



## SUNSHINE COAST REGIONAL DISTRICT

September 14, 2023

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MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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|----------------------|--|-------------------------------------|-------------------------|
| <b>PRESENT:</b>      | Chair                                    | Electoral Area A                    | L. Lee                  |
|                      | Directors                                | Electoral Area B                    | J. Gabias               |
|                      |  | Electoral Area D                    | K. Backs                |
|                      |  | Electoral Area E                    | D. McMahon              |
|                      |  | Electoral Area F                    | K. Stamford             |
|                      |  | District of Sechelt                 | D. Inkster              |
|                      |  | District of Sechelt                 | A. Toth                 |
|                      |  | Town of Gibsons                     | S. White                |
|                      |  | shíshálh Nation Government District | P. Paul                 |
|                      |  |                                     |                         |
| <b>ALSO PRESENT:</b> | Chief Administrative Officer             |                                     | D. McKinley             |
|                      | Corporate Officer                        |                                     | S. Reid                 |
|                      | GM, Community Services                   |                                     | S. Gagnon               |
|                      | GM, Corporate Services                   |                                     | T. Perreault            |
|                      | GM, Planning and Development             |                                     | I. Hall (in part)       |
|                      | Senior Manager, Human Resources          |                                     | G. Parker (in part)     |
|                      | Manager, Capital Projects                |                                     | B. Shoji (in part)      |
|                      | Manager, Facility Services               |                                     | A. van Velzen (in part) |
|                      | Manager, Strategic Initiatives (Acting)  |                                     | G. Starsage (in part)   |
|                      | Manager, Legislative Services / Recorder |                                     | J. Hill                 |
|                      | Alternate Director for Area A            |                                     | C. Alexander            |
|                      | Media                                    |                                     | 0                       |
|                      | Public                                   |                                     | 2                       |

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

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**CALL TO ORDER**    1:31 p.m.

**AGENDA**                    **It was moved and seconded**

260/23                    THAT the agenda for the meeting be adopted as amended by striking out "Directors' Reports".

**CARRIED**

**MINUTES**

Minutes                    **It was moved and seconded**

261/23                    THAT the Regular Board meeting minutes of July 27, 2023 be adopted.

**CARRIED**

**REPORTS**

COW

**It was moved and seconded**

262/23

THAT Committee of the Whole recommendation Nos. 4-9 of July 27, 2023 be received, adopted and acted upon as follows:

**Recommendation No. 4**     *Solutions for Facilities on the Sunshine Coast at Stage 4 Water Restrictions*

THAT staff report to a future Committee of the Whole with options and actions pertaining to all the facilities' water usage on the Sunshine Coast during Stage 4 water restrictions.

**Recommendation No. 5**     *2022 Solid Waste Regional Diversion – Annual Update*

THAT the report titled 2022 Solid Waste Regional Diversion – Annual Update be received for information.

**Recommendation No. 6**     *Planning and Development Department Q2 Report*

THAT the report titled Planning and Development Department Q2 Report be received for information.

**Recommendation No. 7**     *Corporate and Administrative Services – Semi Annual Report*

THAT the report titled Corporate and Administrative Services – Semi-Annual Report for January to June 2023 be received for information.

**Recommendation No. 8**     *Director Constituency and Travel Expenses*

THAT the report titled Director Constituency and Travel Expenses for Period Ending June 30, 2023 be received for information.

**Recommendation No. 9**     *Contracts Between \$50,000 and \$100,000*

THAT the report titled Contracts Between \$50,000 and \$100,000 from April 1, 2023 to June 30, 2023 be received for information.

**CARRIED**

Dam Safety  
Contract

**It was moved and seconded**

263/23

THAT the report titled Request for Proposal 2337006 Contract Award for Dam Safety Improvements and Upgrades to Chapman, Edwards, and McNeill Lakes be received for information;

AND THAT a contract be awarded to Jim Dent Construction Ltd., in the amount of up to \$1,475,150 (excluding GST);

263/23 cont. AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**CARRIED**

GACC HVAC  
Contract

**It was moved and seconded**

264/23 THAT the report titled RFP 2361306 HVAC Unit Replacement at GACC - Contract Award be received for information;

AND THAT a contract to provide HVAC Unit Replacement at GACC be awarded to Entity Mechanical Ltd. in the amount of up to \$355,700 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**CARRIED**

## **COMMUNICATIONS**

Howe Sound  
Community Forum

**It was moved and seconded**

265/23 THAT the correspondence from Ruth Simons, President, Howe Sound Biosphere Region Initiative Society dated August 30, 2023 regarding the Howe Sound Community Forum and Átl'ka7tsem and Howe Sound Biosphere Region Updates be received for information.

**CARRIED**

VICC-CSWCE  
Terms of Reference

**It was moved and seconded**

266/23 THAT the correspondence from Ben Geselbracht, 1<sup>st</sup> Vice-President, Association of Vancouver Island and Coastal Communities (AVICC), dated August 21, 2023 regarding Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy (VICC-CSWCE) be received for information;

AND THAT the VICC-CSWCE Terms of Reference be approved.

**CARRIED**

VICC-CSWCE  
Appointments

**It was moved and seconded**

267/23 THAT Director McMahon be appointed as the SCR D representative to Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy (VICC-CSWCE);

AND THAT Director Toth be appointed as the SCR D alternate representative to VICC-CSWCE.

**CARRIED**

**MOTIONS****Water Regulations      It was moved and seconded**

268/23                      WHEREAS Stage 4 water conservation regulations came into effect on September 8th, and the 2-week exemption period for commercial farms to water food crops will end on September 22<sup>nd</sup>;

AND WHEREAS commercial farms face potential crop failure and soil erosion should farmers not be able to irrigate their crops after the 2-week exemption period, leading to a reduction in food security on the Sunshine Coast;

AND WHEREAS *SCRD Water Rates and Regulations Bylaw No. 422* already has a provision in sections 19.8 and 19.9 that allows the SCRD to temporarily prohibit the use of water for high volume commercial purposes should an emergency impact the ability for the Regional District to supply treated drinking water for essential uses;

AND WHEREAS the addition of Church Rd well in 2023 has increased our water resiliency;

AND WHEREAS the issue of sustainable water supply for commercial farms is complex and will require additional time and resources;

AND WHEREAS temporary relief is sought while a more permanent solution for commercial farm water use is developed;

THEREFORE BE IT RESOLVED THAT Schedule J of *SCRD Water Rates and Regulations Bylaw No. 422* be temporarily amended to provide commercial farms an exemption from Stage 4 water conservation regulations for food crops in 2023 and 2024.

**CARRIED**

**Sechelt MoTI                      It was moved and seconded**  
**Office Staffing**

269/23                      THAT the SCRD write to the Ministry of Transportation and Infrastructure with an urgent request that the staffing level of the Sechelt Office be increased to a minimum of two staff.

**CARRIED**

**APC Resignation                      It was moved and seconded**

270/23                      THAT the resignation of Rod Moorcroft from the Elphinstone Advisory Planning Commission (Area E) be received.

**CARRIED**

*The Board recessed at 2:09 p.m. and reconvened at 2:30 p.m.*

*The Board moved In Camera at 2:30 p.m.*

**IN CAMERA****It was moved and seconded**

271/23

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (f), (g), (i), (j), (k) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual...”, “labour relations...”, “law enforcement ...”, “litigation or potential litigation...”, “the receipt of advice that is subject to solicitor-client privilege...”, “information that is prohibited ... under section 21 of FOIPPA...”, “negotiations and related discussions respecting the proposed provision of a municipal service...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”.

**CARRIED**

*The Board moved out of In Camera at 3:23 p.m.*

**RELEASE OF ITEMS FROM IN CAMERA**

Recycling Depot  
Contract

**It was moved and seconded**

272/23

THAT the Contract with Gibsons Recycling Depot for the South Coast Recycling services be extended for up to an additional two years for a total of \$2,230,836 combining the residential packaging and paper product (PPP) collection and the book recycling costs.

**CARRIED**

Recycling Depot  
Contract

**It was moved and seconded**

273/23

THAT the 2023-2027 Financial Plan be amended accordingly for the Contract with Gibsons Recycling Depot for the South Coast Recycling services to extend the term for up to an additional two years for a total of \$2,230,836 combining the residential packaging and paper product (PPP) collection and the book recycling costs.

*Director Backs opposed.*

**CARRIED****ADJOURNMENT**

274/23

THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 3:24 p.m.

Certified correct \_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair