



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING
TO BE HELD ELECTRONICALLY IN ACCORDANCE WITH
MINISTERIAL ORDER M192 AND TRANSMITTED VIA
THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT
OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, JULY 22, 2021

AMENDED AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of July 8, 2021

Annex A
Pages 1 – 8

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

3. **⇒AMENDED** Kathleen Suddes, Chair, David King, Vice Chair
and Warren Hansen, Operations Manager, Sunshine Coast
Community Forest
Regarding Operating Plan Referral CRN00128

⇒AMENDED
Verbal

REPORTS

4. Infrastructure Services Committee recommendation Nos. 4-5 of
July 8, 2021 (*recommendation Nos. 1-3 previously adopted*)
5. Planning and Community Development Committee
recommendation Nos. 1-18 of July 15, 2021
- 5a. **⇒ADD** Corporate and Administrative Services Committee
recommendation No. 9 of July 22, 2021
6. Office of the CAO Monthly Report

Annex B
pp 9 - 11

Annex C
pp 12 - 16

p 16a

Annex D
pp 17 - 24

COMMUNICATIONS

7. Minister Rob Fleming, Ministry of Transportation and
Infrastructure dated July 7, 2021
Regarding BC Ferries and Project Consultation

Annex E
pp 25 - 32

8. Casandra Fletcher, Executive Director, One Straw Society
received July 15, 2021
Regarding Food Systems Snapshot Project
- Annex F
pp 33 - 36

MOTIONS

BYLAWS

9. *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* – **⇒ADD**
bylaw to come forward for three readings and adoption pending
resolution of Corporate and Administrative Services Committee
recommendation from July 22, 2021
– ***first, second, third reading and adoption***
(Voting – Participants – weighted vote – B-2, D-2, E-2, F-2,
Sechelt-6, Gibsons-3, SIGD-1)
pp 36a - b
10. *Sunshine Coast Regional District Financial Plan Amendment*
Bylaw No. 731.1, 2021 - **⇒ADD** – receipt of report
– ***first, second, third reading and adoption*** **⇒ADD**
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2,
F-2, Sechelt-6, Gibsons-3, SIGD-1)
Annex G
pp 37 – 77
pp 78 - 82

DIRECTORS' REPORTS

Verbal

NEW BUSINESS

11. **⇒ADD** Proposed letter to Prime Minister Trudeau and Ministers
Freeland, Hadju, Lametti and Blair dated July 21, 2021
regarding cannabis controls and communications with local
government
pp 83 - 86

IN CAMERA

⇒ADD THAT the public be excluded from attendance at the meeting
in accordance with Section 90 (1) (g) of the *Community Charter* –
“litigation or potential litigation affecting the municipality”.

ADJOURNMENT

Recommendation No. 9 *Free Transit for Children 12 and Under Program*

THAT the report titled Free Transit for Children 12 and Under Program be received for information;

AND THAT an amendment of the 2021/22 Annual Operating Agreement with BC Transit effective September 1, 2021 be approved, that includes:

- a) Adjusting the Schedule “E” Tariffs and Fares to reflect free fares for children 12 and under, and;
- b) Receiving a financial contribution for the estimated foregone fare revenue of \$16,433;

AND THAT the SCRD Transit Fees and Charges Bylaw No. 626 be amended to reflect free fares for children 12 and under;

AND THAT the Transit Fees and Charges Amendment Bylaw be forwarded to the July 22, 2021 Regular Board meeting for three readings and adoption;

AND FURTHER THAT this recommendation be forwarded to the July 22, 2021 Regular Board Meeting.

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 626.3

A bylaw to amend Transit Fees and Charges Bylaw No. 626, 2010

WHEREAS the Board of the Sunshine Coast Regional District wishes to amend *Transit Fees and Charges Bylaw No. 626, 2010* to provide for changes in the Transit fare structure;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021*.
2. *Transit Fees and Charges Bylaw No. 626, 2010* is hereby amended as follows:
 - a. Delete the definition of "Child" in section 2 and replace with a new definition as follows:
 "Child" means an individual who is twelve (12) years of age or under.
 - b. Delete the definition of "Student" in section 2 and replace with a new definition as follows:
 "Student" means an individual who is thirteen (13) years of age or older and is enrolled in an educational program up to grade 12.
 - c. Delete Schedule A in its entirety and replace with the revised Schedule A attached hereto.
3. This bylaw comes into force and effect on September 1, 2021.

