



## SUNSHINE COAST REGIONAL DISTRICT

May 25, 2023

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MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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<b>PRESENT:</b>	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B	J. Gabias
		Electoral Area D	K. Backs (in part)
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	D. Inkster (in part)
		District of Sechelt	A. Toth
		Town of Gibsons	S. White
		shíshálh Nation Government District	P. Paul
<b>ALSO PRESENT:</b>	Chief Administrative Officer		D. McKinley (in part)
	Corporate Officer		S. Reid
	GM, Corporate Services		T. Perreault
	GM, Planning and Development		I. Hall
	GM, Community Services		S. Gagnon
	GM, Infrastructure Services (Acting)		M. Brown (in part)
	Executive Assistant		C. Armitage (in part)
	Capital Projects Engineer		S. Wijayabandara (in part)
	Manager, Legislative Services / Recorder		J. Hill
	Electoral Area A, Alternate Director		C. Alexander
	Media		1
	Public		0

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

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**CALL TO ORDER**      4:03 p.m.

**AGENDA**              **It was moved and seconded**

128/23                  THAT the agenda for the meeting be adopted as amended by striking out 'Directors' Reports'.

**CARRIED**

**MINUTES**

Minutes                **It was moved and seconded**

129/23                  THAT the Regular Board meeting minutes of May 11, 2023 be adopted.

**CARRIED**

*Director Inkster joined the meeting at 4:07 p.m.*

## REPORTS

COW

**It was moved and seconded**

130/23

THAT Committee of the Whole recommendation Nos. 2-7 of May 11, 2023 be received, adopted and acted upon as follows:

**Recommendation No. 2**     *Hopkins Landing Waterworks District*

THAT the report titled Hopkins Landing Waterworks District be received for information;

AND THAT a grant application of up to \$15,000 be submitted on behalf of the Sunshine Coast Regional District for the Hopkins Landing Waterworks District to fund a condition assessment and feasibility study through the Infrastructure Planning Grant Program (IPGP);

AND FURTHER THAT a letter be sent to Hopkins Landing Waterworks District seeking a letter of support for the grant application and confirmation they'll fund expenses not covered by the IPGP grant if successful.

**Recommendation No. 3**     *2023 Union of British Columbia Municipalities (UBCM) Resolutions*

THAT the report titled 2023 Union of British Columbia Municipalities (UBCM) Resolutions, Annex C, be referred to the May 25, 2023, Board meeting.

**Recommendation No. 4**     *Halfmoon Bay Community Hall Project Update*

THAT the report titled Halfmoon Bay Community Hall Project Update be received for information.

**Recommendation No. 5**     *Infrastructure Services Department – 2023 Q1 Report*

THAT the report titled Infrastructure Services Department – 2023 Q1 Report be received for information.

**Recommendation No. 6**     *Planning and Development Department 2023 Q1 Report*

THAT the report titled Planning and Development Department 2023 Q1 Report be received for information.

130/23 cont.      **Recommendation No. 7**      *Community Services Department 2023 Q1 Report*

THAT the report titled Community Services Department 2023 Q1 Report be received for information.

**CARRIED**

COW      **It was moved and seconded**

131/23      THAT Committee of the Whole recommendation No. 1 of May 11, 2023 be received, adopted and acted upon as follows:

**Recommendation No. 1**      *Sunshine Coast Junior Hockey Franchise Update*

THAT the report titled Sunshine Coast Junior Hockey Franchise Update be received for information;

AND THAT the SCRD Board confirm that staff are to continue working with the Sunshine Coast Junior Hockey Society and the Coastal Sports and Entertainment Group to further the development of the legal documentation required to outline the roles and responsibilities of each party as per the considerations adopted by resolution 174/22, Recommendation No. 11 at the June 23, 2022 Board meeting and further outlined in Attachment A of this report;

AND THAT the Board approve entering into a 5-year agreement with the Coastal Sports and Entertainment Group that includes priority ice allocations and confirmation of Junior ice rentals at a newly established rental rate of \$120 per hour for the first season, with an annual increase of up to 5% in each subsequent season;

AND THAT subject to entering into a 5-year agreement with the Coastal Sports and Entertainment Group, *Sunshine Coast Regional District Recreation Fees and Charges Bylaw No. 599* be amended to incorporate a new Junior Ice Rental Rate of \$120.00 per hour in year one, increasing annually by 5% every August 1;

AND FURTHER THAT a letter of support be provided to the Sunshine Coast Junior Hockey Society that confirms the SCRD's support for their proposal for a Junior Hockey franchise.

**CARRIED**

*Director Backs left the meeting at 4:14 p.m.*

EAS      **It was moved and seconded**

132/23      THAT Electoral Area Services Committee recommendation Nos. 1-9 of May 18, 2023 be received, adopted and acted upon as follows:

132/23 cont.

**Recommendation No. 1**     *Sunshine Coast Tourism Delegation*

THAT the delegation materials from Sunshine Coast Tourism be received for information.

**Recommendation No. 2**     *Development Approvals Process Review (DAPR) Project Update*

THAT the report titled Planning Enhancement Project 1 (PEP1): Development Approvals Process Review (DAPR) Project Update be received for information.

**Recommendation No. 3**     *Project Overview: Planning Enhancement Project 2 (PEP2) - Official Community Plan Renewal*

THAT the report titled Project Overview: Planning Enhancement Project 2 (PEP2) - Official Community Plan Renewal be received for information.

