



SUNSHINE COAST REGIONAL DISTRICT



**REGULAR BOARD MEETING
TO BE HELD ELECTRONICALLY IN ACCORDANCE WITH
MINISTERIAL ORDER M192 AND TRANSMITTED VIA
THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT
OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.**

THURSDAY, SEPTEMBER 9, 2021

AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of July 22, 2021 Annex A
Pages 1 – 9
3. Special Board meeting minutes of August 16, 2021 Annex B
pp 10 – 14
4. Special Emergency Board meeting minutes of August 17, 2021 Annex C
pp 15 – 18
5. Special Emergency Board meeting minutes of August 27, 2021 Annex D
pp 19 – 20

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

6. Corporate and Administrative Services Committee recommendation Nos. 1-8 of July 22, 2021 (*recommendation No. 9 previously adopted*) Annex E
pp 21 - 24
7. Planning and Community Development Committee recommendation Nos. 1-12 of September 2, 2021 Annex F
pp 25 - 28

COMMUNICATIONS

8. Karen Spicer, Vice President, Roberts Creek Community Association dated August 31, 2021 Annex G
p 29
Regarding Roberts Creek Community Association
Application for a Province of BC Community Gaming Grant

MOTIONS

9. Notice of Motion: Proposal for Property Line Adjustment
(Director Tize, Area D – Roberts Creek)

Annex H
pp 30 - 32

THAT staff investigates the included proposal and provides feedback, including further information regarding future property width should the Masons choose to relocate their hall, and the property line adjacent to the RCCA is moved 15-20 feet, considering that MOTI will claim some of the land on the northern edge;

AND THAT staff reports back on the process of transferring park property to the Masonic Society to compensate them for the property line adjustment.

BYLAWS**DIRECTORS' REPORTS**

Verbal

NEW BUSINESS**IN CAMERA**

THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a), (f), (g), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality...”, “law enforcement...”, “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege...” and “negotiations and related discussions respecting the proposed provision of a municipal service...”.

ADJOURNMENT

UPCOMING MEETING DATES

SCRD Board, Committee, and Advisory Committee Meetings (to October 2, 2021)

Planning and Community Development Committee	September 2 at 9:30 am
Infrastructure Services Committee	September 9 at 9:30 am
Regular Board	September 9 at 2:00 pm
Water Supply Advisory Committee	September 13 at 3:30 pm
Natural Resources Advisory Committee - CANCELLED	September 15 at 3:30 pm
Advisory Planning Commission (Area D)	September 20 at 7:00 pm
Solid Waste Management Plan Monitoring Advisory Committee	September 21 at 11:00 am
Advisory Planning Commission (Area E)	September 22 at 7:00 pm
Corporate and Administrative Services Committee	September 23 at 9:30 am
Regular Board	September 23 at 2:00 pm
Agricultural Advisory Committee	September 28 at 3:30 pm
Advisory Planning Commission (Area B)	September 28 at 7:00 pm
Advisory Planning Commission (Area F)	September 28 at 7:00 pm
Special Corporate and Administrative Services Committee	September 29 at 9:30 am
Advisory Planning Commission (Area A)	September 29 at 7:00 pm

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

Local Government Show	September 2 at 4:00 pm
Public Hearing (proposed Roberts Creek OCP Amendment Bylaw No. 641.11 and Zoning Amendment Bylaw No. 310.182 to facilitate a future subdivision on the south portion of the property)	September 7 at 7:00 pm

Please note: Meeting dates are current as of print date (September 3, 2021).



SUNSHINE COAST REGIONAL DISTRICT

July 22, 2021

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	D. Siegers
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish

ALSO PRESENT*:	Chief Administrative Officer	D. McKinley
	Corporate Officer	S. Reid
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Planning and Community Development	I. Hall
	GM, Infrastructure Services	R. Rosenboom
	GM, Community Services	S. Gagnon
	Deputy Corporate Officer / Recorder	J. Hill
	Media	0
	Public	6

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:02 p.m.

AGENDA **It was moved and seconded**

200/21 THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Committee Meeting Times 2022

CARRIED

MINUTES

Minutes **It was moved and seconded**

201/21 THAT the Regular Board meeting minutes of July 8, 2021 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

Kathleen Suddes, David King and Warren Hansen of the Sunshine Coast Community Forest provided a presentation regarding Operating Plan Referral CRN00128 and answered the Board's questions.

REPORTS

Infrastructure **It was moved and seconded**

202/21 THAT Infrastructure Services Committee recommendation Nos. 4-5 of July 8, 2021 be received, adopted and acted upon as follows:

Recommendation No. 4 *Water Supply Advisory Committee Minutes – June 7, 2021*

THAT the Water Supply Advisory Committee meeting minutes of June 7, 2021 be received for information.

Recommendation No. 5 *Solid Waste Management Plan Monitoring Advisory Committee Minutes – June 15, 2021*

THAT the Solid Waste Management Plan Monitoring Advisory Committee meeting minutes of June 15, 2021 be received for information.

CARRIED

Planning **It was moved and seconded**

203/21 THAT Planning and Community Services Committee recommendation Nos. 1-18 of July 15, 2021 be received, adopted and acted upon as follows:

Recommendation No. 1 *Sunshine Coast Bear Alliance Society Delegation*

THAT the delegation materials from the Sunshine Coast Bear Alliance Society be received for information.

Recommendation No. 2 *Planning and Community Development Department 2021 Q2 Report*

THAT the report titled Planning and Community Development Department 2021 Q2 Report be received for information.

Recommendation No. 3 *Sunshine Coast Community Forest Delegation Invitation*

THAT Sunshine Coast Community Forest be invited to appear as a delegation to the SCRD Board to provide an update on the 2021-2025 Community Forest Operating Plan.

203/21 cont.

