



SUNSHINE COAST REGIONAL DISTRICT

MARCH 28, 2024

MINUTES OF THE MEETING OF THE REGULAR BOARD OF THE SUNSHINE COAST REGIONAL DISTRICT HELD IN THE BOARDROOM AT 1975 FIELD ROAD, SECHULT, B.C.

PRESENT:	Chair	Electoral Area A	L. Lee
	Directors	District of Sechelt Electoral Area B Electoral Area D Electoral Area E Electoral Area F District of Sechelt Town of Gibsons	A. Toth J. Gabias K. Backs D. McMahon K. Stamford D. Inkster S. Lumley (Alt.)
ALSO PRESENT:	Chief Administrative Officer		D. McKinley (in part)
	Corporate Officer		S. Reid
	Chief Financial Officer		T. Perreault
	General Manager, Planning and Development		I. Hall
	General Manager, Community Services		S. Gagnon (in part)
	Manager, Information Services		D. Nelson (in part)
	Manager, Assets and Procurement		V. Cropp (in part)
	Chief Building Official		B. Kennett (in part)
	Manager, Facility Services		A. van Velzen (in part)
	Manager, Parks Services		J. Huntington (in part)
	Deputy Corporate Officer/Recorder		K. Wiebe
	Media		1
	Public		0

**Directors, staff, and other attendees present for the meeting may have participated by means of electronic or other communication facilities.*

CALL TO ORDER 1:05 p.m.

Director Inkster left the meeting at 1:05 pm. And returned at 1:08 p.m.

AGENDA

Agenda **It was moved and seconded**

092/24 THAT the agenda for the meeting be adopted as presented.

CARRIED

MINUTES

Minutes **It was moved and seconded**

093/24 THAT the Board meeting minutes of March 14, 2024 be adopted.

CARRIED

REPORTS

COW **It was moved and seconded**

094/24 THAT Committee of the Whole recommendation No. 1 of March 14, 2024 be received, adopted and acted upon as follows:

Recommendation No. 1 *Water Supply Update*

THAT the report titled Water Supply Update be received for information.

CARRIED

EAS **It was moved and seconded**

095/24 THAT the Electoral Area Services Committee recommendation Nos. 1 - 6 of March 21, 2024 be received, adopted and acted upon as follows:

Recommendation No. 1 *Official Community Plan Amendment No. 640.6 and Zoning Bylaw Amendment No. 722.10 (1691 Jensen Road)*

THAT the report titled Official Community Plan Amendment No. 640.6 and Zoning Bylaw Amendment No. 722.10 (1691 Jensen Road) – Consideration of First Reading be received for information;

AND THAT *West Howe Sound Official Community Plan Amendment No. 640.6 and Sunshine Coast Regional District Zoning Amendment Bylaw No. 722.10* be forwarded to the Board for First Reading.

Recommendation No. 2 *Development Permit DP000332 (1041 Roberts Creek Road)*

THAT the report titled Development Permit DP000332 for 1041 Roberts Creek Road (One Straw Society) – Electoral Area D be received for information;

AND THAT Development Permit DP000332 (1041 Roberts Creek Road - One Straw Society – Electoral Area D) be issued.

095/24 cont.

Recommendation No. 3 *Development Variance Permit DP000332
(1041 Roberts Creek Road)*

THAT the report titled Development Variance Permit for 5544 Sunshine Coast Hwy (Sechelt Hospital) – Electoral Area B be received for information;

AND THAT Development Variance Permit DVP00098 (5544 Sunshine Coast Hwy - Sechelt Hospital – Electoral Area B) be issued to vary *Sunshine Coast Regional District Zoning Bylaw No. 722* as follows:

- a. To increase the maximum allowable parcel coverage to 19%;
- b. To reduce the minimum setback from a parcel line adjacent to a highway to 4.5 m;
- c. To reduce the required off-street parking and loading spaces to zero for the proposed “House of Caring” Primary Care Clinic.

Recommendation No. 4 *Development Variance Permit DVP00097
(3424 McNair Forest Service Road)*

THAT that the report titled Development Variance Permit DVP00097 (3424 McNair Forest Service Road) - Electoral Area F be received;

AND THAT Development Variance Permit DVP00097 (3424 McNair Forest Service Road – Electoral Area F) be issued to vary *Sunshine Coast Regional District Zoning Bylaw No. 722* as follows:

- a. Section 5.11.1 to increase the maximum height of all buildings and structures from 11metres to 14.5 metres, to permit the construction of a chipper and debarker as an addition to the existing mill operation.

Recommendation No. 5 *SCRD Partnership Agreement Renewal
with the Sunshine Coast Disc Golf Association*

THAT the report titled SCR D Partnership Agreement Renewal with the Sunshine Coast Disc Golf Association be received for information;

AND THAT the delegated authorities be authorized to renew the SCR D/Sunshine Coast Disc Golf Association Partnership Agreement for a three-year term with the option to renew for two additional years;

AND FURTHER THAT ‘support in principle’ be provided for the SCDGA to begin planning for a 9-hole expansion of the disc golf course in Shirley Macey Park.

095/24 cont. **Recommendation No. 6** *Roberts Creek (Electoral Area D) Advisory Planning Commission Minutes of February 19, 2024*

THAT the Roberts Creek (Electoral Area D) Advisory Planning Commission Minutes of February 19, 2024 be received for information.

