

SUNSHINE COAST REGIONAL DISTRICT

Ports Monitors (POMO) Committee

March 10, 2020

SCRD Board Room – 1975 Field Road, Sechelt BC

MEETING NOTES

PRESENT:	POMO Committee Member (Vaucroft) (on phone)	Russ Spencer
	POMO Committee Member (Eastbourne)	Al Borthwick
	POMO Committee Member (Keats Landing)	John Richardson
	POMO Committee Member (Gambier Harbour/West Bay)	Joseph Wright
	POMO Committee Member (Gambier Harbour)	Bruce Pollock (Chair)
	POMO Committee Member (Halkett Bay)	Grant Henderson
	POMO Committee Member (Hopkins Landing)	Heather Blackwood
ALSO PRESENT:	Director, Electoral Area F	Mark Hiltz (Liaison)
	Director, Electoral Area B	Lori Pratt (Liaison)
	Director, Electoral Area E	Donna McMahon
	Alt. Director, Electoral Area F	Camille Berry
	SCRD Chief Administrative Officer	Dean McKinley
	SCRD GM, Planning & Community Development	Ian Hall
	SCRD Parks Planning Coordinator	Sam Adams
	SCRD Administrative Assistant/Recorder	A. O'Brien
	Public	0
REGRETS:	POMO Community Contact (Halfmoon Bay)	John Willcox

CALL TO ORDER 2:00 p.m.

ACKNOWLEDGMENT

It was acknowledged that the Ports Monitors (POMO) Committee meeting was held within the traditional territory of the shíshálh Nation.

INTRODUCTIONS

Roundtable introductions of Elected Officials, Ports Monitors (POMO) Committee members and SCRD staff members in attendance.

AGENDA The agenda was adopted as presented.

MEETING NOTES

The Ports Monitors (POMO) Committee Meeting Notes of July 19, 2019 were received and accepted as presented.

PORTS MONITORS COMMITTEE APPOINTMENTS UPDATE

The Ports Monitors were thanked for their contribution to the Committee and respective dock communities. Providing photos and detailed descriptions of the issues happening at docks are appreciated when reporting to the Ports Division.

John Willcox was appointed by the SCRD Board for the Halfmoon Bay Ports Monitor role on December 19, 2019. Mr. Wilcox sends his regrets for this meeting. The Port Graves position remains open and applications are welcomed from the community.

PORTS DIVISION UPDATE

Maintenance and Repairs

SCRD contracted maintenance and repair provider, Summerhill Fine Homes conducted late winter/early spring maintenance inspections on Monday March 9, 2020. Reports will be submitted to the SCRD detailing the work conducted and future repairs required.

Capital Projects 2019 – 2020 Update

- Vaucroft project completed - December 2019.
- Gambier Harbour Float B has been closed for months. Work is being done to remediate the movement between the connection of the two floats. SCRD contract engineer is provided advice on the connection.
- Gambier Harbour – Pile on the southeast corner and wheels on the gangway, raise the step off from the gangway. Summerhill has added to their maintenance list.
- Halkett Bay Capital project – 2018 float work, April contract to replace deck boards, cross bracing (vehicle load), other approach work.
- West Bay Float – 2018 approach. Float needs flange repair. Next for RFP
- Keats Landing structural repairs – July damage/accident. Insurance confirmed. Repair delay due to weather. Contractor has confirmed that the work will begin in April.

Smaller capital repair items:

- Gambier cross bracing
- Eastbourne bearing pile
- Capital work is budgeted through annual capital reserve contribution

SCRD Restructure

- Additional staff resourcing required to keep the service level for Ports
- 0.7 Engineering Technician for Ports Division service

FORECAST – LOOKING FORWARD

Major Inspections for 2020 will include Eastbourne, Keats Landing and Hopkins Landing. Major inspection includes underwater dive inspection. Dates to be communicated to POMO when scheduled.

Signage Upgrade Project: Dimensions of the signs are being confirmed by Summerhill during inspections. SCRD will consult POMO on signage changes before installing.

Fire Extinguishers: Required to be up to code. Some challenges have been identified: on a marine environment, inspections, theft, and vandalism. SCRD is consulting with other Harbor Authorities for lessons learned. SCRD will share specifications with POMO.

Discussion on Fire Equipment at Docks

Suggestion to install fire buckets on SCRD docks.

Gambier Harbour dock: firefighting equipment, two extinguishers already at the road head of the dock. Less than 1km away from the dock. One at New Brighton dock and 1 at West Bay dock.

Eastbourne dock: access to fire equipment in a shed near the dock entrance (100m).

Halkett Bay dock: looking into a grant for the community to access fire suppression equipment.

Vaucroft dock: fire extinguisher may be ok on the dock. Equipment is coming, but not sure where it would be stored.

Keats Landing dock: fire shed just above the dock entrance (500ft).

Hopkins Landing dock: no equipment at the dock. May be problematic with children on the dock during the summer.

Vaucroft Partnership for Shelter on the Dock: Province has asked questions about the shading and environmental impact. Appreciate the community partnership in developing this proposal.

Derricks/Cranes: Repairs have been made by Summerhill. SCRD working on usership and safety. Discussion with Small Craft Harbours on advice for signage and educational component for how to use the crane. Suggestion to add a user guide booklet attached to the crane. Looking into training/education opportunities, instructional videos. POMO members could be resources to develop these materials.

SWOT – INTERACTIVE GROUP EXERCISE

Review of the interactive SWOT exercise: Strengths, Weaknesses, Opportunities, Threats.

Review of the comments noted under each category.

Suggestions/Discussion:

- This could be expanded to a larger group of community members.
- Put this diagram up on the SCRD Ports Division webpage and the public could provide more feedback to this.
- Organize a Zoom session or forum for Ports Function.

ROUNDTABLE

Roundtable updates included the following points:

Al Borthwick, Eastbourne – Appreciate involvement in POMO, helps to answer public's questions. Sees progress, pleased with situation.

John Richardson, Keats Landing – Good communication, puts notices on Keats Cottagers Facebook page, concerned about condition of the float, concerned about condition of the wooden gangway.

Heather Blackwood, Hopkins Landing – Appreciates the repairs, new LED lighting is great, very busy during the summer: lack of washrooms, garbage. Potholes have been fixed. Bylaw enforcement rounds and physical presence for parking issues needed. Dogs on the beach is a concern.

Grant Henderson, Halkett Bay – Eager for dock re-opening after structural repairs. Community is growing, more during summer and year-round full-time residents. Growth in the area will continue. Appreciates unique dock representation.

Joseph Wright, Gambier Harbour and West Bay – Noted significant growth on Gambier Island. Increased commercial use on Gambier Harbour and West Bay.

Russ Spencer, Vaucroft – Appreciates the recent repairs. Signage needed for loading and unloading and moorage time. Could there be an amendment to Bylaw for the time allowed for moorage specifically for Vaucroft needs?

Bruce Pollock, Gambier Island – Interest in installing a kayak rack, prototype drawing will be sent and seeking feedback from public. LED light on Gambier lower float needed.

Mark Hiltz, Director Area F – Skwxwú7mesh Nation evaluating options for New Brighton dock. Divestiture is not being looked at by the SCRD. January 2011 SCRD Board dock divestiture recommendation states that the issue will not be revisited for 10 years.

The next meeting be scheduled in July 2020. A date availability poll will be circulated. The Committee expressed interest in online options for meetings going forward.

ADJOURNMENT 3:45 p.m.