



## SUNSHINE COAST REGIONAL DISTRICT

FEBRUARY 22, 2024

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MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

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<b>PRESENT:</b>	Chair	District of Sechelt	A. Toth
	Directors	Electoral Area A Electoral Area B Electoral Area D Electoral Area E Electoral Area F District of Sechelt Town of Gibsons	C. Alexander (Alt.) J. Gabias K. Backs D. McMahon K. Stamford D. Inkster S. Lumley (Alt.)
<b>ALSO PRESENT:</b>	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	General Manager, Corporate Services		T. Perreault
	General Manager, Community Services		S. Gagnon
	General Manager, Infrastructure Services		R. Rosenboom
	General Manager, Planning and Development		I. Hall
	Manager, Sustainable Development		R. Shay (in part)
	Executive Coordinator		C. Armitage
	A/Deputy Corporate Officer/Recorder		K. Wiebe
	Media		1
	Public		0

*\*Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

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**CALL TO ORDER**    1:11 p.m.

### AGENDA

Vice Chair                    **It was moved and seconded**

057/24                        THAT Director McMahon be appointed as Vice Chair for the Regular and In Camera Board meetings of February 22, 2024.

**CARRIED**

Agenda                        **It was moved and seconded**

058/24                        THAT the agenda for the meeting be adopted as amended by adding the following item under New Business:

- Director attendance at the High Ground Civic Governance Forum.

**CARRIED**

**MINUTES**

Minutes **It was moved and seconded**

059/24 THAT the Board meeting minutes of February 8, 2024 be adopted.

**CARRIED**

Minutes **It was moved and seconded**

060/24 THAT the Special Board meeting minutes of February 20, 2024 be adopted.

**CARRIED**

**REPORTS**

COW **It was moved and seconded**

061/24 THAT Committee of the Whole recommendation Nos. 1 - 7 of February 8, 2024 be received, adopted and acted upon as follows:

**Recommendation No. 1**      *Water System Fire Flow Update – Results Part 1*

THAT that the report titled Water System Fire Flow Update – Results Part 1 be received for information.

**Recommendation No. 2**      *Automatic Aid Agreement with Sechelt Fire Protection District and Pender Harbour Fire Protection District*

THAT the report titled Automatic Aid Agreement with Sechelt Fire Protection District and Pender Harbour Fire Protection District be received for information;

AND THAT the Automatic Aid Agreement with Sechelt Fire Protection District and Pender Harbour Fire Protection District be approved as amended;

AND FURTHER THAT the 2008 Automatic Aid Agreement between the Sunshine Coast Regional District (on behalf of the Egmont and District Fire Department) and the Pender Harbour Fire Protection District be rescinded.

**Recommendation No. 3**      *Community Emergency Preparedness Fund Grant Application – Emergency Operations Centre (EOC) Equipment and Training*

THAT the report titled Community Emergency Preparedness Fund Grant Application – Emergency Operations Centre (EOC) Equipment and Training be received for information;

061/24 cont.

AND THAT the grant application of up to \$30,000 for the Emergency Operations Centre (EOC) Equipment and Training be submitted to the Union of British Columbia Municipalities on behalf of the Sunshine Coast Regional District;

AND FURTHER THAT the Sunshine Coast Regional District supports the current proposed activities identified in the application and is willing to provide overall grant management.

**Recommendation No. 4**      *Water Supply Advisory Committee (WASAC) Minutes of January 8, 2024*

THAT the Water Supply Advisory Committee (WASAC) meeting minutes of January 8, 2024, be received for information.

**Recommendation No. 5**      *Request for Amendment to Community Recreation Facilities Fees and Charges Bylaw No. 599, 2007 to Include Ice Rental Rates for Seniors*

THAT the correspondence from Doug Young, President, Sunshine Coast Senior Hockey Club, dated January 17, 2024, regarding a request for an amendment to *Community Recreation Facilities Fees and Charges Bylaw No. 599, 2007* to include ice rental rates for seniors be received for information;

AND THAT staff report back to the next possible Committee of the Whole meeting with the implications of amending the *Community Recreation Facilities Fees and Charges Bylaw No. 599, 2007* to include ice rental rates for seniors.

**Recommendation No. 6**      *Climate Crisis Declaration*

THAT the Sunshine Coast Regional District officially declare a climate crisis for the purpose of formalizing and deepening our commitment to protecting our community, ecosystems, and economy from global warming.

**Recommendation No. 7**      *Climate Crisis Declaration*

THAT the Sunshine Coast Regional District Board continue to develop policy and demonstrate leadership that directs meaningful action on the Climate Crisis Declaration;

AND THAT staff bring the Community Climate Action Plan back for review and consideration of adoption at a future Special Board Meeting, and provide the Board with a list of actions that can be started in 2024;

AND BE IT FURTHER RESOLVED THAT this Special Board Meeting be scheduled no later than end of Q2 2024.

**CARRIED**

EAS                                   **It was moved and seconded**

062/24                                THAT Electoral Area Services Committee recommendation Nos. 1 - 4 of February 15, 2024 be received, adopted and acted upon as follows:

**Recommendation No. 1**       *Frontage Waiver FRW00022 (1170 Largo Road)*

THAT the report titled Frontage Waiver FRW00022 (1170 Largo Road) – Electoral Area D be received for information;

AND THAT the requirement for a minimum 10% of the lot perimeter to front on the highway for proposed Lot 2 be waived.

**Recommendation No. 2**       *Board Policy for Official Community Plan Amendments*

THAT the report titled Board Policy for Official Community Plan Amendments be received for information;

AND THAT the Board Policy for Official Community Plan Amendments be adopted and implemented for immediate use on existing and forthcoming applications.

**Recommendation No. 3**       *Contract 18354 Ports Maintenance and Minor Repairs*

THAT the report titled Contract 18354 Ports Maintenance and Minor Repairs - Increase to Maximum Contract Value be received for information;

AND THAT the Contract 18354 with Summerhill Fine Homes Inc. for Ports Maintenance and Minor Repairs, be increased by \$22,034 up to an amount not to exceed \$895,000 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract amendment.

**CARRIED**

COW                                   **It was moved and seconded**

063/24                                THAT Committee of the Whole recommendation No. 4 of February 22, 2024 be received, adopted and acted upon as follows:

**Recommendation No. 4**       *RFP 124001 – Planning Enhancement Project*

THAT the report titled Request for proposal (RFP) 235002 – Planning Enhancement Project 2 (PEP) – Official Community Plan and Zoning Bylaw Comprehensive Review Contract Award be received for information.

063/24 cont. AND THAT the contract to provide consulting services related to Phases 1, 2 and 3 of PEP2 – Official Community Plan and Zoning Bylaw Comprehensive Review be awarded to KPMG LLP in the amount of up to \$478,630 (excluding GST);

AND THAT the total PEP2 – Official Community Plan and Zoning Bylaw Comprehensive Review contract value with KPMG LLP include additional, related consulting services of up to \$302,150 (excluding GST) for additional phases, offered at SCRD's sole discretion, and subject to Board approval of financial resources;

AND THAT the delegated authorities be authorized to execute the contract;

**CARRIED**

Contract Award **It was moved and seconded**

064/24 THAT the report titled Contract Award for RFP 2313601 Climate Adaptation – Coastal Flooding Project be received for information;

AND THAT a contract for the Coastal Flooding Project [136] be awarded to Northwest Hydraulic Consultants Ltd. In the amount of up to \$398,910 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

**CARRIED**

Noise Bylaw  
Exemption

**It was moved and seconded**

065/24 THAT the report title Request for Exemption from SCRD Noise Control Bylaw No. 597 for Albergo Productions Inc. be received for information;

AND THAT enforcement against Albergo Productions Inc. under *Sunshine Coast Regional District Noise Control Bylaw No. 597, 2008* be waived between 4:00 p.m. on Friday March 1, 2024 and 5:00 a.m. on Saturday March 2, 2024 in order for Albergo Productions Inc. to perform filming and activities related to film production at 583 Maple Street, located in Elphinstone (Electoral Area E);

AND FURTHER THAT Albergo Productions Inc. be requested to attempt to minimize disturbances and that appropriate notice be provided to area residents.

**CARRIED**

**MOTIONS**

APC Appointments **It was moved and seconded**

066/24 THAT Gerald Rainville be appointed to the Area D Advisory Planning Commission for a term of two years;

AND THAT Susan Fitchell be appointed to the Area F Advisory Planning Commission for a term of two years.

**CARRIED**

**BYLAWS**

Bylaw 764 **It was moved and seconded**

067/24 THAT *Sunshine Coast Regional District 2024-2028 Financial Plan Bylaw No. 764, 2024* be read a first, second and third time.

**CARRIED**

Bylaw 764 **It was moved and seconded**

068/24 THAT *Sunshine Coast Regional District 2024-2028 Financial Plan Bylaw No. 764, 2024* be adopted.

**CARRIED**

**DIRECTORS REPORTS**

*The Directors provided a verbal update regarding their activities.*

**NEW BUSINESS**

High Ground Forum **It was moved and seconded**

069/24 THAT Director Gabias and Director McMahon be authorized to attend the High Ground Civic Governance Forum on March 22<sup>nd</sup> to 23<sup>rd</sup>, 2024 in Vancouver, BC;

AND THAT travel expenses for directors Gabias and McMahon be paid for attendance at the High Ground Civic Governance Forum.

**CARRIED**

*The Board moved In Camera at 1:36 p.m.*

**IN CAMERA** **It was moved and seconded**

070/24 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (e) and (k) of the *Community Charter* – “personal information about an identifiable individual [...]”; “the acquisition, disposition or expropriation of land or improvements [...]”; “negotiations and related discussions respecting the proposed provision of a municipal service [...]”

**CARRIED**

*The Board moved out of In Camera at 1:40 p.m.*

**RELEASE OF ITEMS FROM IN CAMERA**

ToG Boundary  
Reduction

**It was moved and seconded**

071/24

THAT the SCRD Board supports in principle the Town of Gibsons proposal for a Boundary Reduction to transfer 711, 733, and Lot 6 Courtney Road to Electoral Area F, West Howe Sound;

AND THAT the SCRD request a feasibility report from the Town of Gibsons prior to making an application to the Ministry of Municipal Affairs under Section 13 of the *Local Government Act*.

**CARRIED**

Appointments

**It was moved and seconded**

072/24

THAT Rod Smith be appointed to the Ports Monitor Committee as the representative for the Halfmoon Bay dock for a two-year term;

AND THAT Eric Berger be appointed to the Ports Monitor Committee as the representative for the West Bay dock for a two-year term.

**CARRIED**

**ADJOURNMENT**

073/24

THAT the Regular Board meeting be adjourned.

**CARRIED**

The meeting adjourned at 1:41 p.m.

Certified correct \_\_\_\_\_  
Corporate Officer

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chair