



SUNSHINE COAST REGIONAL DISTRICT

July 13, 2023

MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area E	D. McMahon
	Directors	Electoral Area A	L. Lee (in part)
		Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area F	K. Stamford
		District of Sechelt	D. Inkster
		District of Sechelt	A. Toth
		Town of Gibsons	S. White (in part)
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services		T. Perreault
	GM, Infrastructure Services (Acting)		M. Brown (in part)
	GM, Community Services		S. Gagnon
	GM, Planning and Development		I. Hall
	Manager, Purchasing and Finance		V. Cropp (in part)
	Manager, Capital Projects		S. Misiurak (in part)
	Capital Projects Engineer		S. Wijayabandara (in part)
	Manager, Legislative Services / Recorder		J. Hill
	Executive Assistant		C. Armitage
	Electoral Area A, Alternate Director		C. Alexander
	Media		1
	Public		0

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 1:35 p.m.

Director McMahon assumed the Chair.

AGENDA It was moved and seconded

210/23 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

211/23 THAT the Regular Board meeting minutes of June 22, 2023 be adopted.

CARRIED

Minutes **It was moved and seconded**

212/23 THAT the Special Board meeting minutes of July 6, 2023 be adopted.

CARRIED

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

Staff provided an update on the bicycling and walking pathways fencing along Highway 101.

REPORTS

COW **It was moved and seconded**

213/23 THAT Committee of the Whole recommendation Nos. 1-8 of June 22, 2023 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Supply Update*

THAT the presentation titled Water Supply Update be received for information.

Recommendation No. 2 *Budget Project Status Report*

THAT the report titled Budget Project Status Report – June 2023 be received for information.

Recommendation No. 3 *Halfmoon Bay Community Hall and Coopers Green Park Enhancements*

THAT the report titled Halfmoon Bay Community Hall and Coopers Green Park Enhancements- Project Budget Update be received for information;

AND THAT the Coopers Green Hall Replacement project up to \$4.5 million be reallocated as follows:

1. Up to \$3,521,762 (\$3,411,864 remaining) for the new Halfmoon Bay Community Project:
 - i. Funded from the following sources:
 - a. Investing in Canada Infrastructure Program (ICIP) Grant up to \$2,013,642 (\$1,933,631 remaining);
 - b. Approved Debt Funding up to \$1,478,233;
 - c. Amenity Funding of \$29,887 (\$0 remaining);

213/23 cont.

2. Up to \$633,238 for Park Enhancements at Coopers Green Park:
 - ii. Funded from the following sources:
 - a. Amenity Funding up to \$233,113;
 - b. Canada Community-Building Fund - Community Works Fund up to \$400,125;

AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 4 *Transit Improvement Program – 2024 Priorities*

THAT the report titled Transit Improvement Program (TIP) – 2024 Priorities be received for information;

AND THAT the 2024 Memorandum of Understanding for the TIP be prepared to include the following Year 1 (2024/25) Proposed Expansion Initiatives:

- a) Route 90 increased frequency to offer 30-minute service between Langdale and Sechelt from 6:00 a.m. to 6:00 p.m. on weekdays;
- b) Increased Custom Transit service hours (550 hours);

AND FURTHER THAT prior to Q2 2024, staff and BC Transit facilitate an opportunity for the Board to outline their preferred priorities for 2025+.

Recommendation No. 5 *2022 Corporate Annual Report*

THAT the report titled 2022 Sunshine Coast Regional District (SCRD) Corporate Annual Report be received for information;

AND THAT the 2022 Annual Report be approved for distribution.

Recommendation No. 6 *Trans Mountain Expansion Project (Environmental Assessment Certificate)*

THAT the correspondence dated May 23, 2023 from Mariah Busatore, Marine Stakeholder Engagement and Communications Coordinator for Trans Mountain regarding a request for feedback to a BC Environmental Assessment Office Human Health Risk Report for the Trans Mountain Expansion Project (Environmental Assessment Certificate) be received for information.

Recommendation No. 7 *Trans Mountain Expansion Project (Environmental Assessment Certificate)*

THAT the correspondence dated May 23, 2023 from Mariah Busatore, Marine Stakeholder Engagement and Communications Coordinator for Trans Mountain regarding a request for feedback to a BC Environmental Assessment Office Existing Shoreline Conditions Report for the Trans Mountain Expansion Project (Environmental Assessment Certificate) be received for information.

213/23 cont. **Recommendation No. 8** *Coalition of Child Care Advocates of BC*

THAT the correspondence dated June 7, 2023 from Sharon Gregson, Spokesperson for the Coalition of Child Care Advocates of BC regarding a request for municipal support for submission of a resolution to the Union of British Columbia Municipalities pertaining to the BC Child Care System be received for information.

CARRIED

Director White joined the meeting at 1:47 p.m.

Contract Award **It was moved and seconded**

214/23 THAT the report titled Water Supply Plan Feasibility Study Long-Term Ground Water Supply Sources (Groundwater Investigation Phase 5) RFP 2337004 - Contract Award be received for information;

AND THAT a contract be awarded to Kalwij Water Dynamics Inc. for a value not to exceed \$330,000;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Contract Award **It was moved and seconded**

215/23 THAT staff bring back options for groundwater investigation of two additional test wells that can be funded within the current Financial Plan.

CARRIED

COMMUNICATIONS

Letter of Support
for RCCA **It was moved and seconded**

216/23 THAT the correspondence from Karen Spicer, Vice President, Roberts Creek Community Association dated June 25, 2023, be received for information;

AND THAT a letter be sent to the Roberts Creek Community Association in support of their application to the Destination Development Fund grant for the Roberts Creek Community Hall Infrastructure Project;

AND FURTHER THAT the letter note that the project may have implications for adjacent SCRD-owned land, is subject to regulatory requirements, and that some aspects require final approval from the SCRD.

CARRIED

BYLAWS

Bylaw 1087.1 **It was moved and seconded**

217/23 THAT *Sakinaw Ridge Community Sewage Treatment System Service Amendment Bylaw No. 1087.1, 2023* be adopted.

CARRIED

Chair Lee joined the meeting at 1:51 p.m.

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 1:57 p.m.

The Board recessed at 1:57 p.m. and reconvened at 2:02 p.m.

Chair Lee assumed the Chair at 2:02 p.m.

IN CAMERA It was moved and seconded

218/23 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (g), (i), (k) and (2) (b) of the *Community Charter* – “litigation or potential litigation...”; “the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose”, “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages ...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.to negotiations between the municipality and a provincial government...”.

CARRIED

The Board moved out of In Camera at 2:32 p.m.

RELEASE OF ITEMS FROM IN CAMERA

Contract Award **It was moved and seconded**

219/23 THAT the contract with Commercial Truck Equipment Co. be increased from \$274,937 up to \$324,937 (excluding GST);

AND THAT the delegated authorities be authorized to execute the contract amendment;

AND THAT a loan of up to \$287,493 for a term of 5 years be requested through the Municipal Finance Authority Equipment Financing Program under section 403(1) of the *Local Government Act* (Liabilities Under Agreement) to fund the purchase of the vehicle;

219/23 cont. AND THAT the project budget for the south Pender Harbour Water Service Area vehicle purchase be increased by \$15,000 to \$99,824 funded \$84,824 from Municipal Finance Authority (MFA) short term loan and \$15,000 from Operating Reserves;

AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.

CARRIED

ADJOURNMENT

220/23 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:32 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair