



SUNSHINE COAST REGIONAL DISTRICT

Question and Answers #1

Request for Proposal No. 2665004

Engineered Structure Assessment Services – Bridges and Retaining Walls

Date: April 7, 2026

Item No.1

Question: Could you please confirm Regional District's expectations for bridge load assessments under this RFP. Is the intent that each bridge receives a planning-level load assessment with recommended usage limits based on field review, existing documentation, and engineering judgement, with more detailed analytical load rating completed only where warranted by structure type and condition? Or is the Regional District expecting a formal, detailed analytical load rating for each bridge comparable in scope to previous inspection programs?

Answer: The Regional District is expecting a formal, detailed analytical load rating for each bridge comparable in scope to the previous inspection programs.

Item No.2

Question: Should proponents assume that the 43 bridges (pedestrian and recreational vehicle) and 16 retaining walls are within the Regional Districts park facilities, and traffic control would not be required?

Answer: All bridges are located within park facilities and should not require traffic control, except for three (3) bridges on Gambier Island that allow access for local residents. Approximately half of the retaining walls are associated with bike paths and located adjacent to roadways (Redrooffs Road, Lower Road, and Gower Point Road).

Item No.3

Question: Does the Regional District require any updating of ArcGIS software/ database fields? If so, will the Regional District provide templates and the number of data points or attributes that need to be populated as part of the condition assessment?

Answer: No, updating ArcGIS software/database fields is not required as part of this project.

Item No.4

Question: Is the Regional District requiring any standard templated reporting formats or data input within their Asset Planning Software or Database Systems? If so, can the Regional District provide the specific Software being used and/ or reporting templates required?

Answer: No standard reporting formats or data input for our Asset Planning Software/Database systems is required as part of this project.

Item No.5

Question: Included within the current scope of bridges and retaining walls, are there any high-risk assets that are in very poor condition, or any assets that are currently closed due to structural concerns? If so, can the Regional District provide the names and locations of these bridges and retaining walls?

Answer: One (1) bridge (Klein Creek bridge) is currently closed due to structural concerns and referenced in Appendix A. No additional structures are currently closed due to risk. Historical engineering assessments are included in Appendix C, providing the most recent conditions of each structure.

Item No.6

Question: Please confirm that the Regional District will be looking to have lab-tested and certified wood-grading species for all bridges and retaining walls.

Answer: The Regional District requires complete certified wood grading for species verification and size documentation to meet industry best practices, including lab testing.

Item No.7

Question: Please confirm that Proponents should only include the scope of work and costs within the maximum budget amount provided as listed by the Regional District in the RFP.

Answer: The Regional District is seeking proposals within the approximate budget amount indicated in the RFP, we acknowledged that not all bridge structures would be assessed within this budget, and we are asking Proponents to provide a solution that completes as many assessments as possible that prioritize critical structures.

Item No.8

Question: Can the Regional District please confirm what is the deliverable expected for the Inspection Tools/ Guidelines, and Schedules request?

Answer: The Contractor will develop tools/guidelines for use by parks operations staff to conduct inspections on the structures, as well as a schedule to ensure inspections meet regulatory and best management practice requirements. The schedule will include when assessments conducted by an engineer are required to inform budgeting.

Item No.9

Question: Considering the amount of work requested, is the \$50,000 budget a firm number?

Answer: The Regional District has an approximate budget of \$50,000 for this work and we are seeking solutions that fit within our budget for as many assessments as possible.