CARRIED

Notice on Title **It was moved and seconded**

096/24 THAT the report titled Placement of Notice on Title be received for information;

AND THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of Lot 2, District Lot 965, Plan BCP42370, PID 028-046-226, Folio 746.01600.010.

CARRIED

Notice on Title **It was moved and seconded**

097/24 THAT the Corporate Officer be authorized to file a Notice at the Land Title Office stating that a resolution has been made by the Sunshine Coast Regional District Board under Section 57 of the *Community Charter* against the land title of District Lot /2005, PID 010-275-258, Folio 746.05301.000.

CARRIED

Contract Amendment **It was moved and seconded**

098/24 THAT the report titled Aeroquest Mapcon Orthophoto Acquisition Contract Amendments be received for information;

AND THAT the Board approve an increase from the 2021 contract value of \$44,713 to a new maximum total of \$119,626 (excluding GST) to acquire new orthophotos.

CARRIED

Contract Award **It was moved and seconded**

099/24 THAT the report titled RFP 2461302 Refrigeration System Reconstruction Chiller Replacement – Contract Award be received for information;

AND THAT a contract to provide Refrigeration System Reconstruction Chiller Replacement be awarded to Fraser Valley Refrigeration Ltd. in the amount of up to \$417,900 (excluding GST);

099/24 cont. AND FURTHER THAT the delegated authorities be authorized to execute the contract.

CARRIED

Noise Exemption **It was moved and seconded**

100/24 THAT the report titled Request for Exemption from SCRD Noise Control Bylaw No. 597 for Albergo Productions Inc. be received for information;

AND THAT enforcement against Albergo Productions Inc. under *Sunshine Coast Regional District Noise Control Bylaw No. 597, 2008* be waived according to the following schedule in order for Albergo Productions Inc. to perform filming and activities related to film production in Roberts Creek (Electoral Area D) and Elphinstone (Electoral Area E):

- From 11:00 p.m. on Thursday March 28, 2024 to 4:00 a.m. on Friday March 29, 2024 at 1408 Ocean Beach Esplanade;
- From 5:30 a.m. to 7:00 a.m. on Monday April 1, 2024 at 906 Joe Road;
- From 5:30 a.m. to 7:00 a.m. on Wednesday April 3, 2024 at Camp Byng, 2135 Lower Road and Field 'G' at Conrad Road;
- From 5:30 a.m. to 7:00 a.m. on both Thursday April 4 and Friday April 5, 2024 at 1888 Lockyer Road.

AND FURTHER THAT Albergo Productions Inc. be requested to attempt to minimize disturbances and that appropriate notice be provided to area residents.

CARRIED

Katherine Lake **It was moved and seconded**

101/24 THAT the report titled Katherine Lake Park Access Road Emergency Remediation and Upgrades be received for information;

AND THAT immediate remediation and upgrades of Katherine Lake Park access road of \$200,000 be approved and funded by Community Works Funding with a contribution of \$50,000 each from Electoral Area A, Electoral Area B, Electoral Area D and Electoral Area E;

AND FURTHER THAT the 2024-2028 Financial Plan Bylaw (764) be amended accordingly.

CARRIED

BYLAWS

Bylaw 765 **It was moved and seconded**

102/24 THAT the report titled 2024 Alternative Approval Process be received for information;

AND THAT the following bylaw be given three readings and forwarded to the Inspector of Municipalities for approval:

- *Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project Loan Authorization Bylaw No. 765, 2024.*

CARRIED

Bylaw 765 **It was moved and seconded**

103/24 THAT *Gibsons/West Howe Sound Fire Protection Service Pumper Apparatus Replacement Project Loan Authorization Bylaw No. 765, 2024* be read a first, second, and third time.

CARRIED

DIRECTORS REPORTS

The Directors provided an update on their activities.

Director Backs left the meeting at 1:36 p.m. and returned at 1:39 p.m.

The Board moved In Camera at 1:57 p.m.

IN CAMERA It was moved and seconded

104/23 THAT the public be excluded from attendance at the meeting in accordance with Section 90 (1) (a), (i), and (k) of the *Community Charter* – “personal information about an identifiable individual...”; “the receipt of advice that is subject to solicitor-client privilege” and, “negotiations and related discussions respecting the proposed provision of a municipal service...”.

CARRIED

The Board recessed at 1:58 p.m. and reconvened at 2:05 p.m.

The Board moved out of In Camera at 2:38 p.m.

RELEASE OF ITEMS FROM IN CAMERA

Appointment **It was moved and seconded**

105/24 THAT Marlin Hansen be appointed to the Area F West Howe Sound Advisory Planning Commission for the remainder of the current 2-year term.

CARRIED

LAFC **It was moved and seconded**

106/24

THAT a letter be sent to the Office of the Fire Commissioner requesting that the following individual be appointed as Local Assistant to the Fire Commissioner:

- Bill Higgs, Sunshine Coast Regional District;

AND THAT a letter be sent to the Office of the Fire Commissioner requesting that the following appointment as Local Assistant to the Fire Commissioner be rescinded:

- Matt Treit, Sunshine Coast Regional District.

CARRIED

ADJOURNMENT

107/24 THAT the Regular Board meeting be adjourned.

CARRIED

The meeting adjourned at 2:39 p.m.

Certified correct _____

Corporate Officer

Confirmed this _____ day of _____

Chair