READ A FIRST TIME	this	22 nd	day of	July, 2021
READ A SECOND TIME	this	22 nd	day of	July, 2021
READ A THIRD TIME	this	22 nd	day of	July, 2021
ADOPTED	this	22 nd	day of	July, 2021

 CORPORATE OFFICER

 CHAIR

SCHEDULE A

Prices are inclusive of any applicable tax.

Transit Fares				
	Cash Fare	Tickets	DayPASS	Monthly Pass
Adult	\$2.00	\$18.00	\$4.00	\$60
Seniors*	\$2.00	\$18.00	\$4.00	\$30
Student**	\$2.00	\$18.00	\$4.00	\$30
Child	No charge	-	-	-
handyDART Fares				
Passenger	\$2.00	\$18.00	-	-
Attendant	No charge	No charge	-	-

*with valid ID

**with valid Student ID

Bike Lockers	
Locker Rental (3 month minimum)	\$10.00 per month
Locker Key	\$20.00 refundable deposit

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board Meeting- July 22, 2021

AUTHOR: Tina Perreault, General Manager, Corporate Services/ Chief Financial Officer

SUBJECT: 2021-2025 FINANCIAL PLAN BYLAW AMENDMENTS

RECOMMENDATION(S)

THAT the report titled 2021-2025 Financial Plan Bylaw Amendments be received;

AND THAT the 2021-2025 Financial Plan Bylaw (731.1) and related schedules be amended to include changes from March 25 to July 8, 2021.

BACKGROUND

Sections 374 and 375 of the *Local Government Act* (LGA) outlines how a Regional District must conduct its Financial Planning process. A Regional District must adopt its Financial Plan Bylaw by March 31 of each year and may amend its Bylaw during the course of a year. The Sunshine Coast Regional District (SCRD) adopted its *2021-2025 Financial Plan Bylaw No. 731* at the March 25, 2021 Regular Board Meeting.

Since the adoption of Financial plan Bylaw 731, there are have been numerous amendments and adjustments that are required to be formally amended in the Financial bylaw. Depending on the volume of amendments in a year, the Financial Plan Bylaw may come up to twice a year for adoption (July and December).

The purpose of this report is to formally amend the 2021-2025 Financial Plan Bylaw 731 for the cumulative amendments approved after March 25, 2021 as well as any adjustments identified by staff that should be reflected in the Financial Plan.

DISCUSSION

Since March 25th, there have been 11 additional requests to amend the 2021-2025 Financial Plan. There have also been 9 instances in which a misstatement at a transactional level were identified after the Financial Plan was adopted in March. The Bylaw itself has not been amended, which is required per the LGA. These financial commitments have been incorporated into the revised 2021-2025 Financial Plan Bylaw amendment (731.1)-amended Schedule A, included as part of today's Board agenda.

Financial Implications

All related amendments have been included in the 2021-2025 Financial Plan with the financial implications reflected as part of the Financial Plan Bylaw 731.1.

Timeline for next steps or estimated completion date

Bylaw 731.1 and related Financial Schedules are included as part of the July 22, 2021 Board agenda for three readings and adoption.

STRATEGIC PLAN AND RELATED POLICIES

Formalizing amendments to the Financial Plan Bylaw are legislatively required and follow the Boards Financial Sustainability Policy.

CONCLUSION

The SCRD adopted its original *2021-2025 Financial Plan Bylaw No. 731* on March 25, 2021.

There have been 11 additional requests for amendment and 9 transaction level adjustments identified which is the purpose of 2021-2025 Financial Plan Bylaw amendment (731.1) included as part of today's Board agenda.

