



Sunshine Coast Regional District

## Request for Expressions of Interest (RFEI)

### Operations of Coopers Green Hall

**No. 2465003**

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**Issue Date: February 21, 2024**

The Sunshine Coast Regional District (SCRD) is requesting expressions of interest from interested parties for options to oversee the operations of Coopers Green Hall (Hall). This RFEI is intended to determine whether or not there is sufficient market interest to proceed to a competitive process. In the event there is sufficient interest in this requirement, the SCRCD may, but is not obligated to, initiate a competitive opportunity.

There would be a viewing of the hall offered to interested parties on **February 28, 2024**, from 2pm to 3pm.

#### **Project Background**

The SCRCD has owned and operated the Hall since 1985 and until recently was planning to build a new hall at Cooper Green Park. In March of 2023 a decision was made by the SCRCD Board of Directors to build a new hall at Connor Park instead of Cooper Green Park.

Currently the SCRCD wishes to explore leasing the Hall to a qualified interest party for purposes aligned with its permitted zoned usage for a period of five (5) years, subject to possible extension.

#### **Project Description**

The hall at 5500 Fisherman Rd, Halfmoon Bay BC is located within a public park and is comprised of one floor and encompasses about 1,300 square feet (see Schedule A). The Hall contains a main room with a kitchen, two washrooms, utility room and a septic system. Parking is limited and is for overall park use.

The Operator will be responsible for all operational expenses (maintenance and repair) for the building and septic system. In addition, the Operator will be responsible for all capital works and any renovations expected to be in the range of \$150,000 in immediate capital expenses. For interested parties the Coopers Green Hall Final Building Conditions Assessment Report is provided as part of the RFEI.

Interested parties are invited to respond to this RFEI by submitting a letter to the SCRCD that includes a brief statement of the nature of their interest in the SCRCD requirement. Clearly stating intended usage of Hall which needs to align with the Zoning PA 2 (SCRCD Bylaw 722) permitted uses: assembly, park, camp assembly, outdoor recreation, education facility, community care facility, childcare facility.

Responses should only include a statement of interest and should not include any other information or qualifications.

There will be no evaluation, ranking, or selection of vendors as a result of this RFEI; it will not be used to pre-qualify or screen vendors for a subsequent competitive bidding process, if any.

If subsequent competitive opportunities are issued, the SCRCD is under no obligation to advise any vendor responding to this RFEI. Vendors should monitor the BC Bid website ([bcbid.gov.bc.ca/](http://bcbid.gov.bc.ca/)) for such opportunities, which will be open to all vendors, whether or not a response to this RFEI was submitted.

Responses must be delivered by hand, email or BCBid to the following location before **March 11, 2024**, and should quote RFEI No. 2465003

Sunshine Coast Regional District  
1975 Field Road, Sechelt BC  
E-mail: [purchasing@scrd.ca](mailto:purchasing@scrd.ca)