



SUNSHINE COAST REGIONAL DISTRICT

JANUARY 25, 2024

MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST
REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	A. Toth
		District of Sechelt	D. Inkster (in part)
		Town of Gibsons	S. White
ALSO PRESENT:	Chief Administrative Officer		D. McKinley
	Corporate Officer		S. Reid
	General Manager, Corporate Services		T. Perreault
	General Manager, Planning and Development		I. Hall
	General Manager, Community Services		S. Gagnon
	General Manager, Infrastructure Services		R. Rosenboom
	Chief Building Official		B. Kennet (in part)
	Assistant Manager, Capital Projects		J. Waldorf (in part)
	Executive Coordinator		C. Armitage
	Acting Deputy Corporate Officer/Recorder		K. Wiebe
	Media		0
	Public		10

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER **1:03 p.m.**

AGENDA **It was moved and seconded**

014/24 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

015/24 THAT the Special Board meeting minutes of January 8, 2024 be adopted.

CARRIED

Minutes **It was moved and seconded**

016/24 THAT the Board meeting minutes of January 11, 2024 be adopted.

CARRIED

PRESENTATIONS AND DELEGATIONS

Ineke Kalwig, Ph.D., P.Eng., Project Manager, Senior Hydrogeological Engineer, Kalwij Water Dynamics Inc., presented the Water Supply Plan Feasibility Study Long-Term Groundwater Supply Sources – Groundwater Investigation Phase 5.

Groundwater
Investigation **It was moved and seconded**

017/24 THAT the presentation regarding Groundwater Investigation Phase 5 be received for information;

CARRIED

Colin Stansfield, Executive Director, and John Sutherland, Director, Sunshine Coast Regional Economic Development Organization, presented the SCREDO 2024 Strategic Plan.

SCREDO **It was moved and seconded**

018/24 THAT the presentation regarding SCREDO 2024 Strategic Plan be received for information;

CARRIED

REPORTS

COW **It was moved and seconded**

019/24 THAT Committee of the Whole recommendation Nos. 1 and 3 - 12 of January 11, 2024 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water System Fire Flow Update*

THAT the report titled Water System Fire Flow Update be received for information;

AND THAT a Budget Proposal be brought forward to the 2024 Round 2 Budget deliberations related to next steps on Fire Flow Requirements.

Recommendation No. 3 *Langdale Wellfield Development - Project Update (Groundwater Investigation Round 2 - Phase 3)*

THAT the presentation materials from Kalwij Water Dynamics Inc. be received for information

019/24 cont.

Recommendation No. 4 *Results Groundwater Investigation Phase 3 - Round 2 – Langdale Wellfield Development*

THAT the report titled Results Groundwater Investigation Phase 3 - Round 2 – Langdale Wellfield Development be received for information; AND THAT the SCRDP proceed with the final design and engineering to support construction of the Langdale Wellfield.

Recommendation No. 5 *Results Groundwater Investigation Phase 3 - Round 2 – Langdale Wellfield Development*

THAT the 2024 Budget Proposal for the Langdale Wellfield Development be amended to reflect the revised project costs and proposed funding sources.

Recommendation No. 6 *Results Groundwater Investigation Phase 3 - Round 2 – Langdale Wellfield Development*

THAT staff provide a report as part of the 2024 Round 2 deliberations on the financial and electoral process implications of long-term borrowing in support of the construction phase of the Langdale Wellfield Development project.

Recommendation No. 7 *2023 Drought Response Plan Summary*

THAT the report titled 2023 Drought Response Plan Summary be received for information.

Recommendation No. 8 *Association of Vancouver Island and Coastal Communities (AVICC) Resolutions*

THAT the report titled Association of Vancouver Island and Coastal Communities (AVICC) Resolutions be received for information;

AND THAT the draft AVICC resolutions No. 1 Ports Prioritization and Maintenance, and No. 5 Free Transit for Students, be adopted as amended as follows:

1. Ports Prioritization and Maintenance

WHEREAS public wharves and docks are critical transportation links for people, supplies, and emergency services in coastal communities, and there is a lack of coordinated provincial and federal priority setting and funding to support and maintain critical connectivity along BC's 25,000 kilometres of coastline;

AND WHEREAS the federal government divested government wharves, and the responsibility for maintenance and management of public ports has fallen entirely on local taxpayers and nonprofit groups, and the provincial government does not have a ministry responsible for dealing with for the complex issues involving public ports, especially in unincorporated areas;

019/24 cont.