Attachment A- Summary of 2021-2025 Financial Plan Bylaw Amendments

Reviewed by:			
Manager		Finance	
GM		Legislative	

Attachment A

Summary of 2021-2025 Financial Plan Bylaw Amendments from March 26-July 8

	Date	Res. No	Recommendation No.	Recommendation
1	25-Mar-21	091/21	Planning-No. 5	<p>Delivery of Roberts Creek Fire Truck</p> <p>THAT the report titled Award Report – RFQ No. 2121201 Supply & Delivery of Fire Truck for Roberts Creek Volunteer Fire Department be received;</p> <p>AND THAT the contract for supply and delivery of a fire truck for the Roberts Creek Volunteer Fire Department be awarded to Intercontinental Truck Body (BC) Ltd for the amount up to a total value of \$374,928 (before GST);</p> <p>AND THAT the project budget be increased from \$350,000 to \$374,928 with the additional \$24,928 funded from Roberts Creek Fire Protection [212] Operating Reserves;</p> <p>AND THAT the amendment be reflected in the 2021-2025 Financial Plan accordingly;.</p>
2	22-Apr-21	121/21	Infrastructure- No. 1	<p>Landslide Water Supply Mains Chapman Creek Water Treatment Plant</p> <p>THAT the report titled Landslide Water Supply Mains Chapman Creek Water Treatment Plant - Update be received for information;</p> <p>AND THAT the construction contract for the stabilization of the Water Supply Mains be formally awarded to Arya Engineering Inc. in the amount not to exceed \$173,564 (excluding taxes);</p> <p>AND THAT the delegated authorities be authorized to execute the contract;</p> <p>AND FURTHER THAT the 2021-2025 Financial Plan be amended to include the contribution from Emergency Management BC in the amount of \$147,000 to the Regional Water Service [370] reducing contribution from Operating Reserves.</p>
3	27-May-21	150/21	Planning- No. 9	<p>2021 Ports Capital Plan</p> <p>AND THAT the 2021/2022 Ports Capital Plan include:</p> <ol style="list-style-type: none"> 1. Gambier Harbour Emergency Float Repairs (2021) – up to \$110,000 2. Keats Landing Float Replacement (2021) – up to \$240,000 3. Eastbourne Wharfhead Works (2021/2022) – up to \$110,000 4. West Bay Float Repair/Replacement (2021/2022) – up to \$220,000 5. Gambier Harbour Structural Works (2021/2022) – up to \$55,000, funded from Ports [345] annual capital contribution and capital reserve; <p>AND THAT the value of the Service Agreement with Summerhill Fine Homes Ltd. For Ports Maintenance and Repair (18-354) be increased to a maximum value of up to \$613,500;</p> <p>AND THAT the delegated authorities be authorized to execute the contract amendment;</p> <p>AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.</p>
4	27-May-21	152/21	Corporate-No. 8	<p>Fire Truck Donation to Egmont and District Fire Department</p> <p>THAT the report titled Fire Truck Donation to Egmont and District Fire Department be received for information;</p> <p>AND THAT the Sunshine Coast Regional District accept the donation of the 2007 Dodge crew cab truck valued at up to \$11,500;</p> <p>AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.</p>

5	27-May-21	152/21	Corporate-No. 14	<p>SAC Pool Filter Replacement</p> <p>THAT the report titled RFP2161303 Recreation Facility Pool Filter Replacement Award Report (Sechelt Aquatic Facility) be received for information;</p> <p>AND THAT the Sunshine Coast Regional District (SCRD) award the purchase contract to DP Perks & Associates for the Recreation Facility Pool Filter Replacement at a total value of \$202,520 (plus GST);</p> <p>AND THAT an additional \$15,972 from capital reserves be applied to this project;</p> <p>AND THAT the 2021-2025 Financial Plan be amended accordingly;</p> <p>AND FURTHER THAT the delegated authorities be authorized to execute the contract.</p>
7	10-Jun-21	163/21	Infrastructure- No. 3	<p>Contract update for Sechelt Landfill Drop-off Remediation</p> <p>THAT the report titled Contract Sechelt Landfill Drop-Off Remediation – financial update be received for information;</p> <p>AND THAT the contract with Summit Earthworks Inc. for the Sechelt Landfill Drop-off Remediation be increased in the amount of \$128,779 up to \$1,028,541 (plus GST);</p> <p>AND THAT the delegated authorities be authorized to execute this contract;</p> <p>AND THAT the Sechelt Landfill Drop-Off Remediation budget be increased by \$158,779 to \$1,659,155 (\$128,779 from short-term debt and \$30,000 from existing operational budget) for the remediation/construction phase of the project;</p> <p>AND THAT the Sunshine Coast Regional District authorize up to \$1,247,667 to be borrowed, under Section 403 of the Local Government Act, from the Municipal Finance Authority, for the purpose of the Sechelt Landfill Drop-off Remediation project;</p> <p>AND THAT the loan be repaid within five years with no rights of renewal;</p> <p>AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.</p>
8	10-Jun-21	163/21	Infrastructure- No. 5	<p>Book Recycling Base increase</p> <p>THAT the report titled SCRD Book Recycling Program Update be received for information;</p> <p>AND THAT the SCRD's book recycling program annual budget be increased by \$10,000 to \$24,400 for 2021 and 2022;</p> <p>AND THAT the 2021 shortfall and 2022 contract increases be funded from Regional Solid Waste [350] 2022 taxation;</p> <p>AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.</p>
9	24-Jun-21	176/21	Corporate- No. 12	<p>Sechelt Aquatic Centre Temporary Fire Protection System</p> <p>THAT the report titled Sechelt Aquatic Centre Temporary Fire Protection System be received for information;</p> <p>AND THAT the Sechelt Aquatic Centre Temporary Fire Protection System in the amount of \$154,000 be funded through a combination of the 2021 tax re-allocation (\$26,000), \$64,000 operating reserves, and \$64,000 COVID-19 Safe Re-Start Funds;</p> <p>AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.</p>