Recommendation No. 4 *Forestry Referrals: BC Timber Sales (CRN00127), Sunshine Coast Community Forest (CRN00128)*

THAT the report titled Forestry Referrals: BC Timber Sales (CRN00127), Sunshine Coast Community Forest (CRN00128) be received for information;

AND THAT consideration of the Sunshine Coast Community Forest (SCCF) 2021-2025 Community Forest Operating Plan referral be deferred until after the delegation to the SCRD Board;

AND THAT SCRD respond to BC Timber Sales (BCTS) referral as follows:

THAT SCRD does not support BCTS proposed block G043B4P2 on Mount Elphinstone or G053C42X within Dakota Community Watershed;

AND FURTHER THAT SCRD's position on logging in Community (drinking) Watersheds and logging outside of watersheds that may affect community water sources be conveyed to the Sunshine Coast Community Forest and BC Timber Sales to request that a clear limit of zero risk to drinking water quality and quantity be established including:

- a) Define a drinking water protection strategy for proposed forestry operations that has the goal of achieving zero turbidity, zero sediment and zero pathogen input to nearby watercourses from forestry activities;
- b) Establish a monitoring and data sharing program.

Recommendation No. 5 *Frontage Waiver FRW00011 (4460 McIntock Road)*

THAT the report titled Frontage Waiver Application FRW00011 (4460 McIntock Road) be received for information;

AND THAT the required 10% perimeter road frontage for proposed Lot 2 be waived in order to facilitate a proposed 2-lot subdivision of Lot K, Block D, District Lot 1390, Plan VAP12850.

Recommendation No. 6 *Development Permit DP000197 (996 Keith Road)*

THAT the report titled Development Permit DP000197 (996 Keith Road) be received for information;

AND THAT Development Permit Application DP000197 (Form and Character DPA), to allow for the construction of a washroom and laundry facility, located at 996 Keith Road be issued.

203/21 cont.

Recommendation No. 7 *Development Variance Permit DVP00071
(3698 Beach Avenue)*

THAT the report titled Development Variance Permit DVP00071 (3698 Beach Avenue) be received for information;

AND THAT Development Variance Permit DVP00070 to vary Zoning Bylaw No. 310, Table 1 (ii) to increase the maximum permitted combined gross floor area of auxiliary buildings from 100m² to 231.75m², to allow for the construction of a new two-storey auxiliary building containing a garage and gym, located at 3698 Beach Avenue be issued subject to:

- A demolition permit being issued prior to final approval of the new building.

Recommendation No. 8 *Development Variance Permit DVP00072
(5432 Iska Road and 11329 Sunshine Coast Highway)*

THAT the report titled Development Variance Permit DVP00072 (5432 Iska Road & 11329 Sunshine Coast Highway) be received for information;

AND THAT Development Variance Permit DVP00072 to vary Zoning Bylaw 337, Section 611.4 (b & c) to reduce the required rear parcel line setback for a structure from 2.0 metres to 0 metres for Lot 4 (5432 Iska Road) and to reduce the required side yard setback for a structure from 1.5 metres to 0 metres for Lot W (11329 Sunshine Coast Highway) in order to permit the construction of an elevated boardwalk be issued.

Recommendation No. 9 *Development Variance Permit DVP00073
(7615 Cove Beach Road)*

THAT the report titled Development Variance Permit DVP00073 (7615 Cove Beach Road) be received for information;

AND THAT Development Variance Permit DVP00073 to vary Zoning Bylaw No. 310, Section 503 (7) to increase the maximum permitted height of a building separate from the principal residence containing an auxiliary dwelling unit from 4.5 m to 6.05 m to permit the proposed construction of an auxiliary dwelling unit, located at 7615 Cove Beach Road be issued.

Recommendation No. 10 *Shirley Macey Park Disc Golf Course
Partnership Agreement*

THAT the report titled Shirley Macey Park Disc Golf Course Partnership Agreement with Sunshine Coast Disc Golf Association be received for information;

203/21 cont.

AND THAT the delegated authorities be authorized to sign a Memorandum of Understanding (MOU) with the Sunshine Coast Disc Golf Association (SCDGA) to support the stewardship, operations and maintenance of Shirley Macey Disc Golf Course.

Recommendation No. 11 *Gibsons & District Fire Protection Commission Meeting Minutes of April 29, 2021*

THAT the Gibsons & District Fire Protection Commission meeting minutes of April 29, 2021 be received for information.

Recommendation No. 12 *Egmont / Pender Harbour (Area A) APC Meeting Minutes of June 30, 2021*

THAT the Egmont / Pender Harbour (Area A) Advisory Planning Commission meeting minutes of June 30, 2021 be received for information.

Recommendation No. 13 *Halfmoon Bay (Area B) APC Meeting Minutes of June 22, 2021*

THAT the Halfmoon Bay (Area B) Advisory Planning Commission meeting minutes of June 22, 2021 be received for information.

Recommendation No. 14 *Roberts Creek (Area D) APC Meeting Minutes of June 21, 2021*

THAT the Roberts Creek (Area D) Advisory Planning Commission meeting minutes of June 21, 2021 be received for information.

Recommendation No. 15 *Elphinstone (Area E) APC Meeting Minutes of June 23, 2021*

THAT the Elphinstone (Area E) Advisory Planning Commission meeting minutes of June 23, 2021 be received for information.

Recommendation No. 16 *West Howe Sound (Area F) APC Meeting Minutes of June 22, 2021*

THAT the West Howe Sound (Area F) Advisory Planning Commission meeting minutes of June 22, 2021 be received for information.

Recommendation No. 17 *Correspondence from School District 46 regarding Active Travel on the Sunshine Coast*

THAT the correspondence from Amanda Amaral, Board Chair, School District 46, dated June 16, 2021 regarding Active Travel on the Sunshine Coast be received for information.

203/21 cont. **Recommendation No. 18** *Correspondence regarding 2021-2025 Community Forest Operating Plan Referral*

THAT the correspondence from Kathleen Suddes, Chair, Board of Directors, Sunshine Coast Community Forest, dated July 8, 2021 regarding 2021-2025 Community Forest Operating Plan Referral be received for information.

