

SUNSHINE COAST REGIONAL DISTRICT

**AREA E - ELPHINSTONE
ADVISORY PLANNING COMMISSION**

Tuesday, September 23, 2025, 5:45 pm

RECOMMENDATIONS FROM THE AREA E ADVISORY PLANNING COMMISSION MEETING HELD IN THE CEDAR ROOM OF THE SUNSHINE COAST REGIONAL DISTRICT OFFICES AT 1975 FIELD ROAD, SECHELT, B.C.

PRESENT:	Acting Chair	Catherine Grey
	Members	Mary Degan Nara Benchley (virtual) Lynda Chamberlin (virtual) Ashley St. Clair (virtual)
ALSO PRESENT:	Alternate Director	Fiona Beatty (virtual) (Non-voting Board Liaison)
	SCRD GM, Manager, Planning and Development	Ian Hall
	SCRD Planning Office Assistant	Genevieve Dixon
	SCRD Recorder	Vicki Dobbyn
REGRETS:		Arne Hermann Devin Arndt Clinton McDougall Laura MacDonald
ABSENT:		Michael Sanderson

ELECTION OF CHAIR

Members have decided to rotate the Chair position. Catherine Gray volunteered to chair this meeting.

CALL TO ORDER

The Chair called the meeting to order at 5:45 pm.

AGENDA

The agenda was adopted as amended with addition of DPA report under Business Arising and Alternate Director's Report under Director's report

MINUTES

The following minutes were accepted as circulated:

- Elphinstone (Area E) APC Minutes of July 29, 2025

The following minutes were received for information:

- Egmont/Pender Harbour (Area A) APC Minutes of July 28, 2025
- Halfmoon Bay (Area B) APC Minutes of July 28, 2025
- Roberts Creek (Area D) APC Minutes of July 29, 2025
- West Howe Sound (Area F) APC Minutes of July 29, 2025

BUSINESS ARISING FROM MINUTES AND UNFINISHED BUSINESS

As part of the recent APC review, staff committed to reporting back on outcomes or updates from prior agenda items.

Update on BCTS operating plan referral

A letter containing APC comments was sent to BCTS. These comments were also received by Electoral Area Services Committee on September 18 and will proceed to Board for consideration of approval on October 9. They haven't heard back from BCTS yet but staff are having a follow-up meeting later this week with BCTS on this year's referral response. Area D APC had a recommendation related to advocacy to the Province which will be considered by Board on October 9 and could lead to a letter to Provincial minister(s).

Development Applications Report

As a general response to comments/asks from APCs, a report that lists all development approvals is now being produced monthly and is posted on www.scrd.ca/planning, under bulletins. Direct link: <https://www.scrd.ca/wp-content/uploads/2025/09/2025-AUG-31-Current-Development-Applications-Report.pdf>. Produced at month end, target is to upload in first 10 days of the month. A real-time map-based version is under development.

REPORTS

Status Update: Integrating Seven OCPs into One

GM Hall provided an introduction to the report.

An APC Workshop is planned for October 1 from 5:00 to 9:00 at the SCRCD offices. The workshop purpose is to invite all local context advisors (APC members) to contribute insight about their community's unique character considerations, including questions such as: What should be preserved? What should be strengthened? How can we balance growth?

Key points of discussion:

- It is will be interesting to see what how nebulous or specific the comments regarding each Area's uniqueness will be at the October 1 workshop.
- Staff reported that regarding the Natural Assets Inventory, 40% of data has been received. A technical memo will be presented in October or November.

DIRECTOR'S REPORT

The Director's Report given by the Alternate Director was received.

NEXT MEETING October 28, 2025

ADJOURNMENT 6:09 pm