5 or more             | \$35.00 per mattress or boxspring |
| iv. Crib Mattress                                     | \$5.00 per crib mattress          |
- f) Cardboard** \$285 per tonne

**3) Controlled Waste:**

- a) Separated Construction / Demolition Waste**
- |                              |                 |
|------------------------------|-----------------|
| i. Dirt and Rocks            | \$105 per tonne |
| ii. Clean Wood, C&D (misc)   | \$170 per tonne |
| iii. Roofing Material        | \$190 per tonne |
| iv. Treated/Dirty Wood Waste | \$265 per tonne |

- |                                                                                                                                                                                                                                                     |                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| v. Acceptable Gypsum                                                                                                                                                                                                                                | \$1,000 per tonne |
| vi. Asphalt, Concrete                                                                                                                                                                                                                               | \$275 per tonne   |
| vii. Asbestos, Asbestos Cement and Asbestos-Containing Materials<br>(including but not limited to vermiculite, vinyl floor tile, sheet vinyl<br>flooring with paper backing, ceiling tiles, textured ceiling, stucco,<br>cement panels and roofing) | \$275 per tonne   |
| <b>b) Dead Animals</b>                                                                                                                                                                                                                              | \$275 per tonne   |
| <b>c) Boats cut up into sections no larger than 1 square metre<br/>(accepted <b>ONLY</b> at Sechelt Landfill)</b>                                                                                                                                   | \$265 per tonne   |
| <b>d) Recreational Vehicles cut up into sections no larger than 1 square metre<br/>(accepted <b>ONLY</b> at Sechelt Landfill)</b>                                                                                                                   | \$265 per tonne   |
| <b>e) Tires filled with foam (accepted <b>ONLY</b> at Sechelt Landfill)</b>                                                                                                                                                                         | \$18 per tire     |
- 4) All Non-Separated Waste** two times the regular/separated fee  
PLUS an additional \$100 per hour  
for separation done by landfill personnel
- 5) All charges referred to in Sections 1 through 3 are subject to a \$5 minimum charge.**
- 6) All loads of municipal solid waste – except residential curbside pickup – containing non-separated controlled waste or recyclable materials will be assessed a tipping fee which is two times the regular fee of the most expensive material in the load. This fee will be charged for the entire load.**
- 7) All charges referred to in Sections 4 and 6 are subject to a \$10 minimum charge.**
- 8) The weight of materials delivered to the landfill site, on which fees are based, will be determined by:**
- a) Measuring the weight on the scale provided at the landfill site; or**
  - b) In the event that the scale provided is not operational, weight will be estimated by the landfill Attendant employed by the Sunshine Coast Regional District.**
- 9) All charges referred to in Sections 1 through 8 will be rounded up or down to the nearest quarter of a dollar.**