CARRIED

Corporate **It was moved and seconded**

204/21 THAT Corporate and Administrative Services Committee recommendation No. 9 of July 22, 2021 be received, adopted and acted upon as follows:

Recommendation No. 9 *Free Transit for Children 12 and Under Program*

THAT the report titled Free Transit for Children 12 and Under Program be received for information;

AND THAT an amendment of the 2021/22 Annual Operating Agreement with BC Transit effective September 1, 2021 be approved, that includes:

- a) Adjusting the Schedule "E" Tariffs and Fares to reflect free fares for children 12 and under, and;
- b) Receiving a financial contribution for the estimated foregone fare revenue of \$16,433;

AND FURTHER THAT the *SCRD Transit Fees and Charges Bylaw No. 626* be amended to reflect free fares for children 12 and under.

CARRIED

CAO Report **It was moved and seconded**

205/21 THAT the July 22, 2021 Office of the CAO Monthly Report be received for information.

CARRIED

COMMUNICATIONS

BC Ferries **It was moved and seconded**

206/21 THAT the correspondence from Minister Rob Fleming, Ministry of Transportation and Infrastructure, dated July 7, 2021 be received for information.

CARRIED

Food Systems
Snapshot Project

It was moved and seconded

207/21

THAT the correspondence from Chris Hergesheimer and Casandra Fletcher, One Straw Society received on July 15, 2021 be received for information;

AND THAT this correspondence be referred to the July 27, 2021 Agricultural Advisory Committee meeting.

CARRIED

BYLAWS

Bylaw 626.3

It was moved and seconded

208/21

THAT *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* be read a first time.

CARRIED

Bylaw 626.3

It was moved and seconded

209/21

THAT *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* be read a second time.

CARRIED

Bylaw 626.3

It was moved and seconded

210/21

THAT *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* be read a third time.

CARRIED

Bylaw 626.3

It was moved and seconded

211/21

THAT *Transit Fees and Charges Amendment Bylaw No. 626.3, 2021* be adopted.

CARRIED

Bylaw 731.1

It was moved and seconded

212/21

THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 731.1, 2021* be read a first time.

CARRIED

Bylaw 731.1 **It was moved and seconded**

213/21 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 731.1, 2021* be read a second time.

CARRIED

Bylaw 731.1 **It was moved and seconded**

214/21 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 731.1, 2021* be read a third time.

CARRIED

Bylaw 731.1 **It was moved and seconded**

215/21 THAT *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 731.1, 2021* be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

NEW BUSINESS

Cannabis Controls
and Communications **It was moved and seconded**

216/21 THAT the proposed letter to Prime Minister Trudeau and Ministers Freeland, Hadju, Lametti and Blair dated July 21, 2021 regarding cannabis controls and communications with local government be received for information;

AND THAT the Sunshine Coast Regional District endorse and co-sign the letter collectively with the District of Sechelt, Town of Gibsons and shíshálh Nation.

CARRIED

Select Committee
Review **It was moved and seconded**

217/21 THAT staff bring forward options to reconfigure the structure of the Sunshine Coast Policing and Public Safety Committee and the Transportation Advisory Committee as well as identify potential scheduling efficiencies for these meetings in contemplation with the 2022 Board meeting schedule.

CARRIED

The Board moved In Camera at 3:30 p.m.

IN CAMERA

It was moved and seconded

218/21

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g) of the *Community Charter* – “litigation or potential litigation affecting the municipality”.

CARRIED

The Board recessed at 3:35 p.m. and reconvened at 3:40 p.m.

The Board moved out of In Camera at 3:45 p.m.

ADJOURNMENT

It was moved and seconded

219/21

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:45 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair



SUNSHINE COAST REGIONAL DISTRICT

August 16, 2021

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	B. Rowe (Alt.)
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish

ALSO PRESENT*:	Chief Administrative Officer	D. McKinley
	Corporate Officer	S. Reid
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Infrastructure Services	R. Rosenboom
	GM, Community Services	S. Gagnon
	Manager, Purchasing and Risk Management	V. Cropp (in part)
	Manager, Protective Services	M. Treit (in part)
	Manager, Communications and Engagement	A. Buckley (in part)
	Deputy Corporate Officer / Recorder	J. Hill
	Media	0
	Public	15

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 9:31 a.m.

AGENDA It was moved and seconded

220/21 THAT the agenda for the meeting be adopted as amended by moving up item 6 'Local Water Status Update' to item 2.

CARRIED

REPORTS

The General Manager, Infrastructure provided a water supply update presentation that included current reserves, weather forecast modelling, residential and commercial usage, community

response to Stage 4, the drought response plan, community efforts to reduce water usage, outreach and enforcement, the summer and fall 2021 outlook and the emergency response and then answered the Board's questions.

Special Emergency
Board Meeting

It was moved and seconded

221/21

THAT a Special Emergency Board meeting be called for August 17, 2021 at 2:00 p.m. to proceed with a bylaw amendment to grant registered farms a temporary two-week exemption from the SCRD Stage 4 water restrictions.

CARRIED

MOTIONS

Church Road Well
Field Licence

It was moved and seconded

222/21

THAT the following proposed motion be referred to the August 17, 2021 Special Emergency Board meeting:

THAT the SCRD, recognizing the pressures that climate change and recent growth have had on our regional water supply and the delays from the Provincial government in issuing a water license for the Church Road well field, implement a temporary moratorium on new water service connections in the Regional Water Service as serviced primarily by Chapman Creek effective September 14, 2021;

AND THAT the SCRD write a letter to Katrine Conroy, the minister responsible for FLNRORD, outlining:

- a) that a water license for the Church Road well field was promised expediency by the previous minister at a 2019 UBCM meeting due to the health and safety concerns around ensuring an adequate water supply;
- b) that climate change has resulted in challenges to our current ability to rely on Chapman and Edwards Lakes and watersheds, and that additional sources of supply are urgently needed;
- c) that conservation alone is insufficient to meet the demands of our growing community;
- d) that without new sources of water being ultimately authorized by the Provincial government, the SCRD cannot in good conscience continue to accept increased demand on our strained water system;

222/21 cont.

