



## SUNSHINE COAST REGIONAL DISTRICT

January 12, 2023

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MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHULT, B.C.

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<b>PRESENT:</b>	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	J. Henderson
		District of Sechelt	A. Toth
		Town of Gibsons	S. White
		shíshálh Nation Government District	P. Paul
<b>ALSO PRESENT:</b>	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services		T. Perreault
	GM, Planning and Development		I. Hall
	GM, Community Services		S. Gagnon
	Electoral Area A, Alternate Director		C. Alexander
	Deputy Corporate Officer / Recorder		J. Hill
	Media		1
	Public		1

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

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**CALL TO ORDER**      2:06 p.m.

**AGENDA**              **It was moved and seconded**

001/23                  THAT the agenda for the meeting be adopted as presented.

**CARRIED**

### MINUTES

Minutes                **It was moved and seconded**

002/23                  THAT the Special Board meeting minutes of December 15, 2022 be adopted.

**CARRIED**

## PRESENTATIONS AND DELEGATIONS

*Chris Hergesheimer of the Sunshine Coast Resource Centre presented the Centre's Poverty Reduction Action Project. The presentation included the definition of poverty; poverty in Canada statistics from 2015-2019 and 2020 to present; poverty demographics; highlights from the 2020 BC Poverty Report Card; the Sunshine Coast Poverty Reduction Project strategies such as financial management and empowerment, digital equity and inclusion, communications and storytelling, collaborative working and social planning – Healthy Communities Framing; information, support, and referral services; potential funding for phase two activities and grant timelines.*

## REPORTS

Electoral Area  
Services

**It was moved and seconded**

003/23

THAT Electoral Area Services Committee recommendation Nos. 1 and 3-6 of December 15, 2022 be received, adopted and acted upon as follows:

**Recommendation No. 1**    *Coopers Green Hall Construction Replacement Project Update - New Information*

THAT the report titled Coopers Green Hall Construction Replacement Project Update - New Information be received for information;

AND THAT the SCRD conduct a community check-in through an on-line survey, which will be open to all service participants of Community Parks (electoral area communities) including Halfmoon Bay, for an indication of what option may be supported;

AND FURTHER THAT staff report back in Q1 2023 with the results of the online survey for the Board's consideration with respect to identifying a site for the new community hall in Halfmoon Bay.

**Recommendation No. 3**    *RFP 2250002 – Planning Enhancement Project 1 (PEP1) – Local Government Development Approvals Grant Program Contract Award*

THAT the report titled Request for Proposal (RFP) 2250002 – Planning Enhancement Project 1 (PEP1) – Local Government Development Approvals Grant Program Contract Award be received for information;

AND THAT the grant-funded contract to provide consulting services related to PEP1 – Local Government Approvals Grant Program be awarded to KPMG LLP in the amount of up to \$185,170 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**Recommendation No. 4**    *2023 Electoral Areas' Grant-in-Aid Timelines*

THAT the report titled 2023 Electoral Areas' Grant-in-Aid Timelines be received for information;

003/23 cont. AND THAT the timeline with respect to the 2023 Electoral Areas' Grant-in-Aid process be approved as presented or amended.

**Recommendation No. 5** *Egmont/Pender Harbour APC Meeting Minutes of June 29, 2022*

THAT the Egmont/Pender Harbour Advisory Planning Commission meeting minutes of June 29, 2022 be received for information.

**Recommendation No. 6** *West Howe Sound APC Meeting Minutes of November 22, 2022*

THAT the West Howe Sound Advisory Planning Commission meeting minutes of November 22, 2022 be received for information.

**CARRIED**

*Director Backs declared a conflict of interest due to his relationship with the Royal Canadian Legion, Branch 219 (Roberts Creek) and left the meeting at 2:27 p.m.*

*The Board recessed at 2:35 p.m. and reconvened at 2:40 p.m.*

Electoral Area  
Services

**It was moved and seconded**

004/23 THAT Electoral Area Services Committee recommendation No. 2 of December 15, 2022 be received, adopted and acted upon as amended as follows:

**Recommendation No. 2** *LCRB Liquor Primary New Outdoor Patio Application (038526) - Royal Canadian Legion Branch 219 (Roberts Creek)*

THAT the report titled Liquor and Cannabis Regulation Branch (LCRB) Liquor Primary New Outdoor Patio Application (038526) - Royal Canadian Legion Branch 219 (Roberts Creek) be received for information;

AND THAT Sunshine Coast Regional District (SCRD) respond to LCRB recommending that the proposed Liquor Primary Outdoor Patio application proceed to LCRB review and the issuance of the liquor license and the operation of the patio under this license be subject to the following requirements:

1. *Hours for outdoor music or entertainment events on the subject patio be limited to: 5 pm to 8 pm, Thursday to Saturday each week between May 1st and August 31st, and Canada Day each year;*
2. *No outdoor amplified sound be allowed on the subject patio; and 3. At all times outdoor non-amplified sound generated from the subject patio be limited to a maximum of 70 decibels measured at lot lines, and the noise level be monitored by dedicated personnel of the Legion during operation hours of the patio.*

**CARRIED**

*Director Backs returned to the meeting at 2:48 p.m.*

Committee of the  
Whole

**It was moved and seconded**

005/23

THAT Committee of the Whole recommendation Nos. 2 and 4 of January 12, 2023 be received, adopted and acted upon as follows:

**Recommendation No. 2**     *Infrastructure Planning Grant Program – Grant Application for Square Bay Wastewater Collection System Upgrade Planning Study*

THAT the report titled Infrastructure Planning Grant Program – Grant Application for Square Bay Wastewater Collection System Upgrade Planning Study be received for information;

AND THAT a grant application of up to \$15,000 be submitted on behalf of the Sunshine Coast Regional District (SCRD) for the Square Bay Wastewater Collection System Upgrade Planning Study through the Infrastructure Planning Grant Program;

AND FURTHER THAT the SCRD support the Square Bay Wastewater Collection System Upgrade Planning Study and commit to its share of up to \$5,000 of Operating Reserves to fund the unfunded portion of the project.

**Recommendation No. 4**     *Community Emergency Preparedness Fund – Approval of Extreme Heat Risk Mapping, Assessment and Planning Grant*

THAT the report titled Community Emergency Preparedness Fund – Approval of Extreme Heat Risk Mapping, Assessment and Planning Grant be received for information;

AND THAT the SCRD accept the Community Emergency Preparedness Fund grant for Extreme Heat Risk Mapping, Assessment and Planning valued at \$120,000 and will provide overall grant management;

AND THAT a Budget Proposal for the project be forwarded for consideration as part of the 2023 Budget process;

AND FURTHER THAT the delegated authorities be authorized to execute the Approval Agreement and accept the Terms and Conditions.

**CARRIED**

## **MOTIONS**

EOC Activations

**It was moved and seconded**

006/23

THAT that staff prepare a report *in Q2 of 2023* outlining the financial and organizational impacts to the SCRD of repeated and overlapping EOC activations over the last three years.

**CARRIED**

**BYLAWS**

Bylaw 422.42                    **It was moved and seconded**

007/23                            THAT the report titled Amendment-Water Rates and Regulations Bylaw No. 422, Schedule B be received for information;

AND THAT the *Water Rates and Regulations Bylaw No. 422, Schedule B* for Metered Usage Fees be amended to \$1.93 per cubic meter to reflect the 23.64% increase for 2023 from \$2.56 approved in error in December 15, 2022.

**CARRIED**

Bylaw 422.42                    **It was moved and seconded**

008/23                            THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.42, 2023* be read a first time.

**CARRIED**

Bylaw 422.42                    **It was moved and seconded**

009/23                            THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.42, 2023* be read a second time.

**CARRIED**

Bylaw 422.42                    **It was moved and seconded**

010/23                            THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.42, 2023* be read a third time.

**CARRIED**

Bylaw 422.42                    **It was moved and seconded**

011/23                            THAT *Sunshine Coast Regional District Water Rates and Regulations Amendment Bylaw No. 422.42, 2023* be adopted.

**CARRIED**

**ADJOURNMENT**

012/23                            THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:04 p.m.

Certified correct \_\_\_\_\_

Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_

Chair