

SUNSHINE COAST REGIONAL DISTRICT

EMERGENCY MEASURES PLAN AND ADMINISTRATION BYLAW NO. 564

CONSOLIDATED FOR CONVENIENCE ONLY

A Bylaw to provide for and administer the Sunshine Coast Regional District Emergency Measures Plan

WHEREAS the Sunshine Coast Regional District under *Emergency Measures Establishing Bylaw No. 1041, 2001*, established the Sunshine Coast Regional District Emergency Measures Organization;

AND WHEREAS each jurisdiction within the Sunshine Coast Regional District has adopted a bylaw to provide for the declaration of a state of local emergency as required to deal with an emergency or disaster in any part of such jurisdiction.

AND WHEREAS the Board of the Sunshine Coast Regional District wishes to provide a comprehensive management program for the entire Sunshine Coast Regional District to prepare for, respond to and recover from emergencies and disasters, and to delegate certain powers, duties and responsibilities to the Emergency Measures Organization;

NOW THEREFORE the Board of the Sunshine Coast Regional District in open meeting assembled ENACTS AS FOLLOWS:

1.0 CITATION

1.1 This Bylaw may be cited for all purposes as the “*Sunshine Coast Regional District Emergency Measures Plan and Administration Bylaw No. 564, 2005*”.

2.0 INTERPRETATION

2.1 In this Bylaw

- (a) “Act” means the Emergency Program Act;
- (b) “Affected Area” means an area for which a “declaration of a state of local emergency” has been declared;
- (c) “Board” means the Board of Directors of the Sunshine Coast Regional District;
- (d) “Board Chair” means the person elected by the Board as its chair;

- (e) “Declaration of a state of local emergency” means a declaration by the Board or Board Chair that an emergency exists or is imminent in one or more electoral areas of the Regional District, or a declaration by the Council or Mayor of the District of Sechelt or the Town of Gibsons or by the Council or Chief of the Sechelt Indian Government District that an emergency exists or is imminent in their municipality;
- (f) “Disaster” means a calamity that
 - (i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - (ii) has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property;
- (g) “Emergency” means a present or imminent event that
 - (i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - (ii) requires the prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
- (h) “Emergency Executive Committee” means the Committee established in Section 4 of this Bylaw;
- (i) “Emergency Measures Co-ordinator” means the person appointed under Section 3 of this Bylaw;
- (j) “Emergency Management Organization” means the Emergency Executive Committee, Emergency Measures Co-ordinator and such other persons appointed and functional groups established and charged with emergency preparedness, response and recovery measures under this Bylaw;
- (k) “Emergency Plan” means the local emergency plan required to be prepared, established and maintained under section 6 of the Act and referred to in Section 5 of this Bylaw;
- (l) “Minister” means the Attorney-General for the Province of British Columbia;
- (m) “Participating Areas” means Electoral Areas A – Egmont / Pender Harbour, B – Halfmoon Bay, D – Roberts Creek, E – Elphinstone and F – West Howe Sound and the District of Sechelt, the Sechelt Indian Government District and the Town of Gibsons;

(n) "Regional District" means the Sunshine Coast Regional District;

3.0 EMERGENCY MEASURES COORDINATOR

3.1 The Board shall appoint an Emergency Measures Co-ordinator to facilitate emergency preparedness, response and recovery measures in the participating areas.

4.0 EMERGENCY EXECUTIVE COMMITTEE

4.1 An Emergency Executive Committee is established and composed of

- (a) one elected member and one alternate elected member to attend in their absence appointed by each of the following jurisdictions:
 - i the Regional District (*from among the Electoral Area Directors*),
 - ii the District of Sechelt,
 - iii the Sechelt Indian Government District, and
 - iv the Town of Gibsons;
- (b) the SCRD Board Chair;
- (c) the Chief Administrative Officers or designate(s) for the jurisdictions listed in 4.1(a);
- (d) the Emergency Measures Co-ordinator;
- (e) such other members that the Board may determine.

4.2 The elected members on the Emergency Executive Committee will be the voting members. All other members will attend in a resource capacity.

4.3 The Committee shall annually appoint a Chair from amongst the voting members.

4.4 The Emergency Executive Committee may strike such sub-committees and work groups as deemed necessary.

4.5 Subject to the approval of the Board, the Emergency Executive Committee may

- (a) make and amend its terms of reference, policies and procedures;
- (b) enter into agreements with other regional districts or municipalities for the purpose of emergency assistance or the formulation of co-ordinated emergency preparedness, response or recovery; and
- (c) enter into agreements with individuals, bodies, corporations or other non-government agencies for the provision of goods or services

5.0 DUTIES AND RESPONSIBILITIES OF THE COMMITTEE

5.1 The Emergency Executive Committee shall prepare and present to the Board for review and approval

- (a) a list of hazards to which each participating area is subject and which also indicates the relative risk of occurrence;
- (b) plans respecting the preparation for, response to and recovery from emergencies and disasters, which include
 - (i) a periodic review and updating of plans and procedures for that review;
 - (ii) a program of emergency response exercises;
 - (iii) a training program;
 - (iv) procedures by which physical and financial emergency resources or assistance may be obtained;
 - (v) procedures by which emergency plans are to be implemented in whole or in part depending on the location and extent of the affected area;
 - (vi) warning procedures to those persons who may be harmed or suffer loss in an emergency or impending disaster;
 - (vii) procedures to co-ordinate the provision of food, clothing, shelter, transportation and medical service to victims of emergencies and disasters, whether that provision is made from within or outside of the Participating Areas, and
 - (viii) procedures to establish the priorities for restoring essential services provided by the Regional District, or recommend priorities to other service providers, that are interrupted during an emergency or disaster.

6.0 IMPLEMENTATION OF THE PLAN

6.1 The Board, the Board Chair, or the Emergency Measures Co-ordinator [or other persons designated in the plan] may, whether or not a state of local emergency has been declared, cause the Emergency Plan to be implemented.

7.0 LIABILITY

7.1 As enabled by the Act, no person, including, without limitation, the Regional District, the Directors of the Board, the Board Chair, members of the Emergency Management Organization, employees of the Sunshine Coast Regional District, a volunteer and any other person appointed, authorized or required to carry out measures relating to emergencies or disasters, is liable for any loss, cost, expenses, damages or injury to persons or property that result from

- (a) the person in good faith doing or omitting to do any act that the person is appointed, authorized or required to do under this Bylaw, unless, in doing or omitting to do the act, the person was grossly negligent; or
- (b) any acts done or omitted to be done by one or more of the person who were, under the Act or this Bylaw, appointed, authorized or required by the person to do the acts, unless in appointing, authorizing or requiring those persons to do the acts, the person was not acting in good faith.

8.0 REPEAL

8.1 “*Sunshine Coast Regional District Emergency Measures Plan and Administration Bylaw No. 487, 2002*.” is hereby repealed.