



SUNSHINE COAST REGIONAL DISTRICT



REGULAR BOARD MEETING TO BE HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

THURSDAY, JUNE 9, 2022

AGENDA

CALL TO ORDER 2:00 p.m.

AGENDA

1. Adoption of agenda

MINUTES

2. Regular Board meeting minutes of May 26, 2022

Annex A
Pages 1 - 7

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

PRESENTATIONS AND DELEGATIONS

3. ?akista xaxanak Garry Feschuk and Cam Reid, syiyaya
Reconciliation Movement
Regarding partnership proposal for installation of reconciliation
crosswalks

Annex B
pp 8 - 25

REPORTS

4. Committee of the Whole recommendation Nos. 1-7 and 9 and 10
of May 26, 2022 (*recommendation No. 8 previously adopted*)

Annex C
pp 26 - 29

COMMUNICATIONS

5. Karen Spicer, Vice President, Roberts Creek Community
Association, dated May 30, 2022
Regarding Request for Letters of Support for Province of BC
Gaming Grant Applications

Annex D
p 30

MOTIONS

BYLAWS

6. *Sunshine Coast Regional District Municipal Ticket Information
System Amendment Bylaw No. 558.10, 2022.*
- receipt of staff report
- first, second, third reading and adoption
(Voting – All Directors – 1 vote each)

Annex E
pp 31 - 33

- | | |
|--|-------------------------------|
| <p>7. <i>Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.11, 2022</i>
 - first, second, third reading and adoption
 (Voting – All Directors – 1 vote each)</p> | <p>Annex F
p 34</p> |
| <p>8. <i>Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022.</i>
 - adoption
 (Voting – Electoral Area Directors – 1 vote each)</p> | <p>Annex G
pp 35 - 45</p> |

DIRECTORS' REPORTS

Verbal

IN CAMERA

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (e) and (2) (b) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality...”, “the acquisition, disposition or expropriation of land or improvements...” and “the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government...”

ADJOURNMENT

UPCOMING MEETING DATES

SCRD Board, Committee, and Advisory Committee Meetings (to July 2, 2022)

Committee of the Whole	June 9 at 9:30 am
Regular Board	June 9 at 2:00 pm
Electoral Area Services Committee	June 16 at 9:30 am
Advisory Planning Commission (Area D)	June 20 at 7:00 pm
Advisory Planning Commission (Area E)	June 22 at 7:00 pm
Committee of the Whole	June 23 at 9:30 am
Regular Board	June 23 at 2:00 pm
Advisory Planning Commission (Area B)	June 28 at 7:00 pm
Advisory Planning Commission (Area F)	June 28 at 7:00 pm
Advisory Planning Commission (Area A)	June 29 at 7:00 pm

Other SCRD Meetings (Intergovernmental, Public Hearings, Information Sessions)

SCRD Water Supply Projects Online Presentation	June 7 at 7:00 pm
Public Information Meeting - SCRD Zoning Bylaw No. 722 (in person)	June 8 at 7:00 pm
Public Information Meeting - SCRD Zoning Bylaw No. 722 (online)	June 9 at 7:00 pm

Please note: Meeting dates are current as of print date (June 3, 2022).



SUNSHINE COAST REGIONAL DISTRICT

May 26, 2022

MINUTES OF THE MEETING OF THE BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHULT, B.C.

PRESENT*:	Chair	District of Sechelt	D. Siegers
	Directors	Electoral Area A	L. Lee
		Electoral Area B	L. Pratt
		Electoral Area D	A. Tize (in part)
		Electoral Area E	D. McMahon
		Electoral Area F	M. Hiltz
		District of Sechelt	A. Toth
		Town of Gibsons	B. Beamish
ALSO PRESENT*:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	GM, Infrastructure Services		R. Rosenboom
	GM, Community Services		S. Gagnon
	Senior Building Official		B. Kennett (in part)
	Deputy Corporate Officer / Recorder		J. Hill
	Area E Alternate Director		L. McKiernan
	Media		1
	Public		9

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities in accordance with Sunshine Coast Regional District Board Procedures Bylaw 717.*

CALL TO ORDER 2:10 p.m.

AGENDA It was moved and seconded

138/22 THAT the agenda for the meeting be adopted as amended.

CARRIED

MINUTES

Minutes It was moved and seconded

139/22 THAT the Regular Board meeting minutes of May 12, 2022 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

Julia Diamond, Christine Kennedy, Laura Prosko and Cristian Ruilova, of Woodfibre LNG provided an update on the Woodfibre LNG facility project that included vision and commitments, relationships with other governments, project updates and 2022 activities, and community engagement plans.

REPORTS

Committee of the
Whole

It was moved and seconded

140/22

THAT Committee of the Whole recommendation Nos. 1-5 of May 12, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Supply Update*

THAT verbal report titled Water Supply Update be received for information.

Recommendation No. 2 *Church Road Well Field Project Construction – Update Two*

THAT the report titled Church Road Well Field Project Construction – Update Two be received for information.

Recommendation No. 3 *2021 Solid Waste Regional Diversion – Annual Update*

THAT the report titled 2021 Solid Waste Regional Diversion – Annual Update be received for information.

Recommendation No. 4 *Cityworks Software License Agreement – Three Year Renewal*

THAT the report titled Cityworks Software License Agreement – Three Year Renewal be received for information;

AND THAT a three-year renewal of the Cityworks software license agreement in the amount of \$102,003 be approved;

AND THAT the delegated authorities be authorized to execute the three-year renewal of the Cityworks software license agreement;

AND FURTHER THAT the 2023-2027 Financial Plan be amended to reflect the software expense through Information Systems [117] versus Asset Management [111].

140/22 cont. **Recommendation No. 5** *Infrastructure Services Department – 2022 Q1 Report*

THAT the report titled Infrastructure Services Department – 2022 Q1 Report be received for information.

CARRIED

Electoral Area
Services

It was moved and seconded

141/22 THAT Electoral Area Services Committee recommendation Nos. 1-2 of May 19, 2022 be received, adopted and acted upon as follows:

Recommendation No. 1 *Disc Golf Course Proposal for Connor Park Delegation*

THAT the delegation materials from the Sunshine Coast Disc Golf Association regarding Disc Golf Course Proposal for Connor Park be received for information;

AND THAT the Sunshine Coast Disc Golf Association's Disc Golf Proposal for Connor Park be referred to staff.

Recommendation No. 2 *Halfmoon Bay Community Association Delegation – Coopers Green Hall Replacement Project*

THAT the delegation materials from the Halfmoon Bay Community Association regarding the Coopers Green Hall project be received for information.

CARRIED

Electoral Area
Services

It was moved and seconded

142/22 THAT Electoral Area Services Committee recommendation No. 3 of May 19, 2022 be received, adopted and acted upon as follows:

Recommendation No. 3 *Coopers Green Hall Replacement Project – Construction Budget Update*

THAT the report titled Coopers Green Hall Replacement Project – Construction Budget Update be received for information;

AND THAT Coopers Green Hall Replacement Project budget be increased by \$1,411,980 for a total project cost of up to \$4,500,000;

AND THAT the project be funded by the following additional sources:

- \$60,000 Bear Creek amenity funding;

142/22 cont.

- \$2,000 Blue Earth Donation to Coopers;
- \$400,125 Area B portion of the Community Works Fund;
- \$949,855 short-term debt funding;

AND THAT the Sunshine Coast Regional District authorize up to \$1,500,000 to be borrowed, under Section 403 of the *Local Government Act*, from the Municipal Finance Authority, for the purpose of the Coopers Green Hall Replacement Project;

AND THAT the loan be repaid within five years with no rights of renewal;

AND THAT the 2022-2026 Financial Plan Bylaw be amended accordingly;

AND FURTHER THAT any future grants received towards the Coopers Green Hall project be used to offset short-term borrowing, subject to grant conditions.

Directors Beamish, McMahon and Tize opposed

CARRIED

Committee of the
Whole

It was moved and seconded

143/22

THAT Committee of the Whole recommendation No. 8 of May 26, 2022 be received, adopted and acted upon as follows:

Recommendation No. 8 *Wescan Marine Crossing Watermain Replacement - Contract Award*

THAT the report titled Wescan Marine Crossing Watermain Replacement – Contract Award be received for information;

AND THAT a contract be awarded to Fraser Burrard Diving Ltd. for a value not to exceed \$600,000;

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

The Board recessed at 2:48 p.m. and reconvened at 2:50 p.m.

Director Tize left the meeting at 2:50 p.m.

Notice on Title

It was moved and seconded

144/22

THAT the report titled Placement of Notice on Title be received for information;

144/22 cont. AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 11, Block 16, District Lot 1595, Plan VAP10378, Folio: 746.04810.000, PID 009-445-650.

CARRIED

Office of CAO
Monthly Report

It was moved and seconded

145/22 THAT the May 26, 2022 verbal report from the Office of the CAO be received for information.

CARRIED

COMMUNICATIONS

Sunshine Coast
Food Bank

It was moved and seconded

146/22 THAT the correspondence from Deacon MacKenzie, Sunshine Coast Food Bank, dated May 9, 2022 regarding the 2022 Sunshine Coast Food Bank Drive be received for information.

CARRIED

Marine Debris
Clean-Up

It was moved and seconded

147/22 THAT the correspondence from Jenny Wright, Aquarium Curator, Nicholas Sonntag Marine Education Centre, dated May 18, 2022 regarding the marine debris clean-up project be received for information;

AND THAT a letter of support be provided to the Nicholas Sonntag Marine Education Centre in support of their application for a Clean Coast Clean Waters Initiative Grant.

CARRIED

BYLAWS

Bylaw 737

It was moved and seconded

148/22 THAT *Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022* be read a first time.

CARRIED

Bylaw 737 It was moved and seconded

149/22 THAT *Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022* be read a second time.

CARRIED

Bylaw 737 It was moved and seconded

150/22 THAT *Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022* be read a third time.

CARRIED

DIRECTORS' REPORTS

Directors provided a verbal report of their activities.

Director Tize returned to the meeting at 3:26 p.m.

The Board moved In Camera at 3:34 p.m.

IN CAMERA It was moved and seconded

151/22 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (f), (i) and (k) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent...”, “law enforcement, if the council considers that disclosure could reasonably be expected to harm...”, “the receipt of advice that is subject to solicitor-client privilege...”, and “negotiations and related discussions respecting the proposed provision of a municipal service...”;

AND THAT Lucie McKiernan, Alternate Director for Area E, be authorized to attend the May 26, 2022 In Camera Board meeting.

CARRIED

The Board moved out of In Camera at 3:40 p.m.

ADJOURNMENT It was moved and seconded

152/22 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:41 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair



syiyaya Reconciliation Movement

for all peoples living within the shishalh homelands

May 11, 2022

Dear Sunshine Coast Regional District Board Members:

As co-chairs and co-founders of the syíyáyá Reconciliation Movement, we are writing to request an opportunity to present to Council a very important reconciliation project that we have initiated and to invite your participation as a full partner. The project – a Reconciliation Crosswalk – will be launched this Fall on the National Day for Truth and Reconciliation, September 30.

The project will have deep meaning to the shishalh people and provide a powerful reflective opportunity for all people in our community. Attached is information about the syiyaya Reconciliation Movement and the proposed project.

This is a crucial time in the reconciliation process. The shishalh Nation has embarked on ground penetrating radar and the results will be revealed later this year. As a partner with the Nation, syiyaya Reconciliation Movements has a role to play in supporting Survivors in this time of renewed trauma. We want to be ready with something positive to provide a symbol of community support for them in their journey of healing. The Reconciliation Crosswalk will be a daily reminder to Survivors that the community stands with them. For the non-Indigenous community - residents and visitors alike – the project will symbolize our community's commitment to Reconciliation.

We would love an opportunity to discuss this project further with you. Please contact Garry at 604-230-3415 with any questions you might have. We look forward to the opportunity to attend the next Council meeting to provide greater detail about this very important project for our community.

Warm regards

?akista xaxanak Garry Feschuk
Former Shishalh Chief and syiyaya Co-chair

Cam Reid
Former RCMP Officer, Former Sechelt
Mayor and syiyaya Co-chair



Partnership Proposal for Installation of Reconciliation Crosswalks

Vision:

Our community acknowledges the legacy of residential schools in our community at the very entrance to Sechelt through the installation of a high quality, artistic crosswalk at the Tsain-Ko Mall and Sechelt Hospital intersection, which borders the property of the former Residential School in Sechelt.

Rational:

With identification of graves on the sites of many residential schools in Canada, many survivors are having to relive their trauma each day. The shishalh Nation is in the early stages of the ground penetrating radar investigation (GPR) on the site of the former St Augustine Residential School. The entire community must anticipate that the profound pain experienced by Survivors will only deepen when the GPR is completed and we must be ready to support and honor the Survivors and their families.

One way that we can do this is having projects completed that honor the Survivors, inter Generational Survivors, Ones who passed on from their pain, Forgotten Ones, the Children who Never made it Home. The Reconciliation Crosswalk will honor those whose lives were taken away or severally damaged by their residential school

experience by being a very public and visible acknowledgement. Survivors will know that their entire community stands up with them. Non-indigenous community members and visitors to shishalh will be reminded of Canada's painful legacy of genocide and offered an opportunity to hold the Survivors in their hearts for that moment that they are at the intersection.

Proposed Partners:

We propose that this project be undertaken through a partnership between the shishalh Nation, syiyaya Reconciliation Movement, Tsain-Ko, District of Sechelt, SCRD, SD46, Telus, Industry Partners, as well and the Federal and Provincial Government. Tsain-Ko Development Corporation has agreed undertake project management for the project.

Proposed Timeline:

This project will be completed by Orange Shirt Day and National Reconciliation Day, September 30, 2022. On this day the cross walks would be unveiled and a healing ceremony for Survivors held.

Anticipated Costs:

Because of the quality of material used and intricacy of the design the cost is considerably more than a typical cross walk. It is estimated that this installation and ceremony will cost up to \$60,000 to complete. This estimate is based estimates received from possible contractors.



syiyaya

Reconciliation Movement

VISION

**THE PEOPLE OF THE SHISHALH
SWIYA ARE ALL PADDLING IN
THE SAME DIRECTION**

All people live as one, with respect
for each other, honoring shared
history and caring for the land
we share



tsut-iwan 2022-2025

Intentions

- > HEALING & RECONCILIATION
- > RELATIONSHIP & FRIENDSHIP
- > STORY SHARING AS KNOWLEDGE
- > RESPECT & UNDERSTANDING
- > HEART CENTRED TRUTH TELLING
- > COLLABORATION & PARTNERSHIP
- > ONE WITH EACH OTHER AND THE EARTH
- > SUSTAINABLE STEWARDSHIP

VALUES

STRATEGIES

- > Communicate about the local response to TRC recommendations
- > Educate & share the truth of residential school experiences & racism in the community
- > Reflect the journey of reconciliation in public spaces
- > Provide healing support and ceremony
- > Hold honoring events
- > Support partnership & collaboration in promoting a local response
- > Connect with businesses & other organizations
- > Build organizational capacity

OUTCOMES

- > **shishalh** voices are respected and their experience of cultural genocide deeply understood
- > **Institutions** serving our swiya demonstrate cultural humility and anti-racism practices
- > **Greater community** supports healing of intergenerational trauma
- > **syiyaya Reconciliation Movement** is an enduring grass-roots structure
- > **Indigenous and non-indigenous** people live together as friends and neighbours



siyaya Reconciliation Movement

for all peoples living within the shíshálh homelands

Overview of Activities to Date March 2022



*"It may take a million steps to reach reconciliation between our peoples in the shíshálh swiya,
and right now, we may only be on step 500... but we're on our way."*

?akista xaxanak Garry Feschuk

What is in this Report?

Our Purpose	1
Our Values	1
Our Process	1
Committee.....	2
Partners	2
Our Projects	3
Launch of the Movement.....	3
Visioning for Reconciliation.....	4
Honouring Survivors Feast and Healing Ceremony	4
Film Nights.....	5
Weaving Tears into Dreams of Reconciliation	5
Exploring Reconciliation: Events and Activities	5
Carving Tears into Dreams of Reconciliation	6
Healing Regalia	6
Participating Artists.....	7
kwayimin Andy Johnson.....	7
Jessica Silvey.....	7
ch’elkwilw Raquel Joe	8
Shy Watters	8
Tony Paul	9
Tetalus Audrey Joe	9
Shain Niniwum Selápem Jackson	10
Our Plan for Achieving Change.....	11

Our Purpose

The syíyáyá Reconciliation Movement is a local initiative welcoming all people living on the shíshálh swíya (homelands) to come together to work together as one for healing of the intergenerational harm done to First People by Canada's history of cultural genocide and abuse in residential schools. The word 'syíyáyá' literally means "family and friends" in the shashíshálhem, the language of the shíshálh people.

This visionary movement is a joint initiative of Indigenous and non-Indigenous residents of the Sunshine Coast, offering a local response to the Truth and Reconciliation Calls to Action while also calling for systemic change, provincially and nationally. Local actions involve collaborative projects that create a clear path to reconciliation through dialogue and relationships.

Launched at the shíshálh Longhouse in April 2018 by co-chairs *?akista xaxanak* Garry Feschuk, former Chief of shíshálh Nation, and Cam Reid, former Mayor of Sechelt, the syíyáyá Reconciliation Movement is inspired by and dedicated to the Survivors of Indian Residential School system.

Our Values

- We are **one** people
- All people are treated with **respect and understanding**
- We honor the relationship between **healing and reconciliation**
- We commit to sustainable stewardship of the **land** Our work is done **collaboratively and in partnership**
- Heart centred **truth telling** is needed for true healing to occur
- **Story** sharing as an important knowledge source
- **Relationship and friendship** is the foundation of reconciliation

Our Process

The syíyáyá Reconciliation Movement began with leaders from both the Indigenous and non-Indigenous in dialogue with shíshálh Nation members for a full year to get guidance and secure support for the initiation of the Movement. shíshálh gave the movement its name. The founding leaders then developed a partnership with the shíshálh Nation and District of Sechelt to strengthen the Movement's organizational capacity.

The Movement is guided by the sk'ak'ts'itawilh Committee comprised of equal representation of Indigenous and non-Indigenous people. The Committee has three main objectives:

- to create a grounded vision for how and where to focus energies
- to develop a healing and educational component, and

- to identify and acquire resources to sustain reconciliation

The Committee uses a consensus-based decision-making model.

Committee

Our current membership includes:

- *ʔakista xaxanak* Garry Feschuk, Co-chair
- Cam Reid, Co-chair
- Nancy and John Denham
- Valerie Joe Bourne
- Tetalus Audrey Joe Santiago
- Corey August, shishalh Nation Representative
- Dale Sankey
- xwash Steven Feschuk, shishalh Nation Representative
- Keith Julius
- Alphonso Salinas, shishalh Nation Representative
- Bev Dixon
- Samantha Baker
- Siobhan Smith, District of Sechelt Representative
- Alydia Joe
- Rachel Yordy, shishalh Nation Representative

Partners

The syíyáyá Reconciliation Movement would like to honor our very committed and supportive partnership with the shíshálh Nation and the District of Sechelt in the planning, development and implementation of our activities.

We also gratefully acknowledge the incredible support of many sectors:

Other levels of government:

- Sunshine Coast Regional District
- Government of Canada
- Government of British Columbia

Funding organizations:

- Sunshine Coast Community Forest
- Sunshine Coast Community Foundation
- Canada Council for the Arts
- Vancouver Foundation

- First Peoples' Cultural Council
- Ananda Foundation

Local business sector

- Sunshine Coast Credit Union
- Tsain-ko Group of Companies
- Lehigh Hanson
- Lons's Contacting and Crane Service

Churches

- United Church Healing Fund
- St. John's United Church
- St Hilda's by the Sea Anglican Church

Community Organizations:

- Sechelt Public Library
- Friends of the Sechelt Library
- 100 Women Who Care
- Restorative Justice of the Sunshine Coast

Individual donors and volunteers, literally hundreds of our friends and neighbours, have also given considerable time and resources to making this movement happen. You are too numerous to name but you are tremendously valued and appreciated.

To all our partners and supporters: *úl nu msh chalap* (we raise our hands in thanks to you all)!

Our Projects

Our projects are designed to educate about the history of the residential school system and cultural genocide, honor shíshálh culture and build relationships between Indigenous and non-Indigenous people.

Launch of the Movement

The syíyáyá Reconciliation Project, in response to the Truth & Reconciliation Commission's Calls to Action, to honour the students and survivors of the St Augustine Indian Residential School in Sechelt and in the spirit of sk'ák'ts'ítáwílh (people working together), launched the Reconciliation Movement on Wednesday April 25th, 2018 at the shíshálh Longhouse. The launch began with a potluck feast, followed by a ceremony, emceed by shíshálh Protector of Culture, xwash Steven Feschuk. The ceremony included performances by the tl'ikwem dancers, speeches from Movement Co-chairs Garry Feschuk and Cam Reid, testimonies of Residential

and Day School Survivors, a description of the activities of the movement by John and Nancy Denham, gifts for honoured dignitaries and all guests, and the reflections of Witnesses. It was a powerful day and the beginning of something beautiful.

Visioning for Reconciliation

This project provided the opportunity for dialogue on the need for reconciliation between Indigenous and non-Indigenous peoples on the Sunshine Coast. Dialogue circles were facilitated to build a sense of shared understanding about reconciliation, what it is not, and what we can do to build it on the Coast. Pairing dialogue circles with Indigenous eco-tours/land-based learning was particularly successful during Covid-19.

Through the dialogue circles and discussions with our sk'ák'ts'ítáwílh Committee, the project identified many systemic challenges. We also identified powerful tools that can help us continue to address anti-Indigenous racism and build relationships of understanding and respect going forward.

Through these circles, we strengthened relationships with all who participated across the shíshálh swiya/southern Sunshine Coast including:

- government officials from shíshálh Nation, the Sunshine Coast Regional District, District of Sechelt, and Town of Gibsons
- members of local organizations like the Sunshine Coast Museum and Archives, Community Associations, Rotarians; and
- the public at large through video and zoom dialogues.

Most importantly we deepened our relationships within our sk'ák'ts'ítáwílh committee. We learned more about how we each viewed reconciliation, what draws us to this committee work, and where we want to go from here: continuing to balance between Indigenous healing, non-Indigenous education, and collective relationship-building engagement.

Honouring Survivors Feast and Healing Ceremony

A healing ceremony was held for survivors on November 14, 2019. The traditional healing blanket, created by Tetalus Audrey Joe, was presented to the community. Healer Eugene Harry wore the healing blanket as shared a healing ceremony with approximately 150 Survivors and inter generational Survivors. syiyaya gifted each Survivor with a red blanket with a syiyaya logo to honor their courage and strength.

What People Say

The list of projects that syiyaya has completed was a needed reminder and encouragement in the discouraging times of COVID. Though appallingly few of the many national goals for reconciliation have yet been realized, it is some comfort to be reminded that dedicated workers are slowly making progress locally toward the cultural acknowledgement and healing of wrongs that were done.

Larry Westlake

Film Nights

The Road Forward, a musical documentary by Marie Clements was shown in March 2019. This film connects a pivotal moment in Canada's civil rights history—the beginnings of Indian Nationalism in the 1930s—with the powerful momentum of First Nations activism today. There were two film viewings: one for School District 46 students and one for the general public. Two Elders, Maurice and Delhia who acted in the film, join us for each viewing.

Ladies of the Inlet the acclaimed film by Annie Frazier Henry was shown on November 7, 2019 to Nation members. This film completed in 1995 document a journey by sea with the six oldest women of the shíshálh Nation to their majestic homelands located up Jervis Inlet of BC. This film was very important to the Nation members, many of the ones filmed or helping the Elders during filming attended. Elders participating in the film were remembered. Families of Five Elders who journeyed this year were honoured.

Weaving Tears into Dreams of Reconciliation

The “Weaving Tears into Dreams of Reconciliation” Project celebrated and honoured the shíshálh art of weaving. Four master weavers were commissioned to lead the public in the design and creation of reconciliation blankets and sashes. The goals of the project were to:

- celebrate the vitality of shíshálh culture through the art form of wool weaving
- provide an opportunity for members of the public to participate in the weaving of four friendship blankets as they learn from shíshálh master weavers, and
- raise awareness and cultivate dialogue about the importance of reconciliation in the shíshálh Homelands (Sunshine Coast of British Columbia).

The weavings were completed between August 2018 and June 2019, unveiling the designs and gifting them to local governments in a ceremony on Indigenous Peoples' Day, June 21, 2019. The blankets are prominently displayed in each institution, in commitment to the journey we are weaving together, towards reconciliation.

Learn more about these weavings on our website: www.syíyáyáreconciliation.ca

Exploring Reconciliation: Events and Activities

This project involved a series of workshops, dialogue circles and public events under the umbrella of “Exploring Reconciliation.” We hosted public talks and KAIROS Blanket Exercises at the Sechelt Public Library with turnouts of approximately 30-60 people each. We also organized public screenings followed by discussion circles of the Aboriginal Peoples Television Network miniseries “First Contact”. These screenings had at between 30-50 people at each event, including strong representation from shíshálh Nation.

In 2019, we continued with a public screening of the musical documentary *The Road Forward*, a series of workshops in the shíshálh Longhouse, and other events based on requests from community organizations.

Our 2018 events were co-sponsored by the Sechelt Public Library and funded by Friends of the Sechelt Library. Our 2019 cultural workshops and screening involved a partnership with shíshálh Nation, School District 46, and Vancity.

Carving Tears into Dreams of Reconciliation

This vital project, which started in June 2019, seeks to honour the shíshálh art form of cedar carving that continues to this day. Like the weaving project, it is designed to do three things:

- celebrate the vitality of shíshálh culture through the art form of cedar carving,
- provide an opportunity for members of the public to participate in the carving of a reconciliation totem pole and up to three additional carving projects as they learn from shíshálh master carvers, and
- raise awareness and cultivate dialogue about the importance of reconciliation in the shíshálh Homelands/Sunshine Coast (BC)

The main component of the project was the public carving of a Reconciliation Totem Pole by shíshálh Master Carver *?antuni* Tony Paul. Tragically, Tony and his wife Cindy passed away from Covid 19 in October 2021 before he was able to complete the pole.

Work on the project will begin soon, in accordance with shíshálh culture and the families wishes. The completed Reconciliation Pole will be raised on the site of the former St Augustine's Indian Residential School as a symbol of the journey we are continuing on the path towards reconciliation.

More than 1,500 people have been involved in learning about the project, the story of the pole's design and participate in the unique opportunity to help carve the pole under the watchful eye of *?antuni*, Tony Paul.

Healing Regalia

This project began with the Survivors and what they say their needs are. *?akista xaxanak* Garry Feschuk, former Chief of shíshálh Nation and his wife Pauline visited each of the Survivors to talk with them about their experience and see how the project can help them. Now the project will begin the work to support them to reclaim what was taken from them to the extent possible. It will do this by:

- teaching and supporting families to weave regalia for the Survivors in their family as a way of honouring their identities, dignity and spirit as shíshálh people

- creating opportunities for Survivors and their families to undertake private healing work at the former school site with Coast Salish healer - gifting regalia, and restoring sheshashíshálhem names where lost or needed in younger generations
- holding a healing ceremony and feast at the Longhouse where all Survivors will be stood up in their regalia, their ancestral names are publicly shared and they're brushed down with cedar; and
- publicly raising the newly carved Totem Pole - honouring the Survivors of all 48+ Nations whose children attended the school, the master carver who made the pole, all project partners and participants, and publicly renewing a collective commitment to reconciliation - that 'every child matters' and that we will all do everything in our power to work for justice, truth, decolonization and healing so that the dark days of the residential school era will never be repeated on these lands.

Participating Artists

The syíyáyá Reconciliation Movement creates a strong relationship between reconciliation and the shíshálh culture. Thus, shíshálh artists are critical partners in this Reconciliation work. This section introduces the artists who have been involved to date.

kwayimin Andy Johnson

Andy was born and raised on the Sunshine Coast. He was with his grandmother Cecil August a lot growing up, and this is where he learned a lot of the shashíshálhem history and culture. He is a shashíshálhem language teacher at Kinnickinnick Elementary School and a Cultural Ambassador for shíshálh Nation.

His weaving began in 2005, taught by Janice George and Buddy Joseph of the Skwxwú7mesh Úxwumixw (Squamish Nation). He has woven and taught numerous classes since then, teaching the basic twine and twill. His workshops have included making anything from quarter bags, ceremonial sashes, shawls, tunics, wall hangings and memorial blankets.

Andy is also the lead singer of our tl'ikwem Dance Group, and has written four songs for the group to perform.

Jessica Silvey

Jessica Silvey has been weaving with wool and cedar for over thirty years, and participating in public exhibitions since 2004. Her love of Coast Salish Basketry and weaving comes from the cedar root baskets in her Grandmother's home, baskets of various shapes, sizes and patterns



that were woven by her aunts and grandmothers. Jessica has learned traditional techniques from research as well as trial and error. She harvests and prepares her own materials as well as traditional plants for dyes and medicines.

Jessica's love for weaving and fibre arts, coupled with a background in museum curating and love of nature inspired her to open her own studio. In 2016 she opened Red Cedar Woman Weaving Studio, where she facilitates immersive weaving workshops in Coast Salish basketry, Salish weaving on the floor loom and harvesting traditional plants for dyes and medicines for Nations, schools, local museums, and universities. To date, she has also curated eight weaving exhibits in British Columbia and Australia.

ch'elkwilw Raquel Joe

ch'elkwilw has been weaving for 10 years. Her ʔalish kwayimin taught her how to weave the basic tunic which she loved it as soon as she touched the wool and has been weaving ever since. She has created numerous shawls, blankets, wall hangings, tunics, head bands, sashes and scarves. Her traditional shíshálh name means “to weave back and forth and push through the warp.”

The type of loom Raquel uses is the traditional loom our ancestors used, being the third bar. Warping many times to the size you desire. She uses non-traditional wool the majority of the time (as traditional wool was made from mountain goat hair and woolly dog hair from a breed that lived in the villages with us, who now no longer exist).

Raquel has a spiritual connection to each piece she weaves. She dreams about it. She goes by her visions from her dreams and what feels right at the time.



Shy Watters

Shy Watters is a member of shíshálh Nation who also has Skwx̱wú7mesh (Squamish), Tla'amin, and Kwakwaka'wakw ancestry. Her intricate and beautiful designs integrate the unique patterns of her rich cultural background into her work. Her preferred medium is cedar. Shy has woven with both red and yellow cedar for over 19 years, and continues to explore her art with tenacity and passion. The innovative patterns used in Shy's cedar hats are well known on the Sunshine Coast and her work is sought after for cultural ceremonies. Ms. Watters also offers weaving courses both on the Sunshine Coast and throughout BC, amidst her other commitments to shíshálh Nation and her family.

Tony Paul

Tony Paul was an highly skilled shíshálh Nation carver who has practiced his art form from the young age of 16 years. A descendent of master carver and canoe builder Anthony Hurst, Tony was deeply recognized by his community for his talents and position as an artist. In following his passion, Tony pursued an apprenticeship with renowned artist, the late Richard Krentz, where Tony honed his talents in designing and carving totems. When you travel to the shíshálh swiya (Sunshine Coast), you will see Tony's art, including totems, semi relief wood sculptures and wood plaques on many public buildings throughout the region. A visual storyteller, every carving tells an amazing story of a rich culture and history.

Tragically Tony and his wife Cindy passed away from COVID 19 in October 2021. Their passing was a profound loss to their family, the shíshálh Nation and the community as a whole.

Tetalus Audrey Joe Santiago

Tetalos Audrey Santiago is an Elder from shíshálh Nation ala Ts'unay, ala Saikuz, born in kalpalin. She has been weaving for approximately the last fifteen years, and also makes baskets and regalia. She is also active in supporting the shashishalhem language and culture classes in SD46. As secretary of the shishalh Elders Association, she is involved in a range of planning activities for the group, and participates in their advisory meetings for and with the Nation. Tetalos is a mother of four, grandmother of 11, and great grandmother of four. She is a sister of nine so an auntie and grand auntie of many many more. Along with her sister ?enchelain Valerie Joe, she is a matriarch in her family.

Three years ago, while participating in the syiyaya film, Telalos promised that she would make a medicine blanket one day. This project is a testament to that promise kept. As she explains "This Medicine Blanket comes from my great grandmother *molyan* Marianne Jeffries, and my grandmother *lamxat* Lena Joe. When I lived in Ts'unay as a youth, my grandmother always made the youngest kids rock climb on the cliffs where the *sxweit'lay* (goats) were. Our job was to gather the goat hair off the rocks and bushes for her to spin together into a blanket. We put it in cedar satchels that we carried across our bodies. My grandmothers taught me that this blanket was for healing any time people had a fever. We didn't have doctors there, but we put medicines in these blankets to help with the healing."

She also explained, "The Ta'ahs were the matriarchs of the family, and it was their job to keep us healthy after the medicine men disappeared. Ethel, Sarah, Lena, Ellen, Philistine Julian – they were all medicine women. It runs in our family for four or five generations. We've been doing this since the 1700s. The blankets were very important in healing amidst the time of the big disease."

Shain Niniwum Selápem Jackson

Shain Niniwum Selápem Jackson is Coast Salish from the community of Sechelt. He is a lawyer who has represented the interests of Indigenous communities and organizations throughout British Columbia in relation to a broad array of issues. After years devoted to the legal profession Shain has taken a break to follow his passion as an artist.

Artistically, Shain works in Coast Salish design. As he has continued to develop his own artwork to a higher level, he has had the privilege of collaborating with many amazing local artists. Along these lines Shain has devoted much of his time to the protection of artists' rights.

Currently Shain is the President of Spirit Works Limited, an Indigenous owned, operated and staffed company focused on the design, production and distribution of Indigenous artwork such as jewelry, bentwood boxes, paddles, and others.

is Coast Salish from the community of Sechelt. He is a lawyer who has represented the interests of Indigenous communities and organizations throughout British Columbia in relation to a broad array of issues. After years devoted to the legal profession Shain has taken a break to follow his passion as an artist.

Our Plan for Achieving Change

Movement Purpose The syiyáya Reconciliation Movement is a grassroots community organizing movement of Indigenous and non-Indigenous residents of the shíshálh Homelands who work together to create collaborative projects that build relationships, promote dialogue and foster respect and equality. Our aim is to fulfill recommendations of the Truth and Reconciliation Commission Report to “establish and maintain mutually respectful relationships between Indigenous and non-Indigenous” at a local level.			Values <ul style="list-style-type: none"> We are one people All people are treated with respect and understanding We honor the relationship between healing and reconciliation We commit to sustainable stewardship of the land Our work is done collaboratively and in partnership Heart centred truth telling is needed for true healing to occur Story sharing as an important knowledge source Relationship and friendship is the foundation of reconciliation 		
INPUTS	ACTIVITIES	PLANNED OUTPUTS	SHORT TERM OUTCOMES	INTERMEDIATE OUTCOMES	LONG TERM OUTCOME
Cultural healers Carvers Regalia making teachers Regalia materials Food Office support Transportation Meeting space Coordinator	Outreach and Communication Develop webpage, newsletter and monthly article in the paper	webpage and Facebook Newsletter 2/yr articles in the paper Gratitude letter to supporters	Community members are aware of the project and know how to get involved	The voice of shíshálh people is respected and their experience of cultural genocide deeply understood Institutions serving our swiya demonstrate cultural humility and anti racism practices in all they do Settler people act in respectful ways toward shíshálh people with a commitment to	The people of the shíshálh swiya are all paddling in the same direction All people live as one, with respect for each other, honoring shared history and caring for the land we share.
	Education and Truthsharing Offer shíshálh history walks and courses at Elder college and support cultural awareness and language initiatives for non-indigenous people	history walks courses at Elder college language courses for non-Indigenous people cultural awareness and anti-racism workshops held	Settler people understand the shíshálh culture and history of colonization and residential schools		
	Public spaces Complete and unveil totem pole, explore pagoda project and support installation of orange crosswalks	Honoring Totem pole Pagoda Orange crosswalks Heritage signs	Artists are honored for their contribution to the community		

	Healing Support and ceremony Coordinate Healing Regalia Project, support healing processes and hold honoring ceremony when pole is unveiled	160 families 160 Survivors 160 regalia made Healing ceremonies held	Survivors feel supported in sharing their truth and in healing from their experience in the residential school system.	support the healing of intergenerational trauma. syíyáya Reconciliation Movement is an enduring grassroots structure supporting longterm reconciliation Indigenous and non-indigenous people are comfortable with each other, together as friends and neighbours	
	Honoring Events Play a leadership role in promoting events honoring First Peoples.	community wide National Indigenous Day Indigenous focused Canada Day 5 th anniversary event	Settler people honor speak up for Indigenous people and maintain their commitment to Reconciliation		
	Organizational Capacity Building Build organizational capacity for sustainability	Non-profit status Membership and committee review X Youth committee Grants written MOU with DoS Develop volunteer capacity	syíyáya has the resources and structure it needs to continue its work		
	Partnership and Collaboration Maintain strong relationship with the Nation and D of S and build relationships with all parts of the community.	Projects with the Nation Business and organization partners	Community partners work together to support reconciliation		

**SUNSHINE COAST REGIONAL DISTRICT
COMMITTEE OF THE WHOLE**

May 26, 2022

RECOMMENDATIONS FROM THE COMMITTEE OF THE WHOLE MEETING HELD ELECTRONICALLY AND TRANSMITTED VIA THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area B	L. Pratt
	Directors	Electoral Area A Electoral Area D Electoral Area E Electoral Area F District of Sechelt District of Sechelt Town of Gibsons	L. Lee A. Tize D. McMahon M. Hiltz D. Siegers A. Toth B. Beamish
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	GM, Corporate Services / Chief Financial Officer		T. Perreault
	Manager, Sustainable Development		R. Shay (Part)
	Manager, Communication and Engagement		A. Buckley (Part)
	GM, Infrastructure Services		R. Rosenboom (Part)
	GM, Community Services		S. Gagnon (Part)
	Senior Manager, Human Resources		G. Parker (Part)
	Manager, Protective Services		M. Treit (Part)
	Senior Coordinator Capital Projects		T. Rutley (Part)
	Manager, Strategic Initiatives		M. Edbrooke (Part)
	Administrator / Recorder		T. Crosby
	Media		1
	Public		16

CALL TO ORDER 9:30 a.m.

AGENDA The agenda was adopted as presented.

PRESENTATIONS and DELEGATIONS

Daniel Hegg, Senior Associate of Stantec addressed the Committee regarding the Community Greenhouse Gas Emissions Inventory and Global Protocol for Community-Scale Greenhouse Gas Emission Inventories (GPC).

REPORTS**Recommendation No. 1** *Sunshine Coast Greenhouse Gas Emissions Inventory*

The Committee of the Whole recommended that the report titled Sunshine Coast Greenhouse Gas (GHG) Emissions Inventory be received for information;

AND THAT a proposal for an updated GHG emissions inventory be presented at 2024 Budget.

Recommendation No. 2 *Sunshine Coast Climate Risk Assessment*

The Committee of the Whole recommended that the report titled Sunshine Coast Climate Risk Assessment be received for information.

The Committee recessed at 10:46 a.m. and reconvened at 10:57 a.m.

Recommendation No. 3 *Budget Project Status Report*

The Committee of the Whole recommended that the report titled Budget Project Status Report May 2022 be received for information.

Recommendation No. 4 *2022 Union of British Columbia Municipalities Resolutions*

The Committee of the Whole recommended that the report titled 2022 Union of British Columbia Municipalities (UBCM) Resolutions be received for information;

AND THAT resolutions be drafted on the following topics and be brought forward to the Electoral Area Services Committee meeting on June 16, 2022, for consideration of submission to the 2022 UBCM Convention:

1. Challenges accessing vehicular GHG emissions data from the Insurance Corporation of British Columbia ;
2. Shift to non-fuel based user-pay taxation mechanisms to fund road infrastructure in rural areas of British Columbia;
3. Standardized health and safety rules / regulations to facilitate year-round housing in RV's.

Recommendation No. 5 *Establishment of a Finance Standing Committee*

The Committee of the Whole recommended that the report titled Establishment of a Finance Standing Committee be received for information;

AND THAT the Terms of Reference for the Finance Standing Committee be approved as presented;

AND THAT the Committee of the Whole Terms of Reference be amended to remove “Audit and Financial Reporting” from its mandate;

AND FURTHER THAT the Corporate and Administrative Services, Infrastructure Services, Planning and Development, and Community Services Standing Committees be dissolved.

Recommendation No. 6 *Community Emergency Preparedness Fund Grant – Emergency Operation Centre Communication Modernization*

The Committee of the Whole recommended that the report titled Community Emergency Preparedness Fund (CEPF) Grant Application for Sunshine Coast Emergency Program (SCEP) Emergency Operation Centre (EOC) Communication Modernization be received for information;

AND THAT a grant application for SCEP EOC Communication Modernization be submitted to the Union of British Columbia Municipalities on behalf of the Sunshine Coast Regional District.

Recommendation No. 7 *Community Emergency Preparedness Fund Grant – Reception Centre Modernization*

The Committee of the Whole recommended that the report titled Community Emergency Preparedness Fund (CEPF) Grant Application for Sunshine Coast Emergency Program (SCEP) Emergency Support Services (ESS) Reception Centre Modernization be received for information;

AND THAT the Sunshine Coast Regional District Board approve the application of the CEPF grant toward the ESS Reception Centre Modernization;

AND THAT the CEPF – SCEP ESS Reception Centre Modernization grant receipt in the amount of \$24,967 be approved;

AND THAT the delegated authorities be authorized to execute the agreement;

AND FURTHER THAT the 2022-2026 Financial Plan be amended accordingly.

Director Tize declared a conflict of interest due to a business relationship with the contractor and left the meeting at 12:20 p.m.

Recommendation No. 8 *Wescan Marine Crossing Watermain Replacement – Contract Award*

The Committee of the Whole recommended that the report titled Wescan Marine Crossing Watermain Replacement – Contract Award be received for information;

AND THAT a contract be awarded to Fraser Burrard Diving Ltd. for a value not to exceed \$600,000;

AND THAT the delegated authorities be authorized to execute the contract;

AND FURTHER THAT this recommendation be forwarded to the May 26, 2022 Board meeting.

Director Tize returned to the meeting at 12:23 p.m.

Recommendation No. 9 *Water Supply Advisory Committee Terms of Reference*

The Committee of the Whole recommended that the report titled Proposed Amendments to the Water Supply Advisory Committee Terms of Reference be received for information;

AND THAT section 3.2 of the Water Supply Advisory Committee Terms of Reference be approved as amended, as follows:

- 3.2 The SCRD Board Chair is a de-facto non-voting member of the Committee. In addition, the SCRD Board will appoint one director as a non-voting member to provide direct liaison between the Committee and the SCRD Board.

AND FURTHER THAT all instances of staff “liaison” be replaced with staff “coordinator”.

Recommendation No. 10 *Community Services Department 2022 Q1 Report*

The Committee of the Whole recommended that the report titled Community Services Department 2022 Q1 Report be received for information.

ADJOURNMENT 1:20 p.m.

Committee Chair

From: Karen Spicer
Subject: Letters of support request
Date: May 30, 2022 at 10:41:05 AM PDT
To: Andreas Tize
Cc: "president@robertscreekcommunity.ca"

Hi Andreas,

I hope you are well!

I am hoping that the SCRD could provide the Roberts Creek Community Association with two letters of support for our upcoming Province of BC Gaming Grant applications.

The first would be a letter of support for a Province of BC Community Gaming Capital Project application for the Kitchen project at the Roberts Creek Community Hall. The second would be a letter of support for a Province of BC Community Gaming Grant application, which would help fund our community event program, including Creek Daze, the Higgledy Piggledy Parade, Earth Day, Eek the Creek Family Halloween event, photos with Santa, and the Christmas Day community potluck.

I would be most grateful for your continued support.

Warm regards,

Karen

Vice President

Roberts Creek Community Association

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Regular Board – June 9, 2022

AUTHOR: Sherry Reid, Corporate Officer

**SUBJECT: MUNICIPAL TICKET INFORMATION SYSTEM BYLAW AND BYLAW NOTICE
ENFORCEMENT BYLAW AMENDMENTS**

RECOMMENDATIONS

THAT the Municipal Ticket Information System Bylaw and Bylaw Notice Enforcement Bylaw Amendments report be received for information;

AND THAT the Board proceed with readings and adoption of amendment bylaws 558.10 and 638.11.

BACKGROUND

SCRD Building Bylaw No. 687 was amended in early 2021 to insert a new section related to the Energy Step Code. As a result, several sections of the Building bylaw had to be renumbered.

DISCUSSION

Bylaw 558.10 and 638.11 are housekeeping amendments to update section references so they align with the revised section numbering within the Building Bylaw.

CONCLUSION

Staff recommend amendment bylaws 558.10 and 638.11 be given three readings and be adopted.

Reviewed by:			
Manager		Finance	
GM		Legislative	
CAO		Other	

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 558.10

A bylaw to amend Sunshine Coast Regional District Municipal Ticket Information System Bylaw No. 558, 2006

The Board of the Sunshine Coast Regional District in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as *Sunshine Coast Regional District Municipal Ticket Information System Amendment Bylaw No. 558.10, 2022*.
2. *Sunshine Coast Regional District Municipal Ticket Information System Bylaw No. 558, 2006* is hereby amended as follows:
 - a) Delete Schedule 6 in its entirety and replace with the revised Schedule 6 as attached hereto.

READ A FIRST TIME	this	9 th	day of	June, 2022
READ A SECOND TIME	this	9 th	day of	June, 2022
READ A THIRD TIME	this	9 th	day of	June, 2022
ADOPTED	this	9 th	day of	June, 2022

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

SCHEDULE 6

Attached to and Forming Part of Bylaw No 558, 2006.

Offence and Fine Schedule

“SCRD Building Bylaw No. 687, 2014”

OFFENCE	SECTION	FINE
No Building Permit	2.1	250.00
Fail to Obey Cease Work Order	20.4	250.00
No Occupancy Authorization	2.2	250.00
Remove Stop Work Notice	2.4	250.00
Work at Variance with Plans	2.5	250.00
Obstruct District Employee	2.6	500.00

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 638.11

A bylaw to amend *Sunshine Coast Regional District Bylaw Notice Enforcement Bylaw No. 638*

The Board of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. Citation

This Bylaw may be cited as *Sunshine Coast Regional District Bylaw Notice Enforcement Amendment Bylaw No. 638.11, 2022*.

2. Amendment

Sunshine Coast Regional District Bylaw Notice Enforcement Bylaw No. 638, 2011 is hereby amended as follows:

- a. Replace the table of “Designated Bylaw Contraventions and Penalties” for SCRD Building Bylaw No. 687, 2014, contained in Schedule “A” with the revised table as follows:

SCRD Building Bylaw No. 687, 2014	2.1	No Building Permit	\$250	\$225	\$275	Yes
	20.4	Fail to Obey Stop Work Order	\$250	\$225	\$275	No
	2.2	No Occupancy Authorization	\$250	\$225	\$275	No
	2.4	Remove Stop Work Notice	\$250	\$225	\$275	No
	2.5	Work at Variance with Plans	\$250	\$225	\$275	Yes
	2.6	Obstruct District Employee	\$500	\$450	\$500	No

READ A FIRST TIME this 9th day of June, 2022

READ A SECOND TIME this 9th day of June, 2022

READ A THIRD TIME this 9th day of June, 2022

ADOPTED this 9th day of June, 2022

CORPORATE OFFICER

CHAIR

SUNSHINE COAST REGIONAL DISTRICT

BYLAW NO. 737

A bylaw to provide for the determination of various procedures for the conduct of local government elections and other voting.

WHEREAS under the *Local Government Act*, the Regional Board may, by bylaw, determine various procedures and requirements to be applied to the conduct of local government elections and other voting;

AND WHEREAS the Regional Board may, by bylaw, provide for the use of automated voting machines, voting recorders or other devices for voting in an election;

AND WHEREAS the Regional Board wishes to establish various voting procedures and requirements under that authority and use automated voting machines in elections and other voting;

NOW THEREFORE, the Board of the Sunshine Coast Regional District, in open meeting assembled, enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as *Sunshine Coast Regional District Election Procedures Bylaw No. 737, 2022*.

2. REPEAL

Sunshine Coast Regional District Election Procedure Bylaw No. 692, 2014 and all amendments thereto are hereby repealed.

3. DEFINITIONS

“Acceptable mark” means a completed mark that the vote counting unit is able to identify, which:

- (a) has been made by an elector in the space provided on a ballot opposite the name of any candidate or opposite either "yes" or "no" on any question in accordance with the *Local Government Act*, and
- (b) the vote counting unit is able to identify.

“Applicant” means an elector who wants to vote by mail and make a request for a mail ballot;

“Authorized Person” means a person that the applicant has authorized, on the applicant's behalf, to:

- (a) pick up a mail ballot package; or
- (b) drop off a completed mail ballot package.

“Automated vote counting system” means a system that counts and records votes and processes and stores election or any voting results which comprises:

- (a) a number of ballot scan vote counting units, each of which rests on a two-compartment ballot box, one compartment of which is for:

- (i) voted ballots; and
- (ii) returned ballots which have been reinserted using the ballot override procedure;
- (iii) and the other compartment is for the temporary storage of voted ballots during such time as the vote counting unit is not functioning; and
- (b) a number of storage ballot compartments into which voted ballots are deposited where a vote counting unit is not functioning or being used which will therefore be counted after the close of voting on general voting day.

“Ballot” means a single ballot card designed for use in an automated vote counting system and conforms to the requirements of the *Local Government Act*, which shows:

- (a) the names of all of the candidates for each of the offices to be filled; and,
- (b) all the choices on all of the bylaws or other matters on which the opinion or assent of the electors is sought.

“Ballot box” means a container for ballots that have been marked by electors.

“Ballot return override procedure” means the use, by an election official, of a device on a vote counting unit that causes the unit to accept a returned ballot.

“Election headquarters” means the Sunshine Coast Regional District Administration office at 1975 Field Road, Sechelt, British Columbia.

“Elector” means a resident elector, or non-resident property elector as defined by the *Local Government Act*.

“General Local Election” means the election held for the electoral area directors of the Regional District which must be held in the year 2014 and in every fourth year thereafter.

“Memory pack” means a computer software cartridge which is inserted into the vote counting unit and into which is pre-programmed the names of all the candidates for each of the offices to be filled, and the alternatives of “yes” or “no” for each question on the ballot, and which records and retains information on the number of acceptable marks made for each.

“Portable ballot box” means a ballot box that is used at a voting place where a vote counting unit is not being used.

“Results tape” means the printed record generated from a vote counting unit at the close of voting on general voting day, which shows the number of votes for each candidate for each of the offices to be filled, and the number of votes for and against each bylaw or other voting question.

“Regional District” means the Sunshine Coast Regional District.

“Register of Mail Ballots” means the records that the Chief Election Officer must keep of electors voting by mail ballot.

“Returned ballot” means a voted ballot that was inserted into the vote counting unit, but which was not accepted and which was returned to the elector with an explanation of the ballot marking error that caused the ballot not to be accepted.

“**Secrecy sleeve**” means an open-ended folder or envelope used to cover ballots to conceal the choices made by each elector.

“**Storage ballot compartment**” means a ballot box under each vote counting unit into which voted ballots are temporarily deposited in the event that the unit ceases to function.

“**Vote counting unit**” means the device into which voted ballots are inserted and which scans each ballot and records the number of votes for each candidate, and for and against each other voting question.

4. APPLICATION

This Bylaw applies to all Regional District elections and all other voting opportunities required or permitted to be held under the *Local Government Act*, including special voting opportunities under this Bylaw even if such opportunities are conducted at a location outside the boundaries of the Regional District.

5. USE OF PROVINCIAL LIST OF VOTERS

For the purposes of all local elections and submissions to the electors under Part 3 and 4 of the *Local Government Act*, the most current available Provincial list of voters prepared under the *Election Act* shall become the register of resident electors on the 52nd day prior to the general voting day for such elections and submissions to the electors.

6. ACCESS TO NOMINATION DOCUMENTS

In addition to the public inspection requirements under section 89 of the *Local Government Act*, nomination documents will be available on the Sunshine Coast Regional District’s website as soon as practicable from the date the nomination documents are delivered to the Regional District until thirty days after the declaration of official election results.

7. ACCESS TO DISCLOSURE STATEMENTS

As authorized under subsection 59(3) of the *Local Elections Campaign Financing Act*, a fee of \$0.25 per page will be imposed for providing a copy or other record of information referred to in subsection 59(1) of the *Local Elections Campaign Financing Act*.

8. REQUIRED ADVANCE VOTING OPPORTUNITIES

In accordance with section 107 of the *Local Government Act*, two advance voting opportunities for an election by voting and for other voting will be held from 8:00 a.m. to 8:00 p.m. at locations to be established by the Chief Election Officer on:

- (a) the 10th day before general voting day; and
- (b) the 3rd day before general voting day.

9. ADDITIONAL ADVANCE VOTING OPPORTUNITIES

As authorized under section 108 of the *Local Government Act*, the Regional Board authorizes the Chief Election Officer to establish additional advance voting opportunities to be held in advance of general voting day and to designate the voting places, to establish the dates and

voting hours for these voting opportunities in a manner the Chief Elections Officer considers appropriate.

10. ADDITIONAL GENERAL VOTING OPPORTUNITIES

The Regional Board authorizes the Chief Election Officer to establish additional general voting opportunities for general voting day and to designate the voting places and set the voting hours within the limits set out in section 106 of the *Local Government Act*, for the additional general voting opportunities in any manner the Chief Election Office considers appropriate.

11. MAIL BALLOT VOTING

- (a) As authorized under section 110 of the *Local Government Act*, and in accordance with this Bylaw, voting and elector registration may be done by mail.
- (b) The time limits in relation to voting by mail ballot will be determined by the Chief Election Officer.
- (c) As provided in the *Local Government Act*, to be counted, a mail ballot must be received by the Chief Election Officer before the close of voting on general voting day.

12. APPLICATION PROCEDURE FOR MAIL BALLOT VOTING

- (a) An Applicant may apply to vote by mail in writing by providing their name and address to the Chief Election Officer until 4:30 p.m. two (2) days before general voting day.
- (b) Upon the Applicant making a request for a mail ballot, the Chief Election Officer shall, as soon as practical:
 - (i) make available to the applicant by mail or in person, a mail ballot package containing the contents as specified in section 110 (7) of the *Local Government Act*, the ballots, forms, envelopes and other information advising the Applicant how to vote by mail ballot, and a statement advising the elector that they must meet the eligibility to vote criteria and of the requirement to attest to such fact; and,
 - (ii) immediately record in the Register of Mail Ballots, and upon request make available for inspection, the name and address of the person to whom the mail ballot package was issued and any other information that the Chief Election Officer deems appropriate.
- (c) As per the Applicant's direction, the Chief Election Officer may distribute the mail ballot package in any of the following ways:
 - (i) sending the mail ballot package by Canada Post;
 - (ii) sending the mail ballot package by courier at the expense of the Applicant;
 - (iii) having the mail ballot package picked up by the Applicant at a designated time and location; or
 - (iv) having the mail ballot package picked up by an Authorized Person at a designated time and location.
- (d) The Chief Election Officer may request that the Authorized Person show identification and sign a form before providing the Authorized Person with the mail ballot package.

13. VOTING PROCEDURE FOR MAIL BALLOT VOTING

- (a) To vote by a mail ballot, the elector shall mark the ballot in accordance with the instructions contained in the mail ballot package provided by the Chief Election Officer.
- (b) After marking the ballot, the elector shall:
 - (i) place the ballot in the secrecy envelope provided and seal the secrecy envelope;
 - (ii) place the secrecy envelope in the certification envelope, and complete and sign the certification printed on such envelope, and then seal the certification envelope;
 - (iii) place the certification envelope, together with a completed elector registration application, if required, in the outer envelope, and then seal the outer envelope; and
 - (iv) mail, or have delivered, the outer envelope and its contents to the Chief Election Officer at the address specified so that it is received by the Chief Election Officer no later than the close of voting on general voting day.
- (c) In accordance with section 110 (4) of the *Local Government Act*, electors who register by mail are not required to produce to an election official copies of proof of their identity and place of residence, however they must attest to such fact in the presence of a witness and record having done so on the certification envelope.

14. MAIL BALLOT ACCEPTANCE OR REJECTION

- (a) Upon receipt of returned mail ballot packages before the close of voting on the general voting day, the Chief Election Officer shall immediately record in the Register of Mail Ballots the time and date of its receipt and shall open the outer envelope and examine the certification envelope.
- (b) When the Chief Election Officer examines the certification envelope, the Chief Election Officer shall:
 - (i) confirm the identity and entitlement to vote of the Applicant and/or elector whose ballot is enclosed;
 - (ii) determine the fulfilment of the requirements in section 70 of the *Local Government Act* and the completeness of any application to register, if required; and
 - (iii) determine the completeness of the certification envelope.
- (c) If the Chief Election Officer is satisfied that the elector has met the requirements in section 14(b), the Chief Election Officer shall:
 - (i) mark the certification envelope as “accepted”;
 - (ii) place the accepted and unopened certification envelope with the other certification envelopes in a secured and designated mail ballot box marked “accepted certification envelopes”; and,
 - (iii) mark the voting book to indicate the elector has voted.
- (d) If, on receiving a returned mail ballot envelope and its contents:
 - (i) the Chief Election Officer is not satisfied as to the identify to the elector; or
 - (ii) the elector has not completed the application to register in accordance with this Bylaw or the *Local Government Act*; or
 - (iii) it is received by the Chief Election Officer after the close of voting on general voting day,

the Chief Election shall mark the certification envelope as “rejected”, indicate the reasons for the rejection and set aside the rejected unopened certification envelope.

- (e) The Chief Election Officer shall retain in their custody all accepted and rejected certification envelopes.
- (f) After 4:30 p.m. two (2) days before general voting day, the Chief Election Officer, in the presence of at least 1 other election official, including any candidate representatives, shall:
 - (i) deal with any challenges to the electors involving the accepted certification envelopes;
 - (ii) open the accepted certification envelopes;
 - (iii) unless the right of the elector identified on the accepted certification envelope has been challenged and not resolved in favour of them being permitted to vote, remove the secrecy envelopes containing the ballots; and
 - (iv) place the secrecy envelope containing the ballot in the ballot box if manual count, or open the secrecy envelope and run the ballot through the vote counting unit.
- (g) If the Chief Election Officer receives a return envelope with its contents after 4:30 p.m. two (2) days before general voting day, but before the close of general voting, the Chief Election Officer shall:
 - (i) handle those returned envelopes in accordance with sections 14(a) at the time that the Chief Election Officer receives the returned envelopes;
 - (ii) retain all accepted certification envelopes until the close of general voting day;
 - (iii) process the accepted certification envelopes in accordance with sections 14(b) to 14(e) after the close of general voting day.
- (h) As soon as possible after the close of voting on general election day, in the presence of at least one (1) other election official and any candidate representatives, the Chief Election Officer shall supervise:
 - (i) the opening of the ballot box containing previously processed accepted certification envelopes and mail ballots;
 - (ii) the opening of the secrecy envelopes, and
 - (iii) the running of the ballot through the vote counting unit.
- (i) If the Chief Election Officer receives a return envelope with its contents after the close of general voting day, the Chief Election Officer shall:
 - (i) mark the return envelope as “rejected”;
 - (ii) indicate the reason why the return envelope was rejected on the return envelope; and
 - (iii) place the unopened return envelope with the other rejected return envelopes.
- (j) Any rejected certification envelopes and their contents shall remain unopened and will be subject to the provisions of the *Local Government Act* regarding their destruction.

15. MAIL BALLOT CHALLENGE OF ELECTOR

A person who qualifies under section 126 of the *Local Government Act* may challenge the right of a person exercising the right to vote by mail ballot on the grounds set out in section 126 up until 4:30 p.m. two (2) days before general voting day.

16. MAIL BALLOT ELECTOR'S NAME ALREADY USED

If, upon receiving a request for a mail ballot, the Chief Election Officer determines that another person has voted or has already been issued a mail ballot in the elector's name, the Chief Election Officer shall comply with section 127 of the *Local Government Act*.

17. REPLACEMENT OF SPOILED MAIL BALLOT

- (a) If an elector unintentionally spoils a mail ballot before returning it to the Chief Election Officer, the elector may request a replacement ballot by:
 - (i) advising the Chief Election Officer of the ballot spoilage; and
 - (ii) mailing or otherwise delivering by any appropriate means, the spoiled ballot package in its entirety to the Chief Election Officer.
- (b) Upon receipt of the spoiled ballot package, the Chief Election Officer shall, record such fact, and proceed in accordance with Part 13 of this bylaw so far as practicable within the applicable time limitations.

18. USE OF VOTING MACHINES

- (a) The Chief Election Officer may use an automated vote counting system for the conduct of elections and voting on bylaws or other matters on which the opinion or assent of the electors is sought.
- (b) The Chief Election Officer must conduct a test of the automated vote counting system before each local government election or other voting and must be satisfied that it is in good working order.
- (c) As soon as the test of the automated vote counting system is completed, the Chief Election Officer must secure the memory packs and ensure that they will remain secured until the election or other voting is complete.

19. AUTOMATED VOTING PROCEDURES

- (a) The presiding election official for each voting place shall offer, and if requested, ensure that a demonstration of how to vote using a vote counting unit is provided to an elector as soon as such elector enters the voting place and before a ballot is issued.
- (b) Upon completion of the voting demonstration, if any, the elector shall proceed as instructed, to the election official responsible for issuing ballots, who, upon fulfilment of the requirements of the *Local Government Act*, shall then provide a ballot to the elector, a secrecy sleeve if requested by the elector, the ballot marking instrument, and any further instructions the elector requests.
- (c) Upon receiving a ballot the elector shall immediately proceed to a voting compartment to vote.
- (d) The elector may vote only by making an acceptable mark on the ballot:
 - (i) beside the name of each candidate of choice, up to the maximum number of candidates to be elected for each of the offices to be filled; and
 - (ii) beside either 'yes' or 'no' in the case of each bylaw or other matter on which the assent or opinion of the electors is sought.

- (e) Once the elector has finished marking the ballot, the elector must either place the ballot into the secrecy sleeve, if one has been requested, or turn the ballot upside down and proceed to the vote counting unit, and under the supervision of the election official in attendance, insert the ballot directly from the secrecy sleeve, if applicable, into the vote counting unit without the acceptable marks on the ballot being exposed.
- (f) If, before inserting the ballot into the vote counting unit, an elector determines that a mistake has been made when marking the ballot, or if the ballot is returned by the vote counting unit, the elector may return to the voting compartment to correct the ballot or request a replacement ballot by informing the election official in attendance.
- (g) Upon being informed of the replacement ballot request, the presiding election official shall issue a replacement ballot to the elector and mark the returned ballot “spoiled” and shall retain all such spoiled ballots separately from all other ballots, and they shall not be counted.
- (h) If the elector declines the opportunity to obtain a replacement ballot and has not damaged the ballot to the extent that it cannot be reinserted into the vote counting unit, the election official shall, using the ballot return override procedure, reinsert the returned ballot into the vote counting unit to count any acceptable marks which have been made correctly.
- (i) Any ballot counted by the vote counting unit is valid and any acceptable marks contained on such ballots will be counted, subject to any determination made under a judicial recount.
- (j) Once the ballot has been inserted into the vote counting unit and the unit indicates that the ballot has been accepted, the elector must immediately leave the voting place.
- (k) During any period that a vote counting unit is not functioning, the election official supervising the unit shall insert all ballots delivered by the electors during this time, into the storage ballot compartment, on the understanding that if the vote counting unit:
 - (i) becomes operational, or
 - (ii) is replaced with another vote counting unit, the ballots in the storage ballot compartment shall, as soon as reasonably possible, be removed by an election official and, under the supervision of the presiding election official, shall be inserted into the vote counting unit to be counted.
- (l) Any ballots which were temporarily stored in the storage ballot compartment during a period when the vote counting unit was not functioning, which are returned by the vote counting unit when being counted shall, through the use of the ballot return override procedure and under the supervision of the presiding election official, be reinserted into the vote counting unit to ensure that any acceptable marks are counted.

20. ADVANCE VOTING OPPORTUNITY PROCEDURES

- (a) Unless the Chief Election Officer determines it is practical to use a portable ballot box, vote counting units and storage ballot compartments shall be used at all advance voting opportunities and voting procedures at the advance voting opportunities shall follow, as closely as possible, those described in Part 19 of this Bylaw.

- (b) At the close of voting at each advance voting opportunity, the presiding election official in each case shall ensure that:
 - (i) that any portable ballot boxes are sealed and no additional ballots are inserted in the vote counting unit;
 - (ii) the storage ballot compartment is locked to prevent insertion of any ballots;
 - (iii) the results tapes in the vote counting unit are not generated; and
 - (iv) the memory pack of the vote counting unit is secured.
- (c) At the close of voting advance voting opportunity, the presiding election official shall:
 - (i) ensure that any ballots that may have been temporarily stored in the storage ballot compartment are inserted into the vote counting unit;
 - (ii) seal and secure the vote counting unit so that no more ballots can be inserted; and
 - (iii) deliver the vote counting unit together with the sealed memory pack and all other materials used in the election to the Chief Election Officer at election headquarters.

21. ADDITIONAL ADVANCE AND GENERAL VOTING OPPORTUNITY PROCEDURES

- (a) Unless the Chief Election Officer determines it is practical to use a vote counting unit and storage ballot compartments, a portable ballot box shall be used for:
 - (i) all additional general and additional advance voting opportunities established by the Chief Election Officer in accordance with this Bylaw and the *Local Government Act*.
- (b) The presiding election official appointed to attend at each additional general or advance voting opportunity shall proceed in accordance with Part 19 of this Bylaw as far as applicable except that the voted ballots shall be deposited into the portable ballot box supplied by the presiding election official if those are being used.
- (c) The presiding election official at an additional general or advance voting opportunity shall ensure that the portable ballot box is sealed and secured when not in use and, at the close of voting of any additional general or advance voting opportunity, the presiding election official shall seal the portable ballot box and return it together with all other election materials to the custody of the Chief Election Officer.
- (d) If a vote counting unit is in use at an additional general or advance voting opportunity, the presiding election official appointed to attend the additional voting opportunity shall follow the procedures outlined in Part 20 of this Bylaw as if it were an advance voting opportunity.

22. PROCEDURES AFTER CLOSE OF VOTING ON GENERAL VOTING DAY

- (a) After the close of voting on general voting day, each presiding election official, except those responsible for advance and any additional general or advance voting opportunities, shall undertake all of the following, generally in the order stipulated:
 - (i) ensure that any ballots that may have been temporarily stored in the storage ballot compartment are inserted into the vote counting unit;
 - (ii) secure the vote counting unit so that no more ballots can be inserted;
 - (iii) generate two copies of the results tape from the vote counting unit;
 - (iv) telephone the result to election headquarters immediately;
 - (v) account for the unused, spoiled and voted ballots and place them, packaged, and sealed separately, together with the memory pack from the vote counting unit and one copy of the results tape, into the ballots and results box;
 - (vi) complete the ballot account and place the duplicate copy in the ballots and results box;

- (vii) seal the ballots and results box;
 - (viii) place the voting books, list of electors, the original copy of the ballot account, one copy of the results tape, completed registration cards, keys and all completed forms into the election materials box; and
 - (ix) deliver, or have available for pick-up, the sealed ballots and results box, vote counting unit and the election materials box, to the Chief Election Officer at election headquarters.
- (b) At the close of voting on general voting day, the Chief Election Officer shall direct the presiding election official for the advance voting opportunity, mail ballots and any additional general or advance voting opportunities where vote counting units were used, to proceed in accordance with Section 22(a)(i) to (viii) of this Bylaw.
 - (c) All portable ballot boxes used in the election will be opened, under the direction of the Chief Election Officer, at the close of voting on general voting day and all ballots shall be removed and inserted into a vote counting unit to be counted, after which the provision of Section 22(a) (i) to (viii) as far as applicable, shall apply.
 - (d) Upon the fulfilment of the provisions of Section 22(a) to (c) inclusive, the Chief Election Officer shall, to obtain the election results, direct an election official to place the results in a spreadsheet, which may be used for display in the Sunshine Coast Regional District Administration office, indicating the total results.

23. RECOUNT PROCEDURE

In in order to determine the results after the preliminary election results are announced, and at the sole discretion of the Chief Election Officer it is necessary or desirable to conduct a recount of the votes for any position on the Regional Board, a recount may be conducted under the direction of the Chief Election Officer by directing election officials for the unofficial recount to proceed generally in accordance with Section 22(a) (i) to (viii) of this Bylaw using the automated vote counting system and generally in accordance with the following procedure:

- (a) the memory packs of the applicable vote counting units to be used will be cleared.
- (b) a vote counting unit will be designated for each voting place.
- (c) all voted ballots for the applicable vote counting units will be removed from the sealed election materials boxes, except spoiled ballots or rejected ballots, and reinserted in the vote counting unit under the supervision of the Chief Election Officer.
- (d) any ballots returned by the vote counting unit during the recount process shall, through the use of the ballot return override procedure, be reinserted in the vote counting unit to ensure that any acceptable marks are counted; and
- (e) the Chief Election Officer shall tally the votes and communicate the total election results.

24. RESOLUTION OF TIE VOTE AFTER JUDICIAL RECOUNT

In the event of a tie vote after a judicial recount, the tie vote will be resolved by conducting a lot in accordance with section 151 of the *Local Government Act*.

25. SEVERABILITY

If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion may be severed and the remainder of the Bylaw will be deemed valid.

READ A FIRST TIME this	26 th	day of	May, 2022
READ A SECOND TIME this	26 th	day of	May, 2022
READ A THIRD TIME this	26 th	day of	May, 2022
ADOPTED this	9 th	day of	June, 2022

CORPORATE OFFICER

CHAIR