AND FURTHER THAT that the temporary new connection moratorium stay in place until such time as the Provincial government has issued the long awaited water license for the Church Road well field.

CARRIED

The Board recessed at 11:28 a.m. and reconvened at 11:36 a.m.

REPORTS CONTINUED

Sechelt Landfill
Contract

It was moved and seconded

223/21

THAT the report titled Contract Sechelt Landfill Drop-Off Remediation Project – Financial Update be received for information;

AND THAT the contract with Summit Earthworks Inc. for the Sechelt Landfill Drop-off Remediation be increased in the amount of \$214,723 up to \$1,243,264 (plus GST);

AND THAT the contract with XCG Consulting Ltd. for Engineering Services for the Detailed Design of the Sechelt Landfill Public Drop-off Area be increased from \$128,157 up to \$163,157 (plus GST) to provide Construction Oversight of the Sechelt Landfill Drop-off Remediation;

AND THAT the delegated authorities be authorized to execute both contracts;

AND THAT the Sechelt Landfill Drop-Off Remediation budget be increased by \$254,723 to \$1,913,878 (\$214,723 from short-term debt and \$40,000 from 2022 taxation) for the remediation/construction phase of the project;

AND THAT the Sunshine Coast Regional District authorize up to \$1,462,390 to be borrowed, under Section 403 of the *Local Government Act*, from the Municipal Finance Authority, for the purpose of the Sechelt Landfill Drop-off Remediation project;

AND THAT the loan be repaid within five years with no rights of renewal;

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

CARRIED

SCRD Landfill RFP
Contract

It was moved and seconded

224/21

THAT the report titled Request for Proposal (RFP) 2135003 Contract Award for Engineering Consulting Services for SCRD Landfills and Transfer Station be received for information;

AND THAT a contract for Engineering Consulting Services for SCRD Landfills and Transfer Station be awarded to XCG Consulting Ltd. in the amount up to \$211,880 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Sechelt Aquatic
Centre RFP Award

It was moved and seconded

225/21

THAT the report titled RFP 22161313 Fire Alarm and Linear Heat Detection Installation Award Report (Sechelt Aquatic Facility) be received for information;

AND THAT a contract for the Fire Alarm and Linear Heat Detection Installation for SCRD Sechelt Aquatic Center be awarded to Sasco Contractors Ltd. for a total value not to exceed \$ 154,000 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Roberts Creek Fire
Hall RFQ Award

It was moved and seconded

226/21

THAT the report titled RFQ 2121202 Self Contained Breathing Apparatus & Fill Station Award Report (Roberts Creek Fire Protection) be received for information;

AND THAT Sunshine Coast Regional District award the purchase contract to Electrogas Monitors for the Self Contained Breathing Apparatus and Fill Station at a total value of \$182,929.34 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

The Board moved In Camera at 12:04 p.m.

IN CAMERA**It was moved and seconded**

227/21

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g), (i) and (k) of the *Community Charter* – “litigation or potential litigation affecting the municipality”, “the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

CARRIED

The Board recessed at 12:22 p.m. and reconvened at 12:25 p.m.

The Board moved out of In Camera at 12:39 p.m.

Contract Award
Amendment

It was moved and seconded

228/21

THAT the previously adopted resolution 190/21 Recommendation No. 2 from the July 8, 2021 Regular Board meeting be amended by striking out “be awarded to GRP Construction Ltd. in the amount of \$255,343.75 (plus GST)” and replacing it with “be awarded to NB Contracting in the amount of \$277,094 (plus GST).”

CARRIED**ADJOURNMENT****It was moved and seconded**

229/21

THAT the Special Board meeting be adjourned.

CARRIED

The meeting adjourned at 12:39 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair



SUNSHINE COAST REGIONAL DISTRICT

August 17, 2021

MINUTES OF THE SPECIAL EMERGENCY MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	C. Berry (Alt.)
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Infrastructure Services		R. Rosenboom
	GM, Community Services		S. Gagnon
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		33

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:15 p.m.

AGENDA It was moved and seconded

230/21 THAT the agenda for the meeting be adopted.

CARRIED

REPORTS

Moratorium on
Water Connections **It was moved and seconded**

231/21 THAT the SCRD, recognizing the pressures that climate change and recent growth have had on our regional water supply and the delays from the Provincial government in issuing a water license for the Church Road well field, implement a temporary moratorium on new water service connections in the Regional Water Service as serviced primarily by Chapman Creek effective September 14, 2021;

231/21

AND THAT the SCRD write a letter to Katrine Conroy, the minister responsible for FLNRORD, outlining:

- a) that a water license for the Church Road well field was promised expediency by the previous minister at a 2019 UBCM meeting due to the health and safety concerns around ensuring an adequate water supply;
- b) that climate change has resulted in challenges to our current ability to rely on Chapman and Edwards Lakes and watersheds, and that additional sources of supply are urgently needed;
- c) that conservation alone is insufficient to meet the demands of our growing community;
- d) that without new sources of water being ultimately authorized by the Provincial government, the SCRD cannot in good conscience continue to accept increased demand on our strained water system;

AND FURTHER THAT that the temporary new connection moratorium stay in place until such time as the Provincial government has issued the long awaited water license for the Church Road well field.