AND WHEREAS the Ministry of Transportation and Infrastructure is responsible for maintaining the roads leading to public ports and continues to approve subdivision applications for water-only access residential developments; and evolving transportation technology and climate change requires a complete reconsideration of the design of small ports to meet future needs:

THEREFORE BE IT RESOLVED *that the province, and the federal government, review BC's marine network as a whole and identify ports that are vulnerable to long-term funding concerns as well as extreme weather events for more sustained public support* to maintain critical connectivity along BC's 25,000 kilometers of coastline to meet the long term economic, social, and emergency needs of coastal residents.

AND BE IT FURTHER RESOLVED that the province funds the creation of engineering best practices for building ports to meet future transportation needs and climate resilience and provide financial support for the *primary access ports*.

5. Free Transit for Students

WHEREAS the BC Government's fare-free transit program for youth aged 12 and under grade 6 saves families money while offering youth low-carbon transportation that helps the province and municipalities reach carbon neutrality targets;

AND WHEREAS expanding eligibility to those in grade 12 and under would *promote equitable access to transit despite economic disparity amongst youth and families in BC*:

THEREFORE BE IT RESOLVED that UBCM request the province to expand the fare free transit program for youth in grade 12 and under.

AND THAT draft AVICC resolution No. 3 Funding for Rural Road Maintenance, be adopted as presented as follows:

3. Funding for Rural Road Maintenance

WHEREAS secondary roads in unincorporated areas of BC are typically maintained on a break/fix basis despite deteriorating conditions and increasing traffic;

AND WHEREAS there is no publicly available plan for the upgrade and replacement of rural roads, culverts, and bridges;

THEREFORE BE IT RESOLVED that the province direct and fund the Ministry of Transportation and Infrastructure to establish a capital asset management plan for secondary road networks across the province.

AND FURTHER THAT draft AVICC resolution No. 2 Engagement with Local Governments with Respect to Road Network Planning, and resolution No. 4 Improved Road Design for Vulnerable Road Users, be brought forward to the January 25, 2024 Board meeting for future consideration and amendment.

019/24 cont.

Recommendation No. 9 *Community Emergency Preparedness Fund Grant Application – Emergency Support Services (ESS) Equipment and Training – Program Improvements*

THAT the report titled Community Emergency Preparedness Fund Grant Application – Emergency Support Services (ESS) Equipment and Training – Program Improvements be received for information;

AND THAT the grant application of up to \$30,000 for the training, ESS equipment, and program improvements be submitted to the Union of British Columbia Municipalities on behalf of the Sunshine Coast Regional District;

AND FURTHER THAT the Sunshine Coast Regional District supports the current proposed activities identified in the application and is willing to provide overall grant management.

Recommendation No. 10 *Request for Proposal 2361312 Recreation Management Software - Contract Award*

THAT the report titled Request for Proposal 2361312 Recreation Management Software - Contract Award be received for information;

AND THAT subject to the approval of the 2024 Budget Proposal titled “Recreation Software Change Implementation” a contract to provide recreation management software be awarded to Perfect Mind Inc dba Xplor Recreation for the amount up to \$120,000.00 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

Recommendation No. 11 *Sunshine Coast Regional District/School District No. 46 Joint Use Steering Committee Minutes of September 7, 2023*

THAT the Sunshine Coast Regional District/School District No. 46 Joint Use Steering Committee minutes of September 7, 2023, be received for information.

Recommendation No. 12 *Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) Minutes – November 21, 2023*

THAT the Solid Waste Management Plan Public and Technical Advisory Committee (PTAC) minutes of November 21, 2023, be received for information.

CARRIED

EAS

It was moved and seconded

020/24

THAT the Electoral Area Services Committee recommendation Nos. 1 - 4 of January 18, 2024 be received, adopted and acted upon as follows:

020/24 cont.

Recommendation No. 1 *Zoning Amendment Bylaw No. 722.6 (268 Stella Maris Road)*

THAT the report titled Zoning Amendment Bylaw No. 722.6 (268 Stella Maris Road) – Consideration of Third Reading be received for information;

AND THAT Zoning Amendment Bylaw No. 722.6 be forwarded to the Board for Third Reading;

AND FURTHER THAT prior to adoption of Zoning Amendment Bylaw No. 722.6, the following conditions be met:

- Approval by the Ministry of Transportation and Infrastructure pursuant to Section 52 of the Transportation Act;
- Payment of Affordable Housing Contribution valued at \$120,000 be secured by transfer of funds, or registration of a Land Title Act Section 219 covenant that requires the payment of the Affordable Housing Contribution prior to consideration of subdivision.

Recommendation No. 2 *Development Variance Permit DVP00090 (1504 Tideview Road)*

THAT the report titled Development Variance Permit DVP00090 (1504 Tideview Road) - Electoral Area F be received for information;

AND THAT consideration of Development Variance Permit DVP00090 (1504 Tideview Road) be deferred to a future Electoral Area Services Committee meeting once more information is received from the Ministry of Transportation and Infrastructure regarding the setback permit.

Recommendation No. 3 *Development Variance Permit DVP00095 (4141 Francis Peninsula Road)*

THAT the report titled Development Variance Permit DVP00095 (4141 Francis Peninsula Road) - Electoral Area A be received for information;

AND THAT consideration of Development Variance Permit DVP00095 (4141 Francis Peninsula Road) be deferred for decision until the applicant has resolved the matters identified by the Ministry of Transportation and Infrastructure regarding the setback permit;

AND FURTHER THAT Development Variance Permit DVP00095 (4141 Francis Peninsula Road) be referred to the Electoral Area A Advisory Planning Commission and the comments be brought back to a future Electoral Area Services Committee for consideration.

020/24 cont.

Recommendation No. 4
*December 11, 2023**Ports Monitors Committee Meeting Notes of*

THAT the Ports Monitors (POMO) Committee meeting notes of December 11, 2023 be received for information.

CARRIED

AVICC Resolutions

It was moved and seconded

021/24

THAT the report titled 2024 Resolutions to AVICC be received for information;

AND THAT the following proposed resolutions be adopted and forwarded for consideration at the 2024 AVICC Annual General Meeting and Convention:

Engagement with Local Governments with Respect to Road Network Planning

WHEREAS the Ministry of Transportation and Infrastructure lacks the funding, staffing and mandate to plan overall road networks in unincorporated areas and to proactively deal with transportation and development planning issues in the "fringe" interface areas of municipalities and regional districts;

AND WHEREAS problems with runoff from roads and development are increasingly severe across the province, and are significantly impacted by the Ministry of Transportation and Infrastructure decisions around subdivision approvals and road infrastructure;

AND WHEREAS the Ministry of Transportation and Infrastructure does not proactively engage with local governments on future planning and maintenance of numbered routes that run through municipalities and often through downtown cores:

THEREFORE BE IT RESOLVED that the province direct and fund the Ministry of Transportation and Infrastructure to engage with local governments on overall road network planning and subdivision planning in order to improve decision-making to reduce cumulative negative impacts on communities.

Improved Road Design for Vulnerable Road Users

WHEREAS the Ministry of Transportation and Infrastructure road design standards prioritize the efficient movement of motor vehicles over the safety of vulnerable road users, including pedestrians, transit users, and cyclists;

AND WHEREAS narrow road rights-of-way and topographic challenges in rural areas often make it impossible for active transportation infrastructure to be built to the Ministry of

021/24 cont.

Transportation and Infrastructure's Active Transportation Design Guide of separated paths along road corridors;

AND WHEREAS the Ministry of Transportation and Infrastructure will not approve, fund, or maintain any road improvements that don't meet their Active Transportation Design Guide:

THEREFORE BE IT RESOLVED that the province instruct the Ministry of Transportation and Infrastructure to prioritize the safety of vulnerable road users in their road design standards.

AND BE IT FURTHER RESOLVED that the Ministry of Transportation and Infrastructure recognize the practical challenges of active transportation in rural areas and approve, fund and maintain minor road improvements that increase safety for vulnerable road users, such as paved shoulders and crosswalks.

CARRIED

Notice on Title

It was moved and seconded

022/24

THAT the report titled Placement of Notice on Title be received for information;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 6, Block 8, District Lot 1326, Plan VAP7274, PID 010-678-832, Folio 746.02762.000.

CARRIED

Notice on Title

It was moved and seconded

023/25

THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 41, District Lot 3923, Plan LMP31125, PID 023-630-094, Folio 746.06165.041.

CARRIED

NOTICE OF MOTION

Climate Emergency
Declaration

It was moved and seconded

024/24

THAT the following Notice of Motion regarding Climate Emergency Declaration be referred to the Committee of the Whole meeting scheduled for February 8, 2024:

024/24 cont.

WHEREAS, as per section 185 (d) of the *Local Government Act*, the purposes of a Regional District include “fostering the current and future economic, social and environmental well-being of its community”;

AND WHEREAS each decade since the 1980s has been warmer than the previous one, with 2023 deemed the hottest year on record, showing a clear trajectory of increase in global warming;

AND WHEREAS the impacts of a warming climate on the Sunshine Coast -- including drought, sea level rise, wildfire risk, severe storms and extreme precipitation -- are significant and increasing in frequency, and affect the financial, physical and mental health of our residents;

AND WHEREAS the March 2023 report from the Intergovernmental Panel on Climate Change (IPCC) finds that it is necessary to limit global warming to 1.5 degrees Celsius to secure a livable future for all, and that, to do so, GHG emissions need to be cut by 43% below 2019 levels by 2030, 60% below 2019 levels by 2035, and reach a zero CO2 emissions target by 2050;

