



## Sunshine Coast Regional District NOTICE OF INTENT TO CONTRACT

**No. 2454003**

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Issue Date: July 19, 2024

The Sunshine Coast Regional District (Regional District) is hereby giving notice of its intent to direct award to KPMG LLP a contract for the following service:

The following responsibilities will be within scope of contract:

1. Development of the following three key implementation elements associated with SCRD's Official Community Plan and Zoning Bylaw Comprehensive Review project that is currently underway:
  - a) The development of a Procedures Manual that covers the processing of all development application file types
  - b) A full review of development related bylaws, board and operational policies and procedures.
  - c) Creation of enhanced public facing guidance for applicants and the general public via the SCRD website, brochures etc.

The total value of the contract will not exceed \$150,000. This contract will cover the period from July 2024 to December 31, 2025.

The Regional District has chosen not to tender this contract for the following reasons:

1. SCRD has an existing contract with KPMG LLP and will be key to implementing new regulatory planning framework being developed through its Official Community Plan and Zoning Bylaw Comprehensive Review project has become achievable earlier than initially anticipated due to a successful grant application.
2. A further reason SCRD is pursuing a Notice of Intent for a direct award with KPMG LLP, is this additional work is directly related to SCRD's renewal of its planning policy and regulatory framework that is currently underway. This additional scope of work seeks to successfully implement renewed Official Community Plan(s) and Zoning Bylaw(s) through a new procedure's manual.

Vendors wishing to object to this decision should contact the procurement services email [submissions@scrd.ca](mailto:submissions@scrd.ca) on or before **3:00 p.m. local time on July 25, 2024, presenting specific reasons for their objections.** Vendor ability to offer the same level of service at a lower cost in the same time frame will be the key criteria with regard to the consideration of vendor objections.

Sunshine Coast Regional District  
E-mail: [purchasing@scrd.ca](mailto:purchasing@scrd.ca)