

SCHEDULE B – PLANNING FEES

| Description | Pre-Application Fee | Base Fee | Additional Fee* |
|--|---------------------|----------|--------------------------------------|
| DEVELOPMENT PERMITS (DP) | | | |
| Staff Issued DP (Hazard and Environment) | \$500 | \$1,500 | \$400 per additional DPA |
| Board Issued DP (Form and Character, Ag Buffer) | | \$2,000 | \$400 per additional DPA |
| Remedial DP Pre-Application (Work without Permit) | \$2,500 | - | - |
| DEVELOPMENT VARIANCE PERMITS (DVP) | | | |
| Development Variance Permit | \$600 | \$3,250 | \$300 per additional variance |
| BOARD OF VARIANCE | | | |
| Board of Variance | \$600 | \$3,000 | \$300 per additional variance |
| TREE CUTTING PERMITS | | | |
| Tree Cutting Permit | N/A | \$200 | \$25 per additional tree after 10 |
| SUBDIVISION | | | |
| Subdivision creating up to two additional lots | \$500 | \$5,000 | - |
| Subdivision creating more than two additional lots | \$1,000 | \$5,000 | \$1,000 per additional lot after two |
| Frontage Waiver | - | \$2,000 | \$250 per additional lot |
| Strata Conversion | \$500 | \$3,000 | \$1,000 per additional lot/unit |
| Lot Line Adjustment or Consolidation | \$500 | \$2,000 | - |
| Subdivision Conditions Amendment or Extension | - | \$500 | - |
| BYLAW AMENDMENTS AND TEMPORARY USE PERMITS | | | |
| OCP or Zoning Bylaw Amendment | \$2,000 | \$10,000 | \$1,500 per public hearing |
| Joint OCP and Zoning Bylaw Amendment | \$2,500 | \$15,000 | \$1,500 per public hearing |
| Temporary Use Permit | \$1,000 | \$4,000 | - |
| LIQUOR AND CANNABIS LICENCES | | | |
| Liquor Licence | - | \$3,500 | - |
| Cannabis Licence | - | \$4,500 | - |
| OTHER FEES AND CHARGES | | | |
| Change of Applicant | - | \$200 | - |
| Covenant Discharge or Amendment | - | \$1,000 | - |
| Site Inspection | - | - | \$300 per site inspection ** |
| Property Information Request (Comfort Letter) | - | \$500 | - |
| Title Document | - | - | \$50 per document |
| PERMIT AMENDMENTS AND WORK WITHOUT PERMITS | | | |
| <ol style="list-style-type: none"> All amendments or extensions to liquor and cannabis licenses, temporary use permits, development permits, tree cutting permits, and development variance permits shall be subject to 50% of the original Base Fee and Additional Fee. The application fee shall be 200% of the original Fee where work has started without the required development permit, tree cutting permit, development variance permit, or board of variance approval. | | | |
| REFUNDS | | | |
| <ol style="list-style-type: none"> 50% of the Base Fee and Additional Fee will be refunded when an application is withdrawn within 21 days of submission. If a bylaw amendment does not proceed to a public hearing, or third reading if a public hearing is not required, a refund of 25% of the original application fee will be provided. A non-profit organization or public utility operated by a local government may apply to the SCRD Board to reduce fees up to 50% for a bylaw amendment, development permit, or development variance permit. | | | |

* Additional Fees are added to Base Fees and apply to each unit/DPA/variance/lot/title/hearing after the first. For clarity, additional lot for subdivision refers to the new lots being created and does not include the existing or remainder lot.

** One site inspection shall be included as part of the Base Fee of the application.