AND WHEREAS urgent, meaningful and just climate action is needed from all levels of government in order to foster a healthy, equitable and livable future for current residents and the next seven generations;

AND WHEREAS the SCRD’s draft Community Climate Action Plan (CCAP) was presented to the Board in 2023 but has yet to be adopted;

THEREFORE BE IT RESOLVED:

THAT the Sunshine Coast Regional District officially declare a climate emergency for the purpose of formalizing and deepening our commitment to protecting our community, ecosystems and economy from global warming;

AND THAT the board continue to develop policy and demonstrate leadership that directs meaningful action on this Climate Emergency Declaration;

AND THAT staff bring the Community Climate Action Plan back for review and consideration of adoption at a future Special Board Meeting, and provide the board with a list of actions that can be started in 2024;

AND BE IT FURTHER RESOLVED THAT this Special Meeting be scheduled no later than end of Q2 2024.

CARRIED

BYLAWS

Security Issuing
Bylaw

It was moved and seconded

025/24

THAT the report titled District of Sechelt Borrowing be received for information;

AND THAT the Board consent to the long-term borrowing of \$3,000,000 over a 20-year term for the District of Sechelt;

AND FURTHER THAT *Sunshine Coast Regional District Security Issuing Bylaw No. 763, 2024* be given three readings and be adopted.

CARRIED

Bylaw 763

It was moved and seconded

026/24

THAT *Sunshine Coast Regional District Security Issuing Bylaw No. 763, 2024* be read a first time.

CARRIED

Bylaw 763

It was moved and seconded

027/24

THAT *Sunshine Coast Regional District Security Issuing Bylaw No. 763, 2024* be read a second time.

CARRIED

Bylaw 763

It was moved and seconded

028/24

THAT *Sunshine Coast Regional District Security Issuing Bylaw No. 763, 2024* be read a third time.

CARRIED

Bylaw 763

It was moved and seconded

029/24

THAT *Sunshine Coast Regional District Security Issuing Bylaw No. 763, 2024* be adopted.

CARRIED

DIRECTORS REPORTS

The Directors provided a verbal update regarding their activities.

IN CAMERA

The Board moved In Camera at 2:31 p.m.

IN CAMERA It was moved and seconded

030/24 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) of the *Community Charter* – “personal information about an identifiable individual who holds or is being considered for a position as an officer ...”.

CARRIED

The Board recessed at 2:31 p.m. and reconvened at 2:37 p.m.

The Board moved out of In Camera at 3:01 p.m.

RELEASE OF ITEMS FROM IN CAMERA**Jensen Road It was moved and seconded**

031/24 THAT 2022 planning application fees be levied for a proposed development at 1691 Jensen Road in conjunction with the execution of a release of claims against the Sunshine Coast Regional District.

CARRIED

POMO It was moved and seconded

032/24 THAT John Richardson be re-appointed as the Ports Monitor Committee representative for the Keats Landing dock for a two-year term;

AND THAT Bruce Pollock be re-appointed as the Ports Monitor Committee representative for the Gambier Harbour dock for a two-year term;

AND FURTHER THAT staff continue with recruitment for Ports Monitor Committee representatives for Vaucroft, Halfmoon Bay and West Bay docks.

CARRIED

**2024 APC
Appointments****It was moved and seconded**

033/24 THAT APC member appointments for Electoral Area A - Egmont/Pender Harbour, Area B - Halfmoon Bay, Area D – Roberts Creek and Area E - Elphinstone be appointed as follows:

Electoral Area	Applicant	Term Length (years)
Area A	Littlejohn, Gordon	2
Area A	McEachern, Catherine	2
Area A	McOuat Farrer, Jane	2
Area A	Skelley, Alan	2
Area A	Burega, Yovhan	2
Area B	Bolding, Barbara	1
Area B	Baziuk, Robert	2
Area B	Grames, Alda	2
Area B	Lenz, Eleanor	2
Area B	Huska, Nicole	2
Area D	Hennessy, Meaghan	2
Area D	Allegretti, John	2
Area D	Budd, James	2
Area D	Tarneaud, Caroline	2
Area D	Hollander, Francesca	1
Area D	Glew, Chris	1
Area D	Staats, Lesley-Anne	2
Area E	Arndt, Devin	1
Area E	Degan, Mary	2
Area E	Hermann, Arne	2
Area E	Macdonald, Laura	2
Area E	Sanderson, Michael	2

033/24 cont.

AND THAT APC selection for Area F be held in abeyance until a sufficient number of candidates, to meet the minimum required to establish an APC, is brought forward;

AND FURTHER THAT letters of appreciation be sent to outgoing members.

CARRIED

ADJOURNMENT

034/24

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 3:02 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair