



Competition #V1818

Buyer & Risk Analyst – Training Opportunity (Part-Time, Under 20 Hours Per Week)

Internal Closing Date: 4:30pm, Friday, January 17, 2025
External Closing Date: 4:30pm, Friday, January 24, 2025

The Sunshine Coast

A natural paradise blessed with mild winters, beautiful surroundings, and showcasing the best aspects of outdoor adventure, arts, and culture. Bordered by rugged mountains and blue ocean waters, situated on a peninsula (not an island) in the ancestral lands of the shíshálh (Sechelt) and Skwxwú7mesh (Squamish) First Nations, this is the Sunshine Coast. Whatever hobby or interest you might enjoy, we have here, and big city life is only a 40-minute ferry ride away. Now is the time to consider making this amazing place your 'home'.

Buyer & Risk Analyst Overview

The Sunshine Coast Regional District (SCRD) is currently inviting applications for the position of part-time Buyer & Risk Analyst to facilitate the purchase of goods and services for the SCRD, provide advice to staff on the full range of procurement activities, and support the division with the coordination of risk management activities. Further details can be found in the [job description](#) found at www.scrd.ca/careers. Please note that an equivalent combination of training and experience may be considered.

We will also consider hiring someone through a Training Opportunity. During the period when the employee is acquiring their qualifications, they may be remunerated at a percentage of the listed wage rate for the classification they are training into, as outlined below:

- 80% of the wage rate for the position filled for up to one (1) year or,
- 90% of the wage rate for the position filled for up to one (1) additional year or,
- 100% wage rate for the position filled after two (2) years, or upon completion of the qualifications for the position, if sooner.

Compensation and Benefits

We have what is being called the very best compensation and benefit package that is out there.

Immediately upon hire this position includes an additional \$3.05 per hour cash-in-lieu of benefits, offers 6% vacation pay, and pro-rated sick leave. After 30 days of employment the wage rate will then expand to include an additional 5% in lieu of statutory holiday pay. The SCRD also provides for eye exams and eyewear, on a pro-rated basis, for the hours worked. Part-time, qualified employees are also eligible to join the General Casual List, for potential on-call employment in other divisions, provided the casual work does not conflict with regularly scheduled hours. The Buyer & Risk Analyst is a bargaining unit position with a wage rate of **\$41.91 per hour (except as outlined above)**, working 7-10 hours per week. Depending on the role, let's also talk about mutually agreeable flexible work schedules, and our hybrid working environment.

How to Apply

We look forward to hearing from you! Please send a current resume and a cover letter **quoting the competition number** via [email](mailto:hr@scrd.ca) by the closing date and time shown above. **In the subject line of the email please include your name and the competition number.** The SCRD is committed to equitable access to employment opportunities. We value a diverse workforce to best represent the communities we serve, and we thank all applicants in advance for your interest.

Contact: hr@scrd.ca or www.scrd.ca/careers