<p>10</p> <p>8-Jul-21</p> <p>190/21</p> <p>Infrastructure- No. 1</p>	<p>Power System Replacement for Sechelt Landfill</p> <p>THAT the report titled Power System Replacement for Sechelt Landfill Update be received for information;</p> <p>☐</p> <p>AND THAT the Sechelt Landfill pursue a direct connection to the BC Hydro grid;</p> <p>☐</p> <p>AND THAT the Sechelt Landfill power supply system replacement budget be increased from \$115,000 to \$212,000 funded through MFA 5-Year Equipment Finance Loan;</p> <p>☐</p> <p>AND THAT a loan of up to \$212,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the Local Government Act (Liabilities Under Agreement) to fund the repair of the Power Supply System at the Sechelt Landfill;</p> <p>☐</p> <p>AND THAT the Sechelt Landfill [352] base budget be increased by \$1,200 for Annual Maintenance and Operating costs starting in 2022 funded from tipping fees;</p> <p>☐</p> <p>AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.</p>
<p>11</p> <p>8-Jul-21</p> <p>198/21</p> <p>Board Meeting</p>	<p>FireSmart Economic Recovery Fund Grant</p> <p>THAT the Sunshine Coast Regional District approve the acceptance of the FireSmart Economic Recovery Fund Grant through the Union of British Columbia Municipalities in the amount of \$455,737.70;</p> <p>☐</p> <p>AND THAT the delegated authorities be authorized to execute the contract;</p> <p>☐</p> <p>AND THAT Sunshine Coast FireSmart project be included in Sunshine Coast Emergency Planning [222] 2021 budget in the amount of \$455,737.70;</p> <p>☐</p> <p>AND FURTHER THAT the 2021 – 2025 Financial Plan be amended accordingly.</p>

July 21, 2021

File No. 0230-20

Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2
By email: Justin.Trudeau@parl.gc.ca

Honourable David Lametti
Minister of Justice and Attorney General of
Canada
House of Commons
Ottawa, Ontario K1A 0A6
By email: David.Lametti@parl.gc.ca

Honourable Chrystia Freeland
Deputy Prime Minister and Minister of Finance
House of Commons
Ottawa, ON K1A 0A6
By email: Chrystia.Freeland@parl.gc.ca

Honourable Bill Blair
Minister of Public Safety and Emergency
Preparedness
House of Commons
Ottawa, Ontario K1A 0A6
By email: Bill.Blair@parl.gc.ca

Honourable Patty Hadju
Minister of Health
House of Commons
Ottawa, Ontario K1A 0A6
By email: Patty.Hadju@parl.gc.ca

Re: Cannabis controls and communications with local government

Dear Prime Minister Trudeau and Ministers Freeland, Hadju, Lametti, and Blair,

Medical cannabis production is increasing across BC and is prevalent on the Sunshine Coast. Local governments and RCMP are facing challenges in monitoring and enforcing local, provincial and federal legislation to ensure the safety of our citizens. We are asking for your help in three areas:

1. Review the size of licensed cannabis production for personal medical purposes with respect to public safety in residential areas.
2. Improve communications with local governments to ensure local bylaws can be enforced.
3. Share revenue from commercial cannabis production and retail sales with local governments and RCMP to build capacity for enforcement of legal and criminal cannabis activity.

Personal Medical Cannabis Production

Licenses for production of cannabis for an individual's own medical purposes allow for 400 – 500 plants to be grown. In one recent situation, two partners cohabitating were each granted licenses for 500 plants, which is equivalent to some commercial production facilities. There are dozens of examples like this in our community alone. This high number of plants is legal yet can have a very detrimental effect on housing stock and the quality of a neighbourhood.

We ask that the number of plants that can be grown for medical purposes in residential properties be revised.

Communication with Local Government

When an applicant fills out an application for a Personal Medical Cannabis license, they are asked to state that they are in compliance with municipal or local government bylaws or building codes for the facility they will be growing in, but there is no process for inspection or verification. Unlike the process for liquor licenses or for retail cannabis facilities, local governments are not consulted or informed during the license application process for an individual to produce cannabis for their own medical purposes. Local governments are also not consulted or informed by Health Canada when licenses for personal/medical cannabis production are then issued. On Health Canada's website it states, "you are also expected to comply with all relevant provincial/territorial and municipal laws including local bylaws about zoning, electrical safety, fire safety, together with all related inspection and remediation requirements."

Despite many requests from municipalities in response to community and neighbour complaints around safety concerns, odour control, and other building code requirements, Health Canada does not provide the information on location(s) of licensed facilities to municipalities that is required to enforce compliance with bylaws, or requires building permits and/or inspections for these licensed facilities. Ensuring zoning and building bylaws and building codes are followed and enforced is a serious safety concern for municipalities. Not knowing whether a facility is licensed or not also makes enforcement of illegal facilities more difficult. We need to be able to inspect, enforce bylaws and building codes, and apply penalties for non-compliance to ensure public safety in our neighbourhoods.

Currently, a number of properties on the Sunshine Coast are maintained for the sole purpose of growing cannabis; meaning that off-sales to the black market to finance the maintenance of these properties are commonplace. This also depletes our much-needed housing stock, while creating potential fire hazards in uninhabited houses, using large amounts of electricity and with wiring

that is often not to code. It is therefore in the best interest of all levels of government that a better regulated arrangement be found.

We ask that that local governments be consulted and informed prior to issuance of a license for personal production of medical cannabis to ensure compliance with local zoning and building bylaws and building codes to ensure the safety of our neighbourhoods and communities.

Revenue Sharing

Each year the federal and provincial governments receive millions of dollars in revenue from the legal cannabis industry. Prior to October 17, 2018, over 3 years ago, the Province of British Columbia signed on to the Federal-Provincial-Territorial Agreement on Cannabis Taxation for sales of medical and non-medical cannabis. The initial 2 year agreement saw the federal government retain 25% of excise tax revenue (to a maximum of \$100M annually) with the remaining 75% going to provinces and territories with the understanding that provincial governments would share the cannabis excise tax revenue with local governments. In addition to the federal excise tax, BC is also adding a 15% markup to the price of cannabis, and sales are also subject to PST and GST. The agreement with the federal government recognized the impact and cost of legalization on local governments.

Admittedly, the initial projected revenue numbers were grossly over-estimated. In 2018, it was estimated that the Province of BC would receive \$125M in excise tax revenue over a 2 year period. BC's monthly share of the federal excise duty on cannabis was \$1.7M in November of 2019 and increased to \$2.5M in December of 2019. This was an increase of 44% over the previous month. It was just \$10M for all of 2019. However, in December of 2019, retail outlets for buying regulated cannabis in BC numbered 128 private and 11 government stores. By December 2020, this had more than doubled to 270 private and 25 government stores.

In the publication *Sales and Revenue from Regulated Cannabis Products: British Columbia October 2018 – December 2020 published by University of Victoria: Canadian Institute for Substance Use Research*, it indicates that since October 2019, monthly cannabis sales in dollars from all products sold in BC have increased nearly ten-fold. The province currently has approximately \$30M monthly in sales via wholesale and retail channels.

Gross revenue in 2020 was approximately \$290 million.

These revenues should be shared so municipalities and RCMP have the resources to address crime and bylaw contraventions in our communities.

We ask that the provincial government be transparent about the net revenue received from the federal excise tax and any additional revenues received from the legal cannabis industry and that a date by when an agreement will be made with the local governments (via UBCM or another avenue) be determined and communicated for revenue sharing as agreed to by the Province with the Federal Government.

On behalf of the Sunshine Coast, we thank you for your consideration of these serious concerns.

Sincerely,

District of Sechelt

Sunshine Coast Regional District

Town of Gibsons

shíshálh Nation