



SUNSHINE COAST REGIONAL DISTRICT

June 22, 2023

MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHULT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B Electoral Area D Electoral Area E Electoral Area F District of Sechelt Town of Gibsons shíshálh Nation Government District	J. Gabias C. Woods (Alt) D. McMahon K. Stamford D. Inkster (in part) S. White P. Paul
ALSO PRESENT:	Chief Administrative Officer		D. McKinley (in part)
	Corporate Officer		S. Reid
	GM, Corporate Services		T. Perreault (in part)
	GM, Community Services		S. Gagnon (in part)
	Manager, Capital Projects		B. Shoji (in part)
	Chief Building Official		B. Kennett (in part)
	Manager, Legislative Services / Recorder		J. Hill
	Electoral Area A, Alternate Director		C. Alexander
	Electoral Area B, Alternate Director		L. Dix (in part)
	Media		1
	Public		8

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 1:36 p.m.

AGENDA **It was moved and seconded**

179/23 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

180/23 THAT the Regular Board meeting minutes of June 8, 2023 be adopted.

CARRIED

REPORTS

COW

It was moved and seconded

181/23

THAT Committee of the Whole recommendation Nos. 1-6 of June 8, 2023 be received, adopted and acted upon as follows:

Recommendation No. 1 *2023-2024 BC Transit Annual Operating Agreement (AOA)*

THAT the report titled 2023-2024 BC Transit Annual Operating Agreement (AOA) be received for information;

AND THAT the delegated authorities be authorized to execute the 2023-2024 BC Transit Annual Operating Agreement.

Recommendation No. 2 *Water Supply Update*

THAT the verbal report titled Water Supply Update be received for information.

Recommendation No. 3 *Pender Harbour Aquatic and Fitness Centre Lease*

THAT the report titled Pender Harbour Aquatic and Fitness Centre Lease be received for information;

AND THAT School District No. 46 be provided with a notice of intent to negotiate a new lease agreement;

AND FURTHER THAT a new draft lease agreement be brought forward prior to Q2 2024 for Board consideration.

Recommendation No. 4 *Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) Minutes of April 25, 2023*

THAT the Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) meeting minutes of April 25, 2023, be received for information.

Recommendation No. 5 *Water Supply Advisory Committee (WASAC) Minutes of May 1, 2023*

THAT Water Supply Advisory Committee (WASAC) meeting minutes of May 1, 2023, be received for information.

Recommendation No. 6 *Correspondence from Sunshine Coast Climate Action Network*

THAT the correspondence from Anna Lattanzi, Sunshine Coast Climate Action Network, dated May 29, 2023, regarding the Community Climate Action Plan be received for information.

CARRIED

EAS

It was moved and seconded

182/23

THAT Electoral Area Services Committee recommendation Nos. 1-8 of June 15, 2023 be received, adopted and acted upon as follows:

Recommendation No. 1 *Roberts Creek Community Hall and Masonic Hall Property Line Adjustment Proposal*

THAT the report titled Roberts Creek Community Hall and Masonic Hall Property Line Adjustment Proposal be received for information;

AND THAT SCRD determine the long-term land use of Roberts Creek Park through Planning Enhancement Project 2 (OCP Renewal);

AND FURTHER THAT further exploration of the disposition of a portion of Roberts Creek Park be abandoned at this time.

Recommendation No. 2 *Development Variance Permit DVP00086 (1246 Point Road)*

THAT the report titled Development Variance Permit DVP00086 (1246 Point Road) be received for information;

AND THAT Development Variance Permit DVP00086 be issued to vary Zoning Bylaw No. 722, Section 5.14.1(a) by reducing the setback from a parcel line adjacent to a highway from 5 metres (m) to 3.2 m for a structure including the eave, to facilitate the retention and completion of an auxiliary building.

Recommendation No. 3 *Agricultural Land Reserve Exclusion (ALC 67287, SCRD ALR00024) - 508 Pratt Rd*

THAT the report titled Proposed Agricultural Land Reserve Exclusion (ALC 67287, SCRD ALR00024) - 508 Pratt Road, Elphinstone be received for information;

AND THAT the application be referred to the Electoral Area E Advisory Planning Commission for comment.

Recommendation No. 4 *Recreation Sites and Trails BC Partnership Agreement Renewals*

THAT the report titled Recreation Sites and Trails BC (RSTBC) Partnership Agreement Renewals: Secret Cove Falls/Homesite Creek, Big Tree, and Sprockids Recreation Sites be received for information;

AND THAT the delegated authorities be authorized to renew the RSTBC/SCRD Partnership Agreement for a three-year term for the management and maintenance of Secret Cove Falls/Homesite Creek Recreation Site (REC0383), Big Tree Recreation Site (REC5890), and Sprockids Recreation Site (REC6768).

182/23 cont.

