



SUNSHINE COAST REGIONAL DISTRICT

JUNE 27, 2024

MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST
REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	Electoral Area B	J. Gabias
		Electoral Area D	K. Backs
		Electoral Area E	D. McMahon
		Electoral Area F	K. Stamford
		District of Sechelt	D. Inkster
		District of Sechelt	A. Toth
		Town of Gibsons	S. White
ALSO PRESENT:	A / Chief Administrative Officer		T. Perreault
	Corporate Officer		S. Reid
	GM, Planning and Community Development		I. Hall
	Manager, Information Services		D. Nelson
	A/ GM, Community Services		J. Huntington (in part)
	Chief Building Official		B. Kennett (in part)
	Manager, Capital Projects		B. Shoji (in part)
	Deputy Corporate Officer / Recorder		K. Wiebe
	Media		1
	Public		2

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 1:07 p.m.

AGENDA **It was moved and seconded**

188/24 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes

It was moved and seconded

189/24

THAT the Regular Board meeting minutes of June 13, 2024 be adopted as presented.

CARRIED**REPORTS**

COW

It was moved and seconded

190/24

THAT Committee of the Whole recommendation Nos. 1 – 9 of June 13, 2024 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Supply Update*

THAT the report titled Water Supply Update be received for information.

Recommendation No. 2 *Implications of Extending Exemption to Stage 4 Water Conservation Regulations for Commercial Food-growing Farms*

THAT the report titled Implications of Extending Exemption to Stage 4 Water Conservation Regulations for Commercial Food-growing Farms be received for information.

Recommendation No. 3 *Policy Development to Support Food-Growing Farms*

THAT the Notice of Motion regarding policy development to support commercial food-growing farms be received for information;

AND WHEREAS a two-year (2023 and 2024) exemption from Stage 4 Water Restrictions for commercial food-growing farms was granted in 2023 in order to offer temporary relief while a more permanent solution for commercial farm water use was developed;

AND WHEREAS a more permanent solution has yet to be developed;

THEREFORE BE IT RESOLVED that the current Stage 4 Water Restriction exemptions for commercial food-growing farms be extended to 2028, or until agricultural water and land use policies are developed and adopted.

Recommendation No. 4 *Sechelt Landfill Licence of Occupation Replacement*

THAT the report titled Sechelt Landfill Licence of Occupation Replacement be received for information;

190/24 cont.

AND THAT the Sunshine Coast Regional District replace Licence of Occupation (Licence No. 241380) through the Province of British Columbia with a new ten-year Licence of Occupation (Licence No. 244831) for the Sechelt Landfill;

AND FURTHER THAT the delegated authorities be authorized to sign the replacement tenure documents.

Recommendation No. 5 *Request for Proposal 2461305 Heat Pump Replacement – Contract Award*

THAT the report titled RFP 2461305 Heat Pump Replacement – Contract Award be received for information;

AND THAT the project budget be increased from \$188,500 to \$250,000 with the additional \$61,500 to be funded through Local Government Climate Action Program (LGCAP) funds;

AND THAT the 2024 – 2028 Financial Plan be amended accordingly;

AND THAT a contract to provide Heat Pump Replacement be awarded to Fortius Mechanical Ltd. in the amount of up to \$250,000 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

Recommendation No. 6 *Gibsons and District Fire Protection Commission Minutes of May 2, 2024*

THAT the Gibsons and District Fire Protection Commission meeting minutes of May 2, 2024 be received for information.

Recommendation No. 7 *Solid Waste Public Technical Advisory Committee (PTAC) Minutes of April 17, 2024*

THAT the Solid Waste Public Technical Advisory Committee (PTAC) meeting minutes of April 17, 2024, be received for information.

Recommendation No. 8 *Correspondence Regarding Request for Area E Smoke Control Bylaw*

THAT the correspondence from Rod Moorcroft, Elphinstone Community Association, dated May 21, 2024, regarding request for Area E Smoke Control Bylaw be received for information.

190/24 cont.

Recommendation No. 9 *Growth Management*

THAT the May 16, 2019, Infrastructure Services Committee staff report titled Managing Growth to Address Water Supply Deficit be brought forward to the next appropriate Committee of the Whole meeting for information.

CARRIED

EAS

It was moved and seconded

191/24

THAT Electoral Area Services Committee meeting recommendation Nos. 1 – 6 of June 20, 2024 be received, adopted, and acted upon as follows:

Recommendation No. 1 *Development Permit DP000310 for 1020 Keith Road (Fortis BC)*

THAT the report titled Development Permit DP000310 for 1020 Keith Road (Fortis BC) – Electoral Area E be received for information;

AND THAT Development Permit DP000310 for 1020 Keith Road (Fortis BC) be referred to the June 25, 2024 Electoral Area E Advisory Planning Commission meeting.

Recommendation No. 2 *Development Variance Permit DVP00099 (7531 Cove Beach Road)*

THAT the report titled Development Variance Permit DVP00099 (7531 Cove Beach Road) - Electoral Area B be received for information;

AND THAT Development Variance Permit DVP00099 (7531 Cove Beach Road) be referred to the Electoral Area B Advisory Planning Commission.

Recommendation No. 3 *Agricultural Land Commission Application ALR00026 (437 Hough Road)*

THAT the report titled Agricultural Land Commission Application ALR00026 (437 Hough Road) be received for information;

AND THAT Agricultural Land Commission Application ALR00026 be referred to the Electoral Area E Advisory Planning Commission.

