



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, DECEMBER 14, 2023

AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of November 23, 2023
Annex A
Pages 4 - 18
3. Special Board meeting minutes of November 30, 2023
Annex B
pp 19 - 22

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

4. Committee of the Whole recommendation Nos. 1-9 of November 23, 2023
Annex C
pp 23 - 26
5. Finance Committee recommendation Nos. 1 - 84 of December 4 and 5, 2023
Annex D
pp 27 - 51
6. 2024 Board Appointments – Corporate Officer
(*Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1*)
Annex E
pp 52 - 54
7. Board Chair Appointments – Corporate Officer
(*Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1*)
Annex F
pp 55 - 56
8. Request for Quotation (RFQ) 2311703 Six Rack Servers – Contract Award Report – Manager, Information Services
(*Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1*)
Annex G
pp 57 - 58

9. Sechelt Landfill Environmental Pollution Insurance – Manager, Solid Waste Services
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1) Annex H
pp 59 - 60
10. 2035009 Salish Environmental Group Inc. Green Waste Container and Hauling Services – Contract Extension – Manager, Solid Waste Services
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1) To Come Forward
11. Appeal of Decision Requiring Development Approval Information as Part of a Related Development Application for a Proposed Shipbreaking Use – Planner II
(Voting – Electoral Area Directors – 1 vote each) Annex I
pp 61 - 74
12. Strategic Plan Adoption – Board Chair
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1) Annex J
pp 75 - 88

COMMUNICATIONS

13. Kevin Richter, Associate Deputy Minister, Highways and Regional Services, dated November 17, 2023
Regarding response from MOTI on Sechelt area office staffing Annex K
pp 89 - 90

MOTIONS

BYLAWS

14. *Sunshine Coast Regional District 2024 Revenue Anticipation Borrowing Bylaw No. 762, 2023 – receipt of staff report*
- first, second, third reading and adoption
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1) Annex L
pp 91 - 93
15. *Sunshine Coast Regional District Financial Plan Amendment Bylaw No.740.2 – receipt of staff report*
- first, second, third reading and adoption
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2,F-2, Sechelt -6, Gibsons-3, sNGD-1) Annex M
pp 94 - 141
16. *Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.2, 2022*
- first, second, and third reading
(Voting – Electoral Area Directors – 1 vote each) Annex N
pp 142 – 144

17. *Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.9, 2023*
- adoption (subject to receipt of consent from the Town of Gibsons)
(Voting – All Directors – 1 vote each)

Annex O
pp 145 - 146
18. *Transit Fees and Charges Amendment Bylaw No. 626.4, 2023*
- first, second, third reading, and adoption
(Voting – Participants - weighted vote - B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1)

Annex P
pp 147 - 148
19. *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.45, 2023*
- first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt-6)

Annex Q
pp 149 - 153
20. *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.26, 2023*
- first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2)

Annex R
pp 154 - 157
21. *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.16, 2023*
- first, second, third reading and adoption
(Voting – All Directors – 1 vote each)

Annex S
pp 158 - 159

DIRECTORS' REPORTS

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), and (k) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, [...] or another position...; labour relations or other employee relations...; negotiations and related discussions respecting the proposed provision of a municipal service [...]”

ADJOURNMENT



SUNSHINE COAST REGIONAL DISTRICT

November 23, 2023

MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	D. Inkster
		District of Sechelt	A. Toth
		Town of Gibsons	S. White
		shíshálh Nation Government District	P. Paul
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Community Services		S. Gagnon
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Infrastructure Services		R. Rosenboom
	GM, Planning and Development		I. Hall
	Assistant GM, Infrastructure Services		M. Brown
	Building Official II		L. Hughes (in part)
	Legislative Assistant/Recorder		K. Wiebe
	Public		5
	Media		1

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 1:32 p.m.

AGENDA **It was moved and seconded**

341/23 THAT the item 'Directors' Reports' be removed from the agenda;
 AND THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes

It was moved and seconded

342/23

THAT the Regular Board meeting minutes of November 9, 2023 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

Kelly Foley presented the Sunshine Coast Social and Housing Needs Assessment 2023 Report identifying any gaps to be addressed and highlighting the priority work underway.

SC Housing

It was moved and seconded

343/23

THAT the Sunshine Coast Social and Housing Needs Assessment 2023 Report presentation be received for information.

CARRIED

REPORTS

COW

It was moved and seconded

344/23

THAT Committee of the Whole recommendation Nos. 1-5 of November 9, 2023 be received, adopted and acted upon as follows:

Recommendation No. 1 *2024 Meeting Schedule*

THAT the report titled 2024 Meeting Schedule be received for information;

AND THAT the 2024 Meeting Schedule be adopted as amended by moving the Regular Board meeting start time from 1:30 pm to 1:00 pm.

Recommendation No. 2 *Plans for Community Greenhouse Gas Emissions Inventory*

THAT the report titled Plans for Community Greenhouse Gas Emissions Inventory be received for information;

AND THAT the approach of engaging with My Sea to Sky for completion of community energy and emissions inventories for the Sunshine Coast Regional District be supported.

Recommendation No. 3 *Community Services Department 2023 Q3 Report*

THAT the report titled Community Services Department 2023 Q3 Report be received for information.

344/23 cont.

Recommendation No. 4 *Planning and Development Department
2023 Q3 Report*

THAT the report titled Planning and Development Department 2023 Q3 Report be received for information.

Recommendation No. 5 *Infrastructure Services Department – 2023
Q3 Report*

THAT the report titled Infrastructure Services Department – 2023 Q3 Report be received for information.

CARRIED

Special COW

It was moved and seconded

345/23

THAT the Special Committee of the Whole recommendation Nos. 1 and 3-15 of November 10, 2023 be received, adopted and acted upon as follows:

Recommendation No. 1 *Sunshine Coast Regional District Water
Services – Capital Plan Update*

THAT the report titled Sunshine Coast Regional District Water Services – Capital Plan Update be received for information.

Recommendation No. 3 *North Pender Service Area 2024 Rate
Bylaw Amendment*

THAT the report titled North Pender Service Area 2024 Rate Bylaw Amendment be received for information;

AND THAT the Water Rates and Regulations Bylaw No. 422, Schedule D be amended to increase the North Pender Water Service Area User Fees and Metered Usage Fees by 5.11% and Parcel Taxes by 14.19% for an overall rate increase of 7.79%;

AND THAT the amended Bylaw be presented for readings and adoption at the December 14, 2023, Regular Board Meeting;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 4 *South Pender Service Area 2024 Rate
Bylaw Amendment*

THAT the report titled South Pender Service Area 2024 Rate Bylaw Amendment be received for information;

345/23 cont.

AND THAT the Water Rates and Regulations Bylaw No. 422, Schedule E be amended to increase the South Pender Water Service Area User Fees and Metered Usage Fees by 10.75% and Parcel Taxes by 19.26% for an overall rate increase of 13.83%;

AND THAT the amended Bylaw be presented for readings and adoption at the December 14, 2023, Regular Board Meeting;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 5 *2024 Wastewater User Fee and Capital Plan Overview*

THAT the report titled 2024 Wastewater User Fee and Capital Plan Overview be received for information.

Recommendation No. 6 *Greaves Road [381] Wastewater 2024 User Fee Review*

THAT the report titled Greaves Road [381] Wastewater 2024 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Greaves Road Service Area User Fees to \$763.61 for 2024;

AND THAT the amended Bylaw be presented for readings and adoption at the December 14, 2023 Regular Board Meeting;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 7 *Woodcreek Park [382] Wastewater 2024 User Fee Review*

THAT the report titled Woodcreek Park [382] Wastewater 2024 User Fee Review be received for information;

AND THAT the *Woodcreek Park Sewer User Rates Bylaw No. 430*, (Schedule A) be amended to increase the Woodcreek Park Service Area User Fees to \$800.74 for 2024;

AND THAT the amended Bylaw be presented for readings and adoption at the December 14, 2023, Regular Board Meeting;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 8 *Woodcreek Park [382] Wastewater Capital Plan Update*

THAT the report titled Woodcreek Park [382] Wastewater Capital Plan Update be received for information;

AND THAT the *Woodcreek Park Sewer User Rates Bylaw No. 430* (Schedule A) be amended to increase the Frontage Fee for the Woodcreek Park Wastewater Service by \$50, resulting in a 2024 Frontage Fee of \$500, to be reviewed again prior to the 2025 budget;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 9 *Secret Cove [385] Wastewater 2024 User Fee Review*

THAT the report titled Secret Cove [385] Wastewater 2024 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Secret Cove Service Area User Fees to the following for 2024:

Secret Cove Residential User Fee: \$829.96

Secret Cove Marina User Fee: \$847.34

Secret Cove Restaurant User Fee: \$1,205.51

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 10 *Langdale [388] Wastewater Capital Plan Update*

THAT the report titled Langdale [388] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to increase the Frontage Fee for the Langdale Wastewater Service by \$50.00, resulting in a 2024 Frontage Fee of \$500.00, to be reviewed again prior to the 2025 budget;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 11 *Curran Road [391] Wastewater 2024 User Fee Review*

THAT the report titled Curran Road [391] Wastewater 2024 User Fee Review be received for information;

345/23 cont.

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Curran Road Service Area User Fees to \$742.68 for 2024;

AND THAT the amended Bylaw be presented for readings and adoption at the December 14, 2023 Regular Board Meeting;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 12 *Roberts Creek Co-Housing [392] Wastewater 2024 User Fee*

THAT the report titled Roberts Creek Co-Housing [392] Wastewater 2024 User Fee Review be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Roberts Creek Co-Housing Service Area User Fees to \$1,307.48 for 2024;

AND THAT the amended Bylaw be presented for readings and adoption at the December 14, 2023 Regular Board Meeting;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 13 *Robert's Creek Co-Housing [392] Wastewater Capital Plan Update*

THAT the report titled Robert's Creek Co-Housing [392] Wastewater Capital Plan Update be received for information;

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428 (Schedule B) be amended to reflect a \$50.00 annual increase in Frontage Fees for Robert's Creek Co-Housing, over the next five years, resulting in the following fees: \$500.00 in 2024, \$550.00 in 2025, \$600.00 in 2026, \$650.00 in 2027, and \$700.00 in 2028;

AND THAT the Capital Plan be reviewed and presented to the Board prior to the adoption of the 2024 Budget;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 14 *Lily Lake [393] Wastewater 2024 User Fee Review*

THAT the report titled Lily Lake [393] Wastewater 2024 User Fee Review be received for information;

345/23 cont.

AND THAT the Sewage Treatment Facilities Service Unit Bylaw No. 428, (Schedule C) be amended to increase the Lily Lake Service Area User Fees to \$1,143.48 for 2024;

AND THAT the amended Bylaw be presented for readings and adoption at the December 14, 2023 Regular Board Meeting;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

Recommendation No. 15 *2024 Refuse Collection [355] Fee Review*

THAT the report titled 2024 Refuse Collection [355] Fee Review be received for information.

CARRIED

Special COW

It was moved and seconded

346/23

THAT Special Committee of the Whole recommendation No. 2 of November 10, 2023 be received, adopted and acted upon as follows:

Recommendation No. 2 *Regional Water Service Area 2024 Rate Bylaw Amendment*

THAT the report titled Regional Water Service Area 2024 Rate Bylaw Amendment be received for information;

AND THAT the Water Rates and Regulations Bylaw No. 422, Schedule B be amended to increase the Regional Water Service Area User Fees and Metered Usage Fees by 9.75% and Parcel Taxes by 14.78% for an overall rate increase of 11.64%;

AND THAT the amended Bylaw be presented for readings and adoption at the December 14, 2023, Regular Board Meeting;

AND FURTHER THAT the 2024-2028 Draft Financial Plan be amended accordingly.

CARRIED

Directors Toth, Backs, and Inkster opposed

EAS

It was moved and seconded

347/23

THAT Electoral Area Services Committee recommendation Nos. 1-8 of November 16, 2023 be received, adopted and acted upon as follows:

Recommendation No. 1 *Sunshine Coast Sue Big Oil Campaign
Delegation*

THAT the presentation materials provided by Dawn Allen and Anthony Paré, Sunshine Coast Sue Big Oil Campaign be received for information.

Recommendation No. 2 *Sue Big Oil Campaign*

THAT staff reach out to the Capital Regional District to request information regarding their findings on the feasibility, merit and role of Regional Districts regarding the Sue Big Oil lawsuit;

AND THAT a staff report on the findings be brought back to a future Committee for information.

Recommendation No. 3 *Development Variance Permit DVP00091
(1019 Stephens Road)*

THAT the report titled Development Variance Permit DVP00091 (1019 Stephens Road) - Electoral Area D be received for information;

AND THAT Development Variance Permit DVP00091 (1019 Stephens Road) to vary Zoning Bylaw No. 722, Section 5.14.1 (a) to reduce the setback for a building from a parcel line adjacent to a highway from 5 m to 0.64 m to retroactively permit an auxiliary building constructed on the subject parcel, be issued.

Recommendation No. 4 *Agricultural Land Commission Referral
Application 68227 (SCRD ALR00025)*

THAT the report titled Agricultural Land Commission Referral Application 68227 (SCRD ALR00025) - Electoral Area B be received for information;

AND THAT Agricultural Land Commission Referral 68227 for Non-Farm Use be forwarded to the Agricultural Land Commission for review of decision.

Recommendation No. 5 *RFP 2334501 Ports Annual Inspections &
Preventative Maintenance – Contract Award*

THAT the report titled RFP 2334501 Ports Annual Inspections & Preventative Maintenance – Contract Award be received for information;

AND THAT a contract to provide Annual Inspections & Preventative Maintenance for SCR D Ports [345] be awarded to Summerhill Fine Homes Inc. in the amount of up to \$670,200 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

347/23 cont.

AND FURTHER THAT \$4,730 in Year 1 (2024) and an annual increase of 5% for Year 2- 5 (2025-2028), to reflect the new contract value for [345] Ports, be incorporated into the draft 2024-2028 financial plan and funded through taxation.

Recommendation No. 6 *RFP 2368002 Snow Clearing and Road Maintenance Services for Dakota Ridge - Contract Award*

THAT the report titled RFP 2368002 Snow Clearing and Road Maintenance Services for Dakota Ridge - Contract Award be received for information;

AND THAT that a contract for the Snow Clearing and Road Maintenance Services for Dakota Ridge [680] be awarded to NB Contracting in the amount of up to \$480,000 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT an annual increase of \$16,000 to reflect the new contract value for function [680] Dakota Ridge, be incorporated into the draft 2024-2028 financial plan and funded from taxation.

Recommendation No. 7 *Request for Proposal (RFP) 2311603 Portable Toilets and Sewage Pump out Services - Contract Award*

THAT the report titled Request for Proposal (RFP) 2311603 Portable Toilets and Sewage Pump out Services - Contract Award be received for information;

AND THAT a contract for Portable Toilets and Sewage Pump Out Services be awarded to Star-Tek Industries Ltd in the amount up to \$815,000 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT an increase of \$9,700 in Year 1 (2024) and an additional 2.5% for Year 2-5 (2025-2028), to reflect the new contract value for [650] Community Parks, be incorporated into the draft 2024-2028 financial plan and funded through taxation.

Recommendation No. 8 *Request for Quotation 2365012 Rough Lumber - Contract Award*

THAT the report titled Request for Quotation 2365012 Rough Lumber - Contract Award be received for information;

AND THAT a contract for Rough Lumber be awarded to Powell River Forest Products Ltd. in the amount up to \$125,000 (excluding GST);

347/23 cont. AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Contract Award -
Exposed Watermain **It was moved and seconded**

348/23 THAT the report titled Request for Proposal (RFP) 2337009 Exposed Watermain Rehabilitation Chapman Creek Crossing – Contract Award be received for information;

AND THAT a contract for exposed watermain rehabilitation for a portion of the Chapman Creek be awarded to Jewel Holdings Ltd., in the amount up to \$143,000 (plus GST);

AND THAT the delegated authorities be authorized to execute the contract;

AND THAT the Exposed Watermain Rehabilitation project funding source be modified to [370] Regional Water Operational Reserves;

AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.

CARRIED

Watermain
Replacement **It was moved and seconded**

349/23 THAT the report titled Request for Proposal (RFP) 2337012 Watermain Replacement Sans Souci Road – Contract Award be received for information;

AND THAT a contract for Watermain Replacement Sans Souci Road be awarded to Drake Excavating 2016 LTD., in the amount up to \$667,000 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

HVAC Replacement **It was moved and seconded**

350/23 THAT the report titled 2361306 HVAC Unit Replacement at Gibsons and Area Community Centre (GACC) - Contract Value Amendment be received for information;

AND THAT the contact value with Entity Mechanical Ltd for HVAC Unit Replacement at GACC be increased by \$19,300 to an amount of up to \$375,000 (excluding GST);

350/23 cont. AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Notice on Title **It was moved and seconded**

351/23 THAT the report titled Placement of Notice on Title be received for information;

AND THAT the proposed resolution that authorizes that the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 41, District Lot 3923, Plan LMP31125, PID 023-630-094, Folio 746.06165.041 be referred to the Board meeting scheduled for January 25, 2024.

CARRIED

Notice on Title **It was moved and seconded**

352/23 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 22, Block 4, District Lot 1324, Plan VAP17661, PID 007-264-461, Folio 746.03016.152.

CARRIED

Notice on Title **It was moved and seconded**

353/23 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 2, District Lot 1258 1653 3201, Plan VAS793, PID 003-460-011, Folio 746.01989.020.

CARRIED

Strategic Plan **It was moved and seconded**

354/23 THAT the report titled 2023-2027 SCRD Strategic Plan Update be received for information.

CARRIED

COMMUNICATIONS

Letter of Support **It was moved and seconded**

355/23 THAT the communication from Mary Caros, Interim Executive Director/Seniors Planning Manager, Sunshine Coast Resource Centre, dated November 8, 2023 be received for information;

AND THAT a letter be prepared and provided to the Sunshine Coast Resource Centre in support of their grant application for the Community Passenger Transportation Fund.

CARRIED

The Board moved In Camera at 2:41 pm

IN CAMERA It was moved and seconded

356/23 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a) and (c) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, [...] or another position...; labour relations or other employee relations...”

CARRIED

The Board moved out of In Camera at 4:28 p.m.

RELEASE OF ITEMS FROM IN CAMERA

Langdale
Wastewater Grant **It was moved and seconded**

357/23 THAT the Sunshine Coast Regional District accept the Investing in Canada Infrastructure Program - Green Infrastructure – Environmental Quality (ICIP-EQ) grant for the Langdale Wastewater Treatment System Upgrade project for \$751,997;

AND THAT the delegated authorities be authorized to execute the Shared Cost Agreement and accept the Terms of Conditions of the Grant Agreement;

AND THAT the Langdale Wastewater Plant - Remediation Project included in the [388] Langdale Wastewater Service Area 2023 Budget be renamed to the Langdale Wastewater Treatment System Upgrade Project;

357/23 cont.

AND THAT a loan of up to \$112,501 for a term of 5 years be requested through the Municipal Finance Authority section 403(1)(a) of the *Local Government Act* (Liabilities Under Agreement) to fund the Langdale Wastewater Treatment System Upgrade;

AND THAT the budget for the Langdale Wastewater Treatment System Upgrade Project be increased by \$764,498;

AND THAT the project be funded from the ICIP-EQ grant funding of \$751,997, \$35,000 from Operating Reserves, \$126,000 from Capital Reserves, and up to \$112,501 from Short Term Debt;

AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.

CARRIED

Hillside Culvert
Repair

It was moved and seconded

358/23

THAT Option 2, remove the culvert and daylight the creek, as presented in the January 12, 2023 staff report is the preferred direction;

AND THAT funding of up to \$200,000 from [540] Hillside Industrial Park operating reserves be approved for Hillside Culvert Repair/Replacement Project – Option Development;

AND THAT the 2023-2027 Financial Plan be amended accordingly;

AND FURTHER THAT an update on progress be provided to a future Committee.

CARRIED

Sechelt Library

It was moved and seconded

359/23

THAT the Sunshine Coast Regional District (SCRD) funding partners (Areas A, B, and D) approve the Sechelt Public Library Draft Funding and Service Agreement as presented;

AND THAT the delegated authorities be authorized to execute the Agreement;

AND THAT the Agreement be forwarded to the District of Sechelt, the shíshálh Nation Government District and the Sechelt Public Library Board for approval;

AND FURTHER THAT the 2024 and 2025 revised amounts be included in the 2024-2028 Draft Financial Plan.

CARRIED

RAAC Appointees **It was moved and seconded**

360/23 THAT the Regional Accessibility Advisory Committee (RAAC) member appointments be affirmed as follows:

- Bill Conway
- Klara Cramer
- Daniela Dutto
- Ellen Eaton
- Lynne Forrest
- Angela Gursche
- Rose Kiewitz
- Anna Lattanzi
- Cael Read
- Taylor Straw
- Sarah Tompkins

CARRIED

Collective Agreement
Ratification **It was moved and seconded**

361/23 THAT the Collective Agreement 2024 – 2027 Memorandum of Agreement be ratified;

AND THAT the draft 2024-2028 Financial Plan be amended to reflect the newly contracted rates.

New Brighton Dock **It was moved and seconded**

362/23 THAT the SCRD Board contact Honourable Nathan Cullen, Minister of Water, Land and Resource Stewardship in reference to the meeting that took place at UBCM regarding the status of access to the New Brighton dock, and that this action be expedited.

CARRIED

ADJOURNMENT

363/23 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:29 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair



SUNSHINE COAST REGIONAL DISTRICT

November 30, 2023

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	A. Toth
		District of Sechelt	D. Inkster (in part)
		District of Sechelt, Alternate	D. McLauchlan (in part)
		Town of Gibsons	S. White (in part)

ALSO PRESENT:	Chief Administrative Officer	D. McKinley
	Corporate Officer	S. Reid
	GM, Corporate Services / Chief Financial Officer	T. Perreault
	GM, Infrastructure Services	R. Rosenboom
	Senior Manager, Human Resources	G. Hayes (in part)
	Assistant GM, Infrastructure Services	M. Brown (in part)
	Area A, Alternate Director	C. Alexander
	Executive Coordinator	C. Armitage
	Legislative Assistant/Recorder	K. Wiebe
	shíshálh Nation	S. Feschuk (in part)
	shíshálh Nation	S. Maloney (in part)
	Ministry of Indigenous Relations and Reconciliation	J. Spencer (in part)
	Ministry of Indigenous Relations and Reconciliation	P. Carey (in part)
	Public	273
	Media	1

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 1:31 p.m.

Chair Lee passed the Chair to Director Toth

AGENDA It was moved and seconded

364/23 THAT the agenda for the meeting be adopted as presented.

CARRIED

PRESENTATIONS AND DELEGATIONS

Jamie Hagman, Senior Land Officer, BC Ministry of Water, Land and Resource Stewardship;- Tonianne Mynen, Director of Strategic Initiatives, BC Ministry of Water, Land and Resource Stewardship; and, Jasmine Paul, Strategic Advisor to the shíshálh Nation presented the shíshálh swiya Dock Management Plan / Foundation Agreement Update.

Director White left the meeting at 2:17 p.m.

Dock Plan **It was moved and seconded**

365/23 THAT the delegation materials regarding shíshálh swiya Dock Management Plan / Foundation Agreement Update be received for information.

CARRIED

Dock Plan **It was moved and seconded**

366/23 THAT the Sunshine Coast Regional District request that the provincial government extend the period of public engagement on the proposed amended Dock Management Plan (DMP) from January 12, 2024 to May 15 2024 in order to give affected citizens and businesses time to consult with their experts and to provide meaningful feedback to the government so as to arrive at a DMP that is mutually acceptable and reasonable, and which takes into consideration the special circumstances arising in Pender Harbour and other affected areas of the Sunshine Coast Regional District.

CARRIED

The Board recessed at 3:05 p.m. and reconvened at 3:21 p.m.

Director Inkster left the meeting at 3:21

REPORTS

Jasmine Paul, Strategic Advisor to the shíshálh Nation and Daniel Jenkins, JDS Mining, Integrated Reclamation Division, presented the Lower Crown Raw Water Reservoir Project Update

Lower Crown
Reservoir **It was moved and seconded**

367/23 THAT the verbal presentation from Jasmine Paul, Vice President Negotiation Governance and Policy / shíshálh Nation Consultant, Castlemain Group and Daniel Jenkins, Consultant, JDS Energy & Mining Inc., be received for information

CARRIED

Lower Crown
Reservoir

It was moved and seconded

368/23

THAT the report titled Lower Crown Raw Water Reservoir Project Update be received for information;

AND THAT \$100,000 from the Feasibility Study Long-Term Surface Water Supply Sources project be reallocated to the Lower Crown Raw Water Reservoir – Feasibility Assessment project;

AND THAT the 2023-2027 Financial Plan be amended accordingly;

AND FURTHER THAT a proposal be brought forward to the 2025 Budget to seek additional funding for the Regional Water Service Feasibility Study Long-Term Surface Water Supply Sources project.

CARRIED

IN CAMERA

It was moved and seconded

369/23

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) of the *Community Charter* – “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

Meeting Time

It was moved and seconded

370/23

THAT the Special Board meeting of November 30, 2023 be extended beyond the three hour time limit set by *Sunshine Coast Regional District Board Procedures Bylaw No. 717, 2018*.

CARRIED

The Board moved In Camera at 4:32 p.m.

The Board recessed at 4:32 p.m. and reconvened at 4:41 p.m.

The Board moved out of In Camera at 4:58 pm.

ADJOURNMENT

371/23

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 4:58 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair

**SUNSHINE COAST REGIONAL DISTRICT
COMMITTEE OF THE WHOLE**

November 23, 2023

RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE MEETING HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area B	J. Gabias
	Directors	Town of Gibsons	S. White
		Electoral Area A	L. Lee
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	D. Inkster
		District of Sechelt	A. Toth
		Sechelt Nation Government District	P. Paul
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Community Services		S. Gagnon
	GM, Infrastructure Services		R. Rosenboom (part)
	GM, Planning and Development		I. Hall (part)
	Sr. Mgr., Human Resources		G. Parker (part)
	Manager, Facility Services		A. vanVelzen (part)
	Manager, Transit and Fleet		A. Kidwai (part)
	Manager, Sustainable Development		R. Shay (part)
	Manager, Purchasing and Risk Management		V. Cropp (part)
	Manager, Recreation Services		G. Donn (part)
	Manager, Protective Services		M. Treit (part)
	Assistant GM, Infrastructure Services		M. Brown (part)
	Administrative Assistant / Recorder		T. Crosby
	Media		0
	Public		7

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 9:30 a.m.

Chair White passed the Chair to Director Gabias.

AGENDA The agenda was adopted as amended.

PRESENTATIONS AND DELEGATIONS

Recommendation No. 1 *Sunshine Coast Junior Hockey Society*

The Committee of the Whole recommended that the presentation from Sunshine Coast Junior Hockey Society titled Sunshine Coast Junior Hockey Society Presentation to the Sunshine Coast Regional District be received for information.

REPORTS

Recommendation No. 2 *Sunshine Coast Junior Hockey*

The Committee of the Whole recommended that the report titled Sunshine Coast Junior Hockey Update be received for information;

AND THAT the delegated authorities be authorized to enter into a Construction Agreement with the Sunshine Coast Junior Hockey Society (the "Society") for the proposed renovation (exits / adjoining doors), subject to all costs for the renovations being the responsibility of the Society;

AND THAT the delegated authorities be authorized to enter into an Amended Agreement with the Town of Gibsons that identifies a reduced land footprint / area for the Gibsons and Area Community Centre (GACC);

AND THAT the Board approve a Junior non-prime ice rental rate of \$90 per hour for the first season (effective August 1), with an annual increase of 5% in each subsequent season;

AND THAT the *SCRD Recreation Fees and Charges Bylaw No. 599* be amended accordingly;

AND FURTHER THAT Budget Proposals for Ice Operations Budget Alignment and GACC Facility Upgrade Project Leadership be submitted as part of the 2024-2028 Financial Planning Process.

Recommendation No. 3 *Free Transit for Youth Review*

The Committee of the Whole recommended that the report titled Free Transit for Youth Review be received for information.

Recommendation No. 4 *Transit for Youth and Seniors*

The Committee of the Whole recommended that staff propose options and tracking methods for distinguishing between fares for both Youth and Seniors' ridership.

Director Backs opposed.

The Committee of the Whole discussed Transit Fares for Youth. The following recommendations were defeated:

- 1) *THAT transit fares for youth be reduced to \$20.00 per transit pass.*
- 2) *THAT there be a pilot project for the period January 1 to September 1, 2024 for a reduced fare of \$20.00 for Youth transit passes.*

Recommendation No. 5 *Free Transit for Youth*

The Committee of the Whole recommended that the decision regarding the implementation of a Free Transit for Youth Program be deferred to the 2024-2028 Financial Plan Budget deliberations;

AND THAT staff submit a budget proposal to Round 2 of the financial planning process that outlines the financial impact of the program.

Recommendation No. 6 *Corporate Greenhouse Gas Emissions Target Policy*

The Committee of the Whole recommended that the report titled Corporate Greenhouse Gas Emissions Target Policy – Target Setting be received for information;

AND THAT Option 1 – the SCRD adopts a Corporate GHG emissions reduction target of 20% by 2026 and 45% by 2030 from 2019 levels within its traditional services inventory, be included in a Corporate Greenhouse Gas Emissions Target Policy to be presented in Q1 2024.

Recommendation No. 7 *2024 Insurance Renewals*

The Committee of the Whole recommended that the report titled 2024 Insurance Renewals: Municipal Insurance Association of British Columbia (MIABC), Aon Reed Stenhouse Inc. (Aon) and Insurance Corporation of British Columbia (ICBC) be received for information;

AND THAT payment of up to \$130,000 be authorized for liability insurance to MIABC;

AND THAT payment of up to \$425,000 be authorized for property insurance to Aon;

AND THAT payment of up to \$120,000 be authorized for fleet insurance to ICBC;

AND FURTHER THAT the draft 2024-2028 Financial Plan be amended to reflect the changes in premiums.

Recommendation No. 8 *Recreation Software – Information Report*

The Committee of the Whole recommended that the report titled Recreation Software – Information Report be received for information.

Recommendation No. 9 *Budget Project Status Report*

The Committee of the Whole recommended that the report titled Budget Project Status Report – November 2023 be received for information.

Director Backs left the meeting at 10:50 a.m. and returned to the meeting at 11:01 a.m.

The Committee recessed at 11:12 a.m. and reconvened at 11:18 a.m.

IN CAMERA

The Committee moved In-Camera at 11:12 a.m.

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (c) and (k) of the *Community Charter* “labour relations or other employee relations” and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.”

The Committee moved out of In Camera at 12:47 p.m.

ADJOURNMENT

12:47 p.m.

Committee Chair

**SUNSHINE COAST REGIONAL DISTRICT
FINANCE COMMITTEE (Round 1 Budget)**

December 4-5, 2023

RECOMMENDATIONS FROM THE FINANCE COMMITTEE (ROUND 1 BUDGET) MEETING
HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT
1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	District of Sechelt	A. Toth
	Directors	Town of Gibsons	S. White
		Electoral Area A	L. Lee
		Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford (Part)
		Electoral Area F	I. Winn (Alt) (Part)
		District of Sechelt	D. Inkster
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	G.M., Corporate Services / Chief Financial Officer		T. Perreault
	Corporate Officer		S. Reid
	G.M., Community Services		S. Gagnon (Part)
	G.M., Planning and Development		I. Hall (Part)
	Sr. Mgr., Human Resources		G. Parker (Part)
	G.M., Infrastructure Services		R. Rosenboom (Part)
	Manager, Asset Management		K. Doyle (Part)
	Manager, Facilities Services		A. van Velzen (Part)
	Manager, Recreation Services		G. Donn (Part)
	Manager, Parks Services		J. Huntington (Part)
	Manager, Utility Services		S. Walkey (Part)
	Assistant Manager, Capital Projects		J. Waldorf (Part)
	Manager, Transit and Fleet Services		A. Kidwai (Part)
	Manager, Protective Services		M. Treit (Part)
	Fire Chief, GDVFD		R. Michael (Part)
	Fire Chief, HMBVFD		R. Daley (Part)
	Fire Chief, RCVFD		P. Higgins (Part)
	Emergency Management Coordinator		N. Hughes (Part)
	Senior Bylaw Enforcement Officer		K. Kirkpatrick (Part)
	Manager, Planning and Development		J. Jackson (Part)
	Manager, Sustainable Development		R. Shay (Part)
	Manager, Purchasing and Risk Management		V. Cropp (Part)
	Manager, Information Technology / GIS		D. Nelson (Part)
	Executive Assistant		C. Armitage
	Administrative Assistant / Recorder		T. Crosby
	Media		1
	Public		17

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 9:30 a.m. on December 4, 2023

AGENDA The agenda was adopted as presented.

PRESENTATIONS and DELEGATIONS

Tina Perreault, General Manager, Corporate Services / Chief Financial Officer and Dean McKinley, Chief Administrative Officer provided an update for the 2024-2828 Financial Plan Kick-Off.

Recommendation No. 1 2024-2028 Financial Plan Update at Round 1

The Finance Committee recommended that the presentation titled 2024-2028 Financial Plan Round 1 Budget be received for information.

Heather Evans-Cullen, Library Director and Rob Bennie, Board Chair, of the Gibsons and District Public Library addressed the Committee regarding the 2024 Budget Request.

Recommendation No. 2 Gibsons and District Public Library – 2024 Budget Request

The Finance Committee recommended that the Gibsons and District Public Library - 2024 Budget Request be received for information.

The Committee recessed at 9:56 a.m. and reconvened at 10:05 a.m.

Susann Richter, Chief Operating Officer of the Pender Harbour Health Centre addressed the Committee regarding the 2024 Budget Request.

Recommendation No. 3 Pender Harbour Health Centre – 2024 Budget Request

The Finance Committee recommended that the Pender Harbour Health Centre – 2024 Budget Request be received for information.

Denise Woodley, Director of Program and Staff Development, Shayne Forster, Lead of Youth Care Services and Lou Hudec, Director of Finance of the Sunshine Coast Community Services – Youth Outreach Worker Program addressed the Committee regarding the 2024 Budget Request.

Recommendation No. 4 Sunshine Coast Community Services Society – 2024 Budget Request - Youth Outreach Worker Program

The Finance Committee recommended that the Sunshine Coast Community Services Society – 2024 Budget Request for Youth Outreach Worker Program be received for information.

Cheyenne Howitt, Executive Director of the Pender Harbour Community School Society addressed the Committee regarding the 2024 Budget Request.

Recommendation No. 5 *Pender Harbour Community School Society – 2024 Budget Requests*

The Finance Committee recommended that the Pender Harbour Community School Society – 2024 Budget Requests be received for information.

Director White left the meeting at 10:42 a.m.

Ted Chisholm, Coordinator for Sechelt Community Schools Society addressed the Committee regarding the 2024 Budget Request.

Recommendation No. 6 *Sechelt Community Schools Society – 2024 Budget Requests*

The Finance Committee recommended that the Sechelt Community Schools Society – 2024 Budget Request be received for information.

Director Lee left the meeting at 10:47 a.m.

Director White returned to the meeting at 10:48 a.m.

Director Lee returned to the meeting at 10:49 a.m.

Micki McCartney, President, Colin Stansfield, Executive Director, Darnelda Siegers, Director, John Sutherland, Director, Gaetan Royer, Director for Sunshine Coast Regional Economic Development (SCREDO) addressed the Committee regarding the SCREDO Strategic Plan.

Recommendation No. 7 *Sunshine Coast Regional Economic Development Organization – 2024 Planning Reports*

The Finance Committee recommended that the Sunshine Coast Regional Economic Development Organization (SCREDO) – 2024 Draft Strategic Plan and previous financial information be received for information.

REPORTS

Recommendation No. 8 *Gibsons and District Public Library – 2024 Budget Request*

The Finance Committee recommended that the 2024 budget submission of \$798,135 for the Gibsons and District Public Library (GDPL) be approved and incorporated into the 2024 Round 2 Budget for GDPL [640];

AND THAT the 2024 funding for the GDPL for function [640] be included in the 2024-2028 Financial Plan as amended.

Recommendation No. 9 *Gibsons and District Public Library – 2024 Budget Request*

The Finance Committee recommended that the Electoral Area D contribution for 2024 Gibsons and District Public Library funding to function [640] be approved at \$89,685 from the Roberts Creek Library Service [646].

Recommendation No. 10 *Pender Harbour Health Centre – 2024 Budget Request*

The Finance Committee recommended that the 2024 budget submission of \$175,040 for the Pender Harbour Health Centre be approved and incorporated into the 2024 Round 2 Budget for Pender Harbour Health Centre [410].

The Committee recessed at 11:18 a.m. and reconvened at 11:28 a.m.

Recommendation No. 11 *Sunshine Coast Community Schools and Sunshine Coast Community Services Society (Youth Outreach Worker Program) – 2024 Budget Requests*

The Finance Committee recommended that the Sunshine Coast Community Schools and Sunshine Coast Community Services - Youth Outreach Worker Program - 2024 Budget requests be referred to the 2024 Round 2 Budget pending a staff report to January 25, 2024 Committee of the Whole regarding youth programs, recreation programs, youth centres, youth outreach and restorative justice programs;

AND THAT the report provide historical information of programs, service arrangements, and grants provided to these organizations by the Sunshine Coast Regional District or other local government funders.

Recommendation No. 12 *Sunshine Coast Regional Economic Development Organization*

The Finance Committee recommended that the 2024 funding decision for Sunshine Coast Regional Economic Development Organization (SCREDO) be deferred to 2024 Round 2 Budget pending receipt of SCREDO's approved 2024 Work Plan;

AND THAT SCREDO be invited to present their 2024 work plan to the SCR D Round 2 Budget deliberations.

Recommendation No. 13 *Sunshine Coast Search and Rescue Organizations - 2024 Budget Requests*

The Finance Committee recommended that the 2024 budget submissions from the Sunshine Coast Search and Rescue Association (\$19,000), Sunshine Coast Marine Rescue Society Station 12 – Halfmoon Bay (\$5,100), Pender Harbour and District Marine Rescue Society Station 61 (\$5,100) and Gibsons Marine Rescue Society Station 14 (\$5,100) be approved and incorporated into the 2024 Round 2 Budget for [222] Sunshine Coast Emergency Planning.

Recommendation No. 14 *Community Partners – 2024 Budget Requests*

The Finance Committee recommended that the report titled Community Partners - 2024 Budget Requests be received for information;

AND THAT the following 2024 funding requests be approved and included in the 2024 Round 1 Budget as presented:

- Roberts Creek Community Library - \$17,000 with a one-time \$1,000 special project from Roberts Creek Library Services [646];

- Pender Harbour Reading Centre - \$3,910 from Pender Harbour Library Services [643];
- Sunshine Coast Museum and Archives / Sechelt Archives - \$99,800 / \$24,745 from Museums [648];
- Skookumchuck Museum / Egmont Heritage Centre - \$50,000 from Museums [648];
- Pender Harbour Chamber of Commerce - \$28,000 from Economic Development (Area A) [531]:
 - Tourism Sanitation Services (Portable Toilets) \$3,000
 - Visitor Information Centre Washrooms \$11,000
 - Visitor Information Booths \$11,500
 - Economic Development \$2,500.
- Gibsons and District Chamber of Commerce for a total of \$9,000 be approved and incorporated into the 2024 Round 2 Budget as follows:
 - Visitor Services - Electoral Area E [534] \$2,000 and Electoral Area F [535] \$4,000;
 - BC Ferries Travel Ambassador Program – Electoral Area A [531] \$600, Electoral Area B [532] \$600, Electoral Area D [533] \$600, Electoral Area E [534] \$600 and Electoral Area F [535] \$600.

Recommendation No. 15 *Community Partners – 2024 Budget Requests*

The Finance Committee recommended that funding for 2024, 2025, and 2026 be approved for the following:

- Coast Cultural Alliance \$8,000 per year from Electoral Area Economic Development [531-535 evenly]
- Sunshine Coast Tourism \$20,000 per year from Electoral Area Economic Development [531-535 evenly];

AND THAT the delegated authorities be authorized to execute the associated funding agreements for 2024-2026;

AND FURTHER THAT the draft 2024-2028 Financial Plan be amended accordingly.

Recommendation No. 16 *2024-2028 Financial Plan Outlook*

The Finance Committee recommended that the report titled 2024-2028 Financial Plan Outlook be received for information.

Recommendation No. 17 *Annual Support Service Allocation Policy*

The Finance Committee recommended that the report titled Annual Support Service Allocation Policy Review be received for information;

AND THAT for 2024, the Support Service Policy be amended to reflect apportionment changes for Information Services and Property Information and Mapping Services (PIMS);

AND THAT the section for “Exceptions” be removed from the Policy;

AND THAT the policy be approved as amended;

AND FURTHER THAT the revised Policy changes be reflected in the draft 2024-2028 Financial Plan.

The Committee recessed at 11:50 a.m. and reconvened at 12:31 p.m.

Recommendation No. 18 *Capital Planning Update*

The Finance Committee recommended that the report titled 2024 Budget – Capital Planning Update be received for information.

Recommendation No. 19 *2024 Community Recreation Facilities Capital Funding Update*

The Finance Committee recommended that the report titled 2024 Community Recreation Facilities Capital Funding Update be received for information;

AND THAT for 2025, the Gibsons and Area Community Centre’s Condenser, Heat Exchanger, and Pump Replacement Project, in the amount of \$900,000, be funded through Municipal Finance Authority 5-Year Equipment Finance Loan;

AND THAT a loan of up to \$900,000 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act (Liabilities Under Agreement)* to fund the Gibsons and Area Community Centre’s Condenser, Heat Exchanger, and Pump Replacement Project;

AND THAT the previous approval for a loan of up to \$917,600 through the Municipal Finance Authority Equipment Financing Program under section 403(1)(a) of the *Local Government Act (Liabilities Under Agreement)* to fund the Gibsons and Area Community Centre’s Brine Chiller and Condenser be rescinded;

AND THAT Capital expenditures for Community Recreation Facility Capital Renewal of up to \$1,232,400 be included in the 2024 Budget funded through Capital Reserves;

AND THAT Capital expenditures for Community Recreation Programming Equipment Replacement of up to \$36,100 be included in the 2024 Budget;

AND FURTHER THAT the amendments be included as part of the draft 2024-2028 Financial Plan.

Recommendation No. 20 *Community Parks [650] 20-Year Capital Planning Update*

The Finance Committee recommended that the report titled Community Parks [650] 20-Year Capital Planning Update be received for information;

AND THAT Capital expenditures for Community Parks Service [650] Capital Renewal of up to \$300,000 be included in the 2024 Budget;

AND FURTHER THAT the draft 2024-2028 Financial Plan be amended accordingly.

Recommendation No. 21 *Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update*

The Finance Committee recommended that the report titled Gibsons and District Fire Protection Service [210] 20-Year Capital Plan Update be received for information;

AND THAT for 2024, the Gibsons and District Fire Protection Service's Pumper Apparatus Replacement project in the amount of \$1,699,500 be funded through a combination of long-term borrowing and up to \$200,000 from Capital Reserves;

AND THAT Electoral Approval to authorize long-term borrowing up to \$1,499,500 for a term of 10 years be sought through the Alternate Approval Process to fund Gibsons and District Fire Protection Service's Pumper Apparatus Replacement project;

AND THAT the annual funding commitment towards capital renewal for the Gibsons and District Fire Protection Service [210] be increased by \$80,000 to \$355,000 from \$275,000 starting in 2025 and be increased by 2% annually thereafter;

AND THAT capital expenditures of up to \$109,900 be included as part of 2024 Budget;

AND FURTHER THAT the draft 2024-2028 Financial Plan be amended accordingly.

Recommendation No. 22 *Roberts Creek Fire Protection Service [212] 20-Year Capital Plan Update*

The Finance Committee recommended that the report titled Roberts Creek Fire Protection Service [212] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Roberts Creek Fire Protection Service [212] be increased by 2% (\$3,800) to \$193,800 from \$190,000 starting in 2024 and be increased by 2% annually thereafter;

AND THAT Capital expenditures of up to \$200,200 funded from Capital Reserves be included in the 2024 Budget;

AND FURTHER THAT the draft 2024-2028 Financial Plan be amended accordingly.

Recommendation No. 23 *Halfmoon Bay Fire Protection Service [216] 20-Year Capital Plan Update*

The Finance Committee recommended that the report titled Halfmoon Bay Fire Protection Service [216] 20-Year Capital Plan Update be received for information;

AND THAT the annual funding commitment towards capital renewal for the Halfmoon Bay Fire Protection Service [216] be increased by 2% (\$3,920) to \$199,920 from \$196,000 starting in 2024 and be increased by 2% annually thereafter;

AND THAT Capital expenditures of up to \$31,900 be included in the 2024 Budget;

AND FURTHER THAT the draft 2024-2028 Financial Plan be amended accordingly.

Recommendation No. 24 *Canada Community – Building Fund – Community Works Fund Update*

The Finance Committee recommended that the report titled Canada Community – Building Fund – Community Works Fund Update and Project Status Changes be received for information;

AND THAT Union of British Columbia Municipalities (UBCM) be notified to remove the following projects from the Canada Community - Building Fund - Community Works Funds (CWF) project list:

- 14-686 Gower Point Road – Electoral Area E [665] \$20,812
- 14-687 Redroofs Road - Electoral Area B [665] \$24,036
- 15-613 Lower Road - Electoral Area D [665] \$11,306
- 15-614 Roberts Creek Village - Electoral Area D [665] \$10,153
- 15-615 Beach Avenue - Electoral Area D [665] \$2,957;

AND THAT any funds expended to date be returned to UBCM and reallocated to the respective Electoral Areas CWF entitlements, recovered through 2024 Taxation;

AND FURTHER THAT the following projects remain on the list of Community – Building Fund – CWF project list:

- 15-616 Egmont Road - Electoral Area A [667] \$5,393
- 15-617 Garden Bay Road - Electoral Area A [667] \$6,793.

Recommendation No. 25 *Divisional Service Plans*

The Finance Committee recommended that the report titled Divisional Service Plans be received for information.

The Committee recessed at 1:29 p.m. and reconvened 1:34 p.m.

Recommendation No. 26 *2023 Carry-Forward Requests*

The Finance Committee recommended that the report titled 2023 Project Carry-Forward Requests be received for information;

AND THAT the FireHall #2 Development Design [216] project (\$250,000) be rescoped to fund long range needs assessments and preliminary design initiatives;

AND THAT the unused Public Transit [310] Supernumerary Compensation FTE (0.75 FTE) be delayed until 2024 (9 months in 2024 and 3 months in 2025);

AND THAT the 0.12 temporary full-time equivalent (FTE) for Increased Building Maintenance Requirements [313] be carried forward to 2024;

AND THAT the items above and carry forward projects in Attachment A be included in the SCRD's Draft 2024-2028 Financial Plan, including authorization to continue with the projects prior to the adoption of the Plan;

AND FURTHER THAT following projects be cancelled;

- Parks Building (Replacement / Upgrade) [650] - \$300,000 with funds being returned to Capital Reserves;
- Suncoaster Trail (Phase 2) – Community Trail Project [650], \$10,881, with funds being returned to Operating Reserves.

Recommendation No. 27 *Supporting Documents to Budget Process*

The Finance Committee recommended that the 2023 Carry-Forwards and 2024 Proposed Initiatives Summary be received for information.

Recommendation No. 28 *Regional Solid Waste [350] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Regional Solid Waste [350] be received for information;

AND THAT the following budget proposals be referred to the 2024 Round 2 Budget pending the results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Vertical Expansion Sechelt Landfill – Design Phase, \$165,000 funded \$100,000 from Operating Reserves and \$50,000 from Taxation;
- Budget Proposal 2 – Sechelt Landfill Contact Water Pond Relocation – Construction, \$520,000 funded through Taxation.

Recommendation No. 29 *Regional Solid Waste [350] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 3 – Site Improvements for Sechelt Landfill, \$110,000 funded through Taxation.

Director White opposed.

Recommendation No. 30 *Regional Solid Waste [350] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to 2024 Round 2 Budget for further consideration of the proposal and the future financial implications:

- Budget Proposal 4 – Solid Waste Contracts (Base Budget Increase), \$389,403 funded through Taxation.

Directors White and Lee opposed.

Recommendation No. 31 *Regional Solid Waste [350] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 5 – Solid Waste Operations Technician (1.0 FTE), \$58,447 (prorated at 0.58 FTE for 2024) funded through Taxation.

Recommendation No. 32 *Regional Solid Waste [350] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 6 – Sechelt Landfill Internet Connectivity Improvements, \$25,000 funded through Taxation.

Directors Gabias, White and Toth opposed.

Recommendation No. 33 *Refuse Collection [355] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Refuse Collection [355] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Green Bin Purchase for Curbside Food Waste Collection, \$27,000 funded from Operating Reserves.

The Committee recessed at 2:06 p.m. and reconvened at 2:11 p.m.

Recommendation No. 34 *Regional Water Service [370] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Regional Water Service [370] be received for information;

AND THAT the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Raw Water Reservoir – Site B, \$150,000 funded from Operating Reserves.

Recommendation No. 35 *Regional Water Services [370] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget pending receipt of the Langdale Well Field Development - project update (Groundwater Investigation Round 2 Phase 3) to be presented at the January 11, 2024 Committee of the Whole Meeting:

- Budget Proposal 2 – Langdale Well Field Construction, \$17,500,000.

Recommendation No. 36 *Regional Water Services [370] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 3 – Aquifer 560 Watershed Agreement, \$130,550 funded \$30,550 from Operating Reserves and \$100,000 from the Canada Community – Building Fund.

Recommendation No. 37 *Regional Water Service [370] - 2024 R1 Budget Proposals*

The Finance Committee recommended that the following budget proposals be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 4 – Chapman Creek Raw Water Pump Station – Pump Maintenance and Upgrade, \$130,000 funded from Capital Reserves;
- Budget Proposal 5 – Exposed Watermain Rehabilitation Budget Increase, \$400,000 funded \$350,000 from Operating Reserves and \$50,000 from User Fees.

Recommendation No. 38 *Regional Water Service [370] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 6 – Vehicle Purchase – Flat Bed Crane Truck and Medium Size Truck, \$295,000 funded from by Municipal Finance Authority Short Term Loan;

AND THAT a loan of up to \$295,000 for a term of 5 years be requested through the Municipal Finance Authority section 403 of the *Local Government Act* (Liabilities Under Agreement) to fund the Purchase of a Flat Bed Crane Truck and Medium Size Truck.

Recommendation No. 39 *Regional Water Services [370] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 7 – Development and Implementation of Chapman Creek Environmental Monitoring Plan, \$150,000 funded from User Fees.

Recommendation No. 40 *Water Services [365 / 366 / 370] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Water Services [365 / 366 / 370] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Pneumatic Boring Tool, \$102,000 funded from Capital Reserves (5% to [365], 10% to [366], 85% to [370]);

AND FURTHER THAT the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 2 – Service Review Utility Services, \$150,000 funded from Operating Reserves (5% to [365], 10% to [366], 85% to [370]).

Recommendation No. 41 *Water Services [365 / 366 / 370] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposals be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 3 – North and South Pender Harbour Water – Piping System Connection Feasibility Study and Design, \$50,000 funded from Operating Reserves (50% to [365] and 50% to [366]);
- Budget Proposal 4 – Supervisory Control Data Acquisition (SCADA) Update / Upgrade, \$580,000 funded from Capital Reserves ([365] - \$57,719, [366] - \$115,437 and [370] – \$406,844) includes provision for existing FTE support;

AND THAT the following budget proposals be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 5 – Senior Utility Technician with Light Duty Truck (1.0 FTE), \$71,851 (prorated at 0.59 FTE for 2024), funded \$52,202 from Capital Reserves, \$19,649 from User Fees and \$110,000 through Municipal Finance Authority Short Term Loan. (5% to [365], 10% to [366], 85% to [370]);
- Budget Proposal 6 – Senior Capital Projects Coordinator (2.0 FTE), \$134,052 (prorated at 1.18 FTE for 2024), funded \$117,839 from Capital Reserves and \$16,213 from User Fees (5% to [365], 10% to [366], 85% to [370]);
- Budget Proposal 7 – Capital Project Engineer (1.0 FTE), \$63,358 (prorated at 0.59 FTE for 2024), funded \$56,165 from Capital Reserves and \$7,193 from User Fees (5% to [365], 10% to [366], 85% to [370]).

Recommendation No. 42 *Water Services [365 / 366 / 370] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 8 – Water Supply Analyses South Pender, \$85,000 funded from Operating Reserves.

Recommendation No. 43 *Various Services – Environmental Technician*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Environmental Technician [351 / 352 / 365 / 366 / 370 / 381-395] be received for information;

AND THAT that the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Environmental Technician (1.0 FTE), \$54,749 (prorated at 0.60 FTE for 2024), funded \$9,968 from Capital Reserves and \$44,791 from User Fees (5% to [351], 15% to [352], 5% to [365], 10% to [366], 55% to [370], 10% to [381-395]).

Recommendation No. 44 *Wastewater Treatment Plants [381-395] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Wastewater Treatment Plants [381-395] be received for information:

AND THAT the following budget proposals be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Lee Bay Wastewater Treatment Plant [386] – User Rate Stabilization, \$9,011 funded from Operating Reserves;
- Budget Proposal 2 – Canoe Road Wastewater Treatment Plant [389] – Root Mitigation / Removal, \$6,600 funded from Operating Reserves;
- Budget Proposal 4 – Wastewater Service Area Base Budget Increases – Pumpout Expenses [381-394], \$21,702 funded from User Fees;

AND FURTHER THAT that the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 3 - Lee Bay Wastewater Treatment Plant [386] – Generator Replacement, \$81,000 funded from Capital Reserves.

The Committee recessed at 3:01 p.m. and reconvened at 3:07 p.m.

The Committee recessed at 3:07 p.m. on Monday, December 4, 2023 and reconvened at 9:32 a.m. on Tuesday, December 5, 2023.

Director Stamford joined the meeting at 9:32 a.m.

Recommendation No. 45 *Public Transit [310] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Public Transit [310] be received for information.

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Annual Operating Agreement (AOA) Base Budget Increase, \$187,007 funded \$83,054 from Taxation and \$103,953 from the BC Transit Recovery / Fare Review;

AND FURTHER THAT the following budget proposals be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 2 – 2024 Transit Expansion Priorities (1.46 FTE), \$31,188 (prorated at 0.26 FTE for 2024 due to timing) funded \$300 through Revenues, \$11,131 through Taxation, \$19,757 BC Transit Share;
- Budget Proposal 3 – Transit Operations and Driver Support (3.01 FTE) \$325,000 (prorated at 2.41 FTE for 2024) funded through Taxation.

Recommendation No. 46 *Public Transit [310] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to 2024 Round 2 Budget pending adoption at the December 14, 2023 Board Meeting of a recommendation made at the November 23, 2023 Committee of the Whole Meeting regarding “Free Transit for Youth”:

- Budget Proposal 4 – Free Transit for Youth, \$28,850 prorated start of September 2024 funded through Taxation.

Recommendation No. 47 *Public Transit [310] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 5 – Transit Vehicle Replacement, \$65,000 funded from Operating Reserves.

Recommendation No. 48 *Fleet Maintenance [312] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Fleet Maintenance [312] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – On Call Compensation, \$54,000 (9 months prorated in 2024) funded from Internal Recoveries.

Recommendation No. 49 *Ports Services [345] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Ports Services [345] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Annual Repair and Maintenance Base Budget Increase, \$32,000 funded through Taxation;

AND FURTHER THAT the following budget proposal be referred to 2024 Round 2 Budget providing alternate funding source options and pending further information to be received in early January 2024:

- Budget Proposal 2 – Major Capital Projects, \$215,000 funded from Capital Reserves.

Recommendation No. 50 *Community Recreation Facilities [615] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Community Recreation Facilities [615] be received for information.

Recommendation No. 51 *Community Recreation Facilities [615] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Recreation Facilities Needs Assessment and Business Case, \$100,000 funded from Operating Reserves.

Directors McMahon and Toth opposed.

Recommendation No. 52 *Community Recreation Facilities [615] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 2 – Ice Operations Budget Alignment \$122,900 (includes 0.65 FTE not prorated for 2024 - \$62,250) funded \$42,400 through Taxation and \$80,500 from User Fees.

Recommendation No. 53 *Community Recreation Facilities [615] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget pending an exploration of any cost sharing opportunities with the Sunshine Coast Junior Hockey Society:

- Budget Proposal 3 – Gibsons and Area Community Centre (GACC) Facility Upgrades (Junior Hockey) Project Leadership \$80,400 (includes 0.38 FTE not prorated for 2024 - \$38,691) funded through Taxation.

Recommendation No. 54 *Community Recreation Facilities [615] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 4 – Sunshine Coast Arena (SCA) Water Well Investigation, \$63,000 funded through Taxation;

AND THAT the following budget proposals be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 5 – Sechelt Aquatic Centre (SAC) Heat Pump Replacement, \$188,500 funded by Local Government Climate Action Program (LGCAP);
- Budget Proposal 6 – 2024 Contract Increases – Facilities, \$45,400 funded through Taxation.

Recommendation No. 55 *Various Services – Recreation Software Implementation*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Recreation Software Implementation [614 / 625 / 650 / 680] be received for information;

AND THAT the following budget proposal be referred to the 2024 Round 2 Budget pending a Recreation Software Contract Award report being brought forward to the January 11, 2024 Board Meeting with further information:

- Budget Proposal 1 – Recreation Software Implementation, \$150,000 funded through Taxation.

Director White opposed.

The Committee recessed at 10:33 a.m. and reconvened at 10:47 a.m.

Recommendation No. 56 *Community Parks [650] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Community Parks [650] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Cliff Gilker Sports Field Recovery (0.14 FTE one time), \$27,000 funded through Taxation;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget with further consideration by Electoral Area Directors at Round 2 Budget on the apportionment of Canada Community – Building Fund provision:

- Budget Proposal 2 – Cliff Gilker Sports Field Irrigation System (0.04 FTE), \$195,000 funded through the Canada Community – Building Fund;

AND FURTHER THAT the following budget proposals be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 3 – Parks Facilities Booking Technician (0.70 FTE), \$20,500 (prorated at 0.23 FTE for 2024) funded through Taxation;
- Budget Proposal 4 – Parks Service Review, \$35,000 funded through Taxation.

Recommendation No. 57 *Community Parks [650] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 5 – 2024 Contract Increases, \$3,300 funded through Taxation.

Recommendation No. 58 *Bicycle and Walking Paths [665] – 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Bicycle and Walking Paths [665] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Connect the Coast Feasibility Study Phase 1 Contribution (Transportation Choices), \$35,000 funded from Operating Reserves.

Recommendation No. 59 *Regional Recreation Programs [670] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Regional Recreation Programs [670] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Regional Recreation Programs, \$9,700 Revenues (User Fees), offset by \$3,800 expenses for net reduction to Taxation by \$5,900.

Recommendation No. 60 *Gibsons and District Fire Protection [210] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Gibsons and District Fire Protection [210] be received for information;

AND THAT the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Gibsons and District Volunteer Fire Department Assistant Fire Chief (1.0 FTE), \$71,733 (prorated at 0.50 FTE for 2024) funded through Taxation;

AND FURTHER THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 2 - Gibsons and District Volunteer Fire Department Command Vehicle Budget Increase, \$64,800 funded from Operating Reserves.

Recommendation No. 61 *Gibsons and District Fire Protection [210] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 3 – Gibsons and District Fire Protection Base Budget Increase, \$50,000 funded through Taxation.

Director White opposed.

Recommendation No. 62 *Roberts Creek Fire Protection [212] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Roberts Creek Fire Protection [212] be received for information;

AND THAT the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Roberts Creek Volunteer Fire Department Assistant Fire Chief (0.5 FTE), \$26,599 (prorated at 0.25 FTE for 2024) funded through Taxation;

AND FURTHER THAT the following budget proposals be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 2 – Asphalt Repair, \$10,600 funded from Operating Reserves;
- Budget Proposal 3 – Duty Officer Vehicle, \$7,934 funded from Operating Reserves;
- Budget Proposal 4 – Roberts Creek Volunteer Fire Department - Uniforms, \$15,000 funded from Operating Reserves;
- Budget Proposal 5 – Roberts Creek Fire Protection Base Budget Increase, \$30,000 funded through Taxation.

Recommendation No. 63 *Halfmoon Bay Fire Protection [216] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Halfmoon Bay Fire Protection [216] be received for information;

AND THAT the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Halfmoon Bay Volunteer Fire Department Assistant Fire Chief (0.5 FTE), \$26,005 (prorated at 0.25 FTE for 2024) funded through Taxation;

AND FURTHER THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 2 – Halfmoon Bay Fire Protection Base Budget Increase, \$20,000 funded through Taxation.

Recommendation No. 64 *Emergency Telephone 911 [220] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Emergency Telephone 911 [220] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Emergency Telephone 911 Base Budget Increase, \$44,750 funded through Taxation;

AND FURTHER THAT the following budget proposal be referred to the 2024 Round 2 Budget for scope and grant clarifications:

- Budget Proposal 2 – Next Generation 911, \$45,000 contingent on receipt of grant funding.

Recommendation No. 65 *Sunshine Coast Emergency Program [222] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Sunshine Coast Emergency Program [222] be received for information;

AND THAT the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Community Evacuation Planning Support (0.2 FTE), \$10,353 (prorated at 0.1 FTE for 2024) funded through Taxation.

Recommendation No. 66 *Sunshine Coast Emergency Program [222] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 2 – Neighbourhood Emergency Preparedness Financial Support (Pilot Project), \$10,000 funded through Taxation.

Director White opposed.

Recommendation No. 67 *Sunshine Coast Emergency Program [222] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposals be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 3 – Emergency Support Services (ESS) Director Staffing Increase, (0.1 FTE), \$7,888 funded through Taxation;

- Budget Proposal 4 – Emergency Management Technician (1.0 FTE), \$46,013 (prorated at 0.5 FTE for 2024) funded through Taxation.

The Committee recessed at 11:49 a.m. and reconvened at 11:55 a.m.

Recommendation No. 68 *Sunshine Coast Emergency Program [222] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget with further scope and information to be included:

- Budget Proposal 5 – SCEP On Call Program Contact, \$20,000 funded through Taxation.

Recommendation No. 69 *Animal Control [290] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Animal Control [290] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Animal Control Vehicle Replacement, \$100,000 funded \$58,000 from Capital Reserves and \$42,000 from Operating Reserves.

The Committee recessed at 11:57 a.m. and reconvened at 12:51 p.m.

Director Stamford left the meeting at 12:51 p.m.

Alternate Director Winn joined the meeting at 12:51 p.m.

Recommendation No. 70 *Regional Planning [500] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Regional Planning [500] be received for information;

AND THAT the following budget proposal be referred to 2024 Round 2 Budget with more information provided on status of related municipal initiatives:

- Budget Proposal 1 – Regional Land Evaluation - Housing Potential, \$35,000 funded by Grant generated by Municipal Regional Destination Tax through Sunshine Coast Tourism to the SCRD \$27,656 and Operating Reserves \$7,344.

Recommendation No. 71 *Regional Planning [500] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 2 - Regional Housing Coordinator, \$81,617 funded by Grant generated by Municipal regional Destination Tax through Sunshine Coast Tourism to the SCRD.

Recommendation No. 72 Rural Planning [504] - 2024 R1 Budget Proposal

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Rural Planning [504] be received for information;

AND THAT the following budget proposals be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Planning Services Technical Review Baseline Staff Positions (2.0 FTE), \$175,293 (prorated for Planning Technician 3 – 0.75 FTE for 2024 - \$77,383 and for Environmental Planner – 0.75 FTE for 2024 - \$97,910) from User Fees and Service Charges;
- Budget Proposal 2 – Planning Enhancement Project 2 Staff Position (1.0 FTE), \$63,608 (prorated for GIS Technician 1 – 0.75 FTE for 2024 - \$63,608) from User Fees and Service Charges;
- Budget Proposal 3 – Planning Enhancement Project 1.1 – Development Approvals Process Mapping and Tempest Enhancements – Project Exploration; Initiation and Scoping, \$89,925 funded from Taxation, (prorated for Planning and Development, Assistant Manager – 0.30 FTE for 2024 - \$40,105 and Senior Systems Analyst – 0.20 FTE for 2024 - \$22,320 and \$7,500 contract expenses).

Recommendation No. 73 General Government [110] - 2024 R1 Budget Proposal

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for General Government [110] be received for information;

AND THAT the following budget proposal be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Legislative Coordinator (1.0 FTE), \$92,678 (prorated at 0.75 FTE for 2024) funded through Taxation.

AND FURTHER THAT the following budget proposals be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 2 – Howe Sound Community Forum – Hosting, \$4,500 funded through Taxation;
- Budget Proposal 3 – Corporate Workplan, \$40,000 funded from Operating Reserves.

Recommendation No. 74 General Government [110] - 2024 R1 Budget Proposal

The Finance Committee recommended that the following budget proposal be referred to the 2024 Round 2 Budget to allow staff to expand on the scope of the project including Board involvement and also the potential to incorporate other proposed service plan reviews into the overall proposal:

- Budget Proposal 4 – Organization Review – Phase II Implementation, \$75,000 funded from Operating Reserves.

Recommendation No. 75 *General Government [110] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 5 – Base Budget Lift (Training and Development) [110 / 130], \$6,500 funded through Taxation ([110] - \$4,000 and [130] - \$2,500).

Directors White, Toth and Winn opposed.

Recommendation No. 76 *Asset Management [111] and Information Technology [117]- 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Asset Management [111] and Information Technology [117] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Cityworks Process and Configuration Review / Expansion to Mobile Applications, \$35,000 funded \$17,500 from Operating Reserves and \$17,500 Support Services.

Recommendation No. 77 *Finance [112 / 113] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Finance [112 / 113] be received for information;

AND THAT the following budget proposals be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Utility Billing Program Resourcing (2.3 FTE over 3 years), \$105,180 (2 positions prorated at 0.5 FTE each for 2024) funded from Support Services, Utility Fees (for billing portion) and Operating Reserves;
- Budget Proposal 2 – Budget Software, \$250,000 funded from Operating Reserves (with 0.15 FTE Temporary Lift in 2024 to implement the project).

Recommendation No. 78 *Human Resources [115] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Human Resources [115] be received for information;

AND THAT the following budget proposals be referred to the 2024 Round 2 Budget pending results of the Sunshine Coast Regional District Organizational Review:

- Budget Proposal 1 – Human Resources Capacity (1.0 FTE), \$72,000 (prorated at 0.60 FTE for 2024) funded from Support Services.

Recommendation No. 79 *Purchasing and Risk Management [116] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Purchasing and Risk Management [116] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Statement of Values – Asset Appraisal for Insurance Requirements, \$50,000 funded from Operating Reserves plus an ongoing base budget increase of \$15,000 funded through Support Services to establish a Reserve.

Recommendation No. 80 *Information Technology [117] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Information Technology [117] be received for information;

AND THAT the following budget proposals be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Staff Cyber Security Awareness Program, \$20,000 funded from Support Services;
- Budget Proposal 2 – Vehicle Replacement, \$65,000 funded from Capital Reserves;
- Budget Proposal 3 – Conversion to Microsoft Teams Phone, \$143,000 funded \$100,000 from Operating Reserves and \$33,000 from Capital Reserves with a \$10,000 reduction in expenses;
- Budget Proposal 4 – Conversion of Records to Microsoft SharePoint, \$80,000 funded from Operating Reserves.

Recommendation No. 81 *Geographic Information Services [506] and Civic Addressing [510] - 2024 R1 Budget Proposal*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for [506] Geographic Information Services and [510] Civic Addressing be received for information;

AND THAT the following budget proposal be referred to 2024 Round 2 Budget to provide a breakdown of the impact of not contributing to Reserve funds up to 2027:

- Budget Proposal 1 – Mapping Orthophoto Refresh 2024, \$75,000 funded from Operating Reserves ([506] - \$60,000 and [510] \$15,000).

Recommendation No. 82 *Various Services – Corporate Security Assessment and Implementation*

The Finance Committee recommended that the report titled 2024 Round 1 Budget Proposal for Various Services – Corporate Security Assessment and Implementation [116 / 114 / 118 / 210 / 212 / 216 / 218 / 222 / 315 / 351 / 352 / 366 / 370 / 615] be received for information;

AND THAT the following budget proposal be approved and incorporated into the 2024 Round 2 Budget:

- Budget Proposal 1 – Corporate Security Assessment and Implementation, \$100,000 funded from Operating Reserves and Support Services;
 - 116 Professional Fee (Assessment) \$60,000
 - 114 Contract Services CCTV \$3,000
 - 118 Contract Services CCTV \$1,500
 - 210 Contract Services CCTV \$3,000
 - 212 Contract Services CCTV \$1,500
 - 216 Contract Services CCTV \$3,000
 - 218 Contract Services CCTV \$1,500
 - 222 Contract Services CCTV \$7,000
 - 315 Contract Services CCTV \$4,000
 - 351 Contract Services CCTV \$1,500
 - 352 Contract Services CCTV \$1,500
 - 366 Contract Services CCTV \$1,500
 - 370 Contract Services CCTV \$4,000
 - 615 Contract Services CCTV \$7,000.

Director White opposed.

The Committee recessed at 1:54 p.m. and reconvened at 2:16 p.m.

Recommendation No. 83 2023 Carry-Forwards - Updates

The Finance Committee recommended that staff provide an update of the status of the following 2023 Carry-Forward Projects at the 2024 Round 2 Budget Finance Committee Meetings:

- [370] Regional Water Service – Eastbourne Groundwater Development Phase 1 (potential for Community Consultation);
- [350] Regional Solid Waste – Future Waste Disposal Options Analysis Study (staff report being presented at January 25, 2024 Committee of the Whole);
- [366] South Pender Harbour Water Services – Dogwood Reservoir: Engineering and Construction (update on water modelling and how proposed connection project may affect this project);
- [665] Bicycle and Walking Paths – Lower Road Retaining Wall Repair (update will be provided on the next Budget Project Status Report in March 2024);
- [500] Regional Planning – Mt. Elphinstone Watershed Strategy (staff to consult with the Town of Gibsons regarding integration into water agreement and provide an update);
- [222] Sunshine Coast Emergency Planning Projects – Extreme Heat Planning Grant, 2023 FireSmart community Funding and supports and Hazard, Risk and Vulnerability Analysis (HRVA) Update (current status, update on implications of not receiving grants and options to incorporate projects into future planning).

Recommendation No. 84 *Growing Communities Funds*

The Finance Committee recommended that staff report to 2024 Round 2 Budget regarding the eligibility for using Growing Communities Fund grants for any of the proposed 2024 projects.

ADJOURNMENT 2:50 p.m. on Tuesday, December 5, 2023

Committee Chair

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – December 14, 2023

AUTHOR: Sherry Reid, Corporate Officer

SUBJECT: 2024 BOARD APPOINTMENTS

RECOMMENDATIONS

THAT the report titled 2024 Board Appointments be received for information;

AND THAT the Board appoint directors to the committees and organizations set out in Attachment A of this report.

BACKGROUND

Each year, the SCRD Board appoints Directors to various committees and organizations.

DISCUSSION

A draft list of Board appointments is attached for the Board's consideration (Attachment A).

The Board appointments presented for approval are those required as specified by the applicable legislation, terms of reference, or invitation. For example:

- The *Municipal Finance Authority Act* requires that “the regional board of each regional district must appoint from among its directors the required number of persons as members of the authority for that year or until a successor is appointed.”

STRATEGIC PLAN AND RELATED POLICIES

N/A

CONCLUSION

Staff recommend the proposed Board appointments appended in Attachment A be reviewed, updated, and adopted.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X – D. McKinley	Other	

Board Liaison Appointments to SCRD Advisory Committees

Solid Waste Management Plan Public and Technical Advisory Committee (PTAC)
(non-voting per Terms of Reference)

Board Liaison Donna McMahon
Alternate Leonard Lee

Ports Monitors Committee (POMO) *(non-voting per Terms of Reference)*

Board Liaison Kate-Louise Stamford
Alternate Justine Gabias

Water Supply Advisory Committee (WASAC)
(non-voting per Terms of Reference)

Board Liaison Leonard Lee
Alternate Donna McMahon

Director Appointments to SCRD Sub-Committees

Joint Use of Schools Steering Committee
(3 SCRD Directors per Terms of Reference)

SCRD Appointees Kelly Backs
 Alton Toth
 Silas White

Commissions

Gibsons & District Fire Commission
(Area E and F appointees as per Bylaw No. 448)

Area F Appointee Kate Stamford
Area E Appointee Donna McMahon

Appointments to Other Committees and Boards

Gibsons & District Library
Library Act s 35(2) – Director from one of the participating areas

SCRD Appointee Donna McMahon
Alternate Kate-Louise Stamford

Sechelt Public Library
Library Act s 35(2) – Director from one of the participating areas

SCRD Appointee Justine Gabias
Alternate Leonard Lee

Municipal Finance Authority
Municipal Finance Authority Act (1 member and 1 alternate)

SCRD Appointee Leonard Lee
Alternate Alton Toth

Municipal Insurance Association *(1 member and 1 alternate)*

SCRD Appointee Donna McMahon
Alternate Justine Gabias

Metro Vancouver Aboriginal Relations Committee
(one non-voting observer appointee)

SCRD Appointee Donna McMahon

Island Coastal Economic Trust (ICET)
(Board Chair per ICET Terms of Reference)

Board Chair Leonard Lee

AVICC Special Committee on Solid Waste Management *(Nine regional districts within the AVICC region are members – invitation for one appointee)*

SCRD Appointee Donna McMahon
Alternate Leonard Lee

Howe Sound Ocean Watch Action Network <i>(by invitation)</i>	Board Liaison	Kate-Louise Stamford
Sunshine Coast Youth Action and Awareness Committee <i>(one appointee by invitation)</i>	SCRD Appointee	Kelly Backs
District of Sechelt Liquid Waste Management Plan - Steering Committee and Technical Advisory Committee <i>(by invitation – inquiry with Sechelt to confirm continuation)</i>	SCRD Appointee Alternate	Kelly Backs Justine Gabias
Gibsons & District Chamber of Commerce <i>(one liaison by invitation)</i>	Board Liaison	Kate-Louise Stamford
Sunshine Coast Childcare Action Plan – Joint Childcare Council	SCRD Appointee	Kelly Backs
Sunshine Coast Seniors Planning Table <i>(by invitation - established through the Sunshine Coast Resource Centre)</i>	Board Liaison	Justine Gabias
Association of Vancouver Island and Coastal Communities Climate Leadership Plan Steering Committee <i>(an independent group of local government representatives working to build a climate leadership plan)</i>	SCRD Appointee Alternate	Donna McMahon Justine Gabias
Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy (VICC-CSWCE)	SCRD Appointees Alternate	Donna McMahon Alton Toth
Southern Sunshine Coast Ferry Advisory Committee <i>(SCRD nominated but appointed by BC Ferries – term expires at the end of 2022)</i>	SCRD Appointee	Kate-Louise Stamford <i>(pending BC Ferries' appointment)</i>
Sunshine Coast Economic Development Organization (SCREDO) <i>(per MOU and funding agreement)</i>	SCRD Liaison Alternate	Donna McMahon Leonard Lee
Sunshine Coast Tourism Advisory Committee <i>(one appointee per Sunshine Coast Tourism Advisory Committee Terms of Reference)</i>	SCRD Appointee	Justine Gabias
Sunshine Coast Affordable Housing Society's Intergovernmental Liaison Group	SCRD Appointees Alternate	Donna McMahon Kelly Backs
Sunshine Coast Regional Accessibility Committee <i>Accessible British Columbia Act</i>	SCRD Liaison Alternate	Justine Gabias Donna McMahon

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – December 14, 2023

AUTHOR: Sherry Reid, Corporate Officer

SUBJECT: 2024 CHAIR APPOINTMENTS

RECOMMENDATION(S)

THAT the report titled 2024 Chair Appointments be received;

AND THAT the list of Chair appointments be affirmed.

BACKGROUND

The Board Chair appoints the Chair and Vice-Chair of SCRD standing committees on an annual basis.

DISCUSSION

The Chair appointments are as follows:

Committee of the Whole (second Thursday)	Chair	Donna McMahon
	Vice Chair	Justine Gabias
	Members	All Directors
Committee of the Whole (fourth Thursday)	Chair	Silas White
	Vice Chair	Kelly Backs
	Members	All Directors
Electoral Area Services Committee	Chair	Justine Gabias
	Vice Chair	Donna McMahon
	Members	All Directors (Voting members are Electoral Area Directors)
Finance Committee	Chair	Alton Toth
	Vice Chair	Silas White
	Members	All Directors
Board Policy Review Committee	Chair	Kate Stamford
	Vice Chair	Donna McMahon
	Members	Kelly Backs and Alton Toth

STRATEGIC PLAN AND RELATED POLICIES

N/A

CONCLUSION

Committee Chair appointments have been outlined above. Staff recommend that the Board receive and affirm the appointments.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO		Other	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Board Meeting – December 14, 2023

AUTHOR: David Nelson – Manager, Information Services

SUBJECT: REQUEST FOR QUOTATION (RFQ) 2311703 SIX RACK SERVERS - CONTRACT AWARD REPORT

RECOMMENDATION(S)

- (1) **THAT the report titled Request for Quotation (RFQ) 2311703 Six Rack Servers – Contract Award be received for information;**
 - (2) **AND THAT the Sunshine Coast Regional District enter into a contract with Cattan Technologies Inc. for the supply of six HPE (Hewlett Packard Enterprise) rack servers including warranty and support services for a total value of up to \$265,000 (excluding GST) for a period of 5 years;**
 - (3) **AND FURTHER THAT the delegated authorities be authorized to execute the contracts.**
-

BACKGROUND

On October 26, 2023, the Sunshine Coast Regional District (SCRD) Board approved the following motion (305/23):

305/23 cont. **Recommendation No. 6** *Server Replacements*

THAT the report titled Server Replacements be received for information;

AND THAT the Board approve proceeding with the procurement of new servers for an estimated cost of \$302,000 (before GST);

AND THAT the servers be funded through COVID-19 Re-Start Funding (\$156,838) and capital reserves (\$145,162);

AND FURTHER THAT the 2023-2027 Financial Plan Bylaw be amended accordingly.

DISCUSSION

This procurement is executed for the supply of six replacement servers and related services to improve and maintain SCRD Information Technology (IT) service levels.

The procurement, executed as RFQ 2311703, was published on November 14, 2023, and closed on November 23, 2023. The notice was published to support the SCRD Procurement Policy and Trade Agreement requirements.

The SCRD received a single quotation from Cattin Technology Inc. for 6 HPE DL385 Gen11 servers with related warranty and services, which was deemed compliant with requirements.

Financial Implications

The total cost of the selected equipment of up to \$265,000 and services is within the approved budget of \$302,000. Any surplus funds will remain within the IT reserves for future needs.

STRATEGIC PLAN AND RELATED POLICIES

This procurement aligns with the Board's Asset Management, Financial Sustainability and Procurement Policies.

CONCLUSION

Award of this contract is required to improve and maintain SCRD IT service levels. The proposal meets the requirements and is within budget, therefore is recommended to proceed for an up to amount of up to \$265,000.

Reviewed by:			
Manager		CFO/Finance	X-T.Perreault
GM		Legislative	
CAO	X - D. McKinley	Purchasing	

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board – December 14, 2023

AUTHOR: Marc Sole, Manager, Solid Waste Services

SUBJECT: SECHELT LANDFILL AND PENDER HARBOUR TRANSFER STATION ENVIRONMENTAL POLLUTION INSURANCE

RECOMMENDATION(S)

- 1) **THAT the report titled Sechelt Landfill and Pender Harbour Transfer Station Environmental Pollution Insurance be received for information;**
 - 2) **AND THAT the budget for Environmental Pollution Insurance for the Sechelt Landfill be increased up to \$60,000 funded through taxation;**
 - 3) **AND THAT the budget for Environmental Pollution Insurance for the Pender Harbour Transfer Station be increased up to \$20,000 funded through taxation;**
 - 4) **AND FURTHER THAT the draft 2024-2028 Financial Plan be amended to reflect the amount.**
-

BACKGROUND

On November 2, 2023, staff received the Notice of Final Review from the Ministry of Forests in relation to the renewal of the SCRD's tenure over the Crown Land where the Sechelt Landfill is located, which expired on May 26, 2020. In order to renew the SCRD's tenure over the Sechelt Landfill, the SCRD will need to provide the province with a copy of the rider for Environmental Pollution Insurance with the signed tenure documents. Staff continue to work with our insurance brokers to finalize the amounts, however, this insurance must be executed immediately to ensure that the tenure application documents for the Sechelt Landfill are returned to the province by January 26, 2024.

Additionally, the tenure renewal over the Crown Land where the Pender Harbour Transfer Station and closed Pender Harbour Landfill are located also required Environmental Pollution Insurance when this was granted by the province in 2023. At the time, the insurance cost of \$13,212 was paid out of the operating budget and now needs to be incorporated into the budget as annual expense moving forward.

The purpose of this report is to receive Board approval for the 2024 Environmental Pollution Insurance premiums and include the respective amounts in the Draft 2024-2028 Financial Plan.

DISCUSSION

Tenure over the Crown Lands where the Sechelt Landfill and Pender Harbour Transfer Station are located is required to continue occupancy and operation of both sites, as well as for environmental monitoring following closure of the Sechelt Landfill and continued monitoring of

the closed Pender Harbour Landfill. As such, the SCRD must comply with the requirements of the province and obtain Environmental Pollution Insurance.

Failure to obtain Environmental Pollution Insurance for the Sechelt Landfill and complete the tenure application will result in a loss of the tenure over the site and closure of the landfill and public drop-off area. Failure to comply with the existing tenure agreement for the Pender Harbour Transfer Station and maintain Environmental Pollution Insurance will result in a loss of tenure over this site and closure of the transfer station.

Financial Implications

Currently, there is no approved budget for insurance at the Sechelt Landfill or Pender Harbour Transfer Station. A 'mandatory' proposal was presented at the December 4-5, 2024 Round 1 Budget in the amount of \$70,000 which was included for 2024. Staff are still working with our insurance brokers to finalize the cost to obtain Environmental Pollution Insurance but estimate it to be up to \$60,000 for the Sechelt Landfill and up to \$20,000 for the Pender Harbour Transfer Station. It is recommended that the insurance costs be funded through taxation to maintain financial sustainability within each service. The 2024 Budget will be amended accordingly.

STRATEGIC PLAN AND RELATED POLICIES

n/a

CONCLUSION

To maintain its tenure over the Crown Land where the Sechelt Landfill is located, the SCRD must acquire Environmental Pollution Insurance and submit a copy of the rider to the province with the return of the tenure agreement for the site by January 26, 2024. A budget must also be established for Environmental Pollution Insurance at the Sechelt Landfill and Pender Harbour Transfer Station.

Staff recommend payment of up to \$60,000 be authorized for Environmental Pollution Insurance at the Sechelt Landfill, and up to \$20,000 be authorized for the Pender Harbour Transfer Station.

Reviewed by:			
Manager		CFO/Finance	X-T.Perreault
GM	X – R. Rosenboom	Legislative	
CAO		Other	X – V.Schilling

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board - December 14, 2023

AUTHOR: Chris Humphries, Planner 2

SUBJECT: **APPEAL OF DECISION REQUIRING DEVELOPMENT APPROVAL INFORMATION AS PART OF A RELATED DEVELOPMENT APPLICATION FOR A PROPOSED SHIPBREAKING USE**

RECOMMENDATION(S)

- (1) THAT the report titled Appeal of Decision Requiring Development Approval Information as Part of a Related Development Application for a Proposed Shipbreaking Use be received for information;**
 - (2) AND THAT staff direction, under the Hillside – Port Mellon OCP and Bylaw 522 requiring the applicant to submit development approval information as part of any future rezoning application for a proposed Shipbreaking Use to support SCRD review and consideration, be upheld.**
-

BACKGROUND

This staff report provides information in response to an appeal addressed to the Board by Amix Real Estate Holdings, dated October 30, 2023, (Attachment 1), associated with a Pre-Application - Rezoning proposal for property at 3318 McNair Forest Services Road.

Section 31 and 32 of Planning & Development Procedures and Fees Bylaw No. 522, 2003 (Bylaw 522) allows an applicant to appeal to the Board for reconsideration of the requirement to provide relevant development approval information at the time of making an application to amend a zoning bylaw, or for a development or temporary use permit, based on site location within a Development Approval Information Area (DAIA).

Pre-Application and SCRD Outcome Letter

The appeal is a response from the applicant to a Pre-application Outcome Letter from the Planning Department, dated September 29, 2023, (Attachment 2). The Pre-Application is for a proposed rezoning application to facilitate the consideration of adding disassembly, disposal, sale, salvage, or storage of marine craft ("shipbreaking") as a permitted use to the parcel located at 3318 McNair Forest Service Road within the Hillside Port Mellon industrial area. The proposed use would permit hauling of marine craft out of the water, storing and disassembly of marine craft, and removal of disassembled waste and salvage materials from the property.

Bylaw 522 was adopted in 2003 and outlines specifics around the type of information requested in a DAIA and provides an appeal process for applicants to request the Board's reconsideration of staff's decision.

In this case, the DAIA information is requested to demonstrate how the use can be done safely from an environmental protection perspective. Without this information, staff would not be able

to assess development impacts sufficiently to form a possible positive recommendation for a zoning amendment to facilitate shipbreaking.

DISCUSSION

Pre-Application Review

It was determined based on the review of the preliminary proposal submitted as part of the Pre-Application, that:

- The subject parcel contains, or is close to, various potentially sensitive ecosystems. The parcel abuts the ocean and steep, hilly forested areas; and it contains a freshwater and an intertidal stream (currently partially culverted on the property).
- The Hillside–Port Mellon Industrial Area Official Community Plan (OCP), Bylaw No. 370, designates the subject parcel Comprehensive Industrial, Industrial-Marine, and Marine Terminal, and the community is encouraged to explore possible industrial uses through amendments to Zoning Bylaw No. 722.
- The current Industrial 11 (I11) and Industrial 12 (I12) zones do not allow for ship breaking/disassembly of marine craft usage. These zones do permit marine ways, auto-wrecking and refuse disposal; however, shipbreaking/ disassembly of marine craft differs in scale, hazardous materials involved, and associated environmental risks in comparison. A Zoning Bylaw Amendment is required to expressly permit this use on the subject property.
- The Hillside – Port Mellon Industrial Area OCP, Section 2.7, identifies the entire Plan Area as a DAIA, which allows the SCRD to require development approval information for development permit applications and rezonings, to include reports determining impacts on the natural environment; groundwater and stormwater management; form and character; traffic impact and mitigation; impacts on neighbouring properties; and water and sewage disposal;
- The subject property is also located within Development Permit Area (DPA) 1: Conservation Areas.

The Planning & Development Outcome Letter provides tailored guidance to the applicant on submitting a complete application that conforms to SCRD Policies, Bylaws, and provincial legislation. Outcome Letters for Pre-Applications and the similarly structured Requirements Letters for full application submissions have been standard procedure since January 2023. The staff direction in this letter is intended to help the applicant submit the necessary professional reports addressing environmental protection and enhancement on the subject property. This information will further inform professional recommendations that would accompany a future rezoning application.

Appeal of Pre-Application Outcome Letter Requirements

Based on the applicant's letter to the Board (Attachment 1), the appeal is centred on:

1. The applicant states no development will occur on the property as part of the rezoning, with the existing boat ramp continuing to be used.
2. The applicant's belief that marine ways, auto wrecking and refuse disposal, which are permitted uses, allow for shipbreaking (disassembly and recycling of marine craft) and that the rezoning application is only proposed to add clarity.

Staff Comment on the Appeal

Following review of the applicant's letter to SCRD Board, staff's analysis maintains that shipbreaking/disassembly of marine craft is not a permitted use in the I11 and I12 zones and therefore a zoning amendment is required. As set out in Section 2.7 of the OCP as part of a zoning amendment application, the DAIA requirements are triggered allowing the SCRD to request relevant reports to determine and mitigate any impacts of the proposed use, which in this case has more environmental risk than those uses already expressly permitted. Specifically, the DAIA allows consideration of the proposed development's impacts on the natural environment including aquatic areas, soils, flora and fauna, and groundwater, among others.

Staff's interest is ensuring that a new use does not create new/different environmental concerns. Staff's position is that the proposed use of the subject property for the disassembly of marine craft, and the fact the property contains a freshwater stream and coastline and is within the Átl'ka7tsem (Howe Sound) Biosphere Region, warrants upholding the request for relevant reports, including the environmental assessment identified in the outcome letter. The assessment may consider protection measures for existing sensitive natural features and protection of fish and fish habitat, as well as measures that repair or enhance areas of concern within the property or ocean natural boundary. The assessment will also help ensure environmental protection measures are in line with Provincial and Federal Regulation.

Options:

Option 1: Uphold requirement to provide professional reports, including an environmental assessment

Recommended by staff: that the applicant provides an environmental assessment prepared by a qualified professional and, if required, (per the conditions stated in the September 29, 2023, Pre-Application Outcome letter) a geotechnical and riparian assessment report. These report(s) should form part of a complete Zoning Bylaw Amendment application.

Option 2: Waive requirement to provide professional reports, including an environmental assessment

Not recommended by staff: permit the applicant to apply for a Zoning Bylaw Amendment application to allow for the disassembly of marine craft as a permitted use without consideration of professional reports, including an environmental assessment. Staff note that it would be challenging to consider providing professional planning advice without the requested information under a DAIA.

STRATEGIC PLAN AND RELATED POLICIES

As it pertains to the subject parcel and proposed use, staff rely on the Hillside–Port Mellon Industrial Area Official Community Plan when considering development applications.

CONCLUSION

Should the applicant choose to pursue a zoning bylaw amendment application to facilitate disassembly of marine craft as a use, staff believe that SCRD should conduct due diligence in the form of relevant professional reports, including a complete environmental assessment. Staff's assessment of the proposed use involving activities associated with the disassembly of marine craft has determined a professional environmental assessment is warranted as due diligence. This direction should be given additional weight given that the parcel is within the Átl'ka7tsem (Howe Sound) Biosphere Region.

Attachments

Attachment 1 – Letter of Appeal

Attachment 2 – Staff Outcome Letter for Pre-Application

Reviewed by:			
Manager	X - J. Jackson	Finance	
GM	X – I. Hall	Legislative	X – S. Reid
CAO		Asst Manager	X - K. Jones

Amix Real Estate Holdings Ltd.
Suite 425, 625 Agnes Street, New Westminster, BC V3M 5Y4

Sunshine Coast Regional District
1975 Field Road,
Sechelt, BC
V7Z 0A8

Attention: Sunshine Coast Regional District Board

October 30, 2023

Dear Board Members,

Re: Proposed rezoning of 3318 McNair Forest Services Road, Port Mellon (Ticket # 215378)

We write to appeal a determination made under section 30 of the Planning & Development Procedures and Fees Bylaw No. 522, 2003 and appeal pursuant to section 31 of the same bylaw.

We received the attached determination on October 3, 2023.

We are appealing the determination for the following reasons:

1. No development will occur on the property because of the rezoning – the existing boat ramp will continue to be used.
2. Marine ways including servicing and repairs are permitted under the existing zoning. Many of the tasks associated with repairing a vessel are common to recycling a vessel. Auto wrecking is permitted under the existing zoning as is refuse disposal. All tasks associated with vessel recycling are permitted under the existing marine ways, auto wrecking, and refuse disposal zoning. The purpose of our rezoning application is to provide certainty of use to our potential customers and not to change any uses that are currently permitted.

Please let us know if you have any questions and thank you for your consideration.

Yours truly,

Amix Real Estate Holdings Ltd.



Willie Jackson, CEO

Mark Annable

From: Chris Humphries <Chris.Humphries@scrd.ca>
Sent: Tuesday, October 3, 2023 2:46 PM
To: Mark Annable
Subject: SCRD PRE00026 Pre-Application Outcome Letter
Attachments: SCRD Pre-Application Outcome & Planning Application Requirements Letter (October 3, 2023).pdf

Good afternoon Mark,

I am contacting you regarding your request for a zoning amendment for the parcel at 3318 McNair, in the Sunshine Coast. Finally, SCRD staff have completed the review of your pre-application for the planned rezoning and we are providing you with an outcome letter (attached). We are aware that it has taken an unusual amount of time to work through to this point and we will do our best to speed things up for you going forward. Please review the outcome letter, and feel free to reach out to me with any questions that you have. To speed things up, feel free to send me documents supportive of the Zoning Bylaw Amendment application in advance of trying to formally submit the application so that I can review them and provide feedback. When you feel ready to submit the amendment application, I ask that you email all documents to me to check over, prior to providing hard copies and paying the application fee.

Please refer to communications ticket number 215378 in all further correspondence.

Thank you,

Chris Humphries, MScPl
Planner II
Sunshine Coast Regional District
1975 Field Road, Sechelt, BC V7Z 0A8
Phone: 604-885-6800

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Visit us: www.scrd.ca
Stay informed and get involved at www.scrd.ca/letstalk



Pre-Application Outcome Letter

DATE: September 29, 2023
Our File: PRE00026
Doc #: 1

Amix Real Estate Holdings Ltd.
625 Agnes St #425
New Westminster, BC
V3M 5Y4

SENT VIA EMAIL TO: mannable@amixgroup.ca

Dear Mr. Annable,

**RE: Pre-Application Outcome for a Zoning Bylaw Amendment at 3318 McNair,
PID 023-691-751, to Permit a Ship Breaking Use (SCRD Application File PRE00026)**

Staff have now completed the preliminary review of your Zoning Bylaw Amendment Pre-application and comments are summarized in and/or attached to this letter. Comments are based on your submission package received on March 23, 2023, and subsequent meeting that was held on August 3, 2023, confirming the use of the subject parcel for disassembly of watercraft. Your submission package included the following:

- Pre-application request form
- Site plan
- Details of requested amendment

The comments in this letter are preliminary only and are being provided to help with the completion and submission of a formal application. A more detailed review will be completed if a formal application is received. Comments are also subject to change depending on the timing of a subsequent application and/or any further changes to the proposal not reflected in the pre-application package.

Staff note the current zoning of the property does not permit ship breaking and such activities should not be taking place on-site at this time. Adhering to the current permitted uses of the site is important to ensure a transparent public process associated with any subsequent rezoning application.

Future Formal Application Submission

A Zoning Bylaw application will be required to form a complete future submission. To submit a formal rezoning application, please fill out the [Zoning Bylaw Amendment application form](#). A Pre-Application for a Development Permit will also be required at the time of applying for a rezoning. This process will inform the rezoning process and provide certainty regarding the

sites' ultimate development. Please ensure that required complete plans and reports are provided, along with the required fees.

Highlights of Key Issues

- A. Details of locations of existing and proposed uses on the parcel (including current and proposed uses) – Section 1 and 2
- B. Detailed site plan clearly showing existing and proposed structures and buildings – Section 1 and 2
- C. Supporting information related to proposed use – Section 2

1. Policy Overview

1.1 Official Community Plan General Policy

Hillside–Port Mellon Industrial Area Official Community Plan

- a) The subject parcel is covered by three Land Use Designations including Comprehensive Industrial, Marine Industrial, and Marine Terminal. Specifically:
 - *Comprehensive Industrial* (section 3.11) is intended to:
 - provide for flexibility in the types of industrial uses and may include heavy industries such as scrap metal storage and transfer and asphalt manufacturing which because of perceived impacts on surrounding communities have difficulty finding suitable locations to operate.
 - maintain existing I7 zoning under Bylaw 310 (now Zoning Bylaw No. 722) at Hillside.
 - amendments will be needed to create specific land use zones applicable to Hillside based on the existing I7 zone. Some activities such as commercial uses and heavy industries like asphalt manufacturing may require site specific zoning.
 - *Industrial Marine* (section 3.16) uses are intended to complement upland uses, and will be permitted through a Zoning Bylaw Amendment. The SCRD provides management of head leases for these activities while ensuring protection of Conservation Areas.
 - *Marine Terminal* (section 3.15) land and foreshore areas are intended for development in the short term as barge terminals for lumber, bulk fuels, wheeled cargoes and large industrial goods, and ancillary uses such as sea plane bases, marine rail terminals, and marine ways to serve the Hillside lands, and parking. Uses will complement the adjacent and overlapping Comprehensive Industrial and Industrial marine land uses.
- b) The north-west portion of the subject parcel contains *Comprehensive Industrial* and *Industrial – Bulk Fuel Storage* (section 3.12) Land Use Designations. Industrial – Bulk Fuel Storage is where the storage of bulk petroleum and propane fuels in tanks and in bulk transport vehicles, fuel warehousing, are permitted to be located.
 - The boundaries of this area are intended to be flexible, allowing other compatible uses within the Comprehensive Industrial designation to also locate in this general area.
 - Bulk fuel storage use requires coordination with relevant government ministries and fuel companies.
- c) Refer to the *Hillside – Port Mellon Industrial Area Official Community Plan, Schedule A3 - Map 3* for locations of the four land use designations.

-
- d) The use proposed in the Pre-application materials is supported by the Hillside–Port Mellon Industrial Area Official Community Plan, provided the use is permitted through an amendment to Zoning Bylaw No. 722.

The Hillside - Port Mellon Industrial Area Official Community Plan can be found [here](#), and map attached.

1.2 Land Use Zoning

The following review is based on the regulations in Zoning Bylaw No. 722 (section references are provided in brackets)

Uses:

- The subject parcel is zoned both I11 (Industrial 11) and I12 (Industrial 12) (sections 11.11 and 11.12 within Zoning Bylaw) 722.
- Upon review of the permitted uses, the proposed use does not conform to the current zoning, and a Zoning Bylaw Amendment will be required to permit a ship breaking/demolishing usage. Based on initial staff review in addition to potential amendment to permit ship breaking activities, the amendment may look to specifically limit such uses to the subject property.
- Zoning Bylaw No. 722 can be found [here](#).

1.3 Permitted Parcel Coverage, Siting, Buildings, Etc.

For guidance related to parcel coverage, siting, and permitted buildings, refer to *Zoning Bylaw No. 722*, Part 5; Part 11 including sections 11.1, 11.3, 11.7, 11.11, and 11.12; and Part 13.

Zoning Bylaw No. 722 can be found [here](#).

1.4 Environmental Reports and Enhancements to Support Proposed Use

- a) The land and water within the Hillside–Port Mellon Industrial Area Official Community Plan is a Development Approval Information Area (section 2.7), which provides additional discretion to the Manager of Planning & Development related to the type of information and reports required to consider the application proposal. Given the proposed use is within an established UNESCO Biosphere Reserve and in keeping with SCRD Bylaw 522, a report relating to the impact of the proposed development on the natural environment is required by the Manager of Planning & Development, at this time. This report should accompany a forthcoming rezoning application and the proposed ship breaking use and development of the lands should be designed to comply with and implement the recommendations of the report. The report should generally address the following items:

- (i) Examine the site's environmentally sensitive features, including identifying all watercourses, foreshore regions, topography/slope, flora, functioning ecosystems, fish and wildlife habitat (or potential habitat), soil type and conditions, surface water drainage patterns, etc.
- (ii) Examine how the proposed development may impact the environment on the site of the proposed development and adjacent properties, waterbodies and watercourses;
- (iii) Examine how the applicant proposes to mitigate any potential impacts on the environment;
- (iv) Examine how the applicant proposes to ensure that no foreign materials enter into any watercourse/ waterbodies, including without limitation

greases, oils petroleum products, sediments and other contaminants during and after the construction of the proposed development/ use.

- (v) Examine the proposed developments impact on the discharge of surface drainage water in relation to existing and potential fish habitat.
- (vi) Examine the potential for slipping of soil, sand or silt into watercourses as part of establishing the proposed use.
- (vii) Examine the impact of the proposed use on fish and wildlife habit, and functioning ecosystems;
- (viii) Examine the impact of any proposed roads, bridges, culverts or paved areas on watercourses.

Provide a rehabilitation plan to be undertaken by the applicant during and after the construction of the proposed development to restore and preserve ecosystem function. Specifically, considerations should be given to watercourse and foreshore restoration, including but not limited to the daylighting of South Fleetwood Creek.

1.5 Hazard Mitigation and Development Permit Areas

The following Design and Site Planning review is based on the Hillside–Port Mellon Industrial Area Official Community Plan and Development Permit Guidelines.

- a) The subject parcel contains Geotechnical Assessment Area #4: South Creeks and Ravine System, and Development Permit Area #1: Conservation Areas.
 - A geotechnical assessment for *Geotechnical Assessment Area #4: South Creeks and Ravine System* (section 2.4.4) will be required if applicant plans to construct a building, or construct a structure requiring a Building Permit, within the assessment area (*Hillside – Port Mellon Industrial Area Official Community Plan, Schedule A2 - Map 2*).
- b) Issuance of a Development Permit for *Development Permit Area #1: Conservation Areas* (sections 2.5 and 2.6) shall be required prior any form of land alteration within 30 metres of the high-water mark of South Fleetwood Creek which currently is culverted and abuts the south parcel line of the subject parcel.
 - Despite the creek being culverted, the applicant is required to apply to the SCRD for a Development Permit and enlist the services of a Qualified Environmental Professional to conduct a riparian assessment, prior to engaging in any land alteration within 30m of the creek.
 - Where land alteration is in proximity to the 30-metre boundary of the creek a survey will be required to confirm the land alteration is outside of the 30-metre threshold.

1.6 Construction Practices and Site Maintenance

- a) **Good Neighbour Development Policy**

The SCRD has a Good Neighbour Development Policy. Please review the policy and the SCRD Webpage to ensure that the expectations are understood. The policy can be found [here](#).
- b) The applicant must ensure that development sites are properly maintained to be clean, secure, and safe. All Development Permit Areas must be adhered to. Failure to do so could result in bylaw enforcement action from SCRD, as well as increased application fees. Photos of the development site may be requested to confirm that it is being maintained in good condition.

1.7 Other Guidelines:

As part of any riparian restoration and landscaping the following should be considered:

- a) **Drought Tolerant Planting:** Please design landscaping to be drought tolerant.
- b) **Bear Attractants:** Please ensure that all proposed landscaping is non-bear attractant. Your assistance in using non-bear attractant plants will help reduce human-wildlife conflict in developed areas.
- c) **Invasive Species:** Please ensure that no invasive species are proposed and that riparian areas are kept free of invasive species of plants.

2. Complete Zoning Bylaw Amendment Application Requirements

Please ensure your submission incorporates all of the feedback outlined in this letter. This will require changes as outlined below to the following plans and reports.

2.1 Application Form and Supporting Documents:

- A Letter of Intent (as described above)
- Provide details of any operations/uses currently taking place on site.
- A completed Zoning Bylaw Amendment application and payment of associated application fee of \$6,400.00.
 - A site inspection fee per staff site visit may also be applied.
 - Please note SCRD Planning and Development Fees and Procedure Bylaw is currently in the process of an update and fees may be subject to increase.
 - Please note application fee penalties apply if unpermitted uses or site alterations/works are determined to be taking place on a subject property during or prior to an application process being completed.
- Details of the Zoning Bylaw provisions to be amended, including details of the proposed amendment. For example, specific uses related to the shipbreaking and vessel salvage. Such details should include integrated processes associated with the dismantling of vessels, that may not currently be permitted in the Zoning Bylaw.
- Provide a rationale in support of the requested amendment and specifically how it fits within the Official Community Plan policies and objectives, and general direction of the Zoning Bylaw's Industrial zoning. See the *Other Key Matters* section for additional details that should be provided.
- Detailed site plan clearly displaying existing and planned land alterations and locations of uses (including individual elements of process of the dismantling of vessels).
- Copies of restrictive covenants and statutory rights of way registered on Title
- All supporting documents itemized in the required document list within the Zoning Bylaw Amendment Application form.

The Zoning Bylaw Amendment application form can be found [here](#).

2.2 Details relating to Parcel coverage, siting, and buildings

To allow the SCRD Planning Department to confirm Zoning Bylaw conformance in other matters not related to use, the applicant must provide further development details including a detailed site plan and plans showing any current and proposed structures, buildings, and land alterations. All details must be clearly described in metric.

2.3 Other Application Submission Details

This section helps the SCRD Planning Department gain a clear understanding of the project beyond simply a proposed use, and it will also help the applicant prepare for the legislated public information meeting and presentation to the Electoral Area Services Committee. Please provide the following:

- The reasoning for wanting to locate on the Sunshine Coast, and this specific parcel, for this operation.
- To assist in our review, links to, or copies of, legislation/regulations related to the disassembly and recycling of vessels in British Columbia.
- Overview of current and future/anticipated clients, giving a picture of the types of vessels that may be dismantled at the site, and clients that this service will cater to.
- To assist in staff review, based on your knowledge and expertise in this field, provide a summary of the key stakeholders and bodies governing this form of activity. Examples of key stakeholders could include:
 - Federal Government Departments of Note (DFO, Transportation Safety Board, Coast Guard, etc.)
 - Provincial Ministries
 - City Transfer
 - Marine Recycling Corporation
 - Neighboring parcel owners
- Details on how the vessels, supporting equipment, and waste and recycling materials will be managed on the property and enter and leave the property (inclusive of land and water). This includes specific details on the handling of petrochemicals and other liquid toxins being removed from vessels.
- Disaster mitigation and recovery strategies.
- General ideas on how the applicant would see the proposed use of the property align with the intent of the UNESCO Howe Sound Biosphere Reserve, and with environmental protection and enhancement broadly and locally.
- Finally, any available materials outlining industry standards and best practices relating to the dismantling of vessels and how best practices will be applied on site, to ensure the protection of the natural environment.

2.4 Additional Procedural Requirements

- a) **Development Application Sign:** The installation of a development application sign/signs is required for this application. The sign/signs must be posted on the site at the front of the parcel (facing road) and at the shoreline (facing ocean). Information regarding the posting of development application signs and timing of installation to be detailed by file manager.
- b) **Public Information Meeting:** A public information meeting is required for the proposed development. Please refer to Bylaw 522 (and attached information) regarding important details for the planning, delivery, and follow-up required for public information meetings.

2.5 Required Reports and Applications Related to Hazard Mitigation and Environmental Protection

Upon review of complete Zoning Bylaw Amendment application submission, SCRD Planning Department staff will provide further direction on the Development Approval Information Area requirements and Development Permit requirements (see section 1.4 and 1.5 above).

2.6 Community Amenities

As part of a rezoning application a jurisdiction may look to secure additional public amenities as part of the application. This may be in the form of a financial contribution, or an in-kind amenity, or combination of the two. As mentioned above, one element that could be considered in this context, is the potential daylighting, enhancement, restoration etc. of the South Fleetwood Creek

Application Timing: Applicants are responsible to make themselves aware of changing legislation, bylaws and policies and how their applications are accordingly impacted. In most cases, there are legislated or bylaw requirements that guide how such changes impact different types of applications. For Pre-Applications, SCRD comments are valid for a maximum of one year unless legislation, bylaws or policies change within that time, in which case future applications must comply with new regulations. When SCRD is aware of pending legislation, bylaw or policy changes during an ongoing application, reasonable effort will be made to communicate such regulation changes to applicants.

Supporting geotechnical or environmental reports, and any Development Permit applications, will be requested once staff have reviewed the Zoning Bylaw Amendment application. Staff will work to help minimize the impact of any additional reports and permits on application timelines.

Once SCRD has received a complete submission package we will be able to advise on target timelines for consideration of approval.

If you have any questions or wish to discuss your application, please contact me at 604-885-6800 (ext. 6424) or chris.humphries@scrd.ca.

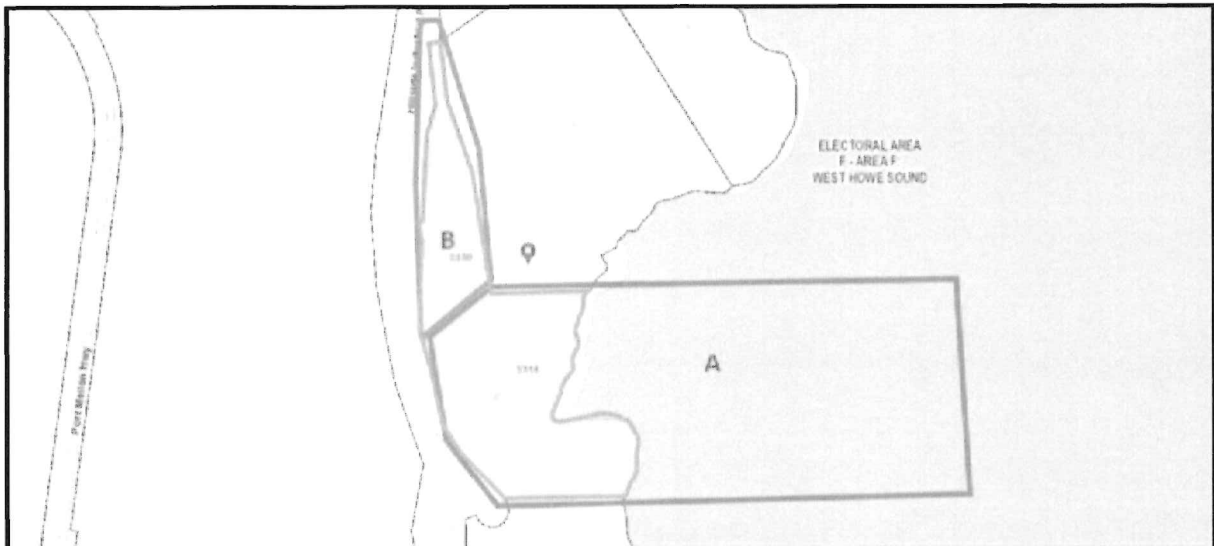
Sincerely,

Chris Humphries
Planner II

Attachments:

1. Land Use Designations

Land use Designations



Approximate land area of subject parcel highlighted in blue.

Area A: Comprehensive Industrial, Marine Industrial, and Marine Terminal. Note that the body of water immediately in front of the property (also encased approximately by the green box) is part of the Marine Industrial and Marine Terminal LUDs.

Area B: Comprehensive Industrial and Industrial – Bulk Fuel Storage

SUNSHINE COAST REGIONAL DISTRICT CHAIR REPORT

TO: Regular Board - December 14, 2023

AUTHOR: Leonard Lee, Board Chair

SUBJECT: 2023-2027 BOARD STRATEGIC PLAN ADOPTION

RECOMMENDATION(S)

THAT the report titled 2023-2027 Strategic Plan Adoption be received;

AND THAT the 2023-2027 Strategic Plan be approved as presented.

BACKGROUND

It is a long standing SCRD practice to develop a new Board Strategic Plan in the early stages of the Board's elected term. The 2023-2027 Board Strategic Plan was developed throughout the summer and fall of 2023.

DISCUSSION

The Board worked with the Strategic Plan Action Group (SPAG), Senior Leadership Team and several staff representatives from various divisions to develop the new Board Strategic Plan, including the Mission, Vision, Focus Areas and Lenses.

Strategic Plan Focus Areas:

Water Stewardship
Solid Waste Solutions

Lenses:

Service Delivery Excellence
Climate Resilience and Environment
Social Equity and Reconciliation
Governance excellence

Financial Implications

The financial implications of the Strategic Plan will be dependent on the methods of financing, prioritization and timing of the implementation of the various strategies included in the Plan's Focus Areas. The Strategic Plan will provide significant guidance and input for preparation and finalization of the SCRD's Financial Plan beginning in the 2024 budget year.

It is likely that the SCRD will be heading into the 2024 Budget with a potential significant tax increase. This does not take into consideration any projected large user fee increases in water, wastewater or refuse collections.

Communications Strategy

A communications strategy is being formulated to inform staff, the public, community partners and stakeholders of the 2023-2027 Board Strategic Plan, including the Mission, Vision, Focus Areas and Lenses.

CONCLUSION

The SCRD Board Chair is presenting the 2023-2027 Board Strategic Plan for final consideration.

ATTACHMENT:

Attachment A – 2023-2027 Board Strategic Plan

Reviewed by:			
Sr Manager	X – G. Parker	Finance	
GM	X – R. Rosenboom X – I. Hall X – S. Gagnon	Legislative	X – S. Reid
CAO	X – D. McKinley	Other	

SUNSHINE COAST REGIONAL DISTRICT

Strategic Plan

2023–2027



Sunshine Coast Regional District Overview

The Sunshine Coast Regional District (SCRD) is a local government partnership of municipalities, rural electoral areas and the shíshálh Nation Government District formed to collaboratively deliver services to the residents of the Sunshine Coast.



MISSION

Our Mission is to work together to deliver reliable services to our communities.



VISION

Our Vision is to support a healthy and vibrant Sunshine Coast with sustainable and affordable public services, and innovative partnerships.

The SCRD is made up of distinct small communities within the territories of the shíshálh and Skwxwú7mesh Nations, each with their own identities and values, a shared love of this beautiful place, a wealth of cultural activities, a respect for our history and an appreciation of our natural environment.

The SCRD is governed by an elected Board of Directors. SCRD Board members also sit as members of the Regional Hospital District Board.

OUR MAIN ROLES ARE TO:

1

Provide provincially mandated region-wide services such as emergency planning and solid waste management.

2

Provide governance for the rural areas.

3

Provide sub-regional services such as recreation facilities where residents of a municipality and residents in areas outside the municipality benefit from the service.



BRITISH
COLUMBIA

Squamish

SUNSHINE COAST REGIONAL DISTRICT

Saltery Bay
skelhp

A
Egmont/Pender
Harbour *kalpilin*

B
Halfmoon Bay
xwilkway

shíshálh
Nation
Government
District

F
West Howe Sound

District of
Sechelt
ch'atlich

D
Roberts
Creek
xwesam

E
Elphinstone

Gibsons
Chkwelhp/
Schenk

West
Vancouver

GEORGIA STRAIT



Sunshine Coast Regional District Directors

MUNICIPAL DIRECTORS

DISTRICT OF SECHLT

Darren Inkster
Alton Toth

TOWN OF GIBSONS

Silas White

SHÍSHÁLH NATION GOVERNMENT DISTRICT

Philip Paul

ELECTORAL AREA DIRECTORS

AREA A EGMONT/PENDER HARBOUR

Leonard Lee

AREA B HALFMOON BAY

Justine Gabias

AREA D ROBERTS CREEK

Kelly Backs

AREA E ELPHINSTONE

Donna McMahon

AREA F WEST HOWE SOUND

Kate-Louise Stamford



Message from the Board

The Sunshine Coast Regional District (SCRD) is pleased to present our 2023-2027 Strategic Plan. We are honoured to live, work and play on the territories of the shishálh and Skwxwú7mesh Nations and we are grateful for their partnership and generosity in sharing this beautiful place.

In preparing this plan, the board met with a wide range of employees from across the SCRD to take an “environment scan” and learn about our organization’s challenges. We greatly appreciate staff’s energy, commitment and candour in educating us about both the obstacles and opportunities we face.

All local governments are feeling the stress of high public expectations for service, while the cost of delivering those services escalates rapidly. We live in turbulent times, confronted by an affordability crisis, a rapidly changing climate, and new provincial legislation that is expanding our responsibilities in areas such as emergency management and housing.

The vast majority of the SCRD’s services run smoothly in the background, such as provision of drinking water, transit, garbage collection, bylaw enforcement and recreation facilities. These services, and the 250 employees who make them happen, are all important to the Regional District. But we have to focus on the very highest priorities over the next four years.

Our two focus areas are water stewardship and solid waste solutions.

WATER:

Prolonged summer droughts and the resulting water shortages have challenged our residents. We must develop new supply sources and increase efficiency, while repairing and renewing our aging infrastructure.

SOLID WASTE:

The Sechelt Landfill is nearly full and a long-term solution for the Sunshine Coast’s garbage and recycling is urgently needed.

The SCRD Board approves funding for hundreds of projects each year. To help us make decisions on the best use of staff time and resources, we’ll use four key lenses: service delivery excellence, climate and environment, social equity and reconciliation, and governance excellence.

Working in partnership with staff and the community, your elected board is committed to making the best decisions we can for all residents of the Sunshine Coast, including future generations.

Top Row, Left to right: Director Philip Paul (shishálh Nation Government District), Director Silas White (Town of Gibsons), Director Kate-Louise Stamford (Area F - West Howe Sound), Board Chair / Director Leonard Lee (Area A - Pender Harbour/Egmont), Director Darren Inkster (District of Sechelt).

Bottom Row, Left to right: Director Alton Toth (District of Sechelt), Director Justine Gabias (Area B – Halfmoon Bay), Director Kelly Backs (Area D – Roberts Creek), Director Donna McMahon (Area E – Elphinstone)

Our 2023-2027 Strategic Plan at a Glance

The 2023-2027 Strategic Plan reflects the collective vision of the SCRD Board of Directors and guides the SCRD's decisions and allocation of resources. The Strategic Plan will be implemented through annual budgets, departmental work plans, and daily practice.

We will monitor and measure the implementation of this plan through regular updates to the Board and our Annual Report, as well as ongoing dialogue to capture successes and work through challenges.

The Board has identified two service delivery focus areas and four lenses for the 2023-2027 period.

The two Service Delivery Focus Areas are mission-critical challenges that need to be urgently prioritized for the health and safety of our Sunshine Coast communities.

The four lenses provide a framework for how we should approach all SCRD services, initiatives, and projects, in order to meet the economic, social, and environmental challenges of the day.

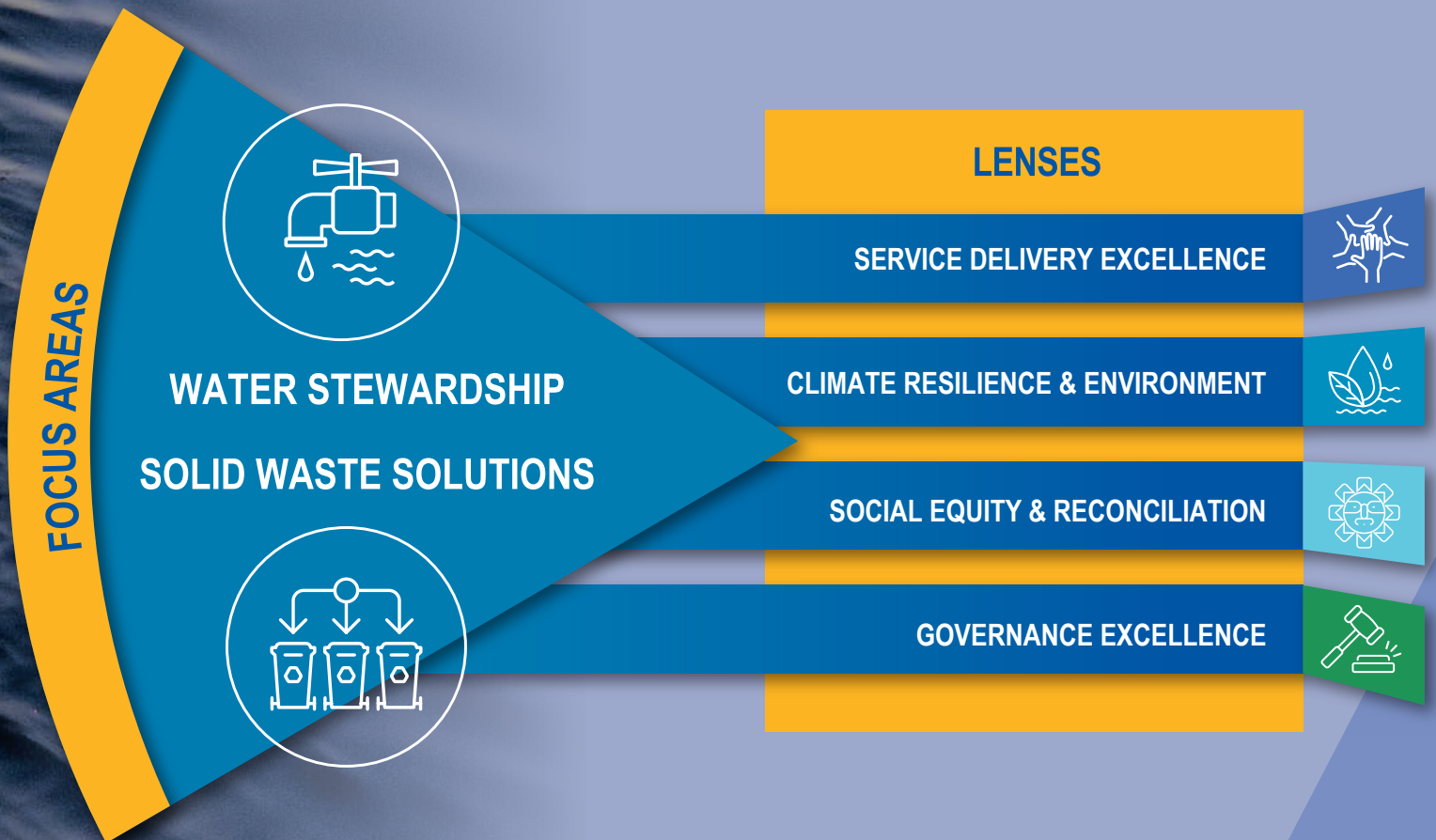
Photo: Tom Patmore

FOCUS AREAS

Service Delivery
Focus Areas clarify
our strategic and
operational priorities.

LENSES

Lenses provide a framework
for how we should approach all
SCRD services, initiatives, and
projects.



Our Service Delivery Focus Areas

Service Delivery Focus Areas are defined by the Board of Directors, and will be the SCRD's areas of focus over the 2023-2027 period.

Water Stewardship

Continue to secure reliable and diverse water sources across the Sunshine Coast and support efficient water use while fostering responsible stewardship of this critical resource.



WHY IS THIS IMPORTANT?

- We need sufficient water for people, food production, firefighting and the environment.
- Water is critical to sustaining delivery of our services.
- Our climate is changing, leading to changing weather patterns and significant drought.

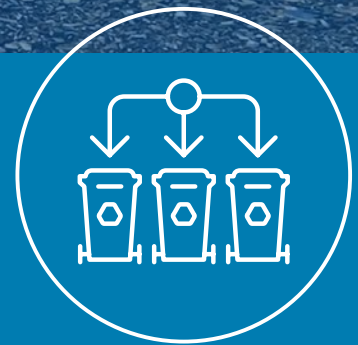
HOW WE PLAN TO ACHIEVE IT

1. Continually improve the operations of all the Regional District's aging water systems.
2. Improve water demand management and increase the efficiency of water use by completing installation of water meters and implementing volumetric billing.
3. Adopt the SCRD Water Strategy to confirm the strategic priorities, objectives and actions that will guide the future planning and delivery of SCRD water services.
4. Work with the shíshálh Nation Government District and Skwxwú7mesh Úxwumixw (Squamish Nation) to define participation/role in the SCRD's shared water services.
5. Work with the shíshálh Nation and the Province of BC to ensure the SCRD is able to utilize effective drought response approaches.
6. Continue to explore, enhance and develop groundwater and surface water sources.



Solid Waste Solutions

Urgently pursue long-term solid waste initiatives with an emphasis on local solutions.



WHY IS THIS IMPORTANT?

- Solid waste is a required service of Regional Districts, as well as critical to public health and safety and the environment.
- Our landfill will close soon and we need options to replace it.
- We need to improve our waste management and increase waste diversion.

HOW WE PLAN TO ACHIEVE IT

1. Update and adopt the Regional Solid Waste Management Plan that includes new diversion targets and optimization of service delivery.
2. Optimize use of Sechelt Landfill site to bridge to future long-term waste disposal solutions
3. Review and confirm a new regional landfill site or select an alternative solution.
4. Enhance diversion and recycling programs and look for ways to reduce costs.

Our Lenses

As a service delivery body, the vast majority of Regional District resources are allocated to maintaining day-to-day core business. Providing consistent services at a time when the environment is changing quickly and unpredictably adds extra challenges to operations.

In the 2023–2027 Strategic Plan, the Sunshine Coast Regional District (SCRD) has identified four key lenses through which the organization will consider every issue, providing a framework for how we should approach all SCRD services, initiatives and projects.

1

Through the Service Delivery Excellence Lens, we will always consider organizational/staff capacity, fiscal sustainability, asset management and risk to ensure our services to the public are relevant, efficient, responsive and well-communicated.



2

Through the Climate and Environment Lens, we will reduce the carbon impact of all our services and activities, and take action to protect, adapt and restore the environment that sustains us, especially watersheds and aquifers. We will also build our capacity to respond to and recover from emergencies.



3

Through the Social Equity and Reconciliation Lens, we will embrace compassion and reconciliation, and expand opportunities to meet the needs of all people regardless of age, ability, gender, income, education level, culture or background.



4

Through the Governance Excellence Lens we take leadership in advancing and modelling an organizational culture of civility, collegiality and continuous improvement; and will ensure our governance processes reflect clear priorities set by the Board and support effective, efficient and informed decision-making.





Photo: Julia Cook





ADMINISTRATION OFFICE

1975 Field Road Sechelt, BC,
V7Z 0A8

604-885-6800
1-800-687-5753

info@scrd.ca
scrd.ca

Stay connected at
scrd.ca/letstalk





November 17, 2023

Leonard Lee, Chair
Sunshine Coast Regional District
1975 Field Road
Sechelt BC V7Z 0A8

Reference: 320760

Dear Chair Lee:

Re: Sechelt Area Office

The Honourable Rob Fleming, Minister of Transportation and Infrastructure, shared with me your letter of September 15, 2023, requesting that staff be assigned to the ministry's Sechelt Area Office. I appreciated the opportunity to review your comments.

The ministry recognizes the importance of having staff available for residents of the Sunshine Coast Regional District to contact directly about transportation-related matters. As you are aware, we currently have a vacancy for a Roads Area Manager position covering the Lower Sunshine Coast area. We are working on a hiring competition to fill the vacancy, and should we have success in hiring a suitable candidate, we will be aiming to start training in the coming weeks.

In the meantime, for any highway or road maintenance issues, residents should be encouraged to reach out directly to the local maintenance contractor, Capilano Highway Services. They can be reached by email at info@capilanohighways.ca. Capilano also maintains a 24-hour hotline at 1 800 665-3135. If you or any other regional district representatives have any further questions, Acting District Manager Michael Braun would be pleased to help and can be reached at 604 398-5677 or at Michael.Braun@gov.bc.ca.

.../2

Thank you for taking the time to write.

Sincerely,



Kevin Richter
Associate Deputy Minister
Highways and Regional Services

Copy to: Honourable Rob Fleming
Minister of Transportation and Infrastructure
MLA, Victoria-Swan Lake

Nicholas Simons
MLA, Powell River-Sunshine Coast

Ashok Bhatti, Executive Director
South Coast Region

Elena Farmer, Acting Project Director
Fraser Valley Highway 1 Corridor Improvement

Michael Braun, Acting District Manager
Lower Mainland District

Maziar Kazemi, Operations Manager
Lower Mainland District

TO: SCRD Board- December 14, 2023

AUTHOR: Tina Perreault, General Manager, Corporate Services / Chief Financial Officer

SUBJECT: 2024 REVENUE ANTICIPATION BORROWING BYLAW

RECOMMENDATION(S)

- (1) THAT the report titled 2024 Revenue Anticipation Borrowing Bylaw be received for information;**
 - (2) AND THAT the Sunshine Coast Regional District (SCRD) be Authorized to borrow up to \$15,000,000 for Revenue Anticipation purposes for 2024;**
 - (3) AND FURTHER THAT Sunshine Coast Regional District 2024 Revenue Anticipation Borrowing Bylaw No. 762 2023 be given three readings and be adopted.**
-

BACKGROUND

Property tax, parcel tax, and grant revenues are the main source of funding for projects and operational expenditures approved as part of the Financial Plan Bylaw. As a result, borrowing is required to cash-flow between January 1 and August 1, 2024 when revenues are received. Under section 404 of the *Local Government Act* (Revenue anticipation borrowing), a Board may, by bylaw, borrow funds to bridge this timing (excerpt below).

Revenue anticipation borrowing

- 404** (1) A board may, by bylaw, provide for the borrowing of money that may be necessary to meet its current lawful expenditures before its revenue, from all sources, to pay for those expenditures has been received.
- (2) Money borrowed under this section must be repaid when the anticipated revenue with respect to which the borrowing was authorized is received.

The preliminary Round 1 Financial Plan anticipates revenue from property taxes in excess of \$30 million. These revenues are requisitioned from and collected by the Provincial Surveyor of Taxes and Member Municipalities and must be remitted to the SCRD on or before August 1st in each year.

The purpose of this report is to secure cash flow funding for 2024 for the SCRD.

DISCUSSION

The Revenue Anticipation Bylaw for 2023 authorized borrowing of up to \$15,000,000 which was deemed sufficient and the same amount is being proposed for 2024. In 2023, \$9,950,000 of \$15,000,000 in funding was drawn.

Funds are borrowed through the MFA and are repaid as soon as possible after receipt of the tax revenue or as cash-flow conditions change. Interest expenses incurred on short-term borrowing are offset by revenue from the investment of tax requisition funds in the latter half of the year. These amounts will be allocated to the functions based on their budgeted Operating Expenses within the financial plan. The total interest incurred on Revenue anticipation borrowing in 2023 was \$147,347 while the interest earned on tax requisition funds is estimated to be \$283,000.

Staff note that the current rates being offered on investments are below the current short-term financing rate offered through the Municipal Finance Authority (MFA). Therefore, the use of

investment funds may be used to supplement these costs. Staff will consider the use of these funds prior to borrowing revenue anticipation borrowing.

The table below summarizes the borrowing as a percentage of the prior year's ad valorem taxation (over the past three years as well as the proposed amount for 2024. The proposed borrowing amount is consistent with prior years.

	2022	2023	2024
Revenue Anticipation Borrowing Bylaw	\$15,000,000	\$15,000,000	\$15,000,000
Amount Used	\$7,953,921	9,950,000	TBD
Prior Year Ad Valorem Property Taxation	\$24,449,191	\$26,262,456	\$29,339,169
Borrowing Percentage	61.4%	57.1%	51.1%

3Short-term borrowing through the MFA incurs interest based on a floating daily rate. The current interest rate as of November 30 was 5.62%. Actual interest expenses incurred is dependent on the amount and duration of borrowing as well as the interest rate in effect at the time. The interest expense is offset by income earned on the investment of tax requisition funds in the latter half of the year.

There are no fees to setup the loan and funds can be accessed as required on a non-reciprocal basis. Repayment can be made at any time without notice or penalty.

Timeline for next steps or estimated completion date

Subject to adoption of the Bylaw, a loan application will be submitted to the Municipal Finance Authority in the first quarter of 2024. Final approval of the loan is contingent on a loan agreement and promissory note being signed by the appropriate signing authorities.

STRATEGIC PLAN AND RELATED POLICIES

N/A

CONCLUSION

The Sunshine Coast Regional District has historically enacted a Revenue Anticipation Bylaw to provide for short-term borrowing to fund a portion of operating expenditures incurred between January 1 and August 1.

Staff recommend proceeding with the bylaw to authorize borrowing that may be necessary to meet current lawful expenditures.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO		Other	

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 762

A bylaw to provide for the borrowing of money in anticipation of revenue

WHEREAS it may be necessary for the Sunshine Coast Regional District to borrow money from time to time to meet current lawful expenditures;

AND WHEREAS it is provided by Section 404 of the *Local Government Act* that the Regional Board may, without the assent of the electors or the approval of the Inspector of Municipalities, provide for the borrowing of such sums of money as may be necessary to meet the current lawful expenditures of the Regional District;

AND WHEREAS there are no liabilities outstanding under Section 404;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as *Sunshine Coast Regional District 2024 Revenue Anticipation Borrowing Bylaw No. 762, 2023*.
2. The Regional Board shall be and is hereby empowered and authorized to borrow upon the credit of the Sunshine Coast Regional District an amount or amounts not exceeding the sum of FIFTEEN MILLION DOLLARS (\$15,000,000).
3. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the Corporate Seal of the Regional District and signed by the Chair and the Chief Financial Officer.
4. All anticipated revenue of the current year or so much thereof as may be necessary shall, when collected, be used to repay the money so borrowed.

READ A FIRST TIME this 14th day of December, 2023

READ A SECOND TIME this 14th day of December, 2023

READ A THIRD TIME this 14th day of December, 2023

ADOPTED this 14th day of December, 2023

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: SCRD Board Meeting- December 14, 2023

AUTHOR: Tina Perreault, General Manager, Corporate Services/ Chief Financial Officer

SUBJECT: 2023-2027 FINANCIAL PLAN BYLAW AMENDMENTS

RECOMMENDATION(S)

- (1) **THAT the report titled 2023-2027 Financial Plan Bylaw Amendments be received for information;**
 - (2) **AND THAT the 2023-2027 Financial Plan Bylaw (740.2) and related schedules be amended to include changes from July 14 to November 30, 2023.**
-

BACKGROUND

Sections 374 and 375 of the *Local Government Act* (LGA) outlines how a Regional District must conduct its Financial Planning process. A Regional District must adopt its Financial Plan Bylaw by March 31 of each year and may amend its Bylaw during the year. The Sunshine Coast Regional District (SCRD) adopted its *2023-2027 Financial Plan Bylaw No. 740* at the March 23, 2023 Regular Board Meeting and subsequently adopted bylaw 740.1 at the July 27, 2023 board meeting to amend the financial plan for all adjustments from March 23, 2023 -July 13, 2023.

Since the adoption of Financial Plan Bylaw 740.1, there have been several amendments approved through resolution which are then required to be reflected in the Bylaw. This provides transparency and accountability from a financial reporting perspective as the SCRD only otherwise reports on the original Financial Plan. Depending on the volume of amendments in a year, the Financial Plan Bylaw be brought forward once or twice a year (July and December).

The purpose of this report is to formally amend the 2023-2027 Financial Plan Bylaw 740.1 for the cumulative amendments approved at and after July 13, 2023.

DISCUSSION

Since July 13th, there have been 12 requests to amend the 2023-2027 Financial Plan. These items have been incorporated into the revised 2023-2027 Financial Plan Bylaw amendment (740.2)-amended Schedule A, included as part of today's Board agenda.

Financial Implications

All related amendments have been included in the 2023-2027 Financial Plan with the financial implications reflected as part of the Financial Plan Bylaw 740.2.

Timeline for next steps or estimated completion date

Bylaw 740.2 and related Financial Schedules are included as part of the December 14, 2023 Board agenda for three readings and adoption.

STRATEGIC PLAN AND RELATED POLICIES

Formalizing amendments to the Financial Plan Bylaw are legislatively required and follow the Boards Financial Sustainability Policy.

CONCLUSION

The SCR D adopted its original *2023-2027 Financial Plan Bylaw No. 740* on March 23, 2023 and subsequently adopted bylaw 740.1 to amend it on July 27, 2023..

There have been 12 additional requests for amendment for the 2023-2027 Financial Plan Bylaw amendment (740.2) included as part of today's Board agenda.

Attachment A- Summary of 2023-2027 Financial Plan Bylaw Amendments

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO	X –		

Attachment A

Summary of 2023-2027 Financial Plan Bylaw Amendments from July 14 - November 30, 2023

	Date	Res. No	Recommendation No.	Function	Recommendation
1	27-Jul-23	223/23	COW- No. 2	151	<p>Dream Valley Estates Water System Feasibility Service Area</p> <p>THAT the report titled Dream Valley Estates Water System Feasibility Service Area be received for information;</p> <p>AND THAT Dream Valley Estates be considered a 'feasibility service area' for the purposes of this work;</p> <p>AND THAT a budget of up to \$30,000 be approved and included in Electoral Area A Feasibility [function 151] to cover the associated costs for associated assessment and feasibility study for the potential takeover/conversion of Dream Valley Estates Water System;</p> <p>AND THAT 100% of the costs for these works be funded by the ownership/strata of the Dream Valley Estates Water System;</p> <p>AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.</p>
2	27-Jul-23	230/23	N/A	370	<p>Water Supply Contract</p> <p>THAT the report titled Proposed Amendment to the Water Supply Plan Feasibility Study Long-Term Ground Water Supply Sources (Groundwater Investigation Phase 5) RFP 2337004 - be received for information;</p> <p>AND THAT the contract awarded to Kalwij Water Dynamics Inc. be amended for a value not to exceed \$473,000 for two (2) additional wells;</p> <p>AND THAT the delegated authorities be authorized to execute the contract;</p> <p>AND FURTHER THAT the Chapman Siphon Removal project in the amount of \$100,000 be abandoned and reallocated to the Water Supply Plan Feasibility Study Long-Term Ground Water Supply Sources (Groundwater Investigation Phase 5) project to accommodate the additional two (2) wells.</p>
3	14-Sep-23	274/23	N/A	350	<p>South Coast Recycling Depot Site Operation Contract Extension</p> <p>THAT the 2023-2027 Financial Plan be amended accordingly for the Contract with Gibsons Recycling Depot for the South Coast Recycling services to extend the term for up to an additional two years for a total of \$2,230,836 combining the residential packaging and paper product (PPP) collection and the book recycling costs.</p>
4	28-Sep-23	277/23	8	222	<p>Request for Proposal 2322202 Hazard, Risk and Vulnerability Analysis Contract Award</p> <p>THAT the report titled Request for Proposal 2322202 Hazard, Risk and Vulnerability Analysis (HRVA) Contract Award be received for information;</p> <p>AND THAT the contract to provide a HRVA be awarded to KPMG in the amount of up to \$58,000 (excluding GST);</p> <p>AND THAT the project budget for the contract of the HRVA be increased from \$50,000 to \$58,000 with the additional \$8,000 + GST funded from Local Government Climate Action Program funds;</p> <p>AND THAT the delegated authorities be authorized to execute the contract;</p> <p>AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.</p>

Attachment A

5	12-Oct-23	296/23	5	313 & 650	<p>Snow Removal and Ice Control Equipment</p> <p>THAT the report titled Snow Removal and Ice Control Equipment be received for information;</p> <p>AND THAT a budget of \$112,000 be approved for the purchase of snow removal and ice control equipment funded through Building Maintenance [313] Operating Reserves;</p> <p>AND THAT Building Maintenance [313] be approved to receive an internal vehicle transfer from Community Parks [650];</p> <p>AND THAT \$45,000 be approved to transfer between functions for the fair market value of the vehicle;</p> <p>AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.</p>
6	12-Oct-23	297/23	N/A	220	<p>Chapman Creek Tower Contract</p> <p>THAT the report titled Request for Proposal (RFP) 2222001 Chapman Creek Tower Replacement Contract Award be received for information;</p> <p>AND THAT the project budget be increased from \$246,239 to \$483,295, with the additional \$237,056 funded from [220] 9-1-1 Service capital reserves;</p> <p>AND THAT the contract for the Chapman Creek Tower Replacement be awarded to Tylon TSF Inc. in the amount of \$467,635 (excluding GST);</p> <p>AND THAT the delegated authorities be authorized to execute the contract;</p> <p>AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.</p>
7	26-Oct-23	305/23	6	117	<p>Server Replacements</p> <p>THAT the report titled Server Replacements be received for information;</p> <p>AND THAT the Board approve proceeding with the procurement of new servers for an estimated cost of \$302,000 (before GST);</p> <p>AND THAT the servers be funded through COVID-19 Re-Start Funding (\$156,838) and capital reserves (\$145,162);</p> <p>AND FURTHER THAT the 2023-2027 Financial Plan Bylaw be amended accordingly.</p>
8	9-Nov-23	330/23	COW- No. 3	155	<p>Hopkins Landing Waterworks District Feasibility Service Area</p> <p>THAT the report titled Hopkins Landing Waterworks District Facility Service Area be received for information;</p> <p>AND THAT the Hopkins Landing Waterworks District (HLWD) be considered a 'feasibility service area' for the purposes of completing a conversion feasibility study;</p> <p>AND THAT the Sunshine Coast Regional District (SCRD) accept the Infrastructure Planning Grant Program (IPGP) grant for HLWD Conversion Feasibility Study for \$10,000;</p> <p>AND THAT the HLWD Conversion Feasibility Study project be included in the [155] Feasibility Studies – Area F budget in the amount of \$40,000, funded from the IPGP grant funding in the amount of \$10,000 and a \$30,000 contribution from the HLWD;</p> <p>AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.</p>

Attachment A

9	23-Nov-24	348/23	N/A	370	<p>Contract Award -Exposed Watermain</p> <p>THAT the report titled Request for Proposal (RFP) 2337009 Exposed Watermain Rehabilitation Chapman Creek Crossing – Contract Award be received for information;</p> <p>AND THAT a contract for exposed watermain rehabilitation for a portion of the Chapman Creek be awarded to Jewel Holdings Ltd., in the amount up to \$143,000 (plus GST);</p> <p>AND THAT the delegated authorities be authorized to execute the contract;</p> <p>AND THAT the Exposed Watermain Rehabilitation project funding source be modified to [370] Regional Water Operational Reserves;</p> <p>AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.</p>
10	23-Nov-24	357/23	IC Release	388	<p>Langdale WWTP System Upgrade Grant</p> <p>THAT the In Camera report titled Langdale Wastewater Treatment System Upgrade Approval of Investing in Canada Infrastructure Program - Green Infrastructure – Environmental Quality (ICIP-EQ) Grant be received for information;</p> <p>AND THAT the Sunshine Coast Regional District accept the ICIP-EQ grant for the Langdale Wastewater Treatment System Upgrade project for \$751,997;</p> <p>AND THAT the delegated authorities be authorized to execute the Shared Cost Agreement and accept the Terms of Conditions of the Grant Agreement;</p> <p>AND THAT the Langdale Wastewater Plant - Remediation Project included in the [388] Langdale Wastewater Service Area 2023 Budget be renamed to the Langdale Wastewater Treatment System Upgrade Project;</p> <p>AND THAT a loan of up to \$112,501 for a term of 5 years be requested through the Municipal Finance Authority section 403(1)(a) of the Local Government Act (Liabilities Under Agreement) to fund the Langdale Wastewater Treatment System Upgrade;</p> <p>AND THAT the budget for the Langdale Wastewater Treatment System Upgrade Project be increased by \$764,498;</p> <p>AND THAT the project be funded from the ICIP-EQ grant funding of \$751,997, \$35,000 from Operating Reserves, \$126,000 from Capital Reserves, and up to \$112,501 from Short Term Debt;</p>
10	N/A	IC099/22	N/A	504 & 520	<p>Legal Work Budget Increase</p> <p>In Camera</p>
11	23-Nov-24	358/23	IC Release	540	<p>Hillside Culver Repair/Replacement Option Development</p> <p>THAT Option 2, remove the culvert and daylight the creek, as presented in the January 12, 2023 staff report is the preferred direction;</p> <p>AND THAT funding of up to \$200,000 from [540] Hillside Industrial Park operating reserves be approved for Hillside Culvert Repair/Replacement Project – Option Development;</p> <p>AND THAT the 2023-2027 Financial Plan be amended accordingly;</p> <p>AND FURTHER THAT an update on progress be provided to a future Committee.</p>
12	30-Nov-24	368/23	N/A	370	<p>Lower Crown Raw Water Reservoir Feasibility Project</p> <p>THAT the report titled Lower Crown Raw Water Reservoir Project Update be received for information;</p> <p>AND THAT \$100,000 from the Feasibility Study Long-Term Surface Water Supply Sources project be reallocated to the Lower Crown Raw Water Reservoir – Feasibility Assessment project;</p> <p>AND THAT the 2023-2027 Financial Plan be amended accordingly;</p> <p>AND FURTHER THAT a proposal be brought forward to the 2025 Budget to seek additional funding for the Regional Water Service Feasibility Study Long-Term Surface Water Supply Sources project.</p>

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 740.2

A bylaw to amend the Financial Plan for the years 2023 - 2027

WHEREAS the Board of the Sunshine Coast Regional District wishes to amend *Sunshine Coast Regional District Financial Plan Bylaw No. 740, 2023*;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as the *Sunshine Coast Regional District Financial Plan Amendment Bylaw No. 740.2, 2023*.
2. *Sunshine Coast Regional District Financial Plan Bylaw No. 740, 2023* is hereby amended as follows:
 - a) Delete Schedule A in its entirety and replace with the revised Schedule A attached hereto.

READ A FIRST TIME	this	14 th	day of	December, 2023
READ A SECOND TIME	this	14 th	day of	December, 2023
READ A THIRD TIME	this	14 th	day of	December, 2023
ADOPTED	this	14 th	day of	December, 2023

CORPORATE OFFICER

CHAIR



5-Year Financial Plan - Bylaw 740.2, 2023 Schedule A

Budget Version:	5-year Financial Plan
Generated Date:	December 08, 2023

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Sunshine Coast Regional District
Consolidated Five Year Financial Plan (Summary)

Schedule A, Bylaw 740.2, 2023

2023 - 2027

	2023	2024	2025	2026	2027
Revenues					
Grants in Lieu of Taxes	97,000	97,000	97,000	97,000	97,000
Tax Requisitions	29,339,169	30,945,455	31,588,900	32,194,722	32,207,345
Frontage & Parcel Taxes	7,104,694	7,132,294	8,201,332	6,650,414	6,562,489
Government Transfers	13,974,032	3,334,123	3,434,428	3,434,428	3,434,428
User Fees & Service Charges	17,621,682	17,699,791	18,856,879	18,860,083	18,883,868
Member Municipality Debt	1,392,768	1,371,740	993,201	618,648	613,160
Investment Income	747,313	805,614	879,613	327,633	138,693
Developer Contributions	6,811	-	-	-	-
Other Revenue	759,152	624,421	625,874	644,946	628,049
	71,042,621	62,010,438	64,677,227	62,827,874	62,565,032
Expenses					
Administration	6,154,445	6,154,445	6,154,445	6,154,445	6,154,445
Internal Recoveries	(8,320,677)	(8,505,586)	(8,717,297)	(8,799,257)	(8,757,142)
Wages and Benefits	26,745,922	27,610,075	27,853,965	28,490,700	28,976,587
Operating	28,056,425	21,459,542	21,189,155	21,066,910	20,806,757
Debt Charges Member Municipalities	1,392,768	1,371,740	993,201	618,648	613,160
Debt Charges - Interest	1,616,610	2,012,363	2,055,907	1,155,324	955,701
Amortization of Tangible Capital Assets	4,822,441	4,822,441	4,919,663	4,919,663	4,919,663
	60,467,934	54,925,020	54,449,039	53,606,433	53,669,171
Operating Surplus / (Deficit)	10,574,687	7,085,418	10,228,188	9,221,441	8,895,861
Other					
Capital Expenditures	(47,212,445)	(3,779,272)	(3,600,772)	(3,320,372)	(4,179,672)
Landfill Closure & Post Closure Expenditures	(2,500,000)	-	-	-	-
Development of Land Held for Resale	(103,912)	(13,912)	(13,912)	(13,912)	(13,912)
Proceeds from Long Term Debt	19,654,708	733,800	893,515	1,096,100	805,639
Debt Principal Repayment	(2,901,558)	(4,400,199)	(4,767,078)	(4,139,235)	(3,798,375)
Transfer (to)/from Reserves	13,029,582	(2,977,126)	(6,265,384)	(6,227,635)	(5,083,854)
Transfer (to)/from Appropriated Surplus	174,575	(639,550)	(647,050)	(647,050)	(647,050)
Transfer (to)/from Other Funds	2,772,151	98,400	152,830	11,000	1,700
Transfer (to)/from Accumulated Surplus	30,000	-	-	-	-
Prior Year Surplus/(Deficit)	59,771	(30,000)	-	-	-
Unfunded Amortization	4,822,441	4,822,441	4,919,663	4,919,663	4,919,663
Transfer (to)/from Unfunded Liability	1,600,000	(900,000)	(900,000)	(900,000)	(900,000)
	(10,574,687)	(7,085,418)	(10,228,188)	(9,221,441)	(8,895,861)
Financial Plan Surplus / (Deficit)	-	-	-	-	-

110 General Government	2023	2024	2025	2026	2027
Revenues					
Grants in Lieu of Taxes	97,000	97,000	97,000	97,000	97,000
Tax Requisitions	1,657,751	1,802,931	1,876,307	1,836,444	1,974,831
Government Transfers	839,050	839,050	839,050	839,050	839,050
Investment Income	58,000	58,000	58,000	58,000	58,000
Other Revenue	8,406	8,406	8,406	8,406	8,406
	2,660,207	2,805,387	2,878,763	2,838,900	2,977,287
Expenses					
Administration	749,540	749,540	749,540	749,540	749,540
Internal Recoveries	(963,729)	(986,105)	(1,006,084)	(1,026,560)	(1,047,548)
Wages and Benefits	1,963,228	2,030,784	2,074,139	2,054,752	2,164,127
Operating	610,864	448,118	448,118	448,118	448,118
Amortization of Tangible Capital Assets	58,580	58,580	14,526	14,526	14,526
	2,418,483	2,300,917	2,280,239	2,240,376	2,328,763
Operating Surplus / (Deficit)	241,724	504,470	598,524	598,524	648,524
Other					
Capital Expenditures	(119,650)	-	-	(13,500)	-
Transfer (to)/from Reserves	321,746	84,000	34,000	47,500	(16,000)
Transfer (to)/from Appropriated Surplus	(502,400)	(647,050)	(647,050)	(647,050)	(647,050)
Unfunded Amortization	58,580	58,580	14,526	14,526	14,526
	(241,724)	(504,470)	(598,524)	(598,524)	(648,524)
110 Financial Plan Surplus / (Deficit)	-	-	-	-	-
111 Asset Management	2023	2024	2025	2026	2027
Expenses					
Internal Recoveries	(272,674)	(278,938)	(321,161)	(328,634)	(336,297)
Wages and Benefits	250,511	256,775	298,998	306,471	314,134
Operating	22,163	22,163	22,163	22,163	22,163
Amortization of Tangible Capital Assets	39,683	39,683	11,905	11,905	11,905
	39,683	39,683	11,905	11,905	11,905
Operating Surplus / (Deficit)	(39,683)	(39,683)	(11,905)	(11,905)	(11,905)
Other					
Unfunded Amortization	39,683	39,683	11,905	11,905	11,905
	39,683	39,683	11,905	11,905	11,905
111 Financial Plan Surplus / (Deficit)	-	-	-	-	-
113 Finance	2023	2024	2025	2026	2027
Expenses					
Internal Recoveries	(1,254,363)	(1,359,080)	(1,415,714)	(1,448,140)	(1,481,378)
Wages and Benefits	1,185,698	1,265,415	1,297,049	1,329,475	1,362,713
Operating	193,665	168,665	168,665	168,665	168,665
Amortization of Tangible Capital Assets	174,878	174,878	-	-	-
	299,878	249,878	50,000	50,000	50,000
Operating Surplus / (Deficit)	(299,878)	(249,878)	(50,000)	(50,000)	(50,000)
Other					
Transfer (to)/from Reserves	125,000	75,000	50,000	50,000	50,000
Unfunded Amortization	174,878	174,878	-	-	-
	299,878	249,878	50,000	50,000	50,000
113 Financial Plan Surplus / (Deficit)	-	-	-	-	-

114 Administration Office	2023	2024	2025	2026	2027
Revenues					
Investment Income	86,542	93,969	101,693	109,726	-
	86,542	93,969	101,693	109,726	-
Expenses					
Internal Recoveries	(522,646)	(523,850)	(534,234)	(463,468)	(293,598)
Wages and Benefits	50,249	51,453	52,687	53,950	55,243
Operating	279,225	209,205	218,355	218,355	218,355
Debt Charges - Interest	144,058	144,058	144,058	72,029	-
Amortization of Tangible Capital Assets	107,823	107,823	103,717	103,717	103,717
	58,709	(11,311)	(15,417)	(15,417)	83,717
Operating Surplus / (Deficit)	27,833	105,280	117,110	125,143	(83,717)
Other					
Capital Expenditures	(25,000)	-	-	-	-
Debt Principal Repayment	(185,676)	(193,103)	(200,827)	(208,860)	-
Transfer (to)/from Reserves	5,000	(20,000)	(20,000)	(20,000)	(20,000)
Transfer (to)/from Appropriated Surplus	70,020	-	-	-	-
Unfunded Amortization	107,823	107,823	103,717	103,717	103,717
	(27,833)	(105,280)	(117,110)	(125,143)	83,717
114 Financial Plan Surplus / (Deficit)	-	-	-	-	-
115 Human Resources	2023	2024	2025	2026	2027
Expenses					
Internal Recoveries	(766,029)	(795,379)	(813,130)	(830,998)	(849,311)
Wages and Benefits	683,836	713,186	730,937	748,805	767,118
Operating	134,193	122,193	122,193	122,193	122,193
Amortization of Tangible Capital Assets	29,671	29,671	-	-	-
	81,671	69,671	40,000	40,000	40,000
Operating Surplus / (Deficit)	(81,671)	(69,671)	(40,000)	(40,000)	(40,000)
Other					
Transfer (to)/from Reserves	52,000	40,000	40,000	40,000	40,000
Unfunded Amortization	29,671	29,671	-	-	-
	81,671	69,671	40,000	40,000	40,000
115 Financial Plan Surplus / (Deficit)	-	-	-	-	-
116 Purchasing & Risk Management	2023	2024	2025	2026	2027
Expenses					
Internal Recoveries	(453,112)	(445,045)	(455,638)	(466,493)	(477,623)
Wages and Benefits	413,347	423,680	434,273	445,128	456,258
Operating	39,765	21,365	21,365	21,365	21,365
	-	-	-	-	-
Operating Surplus / (Deficit)	-	-	-	-	-
116 Financial Plan Surplus / (Deficit)	-	-	-	-	-

117 Information Services	2023	2024	2025	2026	2027
Expenses					
Internal Recoveries	(1,473,260)	(1,521,597)	(1,544,084)	(1,566,609)	(1,589,697)
Wages and Benefits	837,556	862,497	884,060	906,161	928,816
Operating	650,116	509,727	510,651	511,075	511,508
Amortization of Tangible Capital Assets	132,455	132,455	158,600	158,600	158,600
	146,867	(16,918)	9,227	9,227	9,227
Operating Surplus / (Deficit)	(146,867)	16,918	(9,227)	(9,227)	(9,227)
Other					
Capital Expenditures	(474,672)	(139,373)	(139,373)	(139,373)	(139,373)
Transfer (to)/from Reserves	238,325	(10,000)	(10,000)	(10,000)	(10,000)
Transfer (to)/from Appropriated Surplus	250,759	-	-	-	-
Unfunded Amortization	132,455	132,455	158,600	158,600	158,600
	146,867	(16,918)	9,227	9,227	9,227
117 Financial Plan Surplus / (Deficit)	-	-	-	-	-
118 SCRHD Administration	2023	2024	2025	2026	2027
Revenues					
Other Revenue	35,624	71,032	72,485	73,557	74,660
	35,624	71,032	72,485	73,557	74,660
Expenses					
Administration	8,125	8,125	8,125	8,125	8,125
Wages and Benefits	52,539	53,565	54,614	55,686	56,789
Operating	8,960	9,342	9,746	9,746	9,746
	69,624	71,032	72,485	73,557	74,660
Operating Surplus / (Deficit)	(34,000)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	34,000	-	-	-	-
	34,000	-	-	-	-
118 Financial Plan Surplus / (Deficit)	-	-	-	-	-
121 Grants in Aid - Area A	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	43,756	43,832	43,853	43,876	43,898
	43,756	43,832	43,853	43,876	43,898
Expenses					
Administration	2,891	2,891	2,891	2,891	2,891
Wages and Benefits	849	870	891	914	936
Operating	42,071	40,071	40,071	40,071	40,071
	45,811	43,832	43,853	43,876	43,898
Operating Surplus / (Deficit)	(2,055)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	2,055	-	-	-	-
	2,055	-	-	-	-
121 Financial Plan Surplus / (Deficit)	-	-	-	-	-

122	Grants in Aid - Area B	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	33,383	33,404	33,425	33,448	33,470
		33,383	33,404	33,425	33,448	33,470
Expenses						
	Administration	2,180	2,180	2,180	2,180	2,180
	Wages and Benefits	849	870	891	914	936
	Operating	30,624	30,354	30,354	30,354	30,354
		33,653	33,404	33,425	33,448	33,470
Operating Surplus / (Deficit)		(270)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	270	-	-	-	-
		270	-	-	-	-
122 Financial Plan Surplus / (Deficit)		-	-	-	-	-
123	Grants in Aid - Area E & F	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	5,210	5,231	5,252	5,275	5,297
		5,210	5,231	5,252	5,275	5,297
Expenses						
	Administration	361	361	361	361	361
	Wages and Benefits	849	870	891	914	936
	Operating	7,557	4,000	4,000	4,000	4,000
		8,767	5,231	5,252	5,275	5,297
Operating Surplus / (Deficit)		(3,557)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	3,557	-	-	-	-
		3,557	-	-	-	-
123 Financial Plan Surplus / (Deficit)		-	-	-	-	-
125	Grants in Aid - Community Schools	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	11,055	11,599	11,620	11,643	11,665
		11,055	11,599	11,620	11,643	11,665
Expenses						
	Administration	729	729	729	729	729
	Wages and Benefits	849	870	891	914	936
	Operating	10,000	10,000	10,000	10,000	10,000
		11,578	11,599	11,620	11,643	11,665
Operating Surplus / (Deficit)		(523)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	523	-	-	-	-
		523	-	-	-	-
125 Financial Plan Surplus / (Deficit)		-	-	-	-	-

126	Greater Gibsons Community Participation	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	11,650	11,671	11,692	11,715	11,737
		11,650	11,671	11,692	11,715	11,737
Expenses						
	Administration	801	801	801	801	801
	Wages and Benefits	849	870	891	914	936
	Operating	11,583	10,000	10,000	10,000	10,000
		13,233	11,671	11,692	11,715	11,737
Operating Surplus / (Deficit)		(1,583)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	1,583	-	-	-	-
		1,583	-	-	-	-
126 Financial Plan Surplus / (Deficit)		-	-	-	-	-
127	Grants in Aid - Area D	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	38,438	39,540	39,561	39,584	39,606
		38,438	39,540	39,561	39,584	39,606
Expenses						
	Administration	2,430	2,430	2,430	2,430	2,430
	Wages and Benefits	849	870	891	914	936
	Operating	37,240	36,240	36,240	36,240	36,240
		40,519	39,540	39,561	39,584	39,606
Operating Surplus / (Deficit)		(2,081)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	2,081	-	-	-	-
		2,081	-	-	-	-
127 Financial Plan Surplus / (Deficit)		-	-	-	-	-
128	Grants In Aid - Area E	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	28,666	28,687	28,708	28,731	28,753
		28,666	28,687	28,708	28,731	28,753
Expenses						
	Administration	1,978	1,978	1,978	1,978	1,978
	Wages and Benefits	849	870	891	914	936
	Operating	29,783	25,839	25,839	25,839	25,839
		32,610	28,687	28,708	28,731	28,753
Operating Surplus / (Deficit)		(3,944)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	3,944	-	-	-	-
		3,944	-	-	-	-
128 Financial Plan Surplus / (Deficit)		-	-	-	-	-

129	Grants In Aid - Area F	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	28,383	28,404	28,425	28,448	28,470
		28,383	28,404	28,425	28,448	28,470
Expenses						
	Administration	2,063	2,063	2,063	2,063	2,063
	Wages and Benefits	849	870	891	914	936
	Operating	30,783	25,471	25,471	25,471	25,471
		33,695	28,404	28,425	28,448	28,470
Operating Surplus / (Deficit)		(5,312)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	5,312	-	-	-	-
		5,312	-	-	-	-
129 Financial Plan Surplus / (Deficit)		-	-	-	-	-
130	Electoral Area Services - UBCM/AVICC	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	179,109	180,463	181,850	183,273	184,730
		179,109	180,463	181,850	183,273	184,730
Expenses						
	Administration	8,561	8,561	8,561	8,561	8,561
	Wages and Benefits	135,282	136,636	138,023	139,446	140,903
	Operating	35,266	35,266	35,266	35,266	35,266
		179,109	180,463	181,850	183,273	184,730
Operating Surplus / (Deficit)		-	-	-	-	-
130 Financial Plan Surplus / (Deficit)		-	-	-	-	-
131	Electoral Area Services - Elections	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	14,000	14,000	14,000	69,062	14,000
	Other Revenue	-	-	-	18,000	-
		14,000	14,000	14,000	87,062	14,000
Expenses						
	Wages and Benefits	-	-	-	81,393	-
	Operating	-	-	-	34,043	-
		-	-	-	115,436	-
Operating Surplus / (Deficit)		14,000	14,000	14,000	(28,374)	14,000
Other						
	Transfer (to)/from Reserves	(14,000)	(14,000)	(14,000)	28,374	(14,000)
		(14,000)	(14,000)	(14,000)	28,374	(14,000)
131 Financial Plan Surplus / (Deficit)		-	-	-	-	-

135 Corporate Sustainability Services	2023	2024	2025	2026	2027
Expenses					
Internal Recoveries	(55,809)	(56,945)	(58,108)	(59,302)	(60,525)
Wages and Benefits	45,429	46,565	47,728	48,922	50,145
Operating	25,380	10,380	10,380	10,380	10,380
Amortization of Tangible Capital Assets	2,869	2,869	-	-	-
	17,869	2,869	-	-	-
Operating Surplus / (Deficit)	(17,869)	(2,869)	-	-	-
Other					
Transfer (to)/from Reserves	15,000	-	-	-	-
Unfunded Amortization	2,869	2,869	-	-	-
	17,869	2,869	-	-	-
135 Financial Plan Surplus / (Deficit)	-	-	-	-	-
136 Regional Sustainability Services	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	165,370	168,755	172,226	175,784	179,429
Government Transfers	510,000	-	-	-	-
	675,370	168,755	172,226	175,784	179,429
Expenses					
Administration	17,294	17,294	17,294	17,294	17,294
Wages and Benefits	135,441	138,826	142,297	145,855	149,500
Operating	559,325	20,135	12,635	12,635	12,635
	712,060	176,255	172,226	175,784	179,429
Operating Surplus / (Deficit)	(36,690)	(7,500)	-	-	-
Other					
Transfer (to)/from Reserves	29,190	-	-	-	-
Transfer (to)/from Appropriated Surplus	7,500	7,500	-	-	-
	36,690	7,500	-	-	-
136 Financial Plan Surplus / (Deficit)	-	-	-	-	-
140 Member Municipality Debt	2023	2024	2025	2026	2027
Revenues					
Member Municipality Debt	1,392,768	1,371,740	993,201	618,648	613,160
	1,392,768	1,371,740	993,201	618,648	613,160
Expenses					
Debt Charges Member Municipalities	1,392,768	1,371,740	993,201	618,648	613,160
	1,392,768	1,371,740	993,201	618,648	613,160
Operating Surplus / (Deficit)	-	-	-	-	-
140 Financial Plan Surplus / (Deficit)	-	-	-	-	-

150	Feasibility Studies - Regional	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	(43,320)	4,600	4,600	4,600	4,600
		(43,320)	4,600	4,600	4,600	4,600
Expenses						
	Administration	4,600	4,600	4,600	4,600	4,600
		4,600	4,600	4,600	4,600	4,600
Operating Surplus / (Deficit)		(47,920)	-	-	-	-
Other						
	Transfer (to)/from Appropriated Surplus	47,920	-	-	-	-
		47,920	-	-	-	-
150 Financial Plan Surplus / (Deficit)		-	-	-	-	-
151	Feasibility Studies - Area A	2023	2024	2025	2026	2027
Revenues						
	Other Revenue	30,000	-	-	-	-
		30,000	-	-	-	-
Expenses						
	Operating	30,000	-	-	-	-
		30,000	-	-	-	-
Operating Surplus / (Deficit)		-	-	-	-	-
151 Financial Plan Surplus / (Deficit)		-	-	-	-	-
155	Feasibility Studies - Area F	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	9,679	-	-	-	-
	Government Transfers	10,000	-	-	-	-
	Other Revenue	30,000	-	-	-	-
		49,679	-	-	-	-
Expenses						
	Wages and Benefits	7,179	-	-	-	-
	Operating	42,500	-	-	-	-
		49,679	-	-	-	-
Operating Surplus / (Deficit)		-	-	-	-	-
155 Financial Plan Surplus / (Deficit)		-	-	-	-	-

200	Bylaw Enforcement	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	465,032	508,562	518,400	528,482	538,815
	User Fees & Service Charges	513	513	513	513	513
		465,545	509,075	518,913	528,995	539,328
Expenses						
	Administration	62,121	62,121	62,121	62,121	62,121
	Wages and Benefits	349,913	393,443	403,281	413,363	423,696
	Operating	89,011	54,011	54,011	54,011	54,011
	Amortization of Tangible Capital Assets	5,673	5,673	6,439	6,439	6,439
		506,718	515,248	525,852	535,934	546,267
Operating Surplus / (Deficit)		(41,173)	(6,173)	(6,939)	(6,939)	(6,939)
Other						
	Transfer (to)/from Reserves	35,000	-	-	-	-
	Transfer (to)/from Other Funds	500	500	500	500	500
	Unfunded Amortization	5,673	5,673	6,439	6,439	6,439
		41,173	6,173	6,939	6,939	6,939
200 Financial Plan Surplus / (Deficit)		-	-	-	-	-
204	Halfmoon Bay Smoke Control	2023	2024	2025	2026	2027
Expenses						
	Administration	152	152	152	152	152
	Wages and Benefits	972	996	1,021	1,046	1,073
		1,124	1,148	1,173	1,198	1,225
Operating Surplus / (Deficit)		(1,124)	(1,148)	(1,173)	(1,198)	(1,225)
Other						
	Transfer (to)/from Reserves	1,124	1,148	1,173	1,198	1,225
		1,124	1,148	1,173	1,198	1,225
204 Financial Plan Surplus / (Deficit)		-	-	-	-	-
206	Roberts Creek Smoke Control	2023	2024	2025	2026	2027
Expenses						
	Administration	151	151	151	151	151
	Wages and Benefits	972	996	1,021	1,046	1,073
		1,123	1,147	1,172	1,197	1,224
Operating Surplus / (Deficit)		(1,123)	(1,147)	(1,172)	(1,197)	(1,224)
Other						
	Transfer (to)/from Reserves	1,123	1,147	1,172	1,197	1,224
		1,123	1,147	1,172	1,197	1,224
206 Financial Plan Surplus / (Deficit)		-	-	-	-	-

210 Gibsons & District Fire Protection	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	1,502,075	1,793,351	1,970,314	2,053,003	2,042,230
Government Transfers	30,000	-	-	-	-
	<u>1,532,075</u>	<u>1,793,351</u>	<u>1,970,314</u>	<u>2,053,003</u>	<u>2,042,230</u>
Expenses					
Administration	139,336	139,336	139,336	139,336	139,336
Wages and Benefits	676,891	693,696	710,920	728,578	746,672
Operating	423,061	371,620	377,070	377,070	377,070
Debt Charges - Interest	20,276	56,233	66,300	58,853	36,349
Amortization of Tangible Capital Assets	153,274	153,274	198,969	198,969	198,969
	<u>1,412,838</u>	<u>1,414,159</u>	<u>1,492,595</u>	<u>1,502,806</u>	<u>1,498,396</u>
Operating Surplus / (Deficit)	119,237	379,192	477,719	550,197	543,834
Other					
Capital Expenditures	(979,983)	(799,200)	(661,100)	(68,800)	-
Proceeds from Long Term Debt	585,000	696,900	661,100	68,800	-
Debt Principal Repayment	(83,589)	(257,466)	(401,688)	(474,166)	(467,803)
Transfer (to)/from Reserves	168,924	(172,700)	(275,000)	(275,000)	(275,000)
Transfer (to)/from Other Funds	37,137	-	-	-	-
Unfunded Amortization	153,274	153,274	198,969	198,969	198,969
	<u>(119,237)</u>	<u>(379,192)</u>	<u>(477,719)</u>	<u>(550,197)</u>	<u>(543,834)</u>
210 Financial Plan Surplus / (Deficit)	-	-	-	-	-
212 Roberts Creek Fire Protection	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	788,256	794,840	808,185	815,102	811,857
Government Transfers	30,000	-	-	-	-
	<u>818,256</u>	<u>794,840</u>	<u>808,185</u>	<u>815,102</u>	<u>811,857</u>
Expenses					
Administration	80,589	80,589	80,589	80,589	80,589
Wages and Benefits	264,363	270,946	277,692	284,608	291,696
Operating	275,528	215,528	222,128	222,128	222,128
Debt Charges - Interest	7,148	5,643	4,001	2,294	293
Amortization of Tangible Capital Assets	70,700	70,700	112,423	112,423	112,423
	<u>698,328</u>	<u>643,406</u>	<u>696,833</u>	<u>702,042</u>	<u>707,129</u>
Operating Surplus / (Deficit)	119,928	151,434	111,352	113,060	104,728
Other					
Capital Expenditures	(26,142)	(157,500)	(265,900)	(19,500)	-
Debt Principal Repayment	(30,628)	(32,134)	(33,775)	(35,483)	(27,151)
Transfer (to)/from Reserves	(133,858)	(32,500)	75,900	(170,500)	(190,000)
Unfunded Amortization	70,700	70,700	112,423	112,423	112,423
	<u>(119,928)</u>	<u>(151,434)</u>	<u>(111,352)</u>	<u>(113,060)</u>	<u>(104,728)</u>
212 Financial Plan Surplus / (Deficit)	-	-	-	-	-

216 Halfmoon Bay Fire Protection	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	825,448	851,221	858,464	865,888	867,428
Government Transfers	30,000	-	-	-	-
Investment Income	-	-	-	1,747	3,550
	855,448	851,221	858,464	867,635	870,978
Expenses					
Administration	60,626	60,626	60,626	60,626	60,626
Wages and Benefits	283,817	290,881	298,124	305,548	313,156
Operating	497,949	217,949	217,949	217,949	217,949
Debt Charges - Interest	14,595	20,735	37,118	33,309	29,067
Amortization of Tangible Capital Assets	47,299	47,299	96,892	96,892	96,892
	904,286	637,490	710,709	714,324	717,690
Operating Surplus / (Deficit)	(48,838)	213,731	147,755	153,311	153,288
Other					
Capital Expenditures	(922,071)	(31,900)	(17,300)	(131,700)	(869,400)
Proceeds from Long Term Debt	799,100	-	-	-	-
Debt Principal Repayment	(58,490)	(71,714)	(129,121)	(134,677)	(134,654)
Transfer (to)/from Reserves	233,948	(157,416)	(98,226)	16,174	753,874
Transfer (to)/from Other Funds	(50,948)	-	-	-	-
Unfunded Amortization	47,299	47,299	96,892	96,892	96,892
	48,838	(213,731)	(147,755)	(153,311)	(153,288)
216 Financial Plan Surplus / (Deficit)	-	-	-	-	-

218 Egmont Fire Protection	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	222,712	230,254	237,863	265,994	282,795
Government Transfers	30,000	-	-	-	-
Investment Income	2,932	3,184	3,445	3,717	-
	255,644	233,438	241,308	269,711	282,795
Expenses					
Administration	22,266	22,266	22,266	22,266	22,266
Wages and Benefits	102,157	104,699	107,308	109,978	112,718
Operating	110,050	80,050	80,050	80,050	80,050
Debt Charges - Interest	4,880	4,880	4,880	6,173	4,901
Amortization of Tangible Capital Assets	19,820	19,820	14,414	14,414	14,414
	259,173	231,715	228,918	232,881	234,349
Operating Surplus / (Deficit)	(3,529)	1,723	12,390	36,830	48,446
Other					
Capital Expenditures	-	-	-	(239,300)	(107,500)
Proceeds from Long Term Debt	-	-	-	164,300	-
Debt Principal Repayment	(6,291)	(6,543)	(6,804)	(26,244)	(32,860)
Transfer (to)/from Reserves	-	(15,000)	(20,000)	50,000	77,500
Transfer (to)/from Other Funds	(10,000)	-	-	-	-
Unfunded Amortization	19,820	19,820	14,414	14,414	14,414
	3,529	(1,723)	(12,390)	(36,830)	(48,446)
218 Financial Plan Surplus / (Deficit)	-	-	-	-	-

220 Emergency Telephone - 911	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	429,633	430,211	430,803	431,410	432,033
Other Revenue	5,400	5,400	5,400	5,400	5,400
	435,033	435,611	436,203	436,810	437,433
Expenses					
Administration	38,500	38,500	38,500	38,500	38,500
Wages and Benefits	23,115	23,693	24,285	24,892	25,515
Operating	266,648	263,618	263,618	263,618	263,618
Amortization of Tangible Capital Assets	67,536	67,536	67,536	67,536	67,536
	395,799	393,347	393,939	394,546	395,169
Operating Surplus / (Deficit)	39,234	42,264	42,264	42,264	42,264
Other					
Capital Expenditures	(617,225)	-	-	-	-
Transfer (to)/from Reserves	510,455	(109,800)	(109,800)	(109,800)	(109,800)
Unfunded Amortization	67,536	67,536	67,536	67,536	67,536
	(39,234)	(42,264)	(42,264)	(42,264)	(42,264)

220 Financial Plan Surplus / (Deficit)	-	-	-	-	-
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222 Sunshine Coast Emergency Planning	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	476,095	744,980	440,633	446,726	452,972
Government Transfers	510,859	-	-	-	-
	986,954	744,980	440,633	446,726	452,972
Expenses					
Administration	78,624	78,624	78,624	78,624	78,624
Wages and Benefits	368,550	548,028	243,681	249,774	256,020
Operating	553,159	93,328	93,328	93,328	93,328
Amortization of Tangible Capital Assets	6,833	6,833	11,281	11,281	11,281
	1,007,166	726,813	426,914	433,007	439,253
Operating Surplus / (Deficit)	(20,212)	18,167	13,719	13,719	13,719
Other					
Transfer (to)/from Reserves	5,379	(25,000)	(25,000)	(25,000)	(25,000)
Transfer (to)/from Appropriated Surplus	8,000	-	-	-	-
Unfunded Amortization	6,833	6,833	11,281	11,281	11,281
	20,212	(18,167)	(13,719)	(13,719)	(13,719)

222 Financial Plan Surplus / (Deficit)	-	-	-	-	-
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290	Animal Control	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	51,411	52,562	53,738	54,944	56,180
	User Fees & Service Charges	32,488	32,488	32,488	32,488	32,488
		83,899	85,050	86,226	87,432	88,668
Expenses						
	Administration	17,014	17,014	17,014	17,014	17,014
	Wages and Benefits	45,935	47,086	48,262	49,468	50,704
	Operating	20,950	20,950	20,950	20,950	20,950
	Amortization of Tangible Capital Assets	4,336	4,336	-	-	-
		88,235	89,386	86,226	87,432	88,668
Operating Surplus / (Deficit)		(4,336)	(4,336)	-	-	-
Other						
	Unfunded Amortization	4,336	4,336	-	-	-
		4,336	4,336	-	-	-
290 Financial Plan Surplus / (Deficit)		-	-	-	-	-
291	Keats Island Dog Control	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	275	2,631	2,667	2,704	2,742
	User Fees & Service Charges	350	350	350	350	350
		625	2,981	3,017	3,054	3,092
Expenses						
	Administration	231	231	231	231	231
	Wages and Benefits	1,414	1,450	1,486	1,523	1,561
	Operating	1,300	1,300	1,300	1,300	1,300
		2,945	2,981	3,017	3,054	3,092
Operating Surplus / (Deficit)		(2,320)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	2,320	-	-	-	-
		2,320	-	-	-	-
291 Financial Plan Surplus / (Deficit)		-	-	-	-	-

310 Public Transit	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	3,389,470	3,450,413	3,660,537	3,863,808	3,944,033
Government Transfers	2,326,185	2,495,073	2,595,378	2,595,378	2,595,378
User Fees & Service Charges	668,512	708,253	745,281	745,281	745,281
Other Revenue	2,004	2,000	2,000	2,000	2,000
	6,386,171	6,655,739	7,003,196	7,206,467	7,286,692
Expenses					
Administration	597,509	597,509	597,509	597,509	597,509
Wages and Benefits	3,032,897	3,075,310	3,134,973	3,213,244	3,293,469
Operating	3,053,963	3,279,951	3,392,745	3,392,745	3,392,745
Amortization of Tangible Capital Assets	34,605	34,605	19,802	19,802	19,802
	6,718,974	6,987,375	7,145,029	7,223,300	7,303,525
Operating Surplus / (Deficit)	(332,803)	(331,636)	(141,833)	(16,833)	(16,833)
Other					
Capital Expenditures	(10,853)	-	-	-	-
Transfer (to)/from Reserves	318,564	300,000	125,000	-	-
Transfer (to)/from Other Funds	(9,513)	(2,969)	(2,969)	(2,969)	(2,969)
Unfunded Amortization	34,605	34,605	19,802	19,802	19,802
	332,803	331,636	141,833	16,833	16,833
310 Financial Plan Surplus / (Deficit)	-	-	-	-	-
312 Fleet Maintenance	2023	2024	2025	2026	2027
Revenues					
Investment Income	11,932	12,956	14,021	15,128	-
Other Revenue	9,100	9,100	9,100	9,100	9,100
	21,032	22,056	23,121	24,228	9,100
Expenses					
Administration	65,554	65,554	65,554	65,554	65,554
Internal Recoveries	(1,745,513)	(1,739,928)	(1,739,847)	(1,748,283)	(1,743,508)
Wages and Benefits	753,274	734,759	734,678	753,045	771,870
Operating	970,767	887,889	887,889	887,889	887,889
Debt Charges - Interest	24,346	26,371	24,829	13,298	1,685
Amortization of Tangible Capital Assets	36,607	36,607	35,630	35,630	35,630
	105,035	11,252	8,733	7,133	19,120
Operating Surplus / (Deficit)	(84,003)	10,804	14,388	17,095	(10,020)
Other					
Capital Expenditures	(186,853)	-	-	-	-
Proceeds from Long Term Debt	162,000	-	-	-	-
Debt Principal Repayment	(42,486)	(56,749)	(59,356)	(62,063)	(34,948)
Transfer (to)/from Reserves	118,944	4,669	4,669	4,669	4,669
Transfer (to)/from Other Funds	(4,209)	4,669	4,669	4,669	4,669
Unfunded Amortization	36,607	36,607	35,630	35,630	35,630
	84,003	(10,804)	(14,388)	(17,095)	10,020
312 Financial Plan Surplus / (Deficit)	-	-	-	-	-

313	Building Maintenance Services	2023	2024	2025	2026	2027
Expenses						
	Administration	14,494	14,494	14,494	14,494	14,494
	Internal Recoveries	(414,807)	(410,929)	(434,357)	(443,504)	(452,882)
	Wages and Benefits	360,926	357,048	365,976	375,123	384,501
	Operating	39,387	39,387	53,887	53,887	53,887
	Amortization of Tangible Capital Assets	7,019	7,019	-	-	-
		7,019	7,019	-	-	-
Operating Surplus / (Deficit)		(7,019)	(7,019)	-	-	-
Other						
	Capital Expenditures	(67,000)	-	-	-	-
	Transfer (to)/from Reserves	113,059	-	-	-	-
	Transfer (to)/from Other Funds	(46,059)	-	-	-	-
	Unfunded Amortization	7,019	7,019	-	-	-
		7,019	7,019	-	-	-
313 Financial Plan Surplus / (Deficit)		-	-	-	-	-
315	Mason Road Works Yard	2023	2024	2025	2026	2027
Revenues						
	Government Transfers	12,935	-	-	-	-
		12,935	-	-	-	-
Expenses						
	Internal Recoveries	(66,361)	(50,535)	(50,746)	(50,961)	(51,180)
	Wages and Benefits	30,964	10,535	10,746	10,961	11,180
	Operating	67,705	40,000	40,000	40,000	40,000
		32,308	-	-	-	-
Operating Surplus / (Deficit)		(19,373)	-	-	-	-
Other						
	Capital Expenditures	(45,000)	-	-	-	-
	Transfer (to)/from Other Funds	59,770	-	-	-	-
	Prior Year Surplus/(Deficit)	4,603	-	-	-	-
		19,373	-	-	-	-
315 Financial Plan Surplus / (Deficit)		-	-	-	-	-
320	Regional Street Lighting	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	42,908	47,261	46,530	46,677	46,824
		42,908	47,261	46,530	46,677	46,824
Expenses						
	Administration	3,869	3,869	3,869	3,869	3,869
	Wages and Benefits	5,537	5,675	5,816	5,963	6,110
	Operating	40,331	37,717	36,845	36,845	36,845
		49,737	47,261	46,530	46,677	46,824
Operating Surplus / (Deficit)		(6,829)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	6,829	-	-	-	-
		6,829	-	-	-	-
320 Financial Plan Surplus / (Deficit)		-	-	-	-	-

322 Langdale Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	2,505	2,638	2,576	2,576	2,576
	2,505	2,638	2,576	2,576	2,576
Expenses					
Administration	175	175	175	175	175
Operating	2,648	2,463	2,401	2,401	2,401
	2,823	2,638	2,576	2,576	2,576
Operating Surplus / (Deficit)	(318)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	318	-	-	-	-
	318	-	-	-	-
322 Financial Plan Surplus / (Deficit)	-	-	-	-	-
324 Granthams Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	2,721	2,638	2,576	2,576	2,576
	2,721	2,638	2,576	2,576	2,576
Expenses					
Administration	175	175	175	175	175
Operating	2,648	2,463	2,401	2,401	2,401
	2,823	2,638	2,576	2,576	2,576
Operating Surplus / (Deficit)	(102)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	102	-	-	-	-
	102	-	-	-	-
324 Financial Plan Surplus / (Deficit)	-	-	-	-	-
326 Veterans Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	544	528	516	516	516
	544	528	516	516	516
Expenses					
Administration	35	35	35	35	35
Operating	530	493	481	481	481
	565	528	516	516	516
Operating Surplus / (Deficit)	(21)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	21	-	-	-	-
	21	-	-	-	-
326 Financial Plan Surplus / (Deficit)	-	-	-	-	-

328 Spruce Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	273	265	259	259	259
	273	265	259	259	259
Expenses					
Administration	18	18	18	18	18
Operating	266	247	241	241	241
	284	265	259	259	259
Operating Surplus / (Deficit)	(11)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	11	-	-	-	-
	11	-	-	-	-
328 Financial Plan Surplus / (Deficit)	-	-	-	-	-
330 Woodcreek Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	2,521	2,143	2,087	2,087	2,087
	2,521	2,143	2,087	2,087	2,087
Expenses					
Administration	143	143	143	143	143
Operating	2,167	2,000	1,944	1,944	1,944
	2,310	2,143	2,087	2,087	2,087
Operating Surplus / (Deficit)	211	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	(211)	-	-	-	-
	(211)	-	-	-	-
330 Financial Plan Surplus / (Deficit)	-	-	-	-	-
332 Fircrest Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	583	1,167	1,155	1,155	1,155
	583	1,167	1,155	1,155	1,155
Expenses					
Administration	74	74	74	74	74
Operating	1,130	1,093	1,081	1,081	1,081
	1,204	1,167	1,155	1,155	1,155
Operating Surplus / (Deficit)	(621)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	621	-	-	-	-
	621	-	-	-	-
332 Financial Plan Surplus / (Deficit)	-	-	-	-	-

334 Hydaway Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	273	265	259	259	259
	273	265	259	259	259
Expenses					
Administration	18	18	18	18	18
Operating	266	247	241	241	241
	284	265	259	259	259
Operating Surplus / (Deficit)	(11)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	11	-	-	-	-
	11	-	-	-	-
334 Financial Plan Surplus / (Deficit)	-	-	-	-	-
336 Sunnyside Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	1,088	1,054	1,029	1,029	1,029
	1,088	1,054	1,029	1,029	1,029
Expenses					
Administration	70	70	70	70	70
Operating	1,058	984	959	959	959
	1,128	1,054	1,029	1,029	1,029
Operating Surplus / (Deficit)	(40)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	40	-	-	-	-
	40	-	-	-	-
336 Financial Plan Surplus / (Deficit)	-	-	-	-	-
340 Burns Road Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	365	257	257	257	257
	365	257	257	257	257
Expenses					
Administration	16	16	16	16	16
Operating	241	241	241	241	241
	257	257	257	257	257
Operating Surplus / (Deficit)	108	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	(108)	-	-	-	-
	(108)	-	-	-	-
340 Financial Plan Surplus / (Deficit)	-	-	-	-	-

342 Stewart Road Street Lighting	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	544	528	516	516	516
	544	528	516	516	516
Expenses					
Administration	35	35	35	35	35
Operating	530	493	481	481	481
	565	528	516	516	516
Operating Surplus / (Deficit)	(21)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	21	-	-	-	-
	21	-	-	-	-

342 Financial Plan Surplus / (Deficit)	-	-	-	-	-
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345 Ports Services	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	811,555	811,736	729,062	736,554	744,343
Other Revenue	2,665	2,665	2,665	2,665	2,665
	814,220	814,401	731,727	739,219	747,008
Expenses					
Administration	44,956	44,956	44,956	44,956	44,956
Wages and Benefits	121,844	128,424	118,982	121,959	125,007
Operating	335,615	180,362	184,789	189,304	194,045
Amortization of Tangible Capital Assets	78,722	78,722	127,033	127,033	127,033
	581,137	432,464	475,760	483,252	491,041
Operating Surplus / (Deficit)	233,083	381,937	255,967	255,967	255,967
Other					
Capital Expenditures	(1,166,997)	-	-	-	-
Debt Principal Repayment	(90,000)	(90,000)	-	-	-
Transfer (to)/from Reserves	591,926	(370,659)	(383,000)	(383,000)	(383,000)
Transfer (to)/from Other Funds	353,266	-	-	-	-
Unfunded Amortization	78,722	78,722	127,033	127,033	127,033
	(233,083)	(381,937)	(255,967)	(255,967)	(255,967)

345 Financial Plan Surplus / (Deficit)	-	-	-	-	-
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346 Langdale Dock	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	33,503	33,503	33,503	33,503	33,503
	33,503	33,503	33,503	33,503	33,503
Expenses					
Administration	2,074	2,074	2,074	2,074	2,074
Operating	31,429	31,429	31,429	31,429	31,429
	33,503	33,503	33,503	33,503	33,503
Operating Surplus / (Deficit)	-	-	-	-	-
346 Financial Plan Surplus / (Deficit)	-	-	-	-	-

350 Regional Solid Waste	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	4,846,479	5,142,578	4,919,516	4,938,801	4,675,040
User Fees & Service Charges	2,873,816	2,854,016	2,833,766	2,833,766	2,833,766
Other Revenue	272,121	272,121	272,121	272,121	272,121
	7,992,416	8,268,715	8,025,403	8,044,688	7,780,927
Expenses					
Administration	673,861	673,861	673,861	673,861	673,861
Wages and Benefits	1,429,725	1,467,945	1,513,555	1,550,474	1,459,519
Operating	5,385,325	4,646,907	4,340,822	4,326,238	4,316,095
Debt Charges - Interest	7,368	12,357	9,270	6,220	3,170
Amortization of Tangible Capital Assets	54,261	54,261	86,728	86,728	86,728
	7,550,540	6,855,331	6,624,236	6,643,521	6,539,373
Operating Surplus / (Deficit)	441,876	1,413,384	1,401,167	1,401,167	1,241,554
Other					
Capital Expenditures	(1,129,143)	-	-	-	-
Landfill Closure & Post Closure Expenditures	(2,500,000)	-	-	-	-
Proceeds from Long Term Debt	1,064,000	-	-	-	-
Debt Principal Repayment	(400,125)	(532,025)	(532,025)	(532,025)	(372,412)
Transfer (to)/from Reserves	763,392	(35,620)	(55,870)	(55,870)	(55,870)
Transfer (to)/from Other Funds	105,739	-	-	-	-
Unfunded Amortization	54,261	54,261	86,728	86,728	86,728
Transfer (to)/from Unfunded Liability	1,600,000	(900,000)	(900,000)	(900,000)	(900,000)
	(441,876)	(1,413,384)	(1,401,167)	(1,401,167)	(1,241,554)
350 Financial Plan Surplus / (Deficit)	-	-	-	-	-
355 Refuse Collection					
Revenues					
User Fees & Service Charges	1,228,607	1,229,980	1,231,389	1,232,833	1,234,312
	1,228,607	1,229,980	1,231,389	1,232,833	1,234,312
Expenses					
Administration	103,987	103,987	103,987	103,987	103,987
Wages and Benefits	54,958	56,331	57,740	59,184	60,663
Operating	1,069,662	1,069,662	1,069,662	1,069,662	1,069,662
Amortization of Tangible Capital Assets	-	-	9,684	9,684	9,684
	1,228,607	1,229,980	1,241,073	1,242,517	1,243,996
Operating Surplus / (Deficit)	-	-	(9,684)	(9,684)	(9,684)
Other					
Unfunded Amortization	-	-	9,684	9,684	9,684
	-	-	9,684	9,684	9,684
355 Financial Plan Surplus / (Deficit)	-	-	-	-	-

365 North Pender Harbour Water Service	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	294,007	294,007	343,106	343,106	343,106
User Fees & Service Charges	531,695	531,695	592,486	592,486	592,486
	825,702	825,702	935,592	935,592	935,592
Expenses					
Administration	59,349	59,349	59,349	59,349	59,349
Wages and Benefits	308,785	317,681	325,619	333,762	342,107
Operating	445,354	126,313	126,313	126,313	126,313
Debt Charges - Interest	9,391	8,193	6,950	5,850	5,250
Amortization of Tangible Capital Assets	130,468	130,468	161,381	161,381	161,381
	953,347	642,004	679,612	686,655	694,400
Operating Surplus / (Deficit)	(127,645)	183,698	255,980	248,937	241,192
Other					
Capital Expenditures	(1,017,449)	(21,000)	(21,000)	(21,000)	(21,000)
Debt Principal Repayment	(32,030)	(32,628)	(36,190)	(20,000)	(20,000)
Transfer (to)/from Reserves	157,656	(260,538)	(360,171)	(369,318)	(361,573)
Transfer (to)/from Other Funds	889,000	-	-	-	-
Unfunded Amortization	130,468	130,468	161,381	161,381	161,381
	127,645	(183,698)	(255,980)	(248,937)	(241,192)
365 Financial Plan Surplus / (Deficit)	-	-	-	-	-
366 South Pender Harbour Water Service	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	471,010	471,010	561,213	561,213	561,213
User Fees & Service Charges	850,023	850,023	909,599	909,599	909,599
Investment Income	16,056	18,441	20,291	23,500	26,182
	1,337,089	1,339,474	1,491,103	1,494,312	1,496,994
Expenses					
Administration	111,645	111,645	111,645	111,645	111,645
Wages and Benefits	507,765	522,810	535,880	549,280	563,011
Operating	505,194	258,199	258,199	258,199	258,199
Debt Charges - Interest	52,451	52,768	51,110	49,423	47,696
Amortization of Tangible Capital Assets	299,383	299,383	327,204	327,204	327,204
	1,476,438	1,244,805	1,284,038	1,295,751	1,307,755
Operating Surplus / (Deficit)	(139,349)	94,669	207,065	198,561	189,239
Other					
Capital Expenditures	(1,389,544)	(25,000)	(25,000)	(25,000)	(25,000)
Proceeds from Long Term Debt	84,824	-	-	-	-
Debt Principal Repayment	(102,438)	(106,819)	(109,427)	(113,423)	(116,932)
Transfer (to)/from Reserves	506,930	(262,233)	(399,842)	(387,342)	(374,511)
Transfer (to)/from Other Funds	740,194	-	-	-	-
Unfunded Amortization	299,383	299,383	327,204	327,204	327,204
	139,349	(94,669)	(207,065)	(198,561)	(189,239)
366 Financial Plan Surplus / (Deficit)	-	-	-	-	-

370 Regional Water Services	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	4,361,164	4,361,164	5,254,550	5,254,550	5,254,550
Government Transfers	6,000,000	-	-	-	-
User Fees & Service Charges	7,782,962	7,782,962	8,800,517	8,800,517	8,800,517
Investment Income	76,692	82,900	95,567	12,782	10,839
Developer Contributions	6,811	-	-	-	-
Other Revenue	65,800	65,800	65,800	65,800	65,800
	18,293,429	12,292,826	14,216,434	14,133,649	14,131,706
Expenses					
Administration	1,121,507	1,121,507	1,121,507	1,121,507	1,121,507
Wages and Benefits	4,164,195	4,239,678	4,345,359	4,453,694	4,564,729
Operating	4,309,541	2,143,082	1,937,280	1,843,082	1,843,082
Debt Charges - Interest	370,741	532,170	581,179	564,585	536,127
Amortization of Tangible Capital Assets	1,647,900	1,647,900	1,753,963	1,753,963	1,753,963
	11,613,884	9,684,337	9,739,288	9,736,831	9,819,408
Operating Surplus / (Deficit)	6,679,545	2,608,489	4,477,146	4,396,818	4,312,298
Other					
Capital Expenditures	(22,893,977)	(1,565,599)	(1,565,599)	(1,565,599)	(1,565,599)
Proceeds from Long Term Debt	8,977,367	-	-	-	-
Debt Principal Repayment	(477,846)	(997,337)	(1,000,649)	(949,548)	(956,621)
Transfer (to)/from Reserves	6,477,640	(1,694,171)	(3,745,468)	(3,644,934)	(3,544,041)
Transfer (to)/from Appropriated Surplus	42,349	-	-	-	-
Transfer (to)/from Other Funds	(452,978)	718	80,607	9,300	-
Unfunded Amortization	1,647,900	1,647,900	1,753,963	1,753,963	1,753,963
	(6,679,545)	(2,608,489)	(4,477,146)	(4,396,818)	(4,312,298)
370 Financial Plan Surplus / (Deficit)	-	-	-	-	-
381 Greaves Rd Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	2,700	3,000	3,300	3,600	3,900
User Fees & Service Charges	3,139	3,139	3,818	3,818	3,818
	5,839	6,139	7,118	7,418	7,718
Expenses					
Administration	399	399	399	399	399
Wages and Benefits	2,011	2,061	2,112	2,167	2,218
Operating	2,584	744	744	744	744
Debt Charges - Interest	16	11	5	-	-
	5,010	3,215	3,260	3,310	3,361
Operating Surplus / (Deficit)	829	2,924	3,858	4,108	4,357
Other					
Debt Principal Repayment	(112)	(117)	(150)	-	-
Transfer (to)/from Reserves	(717)	(2,807)	(3,708)	(4,108)	(4,357)
	(829)	(2,924)	(3,858)	(4,108)	(4,357)
381 Financial Plan Surplus / (Deficit)	-	-	-	-	-

382 Woodcreek Park Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	32,850	32,850	36,500	36,500	36,500
Government Transfers	746,325	-	-	-	-
User Fees & Service Charges	57,119	57,119	58,454	58,454	58,454
	836,294	89,969	94,954	94,954	94,954
Expenses					
Administration	5,256	5,256	5,256	5,256	5,256
Wages and Benefits	26,901	27,573	28,264	28,972	29,694
Operating	31,244	29,891	28,886	27,860	26,844
Debt Charges - Interest	141	92	40	-	-
Amortization of Tangible Capital Assets	8,959	8,959	8,958	8,958	8,958
	72,501	71,771	71,404	71,046	70,752
Operating Surplus / (Deficit)	763,793	18,198	23,550	23,908	24,202
Other					
Capital Expenditures	(964,834)	-	-	-	-
Proceeds from Long Term Debt	99,591	-	-	-	-
Debt Principal Repayment	(972)	(20,938)	(21,225)	(19,918)	(19,918)
Transfer (to)/from Reserves	83,961	(6,219)	(11,283)	(12,948)	(13,242)
Transfer (to)/from Other Funds	9,502	-	-	-	-
Unfunded Amortization	8,959	8,959	8,958	8,958	8,958
	(763,793)	(18,198)	(23,550)	(23,908)	(24,202)
382 Financial Plan Surplus / (Deficit)	-	-	-	-	-

383 Sunnyside Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	4,422	5,522	6,622	7,722	8,822
User Fees & Service Charges	6,141	6,325	6,325	6,325	6,325
	10,563	11,847	12,947	14,047	15,147
Expenses					
Administration	392	392	392	392	392
Wages and Benefits	2,211	2,268	2,322	2,381	2,439
Operating	11,970	470	470	470	470
Debt Charges - Interest	16	11	5	-	3,203
	14,589	3,141	3,189	3,243	6,504
Operating Surplus / (Deficit)	(4,026)	8,706	9,758	10,804	8,643
Other					
Capital Expenditures	-	-	-	-	(244,500)
Proceeds from Long Term Debt	-	-	-	-	179,439
Debt Principal Repayment	(112)	(117)	(150)	-	(19,168)
Transfer (to)/from Reserves	4,138	(8,589)	(9,608)	(10,804)	75,586
	4,026	(8,706)	(9,758)	(10,804)	(8,643)
383 Financial Plan Surplus / (Deficit)	-	-	-	-	-

384 Jolly Roger Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	6,464	8,064	9,664	11,264	12,864
User Fees & Service Charges	30,583	30,583	30,583	30,583	30,583
	37,047	38,647	40,247	41,847	43,447
Expenses					
Administration	2,485	2,485	2,485	2,485	2,485
Wages and Benefits	12,515	12,831	13,150	13,480	13,816
Operating	38,866	13,717	13,717	13,717	13,717
Debt Charges - Interest	70	46	20	-	-
Amortization of Tangible Capital Assets	1,293	1,293	1,547	1,547	1,547
	55,229	30,372	30,919	31,229	31,565
Operating Surplus / (Deficit)	(18,182)	8,275	9,328	10,618	11,882
Other					
Debt Principal Repayment	(485)	(509)	(653)	-	-
Transfer (to)/from Reserves	17,374	(9,059)	(10,222)	(12,165)	(13,429)
Unfunded Amortization	1,293	1,293	1,547	1,547	1,547
	18,182	(8,275)	(9,328)	(10,618)	(11,882)

384 Financial Plan Surplus / (Deficit)	-	-	-	-	-
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385 Secret Cove Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	8,568	11,968	15,368	18,768	22,168
User Fees & Service Charges	27,355	27,355	28,612	28,612	28,612
	35,923	39,323	43,980	47,380	50,780
Expenses					
Administration	2,283	2,283	2,283	2,283	2,283
Wages and Benefits	12,659	12,977	13,301	13,633	13,973
Operating	40,049	12,549	12,549	12,549	12,549
Debt Charges - Interest	70	46	20	-	-
Amortization of Tangible Capital Assets	1,381	1,381	1,615	1,615	1,615
	56,442	29,236	29,768	30,080	30,420
Operating Surplus / (Deficit)	(20,519)	10,087	14,212	17,300	20,360
Other					
Debt Principal Repayment	(485)	(509)	(653)	-	-
Transfer (to)/from Reserves	19,623	(10,959)	(15,174)	(18,915)	(21,975)
Unfunded Amortization	1,381	1,381	1,615	1,615	1,615
	20,519	(10,087)	(14,212)	(17,300)	(20,360)

385 Financial Plan Surplus / (Deficit)	-	-	-	-	-
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386	Lee Bay Waste Water Plant	2023	2024	2025	2026	2027
Revenues						
	Frontage & Parcel Taxes	44,856	53,756	62,656	71,556	80,456
	User Fees & Service Charges	57,057	57,057	57,057	57,057	57,057
		101,913	110,813	119,713	128,613	137,513
Expenses						
	Administration	4,986	4,986	4,986	4,986	4,986
	Wages and Benefits	19,945	20,444	20,956	21,478	22,016
	Operating	48,441	34,591	34,591	34,591	34,591
	Debt Charges - Interest	70	46	20	-	-
	Amortization of Tangible Capital Assets	1,397	1,397	8,892	8,892	8,892
		74,839	61,464	69,445	69,947	70,485
Operating Surplus / (Deficit)		27,074	49,349	50,268	58,666	67,028
Other						
	Capital Expenditures	-	(36,900)	-	-	-
	Debt Principal Repayment	(485)	(509)	(653)	-	-
	Transfer (to)/from Reserves	(27,986)	(13,337)	(58,507)	(67,558)	(75,920)
	Unfunded Amortization	1,397	1,397	8,892	8,892	8,892
		(27,074)	(49,349)	(50,268)	(58,666)	(67,028)
386 Financial Plan Surplus / (Deficit)		-	-	-	-	-
387	Square Bay Waste Water Plant	2023	2024	2025	2026	2027
Revenues						
	Frontage & Parcel Taxes	24,831	29,481	34,131	38,781	44,361
	Government Transfers	10,000	-	-	-	-
	User Fees & Service Charges	108,886	108,886	108,886	108,886	108,886
	Investment Income	966	1,308	1,660	2,022	2,395
		144,683	139,675	144,677	149,689	155,642
Expenses						
	Administration	8,799	8,799	8,799	8,799	8,799
	Wages and Benefits	47,043	48,216	49,421	50,656	51,924
	Operating	72,565	32,565	32,565	32,565	32,565
	Debt Charges - Interest	7,588	7,540	7,488	7,448	7,448
	Amortization of Tangible Capital Assets	9,070	9,070	42,682	42,682	42,682
		145,065	106,190	140,955	142,150	143,418
Operating Surplus / (Deficit)		(382)	33,485	3,722	7,539	12,224
Other						
	Capital Expenditures	(13,589)	-	-	-	-
	Debt Principal Repayment	(12,358)	(12,748)	(13,387)	(12,443)	(12,816)
	Transfer (to)/from Reserves	17,259	(29,807)	(33,017)	(37,778)	(42,090)
	Unfunded Amortization	9,070	9,070	42,682	42,682	42,682
		382	(33,485)	(3,722)	(7,539)	(12,224)
387 Financial Plan Surplus / (Deficit)		-	-	-	-	-

388 Langdale Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	18,000	18,000	20,000	20,000	20,000
Government Transfers	751,997	-	-	-	-
User Fees & Service Charges	57,089	57,089	57,089	57,089	57,089
	827,086	75,089	77,089	77,089	77,089
Expenses					
Administration	4,522	4,522	4,522	4,522	4,522
Wages and Benefits	22,356	22,916	23,490	24,079	24,678
Operating	51,137	26,137	26,137	26,137	26,137
Debt Charges - Interest	1,746	4,349	3,290	2,250	1,230
Amortization of Tangible Capital Assets	3,764	3,764	3,764	3,764	3,764
	83,525	61,688	61,203	60,752	60,331
Operating Surplus / (Deficit)	743,561	13,401	15,886	16,337	16,758
Other					
Capital Expenditures	(1,024,966)	-	-	-	-
Proceeds from Long Term Debt	112,501	-	-	-	-
Debt Principal Repayment	(7,152)	(20,509)	(20,653)	(20,000)	(20,000)
Transfer (to)/from Reserves	38,481	1,083	1,003	(101)	(522)
Transfer (to)/from Other Funds	133,811	2,261	-	-	-
Unfunded Amortization	3,764	3,764	3,764	3,764	3,764
	(743,561)	(13,401)	(15,886)	(16,337)	(16,758)
388 Financial Plan Surplus / (Deficit)	-	-	-	-	-

389 Canoe Rd Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	4,743	5,243	5,743	6,243	6,743
User Fees & Service Charges	5,912	5,912	5,912	5,912	5,912
	10,655	11,155	11,655	12,155	12,655
Expenses					
Administration	644	644	644	644	644
Wages and Benefits	2,956	3,032	3,107	3,183	3,265
Operating	971	783	708	708	708
Debt Charges - Interest	16	11	5	-	-
Amortization of Tangible Capital Assets	-	-	1,760	1,760	1,760
	4,587	4,470	6,224	6,295	6,377
Operating Surplus / (Deficit)	6,068	6,685	5,431	5,860	6,278
Other					
Debt Principal Repayment	(4,002)	(3,664)	(150)	-	-
Transfer (to)/from Reserves	(2,066)	(3,021)	(7,041)	(7,620)	(8,038)
Unfunded Amortization	-	-	1,760	1,760	1,760
	(6,068)	(6,685)	(5,431)	(5,860)	(6,278)
389 Financial Plan Surplus / (Deficit)	-	-	-	-	-

390 Merrill Crescent Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	6,300	7,000	7,700	8,400	9,100
User Fees & Service Charges	27,276	27,276	27,276	27,276	27,276
	33,576	34,276	34,976	35,676	36,376
Expenses					
Administration	2,100	2,100	2,100	2,100	2,100
Wages and Benefits	9,360	9,593	9,831	10,076	10,328
Operating	8,863	8,722	8,666	8,666	8,666
Debt Charges - Interest	70	1,015	1,281	886	544
Amortization of Tangible Capital Assets	557	557	2,048	2,048	2,048
	20,950	21,987	23,926	23,776	23,686
Operating Surplus / (Deficit)	12,626	12,289	11,050	11,900	12,690
Other					
Capital Expenditures	-	(36,900)	-	-	-
Proceeds from Long Term Debt	-	36,900	-	-	-
Debt Principal Repayment	(3,395)	(7,467)	(8,033)	(7,380)	(7,380)
Transfer (to)/from Reserves	(9,788)	(5,379)	(5,065)	(6,568)	(7,358)
Unfunded Amortization	557	557	2,048	2,048	2,048
	(12,626)	(12,289)	(11,050)	(11,900)	(12,690)
390 Financial Plan Surplus / (Deficit)	-	-	-	-	-
391 Curran Rd Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	21,210	24,710	28,210	31,710	35,210
User Fees & Service Charges	39,434	39,434	43,818	43,818	43,818
	60,644	64,144	72,028	75,528	79,028
Expenses					
Administration	3,866	3,866	3,866	3,866	3,866
Wages and Benefits	17,511	17,946	18,395	18,856	19,327
Operating	18,375	18,375	18,375	18,375	18,375
Debt Charges - Interest	70	46	3,792	5,011	3,477
Amortization of Tangible Capital Assets	3,324	3,324	6,261	6,261	6,261
	43,146	43,557	50,689	52,369	51,306
Operating Surplus / (Deficit)	17,498	20,587	21,339	23,159	27,722
Other					
Capital Expenditures	-	-	(189,000)	-	-
Proceeds from Long Term Debt	-	-	156,000	-	-
Debt Principal Repayment	(485)	(509)	(18,853)	(31,200)	(31,200)
Transfer (to)/from Reserves	(20,337)	(23,402)	24,253	1,780	(2,783)
Unfunded Amortization	3,324	3,324	6,261	6,261	6,261
	(17,498)	(20,587)	(21,339)	(23,159)	(27,722)
391 Financial Plan Surplus / (Deficit)	-	-	-	-	-

392	Roberts Creek Co-Housing Treatment Plant	2023	2024	2025	2026	2027
Revenues						
	Frontage & Parcel Taxes	13,950	13,950	17,050	18,600	20,150
	User Fees & Service Charges	38,660	38,660	40,532	40,532	40,532
		52,610	52,610	57,582	59,132	60,682
Expenses						
	Administration	3,696	3,696	3,696	3,696	3,696
	Wages and Benefits	23,520	24,108	24,711	25,328	25,963
	Operating	12,614	12,614	12,614	12,614	12,614
	Debt Charges - Interest	141	92	40	-	-
	Amortization of Tangible Capital Assets	4,766	4,766	7,677	7,677	7,677
		44,737	45,276	48,738	49,315	49,950
Operating Surplus / (Deficit)		7,873	7,334	8,844	9,817	10,732
Other						
	Debt Principal Repayment	(972)	(1,020)	(1,307)	-	-
	Transfer (to)/from Reserves	(11,667)	(11,080)	(15,214)	(17,494)	(18,409)
	Unfunded Amortization	4,766	4,766	7,677	7,677	7,677
		(7,873)	(7,334)	(8,844)	(9,817)	(10,732)
392 Financial Plan Surplus / (Deficit)		-	-	-	-	-
393	Lillies Lake Waste Water Plant	2023	2024	2025	2026	2027
Revenues						
	Frontage & Parcel Taxes	7,112	8,512	9,912	11,312	12,712
	User Fees & Service Charges	27,799	27,799	32,017	32,017	32,017
		34,911	36,311	41,929	43,329	44,729
Expenses						
	Administration	2,725	2,725	2,725	2,725	2,725
	Wages and Benefits	14,076	14,428	14,787	15,158	15,537
	Operating	15,173	11,173	11,173	11,173	11,173
	Debt Charges - Interest	70	46	1,868	2,455	1,703
	Amortization of Tangible Capital Assets	4,860	4,860	4,860	4,860	4,860
		36,904	33,232	35,413	36,371	35,998
Operating Surplus / (Deficit)		(1,993)	3,079	6,516	6,958	8,731
Other						
	Capital Expenditures	(27,970)	-	(110,300)	-	-
	Proceeds from Long Term Debt	-	-	76,415	-	-
	Debt Principal Repayment	(485)	(509)	(9,568)	(15,283)	(15,283)
	Transfer (to)/from Reserves	25,588	(7,430)	32,077	3,465	1,692
	Unfunded Amortization	4,860	4,860	4,860	4,860	4,860
		1,993	(3,079)	(6,516)	(6,958)	(8,731)
393 Financial Plan Surplus / (Deficit)		-	-	-	-	-

394 Painted Boat Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	10,912	12,462	14,012	15,562	17,112
User Fees & Service Charges	22,477	22,477	22,477	22,477	22,477
	33,389	34,939	36,489	38,039	39,589
Expenses					
Administration	2,434	2,434	2,434	2,434	2,434
Wages and Benefits	10,763	11,030	11,307	11,593	11,881
Operating	8,271	8,271	8,271	8,271	8,271
Debt Charges - Interest	70	46	20	-	-
Amortization of Tangible Capital Assets	7,220	7,220	7,687	7,687	7,687
	28,758	29,001	29,719	29,985	30,273
Operating Surplus / (Deficit)	4,631	5,938	6,770	8,054	9,316
Other					
Debt Principal Repayment	(485)	(509)	(653)	-	-
Transfer (to)/from Reserves	(11,366)	(12,649)	(13,804)	(15,741)	(17,003)
Unfunded Amortization	7,220	7,220	7,687	7,687	7,687
	(4,631)	(5,938)	(6,770)	(8,054)	(9,316)
394 Financial Plan Surplus / (Deficit)	-	-	-	-	-
395 Sakinaw Ridge Waste Water Plant	2023	2024	2025	2026	2027
Revenues					
Frontage & Parcel Taxes	25,003	25,003	25,003	25,003	25,003
User Fees & Service Charges	14,560	14,560	14,560	14,560	14,560
	39,563	39,563	39,563	39,563	39,563
Expenses					
Administration	4,707	4,707	4,707	4,707	4,707
Wages and Benefits	17,052	17,479	17,914	18,364	18,824
Operating	15,376	15,376	15,376	15,376	15,376
Debt Charges - Interest	140	92	40	-	-
Amortization of Tangible Capital Assets	16,127	16,127	16,127	16,127	16,127
	53,402	53,781	54,164	54,574	55,034
Operating Surplus / (Deficit)	(13,839)	(14,218)	(14,601)	(15,011)	(15,471)
Other					
Debt Principal Repayment	(971)	(1,019)	(1,306)	-	-
Transfer (to)/from Reserves	(1,317)	(890)	(220)	(1,116)	(656)
Unfunded Amortization	16,127	16,127	16,127	16,127	16,127
	13,839	14,218	14,601	15,011	15,471
395 Financial Plan Surplus / (Deficit)	-	-	-	-	-

400	Cemetery	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	137,488	175,699	226,195	225,732	225,330
	User Fees & Service Charges	61,134	61,134	61,134	61,134	61,134
		198,622	236,833	287,329	286,866	286,464
Expenses						
	Administration	20,960	20,960	20,960	20,960	20,960
	Wages and Benefits	90,510	99,219	101,700	104,244	106,849
	Operating	63,088	79,001	86,709	83,702	80,695
	Amortization of Tangible Capital Assets	3,198	3,198	4,144	4,144	4,144
		177,756	202,378	213,513	213,050	212,648
Operating Surplus / (Deficit)		20,866	34,455	73,816	73,816	73,816
Other						
	Capital Expenditures	(595,664)	-	-	-	-
	Proceeds from Long Term Debt	294,800	-	-	-	-
	Debt Principal Repayment	-	(19,653)	(59,960)	(59,960)	(59,960)
	Transfer (to)/from Reserves	276,800	(18,000)	(18,000)	(18,000)	(18,000)
	Unfunded Amortization	3,198	3,198	4,144	4,144	4,144
		(20,866)	(34,455)	(73,816)	(73,816)	(73,816)
400 Financial Plan Surplus / (Deficit)		-	-	-	-	-
410	Pender Harbour Health Clinic	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	178,611	178,611	178,611	178,611	178,611
		178,611	178,611	178,611	178,611	178,611
Expenses						
	Administration	8,571	8,571	8,571	8,571	8,571
	Operating	202,766	165,040	165,040	165,040	165,040
		211,337	173,611	173,611	173,611	173,611
Operating Surplus / (Deficit)		(32,726)	5,000	5,000	5,000	5,000
Other						
	Transfer (to)/from Reserves	32,726	(5,000)	(5,000)	(5,000)	(5,000)
		32,726	(5,000)	(5,000)	(5,000)	(5,000)
410 Financial Plan Surplus / (Deficit)		-	-	-	-	-
500	Regional Planning	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	206,885	214,686	218,753	222,924	227,094
	User Fees & Service Charges	430	430	430	430	430
	Other Revenue	110,135	-	-	-	-
		317,450	215,116	219,183	223,354	227,524
Expenses						
	Administration	41,590	41,590	41,590	41,590	41,590
	Wages and Benefits	155,030	162,762	166,829	171,000	175,170
	Operating	130,830	10,764	10,764	10,764	10,764
		327,450	215,116	219,183	223,354	227,524
Operating Surplus / (Deficit)		(10,000)	-	-	-	-
Other						
	Transfer (to)/from Reserves	10,000	-	-	-	-
		10,000	-	-	-	-
500 Financial Plan Surplus / (Deficit)		-	-	-	-	-

504 Rural Planning Services	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	1,258,389	1,526,385	1,497,242	1,433,745	1,192,064
Government Transfers	203,050	-	-	-	-
User Fees & Service Charges	111,860	130,774	132,509	134,286	136,108
	1,573,299	1,657,159	1,629,751	1,568,031	1,328,172
Expenses					
Administration	196,866	196,866	196,866	196,866	196,866
Wages and Benefits	1,048,194	1,103,691	1,131,283	1,094,563	1,054,704
Operating	549,448	326,602	301,602	276,602	76,602
Amortization of Tangible Capital Assets	1,584	1,584	-	-	-
	1,796,092	1,628,743	1,629,751	1,568,031	1,328,172
Operating Surplus / (Deficit)	(222,793)	28,416	-	-	-
Other					
Transfer (to)/from Reserves	191,209	-	-	-	-
Transfer (to)/from Accumulated Surplus	30,000	-	-	-	-
Prior Year Surplus/(Deficit)	-	(30,000)	-	-	-
Unfunded Amortization	1,584	1,584	-	-	-
	222,793	(28,416)	-	-	-
504 Financial Plan Surplus / (Deficit)	-	-	-	-	-
506 Geographic Information Services	2023	2024	2025	2026	2027
Revenues					
User Fees & Service Charges	20,500	20,500	20,500	500	500
	20,500	20,500	20,500	500	500
Expenses					
Internal Recoveries	(332,374)	(337,255)	(344,194)	(366,305)	(373,595)
Wages and Benefits	272,648	277,529	284,468	291,579	298,869
Operating	65,226	65,226	65,226	65,226	65,226
Amortization of Tangible Capital Assets	22,460	22,460	11,548	11,548	11,548
	27,960	27,960	17,048	2,048	2,048
Operating Surplus / (Deficit)	(7,460)	(7,460)	3,452	(1,548)	(1,548)
Other					
Transfer (to)/from Reserves	(15,000)	(15,000)	(15,000)	(10,000)	(10,000)
Unfunded Amortization	22,460	22,460	11,548	11,548	11,548
	7,460	7,460	(3,452)	1,548	1,548
506 Financial Plan Surplus / (Deficit)	-	-	-	-	-
510 Civic Addressing	2023	2024	2025	2026	2027
Revenues					
User Fees & Service Charges	30,982	33,494	34,134	34,788	35,462
	30,982	33,494	34,134	34,788	35,462
Expenses					
Administration	5,547	5,547	5,547	5,547	5,547
Wages and Benefits	23,074	25,586	26,226	26,880	27,554
Operating	2,361	2,361	2,361	2,361	2,361
	30,982	33,494	34,134	34,788	35,462
Operating Surplus / (Deficit)	-	-	-	-	-
510 Financial Plan Surplus / (Deficit)	-	-	-	-	-

520 Building Inspection Services	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	8,586	-	-	-	-
User Fees & Service Charges	941,098	968,083	986,942	1,006,271	1,026,081
Other Revenue	600	600	600	600	600
	950,284	968,683	987,542	1,006,871	1,026,681
Expenses					
Administration	152,105	152,105	152,105	152,105	152,105
Wages and Benefits	735,920	754,319	773,178	792,507	812,317
Operating	91,259	55,759	55,759	55,759	55,759
Amortization of Tangible Capital Assets	11,801	11,801	7,439	7,439	7,439
	991,085	973,984	988,481	1,007,810	1,027,620
Operating Surplus / (Deficit)	(40,801)	(5,301)	(939)	(939)	(939)
Other					
Capital Expenditures	(60,000)	-	-	-	-
Transfer (to)/from Reserves	89,500	(6,000)	(6,000)	(6,000)	(6,000)
Transfer (to)/from Other Funds	(500)	(500)	(500)	(500)	(500)
Unfunded Amortization	11,801	11,801	7,439	7,439	7,439
	40,801	5,301	939	939	939
520 Financial Plan Surplus / (Deficit)	-	-	-	-	-
531 Economic Development Area A	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	38,746	52,198	53,484	53,484	53,484
	38,746	52,198	53,484	53,484	53,484
Expenses					
Administration	4,258	4,258	4,258	4,258	4,258
Operating	37,442	47,940	49,226	49,226	49,226
	41,700	52,198	53,484	53,484	53,484
Operating Surplus / (Deficit)	(2,954)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	2,954	-	-	-	-
	2,954	-	-	-	-
531 Financial Plan Surplus / (Deficit)	-	-	-	-	-
532 Economic Development Area B	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	7,884	46,124	47,285	47,285	47,285
	7,884	46,124	47,285	47,285	47,285
Expenses					
Administration	2,642	2,642	2,642	2,642	2,642
Operating	8,676	43,482	44,643	44,643	44,643
	11,318	46,124	47,285	47,285	47,285
Operating Surplus / (Deficit)	(3,434)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	3,434	-	-	-	-
	3,434	-	-	-	-
532 Financial Plan Surplus / (Deficit)	-	-	-	-	-

533	Economic Development Area D	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	7,032	41,943	42,995	42,995	42,995
		7,032	41,943	42,995	42,995	42,995
Expenses						
	Administration	2,382	2,382	2,382	2,382	2,382
	Operating	7,605	39,561	40,613	40,613	40,613
		9,987	41,943	42,995	42,995	42,995
Operating Surplus / (Deficit)		(2,955)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	2,955	-	-	-	-
		2,955	-	-	-	-
533 Financial Plan Surplus / (Deficit)		-	-	-	-	-
534	Economic Development Area E	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	7,675	28,507	29,199	29,199	29,199
		7,675	28,507	29,199	29,199	29,199
Expenses						
	Administration	1,785	1,785	1,785	1,785	1,785
	Operating	8,845	26,722	27,414	27,414	27,414
		10,630	28,507	29,199	29,199	29,199
Operating Surplus / (Deficit)		(2,955)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	2,955	-	-	-	-
		2,955	-	-	-	-
534 Financial Plan Surplus / (Deficit)		-	-	-	-	-
535	Economic Development Area F	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	10,269	45,230	46,363	46,363	46,363
		10,269	45,230	46,363	46,363	46,363
Expenses						
	Administration	2,790	2,790	2,790	2,790	2,790
	Operating	10,432	42,440	43,573	43,573	43,573
		13,222	45,230	46,363	46,363	46,363
Operating Surplus / (Deficit)		(2,953)	-	-	-	-
Other						
	Prior Year Surplus/(Deficit)	2,953	-	-	-	-
		2,953	-	-	-	-
535 Financial Plan Surplus / (Deficit)		-	-	-	-	-

540 Hillside Development Project	2023	2024	2025	2026	2027
Revenues					
Other Revenue	156,339	156,339	156,339	156,339	156,339
	156,339	156,339	156,339	156,339	156,339
Expenses					
Administration	5,912	5,912	5,912	5,912	5,912
Wages and Benefits	41,471	57,308	27,545	28,234	28,942
Operating	486,087	90,891	91,106	91,336	91,336
	533,470	154,111	124,563	125,482	126,190
Operating Surplus / (Deficit)	(377,131)	2,228	31,776	30,857	30,149
Other					
Development of Land Held for Resale	(103,912)	(13,912)	(13,912)	(13,912)	(13,912)
Transfer (to)/from Reserves	481,043	11,684	(17,864)	(16,945)	(16,237)
	377,131	(2,228)	(31,776)	(30,857)	(30,149)
540 Financial Plan Surplus / (Deficit)	-	-	-	-	-

615 Community Recreation Facilities	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	6,287,766	6,443,029	6,729,134	6,964,109	7,244,099
Frontage & Parcel Taxes	1,698,073	1,698,073	1,698,073	118,005	-
User Fees & Service Charges	1,757,406	1,757,406	1,757,406	1,757,406	1,757,406
Investment Income	474,870	513,598	561,666	75,648	10,188
Other Revenue	17,858	17,858	17,858	17,858	17,858
	10,235,973	10,429,964	10,764,137	8,933,026	9,029,551
Expenses					
Administration	1,062,198	1,062,198	1,062,198	1,062,198	1,062,198
Wages and Benefits	3,801,596	3,907,056	4,001,189	4,100,760	4,202,829
Operating	1,942,175	1,907,305	1,931,298	1,921,828	1,918,859
Debt Charges - Interest	928,413	1,113,436	1,086,917	304,574	253,622
Amortization of Tangible Capital Assets	951,368	951,368	1,033,297	1,033,297	1,033,297
	8,685,750	8,941,363	9,114,899	8,422,657	8,470,805
Operating Surplus / (Deficit)	1,550,223	1,488,601	1,649,238	510,369	558,746
Other					
Capital Expenditures	(8,105,345)	(955,900)	(596,200)	(1,086,600)	(1,197,300)
Proceeds from Long Term Debt	5,997,292	-	-	863,000	626,200
Debt Principal Repayment	(1,293,862)	(1,869,989)	(1,738,149)	(1,052,061)	(1,081,862)
Transfer (to)/from Reserves	886,217	292,199	(415,407)	(268,005)	60,919
Transfer (to)/from Appropriated Surplus	9,500	-	-	-	-
Transfer (to)/from Other Funds	4,607	93,721	67,221	-	-
Unfunded Amortization	951,368	951,368	1,033,297	1,033,297	1,033,297
	(1,550,223)	(1,488,601)	(1,649,238)	(510,369)	(558,746)
615 Financial Plan Surplus / (Deficit)	-	-	-	-	-

625 Pender Harbour Pool	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	610,918	622,188	633,699	645,496	657,586
Frontage & Parcel Taxes	48,519	48,519	48,519	48,519	48,519
User Fees & Service Charges	90,100	90,100	90,100	90,100	90,100
Investment Income	19,323	21,258	23,270	25,363	27,539
	768,860	782,065	795,588	809,478	823,744
Expenses					
Administration	69,586	69,586	69,586	69,586	69,586
Wages and Benefits	441,598	460,368	471,879	483,676	495,766
Operating	164,834	157,334	157,334	157,334	157,334
Debt Charges - Interest	19,466	19,466	19,466	19,466	19,466
Amortization of Tangible Capital Assets	97,998	97,998	100,302	100,302	100,302
	793,482	804,752	818,567	830,364	842,454
Operating Surplus / (Deficit)	(24,622)	(22,687)	(22,979)	(20,886)	(18,710)
Other					
Capital Expenditures	(34,437)	(10,000)	(10,000)	(10,000)	(10,000)
Debt Principal Repayment	(48,376)	(50,311)	(52,323)	(54,416)	(56,592)
Transfer (to)/from Reserves	9,437	(15,000)	(15,000)	(15,000)	(15,000)
Unfunded Amortization	97,998	97,998	100,302	100,302	100,302
	24,622	22,687	22,979	20,886	18,710
625 Financial Plan Surplus / (Deficit)	-	-	-	-	-
630 School Facilities - Joint Use	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	71,996	48,531	48,608	48,690	48,770
	71,996	48,531	48,608	48,690	48,770
Expenses					
Administration	564	564	564	564	564
Wages and Benefits	3,041	3,117	3,194	3,276	3,356
Operating	44,850	44,850	44,850	44,850	44,850
	48,455	48,531	48,608	48,690	48,770
Operating Surplus / (Deficit)	23,541	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	(23,541)	-	-	-	-
	(23,541)	-	-	-	-
630 Financial Plan Surplus / (Deficit)	-	-	-	-	-

640 Gibsons & Area Library	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	839,687	839,902	840,123	840,350	840,582
	839,687	839,902	840,123	840,350	840,582
Expenses					
Administration	48,446	48,446	48,446	48,446	48,446
Wages and Benefits	8,620	8,835	9,056	9,283	9,515
Operating	817,563	817,563	817,563	817,563	817,563
Amortization of Tangible Capital Assets	52,182	52,182	52,180	52,180	52,180
	926,811	927,026	927,245	927,472	927,704
Operating Surplus / (Deficit)	(87,124)	(87,124)	(87,122)	(87,122)	(87,122)
Other					
Transfer (to)/from Reserves	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
Transfer (to)/from Other Funds	84,942	84,942	84,942	84,942	84,942
Unfunded Amortization	52,182	52,182	52,180	52,180	52,180
	87,124	87,124	87,122	87,122	87,122
640 Financial Plan Surplus / (Deficit)	-	-	-	-	-
643 Egmont/Pender Harbour Library Service	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	58,861	58,399	66,497	66,497	66,497
	58,861	58,399	66,497	66,497	66,497
Expenses					
Administration	3,412	3,412	3,412	3,412	3,412
Operating	55,449	54,987	63,085	63,085	63,085
	58,861	58,399	66,497	66,497	66,497
Operating Surplus / (Deficit)	-	-	-	-	-
643 Financial Plan Surplus / (Deficit)	-	-	-	-	-
645 Halfmoon Bay Library Service	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	172,985	171,533	185,882	185,882	185,882
	172,985	171,533	185,882	185,882	185,882
Expenses					
Administration	10,042	10,042	10,042	10,042	10,042
Operating	162,945	161,491	175,840	175,840	175,840
	172,987	171,533	185,882	185,882	185,882
Operating Surplus / (Deficit)	(2)	-	-	-	-
Other					
Prior Year Surplus/(Deficit)	2	-	-	-	-
	2	-	-	-	-
645 Financial Plan Surplus / (Deficit)	-	-	-	-	-

646 Roberts Creek Library Service	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	216,173	215,260	218,254	218,254	218,254
	216,173	215,260	218,254	218,254	218,254
Expenses					
Administration	12,486	12,486	12,486	12,486	12,486
Operating	118,745	117,832	120,826	120,826	120,826
	131,231	130,318	133,312	133,312	133,312
Operating Surplus / (Deficit)	84,942	84,942	84,942	84,942	84,942
Other					
Transfer (to)/from Other Funds	(84,942)	(84,942)	(84,942)	(84,942)	(84,942)
	(84,942)	(84,942)	(84,942)	(84,942)	(84,942)

646 Financial Plan Surplus / (Deficit)	-	-	-	-	-
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648 Museum Service	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	172,848	172,848	172,848	172,848	172,848
	172,848	172,848	172,848	172,848	172,848
Expenses					
Administration	10,698	10,698	10,698	10,698	10,698
Operating	162,150	162,150	162,150	162,150	162,150
	172,848	172,848	172,848	172,848	172,848
Operating Surplus / (Deficit)	-	-	-	-	-
648 Financial Plan Surplus / (Deficit)	-	-	-	-	-

650 Community Parks	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	2,497,804	2,315,401	2,691,232	2,712,664	2,731,589
Government Transfers	1,933,631	-	-	-	-
User Fees & Service Charges	75,600	75,600	41,600	41,600	41,600
Other Revenue	11,100	11,100	11,100	11,100	11,100
	4,518,135	2,402,101	2,743,932	2,765,364	2,784,289
Expenses					
Administration	290,239	290,239	290,239	290,239	290,239
Wages and Benefits	1,101,788	1,094,507	1,042,334	1,068,394	1,095,101
Operating	865,351	656,925	700,256	686,084	671,935
Debt Charges - Interest	3,183	2,564	1,895	1,200	470
Amortization of Tangible Capital Assets	256,933	256,933	188,665	188,665	188,665
	2,517,494	2,301,168	2,223,389	2,234,582	2,246,410
Operating Surplus / (Deficit)	2,000,641	100,933	520,543	530,782	537,879
Other					
Capital Expenditures	(4,679,349)	-	-	-	-
Proceeds from Long Term Debt	1,478,233	-	-	-	-
Debt Principal Repayment	(16,765)	(13,075)	(309,390)	(310,085)	(310,815)
Transfer (to)/from Reserves	225,851	(344,791)	(403,120)	(409,362)	(415,729)
Transfer (to)/from Appropriated Surplus	248,395	-	-	-	-
Transfer (to)/from Other Funds	486,061	-	3,302	-	-
Unfunded Amortization	256,933	256,933	188,665	188,665	188,665
	(2,000,641)	(100,933)	(520,543)	(530,782)	(537,879)

650 Financial Plan Surplus / (Deficit)	-	-	-	-	-
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665 Bicycle & Walking Paths	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	59,839	56,027	56,682	57,358	58,047
	59,839	56,027	56,682	57,358	58,047
Expenses					
Administration	12,037	12,037	12,037	12,037	12,037
Wages and Benefits	26,122	26,282	26,937	27,613	28,302
Operating	32,212	7,708	7,708	7,708	7,708
Amortization of Tangible Capital Assets	99,607	99,607	79,260	79,260	79,260
	169,978	145,634	125,942	126,618	127,307
Operating Surplus / (Deficit)	(110,139)	(89,607)	(69,260)	(69,260)	(69,260)
Other					
Capital Expenditures	(600,860)	-	-	-	-
Transfer (to)/from Reserves	92,089	(10,000)	(10,000)	(10,000)	(10,000)
Transfer (to)/from Appropriated Surplus	(7,468)	-	-	-	-
Transfer (to)/from Other Funds	526,771	-	-	-	-
Unfunded Amortization	99,607	99,607	79,260	79,260	79,260
	110,139	89,607	69,260	69,260	69,260
665 Financial Plan Surplus / (Deficit)	-	-	-	-	-
667 Area A Bicycle & Walking Paths	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	14,442	14,596	14,800	15,013	15,224
	14,442	14,596	14,800	15,013	15,224
Expenses					
Administration	2,221	2,221	2,221	2,221	2,221
Wages and Benefits	8,021	8,175	8,379	8,592	8,803
Operating	4,200	4,200	4,200	4,200	4,200
Amortization of Tangible Capital Assets	6,231	6,231	6,349	6,349	6,349
	20,673	20,827	21,149	21,362	21,573
Operating Surplus / (Deficit)	(6,231)	(6,231)	(6,349)	(6,349)	(6,349)
Other					
Unfunded Amortization	6,231	6,231	6,349	6,349	6,349
	6,231	6,231	6,349	6,349	6,349
667 Financial Plan Surplus / (Deficit)	-	-	-	-	-
670 Regional Recreation Programs	2023	2024	2025	2026	2027
Revenues					
Tax Requisitions	189,574	189,650	189,727	189,809	189,889
User Fees & Service Charges	2,119	10,319	10,319	10,319	10,319
	191,693	199,969	200,046	200,128	200,208
Expenses					
Administration	10,372	10,372	10,372	10,372	10,372
Wages and Benefits	3,041	3,117	3,194	3,276	3,356
Operating	178,280	186,480	186,480	186,480	186,480
	191,693	199,969	200,046	200,128	200,208
Operating Surplus / (Deficit)	-	-	-	-	-
670 Financial Plan Surplus / (Deficit)	-	-	-	-	-

680	Dakota Ridge Recreation Service Area	2023	2024	2025	2026	2027
Revenues						
	Tax Requisitions	205,468	210,005	228,323	230,705	233,142
	User Fees & Service Charges	38,000	38,000	38,000	38,000	38,000
	Other Revenue	2,000	2,000	2,000	2,000	2,000
		245,468	250,005	268,323	270,705	273,142
Expenses						
	Administration	26,715	26,715	26,715	26,715	26,715
	Wages and Benefits	88,313	92,850	95,168	97,550	99,987
	Operating	132,631	130,440	146,440	146,440	146,440
	Amortization of Tangible Capital Assets	45,966	45,966	4,474	4,474	4,474
		293,625	295,971	272,797	275,179	277,616
Operating Surplus / (Deficit)		(48,157)	(45,966)	(4,474)	(4,474)	(4,474)
Other						
	Capital Expenditures	(33,872)	-	-	-	-
	Transfer (to)/from Reserves	36,063	-	-	-	-
	Unfunded Amortization	45,966	45,966	4,474	4,474	4,474
		48,157	45,966	4,474	4,474	4,474
680 Financial Plan Surplus / (Deficit)		-	-	-	-	-

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Electoral Areas Service Committee – July 20, 2023

AUTHOR: Nick Copes, Planner II

SUBJECT: **Zoning Amendment Bylaw No. 722.2 Consideration of First, Second and Third Readings (562 Veterans Road)**

RECOMMENDATIONS

THAT the report titled Zoning Amendment Bylaw 722.2 Consideration of First, Second and Third Readings (562 Veterans Road) be received for information;

AND THAT Zoning Amendment Bylaw No. 722.2, 2022 be forwarded to the Board for First, Second and Third readings.

BACKGROUND

On September 8, 2022, the SCRD Board adopted Resolution 224/22:

THAT the report titled Zoning Amendment Bylaw No. 310.195, 2022 (562 Veterans Road) Consideration of First, Second and Third Readings with Conditional Adoption be received for information;

AND THAT Zoning Amendment Bylaw No. 310.195, 2022 be given first, second and third readings;

AND FURTHER THAT prior to adoption of Zoning Amendment Bylaw No. 310.195, 2022, the following conditions be met:

- Approval by the Ministry of Transportation and Infrastructure pursuant to Section 52 of the Transportation Act;
- Registration of a Section 219 Restrictive Covenant to ensure adequate future land dedication for a Hough Road Trail connection.

DISCUSSION

Pursuant to this resolution, a covenant to ensure adequate future land dedication for a Hough Road Trail connection has been registered on title of the property, as part of consideration of the zoning amendment to support a proposed two-lot subdivision. The Ministry of Transportation and Infrastructure (MOTI) gave approval to Bylaw No. 310.195, 2022 on September 22, 2022.

Due to the adoption of the new Zoning Bylaw No. 722 to replace Zoning Bylaw No. 310 on October 13, 2022, relative to the timing of the applicant completing requirements for consideration of bylaw adoption, the previously considered Zoning Amendment Bylaw 310.195 for the subject development is required to be re-read as Zoning Amendment Bylaw 722.2 (Attachment A).

While the content of proposed Bylaw No. 722.2 is identical to the previous proposed Bylaw 310.195, legally it is a new bylaw, and therefore staff are required to re-refer it to MOTI to receive re-approval under this new bylaw number after third reading. The bylaw will then be brought back to the Board for consideration of adoption.

This procedure will facilitate the transition of the application under Zoning Amendment Bylaw 310.195 that has previously received first, second and third readings to move forward for consideration of adoption under the new Zoning Bylaw No. 722 currently in effect. There are no changes to the proposed development or bylaw content, and the re-reading of the proposed bylaw amendment under Bylaw 722 is a procedural step to ensure legislative alignment as SCRD transitions to its operation to our new zoning bylaw.

CONCLUSION

Staff recommend that first, second, and third readings be granted for Zoning Amendment Bylaw No. 722.2, in order to facilitate the application proceeding as discussed above.

ATTACHMENTS

Attachment A – Zoning Amendment Bylaw 722.2, 2023

Reviewed by:			
Manager	X – J. Jackson	CFO/Finance	
A/GM	X – R. Shay	Legislative	X – S. Reid
CAO			

SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 722.2

A bylaw to amend the *Sunshine Coast Regional District Zoning Bylaw No. 722, 2019.*

The Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

PART A – CITATION

1. This bylaw may be cited as *Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.2, 2023*.

PART B – AMENDMENT

2. *Sunshine Coast Regional District Zoning Bylaw No. 722, 2019* is hereby amended as follows:

Schedule B is amended by changing Subdivision District F to Subdivision District D for Lot 13 North East ¼ of District Lot 908 Plan 9768 (PID 009-477-373).

PART C – ADOPTION

READ A FIRST TIME this 27TH DAY OF JULY , 2023

READ A SECOND TIME this 27TH DAY OF JULY , 2023

READ A THIRD TIME this 27TH DAY OF JULY , 2023

APPROVED PURSUANT TO SECTION 52 OF
THE *TRANSPORTATION ACT* this _____ DAY OF _____

ADOPTED this _____ DAY OF _____

Corporate Officer

Chair

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 1027.9

A bylaw to amend *Gibsons/West Howe Sound Fire Protection Local Service Bylaw No. 1027, 1996*

WHEREAS the Board of the Sunshine Coast Regional District wishes to amend *Gibsons/West Howe Sound Fire Protection Local Service Bylaw No. 1027, 1996* to extend the service area boundary to include Plan VAP3874, Lot 45, District Lot 3198 NWD (959 Henry Road);

AND WHEREAS the Board has received a sufficient petition requesting inclusion in the service area for the *Gibsons/West Howe Sound Fire Protection Local Service* as per the requirements of the *Local Government Act*;

AND WHEREAS consent on behalf of the electors in the participating area has been given in writing by the Directors of Electoral Areas E – Elphinstone and F – West Howe Sound and the Town of Gibsons in accordance with Section 349 of the *Local Government Act*;

NOW THEREFORE the Board of Directors of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as *Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.9, 2023*.
2. *Gibsons/West Howe Sound Fire Protection Local Service Bylaw No. 1027, 1996* is hereby amended as follows:
 - a) Schedule “B” is deleted in its entirety and replaced with the revised Schedule “B” attached hereto.

READ A FIRST TIME	this	9 th	day of	November, 2023
READ A SECOND TIME	this	9 th	day of	November, 2023
READ A THIRD TIME	this	9 th	day of	November, 2023
ASSENTED TO BY SUFFICIENT PETITION	this	30 th	day of	September, 2023
ADOPTED	this	14 th	day of	December, 2023

CORPORATE OFFICER

CHAIR

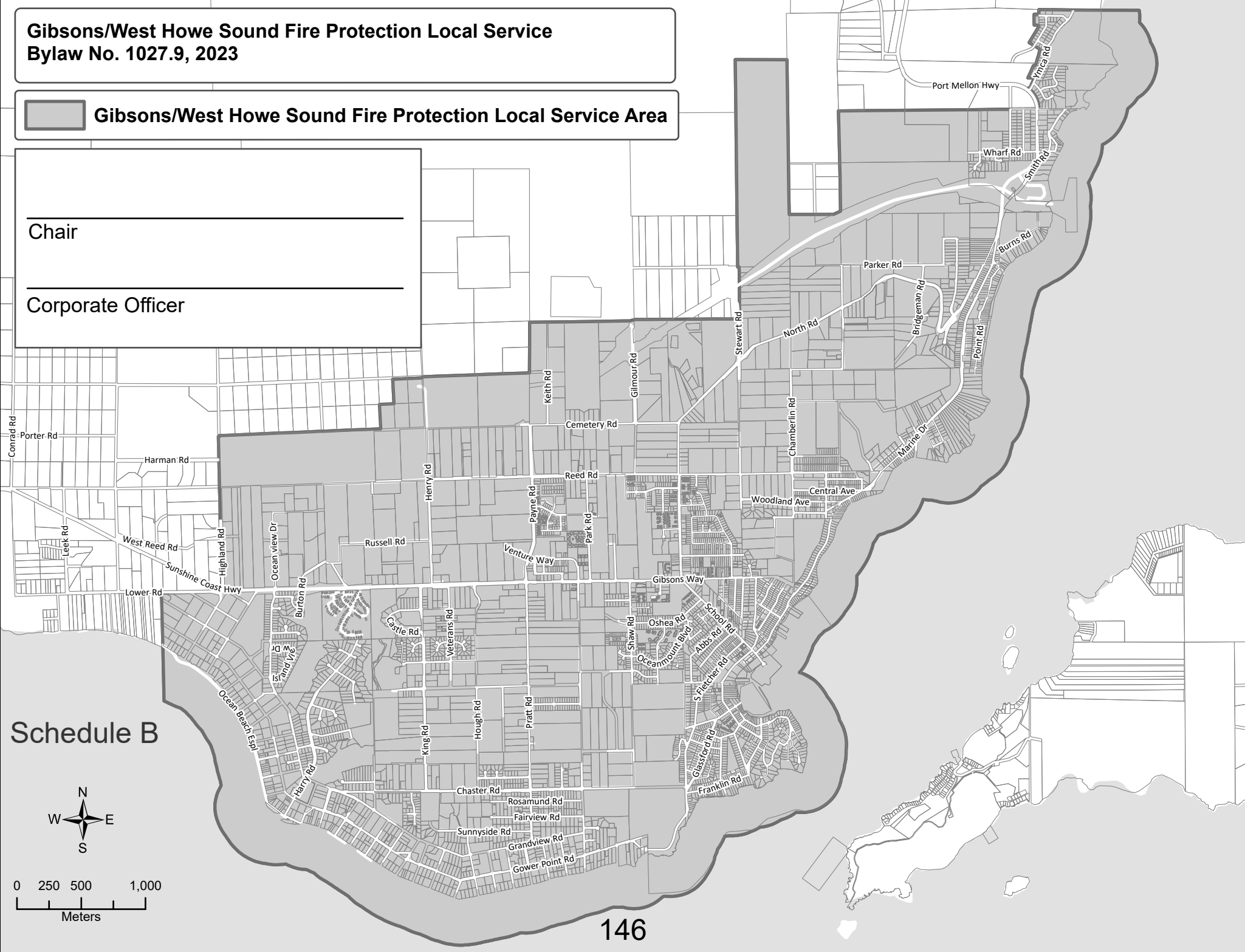
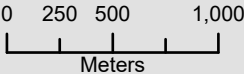
Gibsons/West Howe Sound Fire Protection Local Service
Bylaw No. 1027.9, 2023

 **Gibsons/West Howe Sound Fire Protection Local Service Area**

Chair

Corporate Officer

Schedule B



SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 626.4

A bylaw to amend Transit Fees and Charges Bylaw No. 626, 2010

WHEREAS the Board of the Sunshine Coast Regional District wishes to amend *Transit Fees and Charges Bylaw No. 626, 2010* to provide for changes in the Transit fare structure;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Transit Fees and Charges Amendment Bylaw No. 626.4, 2023*.
2. *Transit Fees and Charges Bylaw No. 626, 2010* is hereby amended as follows:
 - a. Delete the definition of "Day Pass" in section 2 in its entirety.
 - b. Delete Schedule A in its entirety and replace with the revised Schedule A attached hereto.
3. This bylaw comes into force and effect on January 10, 2024

READ A FIRST TIME	this	14 th	day of	December, 2023
READ A SECOND TIME	this	14 th	day of	December, 2023
READ A THIRD TIME	this	14 th	day of	December, 2023
ADOPTED	this	14 th	day of	December, 2023

 CORPORATE OFFICER

 CHAIR

SCHEDULE A

Prices are inclusive of any applicable tax.

Conventional Transit Fares			
	Cash Fare	Maximum Fare per Day	30-Day Pass
Adult	\$2.00	\$4.00	\$60
Seniors*	\$2.00	\$4.00	\$30
Student**	\$2.00	\$4.00	\$30
Child (12 and under)	No charge	-	-

handyDART Fares		
	Cash Fare	Tickets (10 single)
Passenger	\$2.00	\$18.00
Attendant	No charge	No charge

*with valid ID

**with valid Student ID

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 422.45

A bylaw to amend Sunshine Coast Regional District
Revised Water Rates and Regulations Bylaw No. 422, 1995

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

- 1. This Bylaw may be cited as *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.45, 2023.*
- 2. *Sunshine Coast Regional District Revised Water Rates and Regulations Bylaw No. 422, 1995* is hereby amended as follows:
 - a) Delete Schedules “B”, “D”, and “E” in their entirety and replace with the revised Schedules “B”, “D”, and “E” attached hereto.
- 3. This Bylaw comes into force and effect on January 1, 2024.

READ A FIRST TIME	this	14 th	day of	December, 2023
READ A SECOND TIME	this	14 th	day of	December, 2023
READ A THIRD TIME	this	14 th	day of	December, 2023
ADOPTED	this	14 th	day of	December, 2023

CORPORATE OFFICER

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 422**

SCHEDULE "B"

This Schedule does not apply to the North Pender Harbour Water Service Area as established under Bylaw No. 1070 (see Schedule "D") OR the South Pender Harbour Water Service Area as established under Bylaw No. 1074 (see Schedule "E")

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>		<u>Annual</u>
(1)	Up to and including one acre in area	\$	449.99
(2)	Greater than one acre, up to and including two acres	\$	478.98
(3)	Greater than two acres, up to and including three acres	\$	540.06
(4)	Greater than three acres, up to and including four acres	\$	612.28
(5)	Greater than four acres, up to and including five acres	\$	644.63
(6)	Greater than five acres, \$31.75 for each additional acre or part of an acre, up to and including ten acres		
(7)	Greater than ten acres, \$17.84 for each additional acre or part of an acre, up to and including twenty acres		
(8)	Greater than twenty acres, \$12.09 for each additional acre or part of an acre		
2.	<u>User Fees – billed annually</u>		<u>Annual</u>
(1)	For each dwelling unit (a dwelling unit being a single suite in a dwelling, a single strata lot, or any building or structure customarily used as a self-contained living unit)	\$	715.00
(2)	Motels – per unit	\$	377.81
(3)	Apartments	\$	575.62
(4)	Mobile Homes - per occupied pad	\$	575.62
(5)	Hospital and Intermediate Care Facilities - per bed	\$	377.81
(6)	All other users not herein provided for - per user	\$	715.00
3.	<u>Meter Rates – billed quarterly</u>		<u>Per Quarter</u>
	First 84 m ³ (cubic meters) used per quarter	\$	178.75
	Per cubic meter (or part thereof) used over 84 m ³ /quarter	\$	2.12
4.	<u>Meter Rentals – billed quarterly</u>	<u>Per Quarter</u>	<u>Annual</u>
(1)	Up to and including 3/4"	\$ 9.00	\$ 36.00
(2)	Over 3/4", up to and including 1"	\$ 12.00	\$ 48.00
(3)	Over 1", up to and including 1 ½"	\$ 30.00	\$ 120.00
(4)	Over 1 ½", up to and including 2"	\$ 36.00	\$ 144.00
(5)	Over 2", up to and including 4"	\$ 45.00	\$ 180.00
(6)	Over 4", up to and including 6"	\$ 60.00	\$ 240.00

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 422**

Schedule "B" continued

5. Manual Water Meter Readings

Per reading \$25.00 (up to a maximum of \$300 per annum)

6. Connection Charges

(1)	3/4" Connection	\$ 1,200.00
(2)	1" Connection	\$ 1,800.00
(3)	Over 1" (minimum)	\$ 2,000.00
(Plus additional costs incurred for fittings and installation)		

7. Turning Off/On Fees

Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.

8. Hydrant Rental

An annual charge of TWENTY DOLLARS (\$20.00) shall be levied for each hydrant operating from the Utility. The charge will be payable by the Fire Improvement Districts and Fire Protection Districts served by the Regional District Water Authority.

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 422**

SCHEDULE "D"

***This Schedule applies only to the North Pender Harbour Water Service
Area as established under Bylaw No. 1070***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
(1)	Residential	\$ 440.01
(2)	Institutional	\$ 440.01
(3)	Commercial	\$ 998.95
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
(1)	For each parcel containing 1 dwelling unit (a dwelling unit being a single dwelling, a single strata lot, or any building or structure customarily used as a self-contained living unit)	\$ 965.03
(2)	Multiple Family Dwellings (where more than one dwelling exists on a parcel)	\$1,736.09
(3)	Institutional Building	\$ 886.33
(4)	All other users not herein provided for - per user	\$ 965.03
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	First 227 m ³ (cubic meters) used per quarter	\$ 362.62
	Per cubic meter (or part thereof) used over 227 m ³ /quarter	\$ 4.10
4.	<u>Manual Water Meter Readings</u>	
	Per reading	\$25.00 (up to a maximum of \$300 per annum)
5.	<u>Connection Charges</u>	
(1)	3/4" Connection	\$ 1,200.00
(2)	1" Connection	\$ 1,800.00
(3)	Over 1" (minimum) (Plus additional costs incurred for fittings and installation)	\$ 2,000.00
6.	<u>Turning Off/On Fees</u>	
	Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.	

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 422**

SCHEDULE "E"

***This Schedule applies only to the South Pender Harbour Water
Service Area as established under Bylaw No. 1074***

ANNUAL WATER SERVICE RATES AND CHARGES

1.	<u>Land Charges – billed annually</u>	<u>Annual</u>
(1)	Up to and including two acres in area	\$ 515.00
(2)	Greater than two acres, up to and including ten acres	\$ 704.72
(3)	Greater than ten acres	\$ 894.45
2.	<u>User Fees – billed annually</u>	<u>Annual</u>
(1)	For each dwelling unit (a dwelling unit being a single dwelling a single strata lot, or any building or structure customarily used as a self-contained living unit)	\$ 844.97
(2)	For each dwelling unit of a multiple family unit including apartments, suites, duplexes, cottages, etc.	\$ 844.97
(3)	For each office or place of business wherein is employed not more than one person	\$ 844.97
(4)	For each office or place of business wherein is employed more than one person	\$1,207.05
(5)	All other users not herein provided for - per user	\$ 844.97
(6)	For each clubhouse or hall	\$1207.05
3.	<u>Meter Rates – billed quarterly</u>	<u>Per Quarter</u>
	First 45 m ³ (cubic meters) used per quarter	\$ 301.77
	Per cubic meter (or part thereof) used over 45 m ³ /quarter	\$ 3.11
4.	<u>Manual Water Meter Readings</u>	
	Per reading	25.00 (up to a maximum of \$300 per annum)
5.	<u>Connection Charges</u>	
(1)	3/4" Connection	\$ 1,200.00
(2)	1" Connection	\$ 1,800.00
(3)	Over 1" (minimum)	\$ 2,000.00
	(Plus additional costs incurred for fittings and installation)	
6.	<u>Turning Off/On Fees</u>	
	Subsequent to the initial turn on, the fee for turning the water off shall be the sum of \$50.00 payable at the time of application.	

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 428.26

A bylaw to amend *Sunshine Coast Regional District
Sewage Treatment Facilities Service Unit Bylaw No. 428, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This Bylaw may be cited as *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Amendment Bylaw No. 428.26, 2023*.
2. *Sunshine Coast Regional District Sewage Treatment Facilities Service Unit Bylaw No. 428, 1996* is hereby amended as follows:
 - a) Delete schedule "B" in its entirety and replace with the revised Schedule "B" attached hereto.
 - b) Delete schedule "C" in its entirety and replace with the revised Schedule "C" attached hereto.
3. This bylaw comes into force and effect on January 1, 2024.

READ A FIRST TIME this 14th day of December, 2023

READ A SECOND TIME this 14th day of December, 2023

READ A THIRD TIME this 14th day of December, 2023

ADOPTED this 14th day of December, 2023

CORPORATE OFFICER

CHAIR

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 428**

SCHEDULE "B"

FRONTAGE AND CONNECTION CHARGES

1.	<u>Frontage Charges</u>	<u>Per Annum</u>
	Sewage Treatment Facilities	
a.	Greaves Road (Bowsprit)	
	2024	\$500.00
	2025	\$550.00
	2026	\$600.00
	2027	\$650.00
b.	Canoe Road	
	2024	\$524.00
	2025	\$574.00
	2026	\$624.00
	2027	\$674.00
b.	Curran Road (Hydaway)	
	2024	\$353.00
	2025	\$403.00
	2026	\$453.00
	2027	\$503.00
d.	Langdale	
	2024	\$500.00
e.	Lee Bay	
	2024	\$302.00
	2025	\$352.00
	2026	\$402.00
	2027	\$452.00
f.	Jolly Roger	
	2024	\$252.00
	2025	\$302.00
	2026	\$352.00
	2027	\$402.00
g.	Merrill Crescent	
	2024	\$500.00
	2025	\$550.00
	2026	\$600.00
	2027	\$650.00

h.	Secret Cove	
	2024	\$352.00
	2025	\$452.00
	2026	\$552.00
	2027	\$652.00
i.	Square Bay	
	2024	\$317.00
	2025	\$367.00
	2026	\$417.00
	2027	\$467.00
j.	Sunnyside	
	2024	\$502.00
	2025	\$602.00
	2026	\$702.00
	2027	\$802.00
k.	Roberts Creek Co-Housing	
	2024	\$500.00
l.	Lillies Lake Village	
	2024	\$304.00
	2025	\$354.00
	2026	\$404.00
	2027	\$454.00

2. Connection Charges

Deposit of \$1,500.00 shall be charged for those properties not having a sewer service connection previously installed. Should the cost of such connection be greater than the deposit, then additional costs incurred shall be borne by the property owner.

**SUNSHINE COAST REGIONAL DISTRICT
BYLAW NO. 428**

SCHEDULE "C"

<u>USER CHARGES</u>	<u>ANNUAL</u>
1. For each Single Detached Family Residence or each multiplex residential or apartment unit (including residence auxiliary to principal use)	
a. Greaves Road (Bowsprit)	\$ 763.61
b. Canoe Road	\$ 985.31
c. Curran Road	\$ 742.68
d. Langdale	\$1,427.22
e. Lee Bay	\$ 487.67
f. Jolly Roger	\$ 986.54
g. Merrill Crescent	\$1,948.25
h. Secret Cove	\$ 829.96
i. Square Bay	\$1,281.02
j. Sunnyside	\$ 790.62
k. Roberts Creek Co-Housing	\$1,307.48
l. Lillies Lake Village	\$1,143.48
2. Restaurant, Cafeteria, Coffee Shop, Licensed Lounge or Pub	\$1,205.51
3. For a marina operating within the specified area	\$ 847.34
4. For all other users not herein provided for	\$ 457.50
5. Credit to be applied to user charges for Secret Cove Treatment Plant users providing SCRD approved pre-treatment of their waste water prior to treatment by the SCRD equipment	25%

SUNSHINE COAST REGIONAL DISTRICT**BYLAW NO. 430.16**

A bylaw to amend *Woodcreek Park Sewer User Rates Bylaw No. 430, 1996*

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited as *Woodcreek Park Sewer User Rates Amendment Bylaw No. 430.16, 2023*.
2. *Woodcreek Park Sewer User Rates Bylaw No. 430, 1996* is hereby amended as follows:
 - a) Delete schedule “A” in its entirety and replace with the revised Schedule “A” attached hereto.
3. This bylaw comes into force and effect on January 1, 2024.

READ A FIRST TIME this 14th day of December, 2023

READ A SECOND TIME this 14th day of December, 2023

READ A THIRD TIME this 14th day of December, 2023

ADOPTED this 14th day of December, 2023

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 430

SCHEDULE "A"

USER CHARGES

	<u>Annual Rate</u>
For each Single Detached Family Residence	\$800.74

FRONTAGE CHARGES

<u>Per Annum</u>
\$500.00