



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD
IN THE BOARDROOM OF THE SUNSHINE COAST
REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JUNE 22, 2023

AMENDED AGENDA

CALL TO ORDER 1:30 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of June 8, 2023

Annex A
Pages 4 - 15

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

REPORTS

3. Committee of the Whole recommendation Nos. 1-6 of June 8, 2023
4. Electoral Area Services Committee recommendation Nos. 1-8 of June 15, 2023
5. Placement of Notice on Title – Chief Building Official
(Voting – All Directors – 1 Vote Each)
6. Request for Proposal 2335202 Contract Award For Sechelt Landfill Biocover Feasibility Study Phase 2 – Manager, Capital Projects
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1)
7. 2023 Union of British Columbia Municipalities (UBCM) Resolutions – Corporate Officer
(Voting – All Directors – 1 Vote Each)
8. Office of the CAO Monthly Report

Annex B
pp 16 - 17

Annex C
pp 18 - 20

Annex D
pp 21 - 24

Annex E
pp 25 - 27

⇒**ADD**
pp 27a - c

⇒**AMENDED**
Verbal
To-Come
Forward

COMMUNICATIONS

MOTIONS

- 8a. ➔**ADD** THAT a Special Board meeting be scheduled for 1:30 p.m. on Thursday, July 6, 2023.

BYLAWS

- | | | |
|-----|---|-----------------------|
| 9. | <i>Sakinaw Ridge Community Sewage Treatment System Service Amendment Bylaw No. 1087.1, 2023 – receipt of report</i>
-first, second and third readings
(Voting – All Directors – 1 Vote Each) | Annex F
pp 28 - 32 |
| 10. | <i>Area A – Bicycle and Walking Paths Operating Reserve Fund Establishment Bylaw No. 755, 2023</i>
- first, second, third reading and adoption
(Voting – All Directors – 1 Vote Each) | Annex G
p 33 |
| 11. | <i>Sakinaw Ridge Operating Reserve Fund Establishment Bylaw No. 758, 2023</i>
- first, second, third reading and adoption
(Voting – All Directors – 1 Vote Each) | Annex H
p 34 |
| 12. | <i>Civic Addressing Operating Reserve Fund Establishment Bylaw No. 751, 2023</i>
- first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1) | Annex I
p 35 |
| 13. | <i>Regional Recreation Programs Operating Reserve Fund Establishment Bylaw No. 756, 2023</i>
- first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1) | Annex J
p 36 |
| 14. | <i>Dakota Ridge Operating Reserve Fund Establishment Bylaw No. 757, 2023</i>
- first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1) | Annex K
p 37 |
| 15. | <i>Sunshine Coast Regional District Security Issuing Bylaw No. 759, 2023 – receipt of report</i>
- first, second, third reading and adoption
(Voting – All Directors – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3, sNGD-1) | Annex L
pp 38 - 44 |
| 16. | <i>Building Inspection Operating Reserve Fund Establishment Bylaw No. 752, 2023</i>
- first, second, third reading and adoption
(Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, sNGD-1) | Annex M
p 45 |

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| 17. | <p><i>School Facilities – Joint Use Operating Reserve Fund Establishment Bylaw No. 753, 2023</i>
 – first, second, third reading and adoption
 (Voting – Participants – weighted vote: A-2, B-2, D-2, E-2, F-2, Sechelt -6, Gibsons-3)</p> | Annex N
p 46 |
| 18. | <p><i>Gibsons & Area Library Operating Reserve Fund Establishment Bylaw No. 754, 2023</i>
 – first, second, third reading and adoption
 (Voting – Participants – weighted vote: E-2, F-2, Gibsons-3)</p> | Annex O
p 47 |

DIRECTORS' REPORTS

NEW BUSINESS

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (g), (k) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual...”; “litigation or potential litigation...”; “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages ...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

ADJOURNMENT

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Regular Board – June 22, 2023

AUTHOR: Sherry Reid, Corporate Officer

SUBJECT: 2023 UNION OF BRITISH COLUMBIA MUNICIPALITIES (UBCM) RESOLUTIONS

RECOMMENDATION(S)

- (1) **THAT the report titled 2023 Union of British Columbia Municipalities (UBCM) Resolutions be received for information;**
 - (2) **AND THAT the proposed resolutions be approved and submitted to UBCM for consideration at the 2023 UBCM Convention prior to the June 30, 2023 deadline.**
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BACKGROUND

The UBCM Convention is scheduled to be held from September 18-22, 2023, in Vancouver, BC. The annual convention provides members with the opportunity to bring forward issues and concerns from their communities through resolutions and debate.

UBCM urges members to submit resolutions through their Area Associations for consideration. The Sunshine Coast Regional District (SCRD) submitted one resolution through the Association of Vancouver Island and Coastal Communities (AVICC) on the topic of “Modernization of the *Local Government Act*”. This resolution was endorsed by the AVICC membership and as such has been forwarded to UBCM for consideration at the September convention.

Further to the above, at the May 25, 2023 Regular Board meeting, the Board resolved the following:

2023 UBCM

Resolutions **It was moved and seconded:**

135/23 THAT the report titled 2023 Union of British Columbia Municipalities (UBCM) Resolutions be received for information;

AND THAT the following draft resolution be approved as amended and submitted to the 2023 UBCM Convention before the June 30, 2023 deadline:

BC Transit Expansion Funding

WHEREAS the current Annual Operating Agreements between BC Transit and local governments provide for base service levels that are equal to the previous year but do not reflect agreed upon expanded transit service levels;

AND WHEREAS local governments are expected to authorize future commitments for transit expansion which are subject to cost increases at the discretion of BC Transit:

THEREFORE BE IT RESOLVED that UBCM urge the provincial government to provide a rolling 5-year funding commitment to BC Transit in order to provide and secure longer term funding assurances necessary for local governments to adequately budget and plan for transit expansion beyond the current year.

AND FURTHER THAT staff prepare additional resolutions for consideration at the 2023 UBCM Convention on the following topics:

- amending the Recycling Regulation to expand Extended Producer Responsibility (EPR) programs for future inclusion of Industrial, Commercial and Institutional (ICI) packaging and paper products;
- flexible Transit Service delivery models; and
- funding formulas for Community Works Fund (Formerly Gas Tax Fund) and Community Growth Fund.

DISCUSSION

Staff have prepared resolutions for the Board's consideration on the additional requested topics as follows:

ICI Packaging and Paper Products Recycling Regulation

WHEREAS provincial legislation under the Environmental Management Act and the Recycling Regulation require Extended Producer Responsibility Plans for Packaging and Printed Paper (PPP) from residential sources only;

AND WHEREAS the Province responded it would consider expanding BC's Extended Producer Responsibility (EPR) programs for future inclusion of Industrial, Commercial and Institutional (ICI) packaging and paper products as part of their commitment to the Canadian Council of Ministers of Environment Canada-Wide Action Plan for Extended Producer Responsibility';

AND WHEREAS opportunities for recycling by the industrial, commercial and institutional (ICI) sector in rural communities are limited, and in some cases, non-existent due to their distance from large urban areas:

THEREFORE BE IT RESOLVED THAT UBCM urge the Province to take action on amending the Recycling Regulation to expand BC's Extended Producer Responsibility (EPR) programs to include product categories for Industrial, Commercial and Institutional packaging and paper products.

BC Transit Service Delivery Model Flexibility

WHEREAS the traditional service delivery models available to local governments through BC Transit do not always meet the needs of rural or smaller communities;

AND WHEREAS rural or smaller communities encounter geographical constraints and exhibit lower population densities that create challenges and economical inefficiencies for a conventional transit model;

THEREFORE BE IT RESOLVED THAT UBCM urge the Province to provide more flexible and innovative models for service delivery, such as Transit On-Demand, for smaller and rural communities where conventional transit may not be an appropriate service delivery model.

Funding Formulas for Community Works Fund and Community Growth Fund

WHEREAS the funding formulas used to allocate funds for programs such as the Canada Community-Building Fund - Community Works Fund (formerly Gas Tax Fund) and the recent Community Growth Fund is based on a per capita formula with a funding floor where the funding apportioned to Regional Districts is based primarily on the electoral areas' population and therefore does not account for the services and associated infrastructure maintained by Regional Districts for services delivered to member municipalities such as water, wastewater, transit, recreation and parks;

AND WHEREAS the population-based funding apportioned to Regional Districts compared to member municipalities can be significantly lower, creating a disparate allocation of funds within some regions;

THEREFORE BE IT RESOLVED THAT UBCM urge the provincial and federal government to reconsider the design of the funding formulas for the Community Works Fund and other similarly calculated programs such as the COVID Recovery Fund and Community Growth Fund to take into account the services delivered and associated infrastructure maintained by the local government versus funding apportionment that is primarily based on population.

Timeline for Next Steps

Resolutions must be submitted to UBCM by June 30, 2023, and therefore must receive Board endorsement in their final form at today's (June 22) Board meeting.

STRATEGIC PLAN AND RELATED POLICIES

Submission of resolutions to UBCM is consistent with the SCRD strategic focus areas for Advocacy, and Regional Collaboration and Partnership.

CONCLUSION

Resolutions forwarded to UBCM must be endorsed by Board resolution. Staff recommend the Board approve the proposed resolutions and that they be forwarded to UBCM with the accompanying background information in time for the June 30 resolution submission deadline.

Reviewed by:			
Manager	X – M. Sole	CFO	X- T. Perreault
GM	X – S. Gagnon	Legislative	
CAO	X – D. McKinley	Other	