Recommendation No. 4 *SCRD Agreement with Sunshine Coast Community Forest for Stewardship and Maintenance of Big Tree Recreation Site*

THAT the report titled SCRD Agreement with Sunshine Coast Community Forest for Stewardship and Maintenance of Big Tree Recreation Site be received for information;

191/24 cont. AND THAT the delegated authorities be authorized to enter into an Agreement with the Sunshine Coast Community Forest for a three-year term, to support the stewardship and maintenance of Big Tree Recreation Site.

Recommendation No. 5 *West Howe Sound (Electoral Area F) Advisory Planning Commission Minutes of May 28, 2024*

THAT the West Howe Sound (Electoral Area F) Advisory Planning Commission Minutes of May 28, 2024 be received for information.

Recommendation No. 6 *2024 Electoral Areas' Grant-in-Aid Debrief*

THAT the report titled 2024 Electoral Areas' Grant-in-Aid Debrief be received for information.

CARRIED

2024 LGDAP **It was moved and seconded**

192/24 THAT the report titled 2024 Local Government Development Approvals Program Grant Approval – Development Approval Process Enhancements Project be received for information;

AND THAT the Sunshine Coast Regional District (SCRD) accepts the 2024 Local Government Development Approvals Program grant for the Development Approval Process Enhancements project valued at \$150,000;

AND THAT the delegated authorities be authorized to execute the Approval Agreement and accept the Terms and Conditions;

AND THAT the Development Approvals Process Enhancement Project be included in the 2024 budget for the Rural Planning Service [504];

AND FURTHER THAT the 2024-2028 Financial plan be amended accordingly.

CARRIED

Notice on Title **It was moved and seconded**

193/24 THAT the report titled Placement of Notice on Title be received for information.

CARRIED

Notice on Title It was moved and seconded

194/24 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of District Lot 4444, PID 015-852-792, Folio 746.06434.000.

CARRIED

Notice on Title It was moved and seconded

195/24 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of District Lot 3988, Except Plans 12095, 14653, 15401, 15813, 16650, 17325, EPP39153 and EPP39184, PID 015-865-789, Folio 746.06208.001.

CARRIED

Contract Award It was moved and seconded

196/24 THAT the report titled 2437010 Woodcreek Park Wastewater Treatment Plant Recirculating Filter Contract Award be received for information;

AND THAT a contract be awarded to Orenco Systems Inc. for the purchase of the wastewater treatment plant recirculating filter system and associated transportation costs in the amount of up to \$240,000 (plus GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Award Report It was moved and seconded

197/24 THAT the report titled Award Report – Five Year Managed Print Services Contract be received;

AND THAT the SCRD enter into a five-year contract with Xerox Canada, West X Business Solutions for a total contract value of \$228,000 (excluding GST);

AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

COMMUNICATIONS

SC Tourism **It was moved and seconded**

198/24 THAT the letter from Annie Wise, Executive Director, Sunshine Coast Tourism dated June 18, 2024 be received for information;

AND THAT staff prepare a letter confirming Sunshine Coast Tourism as the lead provider of visitor services in Pender Harbour.

CARRIED

BYLAWS

Bylaw 405.26 **It was moved and seconded**

199/24 THAT the report titled Sunshine Coast Regional District Sanitary Landfill Site Bylaw No. 405 Green Waste Amendments be received for information;

AND THAT Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.26, 2024 be considered for readings and adoption.

CARRIED

Bylaw 405.26 **It was moved and seconded**

200/24 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.26, 2024* be given three readings.

CARRIED

Bylaw 405.26 **It was moved and seconded**

201/24 THAT *Sunshine Coast Regional District Sanitary Landfill Site Amendment Bylaw No. 405.26, 2024* be adopted.

CARRIED

DIRECTORS REPORTS

The Directors each provided verbal updates on their activities.

IN CAMERA**It was moved and seconded**

202/24

THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (c), (i), and (k) of the Community Charter – “personal information about an identifiable individual...”, “labour relations or other employee relations”, and “the receipt of advice that is subject to solicitor-client privilege...”, “negotiations and related discussions respecting the proposed provision of a municipal service”

CARRIED

The Board moved In Camera at 1:58 p.m.

The Board moved out of In Camera at 2:09 p.m.

RELEASE OF ITEMS FROM IN CAMERA

High Water Users

It was moved and seconded

203/24

THAT the Chapman and South Pender Harbour Water System High Water User tables be referred to the next appropriate open Committee of the Whole meeting with the classification of users described by business category or street name only, for the purpose of future policy development.

CARRIED

Archeology

It was moved and seconded

204/24

THAT approval for awarding contracted work for 2024 archaeological assessments be given directly to shíshálh Nation and Skwxwú7mesh Nation or their selected contractor (IN-SITU), in accordance with the principals for a measured exemption for 2024;

AND THAT the delegated authorities be authorized to execute the agreements;

AND FURTHER THAT a Board Policy regarding archeological assessments be developed and presented in Q4 for consideration.

CARRIED**ADJOURNMENT****It was moved and seconded**

205/24

THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:09 p.m.

Certified correct _____
Corporate Officer

Confirmed this _____ day of _____

Chair