



SUNSHINE COAST REGIONAL DISTRICT

November 9, 2023

MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHULT, B.C.

PRESENT:

Chair	Electoral Area A	L. Lee
Directors	Electoral Area B	J. Gabias
	Electoral Area D	K. Backs
	Electoral Area E	D. McMahon
	Electoral Area F	K. Stamford
	District of Sechelt	D. Inkster
	District of Sechelt	A. Toth
	Town of Gibsons	S. White
	shíshálh Nation Government District	P. Paul

ALSO PRESENT:

Chief Administrative Officer (Acting) and GM, Planning and Development	I. Hall
Corporate Officer	S. Reid
GM, Community Services	S. Gagnon
GM, Corporate Services / Chief Financial Officer	T. Perreault
GM, Infrastructure Services	R. Rosenboom
Assistant GM, Infrastructure Services	M. Brown
Senior Manager, Human Resources	G. Parker
Manager, Legislative Services / Recorder	J. Hill
Legislative Assistant	K. Wiebe
Area A, Alternate Director	C. Alexander
Media	1
Public	1

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 1:30 p.m.

ELECTION OF CHAIR The Corporate Officer called for nominations for the position of Chair of the Regional District Board for 2024.

Director Toth nominated Director Lee. Director Lee accepted the nomination.

The Corporate Officer called a second time for further nominations.

The Corporate Officer called a third and final time for further nominations.

Director Paul nominated Director White. Director White accepted the nomination.

There being no further nominations, nominations were closed and a vote by secret ballot was called by the Corporate Officer.

Director Lee was declared Chair of the Sunshine Coast Regional District Board for 2024 by majority vote.

ELECTION OF VICE CHAIR

Director Lee assumed the Chair. Chair Lee called for nominations for the position of Vice Chair of the Regional District Board for 2024.

Director White nominated Director Toth. Director Toth accepted the nomination.

The Chair called a second time for further nominations.

The Chair called a third and final time for further nominations.

There being no further nominations, Director Toth was declared Vice Chair of the Sunshine Coast Regional District Board for 2024 by acclamation.

The Board recessed at 1:46 p.m. and reconvened at 1:53 p.m.

AGENDA

It was moved and seconded

328/23

THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes

It was moved and seconded

329/23

THAT the Regular Board meeting minutes of October 26, 2023 be adopted.

CARRIED

REPORTS

COW

It was moved and seconded

330/23

THAT Committee of the Whole recommendation Nos. 1-6 of October 26, 2023 be received, adopted and acted upon as follows:

Recommendation No. 1 *Eastbourne Groundwater Investigation*

THAT the presentation from ISL Engineering and Land Services Ltd. Titled Eastbourne Groundwater Investigation be received for information.

330/23 cont.

Recommendation No. 2 *Eastbourne Groundwater Development Project*

THAT the report titled Eastbourne Groundwater Development Project Well Testing and Results and Next Steps be received for information;

AND THAT staff be authorized to proceed with the preparation of a Request for Proposal for preliminary engineering (including design and permitting) and preparation of tender ready documents for Wells 1 and 3 and auxiliary infrastructure for the Eastbourne Water System.

Recommendation No. 3 *Hopkins Landing Waterworks District Feasibility Service Area*

THAT the report titled Hopkins Landing Waterworks District Facility Service Area be received for information;

AND THAT the Hopkins Landing Waterworks District (HLWD) be considered a 'feasibility service area' for the purposes of completing a conversion feasibility study;

AND THAT the Sunshine Coast Regional District (SCRD) accept the Infrastructure Planning Grant Program (IPGP) grant for HLWD Conversion Feasibility Study for \$10,000;

AND THAT the HLWD Conversion Feasibility Study project be included in the [155] Feasibility Studies – Area F budget in the amount of \$40,000, funded from the IPGP grant funding in the amount of \$10,000 and a \$30,000 contribution from the HLWD;

AND FURTHER THAT the 2023-2027 Financial Plan be amended accordingly.

Recommendation No. 4 *Eastlink Contract Renewal*

THAT the report titled Eastlink Contract Renewal be received for information;

AND THAT a three-year contract renewal for the wide area network connectivity for a total value of \$230,542 (excluding GST) be executed with Eastlink as the sole source provider.

Recommendation No. 5 *Contracts Between \$50,000 and \$100,000*

THAT the report titled Contracts Between \$50,000 and \$100,000 from July 1, 2023 to September 30, 2023 be received for information.

Recommendation No. 6 *Director Constituency and Travel Expenses*

THAT the report titled Director Constituency and Travel Expenses for Period Ending September 30, 2023 be received for information.

CARRIED

COMMUNICATIONS

IDEA Conference
Invitation

It was moved and seconded

331/23

THAT the communication from Samantha Bauer, Human Resources Advisor – Training Opportunity, City of Kamloops, dated October 27, 2023 be received for information.

CARRIED

BYLAWS

Bylaw 717.3

It was moved and seconded

332/23

THAT *Sunshine Coast Regional District Board Procedures Amendment Bylaw No. 717.3, 2023* be adopted.

CARRIED

Bylaw 761

It was moved and seconded

333/23

THAT *Sunshine Coast Regional District Zoning Bylaw No. 722, 2019, Revision Bylaw No. 761, 2023* be read a third time.

CARRIED

Bylaw 761

It was moved and seconded

334/23

THAT *Sunshine Coast Regional District Zoning Bylaw No. 722, 2019, Revision Bylaw No. 761, 2023* be adopted.

CARRIED

Bylaw 1027.9

It was moved and seconded

335/23

THAT the report titled Gibsons and District Service Boundary Extension be received for information;

AND THAT *Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.9, 2023* be considered for three readings.

CARRIED

Bylaw 1027.9

It was moved and seconded

336/23

THAT *Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.9, 2023* be read a first time.

CARRIED

Bylaw 1027.9 **It was moved and seconded**

337/23 THAT *Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.9, 2023* be read a second time.

CARRIED

Bylaw 1027.9 **It was moved and seconded**

338/23 THAT *Gibsons/West Howe Sound Fire Protection Service Amendment Bylaw No. 1027.9, 2023* be read a third time.

CARRIED

DIRECTORS REPORTS

Directors provided a verbal report of their activities.

The Board moved In Camera at 2:27 p.m.

The Board recessed at 2:28 p.m. and reconvened at 2:33 p.m.

IN CAMERA It was moved and seconded

339/23 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (k) and (2) (b) of the *Community Charter* – “negotiations and related discussions respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

CARRIED

The Board moved out of In Camera at 3:01 p.m.

ADJOURNMENT

340/23 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:01 p.m.

Certified correct

Corporate Officer

Confirmed this _____ day of _____

Chair