DEFEATED

Chapman Creek
Water Connections

It was moved and seconded

232/21

THAT the report titled Temporary Moratorium on Chapman Creek Water Service Connections be received for information;

AND THAT the SCRD write a letter to Katrine Conroy, the minister responsible for FLNRORD, outlining:

- a) that a water license for the Church Road well field was promised expediency by the previous minister at a 2019 UBCM meeting due to the health and safety concerns around ensuring an adequate water supply;
- b) that climate change and the increased water flow requirement for the Chapman Creek watershed under the provincial Environmental Flow Needs (EFN) policy that was implemented in 2016 have resulted in challenges to our current ability to rely on Chapman and Edwards Lakes and watersheds, and that additional sources of supply are urgently needed;
- c) that conservation alone is insufficient to meet the demands of our growing community;

- 232/21 cont. d) that the SCRD Board will be considering further conservation measures, including a potential moratorium on new connections, until such time as we are able to guarantee adequate water supply for our community.

CARRIED

BYLAWS

Bylaw 422.38 **It was moved and seconded**

233/21 THAT the report titled Consideration and Implications of Stage 4 Water Restriction Exemptions for Properties with Farm Class Status be received for information;

AND THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.38, 2021* be read a first time.

CARRIED

Bylaw 422.38 **It was moved and seconded**

234/21 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.38, 2021* be read a second time.

CARRIED

Bylaw 422.38 **It was moved and seconded**

235/21 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.38, 2021* be read a third time.

CARRIED

Bylaw 422.38 **It was moved and seconded**

236/21 THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.38, 2021* be adopted.

CARRIED

ADJOURNMENT **It was moved and seconded**

237/21 THAT the Special Emergency Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:57 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair



SUNSHINE COAST REGIONAL DISTRICT

August 27, 2021

MINUTES OF THE SPECIAL EMERGENCY MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A	L. Lee
		Electoral Area D	A. Tize
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish (in part)
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Infrastructure Services		R. Rosenboom
	Manager, Communications and Engagement		A. Buckley
	Deputy Corporate Officer / Recorder		J. Hill
	Media		0
	Public		3

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 10:03 a.m.

AGENDA It was moved and seconded

238/21 THAT the agenda for the meeting be adopted.

CARRIED

REPORTS

The General Manager, Infrastructure Services provided a water supply update presentation titled 'Water Supply Update Chapman Water System' that included current conditions, Chapman Watershed, summer daily water use, objectives EOC activation, emergency water supply expansion, emergency demand management, and timelines and answered the Board's questions.

Financial Implications

Drought Response **It was moved and seconded**

239/21

THAT the report titled "Financial Implications EOC-2021 Drought Response" be received for information;

AND THAT the Budget for the 2021 EOC-Drought Response 2021 be approved for up to \$417,500, whereas \$217,500 are for operational items funded from the existing 2021 [370] Regional Water Service [370] Budget and \$200,000 for capital items funded from Regional Water Service [370] Capital Reserves;

AND THAT staff work with Emergency Management BC on the potential reimbursement of some of the expenditures associated with the 2021 EOC-Drought response activation thru the BC Disaster Financial Assistance program;

AND THAT the SCRD Board and delegated authorities be authorized to enter into an agreement on the 2021 Emergency Water Supply with the Town of Gibsons;

AND FURTHER THAT the 2021-2025 Financial Plan be amended accordingly.

CARRIEDMeeting with Premier
Re Water Supply**It was moved and seconded**

240/21

THAT the SCRD request a meeting with Premier Horgan to address the Sunshine Coast water supply emergency.

CARRIED**ADJOURNMENT****It was moved and seconded**

241/21

THAT the Special Emergency Board meeting be adjourned.

CARRIED

The meeting adjourned at 11:12 a.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE**

July 22, 2021

RECOMMENDATIONS FROM THE CORPORATE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area D	A. Tize
		Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		Town of Gibsons	B. Beamish
		District of Sechelt	A. Toth
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	G.M., Corporate Services / Chief Financial Officer		T. Perreault
	Corporate Officer		S. Reid
	G.M., Community Services		S. Gagnon (Part)
	G.M., Planning and Development		I. Hall (Part)
	G.M., Infrastructure Services		R. Rosenboom (Part)
	Sr. Mgr., Human Resources		G. Parker (Part)
	Manager, Financial Services		B. Wing (Part)
	Manager, Asset Management		K. Doyle (Part)
	Manager, Purchasing and Risk Management		V. Cropp (Part)
	Manager, IT and GIS		D. Nelson (Part)
	Manager, Transit and Fleet		J. Walton (Part)
	Administrative Assistant / Recorder		T. Crosby
	Media		0
	Public		0

**Directors, staff, and other attendees present for the meeting participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

REPORTS**Recommendation No. 1** *Corporate Financial Variance – 2nd Quarter*

The Corporate and Administrative Services Committee recommended that the report titled Sunshine Coast Regional District Q2 Corporate Financial Variance be received for information.

Recommendation No. 2 *Long Term Debt*

The Corporate and Administrative Services Committee recommended that the report titled Long Term Debt as at June 30, 2021 be received for information.

Recommendation No. 3 *Gas Tax Community Works Fund Update*

The Corporate and Administrative Services Committee recommended that the report titled Gas Tax Community Works Fund Update be received for information;

AND THAT staff investigate synergies with the Ministry of Transportation and Infrastructure in the planning and construction of bike paths and walkways;

AND THAT staff provide options for active transportation opportunities as part of the 2022 budget and include a comprehensive update of the existing project priorities;

AND FURTHER THAT options be provided for the following areas:

- Electoral Area E - Reed Road between Payne Road and North Road and Gower Point at the Town of Gibsons Boundary;
- Electoral Area A - Garden Bay Multi-use and Egmont Multi-use;
- Electoral Area D – Shoulder widening on Lower Road;
- Electoral Area B – Traffic Calming on Mintie and Redrooffs Road;
- Electoral Area F – Marine Drive - ferry terminal to Gibsons.

Recommendation No. 4 *Transportation Planning – Bike Paths and Walkways*

The Corporate and Administrative Services Committee recommended that staff report on the mechanisms for transportation planning for bike paths and walkways in conjunction with roadwork between the municipalities and the rural areas (fringe areas) including how other Regional Districts handle this type of planning.

Directors Pratt and Lee opposed.

Recommendation No. 5 *Gas Tax Community Works Fund Collaboration Options*

The Corporate and Administrative Services Committee recommended that the Sunshine Coast Regional District (SCRD) seek feedback from Member Municipal Councils pertaining to collaborating on and the financial implications of regional and sub-regional services to fund projects through Gas Tax Community Works Funds;

AND THAT staff provide examples of relevant projects with potential funding examples for areas such as solid waste, water, wastewater, and recreation.

Recommendation No. 6 *Director Constituency and Travel Expense*

The Corporate and Administrative Services Committee recommended that the report titled Director Constituency and Travel Expense for Period Ending June 30, 2021 be received for information.

Recommendation No. 7 *Corporate and Administrative Services – Semi-Annual Report*

The Corporate and Administrative Services Committee recommended that the report titled Corporate and Administrative Services – Semi-Annual Report for January to June 2021 be received for information.

Recommendation No. 8 *Contracts Between \$50,000 and \$100,000*

The Corporate and Administrative Services Committee recommended that the report titled Contracts Between \$50,000 and \$100,000 from April 1 to June 30, 2021 be received for information.

Recommendation No. 9 *Free Transit for Children 12 and Under Program*

The Corporate and Administrative Services Committee recommended that the report titled Free Transit for Children 12 and Under Program be received for information;

AND THAT an amendment of the 2021/22 Annual Operating Agreement with BC Transit effective September 1, 2021 be approved, that includes:

- a) Adjusting the Schedule “E” Tariffs and Fares to reflect free fares for children 12 and under, and;
- b) Receiving a financial contribution for the estimated foregone fare revenue of \$16,433;

AND THAT the *Sunshine Coast Regional District (SCRD) Transit Fees and Charges Bylaw No. 626* be amended to reflect free fares for children 12 and under;

AND THAT the Transit Fees and Charges Amendment Bylaw be forwarded to the July 22, 2021 Regular Board meeting for three readings and adoption;

AND FURTHER THAT this recommendation be forwarded to the July 22, 2021 Regular Board meeting.

IN CAMERA

The Committee moved In-Camera at 10:46 a.m.

The Committee recessed at 10:47 a.m. and reconvened at 10:55 a.m.

That the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g) and (k) of the *Community Charter* – “litigation or potential litigation affecting the municipality” and “negotiations and related discussion respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public”.

The Committee moved out of In Camera at 11:14 a.m.

ADJOURNMENT 11:16 a.m.

Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT
PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE**

September 2, 2021

RECOMMENDATIONS FROM THE PLANNING AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD ELECTRONICALLY IN ACCORDANCE WITH MINISTERIAL ORDER M192 AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	District of Sechelt	A. Toth
	Directors	Electoral Area A Electoral Area B Electoral Area D Electoral Area E Electoral Area F District of Sechelt Town of Gibsons	L. Lee L. Pratt A. Tize D. McMahon M. Hiltz D. Siegers B. Beamish
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	General Manager, Infrastructure Services		R. Rosenboom (part)
	General Manager, Planning and Development		I. Hall
	General Manager, Community Services		S. Gagnon
	Manager, Planning and Development		D. Pady
	Senior Planner		Y. Siao (part)
	Planner / Senior Planner		J. Clark (part)
	Planner		N. Copes (part)
	Parks Planning Coordinator		S. Adams (part)
	Manager, Protective Services		M. Treit (part)
	Recording Secretary/Administrative Assistant		A. O'Brien
	Media		0
	Public		3

CALL TO ORDER 9:31 a.m.

AGENDA The agenda was adopted as amended with the removal of Agenda Item No. 5 Annex C and replaced with a verbal staff report.

REPORTS

Water Supply Update

The General Manager, Infrastructure Services, provided a presentation regarding the Chapman Water System Supply Update.

Recommendation No. 1 *Service Agreement with Sechelt Indian Government District for Building Inspection and Regulation Services*

The Planning and Community Development Committee recommended that the report titled Service Agreement with Sechelt Indian Government District for Building Inspection and Regulation Services be received for information;

AND THAT the Sunshine Coast Regional District enter into an agreement with the Sechelt Indian Government District for Building Inspection and Regulation Services for up to 5 years;

AND FURTHER THAT the delegated authorities be authorized to execute the proposed service agreement.

Recommendation No. 2 *Canadian Weather Radar – Request for Local Government Concurrence (Application 2412466)*

The Planning and Community Development Committee recommended that the report titled Canadian Weather Radar – Request for Local Government Concurrence (Application 2412466) be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) provide Environment and Climate Change Canada with the following statements respecting the proposed Canadian Weather Radar in Halfmoon Bay (Application 2412466):

- a. Environment and Climate Change Canada has satisfactorily completed consultation with the SCRD; and
- b. SCRD concurs with the proposal to construct the weather radar provided it is constructed substantially in accordance with the submitted plans and Environment and Climate Change Canada address any Shíshálh Nation archaeological or environmental concerns.

Recommendation No. 3 *Zoning Amendment Bylaw No. 310.192, 2020 (2284 Pixton Road)*

The Planning and Community Development Committee recommended that the verbal report regarding Zoning Amendment Bylaw No. 310.192, 2020 (2284 Pixton Road) Consideration of Third Reading and Adoption be received for information;

AND THAT a second Public Hearing to consider *Zoning Amendment Bylaw No. 310.192, 2021* be arranged;

AND FURTHER THAT Director Toth be delegated as the Chair and Director Tize be delegated as the Alternate Chair to conduct the Public Hearing.

Recommendation No. 4 *ALC Application 61641 (SCRD ALR00015)*

The Planning and Community Development Committee recommended that the report titled Agricultural Land Commission Application 61641 (SCRD ALR00015) be received for information;

AND THAT the SCRD forward the ALC Application 61641 regarding fill to the Agricultural Land Commission for decision;

AND FURTHER THAT SCRD recommends to the Agricultural Land Commission that the Agricultural Land Commission coordinate with the Ministry of Transportation and Infrastructure (MOTI) to ensure the applicant's property drainage is compliant with MOTI requirements.

Recommendation No. 5 *Zoning Amendment Bylaw No. 310.193, 2021 (1090 Reed Road)*

The Planning and Community Development Committee recommended that the report titled Zoning Amendment Bylaw No. 310.193, 2021 (1090 Reed Road) – Consideration of First and Second Readings be received for information;

AND THAT Zoning Amendment Bylaw No. 310.193, 2021 be forwarded to the Board for First and Second Readings;

AND THAT a Public Hearing to consider Zoning Amendment Bylaw No. 310.193, 2021 be arranged;

AND FURTHER THAT Director Pratt be delegated as the Chair and Director McMahon be delegated as the Alternate Chair to conduct the Public Hearing.

Recommendation No. 6 *Sarah Wray Hall Roof Replacement*

The Planning and Community Development Committee recommended that the report titled Sarah Wray Hall Roof Replacement – Request from the Pender Harbour Living Heritage Society be received for information;

AND THAT the SCRD supports the Pender Harbour Living Heritage Society proceeding with a roof replacement provided they:

- adhere to any conditions on the project outlined by the School District No. 46;
- acquire all necessary funding, permits, inspections, and insurance as well as;
- adhere to all applicable building codes, municipal and provincial legislation;

AND FURTHER THAT the delegated authorities be authorized to enter into a Leaseholder Improvement Agreement with the Pender Harbour Living Heritage Society.

Recommendation No. 7 *Policing and Public Safety Committee Meeting Minutes of July 15, 2021*

The Planning and Community Development Committee recommended that the Policing and Public Safety Committee meeting minutes of July 15, 2021 be received for information.

Recommendation No. 8 *Agricultural Advisory Committee Meeting Minutes of July 27, 2021*

The Planning and Community Development Committee recommended that the Agricultural Advisory Committee meeting minutes of July 27, 2021 be received for information.

Recommendation No. 9 *Elphinstone (Area E) APC Meeting Minutes of July 28, 2021*

The Planning and Community Development Committee recommended that the Elphinstone (Area E) Advisory Planning Commission meeting minutes of July 28, 2021 be received for information.

Recommendation No. 10 *West Howe Sound (Area F) APC Meeting Minutes of July 27, 2021*

The Planning and Community Development Committee recommended that the West Howe Sound (Area F) Advisory Planning Commission meeting minutes of July 27, 2021 be received for information.

COMMUNICATIONS**Recommendation No. 11** *Correspondence from Pender Harbour Living Heritage Society regarding Sarah Wray Hall Roof Replacement*

The Planning and Community Development Committee recommended that the correspondence from Gail Woodean, Treasurer, Pender Harbour Living Heritage Society, dated July 21, 2021 regarding Sarah Wray Hall Roof Replacement – Canada Community Revitalization Fund Grant be received for information.

Recommendation No. 12 *Correspondence from City of Langley regarding Improvement to Pre-Hospital Care System*

The Planning and Community Development Committee recommended that the correspondence from Paula Kusak, Deputy Corporate Officer, City of Langley, dated July 29, 2021 regarding Improvement to Pre-Hospital Care System be received for information.

The Committee recessed at 10:27 a.m. and reconvened at 10:35 a.m.

The Committee moved In-Camera at 10:35 a.m.

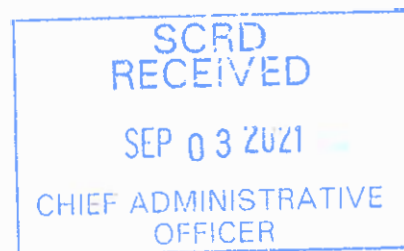
IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90(1) (a), (f) and (i) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.”, “law enforcement” and “the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.”

The Committee moved out of In-Camera at 11:11 a.m.

ADJOURNMENT 11:18 a.m.

Committee Chair



PO Box 261, Roberts Creek, BC V0N 2W0

August 31, 2021

Dear SCRД Director Andreas Tize,

The Roberts Creek Community Association is currently preparing a grant application for a Province of BC Community Gaming Grant. We are seeking financial support for our much-loved annual community events, including the long-running Higgledy Piggledy Parade, Creek Daze, Earth Day, Eek-the-Creek Halloween family party, Christmas photos with Santa, RCCA Christmas Dinner, and Slow Sundays. We're also planning to expand our current Hall Manager's role to include event coordination.

As you know, the RCCA has a long and positive track record of large-scale community events, projects, and capital improvements to our buildings and land. The forty-third annual Creek Daze and Higgledy Piggledy Parade was recently held on August 22nd and was a resounding success! This funding will ensure that the RCCA is well positioned to continue our work improving the quality of life for Creekers and maintaining our unique, vibrant, and inclusive community, despite the setbacks arising as a result of the COVID-19 pandemic.

We would like to gather a letter of support from the SCRД Board. As applications are accepted and adjudicated on a rolling basis, we would appreciate if a letter could be provided at your earliest convenience. Please let me know if you have any questions or if you require any further information.

Sincerely,

Karen Spicer

Vice President

Roberts Creek Community Association

vicepresident@robertscreekcommunity.ca

Tuesday, May 18th, 2021

To:

The Sunshine Coast Masonic Society
The Sunshine Coast Regional District Planning Department
The Ministry of Transportation and Infrastructure
The Roberts Creek Community Association



From:

Andreas Tize
SCRD Director, Area D (Roberts Creek)

Proposal for property line adjustment

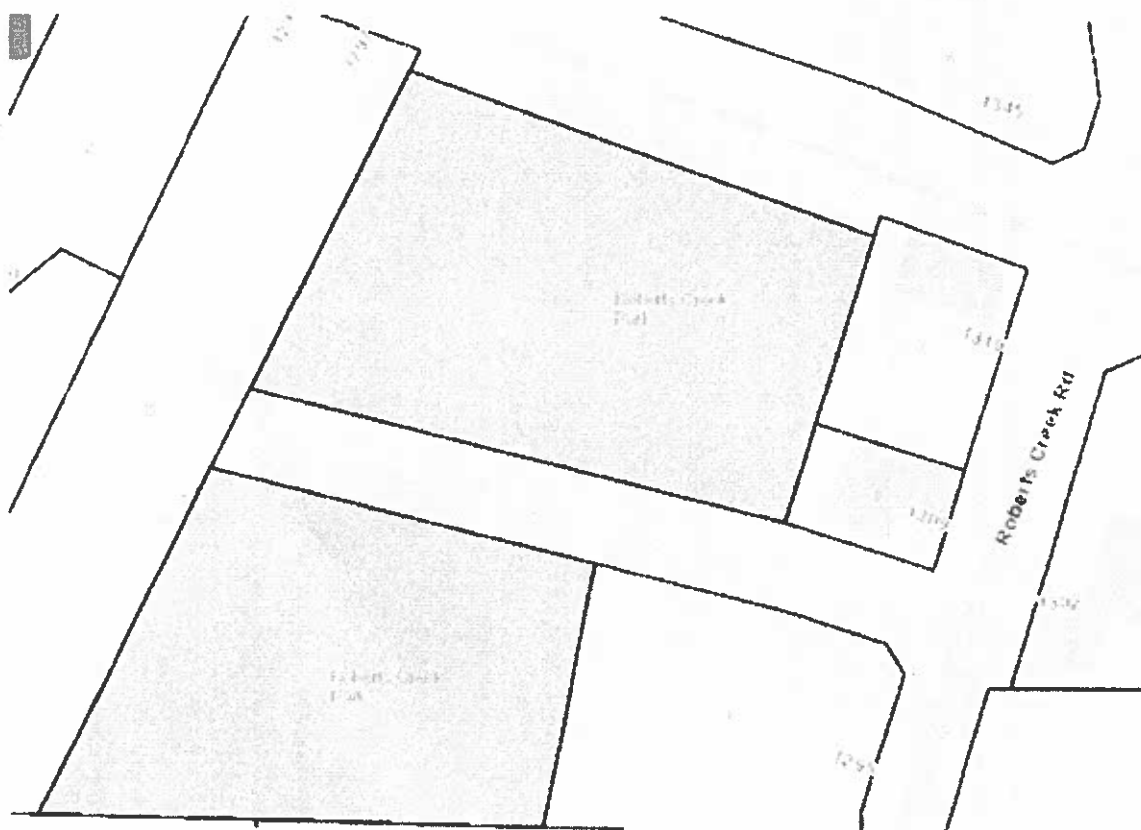
Background

Roberts Creek Community Hall (the Hall), located at 1309 Roberts Creek Rd, was built on 0.22 acres of land donated by the Roberts family in 1934. The neighbouring Masonic Lodge, at 1319 Roberts Creek Rd was built over 70 years ago in its current location. Both buildings were sited without the modern accurate surveying tools available, with the result being that the northern wall of the hall is now located on or slightly over the property boundary, encroaching on the neighbouring masonic property. The Hall has been designated a registered heritage building and has recently had substantial renovations done, setting it up for many more years of continued use in its current location.

The Masonic Lodge is now situated very close to or slightly within the Ministry of Transportation right of way along Hwy 101.

Behind the Masonic Lodge and the Hall is an SCRD park, which is currently not accessible for the public as the Ministry of Transportation (MoTI) no longer allows direct access from the highway, and convenient access is not available from either the Masonic property or the Hall property. There is a MoTI right of way immediately south of the Hall, which partially serves as a parking lot for the Hall. This MoTI right of way continues on and splits the SCRD park into a Northern and a Southern Portion.

On the following page is a picture outlining the situation.



Proposal

In order to create a situation that is more favourable to all parties involved, this proposal is presented:

That the Southern boundary of the Mason's property is adjusted North to create the appropriate setback from the hall structure to allow vehicle passage along the north side of the Hall property, approx. 15-20 feet. In return the Mason's property will then be adjusted West into the current SCRD Park property to compensate the Masons for their loss. The resulting property will then be of better use to the Masons.

In order to request assistance from the SCRD in developing a plan a SCRD board resolution is required. Staff has suggested that both the RCCA and the Masonic Society of the Sunshine Coast co-sign this proposal to signal their intent that they are interested in developing this solution further. This proposal is non-binding, it merely indicates that both parties are interested in seeking a mutually agreeable solution that includes elements of the proposal above.

This solution can create a greater community benefit by potentially providing access to the SCRD Park behind both properties, and will ensure that the RCCA and Masons can move forward with less potential for disagreement.

The request to the SCRD board will be to make the following motion:

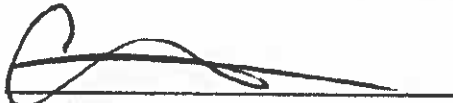
THAT staff investigates the included proposal and provides feedback, including further information regarding future property width should the Masons choose to relocate their hall, and the property line adjacent to the RCCA is moved 15-20 feet, considering that MoTI will claim some of the land on the northern edge


AND THAT staff reports back on the process of transferring park property to the Masonic Society to compensate them for the property line adjustment

Hereby, the undersigned representatives of their respective organizations indicate a willingness to further explore this process.

RCCA Representative

SC Masonic Society


(Signature)


(Signature)

Corylyne Cassidy
(Print name)

Raymond B. Middelmiss
(Print name)

President
(Position)

SECRETARY
(Position)

June 10, 2021
(Date)

JUNE 10, 2021
(Date)