**Recommendation No. 4**     *Development Permit Application DP000280 (818 Geddes Road, Roberts Creek)*

THAT the report titled Development Permit Application DP000280 (818 Geddes Road, Roberts Creek) be received for information;

AND THAT the Development Permit DP000280 for Development Permit Area 8 (Agricultural Buffering) be authorized for issuance, subject to the following conditions:

1. Completion of a survey, prepared by a B.C. Land Surveyor, delineating the agricultural buffer area;
2. Registration of a restrictive covenant limiting activity within the agricultural buffer;
3. Enhancement and restoration of the agricultural buffer area in accordance with the Planting Plan; and
4. Provision of a security deposit to SCRD based on 50 percent of the estimated cost of the landscape works, in accordance with the *Roberts Creek Official Community Plan, Bylaw No. 641*. The security deposit will be refunded after one full growing season and upon confirmation that the landscape works have been completed in a manner acceptable to the Manager, Planning and Development.

**Recommendation No. 5**     *Cliff Gilker Sports Field Turf Recovery*

THAT the report titled Cliff Gilker Sports Field Turf Recovery be received for information;

AND THAT the Cliff Gilker Sports Field be closed for use until the fall of 2024;

132/23 cont.

AND FURTHER THAT staff submit budget proposals for a turf recovery program as well as hooking up the irrigation system to the onsite well, for the Boards consideration during the 2024 budget deliberations.

**Recommendation No. 6**     *Egmont/Pender Harbour (Area A) Advisory Planning Commission Meeting Minutes of April 26, 2023*

THAT the Egmont/Pender Harbour Advisory Planning Commission meeting minutes of April 26, 2023 be received for information.

**Recommendation No. 7**     *Halfmoon Bay (Area B) Advisory Planning Commission Meeting Minutes of April 25, 2023*

THAT the Halfmoon Bay Advisory Planning Commission meeting minutes of April 25, 2023 be received for information.

**Recommendation No. 8**     *West Howe Sound APC Meeting Minutes of April 26, 2023*

THAT the West Howe Sound Advisory Planning Commission meeting minutes of April 26, 2023 be received for information.

**Recommendation No. 9**     *Elphinstone (Area E) Advisory Planning Commission Meeting Minutes of April 26, 2023*

THAT the Elphinstone Advisory Planning Commission meeting minutes of April 26, 2023 be received for information.

**CARRIED**

*Director Backs returned to the meeting at 4:14 p.m.*

Contract Amendment **It was moved and seconded**

133/23

THAT the report titled Henry and Chaster Road Watermain Replacement Asphalt Work Services (2137008) Contract Amendment No. 4 be received for information;

AND THAT the contract with BA Blacktop Ltd. for the Henry and Chaster Road Watermain Replacement Asphalt Work Services be increased by \$75,836, for a total up to \$291,000 (excluding GST), which includes a contingency of \$27,869;

AND FURTHER THAT the delegated authorities be authorized to execute this contract.

**CARRIED**

Notice on Title

**It was moved and seconded**

134/23

THAT the report titled Placement of Notice on Title be received for information;

134/23 cont. AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of District Lot 3252, Group 1, NWD, PID 015-886-182, Folio 746.06014.000.

**CARRIED**

2023 UBCM  
Resolutions

**It was moved and seconded**

135/23 THAT the report titled 2023 Union of British Columbia Municipalities (UBCM) Resolutions be received for information;

AND THAT the following draft resolution be approved as amended and submitted to the 2023 UBCM Convention before the June 30, 2023 deadline:

**BC Transit Expansion Funding**

WHEREAS the current Annual Operating Agreements between BC Transit and local governments provide for base service levels that are equal to the previous year but do not reflect agreed upon expanded transit service levels;

AND WHEREAS local governments are expected to authorize future commitments for transit expansion which are subject to cost increases at the discretion of BC Transit:

THEREFORE BE IT RESOLVED that UBCM urge the provincial government to provide a rolling 5-year funding commitment to BC Transit in order to provide and secure longer term funding assurances necessary for local governments to adequately budget and plan for transit expansion beyond the current year.

AND FURTHER THAT staff prepare additional resolutions for consideration at the 2023 UBCM Convention on the following topics:

- amending the Recycling Regulation to expand Extended Producer Responsibility (EPR) programs for future inclusion of Industrial, Commercial and Institutional (ICI) packaging and paper products;
- flexible Transit Service delivery models; and
- funding formulas for Community Works Fund (Formerly Gas Tax Fund) and Community Growth Fund.

**CARRIED**

*The Board moved In Camera at 4:58 p.m.*

**IN CAMERA**

**It was moved and seconded**

136/23

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (g) and (k) of the *Community Charter* – “personal information about an identifiable individual...”; “litigation or potential litigation...”; and “negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages ...”.

**CARRIED**

*The Board moved out of In Camera at 5:07 p.m.*

**RELEASE OF ITEMS FROM IN CAMERA**

POMO Appointment **It was moved and seconded**

137/23

THAT Andrew Kennedy be appointed as the Ports Monitor Committee representative for the Port Graves dock for a two-year term;

AND THAT staff continue with recruitment for Ports Monitor Committee representatives for Halfmoon Bay and Vaucroft docks.

**CARRIED**

**ADJOURNMENT**

138/23

THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 5:07 p.m.

Certified correct

\_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair