

Proposal Response Form
Snow and Salting Services
RFP No. 2311602
Closing Date of
June 9, 2023 at 3:00 PM local time

Requirements

Complete the following requirements, providing the information request in accordance with the requirements in this RFP. If additional space is required, please attach separate documents.

Completed proposals should not be more than 10 pages in overall length using no less than 10 pt. exclusive of any URLs and appendices specifically requested; the Regional District may not evaluate any pages that exceed this maximum page count.

1. Executive Summary

Proponents **should** provide an Executive Summary of the key points of this proposal:

2. Relevant Experience

Does your organization have **2** years within the past **5** years providing services of a similar scope and complexity. Similar scope and complexity is defined as:

- a) Snow and slush clearing services
- b) Salting services

☐ Yes

☐ No

3. References

Proponents need to provide a minimum of 3 references (i.e. names and contact information) of individuals who can verify the quality of work provided specific to the relevant experience of the Proponent and of any subcontractors named in the proposal. References from the Proponent's own organization or from named subcontractors are not acceptable.

Reference 1

Company Name:

Contact Name:

Contact Phone Number:

Reference 2

Company Name:

Contact Name:

Contact Phone Number:

Reference 3

Company Name:

Contact Name:

Contact Phone Number:

4. Service Location

The Proponents may bid on all the locations or some of the locations. Each facility may be awarded separately.

Proponents should indicate what facility and services they would like to provide servicing to:

FACILITY	YES / NO
1. Field Road Administration	
2. Gibsons & Area Community Centre	
3. Mason Road Works Yard	
4. Gibsons & Area Aquatic Facility	
5. Gibsons & District Fire Hall #1	
6. Gibsons & District Fire Hall #2	
7. Roberts Creek Fire Hall	
8. Sechelt Aquatic Centre	
9. Sunshine Coast Arena	
10. Dusty Road to the Regional District Landfill	

5. Salting Products & Availability

Proponents should list their salting products and availability.

6. Sustainable Social Procurement

Proponent should identify how they may contribute to the following key social, employment and economical goals, but not limited to the following:

- | | | |
|--|------------------------------|-----------------------------|
| a) Does your organization contribute to a stronger local economy by: | | |
| ➤ promoting a Living Wage? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Using fair employment practices? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Increase training and apprenticeship opportunities? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| ➤ Being locally owned or utilization of local subcontractors | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b) Does your organization consider the Environmental Costs of Ownership when procuring or providing services?? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| c) Does your organization utilize or provide energy efficient products? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| d) Where possible does your organization use minimal or environmental friendly packing materials? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| e) Does your organization limit / reduce the use of any hazardous materials (toxics and ozone depleting substances)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| f) Other: please describe: | | |

7. Experience & Approach

Proponents should provide examples of past experience with similar scope and complexity to the services outlined in this SRFP. Proponents should describe their methodology, approach, and outline the processes used for the work to be completed.

8. Pricing

Proponents should include their rates & equipment list additional for snow and salting services

Truck Salting: _____	\$	/hr
Hand Salting: _____	\$	/hr
Clearing: _____	\$	/hr
Hand Shovelling: _____	\$	/hr
Other: _____	\$	/hr

Proponents should provide an all-inclusive cost for snow clearing services at each facility

1.	Field Road Administration	\$	/ per visit
2.	Gibsons & Area Community Centre	\$	/ per visit
3.	Gibsons & District Fire Hall #1	\$	/ per visit
4.	Gibsons & District Fire Hall #2	\$	/ per visit
5.	Mason Road Works Yard	\$	/ per visit
6.	Gibsons & Area Aquatic Facility	\$	/ per visit
7.	Roberts Creek Fire Hall	\$	/ per visit
8.	Sechelt Aquatic Centre	\$	/ per visit
9.	Sunshine Coast Arena	\$	/ per visit
10.	Dusty Road (Regional Landfill)	\$	/ per visit

Proponents should provide an all-inclusive cost for salting services at each facility

1.	Field Road Administration	\$	/ per visit
2.	Gibsons & Area Community Centre	\$	/ per visit
3.	Gibsons & District Fire Hall #1	\$	/ per visit
4.	Gibsons & District Fire Hall #2	\$	/ per visit
5.	Mason Road Works Yard	\$	/ per visit
6.	Gibsons & Area Aquatic Facility	\$	/ per visit
7.	Roberts Creek Fire Hall	\$	/ per visit
8.	Sechelt Aquatic Centre	\$	/ per visit
9.	Sunshine Coast Arena	\$	/ per visit
10.	Dusty Road (Regional Landfill)	\$	/ per visit

If applicable Proponents should state if they are request an annual price escalator for the optional extensions

%

9. Intent to be bound

A proposal is deemed to incorporate the Confirmation of Proponent's Intent to Be Bound below, without alteration.

CONFIRMATION OF PROPONENT'S INTENT TO BE BOUND:

The enclosed proposal is submitted in response to the referenced Request for Proposals, including any Addenda. By submitting a proposal the Proponent agrees to all of the terms and conditions of the RFP including the following:

- a) The Proponent has carefully read and examined the entire Request for Proposals;
- b) The Proponent has conducted such other investigations as were prudent and reasonable in preparing the proposal; and
- c) The Proponent agrees to be bound by the statements and representations made in its proposal.

PROPONENT NAME (please print): _____

NAME OF AUTHORIZED REPRESENTATIVE (please print): _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

DATE: _____