Recommendation No. 5 *SCRD Partnership Agreements with the Halfmoon Bay Community Association*

THAT the report titled SCRD Partnership Agreements with the Halfmoon Bay Community Association for Secret Cove Falls/Homesite Creek Recreation Site, Welcome Woods Wilderness Park, and Wood Bay Heights Park be received for information;

AND THAT the delegated authorities be authorized to renew the SCRD Partnership Agreement with the Halfmoon Bay Community Association (HBCA) for another three years, to support the stewardship, operations, and maintenance of Secret Cove Falls/Homesite Creek Recreation site;

AND FURTHER THAT the delegated authorities be authorized to establish a new SCRD Partnership Agreement with the Halfmoon Bay Community Association (HBCA) for five years, to support the stewardship, operations, and maintenance of Welcome Woods Wilderness Park and Wood Bay Heights Park.

Recommendation No. 6 *West Howe Sound (Area F) APC Meeting Minutes of May 23, 2023*

THAT the West Howe Sound Advisory Planning Commission meeting minutes of May 23, 2023 be received for information.

Recommendation No. 7 *Hopkins Landing Port – Result from Major Inspection*

THAT the report titled Hopkins Landing Port – Result from Major Inspection be received for information;

AND THAT the Hopkins Landing Port be temporarily closed, at a budget of up to \$10,000, funded from [345] Ports Operating Reserve, until the major repairs can be completed;

AND THAT the major repairs required to safely reopen Hopkins Landing Port, as noted in the engineering report for 2023 and 2024, be completed at a budget of up to \$520,000, including 0.2 FTE (one time), funded from a combination of Community Works Funds \$353,266 and [345] Ports Capital Reserve \$166,734;

AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 8 *Ministers Meeting at UBCM Regarding Ports*

THAT SCRD request a meeting at the Union of BC Municipalities (UBCM) Conference with the Minister responsible for Ports Infrastructure.

CARRIED

Notice on Title It was moved and seconded

183/23 THAT the report titled Placement of Notice on Title be received for information;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 5, Block 7, District Lot 687, Plan VAP3305, PID 012-986-330, Folio 746.00260.000.

CARRIED

Notice on Title It was moved and seconded

184/23 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 2, Block 9, District Lot 695, Plan VAP21710, PID 010-805-877, Folio 746.00632.002.

CARRIED

Contract Award It was moved and seconded

185/23 THAT the report titled Request for Proposal 2335202 Contract Award for Sechelt Landfill Biocover Feasibility Study Phase 2 be received for information;

AND THAT a contract to carry out the Sechelt Landfill Biocover Feasibility Study Phase 2 be awarded to Sperling Hansen Associates in the amount up to \$286,000 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

**2023 UBCM
Resolutions****It was moved and seconded**

186/23 THAT the report titled 2023 Union of British Columbia Municipalities (UBCM) Resolutions be received for information;

AND THAT the proposed resolutions be approved and submitted to UBCM for consideration at the 2023 UBCM Convention prior to the June 30, 2023 deadline, as follows:

186/23 cont.

ICI Packaging and Paper Products Recycling Regulation

WHEREAS provincial legislation under the Environmental Management Act and the Recycling Regulation requires Extended Producer Responsibility Plans for Packaging and Printed Paper (PPP) from residential sources only;

AND WHEREAS the Province responded it would consider expanding BC's Extended Producer Responsibility (EPR) programs for future inclusion of Industrial, Commercial and Institutional (ICI) packaging and paper products as part of their commitment to the Canadian Council of Ministers of Environment Canada-Wide Action Plan for Extended Producer Responsibility;

AND WHEREAS opportunities for recycling by the industrial, commercial and institutional (ICI) sector in rural communities are limited, and in some cases, non-existent due to their distance from large urban areas:

THEREFORE BE IT RESOLVED THAT UBCM urge the Province to take action on amending the Recycling Regulation to expand BC's Extended Producer Responsibility (EPR) programs to include product categories for Industrial, Commercial and Institutional packaging and paper products.

BC Transit Service Delivery Model Flexibility

WHEREAS the traditional service delivery models available to local governments through BC Transit do not always meet the needs of rural or smaller communities;

AND WHEREAS rural or smaller communities encounter geographical constraints and exhibit lower population densities that create challenges and economical inefficiencies for a conventional transit model:

THEREFORE BE IT RESOLVED THAT UBCM urge the Province to provide more flexible and innovative models for service delivery, such as Transit On-Demand, for smaller and rural communities where conventional transit may not be an appropriate service delivery model.

Funding Formulas for Community Works Fund and Community Growth Fund

WHEREAS the funding formulas used to allocate funds for programs such as the Canada Community-Building Fund - Community Works Fund (formerly Gas Tax Fund) and the recent Community Growth Fund is based on a per capita formula with a funding floor where the funding apportioned to Regional Districts is based primarily on the electoral areas' population and therefore does not account for the services and associated infrastructure maintained by Regional Districts for services delivered to member municipalities such as water, wastewater, transit, recreation and parks;

186/23 cont. AND WHEREAS the population-based funding apportioned to Regional Districts compared to member municipalities can be significantly lower, creating a disparate allocation of funds within some regions:

THEREFORE BE IT RESOLVED THAT UBCM urge the provincial and federal government to reconsider the design of the funding formulas for the Community Works Fund and other similarly calculated programs such as the COVID Recovery Fund and Community Growth Fund to take into account the services delivered and associated infrastructure maintained by the local government versus funding apportionment that is primarily based on population.

CARRIED

CAO Report **It was moved and seconded**

187/23 THAT the June 22, 2023 verbal report from the Office of the CAO be received for information.

CARRIED

MOTIONS

Special Board Meeting

It was moved and seconded

188/23 THAT a Special Board meeting be scheduled for 1:30 p.m. on Thursday, July 6, 2023 to be held electronically and in person in the Board Room of the SCRD Administration office at 1975 Field Road, Sechelt, BC.

CARRIED

BYLAWS

Bylaw 1087.1 **It was moved and seconded**

189/23 THAT the report titled Sakinaw Ridge Community Sewage Treatment System Service Boundary Extension be received for information;

AND THAT *Sakinaw Ridge Community Sewage Treatment System Service Amendment Bylaw No. 1087.1, 2023* be considered for three readings.

CARRIED

Bylaw 1087.1 **It was moved and seconded**

190/23 THAT *Sakinaw Ridge Community Sewage Treatment System Service Amendment Bylaw No. 1087.1, 2023* be read a first, second, and third time.

CARRIED

Bylaw 755 It was moved and seconded

191/23 THAT *Area A – Bicycle and Walking Paths Operating Reserve Fund Establishment Bylaw No. 755, 2023* be read a first, second, and third time, and be adopted.

CARRIED

Bylaw 758 It was moved and seconded

192/23 THAT *Sakinaw Ridge Operating Reserve Fund Establishment Bylaw No. 758, 2023* be read a first, second, and third time, and be adopted.

CARRIED

Bylaws 751 It was moved and seconded

193/23 THAT *Civic Addressing Operating Reserve Fund Establishment Bylaw No. 751, 2023* be read a first, second, and third time, and be adopted.

CARRIED

Bylaws 756 It was moved and seconded

194/23 THAT *Regional Recreation Programs Operating Reserve Fund Establishment Bylaw No. 756, 2023* be read a first, second, and third time, and be adopted.

CARRIED

Bylaws 757 It was moved and seconded

195/23 THAT *Dakota Ridge Operating Reserve Fund Establishment Bylaw No. 757, 2023* be read a first, second, and third time, and be adopted.

CARRIED

Bylaw 759 It was moved and seconded

196/23 THAT the report titled Town of Gibsons Borrowing be received for information;

AND THAT the Board consent to the long-term borrowing of \$1,493,000 over a 20-year term for the Town of Gibsons;

AND FURTHER THAT *Sunshine Coast Regional District Security Issuing Bylaw No. 759, 2023* be given three readings and be adopted.

CARRIED

Bylaw 759 It was moved and seconded

197/23 THAT *Sunshine Coast Regional District Security Issuing Bylaw No. 759, 2023* be read a first, second, and third time, and be adopted.

CARRIED

Bylaw 752 It was moved and seconded

198/23 THAT *Building Inspection Operating Reserve Fund Establishment Bylaw No. 752, 2023* be read a first, second, and third time, and be adopted.

CARRIED

Bylaw 753 It was moved and seconded

199/23 THAT *School Facilities – Joint Use Operating Reserve Fund Establishment Bylaw No. 753, 2023* be read a first, second, and third time, and be adopted.

CARRIED

Bylaw 754 It was moved and seconded

200/23 THAT *Gibsons & Area Library Operating Reserve Fund Establishment Bylaw No. 754, 2023* be read a first, second, and third time, and be adopted.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

Director Inkster left the meeting at 2:29 p.m.

**ICI 2023 UBCM
Resolution****It was moved and seconded**

201/23 THAT staff refer the 2023 Union of British Columbia Municipalities (UBCM) 'ICI Packaging and Paper Products Recycling Regulation' resolution to an upcoming Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) agenda.

CARRIED

The Board moved In Camera at 2:35 p.m.

IN CAMERA**It was moved and seconded**

202/23

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (g), (k) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual...”; “litigation or potential litigation...”; “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages ...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

CARRIED

The Board moved out of In Camera at 2:42 p.m.

RELEASE OF ITEMS FROM IN CAMERA

SCREDO

Nominations

It was moved and seconded

203/23

THAT the Board endorse the following candidates for the Sunshine Coast Economic Development Organization (SCREDO) Board of Directors:

- Aaron Joe;
- Darnelda Siegers;
- Gaetan Royer;

AND THAT Director McMahon, SCREDO Liaison, communicate to SCREDO the endorsed candidates for the SCREDO Board of Directors.

CARRIED

Highway 101
Fencing

It was moved and seconded

204/23

THAT three sections of fencing, Location 1 (nearest Burton Road - North), Location 2 (nearest Chaster Creek tributary- North), and Location 3 (nearest Chaster Creek tributary - South) along Highway 101 be removed and safety signage be installed at a budget of up to \$28,000, including 0.04 FTE (one-time), funded from [665] Bicycle and Walking Paths Operating Reserve;

AND THAT the 2023-2027 Financial Plan be amended accordingly.

CARRIED**ADJOURNMENT**

205/23

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:42 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair